

Internal Review Application

Use this form if you wish to apply for an internal review of a decision made under the *Government Information (Public Access) Act 2009* (GIPA Act). You must lodge this form within 20 working days after the notice of decision is provided to you.

1. YOUR DETAILS

Title	First name	Family/Surname	
Name of party on whose behalf you are acting (if applicable)			
Address (incl. unit number/street number/property number (include Lot or DP/PO Box/GPO Box/Private Bag/Locked Bag))			
Suburb		State	Postcode
Primary contact number		Mobile number	
Company			
Email address		Do you prefer email contact?	
		Yes	No
I agree to receive correspondence at the above email address.			

2. DECISION DETAILS

Decision to be reviewed (see Section 80 of the GIPA Act for reviewable decisions)

Reason for requesting a review

3. APPLICATION FEE

The Application fee for an access application is \$40. This fee must be paid to successfully lodge an application.

Payment Type

Cheque. *Please attach cheque to application form, payable to 'Department of Finance, Services and Innovation'.*

Money order. *Please attach money order to application form, payable to 'Department of Finance, Services and Innovation'.*

EFT payment. *Please attach a copy of transfer receipt from your financial institution to your application form.*

Subject description: Your surname - GIPA application fee

Pay: Department of Finance, Services and Innovation **ABN:** 81 913 830 179

Bank: Westpac **BSB:** 032 001 **Account Number:** 203164

4. LODGEMENT AND CONTACT DETAILS

Please post or email this application to the following address: **Department of Finance, Services and Innovation**
Right to Information Officer
Level 22, McKell Building, 2-24 Rawson Place
SYDNEY NSW 2000
Tel: (02) 9372 8013
Email: gipa@finance.nsw.gov.au

For general information about the GIPA Act, contact the Information and Privacy Commission on 1800 472 679 or www.ipc.nsw.gov.au

Date application received

File reference

Privacy Statement: Information collected from you on this form is required by the Department of Finance, Services and Innovation (DFS) to determine the scope of your request for internal review of a decision made under the GIPA Act. The information collected may be provided to third parties with your consent or as required or permitted by law. DFS will correct or update your personal information at your request.