

Certificate entitlement

This application form can only be used if the death occurred in NSW. If you are the next of kin named on the death certificate, i.e. spouse (married/defacto/same sex defacto), parent or child of the deceased, the death certificate can be issued to you. If you are a relative not listed on the certificate, the certificate can be issued to you if the deceased had no living spouse, children or parents.

If you DO meet the above criteria, you must provide:

- Three forms of your own ID (see below).

If you DON'T meet the above criteria, you must provide:

- A Letter of Authority (available at: www.bdm.nsw.gov.au) giving permission from the next-of-kin. Please include their address, phone number and signature.
- Three forms of ID from the next-of-kin (see below).
- Three forms of your own ID (see below).

Identification (ID)

Please provide at least three forms of ID, one of each from categories 1, 2 and 3. If you are unable to provide ID from categories 1 and 2, you must still provide at least three forms of ID. At least two of these must be from category 3.

All documents except foreign passports must be current.

Category 1	Category 3
<p>If born in Australia:</p> <ul style="list-style-type: none">An Australian birth certificate <p>Record of immigration status:</p> <ul style="list-style-type: none">Citizenship certificateNew Zealand citizenship certificateNew Zealand birth certificate	<ul style="list-style-type: none">Medicare cardCredit or debit cardCentrelink or Department of Veterans Affairs cardSecurity guard/ Crowd control licenceTertiary education institution ID card
Category 2	Category 4
<ul style="list-style-type: none">Australian driver's licenceAustralian passportFirearms licenceForeign passportProof of age card	<ul style="list-style-type: none">Recent utility account with current residential address

Disclosure of information

When you complete this application form, understand that you have consented to the release of information provided, to those agencies who may be able to validate the information in support of your application. More information: www.bdm.nsw.gov.au

Your right to privacy

To protect your privacy, the Registry requires proof of your identity. In line with the *NSW Births, Deaths and Marriages Registration Act 1995* and the *Privacy and Personal Information Protection Act 1998*, the Registry collects information to determine your eligibility to obtain a certificate and to prevent fraud. Information may be used for statistical purposes and by law enforcement agencies, and other uses by law. Please read the **Your Right to Privacy** policy on our website.

Online You can lodge this application online at: www.bdm.nsw.gov.au	Lodging by post GPO Box 30 SYDNEY NSW 2001
Lodging in person Registry office locations Monday to Friday 8am–4.30pm <ul style="list-style-type: none">35 Regent St, Chippendale160 Marsden St, Parramatta or at Service NSW service centres www.service.nsw.gov.au	Phone: 13 77 88 Service NSW Monday to Friday (7am–7pm) Hearing/Speech impaired <ul style="list-style-type: none">TTY/Voice Call 133 677NRS 1300 555 727 Translating and Interpreting <ul style="list-style-type: none">TIS National 131 450

Death Certificate Application

YOU CAN COMPLETE THIS APPLICATION ONLINE AT:
bdm.nsw.gov.au



Registry of Births
Deaths & Marriages

