

8 Pre-Lodgement Meeting Checklist

The following checklist should be completed prior to the formal “Pre-Lodgement” meeting with DPC.

		YES	NO
1	Have you completed the initial Schedule of Information Requirements?	<input type="checkbox"/>	<input type="checkbox"/>
2	Are you the only party that could deliver your proposal?	<input type="checkbox"/>	<input type="checkbox"/>
3	Have you documented why the product/service you are proposing (or similar) cannot be delivered by a competitor?	<input type="checkbox"/>	<input type="checkbox"/>
4	Do you own any intellectual or real property required for your proposal?	<input type="checkbox"/>	<input type="checkbox"/>
5	Have you documented your ownership of any intellectual or real property required for your proposal?	<input type="checkbox"/>	<input type="checkbox"/>
6	Does your proposal contain unique elements that could not be replicated by others, other than related intellectual or real property?	<input type="checkbox"/>	<input type="checkbox"/>
7	Does your proposal contain unique elements that would require the Government to contract with your company if the Government went to tender?	<input type="checkbox"/>	<input type="checkbox"/>
8	Have you documented the unique elements (other than related intellectual or real property) of your proposal that could not be replicated by others, and which provide tangible benefits to the NSW Government?	<input type="checkbox"/>	<input type="checkbox"/>

<p>9</p>	<p>If you answered “NO” to any questions, have you documented in the (initial) Schedule of Information Requirements the basis you believe the Government should consider your proposal, given that it is likely it does not meet basic “uniqueness” criteria as set out in the Guide.</p> <p>Note – in some cases the Government may recognise merit in your proposal, but want to ask the market to confirm value for money. Please discuss this with DPC in the pre-lodgement meeting.</p>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>
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