

Certificate entitlement

This application form can only be used if the marriage occurred in NSW. If you are either partner in the marriage, the certificate can be issued to you. If you are a child of the marriage, the certificate can be issued to you if both partners are deceased. If you are not a child of the marriage, but need to establish your legal right or entitlement, e.g. under a Will, your application will be considered.

If you **DO** meet the above criteria, you must provide:

- Three forms of your own ID (see below).

If you **DO NOT** meet the above criteria, you must provide:

- A Letter of Authority (available at: www.nsw.gov.au/bdm) giving permission from either partner in the marriage, or if deceased, their next-of-kin. Include their address, phone number and signature.
- Three forms of ID from the person giving permission (see below).
- Three forms of your own ID (see below).

Identification (ID)

Please provide at least three forms of ID, one of each from categories 1, 2 and 3. If you are unable to provide ID from categories 1 and 2, you must still provide at least three forms of ID. At least two of these must be from category 3.

All documents except foreign passports must be current.

Category 1

If born in Australia:

- An Australian birth certificate
- #### Record of immigration status:
- Citizenship certificate
 - New Zealand citizenship certificate
 - New Zealand birth certificate

Category 2

- Australian driver's licence
- Australian passport
- Firearms licence
- Foreign passport
- Proof of age card

Category 3

- Medicare card
- Credit or debit card
- Centrelink or Department of Veterans Affairs card
- Security guard/Crowd control licence
- Tertiary education institution ID card

Category 4

- Recent utility account with current residential address (issued within last three months)

Disclosure of information

When you complete this application form, understand that you have consented to the release of information provided, to those agencies who may be able to validate the information in support of your application. More information: www.nsw.gov.au/bdm

Your right to privacy

To protect your privacy, the Registry requires proof of your identity. In line with the *NSW Births, Deaths and Marriages Registration Act 1995* and the *Privacy and Personal Information Protection Act 1998*, the Registry collects information to determine your eligibility to obtain a certificate and to prevent fraud. Information may be used for statistical purposes and by law enforcement agencies, and other uses by law. Please read the policy on our website: **Your Right to Privacy**.

Certificate types

A Standard Marriage Certificate can be used as evidence for changing your name after marriage. You can also choose a commemorative marriage certificate to celebrate your special occasion. Check our website for the latest designs and fees.

Commemorative marriage certificates do not contain security features and organisations may not accept them as a proof of identity document.



Online

You can complete this online at www.nsw.gov.au/bdm



Lodging by post

GPO Box 30
SYDNEY NSW 2001



Lodging in person

Service NSW service centres
service.nsw.gov.au



Phone: 13 77 88

- Monday to Friday (7am-7pm)



Hearing/Speech impaired, phone:

- TTY 133 677
- NRS 1300 555 727



Translating and Interpreting, phone:

- TIS National 131 450

Marriage Certificate Application

YOU CAN COMPLETE THIS APPLICATION ONLINE AT:
nsw.gov.au/bdm



Registry of Births
Deaths & Marriages

YOU CAN COMPLETE THIS APPLICATION ONLINE AT: www.nsw.gov.au/bdm

PRINT clearly in BLACK pen and complete all details.

Do you require Priority processing of standard certificate? Yes Fee applies, see website for details.

What quantity of certificate/s do you require?

Standard marriage certificate/s (enter number)

Commemorative certificate/s (enter number) Enter description e.g. 1 Gold Rings and 1 Opera House Commemorative

Reason certificate is required (e.g. passport)

Your relationship to the registered person (e.g. self)

APPLICANT'S DETAILS (person completing this form). Please provide copies of three forms of current identification with your application.

Family name

First given name

Other given name/s

Company name (If applicable)

Company reference number (If applicable)

Current address

Suburb/Town

State/Territory

Postcode

Country

Postal address (if different from above)

Suburb/Town

State/Territory

Postcode

Country

Phone number

Email

International Registered Post

Signature of applicant

I certify that I understand the provisions overpage on **Identification, Privacy & Disclosure** and that the information I have provided is true and correct.

DETAILS OF MARRIAGE CERTIFICATE REQUIRED

Date of marriage* dd / mm / yyyy

Registration number (If known) /

* If date unknown, period to be searched: From dd / mm / yyyy To dd / mm / yyyy
(Note: each extra 10 year search or part thereof incurs a cost)

Partner One

Family name (before marriage)

Other given name/s

First given name

Date of birth (dd/mm/yyyy) dd / mm / yyyy

Partner Two

Family name (before marriage)

Other given name/s

First given name

Date of birth (dd/mm/yyyy) dd / mm / yyyy

Place of marriage

Suburb/Town/City

State/Territory

PAYMENT DETAILS (complete this section for mail applications only). Please refer to www.nsw.gov.au/bdm for fees.

Total Amount \$. Please debit my: AMEX Mastercard Visa OR Enclosed is a cheque*/money order

Card number

*Make cheques payable to NSW Department of Customer Service (non Priority only)

Name of cardholder

Expiry date mm / yy

Signature of cardholder

A surcharge applies to credit card payments at the rate of 1.4% for AMEX and 0.4% for Mastercard or Visa.