

Applying for certificates

Use this form to apply for a standard and/or a commemorative relationship certificate/s.

A standard relationship certificate can be used to help establish a person's identity.

Celebrate the registration of your relationship with a commemorative certificate. See website for designs and fees. Commemorative certificates do not contain security features and organisations may not accept them as a proof of identity document.

Certificate entitlement

This application form is for relationships registered in NSW. A relationship certificate can be applied for, and issued to either of the partners in the relationship.

Identification (ID)

You must provide at least three forms of ID, one of each from Categories 1, 2 and 3. If you are unable to provide ID from categories 1 and 2, you must still provide at least three forms of ID. At least two of these must be from category 3.

All documents except foreign passports must be current.

Category 1

If born in Australia:

- An Australian birth certificate

Record of immigration status:

- Citizenship certificate
- New Zealand citizenship certificate
- New Zealand birth certificate

Category 2

- Australian driver's licence
- Australian passport
- Firearms licence
- Foreign passport
- Proof of age card

Category 3

- Medicare card
- Credit or debit card
- Centrelink or Department of Veterans Affairs card
- Security guard/Crowd control licence
- Tertiary education institution ID card

Category 4

- Recent utility account with current residential address (issued within last three months)

Disclosure of information

When you complete this application form, understand that you have consented to the release of information provided, to those agencies who may be able to validate the information in support of your application. More information: www.nsw.gov.au/bdm

Your right to privacy

To protect your privacy, the Registry requires proof of your identity. In line with the *NSW Births, Deaths and Marriages Registration Act 1995* and the *Privacy and Personal Information Protection Act 1998*, the Registry collects information to determine your eligibility to obtain a certificate and to prevent fraud. Information may be used for statistical purposes and by law enforcement agencies, and other uses by law. For more information on privacy please visit our website www.nsw.gov.au/bdm



Lodging by post

GPO Box 30
SYDNEY NSW 2001



Lodging in person

Service NSW service centres
service.nsw.gov.au



Phone: 13 77 88

- Monday to Friday (7am-7pm)



Hearing/Speech impaired, phone:

- TTY 133 677
- NRS 1300 555 727



Translating and Interpreting, phone:

- TIS National 131 450

Relationship Certificate Application



Registry of Births
Deaths & Marriages

Relationship Certificate Application

ABN 81 913 830 179
GPO Box 30 Sydney NSW 2001 Tel: 13 77 88



Registry of Births
Deaths & Marriages

PRINT clearly in BLACK pen and complete all details.

Do you require Priority processing of your application? Yes Fee applies, see website for details.

Please select the quantity and type of certificate/s you wish to receive e.g. 1.

Standard relationship certificate International Registered Post

Commemorative relationship certificates: Sydney Harbour Opera House **Revoked relationship certificate**

Reason certificate is required (e.g. replacement for visa) Your relationship to the registered person (e.g. self)

APPLICANT'S DETAILS (details of person completing this form). Please provide copies of at least three (3) forms of current identification with your application.

Family name	<input type="text"/>		
First given name	<input type="text"/>	Other given name(s)	<input type="text"/>
Company name <i>(If applicable)</i>	<input type="text"/>	Company reference number <i>(If applicable)</i>	<input type="text"/>
Address	<input type="text"/>		
State/Territory	<input type="text"/>	Postcode	<input type="text"/>
Postal address <i>(If different from above)</i>	<input type="text"/>		
State/Territory	<input type="text"/>	Postcode	<input type="text"/>
Contact number	<input type="text"/>	Email address	<input type="text"/>
Signature of applicant	<input type="text" value="X"/>		

I certify that I understand the provisions overpage on **Identification, Privacy & Disclosure** and that the information I have provided is true and correct.

DETAILS OF RELATIONSHIP

Date of relationship registration *If date unknown, period to be searched: From To
(Note, each extra 10 year search or part thereof incurs a cost)

Partner One details

Family name	<input type="text"/>	Family name at birth	<input type="text"/>
First given name	<input type="text"/>	Other given name(s)	<input type="text"/>
Date of birth	<input type="text" value="dd / mm / yyyy"/>		

Partner Two details

Family name	<input type="text"/>	Family name at birth	<input type="text"/>
First given name	<input type="text"/>	Other given name(s)	<input type="text"/>
Date of birth	<input type="text" value="dd / mm / yyyy"/>		

PAYMENT DETAILS (complete this section for mail applications only). Please refer to www.nsw.gov.au/bdm for fees.

Total Amount \$	<input type="text" value="."/> .	Please debit my: AMEX <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/>	OR Enclosed is a cheque*/money order <input type="checkbox"/>
Card number	<input type="text"/>		
Name of cardholder	<input type="text"/>	Expiry date	<input type="text" value="mm / yy"/>
Signature of cardholder	<input type="text" value="X"/>		

A surcharge applies to credit card payments at the rate of 1.4% for AMEX and 0.4% for Mastercard or Visa.