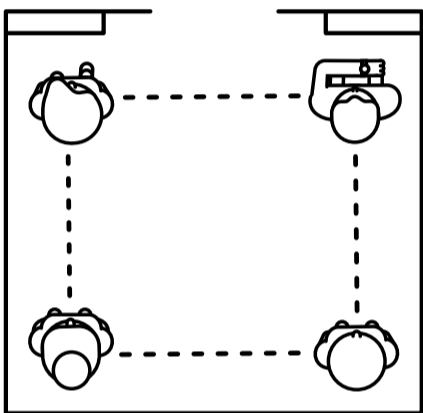


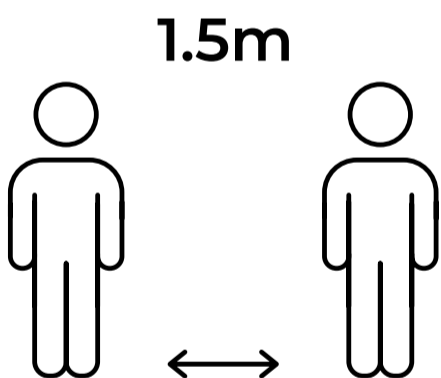


# How to stay COVID Safe at work



## Lifts

- Most lifts can safely carry 2-4 people at a safe distance
- Maintain physical distancing in lifts and lift waiting areas as far as possible
- Comply with signs about lift capacity and preventing overcrowding



## Hot desking

- Wash your hands or use sanitiser before you start
- Wipe down the desk, keyboard, mouse and phone when you're done
- Keep your distance in and around the office



## Lunchroom etiquette

- Wash your hands or use sanitiser
- Keep your distance - 1 person per 4m<sup>2</sup>
- Clean up after yourself
- Wash kitchenware in hot water with detergent or preferably a dishwasher
- Wipe down tables or bench tops

Visit [nsw.gov.au](https://nsw.gov.au) for more information

**> HELPING BUSINESS GET BACK TO WORK**