



Transport for NSW

# Rally Vehicle Scheme

Memorandum of Understanding

# Contents

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V1.1	28 April 2021	Re-brand RMS to TfNSW	Licence and Registration Products

# 1 Intent of the MOU

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The intent of this Memorandum of Understanding (MOU) is to have in place a policy and procedure to enable the Conditional Registration of dedicated Rally Vehicles. This MOU does not delegate any legislative or regulatory functions to any person or body outside of Transport for NSW. The Conditional Registration of dedicated Rally Vehicles is referred to as the Rally Vehicle Scheme (RVS).

## 2 Definitions and general information

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### Applicant

The proposed registered operator of the Rally Vehicle, either a natural person or corporation.

All Applicants must be a current, financial member of an Approved Organisation.

Person Applicants must hold a current and valid Civil Driver Licence (not a learner driver licence) issued by a driver licensing authority, and hold a current and valid Competition Licence issued by an Approved Organisation.

Corporation Applicants must hold a current and valid Entrants/Competitors Licence issued by an Approved Organisation.

### Application for Conditional Registration

The Transport for NSW form to be completed by the Applicant to apply for Conditional Registration in accordance with the provisions of road transport law and the RVS. **See sample in Section 7—Appendices.**

The Application for Conditional Registration and Rally Vehicle Declaration must be submitted together at a service centre by the Applicant or their authorised representative.

### Approved Organisation

An organisation approved by Transport for NSW to participate in the RVS.

For an organisation to be considered for approval it must demonstrate to the satisfaction of Transport for NSW that it has the capacity to meet an appropriate level of professional and safety standards to provide sufficient administrative controls over the various aspects of the RVS.

Approved Organisation officials must have the following Competence:

- a minimum 12 months officiating experience in Rally events with an Approved Organisation.

Approved Organisation management staff must have the following Competence:

- a minimum 12 months management experience in Rally events with an Approved Organisation.

### Certificate of Approved Operations

The Transport for NSW document issued to the Applicant advising the Rally Vehicle's conditions of operation. **See sample in Section 7—Appendices.**

The Certificate of Approved Operations must be carried in the Rally Vehicle.

**Note:** A *Certificate of Approved Operations (Rally Vehicle Annexure)*, detailing the conditions of operation in full, will also be issued to the Applicant and must also be carried in the Rally Vehicle. Any reference to the Certificate of Approved Operations includes the annexure. **See sample in Section 7—Appendices.**

## **Certificate of Conditional Registration**

The Transport for NSW document issued to the Applicant certifying that the Rally Vehicle is Conditionally Registered. **See sample in Section 7—Appendices.**

The Conditional Registration Label is attached to this document.

## **Civil Driver Licence**

A class 'C' or higher NSW driver licence issued by Transport for NSW, or an equivalent driver licence issued by an Australian or overseas licensing authority, and not being a learner driver licence.

## **Competence**

The amount of training, experience and qualifications required to do a task.

## **Competition Licence**

A licence to drive a Rally Vehicle in competition issued by an Approved Organisation. Rally Vehicle drivers must hold a valid Civil Driver Licence

## **Conditional Registration**

The Transport for NSW scheme that enables the registration of non-complying or limited access vehicles under road transport law.

Vehicles used in the RVS are eligible for Conditional Registration.

## **Conditional Registration Label**

The Transport for NSW label issued to Conditionally Registered Rally Vehicles. **See sample in Section 7—Appendices.**

The Conditional Registration Label must be affixed to the lower left portion of the front windscreen, or to any fixed window on the left side of the Rally Vehicle.

## **CRS**

Centre for Road Safety branch of Transport for NSW.

## **Eligibility Committee**

A committee established by an Approved Organisation comprising relevant and knowledgeable people, reporting to and chaired by the Responsible Person, to oversee the Approved Organisation's responsibilities within the RVS and ensure the suitability of vehicles entering the RVS.

## **Entrants/Competitors Licence**

A licence to enter or compete in a Rally Vehicle competition, issued by an Approved Organisation to a corporation Applicant.

## **Industry Committee**

A committee established, where there is more than one Approved Organisation, comprising each Responsible Person with a chair nominated from their number to act as Industry Representative, to ensure the RVS is properly applied throughout the industry.

Where an Industry Committee is established, individual Responsible Persons should bring issues to the Industry Committee to seek a resolution.

Where Industry Committee consensus cannot be reached on an issue or a particular matter cannot be brought before the Industry Committee for reasons of propriety, the Industry Representative may then escalate the issue to Transport for NSW if required and individual Responsible Persons may liaise directly with Transport for NSW.

## **Industry Representative**

The Industry Committee's nominated chair and industry liaison with Transport for NSW.

## **Inspection**

A technical inspection of the vehicle performed by a Scrutineer, to confirm that the vehicle is suitable for safe use, and complies with the relevant NSW vehicle standards and the permissible modifications as detailed in the *Dedicated Rally Vehicle Technical Manual*.

An Inspection must be conducted within the previous 42 days to establish or renew a Rally Vehicle's Conditional Registration.

## **Licensed Certifier Report**

A report (not a Compliance Certificate) issued by a Licensed Certifier on the Transport for NSW Vehicle Safety Compliance Certification Scheme, reporting that the Rally Vehicle complies with the relevant NSW vehicle standards and the permissible modifications as detailed in the *Dedicated Rally Vehicle Technical Manual*.

A Licensed Certifier Report must be provided with the Rally Vehicle Declaration to establish registration if required in the *Dedicated Rally Vehicle Technical Manual*.

## **Number-plate**

A Rally Vehicle specific set of Conditional Registration Number-plates, with the format of five numerals followed by the letter 'R' eg '12345R'.

Number-plates remain the property of Transport for NSW and must be surrendered to Transport for NSW within 14 days from when the registration is cancelled, or notification from Transport for NSW, or sale or disposal of the Rally Vehicle.

A Number-plate must be permanently affixed to the front and rear of Rally Vehicles so that the Number-plate is:

- in an upright position that is substantially parallel to the vehicle's axles, and
- not more than 1.3 metres above ground level, and
- not obscured, defaced or otherwise not legible, and
- the defining characters on the Number-plate are clearly visible from a distance of 20 metres at any point within an arc of 45 degrees from the surface of the Number-plate above or to either side of the vehicle, and
- any cover on the Number-plate is clear, clean, untinted and flat over its entire surface, and has no reflective or other characteristics that would prevent the successful operation of a device approved for use under a law relating to the detection of traffic offences.

## Rally

An event permitted as a Rally, including touring events, under the regulations of an Approved Organisation.

Rallies take place on public and/or private roads, in which competitors are required to follow prescribed routes and/or report at specific points.

A Rally may consist of different sections of road, often referred to as 'stages' or 'special stages' which are linked together by 'transport' or 'liaison' stages on open public roads.

Transport or liaison stages must be conducted under all normal road rules and speed limits.

Rally events and courses must be approved by:

- the relevant local Council
- the NSW Police Force
- any relevant public or statutory authority
- any relevant land holder, and
- an Approved Organisation.

## Rally Vehicle

A light (up to 4.5 tonnes Gross Vehicle Mass) passenger car-based vehicle (not being a three-wheeled car, motorcycle, truck, bus, plant or trailer) complying with the relevant NSW vehicle standards and the permissible modifications as detailed in the *Dedicated Rally Vehicle Technical Manual*.

## Rally Vehicle Agreement

The Approved Organisation's document, containing the RVS conditions and eligibility requirements and which form the agreement between the Approved Organisation and the Applicant. **See sample in Section 7—Appendices.**

## Rally Vehicle Declaration

The Transport for NSW form to be completed by the Responsible Person, declaring that:

- the vehicle has had an Inspection within the previous 42 days, is suitable for safe use and complies with the relevant NSW vehicle standards and the permissible modifications as detailed in the *Dedicated Rally Vehicle Technical Manual*
- the Applicant is a financial member of the Approved Organisation, and holds a current class 'C' or higher Civil Driver Licence (not being a learner licence) and a current Competition Licence (if a person), or holds a current Entrants/Competitors Licence (if a corporation).

**See sample in Section 7—Appendices.**

The Rally Vehicle Declaration must be submitted at a service centre by the Applicant or their authorised representative when establishing or renewing registration.

## Responsible Person

The person nominated by an Approved Organisation to oversee the Approved Organisation's responsibilities within the RVS, liaise with Transport for NSW, and approve eligible Rally Vehicles.

## TfNSW

Transport for NSW

## Scrutineer

A person with the necessary Competence approved by the Responsible Person in consultation with the Eligibility Committee.

Scrutineers must have the following Competence:

- an examiner's authority issued by Transport for NSW
- a minimum 12 months mechanical experience in Rally Vehicles with an Approved Organisation.

## Vehicle Log Book

The document issued by an Approved Organisation for identifying the vehicle's eligibility for inclusion in the RVS, and for recording the vehicle's competition use and technical Inspection history.

Vehicle Logbooks must record the following information about the vehicle:

- identification details (Vehicle Identification Number (VIN)/chassis number, engine number, make, model, variant, year)
- eligibility for inclusion in the RVS
- acknowledgement that the vehicle is included in the RVS
- competition use . other approved use
- technical Inspection history.

# 3 Responsibilities

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## Transport for NSW

- Approve or disqualify organisations or persons from participating in the RVS.
- Audit and/or inspect the records of Approved Organisations in relation to the RVS.
- Conditionally register eligible Rally Vehicles in accordance with the provisions of road transport law and the RVS.
- Suspend and cancel registration if required in accordance with the provisions of road transport law and the RVS.

## CRS

- Determine the appropriate standards that Applicants, Approved Organisations, Approved Organisation officials and management staff members, Eligibility Committee members, Industry Committee members, Industry Representatives, Responsible Persons and Scrutineers must meet to participate in the RVS.
- Determine the minimum technical standards for the RVS, as detailed in the *Dedicated Rally Vehicle Technical Manual*.

## Approved Organisation

- Manage the processes for ensuring that only eligible Rally Vehicles enter the RVS.
- Determine the Approved Organisation's criteria to apply to a vehicle for it to be accepted as an eligible Rally Vehicle. The Approved Organisation's vehicle criteria cannot lessen the minimum standards, as detailed in the *Dedicated Rally Vehicle Technical Manual*.
- Determine the inspection process and proof of compliance requirements that will demonstrate that an eligible Rally Vehicle meets the Approved Organisation's criteria. The Approved Organisation's inspection process and proof of compliance requirements cannot lessen the minimum standards, as detailed in the *Dedicated Rally Vehicle Technical Manual*.
- Ensure that only suitably qualified persons conduct the Inspection and validation of compliance for eligible Rally Vehicles.
- Maintain a list of approved Scrutineers able to conduct Rally Vehicle inspections.
- Maintain a list of Licensed Certifiers able to issue a Licensed Certifier Report.
- Appoint a person to be the Responsible Person for the Approved Organisation.
- Maintain a register of approved eligible Rally Vehicles for the Approved Organisation.
- Ensure the Responsible Person has access to all necessary records and information to maintain a register of approved eligible Rally Vehicles, a list of approved Scrutineers and a list of Licensed Certifiers.
- Appoint an Eligibility Committee, with appropriate representatives, which reports to and is chaired by the Responsible Person.
- Provide a process for an Applicant to apply for renewal of RVS Conditional Registration.

- Advise Transport for NSW when a Rally Vehicle ceases to be eligible for the RVS.
- Determine what Approved Organisation sanctions should be applied for breaches of the Approved Organisation's RVS conditions.
- Require the Applicant to submit to the Applicant's responsibilities.
- Maintain records of the Rally Vehicles inspected and the evidence of eligibility and compliance.
- Allow Transport for NSW access and facility to inspect and/or audit the Approved Organisation's records in relation to the RVS.
- Allow Transport for NSW to remove or copy any such records for its own purposes.

## **Applicant**

- Comply with the RVS conditions as displayed on the Certificate of Approved Operations and the Rally Vehicle Agreement at all times.
- Notify the Approved Organisation in writing of any change in the ownership or eligibility matters relating to the Rally Vehicle, or eligibility matters relating to the Applicant.
- Comply with any reasonable direction given by the Responsible Person in regard to the Inspection, use, maintenance, repair or aesthetic presentation of the Rally Vehicle.
- Surrender the Number-plates to Transport for NSW within 14 days of cancellation of the Conditional Registration, or notification from Transport for NSW, or sale or disposal of the Rally Vehicle.
- Maintain the Rally Vehicle in the condition current at the time of its Conditional Registration.

## 4 Conditions of operation

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Conditionally Registered Rally Vehicles operating under the RVS may be operated on roads and road related areas only under the following conditions:

- During competition and liaison/transport stages of a sanctioned Rally event.
- During testing of competition stages by Approved Organisation officials for a sanctioned Rally event.
- During official training sessions for a sanctioned Rally event.
- During a sanctioned public display and/or promotional activity.
- For course checking/establishment/survey of rally route during preparation of a Rally event (except if the Rally Vehicle's electronic stability control has been disabled or removed).
- For servicing and maintenance of the Rally Vehicle and associated testing under normal road rules and speed limits.
- Driving to and from a sanctioned Rally event and accommodation/place of residence.

The onus is at all times on the Applicant/registered operator/driver to provide evidence that the Rally Vehicle is being used in accordance with the Conditions of Operation. Details of Rally Vehicle use must be recorded in a Vehicle Log Book.

# 5 Procedure

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## Application to the Approved Organisation

The Applicant must make an application to the Approved Organisation to have a Rally Vehicle considered for inclusion in the RVS.

The application must include the proof of compliance and Inspection documents and any other information the Responsible Person may need to validate the legitimacy of the request.

## Review

The Eligibility Committee must review the application and advise the Responsible Person of its recommendation.

## Inspection

The Responsible Person must cause the Rally Vehicle to undergo a technical Inspection by a Scrutineer to confirm the vehicle is suitable for safe use and complies with the relevant NSW vehicle standards, the permissible modifications as detailed in the *Dedicated Rally Vehicle Technical Manual*, and complies with the Approved Organisation's vehicle criteria.

The Rally Vehicle must be Inspected at least annually by a Scrutineer to ensure that the vehicle continues to be eligible.

The Inspection cannot be greater than 42 days old to establish the Conditional Registration.

## Acceptance

If the application meets all the requirements then the Responsible Person must complete the Rally Vehicle Declaration and provide this to the Applicant for submission to Transport for NSW.

## Application to Transport for NSW

The following must be presented to Richmond Service NSW Centre to establish the Conditional Registration:

- Rally Vehicle Declaration completed by the Responsible Person not greater than 42 days old.
- Licensed Certifier Report (if required in the Dedicated Rally Vehicle Technical Manual).
- Vehicle Import Approval (if the vehicle is imported).
- Application for Conditional Registration completed by the Applicant.
- Proof of registration entitlement (eg receipt of purchase).
- Proof of identity (eg NSW Driver Licence).
- The appropriate fee.

## **Renewal**

Annual renewal of the Conditional Registration must first be approved by the Approved Organisation and is evidenced by the Responsible Person completing a new Rally Vehicle Declaration.

The Rally Vehicle must be Inspected at least annually by a Scrutineer to ensure that the vehicle continues to be eligible.

The Inspection cannot be greater than 42 days old to renew the Conditional Registration.

The following must be presented to any service centre to renew the Conditional Registration:

- Rally Vehicle Declaration completed by the Responsible Person not greater than 42 days old.
- The appropriate fee.

## **Transferring registration**

The Conditional Registration of Rally Vehicles is not transferrable. If a Rally Vehicle is sold or disposed the Conditional Registration must be surrendered by the Applicant and the Number-plates must be surrendered to Transport for NSW. The vehicle acquirer must make a new application to the Approved Organisation and Transport for NSW as detailed above.

## **Converting to full registration**

Rally Vehicles cannot be fully registered without first being restored to normal NSW vehicle standards, and evidenced as such by a Compliance Certificate issued by a Licensed Certifier.

Any compliance plate issued by the vehicle's manufacturer must be affixed to the vehicle and in its proper position to be eligible for full registration.

Vehicles imported as a Rally Vehicle will not be considered for full registration. However, vehicles imported under the commonwealth government's Personal Imports Scheme, Low Volume Scheme or Registered Automotive Workshop Scheme may be considered for full registration after restoration and certification as detailed above.

Any import plate or label issued under the above import schemes must be affixed to the vehicle to be eligible for full registration.

## **Sanctions and removal from the RVS**

If it is determined that an Applicant/registered operator/driver has breached the Conditions of Operation, the Approved Organisation may determine that the Rally Vehicle and/or Applicant is no longer eligible under the RVS.

In these instances the Responsible Person may request that Transport for NSW suspend and/or cancel the Conditional Registration. Detailed information supporting the request must also be provided.

Transport for NSW may suspend and/or cancel the Conditional Registration of a Rally Vehicle if it is determined that an Applicant/registered operator/driver has breached the Conditions of Operation, or if otherwise required under road transport law.

If Transport for NSW determines that an Approved Organisation, Eligibility Committee member, Industry Committee member, Industry Representative, Responsible Person, Scrutineer, or other Approved Organisation official or management staff member has breached the requirements of the RVS, then Transport for NSW may disqualify that Approved Organisation or person from participating in the RVS.

## 6 Agreement

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This Memorandum of Understanding (MOU) does not delegate any legislative or regulatory functions to any person or body outside of Transport for NSW, and is agreed to and accepted on behalf of the Approved Organisation and Transport for NSW.

When signed by both parties, this MOU will be effective from the last date indicated below until revoked by either party to the other in writing.

Signed:

Date:

Print Name:

Position:

Section:

Organisation:

Address:

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Signed:

Date:

Print Name:

Position: Manager Customer Resolution

Section: Safety Environment & Regulation

Organisation: Transport for NSW

Address: 110 George Street, Parramatta NSW 2150

## 7 Appendices

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The following are samples of documents mentioned in this MOU, and are part of the RVS requirements. The detailed content of these documents may change from time to time as required. However, the intent and usage of these documents will remain effective during the currency of the RVS:

- Application for Conditional Registration
- Certificate of Approved Operations
- Certificate of Approved Operations (Rally Vehicle Annexure)
- Certificate of Conditional Registration
- Rally Vehicle Declaration
- Application for an Approved Organisation
- Rally Vehicle Agreement



All applicants must complete the Customer details section.

Attachments

### IMPORTANT INFORMATION

- Conditionally registered vehicles can only be registered in the name of a person or a corporation.
- Only the vehicle assigned with a Conditional Registration Vehicle Sheet may be registered under the Conditional Registration Scheme. For a full list of vehicle types, go to [roads-maritime.transport.nsw.gov.au](http://roads-maritime.transport.nsw.gov.au)
- A Street Rod Declaration (Form 1309) and an inspection report is required for Street Rods.
- A Historic Vehicle Declaration (Form 1259) is required for Historic Vehicles.
- A Classic Vehicle Declaration (Form 1835) is required for Classic Vehicles.
- A Rally Vehicle Declaration (Form 1705) is required for Rally Vehicles.
- A Vehicle Suitable for Safe Use Declaration (Form 1245) is required for items of plant and all other vehicles not mentioned.

**Check the back page for a guide to applying to register a vehicle.**

1 Is the vehicle to be registered in the name of:  
 a person   
 a corporation  **now go to 3**

2 Customer details  
 If you are sending someone else to apply for a conditional registration in your name you must also complete the Representative Authority on page 4 of this form. However, if you are not already recorded on the Transport for NSW computer system, you must attend a Service NSW centre in person and provide Proof of Identity.

NSW Driver licence/Customer number

Surname

Given names

Residential address  
  
 State Postcode

Mailing address  
  
 State Postcode

Please provide your email address if you would like to register for an online service account, go to [service.nsw.gov.au/online-services](http://service.nsw.gov.au/online-services) for more information.

Email address

Please provide a mobile number if you would like to receive communications from Transport for NSW this way.

Mobile number

Date of birth Gender  
 /  /  Male  Female

ABN (if applicable)

**now go to 5**

3 Corporation details  
 If the vehicle is being registered in the name of a corporation, the Representative's Authority must be filled in. For a company, the Director or an authorised delegate must complete and sign the Representative's section. In the case of an incorporated association, it is the public officer who must sign. In all cases, the authorised representative must provide proof of their identity.

Customer number (if issued)

Name

Business address  
  
 State Postcode

Mailing address  
  
 State Postcode

ABN (if applicable)

ACN, ARBN or other (Evidence of incorporation required see page 4)

4 Was the vehicle last registered in NSW?  
 no   
 yes

Last registration number (if known)

(if possible present a previous Certificate of Registration with this form)

5 Acquisition details (present a receipt with this application)

Date of acquisition

day	/	month	/	year
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6 Vehicle's garage address  
(where the vehicle will most often be kept)

State	Postcode

7 What registration term do you require?

- Annual  
 3 months  
 Date required

day	/	month	/	year
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(up to 12 months)

8 Type of Vehicle

Only the vehicles assigned with a Conditional Registration Vehicle Sheet may be registered under the Conditional Registration Scheme. For a full list of vehicle types, go to [roads-maritime.transport.nsw.gov.au](http://roads-maritime.transport.nsw.gov.au)

Vehicle type  
(as displayed on the Conditional Registration Vehicle Sheet)

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CTP Class  
SVEH

- Historic vehicle - car, truck, bus, motor cycle and plant  
(Historic Vehicle Declaration required. See form 1259)  
 Classic Vehicle  
(Classic Vehicle Declaration required. See form 1835)  
 Street Rod  
(Street Rod Declaration required. See form 1309)  
 Purpose built vehicle - golf buggy and vehicles of a similar type  
 Rally Vehicle  
(Rally Vehicle Declaration required. See form 1705)  
 Lawn Mower - over 250 kgs

FARM

(Complete the Declaration for Eligibility for a Registration Concession. See form 1193)

- 2-3 wheel agricultural bike operated for farming purposes  
 All Terrain Vehicle operated for farming purposes  
 Plant operated for farming purposes

MVEH

- All Terrain Vehicle  
 Oversnow vehicle (skidoo, snow plough, snow groomer)

RECG

- Recreational 2 or 3 wheel motor cycles with engine capacity greater than 300ml used on Stockton Beach Recreation Vehicle Area  
 'Quad bike' type All Terrain Vehicle used on Stockton Beach Recreation Vehicle Area  
(Excludes dune buggy and ultra-light utility vehicles)

RECM

- Recreational 2 or 3 wheel motor cycles with engine capacity 101 - 300ml used on Stockton Beach Recreation Vehicle Area

RECL

- Recreational 2 or 3 wheel motor cycles with engine capacity less than 100ml used on Stockton Beach Recreation Vehicle Area

PLNT

- Items of plant not operated on a farm

TRLR

- Historic trailer  
(Historic Vehicle Declaration required. See form 1259)  
 Oversnow trailer  
 Trackless train carriages

9 Where will the vehicle be operated?

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10 Do you wish to apply for a pensioner concession?  
(you cannot receive a concession on more than one vehicle)

- no   
yes  Pensioner eligibility must be verified electronically with Centrelink.

11 Declaration

Please read carefully before you sign.  
If you do not tell the truth you can be prosecuted.

You declare that the information on this form is true and complete.

Under road transport legislation, it is an offence to attempt to register or renew the registration of a vehicle by a false statement or any misrepresentation or other dishonest means.

Signature

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Date

day	/	month	/	year
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Personal Information Collection Notice

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law.

Find out why we collect your personal information, including how we use and manage it, by reading our privacy statement at [www.transport.nsw.gov.au/privacy-statement](http://www.transport.nsw.gov.au/privacy-statement) or phone 13 22 13 to request a copy.

**Vehicle identification**

VIN or chassis/frame or serial number  
[ ]

Engine number  
[ ]

Make [ ] Model year [ ]

Model (in full - name, letters and/or numbers, variant)  
[ ]

Body shape [ ] Number of seats [ ]

**Vehicle Identified by:**  
Name (please print) [ ]  
Signature [ ]  
Examiner's number (if applicable) [ ]

**OFFICE USE ONLY - BUNDLE C**  
Dealers and service centres

Mailing address checked on DRIVES (if applicable)

**Proof of identity record Person**  
Stand-alone or primary proof [ ]  
Document number [ ]  
Secondary proof (if necessary) [ ]

**Corporation organisation**  
ACN or ARBN verified from: (specify document) [ ]

**Declaration of Eligibility for a Registration Concession (for primary producers) attached**

**Street Rod, Historic Vehicle or Classic Vehicle Declaration attached**   
Name of Club [ ]

**Rally Vehicle Declaration attached**

**Vehicle shape**  
(as displayed on the Conditional Registration Vehicle Sheet)

[ ]

**Conditions**

Record any condition codes including area where the vehicle may be used  
[ ]  
[ ]

**Inspection report details**

Inspection report number [ ] AIS number [ ]

Historic Vehicle Dec (C)

Vehicle Suitable Safe Use Dec (S)

**Proof of registration entitlement (PORE)**

Proof of source - receipt, bill of sale, consignment note etc.  
[ ]

Proof of previous registration  
[ ]

**Plate issue**

Plate number [ ] Date required [ ]  
day / month

Date plate issued [ ]  
day / month / year

**Verified by:**

Signature [ ]

Name [ ]

Customer service representative number or dealer number [ ]

**Office use: dealers**

Give details of the charges calculated for the vehicle:

Fee
CTP Insurance Premium
TOTAL (includes GST if any)

## Applying to Conditionally register a vehicle

### Vehicle Registration

You must go to a service centre. You may send someone else to register the vehicle in your name, but you must fill in the Representative's Authority on this page. Whoever goes to the service centre must take:

- Proof of identity
- Evidence of vehicle suitable for safe use
- Proof of registration entitlement (eg an original receipt for the vehicle, which clearly shows your name, the seller's name, address and signature, the VIN or Chassis/frame or serial number and the date of acquisition)
- Evidence of concession eligibility (if applicable)

If the vehicle has been registered before you must also bring:

- Evidence of the vehicle's previous registration
- The old number plates or declaration.

### Proof of Identity (POI)

When you attend the service centre, you need to show proof of identity (POI). You can use your current Transport for NSW issued NSW driver photo licence or one which expired within the last 2 years.

For a list of acceptable POI documents visit [roads-maritime.transport.nsw.gov.au](http://roads-maritime.transport.nsw.gov.au) or call Service NSW on 13 22 13.

**Hearing or speech impaired?** Call us on the National Relay Service: TTY users phone 13 36 77 then ask for 13 22 13. Speak and Listen users phone 1300 555 727 then ask for 13 22 13. Your POI documents must be originals and must include your signature and your residential address.

**Corporations** are required to provide evidence of incorporation. This can be any one of the following:

- Certificate of Registration with Australian Company Number (ACN);
- A current Extract of the Company, with ACN;
- Certificate of Registration on Change of Name with ACN;
- A printed extract from the Australian Securities Investment Commission (ASIC) website with ACN;
- Certificate of Incorporation issued by the NSW Office of Fair Trading;
- Certificate of Registration of a Foreign Company, with Australian Registered Body Number (ARBN) for companies incorporated overseas.

**Government authorities or organisations incorporated under legislation** must provide on letterhead the name of the Act under which they are incorporated.

### Registration Term

You may register your vehicle for 3 months, 12 months or until an expiry date of your choice. Thereafter, registration can only be renewed for 3 or 12 months.

### If the vehicle comes from a licensed motor dealer:

The dealer will tell you what you need to do. Most dealers are authorised to check your identification on behalf of Transport for NSW. Show proof of your identity to the dealer.

### Vehicle Identification

You must enter the vehicle's VIN, chassis/frame or serial number in the Vehicle Identification section on page 3. If the vehicle does not have an identification number, you will need to get it identified. Call us on 13 22 13 for information.

### Conditions

Certain conditions will automatically be applied to your vehicle depending on the nominated use. Other conditions may be applied if required. The Customer Service Officer will discuss this when you register the vehicle.

For a list of mandatory operating conditions see the applicable Conditional Registration Vehicle Sheet at [roads-maritime.transport.nsw.gov.au](http://roads-maritime.transport.nsw.gov.au)

### Pensioner Concessions

A pensioner concession is available for a conditionally registered vehicle provided that you are not already claiming a concession on any other vehicle registered in your name. This concession entitles you to a free registration fee only. Pensioner eligibility must be verified electronically with Services Australia - Centrelink.

### Farm vehicles

Vehicles such as agricultural motor cycles, all terrain vehicles and items of plant that are used solely for farming purposes by primary producers may receive a reduced Compulsory Third Party insurance premium. You will be asked to complete a Declaration of Eligibility for a Registration Concession.

### Historic vehicles

To be eligible for conditional registration, historic motor vehicles must be 30 years of age or older as from the year of manufacture. As the registered operator of the vehicle, you must be a member of a Transport for NSW recognised Historic Vehicle Club. You will be asked to provide proof of Club membership.

### Classic Vehicles

To be eligible for conditional registration, classic motor vehicles must be 30 years of age or older as from the year of manufacture. As the registered operator of the vehicle, you must be a member of a club affiliated with an Approved Organisation. You will be asked to provide proof of club membership.

### Street Rods

To be eligible for conditional registration, Street Rods must be pre 1949 model vehicles or a replica. As the registered operator of the vehicle you must be a member of a Club recognised by the NSW Street Rod Committee.

### Rally Vehicles

To be eligible for conditional registration, Rally Vehicles must have a Rally Vehicle Declaration (Form 1705).

## Representative's Authority

Complete this to authorise another person to register a vehicle in your name. However, if you are not already recorded on the Transport for NSW computer system, you must attend a service centre in person and provide Proof of Identity.

I declare that the person named below is my authorised representative.

Signature

Date

### Representative's details

NSW Driver's licence/Customer number

Surname

Given names

Address

  
  

Date of birth

Gender

Male

Female

Representative's signature

Date

Information shown is current at time of printing  
but may change without notice



Transport  
for NSW

# Certificate of Approved Operations

This certificate must be kept in the vehicle at all times. [roads-maritime.transport.nsw.gov.au](http://roads-maritime.transport.nsw.gov.au)

Plate Number    Year of Manufacture    Make    Model    Shape    CTP Area

VIN/Chassis/Serial Number    Engine Number

Special Conditions: *(if any)*

Conditions: Description in full

Issued in accordance with the *Road Transport (Vehicle Registration) Regulation 2007*.

**1234567**

Form 1247 Cat No. 45070940 (02/20)

## Certificate of Approved Operations (Rally Vehicle Annexure)



Transport  
for NSW

## Certificate of Approved Operations (Rally Vehicle Annexure)

**This certificate should be kept in the vehicle at all times.**

Conditionally Registered Rally Vehicles operating under the Rally Vehicle Scheme may be operated on roads and road related areas only under the following conditions:

- During competition and liaison/transport stages of a sanctioned Rally event.
- During testing of competition stages by Approved Organisation officials for a sanctioned Rally event.
- During official training sessions for a sanctioned Rally event.
- During a sanctioned public display and/or promotional activity.
- For course checking/establishment/survey of rally route during preparation of a Rally event (except if the Rally Vehicle's electronic stability control has been disabled or removed).
- For servicing and maintenance of the Rally Vehicle and associated testing under normal road rules and speed limits.
- Driving to and from a sanctioned Rally event and accommodation/place of residence.

Issued in accordance with the Road Transport (Vehicle Registration) Regulation 2007.



- This form must be submitted as an original. Photocopies will not be accepted.
- The Registered Operator (or Applicant) is responsible for the vehicle's suitability for safe use until the expiry date of the registration.
- The vehicle must have passed an Inspection as an eligible Rally Vehicle within the last 42 days.
- The Registered Operator (or Applicant) must be a financial member of the Approved Organisation, and hold a class 'C' or higher Civil Driver Licence (not being a learner licence) and a Competition Licence (if a person), or hold an Entrants/Competitors Licence (if a corporation).

## 1 Vehicle Details

Plate number (if known)

VIN/chassis number

Engine number

Make

Model (in full - name, letters and/or numbers, variant)

Date of Manufacture (mm/yyyy)

month	/	year
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Body shape

Licensed Certifier Report number (A copy of the Licensed Certifier Report must be attached to this application when establishing registration if required in the Dedicated Rally Vehicle Technical Manual).

Vehicle Import Approval number (A copy of the Vehicle Import Approval issued by the Department of Infrastructure and Regional Development must be attached to this application when establishing registration if the vehicle is an import. Imported vehicles without a Vehicle Import Approval will not be accepted).

## 2 Registered Operator (or Applicant) details

Name of Registered Operator (or Applicant)

Civil Driver Licence number and jurisdiction (if a person)

Competition Licence number (if a person)

Entrants/Competitors Licence number (if a corporation)

## 3 Vehicle/Operator Eligibility and Safety Declaration

(To be completed by the Approved Organisation's Responsible Person)

The vehicle described in this form has had an inspection within the previous 42 days, is in a safe operating condition and complies with the Approved Organisation's and Transport for NSW requirements for an eligible Rally Vehicle.

and,

The Registered Operator (or Applicant) described in this form is a financial member of the Approved Organisation, and holds a class 'C' or higher Civil Driver Licence (not being a learner licence) and a Competition Licence (if a person), or holds an Entrants/Competitors Licence (if a corporation).

You declare that the information on this form is true and complete. Under road transport legislation, it is an offence to attempt to register or renew the registration of a vehicle by false statement or any misrepresentation or other dishonest means.

Name of Approved Organisation

Name of Responsible Person

Signature of Responsible Person

Date

day	/	month	/	year
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### Personal Information Collection Notice

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law.

Find out why we collect your personal information and how we use and manage it by reading our privacy statement at [www.transport.nsw.gov.au/privacy-statement](http://www.transport.nsw.gov.au/privacy-statement) or phone 13 22 13 to request a copy.



# Application for an Approved Organisation Rally Vehicle Scheme

Use this form to apply as an Approved Organisation in the Rally Vehicle Scheme. The following information must be attached to this application:

- Evidence of the organisation's corporate status (eg Certificate of Registration issued by the Australian Securities and Investment Commission, or Certificate of Incorporation issued by NSW Fair Trading)
- A list of officials with a minimum 12 months officiating experience in Rally events.
- A list of management staff with a minimum 12 months management experience in Rally events.
- A list of approved Scrutineers able to conduct Rally Vehicle inspections.
- A list of Licensed Certifiers able to issue a Licensed Certifier Report (not a Compliance Certificate)
- A list of representatives forming the organisation's proposed Eligibility Committee.
- The criteria applied to a vehicle for it to be accepted as an eligible Rally Vehicle (if different to the standards detailed in the Dedicated Rally Vehicle Technical Manual).
- The inspection process and proof of compliance requirements used to demonstrate that an eligible

Rally Vehicle meets the above criteria (if the criteria is different to the standards detailed in the Dedicated Rally Vehicle Technical Manual).

- Materials (such as policies and procedures documents, etc) that demonstrate the organisation has professional and safety standards to provide sufficient administrative controls over the following areas:
  - vehicle construction
  - vehicle logbooks
  - training and competency levels for vehicles scrutineers
  - driver training and competitor licensing
  - event courses, officials and management.

Send the completed form and attachments to:

**Manager Customer Administration Unit  
(Rally Vehicle Scheme)**

**Locked Bag 14  
Grafton NSW 2460**

Number of attachments

## 1 Organisation Details

Customer number (if issued)

Name

Evidence of incorporation

Australian Company Number (if applicable)

Australian Business Number (if applicable)

Business address

Postcode

Mailing address (if different to business address)

Postcode

## 2 Responsible Person Details

Customer number (if issued)

Surname

Given names

Residential address

Postcode

Mailing address (if different to residential address)

Postcode

Phone

Email

## 3 Declaration

The information provided on and attached to this application is true and complete. I am authorised by the organisation to submit this application on the organisation's behalf.

Under road transport legislation, it is an offence to attempt to register or renew the registration of a vehicle by false statement or any misrepresentation or other dishonest means.

Name of Responsible Person

Signature of Responsible Person

Date

day / month / year

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## Rally Vehicle Agreement

### Rally Vehicle Scheme

#### Rally Vehicle Agreement and Conditional Registration Conditions of Operation

This document forms the agreement between the Applicant and the Approved Organisation for the inclusion of an eligible Rally Vehicle in the Rally Vehicle Scheme (RVS), and details the Rally Vehicle's Conditional Registration Conditions of Operation.

Conditionally Registered Rally Vehicles operating under the RVS may be operated on road and road related areas only under the following conditions:

- During competition and liaison/transport stages of a sanctioned Rally event.
- During testing of competition stages by Approved Organisation officials for a sanctioned Rally event.
- During official training sessions for a sanctioned Rally event.
- During a sanctioned public display and/or promotional activity.
- For course checking/establishment/survey of rally route during preparation of a Rally Event (except if the Rally Vehicle's electronic stability control has been disabled or removed).
- For servicing and maintenance of the Rally Vehicle
- Driving to and from a sanctioned Rally Event and accommodation/place of residence.

The onus is at all times on the Applicant/registered operator/driver to provide evidence that the Rally Vehicle is being used in accordance with the Conditions of Operation. Details of Rally Vehicle use must be recorded in a Vehicle Log Book.

When being driven on roads and road related areas, the driver of a Rally Vehicle must:

- Ensure the vehicle is Conditionally Registered with Transport for NSW, and fitted with current and valid Rally Vehicle conditional registration number plates and label,
- Hold and carry a current and valid Competition Licence,
- Hold and carry a current and valid class 'C' or higher Civil Driver Licence (not a learner driver licence),
- Carry a current and valid Vehicle Logbook,
- Carry a signed copy of this document,
- Carry the Certificate of Approved Operations issued by Transport for NSW,
- Provide proof of compliance with the conditions of use if requested.

Rally Vehicle drivers must carry and produce the above documents to authorised law enforcement officers, Transport for NSW officers and Approved Organisation officials upon request.

Any breach of the abovementioned conditions may result in sanctions by the Approved Organisation, and suspension and cancellation of the Rally Vehicle's Conditional Registration by Transport for NSW, and prosecution.

I, (insert name) \_\_\_\_\_ of (insert address) \_\_\_\_\_

Agree to abide by the Approved Organisation's requirements and the Rally Vehicle Conditional Registration Conditions of Operation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Vehicle Log Book Number: \_\_\_\_\_

Competition Licence Number: \_\_\_\_\_ Civil Driver Licence Number: \_\_\_\_\_

Entrants/Competitors Licence (if a corporation): \_\_\_\_\_