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## Minutes

Ordinary Meeting of the Board of the Far West Local Health District

Date: 22 February 2021

Time: 10.30am CST (11.00am EST)

Venue: Auditorium, First Floor, Broken Hill Community Health Centre

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### Present:

Dr Andrew Refshauge	Chairman
Mr Wincen Cuy	Board Member
Mr John Harris	Board Member
Mr Paul Kemp	Board Member
Mr Stephen O'Halloran	Board Member
A/Prof Lilon Bandler	Board Member
Ms Sally Pearce	Board Member
Mr Umit Agis	Chief Executive
Mr Muku Ganesh	Interim Director Performance and Strategy
Dr Olumuyiwa Komolafe	Staff Specialist

### Videoconference:

Ms Mariette Curcuruto	Board Member
Dr Michelle Dickson	Board Member

### In Attendance:

Ms Renee Cooper	Palliative Care Clinical Nurse Consultant
Ms Aneta Turley	A/Board, Committees and Policy Clerk (Minutes)

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**Meeting Opened** 10.32 am CST

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### Item 1. Acknowledgement of Country

The Far West Local Health District acknowledges the traditional owners of the lands within its boundaries including: the Barkandji; the Muthi Muthi; the Wilyakali; the Ngiyampaa; the Wadigali; the Malyangaba; and the Wangkumara. We acknowledge and pay respects to the Elders past and present and their ancient wisdoms. We also acknowledge the communities of today and the Aboriginal community members who are part of our communities.

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### Item 2. Apologies

Nil

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### Item 3. Disclosure of Interest

Policy Clerk received email from Sally Pearce advising to:

- Note the University of Sydney contract has been completed
- Add a new conflict: Northern Sydney Local Health District. Contract to provide advice on saving strategies for Royal North Shore Hospital. Contract date February to June 2021.

**6.5 20-21 – Recruitment and On boarding Update**

Brief provided to the committee with an update on Recruitment and On-boarding.

Timeframes for on boarding were discussed by the committee and Chief Executive.

Noted

**6.6 20-25 – Informal Afternoon Tea – CHAC**

Complete

**6.7 20-35 – Update on Board Sub Committee Attendance**

Board Committee would like to see what the Pillar Committees are going to be address in their presentations. CE advised that this has already been supplied to each Pillar and that they are aware what is expected.

**6.8 20-36 – Remote Site Solution (Scanning)**

Brief supplied to the committee. Committee held discussions on issues of documents not being able to be scanned and the ramifications behind the lack of scanning processes. The Chief Executive advised that the eHealth team is coming to Far West next week and that we will then be able to obtain further clarification.

Noted

**6.9 20-37 – Finance Report (COVID-10 Incremental Costs)**

Finance Report supplied

Complete

**6.10 20-38 – Audit and Risk Committee (Policy Change)**

FWLHD CE has made contact asking for clarification however is still waiting on an update.

**Local Priorities**

Local Priorities were discussed by the committee. It was noted that these were resigned for the next six months with no change beside increase in Revenue Target.

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**Item 7. Reflections on our Care**

**Item 7.1 Patient Story**

Noted

**Item 7.2 Staff Story**

Noted

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Wincen Cuy left meeting at 11.27

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Wincen Cuy re-joined meeting at 11.32

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**Lunch Break 11.37am – 11.47am**

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## **Aboriginal Health; Planning and Community Engagement Aboriginal Health**

- The Consultant Claire McKendrick has commenced her consultation process in the development of the Aboriginal Health Framework.

### **Partnerships**

- Andrew Refshauge and CE met with CHAC CE and Director of Operations, the Board Chair was not available. A number of issues were discussed, main issue being Mental Health, as well as opportunities for collaboration.

### **Other developments – Aboriginal workforce forum**

- Aboriginal workforce forum with the CE was held in early February. It was very well attended. Themes that have emerged will be shared with the staff and will inform the Aboriginal Workforce Plan.

The Chief Executive shared his experience from the meeting with the committee. He noted some issues raised were around discrimination, pressures working within small communities, being called afterhours directly or while out in the community as well as cultural issues. The Chief Executive advised it was a very free flowing conversation which he plans to have every 4 months.

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Dr Olumuyiwa Komolafe left 12.32

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**Resolution:**                    **The Chief Executive Report be received and noted.**  
Moved John Harris, seconded Sally Pearce. Carried

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Ms Renee Cooper joined meeting 12.35

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Dr Olumuyiwa Komolafe re-joined 12.40

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## **Item 9. Aboriginal Health**

### **Item 9.1 Clinical Services**

#### **Item 9.1.1 Comparative DAMA Rates**

Noted

#### **Item 9.1.2 Comparative DNW Rates**

Noted

#### **Item 9.1.3 Admission rates compared with population numbers**

Noted

#### **Item 9.1.4 Smoking during pregnancy comparative rates**

Noted

elective surgery from COVID. However A/Chair did acknowledge that even with the extra funding we will still have an unfavourable result at the EOFY. Our LHD does not have growth in Private Health patients which does have an effect on Revenue.

Committee held discussions around Debt recovery and the cost of chasing debt. It was noted that service cannot be withheld for overseas patients that cannot or do not pay.

#### Item 11.2.2 Finance and Performance Committee Minutes December 2020

Noted

#### Item 11.2.3 Finance Report January 2021

Key items of the financial report are:

	<u>20/21</u> <u>YTD</u> <u>Actuals</u>	<u>Variance</u> <u>to</u> <u>Budget</u>		<u>20/21</u> <u>FY F'cast</u>	<u>Variance</u> <u>to budget</u>
<b>Expenses</b>					
Employee Related	45.481M	0.118M	U		
VMO Payments	4.795M	0.228M	U		
Goods & Services	16.725M	0.363M	U		
Grants	1.792M	0.000M			
Repairs, Maintenance & Renewals	1.300M	0.030M	U		
Depreciation and Amortisation	3.973M	0.000M			
Borrowing Costs	0.012M	0.010M	U		
Other Expenses	0.003M	0.004M	U		
<b>Total Expenses</b>	<b>74.081M</b>	<b>0.456M</b>		<b>133.850M</b>	<b>1.240M U</b>
<b>Revenue</b>					
Own Source Revenue	7.444M	0.593M	U		
Government Contributions	62.143M	0.000M			
Doubtful debts	(0.071)M	0.071M	U		
<b>Total Revenue</b>	<b>69.516M</b>	<b>0.664M</b>	<b>U</b>	<b>124.524M</b>	<b>1.693M U</b>
<b>Net Cost of Service : Surplus/(Deficit)</b>	<b>4.566M</b>	<b>1.120M</b>		<b>9.326M</b>	<b>2.933M U</b>
Crown Acceptance	1.165M	0.000M		2.595M	0.000M
Asset Transfers - Internal	0.000M	0.085M	U	0.170M	0.000M
<b>Total Result: Surplus/(Deficit)</b>	<b>3.401M</b>	<b>(1.219M)</b>	<b>U</b>	<b>(6.561M)</b>	<b>(2.933M)</b>
<b>Management forecast adjustments</b>					
- Covid-19 unfunded – expected to be funded by 30 June 20				0.954M	0.954M
<b>Management Forecast Result Surplus/(Deficit)</b>	<b>3.401M</b>	<b>(1.219M)</b>	<b>U</b>	<b>(5.607M)</b>	<b>(1.979M)</b>

**Item 11.4.2 Audit and Risk Committee Minutes**

Nil

**Item 11.4.3 Risk Management Unit - Work Health and Safety Report**

Noted

**Resolution:**            **The Risk Reports be received and noted.**  
Moved Paul Kemp, seconded Wincen Cuy. Carried

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**Item 12. Reports for Noting**

**Item 12.1 Health Performance Report November 2020**

Noted

**Item 12.2 Health Performance Report December 2020**

**Resolution:**            **The Health Performance Reports for November and December 2020 were received and noted.**  
Moved Paul Kemp, seconded Wincen Cuy. Carried

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**Item 13. Reports for Endorsement**

Nil

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**Item 14. Business on Notice**

Nil

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**Item 15. Items for Discussion**

Nil

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**Item 16. Calendar of Events**

Noted

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**Item 17. Correspondence**

Nil

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**Item 18. Other Business**

Nil

**Other Business**

Nil

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**Item 19. Closed Meeting**

2.05pm

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