
Minutes

Ordinary Meeting of the Board of the Far West Local Health District

Date: 25 February 2019

Time: 08.00 am CDST (08.30 am EDST)

Venue: Auditorium 1 and 2, First Floor, Broken Hill Community Health Centre

Present:

Dr Andrew Refshauge	Chairman
Mr Stephen Rodwell	Chief Executive
Ms Mariette Curcuruto	Board Member
Mr Wincen Cuy	Board Member
Mr John Harris	Board Member
Mr Paul Kemp	Board Member
Mr Stephen O'Halloran	Board Member
A/Prof Lilon Bandler	Board Member

By Videoconference:

Nil

Invitees:

Ms Diana Ferry	Executive Officer
Ms Noni Inglis	Director Finance and Corporate Services
Dr Andrew Olesnicky	Director Emergency Services BHHS

In Attendance:

Ms Bronte McDonald	Board, Committees and Policy Clerk (Minutes)
Mrs Jenelle Bussell	Acting Board, Committees and Policy Clerk (Minutes)

Meeting Commenced: 08.10 am cdst

Item 1. Acknowledgement of Country

The Far West Local Health District acknowledges the traditional owners of the lands within its boundaries including Barkanji/Paakantji; the Muthi Muthi; Wilyakali; and the Nyampa. We acknowledge and pay respects to the elders past and present and their ancient wisdoms. We also acknowledge the communities of today and the Aboriginal community members who are part of our communities.

Item 2. Apologies

Michelle Dickson

Item 3. Disclosure of Interest

Nil new.

- An external consultancy company, People-Strengths are conducting a review of culture at the Broken Hill Health Service and Human Resources in the Far West local health District on 27, 28 February and 1 March 2019.
- For the month of January 2019 there was one new Root Cause Risk Analysis (RCA) investigation and two new clinical incidents. At the end of January 2019, there are nine RCA investigations ongoing and six clinical reviews.
- Three new workers compensation claims were received in December 2018 and two in January 2019 which occurred in December. Eighteen claims remain open over the current fund years as at 31 January 2019. Claim frequency remains low.
- January activity data was slightly lower for the Emergency Department, however Bed Days had slightly increased.
- There were no Category 1 or 2 elective surgery patients waiting for surgery at the end of January 2019 and no Category 3 patients overdue at the end of January 2019.
- Dr Wierzejskli a Specialist Anesthetist commenced on 18 February 2019 at the Royal Prince Alfred Hospital for supervision and will move permanently to Broken Hill in May 2019.
- The Tibooburra HealthOne Project is progressing well. The Project Brief has been forwarded to the Ministry of Health and now awaiting approval.
- The Buronga HealthOne Project is also progressing. Stakeholder meetings have been held with the Two Rivers Health Council and the Wentworth Shire to keep them informed on the planning stages.

Andrew Olesnicky joined the meeting 9.05am

The Chief Executive opened for questions on the remaining items listed in his report.

John Harris requested an update on the Maari Ma Partnership Agreement. The Chief Executive advised the agreement had been signed and implemented. There had been one meeting thus far as a further scheduled meeting had been cancelled by Maari Ma. John Harris noted that the signing of the agreement was congratulatory.

The Chief Executive noted his acknowledgment on staff working behind the scenes who put together information quickly to go to the Ministry of Health in partnership with the Western Local Health District and Western Primary Health Network regarding funding for a health information hub initiative.

John Harris asked for clarification on the process of the minutes to be placed on the Intranet. Bronte McDonald advised that the signed minutes were scanned and emailed to the appropriate person for uploading to the Intranet within a week of the meeting being held.

Mariette Curcuruto requested the Highlights of the Board Meeting be sent to the Health Councils and Board Members.

Item 9. District Performance

9.1 Finance and Performance Report

9.1.1 Finance and Performance Committee Chair's Report

Resolution: **The Finance and Performance Report be received and noted.**
Moved Stephen O'Halloran, seconded Lilon Bandler. Carried

9.1.4 MoH Narrative – November 2018

Noted

9.1.5 Internal Brief – Change in the application of indices on the Desktop Land, Buildings and Infrastructure Revaluation

An Internal Brief was presented to the Finance and Performance Committee to request to rescind a decision made in 2016 to go against Ministry advice. It was agreed at that Finance and Performance Committee meeting that this be passed and to now follow MoH Guidelines.

Resolution: **The Board noted the Internal Brief – Change in the application of indices on the Desktop Lane, Buildings and Infrastructure Revaluation.**
Moved Stephen O'Halloran, seconded Lilon Bandler. Carried

9.2 Clinical Governance Report

9.2.1 Health Care Quality Committee Chair's Report (verbal)

Lilon Bandler advised there were no minutes from the meeting as yet, only one meeting has been held this year but noted they were now meeting monthly.

9.2.2 Clinical Governance Report

The Chief Executive informed the Board that a suitable applicant was not found in relation to the position of Director of Clinical Governance and that he intends to restructure the position within the Executive Team combining two roles.

Mariette Curcuruto noted her concern regarding the potential conflict within the two positions. Lilon Bandler supported this concern also.

The Board discussed potential conflict within the positions. Mariette Curcuruto suggested that the position be tailored to a committee type structure using policy guidelines for management of interest statements and potential conflict of interest. The Board will discuss this further.

Lilon Bandler noted that the Health Care Quality Committee meeting time will be renegotiated to ensure all Committee Members are able to attend.

- eMEDs – The eMEDs program has gone live across all sites in the Far West Local Health District: The Board discussed face to face training and the continuance of training when crossing LHD's versus only online training;
- 100% of deaths were screened within 45 days. Three deaths had flagged criteria and were discussed at the Clinical Review Committee meeting;
- Hand Hygiene compliance rates at 85% which is equal to our target of 85%;
- There were twelve fall incidents, four pressure injuries and thirteen medication incidents recorded across the Far West LHD in December and January;
- There was an increase in SAC 3 incidents;
- The annual Safety and Quality Account has been compiled and submitted to the Ministry of Health; and

Resolution: **The Health Performance Report December 2018 is received and noted.**

Moved Wincen Cuy, seconded Stephen O'Halloran Carried

Item 10. Business on Notice

10.1 Internal Brief – Advise the Board on the BIC Industrial Action

This was discussed during closed meeting.

10.2 Internal Brief – Appointment to the Audit and Risk Committee

This was discussed during closed meeting.

Item 11. Items for Discussion

11.1 Health Councils

This item was discussed in the Chief Executive Report above.

Item 12. Calendar of Events

Noted.

Item 13. Correspondence

Noted.

Item 14. Other Business

Nil

Ordinary Meeting Closed:

11.50 am cdst.

Item 15. Closed Meeting

Item 16. Next Meeting

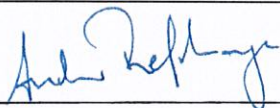
Monday 25 March 2019 - Ivanhoe

Certified as a correct record.

Andrew Refshauge

Name

Signature



25 March 2019

Date