# ***Government Information (Public Access) Act 2009***

# **INTERNAL REVIEW APPLICATION**

This form should be used if you wish to apply for internal review of a decision made under the *Government Information (Public Access) Act 2009* (GIPA Act).

You must lodge this form **within 20 working days** after notice of the decision [was given to you](https://www.ipc.nsw.gov.au/node/163). If more than one person is entitled to a review, the review period will commence at the expiration of the 20 days.

If you need help in filling out this form, please contact the Right to Information Officer on (02) 4908 4800.

General information about accessing government information under the GIPA Act is available on the IPC’s website: [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au).

### Your details

**Surname**:………………………… **Title**: Mr / Ms

**Other names**:…………………..

**Postal address**:………………. **Postcode**:

**Daytime telephone**:………… **Facsimile**:

**Email**:…………………………….

I agree to receive correspondence to the above email address.

### Decision Details

Would you like the entire decision reviewed?

Yes – what is the decision to be reviewed (s80 of the GIPA Act)?

…………………………………..

No – what particular aspect of the decision would you like reviewed? (s82(3) of the

GIPA Act) *Please include in your internal review application the Notice of Decision.*

…………………………………..

Date of decision:………………..

File reference:………………….

Applicant’s signature: ……………………………

Date:

|  |
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| Please include your application fee of **$40** when you post this form to:  Office of the General Counsel  Department of Enterprise, Investment and Trade  GPO Box 5341  Sydney NSW 2001 |