

**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 15 June 2022 TIME: 4.00pm – 6.30 pm

VENUE: Warragamba Executive Boardroom, Station St Penrith

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent (Nr) Not Required

BOARD MEMBERS			
The Hon. Peter Collins, AM QC (Chair)	A	Mr Murray Austin	P
Associate Professor Stephen Fuller	P	Mr Robert Lagaida	P
Dr Nhi Nguyen	P	Dr Antonio Rombola	P
Ms Pamela Rutledge, AM	P	Dr Peta Seaton, AM	P
Professor Ian Seppelt	A	Mr Mark Tedeschi, AM QC	A
NBMLHD EXECUTIVE & STAFF			
Ms Kay Hyman, Chief Executive (via TEAMS)	P	Mr Brett Williams, Director Hospital Services (via TEAMS)	P
Ms Jacqui Clark, Director People & Culture (via TEAMS)	P	Ms Julie Williams, Director Nursing & Midwifery (via TEAMS)	P
Mr Luke Bellman, A/Director Finance & Corporate Services (via TEAMS)	P	Dr Karen Arblaster, Director Allied Health, Research & Strategic Partnerships (via TEAMS)	P
Ms Vanessa Clements, Director Planning, Redevelopment & PMO (via TEAMS)	P	Ms Debbie Wyburd, Director Clinical Governance (via TEAMS)	P
Mr Paul Grocott, Director Corporate Communications	P	Ms Cathy Crowe, Director Community & Integration (via TEAMS)	P
Prof Mohamed Khadra, Director Strategy & Innovation (via TEAMS)	P		
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Eddy Fischer, Chair, Nepean Medical Staff Council (via TEAMS)	A	Dr Jim Kalantar, Chair Blue Mountains Medical Staff Council (via TEAMS)	P
Dr Daniel Pellen, Mental Health Medical Staff Council (via TEAMS)	P		
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay (via TEAMS)	P		

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

Dr Peta Seaton reported that the Chair will be an apology for this meeting and therefore the Chair has requested her to chair this meeting on his behalf. Dr Seaton opened the Nepean Blue Mountains Local Health District (NBMLHD) Board meeting with an Acknowledgement to Country. Apologies were noted.

2. Wentworth Healthcare Limited (Primary Health Network)

Ms Reay provided members with an update on behalf of Wentworth Healthcare Limited and highlighted the following:

- Primary Care Reform – Commonwealth has announced 50 urgent Care Service Centres to be funded. Members were advised that the model is currently under review to consider a preferred option moving forward. The aim is to avoid much of the funding being spent on infrastructure rather than service delivery.
- The uptake of flu vaccination since the announcement of free vaccinations, COVID-19 vaccination and general update.

3. NEPEAN FOUNDATION

Mr Joseph Grassi and Mr Greg Allchin attended the Board meeting to present the Nepean Foundation report.

They advised that the Nepean Foundation has produced two videos that promote the Foundation and future donations.

Mr Grassi reported that the Nepean Foundation will be launching a new website over the next few days. Members look forward to hearing about the next steps for the Foundation.

4. FEEDBACK FROM MEDICAL STAFF COUNCIL

Dr Seaton welcomed the Medical Staff Council representatives to the meeting and asked for their respective reports.

4.1 Nepean Medical Staff Council

Nil report.

4.2 Blue Mountains Springwood Medical Staff Council

Dr Kalantar reported on behalf of the Blue Mountains & Springwood Medical Staff Council and highlighted the following:

- New hospital in the Blue Mountains – Meeting with the Hon. Brad Hazzard, Minister for Health was cancelled. Awaiting a new meeting date and potential visit by the Minister to BMDAMH.
- High volume of activity and inter hospital transfers.

4.3 Mental Health Medical Staff Council

Dr Pellen reported on behalf of the Mental Health Medical Staff Council and highlighted the current high demand for Mental Health Services and the number of vacant medical positions. Dr Seaton inquired if other Districts are experiencing the same recruitment issues.

Dr Pellen acknowledged that there are vacancies in multiple LHDs. The Chief Executive advised that there have been changes to recruitment advertisements with the aim of attracting applications from Staff Specialists and VMOs and encouraging agencies to present candidates.

4.4 Medical Staff Executive Council

Dr Pellen advised he has been appointed as the Chair, Medical Staff Executive Council for Nepean Blue Mountains Local Health District and advised:

- Lithgow MRI completion is anticipated before end of the year. Members were advised that Medical Staff at Lithgow Hospital have noted the change in population which in turn has changed the type of care required by the community.
- Hawkesbury Medical Staff Council have noted increasing demand for services.

4.50pm – Dr Pellen left the meeting.

5. DECLARATION OF CONFLICTS OF INTEREST

Dr Seaton asked members to advise any changes to the conflicts of interest register. Dr Seaton reported that she has been appointed as the Chair, University of Sydney Infrastructure Research Space Working Group.

6. MINUTES OF PREVIOUS MINUTES

Minutes of the meeting on Wednesday, 18 May 2022 were accepted as a true and accurate record of the meeting pending change as suggested by Dr Nguyen for Item 10.2.

Moved: Mr Austin
Seconded: Mr Lagaida

Action: Endorsed by the NBMLHD Board.

7. CHAIRMAN'S REPORT

Dr Seaton reported on the recent Federal election and noted the appointment of the Hon. Mark Butler, MP – Minister for Health and Aged Care. Ms Rutledge brought attention to the Hon. Emma McBride MP – Assistant Minister for Mental Health and Suicide Prevention, Assistant Minister Rural and Regional Health. Ms Seaton reported on her recent contact with the Hon. Melissa McIntosh, Federal member for Lindsay and noted her Shadow Cabinet role.

8. CHIEF EXECUTIVE REPORT

Members noted the Chief Executive report for the month of June 2022. The Chief Executive brought attention to the following:

Exceptional Patient and Consumer Experiences and Outcomes

System Capacity

The Chief Executive reported on the Health system capacity issues across NSW and provided information with regard to Transfer of Care.

Dr Nguyen brought attention to those patients who are waiting to offload in the Ambulance bay and queried what strategies that are in place to monitor these patients. The Chief Executive advised that NSW Ambulance arrivals are categorised and this information assists Emergency Department staff to understand the relative priority of ambulance arrivals compared with patients presenting directly.

Action: Chief Executive to provide further information on the agreed priorities from the NSW Health review when initial findings available.

Talented, Happy and Engaged Workforce

Staff Feedback

The Chief Executive reported on a staff feedback group. The group are able to share their thoughts on processes and projects that directly affect staff in a safe and engaging space. Members were advised that the People & Culture team are currently reviewing the responses received from the Staff Survey and analysing the answers to determine appropriate actions.

The Chief Executive highlighted that there is a common theme of exhaustion, burnout and stress. Members were advised that analysis will be completed next month and that the various actions will be advised. The Chief Executive reported on the recent announcement by the NSW Premier, an additional 10,000 staff over the coming four years for NSW Health including NSW Ambulance. The Chief Executive advised that the District has not yet received advice of its allocation. This will be provided as part of the Service Agreement with NSW Health.

Responsible Governance and Financial Management

Year to Date (YTD) May Result

Members were advised of the financial result and the year-end forecast. The Chief Executive reported that there has been further improvement.

Hawkesbury District Health Service Contract

The Chief Executive provided members with an update on the contract negotiations with St John of God Healthcare. Mr Lagaida brought attention to the contract extension date to 31 December 2022.

Dr Rombola declared his membership with the Member Advisory Committee at Hawkesbury Hospital.

Nepean Hospital and Integrated Ambulatory Services Redevelopment Report

Future use of South and West Blocks

The Chief Executive reported on the options to use the decanted space of South and West Block to ensure the most appropriate and cost effective processes are in place. Members

were advised of previous issues with the warm water system in South Block and West Block and the work currently underway.

Palliative Care Services

The Chief Executive brought attention to the NSW Premier's announcement of \$93M for Palliative Care infrastructure including at Nepean Hospital. Members noted that the Service will be located in the Tresillian Building and the space will be upgraded as required.

Dr Seaton advised that she has met with the Director Allied Health, Research & Strategic Partnerships regarding bed block and NDIs participants. This action is following on from the April meeting discussion. In consultation with the Chief Executive, a brief including some anonymised examples will be prepared for Dr Seaton to discuss with NDIA.

Section B – Appendices

1. NSW Health – Winter Campaign packs
For information.
2. NSW Health – Future Health Project
For information.
3. Project Zone Newsletter – May 2022
For information.

Section C

1. NBMLHD KPIs by Directorate
For information.
2. NBMLHD Emergency Department – Elective Surgery and Hub Performance – May 2022
For information.
3. NSW Ministry of Health League Table – April 2022
For information.
4. Surgery Dashboard – April 2022
For information.
5. Corporate Communications Board Report May 2022
For information.

9. WORK, HEALTH & SAFETY

9.1 Board Members' Advice to NBMLHD Executive
Nil Report

9.2 NBMLHD Executives' Advice to Board
Nil Report

10. ACTION SHEET

10.1 Medical Locum pay rates

The Chief Executive reported that the Greater Western Sydney Network meeting is scheduled on 11 August. This will be added to the agenda. Members were advised that there has been ongoing discussion across NSW Health system about medical locum pay rates. The Chief Executive highlighted that this is work in progress and further details will be advised as available.

10.2 Nepean Tower signage

Members noted that additional signage will be completed as part of Stage 2. The Chief Executive reported that the Board will receive an artist impression at the end of Stage 2 tender process.

10.3 Board Domestic Violence Training

Dr Seaton brought attention to the outstanding action of Board Domestic Violence Training. The Chief Executive reported that the training would be a bespoke session that is designed specifically for Board members. Members will be advised when this item is available.

11. CORRESPONDENCE IN

11.1 CM 22/32792 Letter of complaint to the Board from Ms S Burkin regarding her stay at Nepean Hospital

11.2 CM22/34097 Thank you email from Ms Clarke regarding letter of response – S Donnelly

The Chair advised that the 'correspondence in' is for noting.

12. CORRESPONDENCE OUT

12.1 CM22/30024 Letter of response in relation to S Donnelly

12.2 CM22/33357 Letter of acknowledgement to complaint to the Board from Ms S Burkin regarding her stay at Nepean Hospital

The Chair advised that the 'correspondence out' is for noting.

13. COMMITTEE REPORTS

13.1 Aboriginal Health

Members were advised that the Aboriginal Health Quadrant report will be available at the July Board meeting.

13.2 Audit & Risk Committee

Mr Lagaida reported that the next Audit & Risk Committee meeting is scheduled on 16 June 2022.

13.3 Finance & Performance

Mr Lagaida reported that the Finance & Performance Committee meeting will be held on Monday, 20 June 2022. Reports will be available on the NBMLHD Board portal.

13.4 Health Care Quality Committee (HCQC)

Dr Nguyen reported on the transition to the new Chair and that HCQC will regroup to ensure

the agenda covers strategic issues that can be reported to the Board in the future.

13.5 Medical & Dental Staff Appointments Advisory Committee

Prof Fuller reported that the attached minutes for June 2022 are for noting.

13.6 Integrated Care Joint Board

Members noted that the Integrated Care Joint Board Committee meeting was held on 20 May 2022. Ms Rutledge advised that a report will be provided for the next meeting.

13.7 Research

Mr Austin reported that the Research Committee meeting was held on 9 June 2022 and a report will be provided to the July Board meeting.

13.8 Strategy & Planning Committee

Members noted that the next Strategy & Planning Committee meeting is scheduled on 21 June 2022.

13.8.1 Strategy & Planning Sub-Committee Report

Prof Fuller provided a presentation on the Strategy & Planning Sub Committee. Members were advised of:

- Current purpose, function and governance process
- Key achievements since June 2020
- Current membership

Prof Fuller brought attention to proposed changes to the terms of reference which include a review of members and term limits for members. The current priorities include Strategic Plan 2023-2028, District Health Care Services Plan, Capital Investment Proposals 2022 Supportive Palliative Care review and project prioritisation in collaboration with the Community & Integration Directorate.

Prof Fuller reported that the proposed changes will be presented at the next Strategy & Planning Committee meeting. Ms Rutledge asked if she could be a member of the Committee.

Members noted the NSW Health Future Health strategy. Prof Fuller stated that it will inform the District Strategic Plan. Ms Clements reported on the HealthOne program that aims to better integrate primary care with community services.

13.9 Workforce & Culture

Members noted that the next Workforce & Culture Committee meeting is scheduled on 26 July 2022.

13.10 Work, Health & Safety

Members noted that the next Work, Health & Safety Committee meeting is scheduled on 26 July 2022.

14. BUSINESS WITHOUT NOTICE

Nil business without notice.

15. FOR INFORMATION ONLY

The meeting closed at 6.15 pm.

16. NEXT MEETING

Date: Wednesday, 20 July 2022
Time: 4.00pm – 6.30pm
Venue: Nepean Hospital Campus

Nepean Blue Mountains Local Health Board Minutes 15 June 2022.



The Hon. Peter Collins, AM, QC.

Date: 20 /07 /2022