

**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 21 July 2021 TIME: 4.00pm – 6.30 pm

VENUE: VIA SKYPE

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent

BOARD MEMBERS			
The Hon. Peter Collins, AM QC (Chair)	P	Mr Robert Lagaida <i>(via Skype)</i>	P
Mr Murray Austin <i>(via Skype)</i>	P	Dr Peta Seaton, AM <i>(via Skype)</i>	P
Associate Professor Stephen Fuller <i>(via Skype)</i>	P	Dr Nhi Nguyen <i>(via Skype)</i>	P
Professor Ian Seppelt <i>(via Skype)</i>	P	Dr Linda McQueen <i>(via Skype)</i>	P
Ms Kath Skinner <i>(via Skype)</i>	P	Mr Gary Smith <i>(via Skype)</i>	P
Mr Clarke Scott <i>(via Skype)</i>	P		
NBMLHD EXECUTIVE & STAFF			
Ms Kay Hyman, Chief Executive	P	Mr Brett Williams, Director Hospital Services <i>(via Skype)</i>	P
Ms Jacqui Clark, Director People & Culture <i>(via Skype)</i>	P	Ms Julie Williams, Director Nursing & Midwifery <i>(via Skype)</i>	P
Mr Steven Black, A/Director Finance & Corporate Services <i>(via Skype)</i>	P	Dr Karen Arblaster, Director Allied Health, Research & Strategic Partnerships <i>(via Skype)</i>	P
Ms Rasha Kiswani, Director Planning <i>(via Skype)</i>	P	Ms Debbie Wyburd, Director Clinical Governance <i>(via Skype)</i>	P
Mr Paul Grocott, A/Director Media & Communications <i>(via Skype)</i>	P	Ms Cathy Crowe, Director Community & Integration <i>(via Skype)</i>	P
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Eddy Fischer, Chair, Nepean Medical Staff Council <i>(via Skype)</i>	P	Dr Jim Kalantar, Chair Blue Mountains Medical Staff Council	A
Dr Daniel Pellen, Mental Health Medical Staff Council <i>(via Skype)</i>	P	Dr Arman Babajanyan, Blue Mountains Medical Staff Council <i>(via Skype)</i>	P
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay <i>(via Skype)</i>	P		

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Chair opened the meeting welcomed attendees to the Nepean Blue Mountains Local Health District (NBMLHD) Board meeting. Apologies were noted.

2. WENTWORTH HEALTHCARE LIMITED (PRIMARY HEALTH NETWORK)

Ms Reay provided members with an update on behalf of the Nepean Blue Mountains Primary Health Network (NBMPHN). Ms Reay reported on the following:

- NBMPHN has completed 50K vaccinations to date.
- Delivery of Pfizer and AstraZeneca vaccinations across the region.
- Vaccination of Residential Aged Care Facility workers

Mr Smith reported on the 2020-2025 National Health Reform Agreement (NHRA) between the Commonwealth and the States. The Agreement aims to improve health outcomes for all Australians and ensure our health system is sustainable.

3. FEEDBACK FROM MEDICAL STAFF COUNCIL

3.1 Nepean Medical Staff Council

Dr Fischer reported on behalf of Nepean Medical Staff Council and raised concern on the shortfall of medical workforce. Members noted that this is not one particular speciality but at every level that includes consultants, registrars and junior medical officers. Dr McQueen also highlighted the shortfall of the General Practitioner workforce and suggested there could be opportunities for LHD and GP training network to work closer together and bring more GP trainees who could spend some time working in hospitals to the LHD.

3.2 Blue Mountains Springwood Medical Staff Council

Dr Babajanyan reported on behalf of the Blue Mountains District ANZAC Memorial Hospital (BMDAMH) Medical Staff Council. Members noted that a meeting was scheduled with the Hon. Brad Hazzard, Minister for Health to discuss the One Hospital in the Blue Mountains. Dr Babajanyan reported unfortunately the meeting was cancelled due to COVID-19 and hopefully will be rescheduled in the near future.

Members were advised that the Blue Mountains District ANZAC Memorial Hospital Special Care Nursery upgrades have been completed and are now operational.

3.3 Mental Health Medical Staff Council

Dr Pellen reported on behalf of the Mental Health Medical Staff Council. Members noted the Mental Health Medical Staff Council are concerned with poor access to Specialist Mental Health ICU beds. The Chief Executive reported that whilst discussions with WSLHD are planned these are unlikely to resolve the overall issue, which needs to remain a focus of NBMLHD's discussions with the Ministry of Health.

4. DECLARATION OF CONFLICTS OF INTEREST

The Chair asked members to advise any changes to the conflicts of interest register. Dr Seaton declared her recent appointment as Director Bundanon Trust.

5. MINUTES OF PREVIOUS MINUTES

Minutes of the meeting on Wednesday, 16 June 2021 were accepted as a true and accurate record of the meeting with one minor amendment.

Moved: Dr Seaton

Seconded: Mr Smith

Action: Endorsed by the NBMLHD Board.

6. Patient Story

Dr Branley acknowledged staff especially the midwives and nurses who displayed exemplary patient care and focus when providing care to first COVID-19 positive woman to birth a baby at Nepean Hospital. Members were disappointed to note the negative media story regarding this case that was inaccurately reported and how it can be disheartening for the staff who provided excellent care. It was noted that research protocols are in place for COVID related case studies.

7. CHAIRMAN'S REPORT

The Chair brought attention to the current COVID-19 situation through Greater Sydney and the NSW Government's management of the situation.

The Chair reported that the Minister for Health and Medical Research, the Hon. Brad Hazzard advised that as priority was given to the appointment of new Chairs across NSW Health, new Board member appointments will not be made until early 2022.

8. CHIEF EXECUTIVE REPORT

Presentation - NBMLHD Result and 2021/22 Service Agreement

Mr Black provided an overview of the NBMLHD result and moving forward the 2021/22 Service Agreement. Members were advised of the following:

- Operating Expenditure, own source revenue and capital expenditure
- Activity growth
- Breakdown of Total Operating Expenditure
- Activity, small hospital / block and cost adjustment
- Activity – National Weighted Activity Unit (NWAU) movement
- Moving into Year 2022/23 and the full year impact of Nepean Redevelopment Stage 1.

Dr McQueen queried whether expenditure related to COVID-19 had been reimbursed.

Members noted that several Local Health Districts, including NBMLHD did not receive full reimbursement for COVID-19 services.

The Chair brought attention to the shortfall of funding for services in the 2021/22 Service Agreement. Dr Nguyen noted the block funding component of the Service Agreement and its impact on overall funding. The Chair stated in returning the signed Service Agreement it will be accompanied by a letter to the Secretary again expressing concern with regard to the funding provided in the 2021/22 Service Agreement.

Members noted the Chief Executive Report for the month of July 2021 and the following was highlighted:

Healthy People and Communities

COVID-19 update

The Chief Executive reported on the current status of COVID-19 across NSW and also Nepean Blue Mountains Local Health District.

Residential Aged Care Facilities (RACF)

The Chief Executive reported that all local RACFs have received both vaccination doses with excellent coverage. Members noted that RACF staff are required to be vaccinated by 30 September.

Lithgow Community Private (LCP)

The Chief Executive reported that the meeting scheduled with LCP has been deferred to early August as an in person meeting was not possible at this time.

Exceptional Patient and Consumer Experiences and Outcomes

Impacts of Visitor Restrictions

The Chief Executive brought attention to current visitor restrictions and the impact on patients, families and carers. Members were advised of strategies that are currently in place to assist with keeping patients in close contact with families and loved ones.

Lithgow MRI

The Chief Executive reported that planning for the Lithgow MRI Project. Members were provided with an update on how the project is progressing.

Talented, Happy and Engaged Workforce

Staff Vaccination

Ms Clark provided a report on the NBMLHD staff vaccination rates. This included both COVID-19 and Influenza. Members noted that currently NBMLHD has vaccinated 73.5% of all staff. Members held discussion on those staff who have not been vaccinated and the strategies that are in place to encourage vaccination. Dr McQueen inquired on the supply of vaccination. The Chief Executive explained NBMLHD receives a weekly allocation which is now being fully utilised.

Action: Ms Clark to update COVID-19 vaccination numbers for August including any information on staff who have indicated they do not wish to be vaccinated

Retirement of Jill Marjoram

The Chief Executive reported that Ms Jill Majoram, General Manager Lithgow Portland Hospital has retired after 46 years of services. Of those years more than 20 were as the General Manager at Lithgow Hospital. Mr Grocott reported that the Lithgow Mercury reported on Jill's retirement as their cover story.

Action: Chair to write to Ms Marjoram to congratulate her for her remarkable commitment to the Lithgow Portland community but also NSW Health.

Responsible Governance and Financial Management

Hawkesbury District Health Service (HDHS) Contract

The Chief Executive reported that negotiations on the new contract with St John of God Healthcare Hawkesbury District Health Service, being led by the Ministry of Health are planned.

Capital Investment Priorities

The Chief Executive reported on the final Executive Steering Group meeting for the Capital Investment Priorities. Members noted that the proposals are:

- Comprehensive Cancer Care Centre (including Palliative Care)
- New hospital in the Blue Mountains and enhancement of community services in the lower Blue Mountains
- Community Health in the Blue Mountains local government area

The Chief Executive reported that these proposals will be submitted to NSW Ministry of Health in August 2021 following Board endorsement.

NBMLHD Performance Level

The Chief Executive reported that the District has been moved to Performance Level 3 as a result of the financial and operational performance.

NSW Health and Nepean Blue Mountains Local Health District – 2021/22 Service Agreement

The Chief Executive reported that the District has received the 2021/22 Service Agreement. Members approved signing the Service Agreement subject to a letter highlighting the Board's concerns with the shortfall of funding.

Nepean Hospital and Integrated Ambulatory Services Redevelopment Report

Construction Update

The Chief Executive reported the Construction update is attached for information. Members noted that the Stage 1 Tower is anticipated to hand over in January 2022 with migration of the first services during the last quarter of the 2021/21 year.

The Chief Executive provided an overview of the Tower 1 occupation. Members noted:

- Agreed highest priorities
- 2021/22 Day 1
- Year 2 – 2022/23 (staging and budget allocation)
- Service increase
- Next steps

- Tower 1 locations
- Other locations

Mr Lagaida brought attention to Commonwealth Aged Care Program funding. Members held discussion on the Rouse Hill Hospital Redevelopment and the implications on Hawkesbury Hospital.

Section B - Appendices

2021/22 NSW Health Budget

For information.

HPRM 21/66219 NBMLHD Performance Level

For information.

Construction Update

For information

Section C

NBMLHD KPIs by Directorate

For information.

NBMLHD Emergency Department - Elective Surgery and Hub Performance

For information.

NSW Health League Table – May 2021

For information.

Surgery Dashboard – May 2021

For information.

Media & Communications Board Report June 2021

For information.

9. NBMLHD RESEARCH & EDUCATION FOUNDATION

The Chair reported on the NBMLHD Research & Education Foundation report to the Board starting from August 2021.

Action: Foundation Chair/Representative to provide report to the August and subsequent Board meetings.

10. WORK, HEALTH & SAFETY

10.1 Board Members' Advice to NBMLHD Executive

Nil report.

10.2 NBMLHD Executives' Advice to Board

Nil report.

11. ACTION SHEET

11.1 NSW Government Behavioural Insights Unit – Westmead Hospital Private Health Insurance

Action: Deferred to the August Meeting.

11.2 Lithgow Community Private (LCP)

Members noted this item has been reported under the Chief Executive Report Item 1.2.

12. CORRESPONDENCE IN

12.1 HPRM 21/63170 NSW Ministry of Health and NBMLHD 2021/22 Service Agreement

12.2 HPRM 21/65892 Letter of complaint from Mr A Parkinson regarding his wife's experience at Blue Mountains District ANZAC Memorial Hospital

12.3 HPRM 21/66117 NSW Ministry of Health Quarterly – NBMLHD Board Report – January to March 2021

The Chair advised that the 'correspondence in' is for noting.

13. CORRESPONDENCE OUT

13.1 HPRM 21/61110 Letter to Ms K Maddock regarding highlights on a recent private members' statement in Parliament to recognize those members of the NBMLHD and their commitment to the community

13.2 HPRM 21/61107 Letter to Dr James Branley regarding highlights on a recent private members' statement in Parliament to recognize those members of the NBMLHD and their commitment to the community

13.3 HPRM 21/62375 Letter to Secretary, NSW Health regarding 2021/2022 Budget Allocation to NBMLHD

13.4 HPRM 21/65896 Letter to Mr Andrew Parkinson regarding his wife's experience at Blue Mountains District ANZAC Memorial Hospital

13.5 HPRM 21/67523 Letter to Mr and Mrs Richards from the Chair regarding care provided at Nepean Hospital

13.6 HPRM 21/67544 Letter to the Hon. Brad Hazzard Minister for Health regarding letter received from Mr and Mrs Richards – care received at Nepean Hospital

The Chair advised that the 'correspondence out is for noting.

14. COMMITTEE REPORTS

14.1 Aboriginal Health

Members noted attached Quadrant Report from the Aboriginal Health Committee for information.

14.2 Audit & Risk Committee

Mr Lagaida reported that the Audit & Risk Committee meeting was held on 15 July. Members noted the Quadrant Report is attached for information.

14.2.1 HPRM 21/59663 Audit & Risk Committee - Self-Assessment Checklist 2020/21

Members noted attached.

14.2.2 HPRM 21/59662 Audit & Risk Committee - Internal Audit and Risk Management Attestation Statement for the Financial Year 2020/21

Members noted attached.

14.2.3 HPRM 21/63110 Audit & Risk Committee Chairman's Report - Annual Satisfaction Survey of Internal Audit 2020/21

Members noted attached.

14.3 Finance & Performance

Members were advised that the Finance & Performance Committee meeting will be held on Monday, 19 July. Reports will be available on the NBMLHD Board portal.

Action: Mr Robert Lagaida noted as the new Chair, Finance and Performance Committee.

14.4 Health Care Quality Committee (HCQC)

Members noted the attached Health Care Quality Committee Report.

14.5 Medical & Dental Staff Appointments Advisory Committee (MDAAC)

Prof Fuller reported that the Medical & Dental Staff Appointments Advisory Committee minutes are attached for information.

14.5.1 NBMLHD Quinquennium minutes from

Prof Fuller reported that the NBMLHD Quinquennium minutes are attached for information.

Action: Prof Stephen Fuller noted as the new Chair, Medical & Dental Staff Appointments Advisory Committee.

14.6 Integrated Care

Mr Smith reported that the next Integrated Care Committee meeting is scheduled on 18 August.

14.7 Research

Mr Austin reported that the Research Committee Quadrant Report is attached for information.

14.8 Strategy & Planning

14.8.1 NMBRIEF21/967 Community Based Services and Infrastructure Plan 2021-2031 For information.

Members noted that the attached is for information.

14.9 Workforce & Culture

Members noted that the next Workforce & Culture meeting is scheduled on 27 July.

14.10 Work, Health & Safety

Members noted that the next Work, Health & Safety meeting is scheduled on 27 July.

14 BUSINESS WITHOUT NOTICE

15 FOR INFORMATION ONLY

The meeting closed at 6.04pm.

16 NEXT MEETING

Date: Wednesday, 18 August 2021

Time: 4.00pm – 6.30pm

Venue: To be confirmed

Nepean Blue Mountains Local Health Board Minutes 21 July 2021.



The Hon. Peter Collins, AM, QC.

Date: 18 / 08 / 2021