



## Application to access NESA data & information for research

### Applicant details

Name of person(s) applying for access to data/information

University/institute or research organisation supporting the research

Email

Telephone

Address for correspondence

Summary of applicant's research qualifications and experience

## Details of applicant's research supervisor (if applicable)

Name

Position

Telephone

Email

Details of funding (if applicable)

## About the research project

Title

Description

### Research proposal outline including (where applicable):

Statement of purpose and educational value

Context and background

Research questions or hypotheses

Overview of research methodology

Evidence of endorsement of the research project by applicant's institution (complete here, and attach documentation if necessary)

Methods for ensuring that appropriate ethical standards are maintained, including the anonymity and privacy of participants

Name of ethics committee, and date of ethics approval (attach a copy of the ethics approval letter)

Names of other organisations involved in the research (if any)

Planned timeline for the research, including start and finish dates

Intentions for publishing, sharing, using or disseminating research findings

Details of data and/or information requested from NESAs (provide as much detail as possible)

## Declaration

I, ....., agree that I will:

- take appropriate action to ensure the privacy and security of all information and data obtained or created as part of the research project, and not share the data outside my immediate research team, and
- use the data/information provided only for the purposes I have identified, and
- not attempt to re-identify any persons, schools or educational sectors in de-identified data provided by NESAs, and
- use a Commonwealth accredited integrating authority (eg, the Centre for Health Record Linkage) for a data linkage project, and
- ensure the anonymity and confidentiality of individual persons, schools and educational sectors in reported findings, and
- not cause any act or allow any omission which may constitute a breach of section 18A of the *Education Act 1990* (NSW), and
- notify NESAs of any substantial changes to the timing, scope, methodology or any other significant aspect of the project, and
- acknowledge the provision of data/information by NESAs, but not imply that NESAs endorse the project, and
- provide NESAs with any potential publications before submission to a journal, magazine or media, and
- provide NESAs a report of the research findings at the conclusion of the research

I furthermore acknowledge that breaches of this arrangement by myself and/or my research team may be subject to sanctions and/or legal proceedings.

Signature: .....

**I acknowledge that this application may incur a fee to cover search, retrieval and provision of data and other information, and that NESAs will advise me of any such fee that may apply.**

I declare the above information to be true and correct.

Signature:.....

Date:        /        /

## **Sending your application**

Email your application to [research@nesa.nsw.edu.au](mailto:research@nesa.nsw.edu.au)