

# Graffiti Management Grant Program – (Open)

# Graffiti Management Grant Program – (Western Sydney)

## Grant Guidelines

November 2022



# Contents

Overview of the Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open).....	2
Objectives .....	2
Graffiti Management Grant (Western Sydney).....	2
Graffiti Management Grant (Open) .....	3
Assessment.....	3
Prioritisation.....	4
COVID-19 .....	4
Grant funds expenditure.....	4
Grant funds exclusions.....	4
Insurance.....	5
Banking details information .....	5
Application process.....	5
Successful applicant’s obligations .....	6

---

## Overview of the Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open)

The NSW Government is committed to investing in projects and initiatives that support our vision that all people in NSW experience the benefits of living longer and enjoy opportunities to participate, contribute to and be included in their communities.

The Government acknowledges that a one-size-fits-all solution isn't the best way to approach local problems like graffiti and to address other anti-social behaviours.

The Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open) aim to draw on local, grassroots knowledge to help build tailored projects for Local Councils, with the aim of supporting space activation initiatives, reducing incidents of graffiti and increasing community perceptions of safety.

The Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open) will support Local Councils to undertake graffiti management projects, including the opportunity to expand on past projects relating to:

- area beautification, including creating community art programs or initiatives such as installing community murals to deter offenders and improve streetscapes
- space activation projects such as lighting installation, applying anti-graffiti coatings to walls and other community activities to reinvigorate underused spaces and prevent crime through environmental design
- planting trees or other vegetation to make graffiti-prone walls more difficult to access and less attractive to offenders

---

## Objectives

The objectives of the Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open) are to:

- enhance community confidence and perceptions of safety
- prevent and minimise incidents of graffiti vandalism within NSW
- reduce the social, environmental, and economic impact of graffiti vandalism

---

## Graffiti Management Grant (Western Sydney)

The Graffiti Management Grant (Western Sydney) is targeted towards Local Government Areas eligible under the [Community and Small Business CCTV Fund \(CCTV Fund\)](#).

Only the 18 Local Councils captured by the CCTV Fund are eligible to apply for this Grant:

1. Blacktown City Council
2. Campbelltown, City of
3. Canterbury-Bankstown, City of
4. Fairfield, City of
5. Liverpool, City of
6. Penrith, City of
7. Camden Council
8. Cumberland City Council

9. Parramatta Council
10. Wollondilly Shire
11. Burwood Council
12. Canada Bay, City of
13. Georges River Council
14. Inner West Council
15. Strathfield, Municipality of
16. Blue Mountains, City of
17. The Hills Shire
18. Hawksbury, City of

The CCTV Fund was established in 2019 to assist in improving security and reducing the likelihood of crime impacting community organisations and small businesses in these areas. The Graffiti Management Grant (Western Sydney) aims to support the crime prevention objectives of the CCTV Fund by supporting space activation and other initiatives to encourage positive community engagement with public spaces, discourage graffiti and other criminal behaviour and increase public safety and perceptions of public safety. Under this Grant, \$1.8 million is available to Local Councils to apply for up to \$100,000 to implement graffiti management and space activation projects.

One application is permitted per NSW Local Council. Applications will not be accepted from organisations that have outstanding acquittals with DCJ.

The application Link will be emailed to these Councils.

---

## Graffiti Management Grant (Open)

Under this grant \$900,000 is available for Local Councils to apply for up to \$100,000 one off funding to implement graffiti management and space activation projects.

Applications for the Graffiti Management Grant are invited from NSW Local Councils operating under the *Local Government Act 1993* except those Local Councils listed above that are eligible for the Graffiti Management Grant (Western Sydney).

The application link will be emailed directly to the eligible NSW Local Councils.

One application is permitted per NSW Local Council. Applications will not be accepted from organisations that have outstanding acquittals with DCJ.

---

## Assessment

Applications will be individually assessed against the following criteria:

- Identify the need for space activation and/or graffiti management in the Local Government Area.
- Clearly articulate a project that addresses the need, and objectives above, outlining the scope, intended outcome and location.
- Explain the suitability of the project as a solution to the need.
- Provide a plan for implementation of the project, including high level milestones, with details of costs, timeframes, and partnerships.
- Identify how funds will be allocated within a financial management structure (including

providing verified financial acquittals, having a specific project code or account for reporting purposes).

An assessment panel comprised of representatives from DCJ and one independent member nominated from an external agency will assess the applications against the above criteria. The panel will then prepare an assessment report that includes a final summary and recommendations to be submitted to the decision-maker for final decision.

For applications to the Graffiti Management Grant (Western Sydney), if an application fails to meet one or more of the assessment criteria, the Department may assist Councils to amend their projects to meet the criteria. Strict timeframes apply and failure to satisfy all requirements within the allocated timeframe may make an application ineligible.

Successful applicants are required to comply with their responsibilities provided on page 6 of these guidelines.

The final decision-maker for the Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open) is the NSW Attorney General.

---

## Prioritisation

Priority for projects and/or programs applying for the Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open) will be given to applications that demonstrate:

- that area beautification and space activation in the area would contribute to an increase in community safety or perceptions of community safety
- a need for graffiti management, for example, where there is a high incidence of graffiti related crime
- that the proposed project to be funded has the potential to prevent crime through environmental design and/or addresses a graffiti management related need in the LGA
- that the Local Council has the capability to successfully deliver the proposed project

---

## COVID-19

Projects must adhere to current NSW Government public health orders and advice in regard to COVID-19. Up-to-date information is available on the [NSW Government COVID-19 website](#).

---

## Grant funds expenditure

Funds can only be used for expenses/activities directly associated to the project. The application must clearly outline your proposed expenditure in the budget you submit with your application.

---

## Grant funds exclusions

The following will not be considered eligible for funding under the Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open):

- project costs that are already the subject of another government grant, subsidy, or financial

assistance

- project costs incurred prior to an application being submitted (no retrospective funding will be awarded)
- Permanent salaries/wages, with the following exceptions:
  - costs for temporary staff to work on the project;
  - costs of an existing staff member to work additional hours/days to work on the project;
  - costs of an existing staff member assigned to the project and working the same hours as before; only where their prior duties have been significantly reduced to match the time now devoted to the project. In this case, DCJ may require written evidence that these duties have changed (in the form of copies of old and new position descriptions)
- Any activity of a commercial nature that is for-profit
- Business as usual costs or general operating expenses
- Programs and activities that encourage gambling such as bingo, or the consumption of alcohol
- Interstate or overseas travel costs
- The same program or activity twice. For example, two different organisations cannot apply for funds for the same program or activity.

---

## Insurance

Grant recipients from the Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open) must maintain current and adequate insurance appropriate to the activities/services funded under this grant to cover any liability of the grant recipient that might arise in connection with the performance of its obligations under a Grant Funding Agreement. This must include but is not limited to a minimum of \$10 million Public Liability Insurance.

Applicants will be asked to provide a copy of all relevant insurance policies and certificates in the application form.

---

## Banking details information

It is the applicants' responsibility to provide correct banking details, including the authorised signature to verify the applicant's bank details, in their application form. Funds transferred to an incorrect bank account may not be recoverable.

---

## Application process

- All applications to the Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open) must be submitted online via Smarty Grants portal.
- Applications for the Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open) will open on 9 November 2022; and close on 28 November 2022.
- All applications will initially be reviewed by DCJ for general program compliance, and then assessed by the assessment panel against the Assessment Criteria.

- A list of recommended applicants to receive grants under the Graffiti Management Grant (Western Sydney) and the Graffiti Management Grant (Open) based on the Assessment Criteria will be prepared by the assessment panel and submitted to the Attorney General for final decision.
- Applicants will be formally notified by 9 December 2022 if their application has been successful or unsuccessful. Applicants must ensure their contact details are up to date.

---

## Successful applicant's obligations

- Any variations to the approved project scope, project location and completion time frames outlined in the original application form must be formally requested and approved in writing before any related work takes place.
- To discuss a variation, please contact the Crime Prevention team by email [crimepreventioncomms@justice.nsw.gov.au](mailto:crimepreventioncomms@justice.nsw.gov.au).
- All projects must be completed by 30 December 2023. You are required to submit a Final Report and Financial Acquittal in SmartyGrants no later than 31 January 2024. DCJ will send you the final acquittal form prior the required date that you will need to complete in the SmartyGrants portal.
- Please note that any photographs or videos containing images of participants and/or staff submitted in the Final Completion Report must be accompanied by a signed [DCJ still and moving images consent form](#).
- It is a program requirement that all financial records related to grant expenditure and acquittal be retained by the committee of the organisation for seven years. If the committee changes, these documents must be forwarded to the new incoming committee.

## Department of Communities and Justice

6 Parramatta Square  
10 Darcy Street  
Parramatta NSW 2150

Locked Bag 5000  
Parramatta NSW 2124

Office hours:  
Monday to Friday  
9.00am – 5.00pm

E: [crimepreventioncomms@justice.nsw.gov.au](mailto:crimepreventioncomms@justice.nsw.gov.au)