

Open Spaces Program: Places to Swim 2022/23 Grant Program_Application Form

Form Preview

Essential information

Program information

Open Spaces Program: Places to Swim 2022/23 Grant Program

The Department of Planning and Environment is inviting all NSW councils and eligible NSW Government agencies to apply for funding through the Places to Swim program as part of the Open Spaces Program. The purpose of the funding is to support projects across NSW that improve access and engagement with natural waterways.

Applicants are invited to submit an application for one or more projects under the following categories:

In (eligible for funding up to \$1M)

Improvements to open spaces that will directly support swimming in natural bodies of water. Amenities and facilities that directly support the recreational use of the waterways.

On (eligible for funding up to \$750K)

Improvements for water-based recreation such as launching small non-powered watercraft (such as kayaks, canoes and paddle boards). Amenities and facilities that directly support the recreational use of the waterways.

Around (eligible for funding up to \$500K)

Walking tracks/trails and infrastructure that directly connect to and support access to water for recreation (not including boat ramps, fishing infrastructure and boating infrastructure).

Water playspaces that offer a place to enjoy water-based recreation for those local government areas that do not have direct access to lakes, rivers, dams or harbours. Amenities and facilities that directly support the recreational use of the waterways.

Places to Swim is a competitive grant program, and while matched funding is not a requirement, projects that include a financial contribution from council/and or from other grant programs will be prioritised.

Grant applications are due by 21 November 2022. The application must respond to the assessment criteria outlined in the Program Guidelines.

Information to help you prepare submission is available on the the [Program webpage](#).

Successful projects will be announced in February 2023. Funding for successful projects will be confirmed through a funding agreement and applicants will be required to return a signed funding agreement and invoice to enable the release of initial funding.

GET HELP

- If you need help on the Open Spaces Program or your application, please email open.space@planning.nsw.gov.au and quote your submission number
- If you need technical support, download the SmartyGrants [Help Guide for Applicants](#) or check out the SmartyGrants [Applicant Frequently Asked Questions \(FAQ's\)](#).

Applicant Details

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* indicates a required field

Your details

Organisation name *

Organisation Name

Please provide your full organisation name.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Official applicant contact details

Add the primary contact for official notices.

Applicant Contact *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Position *

Address *

Address

<input type="text"/>
<input type="text"/>

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Address Line 1, Suburb/Town, State/Province, and Postcode are required.

PO Box

Please provide PO Box for postal address

Email *

Must be an email address.

Phone *

Must be an Australian phone number.
Preceded by a two digit STD area code.

Mobile Phone *

Must be an Australian phone number.

Project manager contact

The project manager contact is the contact for day to day project management.

Is the project manager the same as the official applicant contact? *

- Yes
 No

Applicant project manager contact details

Add the applicant project manager contact for day to day project management.

Project Contact *

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Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position *

Address3 *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Email *

Must be an email address.

Phone *

Must be an Australian phone number.
Preceded by a two digit STD area code.

Mobile Phone *

Must be an Australian phone number.

Funding history

Have you previously applied for funding for this project? *

- Yes
 No

Application history

Project title	Grant program	Application status	Grant funding amount
Confirm the project name	Which grant program did you apply for?	Successful / Unsuccessful / Unknown	Amount requested through the grant program
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Project Information

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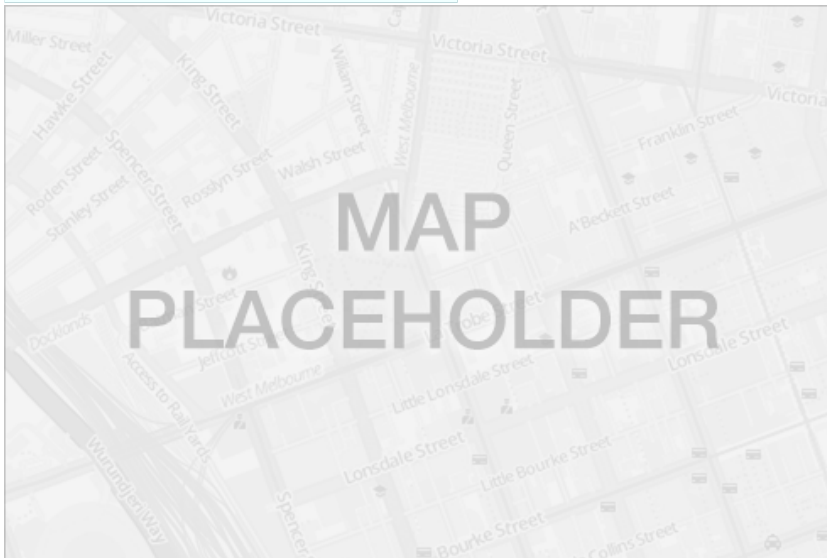
* indicates a required field

Project Details

Project Title *

Project Address *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
Concept / Context Plan will confirm site boundary.

Please provide the site's lot and DP number *

Does the applicant own or have care, control or management of this land *

- Yes No

Is the project located on Crown land? *

- Yes No

Crown land

What is the purpose of the Crown Reserve? *

Project Location

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Where is your project located? *

- Greater Sydney Regional

State electoral district

Confirm (NSW State) Electorate of project location *

Click [here](#) to find your electorate

Project Specifics

Please provide specific information on your project and how it responds to the program assessment criteria. Please also provide the following documents as attachments:

- **Concept plan and imagery** to communicate the design of the project
- **High quality images** of project location
- **Aerial map** showing project location
- **Image/s of desired materials** for implementation (optional)
- Details of **water quality management** that details:
 - that the water is safe for access by people
 - the program for ongoing water quality checks.
 - provide information on engagement with the local Public Health Unit regarding your project [Public Health Units](#)

Short project description *

Word count:

Must be no more than 75 words.

Provide a short description of the proposed project. This text will be used to promote your project in media releases and the Department's websites

Long project description *

Word count:

Must be no more than 500 words.

Please give a detailed description of your project.

Evidence of project progress *

- Concept designs and imagery
- High quality images of project location
- Aerial map showing project location
- Image/s of desired materials for implementation (optional)
- Information on water quality management & program for ongoing water quality checks

At least 4 choices must be selected.

Please provide these documents in the upload field below.

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Provide supporting documentation showing project development to date (refer to document list above) *

Attach a file:

A minimum of 4 files must be attached.

Please use concise and descriptive filenames for uploaded documents.

Alignment to Places to Swim Program Criteria

* indicates a required field

Understanding the Places to Swim Program Guideline

Have you read the Places to Swim Program Guideline? *

Yes

No

You cannot proceed without confirming that you have read the [Program Guidelines](#).

Alignment to Places to Swim Program Criteria

Provide a short summary on how the project aligns with each of the assessment criteria (up to 200 words for each).

Which project category are you applying for? *

Refer to the [grant guideline](#) for complete description of activities under each category.

Demonstrate how the project supports the objectives of getting in, on or around water. *

Word count:

Must be no more than 200 words.

Demonstrate how this project is inclusive. *

Word count:

Must be no more than 200 words.

Does it improve how all community members will be able to "get in, on and around" water?

Demonstrate how this project is innovative. *

Word count:

Must be no more than 200 words.

How does the project demonstrate best practice methodologies and outcomes that offer learnings that can be shared across government and industry in the creation of water recreation spaces across NSW? The project clearly demonstrates the project category (In, On and Around).

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Demonstrate how the project drives collaboration. *

Word count:

Must be no more than 200 words.

How does the project drive collaboration and partnership with community, taking a place-based approach. Plans for collaboration in the design of the project is clearly articulated.

Demonstrate how the project promotes environmental sustainability. *

Word count:

Must be no more than 200 words.

How will the project sustain and enhance the health and safety of the community and local environment during construction and operation of the project?

Community Engagement

Describe community and stakeholder engagement activities undertaken to date. *

Word count:

Must be no more than 200 words.

Discuss how community engagement outcomes informed the design of the project.

Project deliverability

Please provide the following as attachments in this section:

- **Project budget breakdown:** Clearly outline the most significant cost line-items required for the development of the project, along with a reasonable timeline for the expenses (Direct and in-kind costs identified).
- **Risk assessment plan:** Include risk assessment and strategies to mitigate project risks.
- **Project plan:** Include methodology. Maximum 10 pages.
- **Project schedule:** Include timeframes, key milestones and timeframes demonstrating that the project will be completed within 18 months.
- **Community engagement report / plan:** Include engagement outcomes or plan for community engagement.
- **Landowner support:** Include evidence of Council or owner/manager consent for the land and the water that the project is located on
- **Partner support:** Include evidence of in-principle support from partners if needed.
- **Letter/s of support:** Include letter/s of support from local businesses or local business associations, community groups, institutions (e.g. schools, universities or cultural institutions (optional)

What is the total amount requested in this grant? *

Must be a dollar amount.

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Estimated Project Start Date *

Must be a date.

Must be from November 2022 onwards.

Estimated Project End Date *

Must be a date.

Date must be with 18 months of the start date.

How will the project provide value for money? *

Word count:

Must be no more than 200 words.

Demonstrate that the budget is realistic and that the project uses funding effectively to maximise the scale and impact of the project. Projects that include applicant contributions will be considered favourably.

Describe the applicant's capacity to deliver this project. *

Word count:

Must be no more than 200 words.

Relates to the project scope, resourcing and project schedule. For example, are you designing the project in-house or using consultants? How will the construction process be managed within the required timeframe? How have any required approvals been factored in to the schedule? What legal advice needs to be allowed for as part of the process?

Project documentation *

- Project budget breakdown
- Risk assessment plan
- Project plan
- Project schedule
- Community engagement report / plan
- Evidence of landowner support
- Evidence of partner support
- Letter/s of support

At least 6 choices must be selected.

Please provide these documents in the upload field below.

Upload budget, risk management plan and detailed project plan here: *

Attach a file:

A minimum of 6 files must be attached.

Use clear titles for your files.

Approvals and Declaration

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* indicates a required field

Applicants to secure approvals prior to submission

Applicants must secure the General Manager's (or equivalent) authorisation and public liability insurance, prior to submission.

Applications will be deemed ineligible without this letter.

Attach supporting letter from the General Manager (or equivalent) *

Yes No

Authority

General Manager's (or equivalent) Letter of Authority for this Application *

Attach a file:

Letter must have a recent date stamp and be specific to this application

Insurance

Confirmation of Insurance - Public Liability to be attached below *

Yes No

Applicants applying for funding via this program are required to have a minimum Public Liability Insurance cover of \$20 million.

It is recommended, but not a condition of funding, that applicant have Personal Accident and Professional Indemnity insurance. Applicants that employ staff must comply with the Workplace Injury Management and Workers Compensation Act 1998 (NSW).

Insurance Certificate

Upload your Certificate of Insurance here *

Attach a file:

Upload your certificate of insurance here

Declaration

The provision of false or misleading information is a crime under the Crimes Act 1900, No. 4 Part 5A, Section 307B. *

I certify that the information submitted in this application is true and correct to the best of my knowledge. I further understand that any false statements may result in denial or revocation of any funding awarded to this project.