

**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 17 August 2022 TIME: 4.00pm – 6.30 pm

VENUE: Warragamba Executive Boardroom, Station Street Penrith

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent

BOARD MEMBERS			
The Hon. Peter Collins, AM QC (Chair)	P	Mr Murray Austin	P
Associate Professor Stephen Fuller	A	Mr Robert Lagaida	P
Dr Nhi Nguyen (<i>via TEAMS</i>)	C	Dr Antonio Rombola	P
Ms Pamela Rutledge, AM (<i>via TEAMS</i>)	P	Dr Peta Seaton, AM (<i>via TEAMS</i>)	P
Professor Ian Seppelt (<i>via TEAMS</i>)	P	Mr Stan Grant (<i>via TEAMS</i>)	P
NBMLHD EXECUTIVE & STAFF			
Ms Kay Hyman, Chief Executive	P	Mr Brett Williams, Director Hospital Services (<i>via TEAMS</i>)	P
Ms Jacqui Clark, Director People & Culture (<i>via TEAMS</i>)	P	Ms Julie Williams, Director Nursing & Midwifery (<i>via TEAMS</i>)	P
Mr Luke Bellman, A/Director Finance & Corporate Services (<i>via TEAMS</i>)	P	Dr Karen Arblaster, Director Allied Health, Research & Strategic Partnerships (<i>via TEAMS</i>)	A
Ms Vanessa Clements, Director Planning, Redevelopment & PMO (<i>via TEAMS</i>)	P	Ms Debbie Wyburd, Director Clinical Governance (<i>via TEAMS</i>)	P
Mr Paul Grocott, Director Corporate Communications (<i>via TEAMS</i>)	P	Ms Cathy Crowe, Director Community & Integration (<i>via TEAMS</i>)	P
Prof Mohamed Khadra, Director Strategy & Innovation (<i>via TEAMS</i>)	A		
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Eddy Fischer, Chair, Nepean Medical Staff Council (<i>via TEAMS</i>)	P	Dr Stavros Prineas, Chair Blue Mountains Medical Staff Council (<i>via TEAMS</i>)	P
Dr Daniel Pellen, Mental Health Medical Staff Council	A		
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay (<i>via TEAMS</i>)	P		

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Chair opened the meeting with an Acknowledgement to Country. Apologies were noted. The Chair introduced Mr Stan Grant as a new NBMLHD Board member.

Members noted that Dr Nguyen is on compassionate leave for this meeting.

2. Wentworth Healthcare Limited (Primary Health Network)

Ms Reay provided a report on behalf of Nepean Blue Mountains Primary Health Network. Members were advised of the following:

- Moderna Paediatric vaccine has been approved.
- Mental Health integration work including Head to Health outreach program and support to community recovery centres
- 2020 NSW Flood Inquiry Report has been released today. Members noted that there are 28 recommendations, all of which have been accepted by Government.
- Blue Mountains and Hawkesbury LGAs have been reclassified as areas of Workforce Shortage. This should assist with attracting GPs to the district.

The Chair asked how GPs can support each other and asked whether GPs can work in other practices at times of disaster. There is the potential for emergency provider numbers, but the easier way is for patients to be directed to practices that are operating.

3. Nepean Foundation

Mr Greg Allchin attended the meeting to report on behalf of the Nepean Foundation. Mr Allchin highlighted the following:

- Launch of the Nepean Institute of Academic Surgery (NIAS) on Tuesday, 16 August 2022
- Recruitment of new board members to the Nepean Foundation
- Business Planning, governance, and protocols
- Australian Women's and Children's Research Foundation (OZWAC) will be joining the Nepean Foundation
- Nepean Foundation charity event on Friday, 28 October
- New automated donation machine, with a request that this is located within NICU.
- Fundraising success with \$1M donation by Panthers toward the MRI guided focussed ultrasound machine

The Chair advised that a letter was sent to the NSW Health Minister in 2018. The letter identifies the MRI guided focussed ultrasound machine is a priority for the Local Health District.

The Chair reported on the successful launch of the NIAS. Whilst the event focussed on research in surgery it was noted that there is also research and innovation occurring in other areas. The Chair suggested a Medical Expo be held in Penrith. The Expo would bring together health agencies and potential funders. Showcasing research and innovations may lead to commercialisation and more rapid spread of successes.

Prof Seppelt joined the meeting at 4.24pm.

4. FEEDBACK FROM MEDICAL STAFF COUNCIL

The Chair welcomed the Medical Staff Council representatives to the meeting and asked for their respective reports.

3.1 Nepean Medical Staff Council

Dr Fischer provided a report on behalf of the Nepean Medical Staff Council. Dr Fischer thanked the Director Hospital Services and Chief Executive for their continued attendance at Executive at the Nepean Medical Staff Council meetings.

3.2 Blue Mountains Springwood Medical Staff Council

The Chair congratulated Dr Prineas on his appointment as the Chair, Blue Mountains Springwood Medical Staff Council.

Dr Prineas reported on behalf of the Blue Mountains & Springwood Medical Staff Council and advised that the NSW Health Minister attended Blue Mountains Hospital on Wednesday, 17 August. The purpose of the visit was for the Minister to see firsthand the hospital. Members held extensive discussion on the visit and the ongoing lobbying for funding.

The Chair reported that approval of planning funding would be a significant first step. Mr Grant asked for clarification on the breakdown of the total funding required. The Chief Executive reminded Board Members that a new Hospital and Community Facilities in the Blue Mountains was endorsed by the Board as part of the Capital Investment Priorities and has been submitted to the Ministry of Health.

3.3 Mental Health Medical Staff Council

Dr Pellen's apology was noted. The Chair suggest Members may wish to listen to a recent ABC radio interview with Mr Jonathan Thurston who eloquently outlined the importance of reaching out and the importance of mental health support.

5. DECLARATION OF CONFLICTS OF INTEREST

The Chair asked members to advise any changes to the conflicts of interest register. The Chair reported that he is no longer the President, St John Ambulance NSW. Members noted that Mr Grant's declaration will be included in the September Board meeting packet.

6. MINUTES OF PREVIOUS MINUTES

Minutes of the meeting on Wednesday, 20 July 2022 were accepted as a true and accurate record of the meeting.

Moved: Mr Lagaida
Seconded: Dr Rombola

Action: Endorsed by the NBMLHD Board.

7. CHAIRMAN'S REPORT

The Chair reported on the recent resignation of the Hon. Stuart Ayers role as Minister for Western Sydney. Mr Ayers remains the member for Penrith and will now have greater capacity to focus on his electorate.

8. CHIEF EXECUTIVE REPORT

Members noted the Chief Executive report for the month of August 2022. The Chief Executive advised that the report will be taken as read and highlighted the following:

Healthy People & Communities

COVID-19

The Chief Executive provided an update on COVID-19. Members noted that there has been a reduction in number of staff that are furloughed and the number of inpatients remains steady. The Chief Executive provided an update on NSW cases and hospitalisation rates. It was noted that there have been 168 COVID-19 over the last week

Newmarch House Coronial Inquest

The Chief Executive reported on the Newmarch House Coronial Inquest that was held from 26 July to 12 August. Members were advised that findings from the Inquest are not anticipated until early 2023.

The Chair brought attention to those staff who were witnesses at the Inquest on behalf of Nepean Blue Mountains Local Health District and that this has been a challenging time. Members thanked these staff for their ongoing dedication. Members held extensive discussion on the learning from this experience and noted that Newmarch House was the first of its kind in Australia.

Aboriginal Health

The Chief Executive reported that work continues in a range of areas with the aim of closing the gap in Aboriginal Health outcomes. Members noted that for 2023 there will be a focus on two key performance indicators:

- Unplanned Readmissions within 28 Days
- Discharge Against medical Advice

Exceptional Patient and Consumer Experiences and Outcomes

System Capacity

The Chief Executive provided an update on the system capacity across NSW.

NDIS related Bed Block

The Chief Executive brought attention to the NDIS related bed block and the work that has been done to assist with a reduction in the number of bed days achieved in July. The Chief Executive thanked Dr Seaton for facilitating assistance with NDIA Board and the potential areas for improvement to assist the District.

Hawkesbury Hospital Evacuation Plan

The Chief Executive reported this is provided for information. Members noted that a Hawkesbury Hospital tabletop evacuation exercise will be facilitated in the near future.

Talented, Happy and Engaged Workforce

NSW Health – Excellence in Nursing & Midwifery Awards 2022

The Chief Executive reported that NBMLHD has two finalists in the NSW Health Awards for 2022. These include Midwife of the Year and Aboriginal Nurse/Midwife of the Year.

Credentialed Diabetes Educator of the Year

The Chief Executive congratulated Ms Julie Longson, who has been awarded the Credentialed Diabetes Educator of the Year by the Australian Diabetes Educators Association. Julie has been leading the Paediatrics team and has cared for her patients and their family through the diagnosis and transitioning to adulthood.

Hub for research and Innovation

Dementia Research

The Chief Executive reported that the collaboration between NBMLHD, University of Sydney and Celestino is progressing for the development of a dementia research and clinical service delivery site as part of Sydney Science Park.

Responsible Governance and Financial Management

July Monthly Result

Mr Bellman provided an update on the July Financial Result.

NSW Health's Climate Risk and Net Zero Unit

The Chief Executive reported that Nepean Blue Mountains Local Health District has been selected as one of two LHDs to participate in the NSW Health Climate Risk and Net Zero Unit carbon footprint initiative. This is recognition of the district's geography and our early adoption of climate change impact reduction initiatives.

Lithgow Community Private

The Chief Executive provided an update on continued discussion with Lithgow Community Private and their financial situation.

Nepean Hospital and Integrated Ambulatory Services Redevelopment Report

NSW Health Pathology

The Chief Executive reported that the new purpose-built Pathology facility on Level 1 of Building E (East Block under-croft) has commenced.

Section B – Appendices

1. DRAFT NBMLHD Hawkesbury Nepean Flood Plan
For information.
2. Project Zone Newsletter – August 2022
For information.

Section C

1. NBMLHD KPIs by Directorate
For information.
2. NBMLHD Emergency Department – Elective Surgery and Hub Performance – July 2022
For information.
3. NSW Ministry of Health League Table – June 2022
For information.
4. Surgery Dashboard – June 2022
For information.
5. Corporate Communications Board Report July 2022
For information.

9. WORK, HEALTH & SAFETY

8.1 Board Members' Advice to NBMLHD Executive
Nil Report

8.2 NBMLHD Executives' Advice to Board
Nil Report

10. ACTION SHEET

Recruitment process for Heads of Department roles

Action: Deferred to September meeting.

Board Sub-Committee minutes

The Chief Executive confirmed the processes that are in place for Sub Committee minutes.

Hawkesbury Hospital – preparedness for evacuation

Members noted that this item was covered under the Chief Executive Report.

NSW Health – Board level Net Zero Leadership Training

The Chair reported that a second date will be scheduled for training and that NBMLHD is waiting on response from NSW Health.

11. CORRESPONDENCE IN

Nil.

12. CORRESPONDENCE OUT

12.1 CM22/46795 Letter to Ms G Rao in appreciation for years of service to NSW Health on her retirement from NBMLHD

12.2 CM22/46800 Letter of congratulations to Ms H Bengge – Aboriginal and Torres Strait Islander Student of the Year in the NSW Training Awards for the Western Sydney and Blue Mountains Region

The Chair advised that the 'correspondence out' is for noting.

13. COMMITTEE REPORTS

13.1 Aboriginal Health

Members noted that attached Quadrant Report for May 2022.

13.2 Audit & Risk Committee

Mr Lagaida reported that the next Audit & Risk Committee meeting will be held on 12 September. Mr Lagaida reported that Mr Klincke, Director Internal Audit will retire on 30 September. A successful recruitment process has been completed.

13.2.1 CM22/37617 NBMLHD Corporate Governance Attestation Statement 1 July 2021 – 30 June 2022

Mr Lagaida reported that the attached NBMLHD Corporate Governance Attestation Statement 1 July 2021 – 30 June 2022 is submitted for endorsement.

Moved: Mr Lagaida
Seconded: Mr Austin

Action: Endorsed by the Board.

13.3 Finance & Performance

Mr Lagaida reported that the Finance & Performance Committee meeting was held on Monday, 15 August 2022. Reports have been uploaded to the NBMLHD Board portal. Mr Lagaida reported that the District can access up to \$10.6M for elective surgery recovery activities.

13.4 Health Care Quality Committee (HCQC)

Dr Seppelt reported that Dr Nguyen has been working with the Director Clinical Governance to streamline processes and achieve more streamlined reporting, allowing focus on issues of significance. Members were advised that terms of reference will be reviewed and resubmitted for endorsement to the Board in September.

13.5 Medical & Dental Staff Appointments Advisory Committee

Members noted that the attached minutes are for noting.

13.6 Integrated Care Joint Board

Members noted that the next Integrated Care Joint Board Committee meeting will be held on 21 September 2022.

13.7 Research

Members noted that the next Research Committee meeting will be held on 21 September 2022.

13.8 Strategy & Planning Committee

Members noted that the next Strategy & Planning Committee meeting will be held on 21 September 2022.

13.9 Workforce & Culture

Members noted the attached Workforce & Culture Quadrant report is for noting.

13.9.1 Workforce & Culture – Sub-Committee report

Members noted the attached sub-committee report.

13.10 Work, Health & Safety

Members noted the attached Work, Health & Safety Quadrant report is for noting.

13.10.1 Work Health & Safety – Sub Committee report

Members noted the attached sub-committee report.

14. BUSINESS WITHOUT NOTICE

NBMBRIEF21/1737 Nepean Hospital –Somerset Cottage Child Care Centre – Endorsed by the Board – July 2022

The Chief Executive advised that HealthShare will now be involved in the Expression of

Interest/Tender process which impacts the timeline.

There may be opportunities for staff to remain as NBMLHD employees if they are interested in alternate roles.

Hawkesbury District Health Service Contract

Members requested an update on the HDHS contract negotiations.

Action: To be reported at the September Board meeting.

15. FOR INFORMATION ONLY

The meeting closed at 5.52 pm.

16. NEXT MEETING

Date: Wednesday, 21 September 2022
Time: 4.00pm – 6.30pm
Venue: Warragamba Executive Boardroom, Station Street Penrith

Nepean Blue Mountains Local Health Board Minutes 17 August 2022.



The Hon. Peter Collins, AM, QC.

Date: 21 / 09/ 2022