

**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 14 December 2022 TIME: 3.00pm – 4.30 pm
VENUE: NSW Government Building, Station Street Penrith

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent

BOARD MEMBERS			
The Hon. Peter Collins, AM KC (Chair)	P	Mr Murray Austin	P
Associate Professor Stephen Fuller <i>(via TEAMS)</i>	P	Mr Robert Lagaida	P
Dr Nhi Nguyen	P	Dr Antonio Rombola	P
Ms Pamela Rutledge, AM	P	Dr Peta Seaton, AM	P
Professor Ian Seppelt	A	Mr Stan Grant <i>(via TEAMS)</i>	A
NBMLHD EXECUTIVE & STAFF			
Ms Kay Hyman, Chief Executive	P	Mr Brett Williams, Director Hospital Services <i>(via TEAMS)</i>	A
Ms Jacqui Clark, Director People & Culture <i>(via TEAMS)</i>	A	Ms Kim Maddock, A/Director Nursing & Midwifery <i>(via TEAMS)</i>	P
Mr Luke Bellman, A/Director Finance & Corporate Services <i>(via TEAMS)</i>	P	Dr Karen Arblaster, Director Allied Health, Research & Strategic Partnerships <i>(via TEAMS)</i>	P
Ms Vanessa Clements, Director Planning, Redevelopment & PMO <i>(via TEAMS)</i>	P	Ms Michael Wood, A/Director Clinical Governance <i>(via TEAMS)</i>	P
Mr Paul Grocott, Director Corporate Communications <i>(via TEAMS)</i>	P	Ms Cathy Crowe, Director Community & Integration <i>(via TEAMS)</i>	P
Prof Mohamed Khadra, Director Strategy & Innovation <i>(via TEAMS)</i>	P		
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Eddy Fischer, Chair, Nepean Medical Staff Council <i>(via TEAMS)</i>	A	Dr Stavros Prineas, Chair Blue Mountains Medical Staff Council <i>(via TEAMS)</i>	P
Dr Daniel Pellen, Mental Health Medical Staff Council <i>(via TEAMS)</i>	A		
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay <i>(via TEAMS)</i>	P		

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Chair opened the meeting with an Acknowledgement to Country. Apologies were noted.

2. Wentworth Healthcare Limited (Primary Health Network)

Ms Reay provided a report on behalf of Nepean Blue Mountains Primary Health Network. Members noted the following:

- A National COVID-19 Health Management Plan has been released to outline the Australian Government health supports to manage COVID-19 over the next 12 months. Members were advised there are significant changes for the Primary Health Network, including from 1 January 2023 PCR tests will require a referral from GP.

Members highlighted that the change on PCR testing may impact the Emergency Departments. Dr Rombola highlighted that Hazelbrook Respiratory Clinic is anticipated to continue providing PCR testing for patients.

- Urgent Care Services – Expression of Interest process
- Members were advised that the Derby Street Family Medical Centre is closing in February due to a number of staff retiring and inability to recruit GPs willing to bulk bill. Ms Reay highlighted that Octa Medical, which is on the ground floor of the Nepean Health Hub is open seven days a week will be close to the new ED.

3. Feedback from Medical Staff Council

The Chair noted that Dr Fischer and Dr Pellen were apologies for this meeting.

3.1 Nepean Medical Staff Council

The Chair reported on his attendance to the Nepean Extraordinary Medical Staff Council meeting on Tuesday, 6 December. The Chair stated that he has been invited to attend again in May/June 2023.

3.2 Blue Mountains Springwood Medical Staff Council

Dr Prineas reported on behalf of the Blue Mountains & Springwood Medical Staff Council. Members noted that an extraordinary meeting was held to discuss the future of Springwood Hospital Operating Theatre. The Chair noted the required works to ensure that the Theatres meet accreditation standards cannot be undertaken without closing the theatre and essentially rebuilding.

Dr Prineas reported on continued lobbying for One Hospital in the Blue Mountains.

3.3 Mental Health Medical Staff Council

Nil report.

3.4 NBMLHD Executive Medical Staff Council

Nil report.

4. PRESENTATION - NBMLHD Board and Sub Committee Share Point Site

The Chief Executive reported that for the past 12 months, the NBMLHD Corporate Communications team has partnered with the NSW Department of Customer Service (DCS) and Ministry of Health to build an entirely new website for the District, its hospitals, and services.

Our new site is part of a bold pilot program to redesign NSW Health webpages to be more consumer focused and easier to navigate for patients, the community and other web visitors such as local GPs, referring clinicians and future staff looking for employment.

The new NBMLHD website will be just the second NSW Health site to transition to the nsw.gov.au domain, which will eventually be the home for all NSW Government websites.

In turn, A new platform for the Board and sub-committee pages will be launched on 1 February 2023. Mr Hein Taljaard and Ms Mary Hakeem provided the Board with a presentation of the new Board share point site.

5. DECLARATION OF CONFLICTS OF INTEREST

The Chair asked members to advise any changes to the conflicts of interest register. Nil changes were received.

6. MINUTES OF PREVIOUS MINUTES

Minutes of the meeting on Wednesday, 16 November 2022 were accepted as a true and accurate record of the meeting.

Moved: Dr Seaton
Seconded: Ms Rutledge

Action: Endorsed by the NBMLHD Board.

7. CHAIRMAN'S REPORT

The Chair reported on the following:

NBMLHD Board Reappointments

The Chair congratulated Prof Seppelt and Mr Austin on their reappointment to the NBMLHD Board. Members noted that Prof Seppelt's appointment is endorsed by the NBMLHD Executive Medical Staff Council.

State Election - March 2023

The Chair brought attention to the NSW State Election scheduled on Saturday, 25 March 2023. Members noted that the Lindsay precinct is considered a determining factor for the outcome of the election. The Chair highlighted that this provides an opportunity to focus on what is required for our community: Nepean Cancer Care Centre and One Hospital in the Blue Mountains.

Nepean Foundation – Fundraising event

The Chair reported on the Nepean Foundation event held by the Nepean Foundation on Thursday, 8 December. The event celebrated the collaboration with OZWAC and the future of joining these organisations.

Thank you

The Chair thanked all staff on behalf of the Board and brought attention to the phenomenal work within Nepean Blue Mountains Local Health District over the past three years. The Chair stated how important it is to reconnect with family and recover moving into 2023.

Future Research Partnerships

The Board expressed support for the expansion of medical and scientific research at the Nepean campus where possible. To this end it would explore the possibility of future vacant space and explore with the University of Sydney (and other interested universities in due course) opportunities to host and / or collaborate with research projects in future years.

Ms Rutledge requested information on the exploration and creation of partnerships.

The Chief Executive reminded members of the site master plan for the Nepean campus which has an identified zone for Research / Commercial space. Additional research space is identified in the space requests but at this time it is unlikely that space will be able to be located.

Action:

- 1. Chief Executive to provide report on services requesting space and available spaces for the February meeting.**
- 2. Information on exploration and creation of partnerships to be provided to the April Board meeting.**

Board Governance and reporting

Dr Nguyen reported on the Mackay Hospital inquiry and the sacking of its Board. Dr Nguyen emphasised the importance of patient safety and the processes that are in place. Dr Nguyen stated that the Board needs to understand the systems and processes in place to ensure patient safety.

Action: Chief Executive to provide report for the February 2023 that maps out systems and processes that are in place.

8. CHIEF EXECUTIVE REPORT

Members noted the Chief Executive's report for the month of November 2022. The Chief Executive advised that the report will be taken as read and highlighted the following:

Healthy People & Communities

COVID-19 Update

The Chief Executive provided members with an updated COVID-19 Report. Members were advised that there are currently 25 COVID-19 inpatients and 91 furloughed staff.

The NBMLHD Vaccination Hub closed on Friday, 9 December. Members noted that while the Hub was operational it provided 135,231 doses of COVID vaccine, and recently added Fluvax and monkey pox vaccinations. The Chief Executive thanked Ms Maddock on the remarkable result.

Negotiations with St John of God – Hawkesbury District Health Service

Dr Rombola declared he is a member of the Hawkesbury Medical Advisory Council

The Chief Executive reported on a negotiations meeting held with St John of God on 29 November. Meeting with Ministry Deputy Secretaries scheduled prior to Christmas.

System Capacity

The Chief Executive reported that the NBMLHD Emergency Department Elective Surgery and Hub Performance Report is submitted as a late report. Members noted that the report demonstrates incremental improvements. The Chief Executive stated that the Touchpoint Program brings together all activities and to date has been well received with good feedback and engagement from staff.

Exceptional Patient and Consumer Experiences and Outcomes

NBMLHD Accreditation

The Chief Executive reported that the District accreditation has been scheduled for the week of 15 May 2023.

Talented, Happy and Engaged Workforce

People Matter Employee Survey (PMES)

The Chief Executive reported that the PMES Results have been provided to facilities and services. There will be two organisation wide goals related to Leadership Visibility and Staff Wellbeing. These will be supplemented by up to three service goals. Progress against these goals will be regularly reported with all materials related to PMES identified as "You Said – We Did" so that staff can easily identify progress.

The Chief Executive reported that during Year 2023 NBMLHD Board members visits to facilities and services will be reinstated. Dr Nguyen brought attention to the need for regular visits by Board members on a routine basis outside of Board meeting timeframes. This will

allow staff the opportunity to network and discuss areas for consideration.

Responsible Governance and Financial Management

Year to Date Financial Result

Mr Bellman reported on the Year-to-Date Result for NBMLHD. Members were advised that the COVID-19 incremental will no longer be funded after December 2022.

Somerset Cottage Child Care Centre update

The Chief Executive provided an update on the Somerset Cottage Child Care Centre disinvestment process to date.

Lithgow Community Private (LCP)

The Chief Executive reported on the LCP negotiations.

Joint Data Sharing Agreement

The Chief Executive reported that a Data Sharing Agreement between Wentworth Healthcare (WHL) and Nepean Blue Mountains LHD (NBMLHD) has been developed endorsed by the respective organisations. The Agreement will form part of the systems development and data governance for all value-based healthcare initiatives including collaborative commissioning and State-wide initiative for diabetes management which will enable the integration of care across the region. A Joint Data Governance Advisory Committee will be established to ensure that data sharing is secure and in line with joint program objectives.

Members asked for clarification around cyber security of the data. The Chief Executive stated that there will be no patient level or financial information data sharing.

Action: Chief Executive to provide Terms of Reference at the February 2023 Board meeting for information.

Nepean Hospital and Integrated Ambulatory Services Redevelopment Report

Stage 2 – Contingency Funds

Dr Nguyen brought attention application for use of central contingency funds. Dr Nguyen highlighted the importance of achieving this funding as it will allow Level 7 to proceed.

NBMBRIEF22/1790 Supportive and Palliative Care Review Report

Action: Endorsed by the NBMLHD Board.

Section B – Appendices

1. NBMBRIEF22/1790 Supportive and Palliative Care Review Report

The Chief Executive reported that the attached Supportive and Palliative Care Review Report is submitted for endorsement.

Dr Seaton asked how this work will feedback to the Health Care Quality Committee and if there is an opportunity to work with Sydney Health Partners and increase the usability of the data locally. The Chief Executive reported that data will be used for research purposes only.

Action: Endorsed by the NBMLHD Board.

2. Draft Strategic Plan on a page

For information.

3. Domestic and Family Violence Information Sheet

For information.

4. NSW Refugee Health Plan 2022-2027

For information.

5. Nepean Redevelopment Construction update – December 2022

For information.

Section C

1. NBMLHD KPIs by Directorate

For information.

2. NBMLHD Emergency Department – Elective Surgery and Hub Performance – October 2022

Members noted report has been provided via the Board portal.

3. NSW Ministry of Health League Table – October 2022

For information.

4. Corporate Communications Board Report - November 2022

For information.

5. Enterprise Risk Management Report – November 2022

For information.

9. WORK, HEALTH & SAFETY

9.1 Board Members' Advice to NBMLHD Executive

Nil Report

9.2 NBMLHD Executives' Advice to Board

Nil Report

10. ACTION SHEET

10.1 Recruitment of Medical Staff at Blue Mountains Hospital

The Chief Executive reported that a meeting has been held with Dr Prineas and Dr Parsons.

10.2 Cost of new Theatre at Springwood Hospital

The Chief Executive reported the cost to upgrade Springwood Theatres is an estimated \$4M building and \$2M major equipment – total of \$6M.

11. CORRESPONDENCE IN

11.1 CM22/59467 Email to Board Chair regarding privatisation of Somerset Day Care Centre from K Steel

11.2 CM59472 Email to Board Chair regarding privatisation of Somerset Day Care Centre from H Clear

11.3 CM22/60212 Email to Board Chair regarding privatisation of Somerset Day Care Centre from H Dembski

The Chair advised that the 'correspondence in' is for noting.

12. CORRESPONDENCE OUT

12.1 22/61580 Response to H Clear regarding privatization of Somerset Cottage Child Care Centre

12.2 22/61591 Response to K Steel regarding privatization of Somerset Cottage Child Care Centre

12.3 22/63569 Response to H Dembski regarding privatization of Somerset Cottage Child Care Centre

Noted parent representative.

The Chair advised that the 'correspondence out is for noting.

13. COMMITTEE REPORTS

13.1 Aboriginal Health

Members noted the attached Aboriginal Health Committee Quadrant Report. Ms Rutledge reported on the current work and progress to date.

13.2 Audit & Risk Committee

Members noted that the next Audit & Risk Committee meeting is scheduled on 20 December.

13.3 Finance & Performance

Members were advised that the Finance & Performance Committee meeting will be held on Monday, 19 December 2022. Reports will be uploaded to the NBMLHD Board portal.

13.4 Health Care Quality Committee (HCQC)

Dr Nguyen reported that the next HCQC meeting will be held in February 2023.

13.5 Medical & Dental Staff Appointments Advisory Committee

Members noted the attached minutes are for noting.

13.6 Integrated Care Joint Board

Ms Rutledge provided members with a verbal update and reported on the focus for the Integrated Care Joint Board Committee.

13.7 Research

Mr Austin reported that the attached Research Committee Quadrant Report is attached for information.

13.7.1 Research – Sub Committee Report

Members noted the attached Research Sub Committee Report.

13.8 Strategy & Planning Committee

Prof Fuller reported that the Strategy & Planning Committee meeting Quadrant Report attached for information.

13.9 Workforce & Culture

Members noted that the next Workforce & Culture Committee meeting is scheduled on 31 January 2023.

13.10 Work, Health & Safety

Members noted that the next Work, Health & Safety Committee meeting is scheduled on 31 January 2023.

14. BUSINESS WITHOUT NOTICE

Nil.

15. FOR INFORMATION ONLY

Ms Rutledge brought attention to Ms Trish Doyle, Labor MP in the Blue Mountains. Her recent Community Newsletter article lobbying for One Hospital in the Blue Mountains and urgent repairs.

The meeting closed at 5.06 pm.

16. NEXT MEETING

Date: Wednesday, 15 February 2023
Time: 4.00-6.30pm
Venue: Nepean Health Hub

Nepean Blue Mountains Local Health Board Minutes 14 December 2022.



The Hon. Peter Collins, AM, KC.

Date: 15 /02 / 2023