

**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 16 November 2022 TIME: 4.00pm – 6.30 pm
VENUE: NSW Government Building, Station Street Penrith

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent

BOARD MEMBERS			
The Hon. Peter Collins, AM KC (Chair)	P	Mr Murray Austin	P
Associate Professor Stephen Fuller	P	Mr Robert Lagaida	A
Dr Nhi Nguyen (<i>via TEAMS</i>)	P	Dr Antonio Rombola	P
Ms Pamela Rutledge, AM	P	Dr Peta Seaton, AM	P
Professor Ian Seppelt	P	Mr Stan Grant (<i>via TEAMS</i>)	P
NBMLHD EXECUTIVE & STAFF			
Ms Kay Hyman, Chief Executive	P	Mr Brett Williams, Director Hospital Services (<i>via TEAMS</i>)	P
Ms Jacqui Clark, Director People & Culture (<i>via TEAMS</i>)	A	Ms Kim Maddock, A/Director Nursing & Midwifery (<i>via TEAMS</i>)	P
Mr Luke Bellman, A/Director Finance & Corporate Services (<i>via TEAMS</i>)	P	Dr Karen Arblaster, Director Allied Health, Research & Strategic Partnerships (<i>via TEAMS</i>)	P
Ms Vanessa Clements, Director Planning, Redevelopment & PMO (<i>via TEAMS</i>)	P	Ms Debbie Wyburd, Director Clinical Governance (<i>via TEAMS</i>)	P
Mr Paul Grocott, Director Corporate Communications (<i>via TEAMS</i>)	P	Ms Cathy Crowe, Director Community & Integration (<i>via TEAMS</i>)	P
Prof Mohamed Khadra, Director Strategy & Innovation (<i>via TEAMS</i>)	P		
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Eddy Fischer, Chair, Nepean Medical Staff Council (<i>via TEAMS</i>)	P	Dr Stavros Prineas, Chair Blue Mountains Medical Staff Council	A
Dr Daniel Pellen, Mental Health Medical Staff Council (<i>via TEAMS</i>)	P	Dr Andrew Ling, Deputy Chair Blue Mountains Medical Staff Council (<i>via TEAMS</i>)	P
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay (<i>via TEAMS</i>)	P		

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Chair opened the meeting with an Acknowledgement to Country. Apologies were noted.

2. Wentworth Healthcare Limited (Primary Health Network)

Ms Reay provided a report on behalf of Nepean Blue Mountains Primary Health Network. Members noted the following:

- Urgent Care Services – Expression of Interest process and the establishment of the services.
- Changes to permit Pharmacists to consult and prescribe
- Update on the Head to Health Centre in Penrith

Dr Eddy Fischer advised that the Derby Street Family Medical Centre is closing in February 2023. Members highlighted the importance of the Centre given its proximity to Nepean Hospital Emergency Department. Ms Reay responded that she is unaware and will provide advice at the next NBMLHD Board meeting.

3. Feedback from Medical Staff Council

The Chair welcomed the Medical Staff Council representatives to the meeting and asked for their respective reports.

4.1 Nepean Medical Staff Council

Dr Fischer reported that the Nepean Medical Staff Council Annual General Meeting was held on Tuesday, 1 November. Office holders were re-elected unopposed. Dr Fischer stated that regular meetings continue with the Chief Executive and Director Hospital Services. Dr Fischer expressed the gratitude of the MSC members for their attendance on a regular basis.

4.2 Blue Mountains Springwood Medical Staff Council

Dr Ling, Deputy Chair reported on behalf of the Blue Mountains & Springwood Medical Staff Council.

4.3 Mental Health Medical Staff Council

Dr Pellen reported on behalf of the Mental Health Medical Staff Council. Members were advised of ongoing recruitment issues.

4.4 NBMLHD Executive Medical Staff Council

Dr Pellen also reported on behalf of the NBMLHD Executive Medical Staff Council. Members were advised that Prof Ian Seppelt has been confirmed as EMSC's nominee for continued Board appointment. The next NBMLHD Executive Medical Staff Council meeting will be held in December 2022. Respective representatives for the Board Sub Committees will be advised after this meeting.

4. DECLARATION OF CONFLICTS OF INTEREST

The Chair asked members to advise any changes to the conflicts of interest register. Nil changes were received.

Dr Antonio Rombola arrived 4.15pm.

5. MINUTES OF PREVIOUS MINUTES

Minutes of the meeting on Wednesday, 19 October 2022 were accepted as a true and accurate record of the meeting.

Moved: Prof Seppelt
Seconded: Ms Seaton

Action: Endorsed by the NBMLHD Board.

6. CHAIRMAN'S REPORT

The Chair reported that the Chief Executive Performance Review has been completed. Members were advised that the Secretary was in attendance and the overall review was positive.

Council of Board Chairs

The Chair reported that the Hon. Brad Hazzard, NSW Minister for health held his final Council of Board Chairs meeting on Monday, 14 November. Members were advised of the items discussed at the meeting which included the ongoing management of COVID-19 globally.

Dr Fischer highlighted the pivotal role that the Junior Medical Staff played in COVID-19 and generally in supporting hospital services 24/7 and identified there was a need for additional. The Chief Executive highlighted the workforce issue across NSW Health. Members noted that the World Health Organisation has reported that in Year 2023 there will be a deficit of 15 million nursing positions globally.

Mr Murray Austin arrived at 4.34pm.

NSW Health Board level Net Zero Leadership Training

Ms Rutledge reported on attendance at the NSW Health Sustainability Course on 25 October. Prof Fuller also attended on behalf of Nepean Blue Mountains Local Health District. Members were asked to consider how the NBMLHD Board raise its profile on the impact of climate change. The Chief Executive noted that NBMLHD's sustainability activities are some of the most advanced across NSW Health. Members agreed that a report on the NBMLHD Climate Change and Sustainability Plan will be discussed in early 2023.

Action:

- 1. Presentation to the Board on the NBMLHD Sustainability Plan in early 2023.**
- 2. Ms Rutledge and Prof Fuller to present workshop findings to the Board.**

Healthy Weight Hub (HWH) in NSW

Dr Seaton reported on KPMG consultations regarding the feasibility of implementation of the HWH in NSW. The HWH is a 12-month virtual model of care for obesity which has been implemented in Finland. Members were advised that consultation will take place over a 3-month period.

KPMG were contracted to conduct a feasibility study for which they would collate, interpret, and assess information from *The Health Village (THV)*, a digital model for managing obesity within the community in Finland. Dr Seaton noted that the desirability of a robust benchmarking and evaluation framework being included as early as possible in the business case process.

Dr Seaton advised that more details will be provided to the Board for information.

7. CHIEF EXECUTIVE REPORT

Members noted the Chief Executive's report for the month of November 2022. The Chief Executive advised that the report will be taken as read and highlighted the following:

Healthy People & Communities

COVID-19 Update

The Chief Executive reported that the Chief Health Officer, Dr Kerry Chant has advised to expect an increase in COVID-19 cases over the next couple of weeks, with the peak to be short lived.

NBMLHD Vaccination Hub

The Chief Executive reported that the Vaccination Hub closes on Friday, 9 December. Members thanked Ms Kim Maddock and all the staff who have worked at the Hub since its opening. Feedback from those who have utilised the service has been overwhelmingly positive. The Hub has provided over 135,000 vaccinations since it opened.

Lithgow Hospital Gas

Ms Crowe reported on a major gas outage that affected Lithgow Hospital. Members were advised that this outage affected large parts of NSW Central West region. Ms Crowe highlighted that service has now been restored.

NBMLHD Education Excellence Awards 2022

The Chief Executive reported on the inaugural NBMLHD Education Excellence Awards that were held on Thursday, 10 November. Members noted that the event brought attention to many great education activities across the District.

The Chief Executive stated that the NBMLHD Education and Training Service recognises that excellence in education is a building block for the development of our workforce and positive patient outcomes. These awards acknowledged the great achievements of staff whose

innovative and sustainable education initiatives deliver outcomes that matter to our staff, patients, and the community.

Awards included:

- Developing and supporting our people
- New Health Care Worker education initiative
- Teaching excellence (early career educator)
- Excellence in Interprofessional education
- Excellence in educational innovation
- Excellence in consumer engagement
- Award for NBMLHD Educator of the Year

Suicide Monitoring

The Chief Executive reported on the NSW Suicide Monitoring System recent report.

Exceptional Patient and Consumer Experiences and Outcomes

Nepean Hospital – NSQIP Meritorious Performer

The Chief Executive reported that Nepean Hospital has been part of the American College of Surgeons National Surgical Quality Improvement Program (NSQIP) for several years. For 2021 Nepean has been recognised as a 'Meritorious Performer' for high-risk patients. Members noted that being a meritorious performer means that Nepean is in the top 10% of all participants in NSQIP. Members congratulated all the surgical teams involved and particularly to Dr Tony Shakeshaft who leads NSQIP Program at Nepean. The NSQIP guidelines prohibit use of this information for publicity.

Talented, Happy and Engaged Workforce

Change in the Recruitment Process

The Chief Executive reported that the People & Culture Recruitment team have piloted a centralised recruitment model. This new process involves recruitment staff supporting convenors by undertaking more of the administrative functions of the recruitment process. This allows the convenor to focus on culling, interviewing, and selecting suitable candidates. The centralised process aims to improve achievement of the recruitment 40-day KPI. Members were advised that initial feedback has been very positive. Based on the success the plan is to roll out further.

Senior Medical Workforce Recruitment

The Chief Executive tabled information regarding the number of senior medical workforce appointments that have been processed through to the Medical & Dental Appointment Advisory Committee between September to date.

Industrial Activity

The Chief Executive reported on the industrial activity across the District.

People Matters Engagement Survey (PMES)

The Chief Executive brought attention to the PMES results. Planning is now being finalised on presentations to the LHD's leadership, including resources to assist with reporting and planning actions to the findings. Members noted that a presentation of the draft actions will be provided to the Board at the December 2022 meeting.

Dr Karen Arblaster joined the meeting at 5.00pm.

Hub for Research and Innovation

NBMLHD joins Sydney Health Partners

Sydney Health Partners is a collaboration which seeks to accelerate and scale up translation of research findings into practice to promote better health outcomes. It operates as a collaboration between Local Health Districts, the University of Sydney and 11 affiliated medical research institutes. Members were advised that joining Sydney Health Partners provides access to an array of opportunities for research collaboration and support, as well as high quality resources to support our researchers. Sydney Health Partners visited NBMLHD on 31 October, providing a showcase of their work and explaining how NBMLHD researchers can join their clinical academic groups and access support and resources for their research.

Dr Seaton brought attention to investment in data science and if this was a new asset available to the District. Dr Arblaster reported that the focus will be on implementation science especially as the partnership includes 10 medical research institutes. Dr Seaton asked how the District maximises the subscription and was advised that the benefits come from the partnership.

Responsible Governance and Financial Management

Year to Date October Results

Members held discussion on the NBMLHD Year to Date results. The Chair brought attention to raising costs (locum costs, overtime and sick leave and utility costs as examples) and how all Local Health Districts are affected by the increase.

Somerset Cottage Child Care Centre Disinvestment

The Chief Executive provided members of an update on the Somerset Cottage Child Care Centre disinvestment.

Hawkesbury District Health Service Contract Negotiations

The Chief Executive reported on the Hawkesbury District Health Service contract negotiations.

Surgical Equipment & Sterilisation

The Chief Executive reported advised that a new Australian Standard for surgical equipment

sterilisation and storage comes into effect from 1 January 2023. Plans to achieve compliance have been developed over several years. Significant investment is required to achieve compliance as well as movement of some surgical activity between sites within NBMLHD. One site impacted is Springwood with the need to move activity to Nepean and BMDAMH. Achieving compliance at Springwood is not possible without closing the single theatre and rebuilding. Whilst there has been a general understanding that this will occur, community and staff consultation will occur now given the end of year deadline.

Members held discussion on the cost of a new theatre compared to the funding for planning a new hospital in the Blue Mountains. Dr Seaton highlighted the importance of a new Hospital in the Blue Mountains.

Action: Ms Clements to report cost of new theatre at Springwood Hospital to the December Board meeting.

Nepean Hospital and Integrated Ambulatory Services Redevelopment Report

Stage 1: Delay to Migration

The Chief Executive reported that planning continues for Emergency Department, Satellite Imaging and Cardiology to move to Tower 1 on 31 January. Recruitment, subject to APHRA registration and radiation licenses issue, is progressing to plan. In case there should be any delays/issues, contingency planning is continuing to ensure that the move goes ahead on 31 January.

The Chair reported that at the recent Council of Board Chair's meeting he highlighted to the Chair of Health Infrastructure that the signage on the new Tower does not identify as Nepean Hospital.

Section B – Appendices

1. Medical Workforce Recruitment
For information.
2. Nepean Redevelopment Newsletter – October 2022
For information.

Section C

1. NBMLHD KPIs by Directorate
For information.
2. NBMLHD Emergency Department – Elective Surgery and Hub Performance – October 2022
For information.
3. NSW Ministry of Health League Table – September 2022
For information.
4. Corporate Communications Board Report - October 2022
For information.

5. Enterprise Risk Management Report – October 2022
For information.

8. WORK, HEALTH & SAFETY

8.1 Board Members' Advice to NBMLHD Executive

Nil Report

8.2 NBMLHD Executives' Advice to Board

Nil Report

9. ACTION SHEET

9.1 Recruitment of Medical Staff at Blue Mountains Hospital

The Chief Executive reported that a meeting has been set.

9.2 Summary of Medical Staff appointments and overview of MDAAC Process

Refer to the Chief Executive Report.

10. CORRESPONDENCE IN

10.1 CM22/59191 Email to the NBMLHD Board regarding privatisation of Somerset Day Care Centre

The Chair advised that the 'correspondence in' is for noting.

11. CORRESPONDENCE OUT

Nil.

12. COMMITTEE REPORTS

12.1 Aboriginal Health

Members noted the attached Aboriginal Health Committee Quadrant Report from May 2022.

12.2 Audit & Risk Committee

Members noted that the next Audit & Risk Committee meeting is scheduled on 20 December.

12.3 Finance & Performance

Members were advised that the Finance & Performance Committee meeting will be held on Monday, 21 November 2022. Reports will be uploaded to the NBMLHD Board portal.

12.4 Health Care Quality Committee (HCQC)

Dr Nguyen reported that HCQC are currently reviewing papers, purpose, and membership. Members noted that the Committee will meet monthly from 2023 in preparation for accreditation in May 2023.

12.4.1 CM 22/58624 NBMLHD Safety & Quality Account 2022/2023

Members noted that the NBMLHD Safety & Quality Account is submitted for endorsement.

Moved: Dr Nguyen
Seconded: Prof Seppelt

Action: Endorsed by the NBMLHD Board.

12.5 Medical & Dental Staff Appointments Advisory Committee

Members noted the attached minutes are for noting.

12.6 Integrated Care Joint Board

Ms Rutledge reported that the Integrated Care Joint Board Committee meeting will be held on 7 December.

12.7 Research

Mr Austin reported that the next Research Committee meeting will be held on 8 December.

12.8 Strategy & Planning Committee

Prof Fuller reported that the next Strategy & Planning Committee meeting will be held on 28 November.

12.9 Workforce & Culture

Members noted the attached Workforce & Culture Committee Quadrant Report is attached for information.

12.10 Work, Health & Safety

Members noted the attached Work, Health & Safety Committee Quadrant Report is attached for information.

14. BUSINESS WITHOUT NOTICE

Nil.

15. FOR INFORMATION ONLY

The Chair reported on upcoming events.

The meeting closed at 6.20 pm.

16. NEXT MEETING

Date: Wednesday, 14 December 2022
Time: 3.00pm – 4.30pm
Venue: To be advised.

Nepean Blue Mountains Local Health Board Minutes 16 November 2022.



The Hon. Peter Collins, AM, KC.

Date: 14 / 12 /2022