





Create NSW has developed a set of **eight** principles for the collection of data from the sector.

Each principle belongs to a key theme; **QUALITY**, **USABILITY** and **GOVERNANCE**, which form Create NSW's commitment to the public whenever data is collected.



QUALITY

These principles outline our commitment to ensure data quality, integrity, relevance and timeliness:

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| <p> 1. PURPOSEFUL
Data collected will have clear and transparent objectives, be fit for purpose – and where possible – collected once (unique and not collected elsewhere)</p> | <p> 3. TIMELY
Data collected or updated will be made available in a timely manner to be relevant and useful</p> |
| <p> 2. ACCURATE
Data collected will be accurate with consistent, up-to-date, definition and be aligned or align with other collecting bodies; and where possible collected directly from the source</p> | <p> 4. PROTECTED
Data collected will be deidentified and aggregated for analysis to protect the privacy of contributors (data is treated confidentially) unless otherwise stated</p> |



USABILITY

These principles set our practices for data accessibility, usability, and authority:

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| <p> 5. USABLE
Data collected is made available in a usable format. Published data will have accompanying documentation (e.g. survey instruments and technical appendices) to aid discovery, understanding and interpretation. Data collected will be published and returned to contributors</p> | <p> 6. TRUSTED
Appropriate scientific and statistical principles and methodologies are considered for data collection to minimise bias and maintain neutrality. Sources and/or authors are clearly referenced. Data errors, outliers and discrepancies shall be identified, dealt with, and a decision to republish will be undertaken by Create NSW. All staff accessing data will be trained in best practice data handling and compliance requirements</p> |
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GOVERNANCE

These principles outline our compliance to data governance obligations and legal requirements:

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| <p> 7. SECURE
Data collected by Create NSW will be managed and warehoused securely. Data systems and technology will be periodically reviewed to maintain information preservation and access</p> | <p> 8. COMPLIANT
Data collected will be handled in accordance with the following government policies and legal requirements:</p> <ul style="list-style-type: none"> • Commonwealth Privacy Act 1988 (Privacy Act) • NSW Privacy and Personal Information Protection Act 1998 (PPIP Act) • NSW Government Open Data Policy, and the International Open Data Charter • State Records Act 1998. |
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