



Premier
& Cabinet

Annual Report

2009–2010



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map.

This report

Our annual report is available to view
or download from the Department
of Premier and Cabinet's website at
www.dpc.nsw.gov.au.

The estimated external costs
associated with the production of
the Annual Report for 2009–10 is
\$3,891.80 including GST.



Premier
& Cabinet

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Dear Premier and Ministers

In accordance with the Annual Reports (Departments) Act 1985 and Treasury Circular (TC10/09), I hereby submit a copy of the 2009–10 Annual Report for the Department of Premier and Cabinet, which incorporates the former Department of Local Government and the former Ministry for Police to each of you. The Premier will present the Annual Report to Parliament on behalf of all responsible Ministers.

The Report was prepared in accordance with the provisions of the Annual Reports (Departments) Act 1985 and the Annual Reports (Departments) Regulation 2010

Yours sincerely

Brendan O'Reilly
Director General

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Message from the Director General



Brendan O'Reilly
Director General

The year 2009–2010 has seen continuing change for the Department of Premier and Cabinet (DPC), and indeed the NSW public sector as a whole as the State Government consolidated all departments and agencies into 13 cluster departments (clusters). This historical reform aims to make the public sector more efficient, responsive and cost effective in the delivery of services to the community. To assist the reform, DPC has worked hard during the last 12 months to support the amalgamation of former departments into the 13 clusters and manage associated workforce issues.

As part of the amalgamation, the structure of DPC has changed. The Department of Local Government joined us as the Division of Local Government, and the Ministry for Police came on board as the Law Enforcement and Security Coordination Division.

During the year we engaged with other states and territories, and the Commonwealth through the Council of Australian Governments (COAG). DPC's input enabled NSW to have considerable influence in key policy areas such as the COAG National Health and Hospitals Network Agreement and helped increase Commonwealth funding to the state. As a part of the negotiations, NSW achieved substantial new hospital funding over the next four years to deliver more emergency, elective surgery and subacute services.

DPC continued its leadership role in supporting the COAG national reform agenda in NSW. We worked with other NSW departments to reduce red tape and to eliminate unnecessary regulation across jurisdictions and reduce compliance costs on business. We also led NSW emergency management departments during the successful

implementation of Emergency Alert, the National Emergency Warning System and coordinated NSW's participation in the development of the Homelessness National Partnership as well as the National Partnership Agreement on a National Quality Agenda for early childhood education and care.

DPC is responsible for providing direction and leadership to the NSW public sector in a diverse range of policy issues. In fulfilling this role, DPC led action on a number of challenging, long-term policy issues including child protection, the prevention of domestic violence, the prevention of homelessness, the reduction of crime, reducing carbon emissions, more efficient transport and promoting an open and transparent government.

The 2009–10 Annual Report provides a comprehensive overview of the tasks and challenges DPC has faced over the past year as it continues to foster reform across NSW Government. It provides an accurate account of our performance highlights and achievements.

I would like to acknowledge the commitment and hard work of DPC staff as they have again proven their professionalism, enthusiasm and expertise as they helped produce the high quality results that define us as a department.

I look forward to another year of high quality performance and achievement working together with DPC staff to support the Premier, the NSW Government and the community.



Brendan O'Reilly



Photograph above: Kids with farm scarecrow, Orange, courtesy Tourism NSW

Our highlights



Reforming the structure of Government

DPC is playing a central role in implementing the Government's reform of the NSW public sector. We have facilitated the amalgamation of all agencies into 13 clusters which represents the most significant reform of the public service in a generation. This reform was introduced to make the public sector more efficient and improve service delivery to the people of NSW. Concurrent with the reform is the consolidation of corporate and shared services. DPC led and coordinated the whole of government Blueprint for shared and corporate services which is designed to cut costs and introduce consistency in the provision of shared and corporate services across the public sector.



Planning for the future

In 2009–10, DPC led a full review of the NSW State Plan during which more than 3,500 people were consulted face-to-face and via online forums. The 2010 NSW State Plan, released in March, sets out the Government's long term plan to deliver the best services to the people of NSW. The State Plan includes 10 additional priorities and many new actions in response to issues raised by the community including supporting jobs, preventing homelessness and sustaining quality of life.



Emergency alert for communities

DPC led and coordinated NSW emergency management departments during the implementation of the National Emergency Warning System in NSW. The system, known as *Emergency Alert*, is a COAG initiative to enable the sending of emergency voice and text messages to people's fixed line and mobile telephones. We coordinated all aspects of the system's introduction in NSW including the development of protocols, training, technical advice and a major communication and advertising campaign. The project commenced in July 2009 and the system was completely operational by 1 December 2009.

Since its implementation, *Emergency Alert* has been used by the NSW Rural Fire Service to provide warnings and evacuation advice to communities in the Riverina region. *Emergency Alert* was also used in Coonamble and Mendooran to send evacuation warnings during the New Year floods.



Building stronger communities

During the year, DPC efficiently administered the economic stimulus package — the \$35 million Community Building Partnership Program that was launched by the NSW Government. This Program supports local employment through the provision of capital works or equipment; contributes to the cost of building important community projects and stimulating local economies; and improves community facilities. The objectives of the Program are to improve local community participation and cohesion and improve opportunities for people from disadvantaged or isolated groups to be included in community activities.

Photograph: Lockhart main street, courtesy of Paul Foley; Tourism NSW.



Supporting growth during the global financial crisis

As part of the NSW Government's response to the global financial crisis, DPC led the coordination of the NSW Business Forum. Over the last 12 months the NSW Government has:

- attracted private sector projects that will invest over \$1.6 billion in NSW and support over 8,700 jobs
- granted planning approval for more than 400 projects, which will lead to over 32,000 construction jobs, over 30,000 operational jobs and over \$20 billion of capital investment in NSW
- facilitated 53 potential projects worth \$2.4 billion that will support over 9,000 construction jobs and 9,000 ongoing jobs through the Industry Go To People project.

In June 2010, unemployment in NSW dropped to 5.2 per cent from a high of 6.8 per cent in March 2009.



Cutting red tape

Following the 2009 Jobs Summit, the NSW Government committed to cut red tape for business and the community by \$500 million by June 2011. This complements the Government's regulatory reform initiatives that are designed to make it easier to do business in NSW.

Departments reported their red tape reduction activity to DPC's Better Regulation Office in December 2009 and June 2010. Due to the efforts of all NSW departments, the Office has calculated that NSW is more than two-thirds of the way towards achieving the red tape reduction target. As of 31 December 2009, the Government had reduced red tape by \$338 million and is well on the way to meeting the target of \$500 million by June 2011.

To further the reduction of red tape, DPC developed in consultation with departments and non Government Organisations (NGOs), the *NGO Red Tape Reduction* report which was released in March 2010. The report contains a series of recommendations for reducing the red tape experienced by NGOs who receive funding or provide services for NSW Government departments. The recommendations are being progressively implemented including the introduction of e-tendering, standardising and simplifying contracts and word limits for submissions.



Reforming health and hospitals

DPC led the development of NSW negotiations for the package of health reforms agreed by the April 2010 COAG. The COAG National Health and Hospital network Agreement is one of the largest service delivery reforms in the history of the Federation.



Improving services for families in need

DPC led the implementation of the Family Case Management project to improve outcomes for families experiencing high levels of disadvantage and requiring access to multiple government departments. The aims of Family Case Management are to strengthen overall family functioning and reduce the risk of harm to children and young people. Stage one of the Family Case Management project has commenced in South West Sydney, South East NSW and Western NSW.



Honouring the past

On 26 July 2009, under DPC's direction, the NSW Korean War Memorial in Moore Park was unveiled by the NSW Government and the Republic of Korea government in the presence of 400 people including many Korean War veterans. The NSW Korean War Memorial features 136 hibiscus flowers made of steel and bronze, one for every NSW life lost while defending the Republic of Korea.

To mark the 75th anniversary of the ANZAC Memorial Building in Hyde Park, a commemoration was held on 24 November 2009. More than 200 guests, dignitaries and members of the public gathered around the Pool of Reflection as tribute was paid to Australia's war veterans. This event marked the completion of the Government's major refurbishment of the Memorial and the opening of a new exhibition of World War I memorabilia, titled the Spirit of Anzac.

Photograph: Korean War Memorial, Moore Park, Sydney, courtesy of Government Architect's Office.



Breakfasting on the bridge

Sydneysiders woke on Sunday 25 October 2009 to see the Sydney Harbour Bridge covered in live, lush, green grass. Six thousand lucky ticket holders brought along their own picnic breakfast to this free event organised by DPC. The images of breakfast on the bridge made news headlines around the world resulting in significant free advertising for Sydney and NSW tourism.

Photograph: Breakfast on the Bridge 2009, courtesy of Benjamin Townsend; Tourism NSW.

About us

The Department of Premier and Cabinet provides support and advice for the Premier and Cabinet and leads the public sector in delivering Government priorities. We consult and work closely with other State Government departments, the Commonwealth Government, business and the community to ensure the Government's responses to community needs are effective.

The Department drives the State Plan, manages State wide issues and projects, drafts and publishes legislation, manages public sector staff and resources and ensures a whole of government approach. We also advise on, coordinate, administer and manage a host of government and state activities each year.

Our top priority is to ensure the delivery of high quality services to the people of New South Wales.

Changes to our organisation

During 2009–10, as part of the amalgamation of NSW Government agencies into 13 clusters, DPC underwent these changes:

- The Ministry for Police was transferred to DPC, with the exception of its Ministerial Correspondence Unit (MCU) which was transferred to Police and Emergency Services NSW. The functions of the former Ministry for Police are performed by the Law Enforcement and Security Coordination Division.
- The former Department of Local Government was abolished and all its branches were added to DPC as the Division of Local Government.
- DPC's Volunteering functions were transferred to Communities NSW.

Changes since 30 June 2010

Effective from 1 July 2010, the Director General approved a minor realignment of functions within the Department so it is better equipped to meet priorities over the next 12 months. These priorities include continued reforms

arising from the public sector amalgamations; the need for the Department to provide leadership and advice to the sector in the build-up to the 2011 election period; as well as internal corporate changes arising from the introduction of the new Systems Applications and Products (SAP) enterprise resource planning software system.

The Department's current organisation structure arising from the realignment is available on our website at www.dpc.nsw.gov.au/about_us/our_structure.

Our Divisions

Community Engagement and Events Division

The Community Engagement and Events Division (CEED) is responsible for coordinating, managing and delivering a range of initiatives and programs through which the State Government can engage more closely with the community of New South Wales. As well as coordinating whole of Government support for special events (such as New Year's Eve, Anzac Day, City2Surf and Mardi Gras), the Division plans, coordinates and delivers community consultation programs (including Community Cabinets), honours and awards, and other community programs.

The Division plays a key role in supporting the work of Events NSW through a range of activities that include supporting the delivery of events and facilitating submissions to Government. In addition, since the creation of the Major Events portfolio in March 2010, the Division provides ministerial and parliamentary support to the Minister for Major Events.

The Division also facilitates the link between the State Government and the Office of the Governor of NSW and provides ceremonial, protocol and hospitality services on behalf of the Premier to visiting guests of Government and members of the NSW community.

General Counsel

The General Counsel (GC) Division advises the Premier on major legal policy issues, manages the Government's legislative agenda and implements the Premier's legislation. It also performs the role of Cabinet Secretariat by supporting the Premier and Cabinet through Cabinet and Executive Council processes. Through the Better Regulation Office it supports the Minister for Regulatory Reform to drive regulatory reform and red tape reduction across Government.

Government Coordination

The Government Coordination Division (GCD) coordinates actions across departments to deliver key priorities and outcomes. It works with Government, agencies and stakeholders to assist the planning, coordination and delivery of a range of social, crime prevention, infrastructure, economic development and environmental projects across both urban and regional NSW.

Parliamentary Counsel's Office

The Parliamentary Counsel's Office (PCO) provides advice and information about legislation to the Government and assists with the drafting and development of legislation. As well as producing printed publications, the Office provides public access to legislation by placing publications, information and legislation details on a freely accessible website (www.legislation.nsw.gov.au).

Policy and Strategy Division

The Policy and Strategy Division (PSD) advises the Premier on major policy issues and drives the Premier's public service delivery agenda to meet priorities and targets for improvement as set out in the NSW State Plan. It is responsible for setting whole of government priorities and developing and implementing government policy for matters relating to the State and inter-governmental relations.

Public Sector Management Reform

The Public Sector Management Reform Division (PSMR) provides strategic advice about workforce policies and planning to the Premier and Director General. It also leads public sector reform projects including major structural reviews of departments and shorter term

performance improvement programs commissioned by the Director General or the Government. The Division aims to enhance public sector performance and delivery by improving service outcomes and efficiency across the NSW public sector.

Law Enforcement and Security Coordination Division

The Law Enforcement and Security Coordination Division (LESCD) provides policy advice and support to the Minister for Police and is responsible for legislation relating to the police portfolio. It also provides general support to the Premier and the Minister for Police on a range of issues concerning law enforcement, crime prevention, public safety and the criminal justice system.

In addition, the Division coordinates the NSW whole of government delivery of policy and procedures relating to preventing, responding to and recovering from terrorism and other major disasters including natural disasters. The Division ensures the NSW Government's legislation and policy complements national counter terrorism arrangements and adheres to national guidelines.

Division of Local Government

The Division of Local Government (DLG) regulates and monitors local government in NSW to ensure councils are able to deliver integrated and high quality services to communities in a sustainable manner. The Division supports the Premier and the Minister for Local Government. It also prepares legislation and provides policy advice with the aim of improving local government performance.

Office of the Director General

The Office of the Director General (ODG) coordinates policy advice and provides administrative support to the DPC Executive. The Office also provides the Premier, Premier's office and offices of portfolio Ministers with well analysed, timely and accurate advice on issues that impact on the delivery of NSW Government services.

In addition, the Office supports the leadership role of the Director General (including through forums such as the Directors General Executive Committee and the Senior Executive Network) and provides ongoing administrative support to the Office of the Inspector of the Independent Commission Against Corruption.

Our charter

Our vision

New South Wales a better place to live, work and do business.

Our purpose

To support the Premier as head of the Government to achieve its objectives.

Our values

We value and have commitment to:

Innovation and leadership

We value staff demonstrating innovation and leadership in a consultative and supportive way.

Service commitment

We are responsive in the way we deliver our services.

No surprises

We anticipate issues and opportunities which will have an impact on our work, alert those people who will be affected and equip them to deal with these issues.

Fairness, diversity and social justice

We value diversity and treat each person with fairness and respect.

Integrity

We consistently act honestly and ethically. We provide frank and fearless advice.

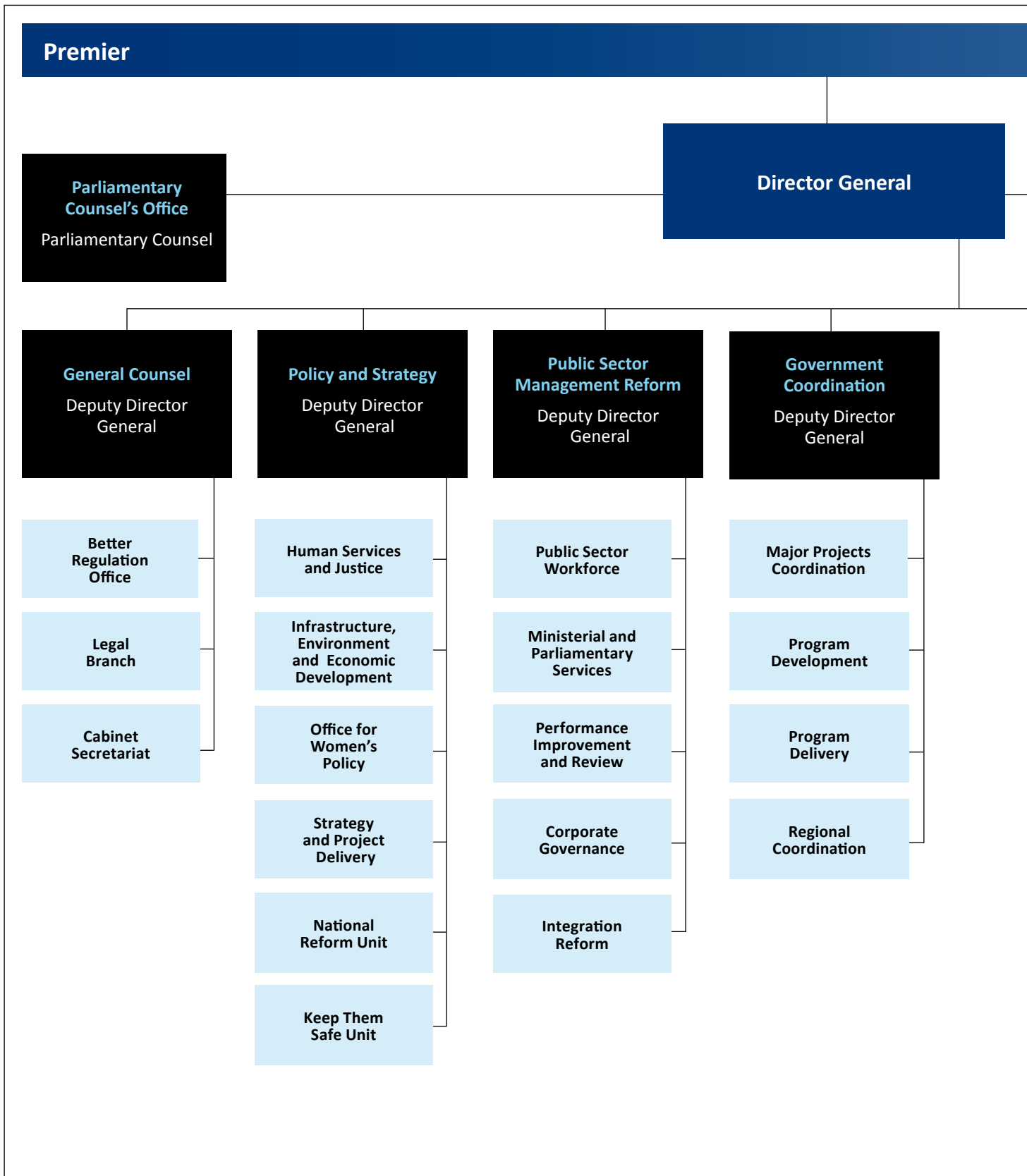
Delivery

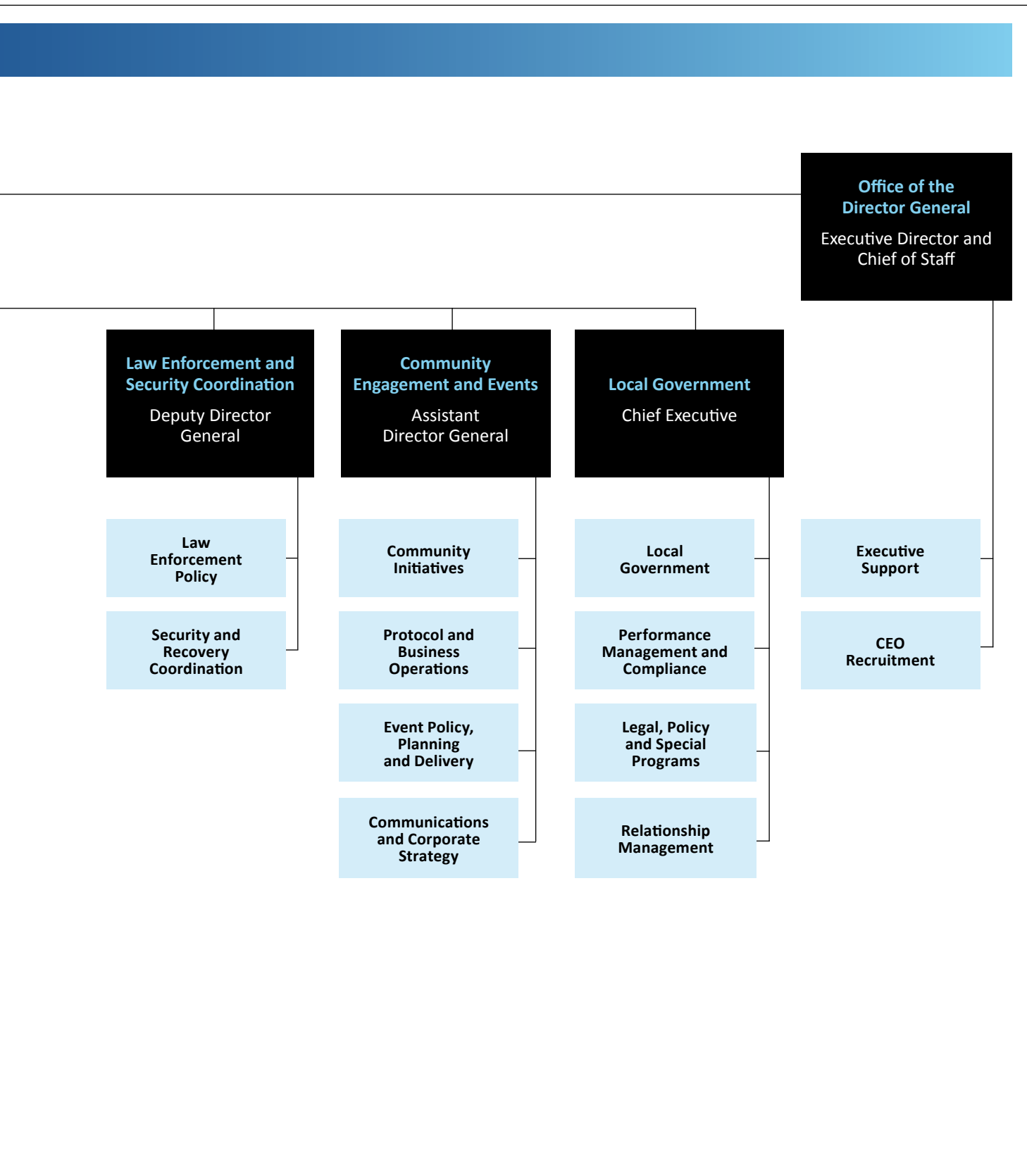
We focus on outcomes, work collaboratively and deliver quality results on time.

Partnerships with Aboriginal people

We support and promote the principles of reconciliation and partnerships in the way we do business and deliver services with Aboriginal people.

Organisation structure at 30 June 2010





Our performance

The State Plan is the fundamental policy document that directs the activities of the NSW public sector. The State Plan maps out what we want to achieve and how we are going to do it. DPC is responsible for the overall delivery of the Plan.

To continue to deliver on this role and to meet State Plan priorities, we have in place a *Statement of Strategic Intent* that identifies seven key areas of activity for the Department.

To be successful, the Department measures its performance against these areas of activity that reflect State and Federal significance. The seven key areas of our performance are:

- Departments delivering better services
- Infrastructure
- Policy leadership
- NSW State Plan: Investing in a better future
- Workforce
- Core business and systems improvement
- National reform.

Departments delivering better services

Target

- Supporting departments in providing better and integrated services to the community
- Implementation and coordination of major Government initiatives and policies with community focus
- Amalgamation of agencies and reduction of corporate service costs for re-direction to service delivery

Improving customer service

During 2009–10, DPC published two independent surveys that asked more than 4,000 consumers of 19 public services about their level of satisfaction and dissatisfaction with those services. The results showed that ease of access, privacy and a reasonable completion time led to satisfaction with services while waiting times, the efficiency with which the service was provided, and how problems were handled contributed to consumer dissatisfaction. In response to the surveys, DPC has prepared four manuals of customer service best practice and other resources for use by departments. The manuals will be released on the Department's website in 2010.

Making it easier for departments to plan priorities

As a result of Government initiatives to cut red tape, it has been necessary for DPC to update the *Strategic Management Cycle* publication. The *Strategic Management Cycle* summarises the main legislative, policy, planning, budgeting and reporting processes that NSW public sector departments are required to carry out over a financial year. Having all of the information on a single website makes it easier for departments to plan their workload and priorities. The updating of the *Strategic Management Cycle* will be completed in 2010.

Keeping children safe

Keep Them Safe: a shared approach to child wellbeing is the NSW Government's five year plan to improve the safety, welfare and wellbeing of all children and young people in NSW. In 2009–10, DPC led significant cross-government reforms and initiatives that included establishing Child Wellbeing Units. In January 2010, Child Wellbeing Units began operating in the four government departments responsible for the largest number of child protection reports: NSW Health, NSW Police Force, Department of Education and Training,

and Department of Human Services. Together, these departments make up more than 60 per cent of all cases reported to the Child Protection Helpline.

Trained staff in Child Wellbeing Units will assist mandatory reporters in their agency to make decisions about whether or not to report to the Child Protection Helpline under the new risk of significant harm reporting threshold. The trained staff will also advise on possible service responses to children and families below the threshold. With support from relevant departments and non Government organisations, DPC led the legislative change to alter the new reporting threshold and coordinated the training of mandatory reporters.

In addition, on 3 May 2010, the Family Referral Services pilot began in Dubbo, Mt Druitt and Newcastle. The pilot has been designed to link vulnerable children, young people and their families with support services in their local areas. DPC worked with NSW Health to support the development of the pilot.

Working with juvenile offenders

The Department is responsible for the management and implementation of the Youth Conduct Orders Scheme pilot that commenced on 1 July 2009. Youth Conduct Orders is a trial diversionary scheme that imposes restrictions on the behaviour and movement of juvenile offenders charged and/or found guilty of relevant offences and who have exhausted their opportunities under the Young Offenders' Act 1997. The scheme also seeks to address the underlying causes of the young person's behaviour through an intensive case management approach that caters to the needs of the young person, and where appropriate, their family. Elements of the interagency Case Plan developed may include strategies to address homelessness, truancy, drug and alcohol abuse and dual causations such as mental illness and homelessness.

The Youth Conduct Orders Scheme has commenced trials in Mt Druitt, Campbelltown, and New England (Armidale) NSW Police Force Local Area Commands where it operates concurrently with an Anti-Social Behaviour Pilot Project.

Supporting prevention and early intervention

DPC is responsible for the development and implementation of the NSW Government's Prevention and Early Intervention Framework. The aim of the

framework is to embed prevention and early intervention in decision and policy making.

In 2009–10, DPC took a number of steps to advance the implementation of the framework including:

- completing a review of NSW Health services and programs with a prevention and early intervention component that are delivered to frail aged people
- trialling a draft assessment tool to help departments plan an increased allocation of resources to prevention and intervention
- working with justice and human services agencies to build capacity and expertise in prevention and early intervention and to improve cross agency knowledge sharing
- conducting a review of the framework, with the aim of releasing a revised framework in 2010–11
- examining ways of embedding prevention and early intervention within the new Department of Human Services, and considering prevention and early intervention in the context of other reviews.

Attracting employees for service delivery in regional areas

In March 2010, the Cabinet Standing Committee on Service Delivery approved a six month project, managed by DPC, to gather information about Government employee accommodation with employees of the Department of Human Services (Community Services), the NSW Police Force, NSW Health (Greater Western Area Health Service), the Department of Justice and Attorney-General (Attorney General) and other bodies.

The project responds to a shortage of suitable government employee accommodation in rural and remote Western NSW. As a result of this shortage, human services and justice departments reported that in 2008 they were unable to recruit and retain employees for around 70 service delivery positions. Information from the project will be used to evaluate whether a centralised approach to managing Government employee accommodation is able to improve the recruitment and retention of staff in difficult to fill locations.

Reviewing other departments

To determine how resources may be most effectively allocated to provide fire brigade services to the community, DPC reviewed the NSW Fire Brigades (NSWFB). The review resulted in the commencement of a four-part



Supporting the *Let's Tackle Domestic Violence* initiative, Yileen Gordon from the Bulldogs and players from participating Dubbo clubs, CYMS Fishie's and the Macquarie Raiders.

reform program to address the NSWFB's budgetary allocation arrangements through:

- negotiating service delivery strategies
- implementing worker safety initiatives
- increasing cost control mechanisms in its financial management systems
- improving organisational capability and accountability as part of a broader program of cultural change.

DPC also carried out an efficiency review that identified ways to improve the delivery of important functions within the NSW Police Force. Changes were identified for information communications and technology, financial systems, fleet and property management and executive support services. These changes will allow potential savings within those functions and enable improved support for front line policing in the community.

Tackling violence and crime

Tackling violence was identified as a priority in the Domestic and Family Violence Action Plan. The Action Plan is part of the new State Plan and reflects the Government's approach to domestic and family violence that focuses on better integration between justice and human services departments.

The *Tackling Violence* project was implemented in NSW during the 2009 and 2010 rugby league seasons using regional rugby league teams to promote anti domestic violence messages. DPC manages and supports the project with the Minister for Community Services as the sponsor. Funding is through contributions from Justice and Human Services agencies and the Commonwealth Department of Families, Housing, Communities and Indigenous Affairs. Non Government partners include Mudgin-Gal Aboriginal Women's Corporation, the Barefoot Rugby League Show, the Country Rugby League and participating communities.

In 2009–10, DPC also coordinated and supported Crime Prevention Partnerships with NSW Police, Local Government and relevant Government departments to provide a whole of government approach to crime prevention. There are currently 14 Crime Prevention Partnerships operating in 16 Local Area Commands including Eastern Beaches, Bankstown, Penrith, Blacktown, Central Hunter, Central Coast, Illawarra, Newcastle, Richmond (Lismore) and Canobolas (Orange).

In addition, DPC worked closely with other agencies, including Communities NSW, NSW Police and Transport NSW to develop *Hassle Free Nights*, the NSW Government's action plan to further reduce alcohol-related crime and anti-social behaviour in some of the most popular entertainment precincts such as Kings Cross, Sydney CBD, Manly, Wollongong, Parramatta and Newcastle. *Hassle Free Nights*, announced in March 2010, focuses on locally tailored solutions and a cooperative approach between the NSW Police, Government departments, local councils, licensed premises and the community. Initiatives include late night bus services and secure taxi ranks.

Preventing domestic violence

Under the Domestic and Family Violence Grants Program, the Department gave \$2.9 million in grants to community organisations to run projects that prevent or minimise the impact of domestic and family violence. Major grants of up to \$100,000 were provided to non Government organisations that implement prevention or early intervention projects which run for up to two years. Funding of up to \$1,000 was also provided to 66 local domestic violence committees to assist them with their violence prevention activities.

Supporting international students

To improve the quality of education for international students and their well-being, DPC established and provided support for the Premier's Council on



NSW Government Initiatives on International Education 2010 — A Response to the Findings of the New South Wales Ministerial Taskforce on International Education

International Education. The Council — the first of its kind in Australia — is one of the key initiatives announced by the Premier on 10 February 2010 in response to the NSW Ministerial Taskforce on International Education. The Council will implement the Government's proposals and direct further reforms to ensure NSW maintains the highest standards of international education and is an attractive choice for international students.

DPC also coordinated NSW's participation in the development of the COAG *International Student Strategy for Australia*.

Improving departments' procurement practices and quality assurance

DPC, in conjunction with the Department of Services, Technology and Administration (DSTA), continued to manage the *Prequalification Scheme: Performance and Management Services* — which has improved agency procurement practices by establishing a panel of prequalified service providers to assist NSW Government departments to engage the best and most cost effective external expertise in performance and management services.

Also in conjunction with DSTA, we continued to manage the *Prequalification Scheme: Audit and Risk Committees* — which has improved probity standards and quality assurance by having a third party assess independent chairs and members who are prequalified to serve on Audit and Risk Committees of NSW Government departments. From 30 April 2009, all new independent appointments to NSW Government Audit and Risk Committees must be made from the prequalified panel.

Reducing red tape for grants

In May 2010, DPC issued the updated *Good Practice Guide to Grants Administration*. The changes to this Guide reflect recommendations of the Auditor General's

Performance Audit into Grants Administration and the *NGO Red Tape Reduction* report.

NSW departments have been notified of the changes by a DPC Circular and, due to agency amalgamations, asked to consider consolidating the administration of grants programs where it would improve expertise in administration, provide better economies of scale, reduce red tape or improve program outcomes.

Reforming the structure of Government

During 2009–10, DPC supported and facilitated the NSW Government's agency amalgamation where 160 Government agencies were consolidated into 13 clusters. The reforms are designed to:

- improve service delivery
- better integrate public services
- streamline the structure of government
- make the public sector more efficient
- cut internal Government red tape.

Reforming Government corporate and shared services

The NSW Government's reform agenda has involved the consolidation of corporate and shared services to more cost effectively meet departments' management and service delivery functions. To implement these reforms, the Government has approved a Corporate and Shared Services Reform Program that entails developing a whole of government corporate and shared services Blueprint and applying the Blueprint to each department and cluster as well as existing shared service providers.

DPC has led and coordinated the development of the Blueprint which includes processes for seeking approval for corporate services, related information

and communications technology and consultancies expenditure. The Blueprint is scheduled for release in July 2010 and will be available on DPC's website. DPC will be involved in managing its implementation to ensure a consistent approach across the NSW Government.

Looking forward

To improve client and customer satisfaction with NSW public services, DPC will ensure departments have a more systematic approach to collecting customer feedback. We will also direct the use of this feedback to redesign services so they meet specific client needs and frontline employees are supported in the delivery of public services.

In the coming year, DPC will continue to support the ongoing implementation of the *Keep Them Safe* Government action plan including the rollout of prevention and early intervention initiatives, family referral services and further training programs. We will continue to manage and evaluate the Youth Conduct Orders Scheme and the Anti-Social Behaviour Pilot Project.

We will also administer the Domestic and Family Violence Grants program, and from late 2010 will make grants of up to \$1,000 available to Local Domestic and Family Violence Committees to assist them with their violence prevention activities. Early in September 2010, we will open the 2010–11 Major Grants Program that provides grants up to \$100,000.

With the aim of reducing business regulation, the Department will undertake further reviews of industry sectors. In December 2010 and June 2011, the Better Regulation Office will examine departments' reports on their red tape reduction activities towards meeting the Government's red tape reduction target. In addition, we will complete a review of the number of boards and committees across the NSW public sector as well as undertake a detailed analysis of their governance arrangements to develop a broader governance framework.

DPC will extend the approval process for expenditure on information and communications technology and consultancies related to corporate services. In conjunction with the Blueprint this will achieve a more streamlined and cost effective Corporate and Shared Services framework and service delivery.

We will continue the NSW Fire Brigades reform project. As well as placing tighter controls on expenditure, we will review appropriate service delivery standards and address occupational health and safety initiatives for fire fighters.

Through the Premier's Council on International Education, DPC will coordinate activities based on the *NSW Government Initiatives on International Education*. We will also continue to coordinate NSW's participation in the COAG *International Student Strategy for Australia*.

In addition, we will manage the Government Employee Accommodation Pilot together with the Teachers' Housing Authority (THA) within the DSTA. The Pilot will assess all government own properties in nominated towns and determine the costs involved in converting the properties for employee accommodation with the aim of attracting employees to these towns.

Infrastructure

Target

- Provide advice to the Premier, Cabinet and the Cabinet Standing Committee on the Budget on the strategic delivery of government infrastructure and services
- Coordinate communication with the Commonwealth on the delivery of nationally significant infrastructure within NSW
- Where requested by the Premier, assist departments with the delivery of major infrastructure projects
- Lead the assessment of unsolicited proposals and provide advice to industry on other proposals for the provision of major infrastructure

Supporting jobs, housing and schools

DPC continued to facilitate major investment in NSW infrastructure by supporting departments to deliver high priority infrastructure projects. In the last 12 months, DPC has approved over 850 projects under the *Nation Building and Jobs Plan (State Infrastructure Delivery) Act 2009*. In addition, over 4,500 education projects have commenced construction with over 2,700 completed for use across the State from Tweed Heads in the north, to Merimbula in the south, to Broken Hill in the far south west. In the housing program, over 850 new dwellings have been constructed and another 5,294 (from Ballina to Albury to Wagga Wagga) are under construction.

The Community Building Partnership Program administered by DPC involves a \$300,000 investment in building local community infrastructure projects in each of the 93 electoral districts and investing an additional \$100,000 in 48 electoral districts with higher unemployment. Grants were provided to local councils

and incorporated not for profit bodies such as charities, sporting, social and environmental groups. Projects attached to the program commenced in late 2009 and will be completed before 31 December 2010.

Delivering major infrastructure projects

DPC chaired the Hunter River Remediation Taskforce, a high level group of State and Federal Government and major private sector stakeholders. The aim of the Taskforce is to ensure the remediation of the Hunter River and key economic infrastructure projects in the Port of Newcastle are coordinated efficiently. The first phase of the remediation of the Hunter River was critical to the timely expansion and commissioning of an additional coal export capacity at the Port of Newcastle and investment plans by Port Waratah Coal Services and the Newcastle Coal Infrastructure Group. The first phase of remediation of the Hunter River was completed on time to enable the Newcastle Coal Infrastructure Group to load the first coal received on site in early 2010.

Supporting key infrastructure projects

During 2009–10, DPC continued to assist departments by reviewing, monitoring and providing advice on the delivery of major infrastructure projects. This includes active participation in project control groups and committees for the:

- Port Botany Expansion — extra berths to increase container capacity
- South West Rail Link — a 11.4 kilometre new train line
- Murray Darling — the Commonwealth has provided business case funding for NSW priority water infrastructure projects
- River Red Gums — the transition of State Forest to National Park and a structural adjustment package
- Chris O'Brien Lifehouse — a new cancer centre at the Royal Prince Alfred Hospital
- Data Reform Rationalisation Project — two purpose built facilities for the rationalisation of government data centres
- Mayfield Site — the development and management of cargo and container operations in the port of Newcastle.

Murray Darling water reforms

Under the Murray Darling Basin Agreement, the Commonwealth will provide approximately \$700 million in funding for four NSW water infrastructure projects subject to the satisfactory completion of business cases.

DPC oversaw the development of business cases for the NSW Metering Project, the Basin Pipe North and South Project, the Healthy Floodplains Project and the Irrigated Farm Modernisation Project. These business cases were lodged with the Commonwealth Government in June 2010.

To ensure the coordination of departments and progress of the projects, DPC chairs a regular meeting of relevant CEOs from the Department of Environment, Climate Change and Water, NSW Treasury, State Water and the Office of Water.



Protecting our natural resources

DPC established the River Red Gums Steering Committee to coordinate the NSW Government response to the Natural Resources Commission Report on Red River Gums. This involved coordinating input from the key Government departments and consulting extensively with industry and community stakeholders. On 19 May 2010, the Premier announced the passage of the River Red Gums Bill including the protection of forests and industry package. The Bill paves the way for the protection of the largest river red gum forest in the world.

Developing Barangaroo

In August 2009, Brookfield Multiplex and Lend Lease were chosen to refine and enhance their development proposals for the Barangaroo Redevelopment Project and commence final negotiations. DPC participated on both the Evaluation Panel and Executive Review Panel that evaluated proposals from the shortlisted developers and subsequently made recommendations to Government. Lend Lease was selected in December 2009 to partner with Government to develop Stage 1 of the project. Stage 1 will see the southern precinct of Barangaroo transformed into a mixed use precinct with commercial, residential, retail, tourism and public domain space.

Reforming transport

During 2009–10, the Department played a major coordinating role in the reform of transport governance and services. This included supporting the development and Government approval of the *Metropolitan Transport Plan: Connecting the City of Cities* released in February 2010. This plan is a fully-funded \$50.2 billion, 10-year strategy for the provision of improved transport infrastructure and services across Greater Sydney.

DPC also worked collaboratively with other NSW departments and non Government organisations to implement the delivery of a simplified public transport fare structure to support the introduction of integrated electronic ticketing. The My Zone ticketing system was successfully introduced in April 2010.

Assisting the National Broadband Network

While participating in the NSW National Broadband Network Taskforce, DPC chaired a workgroup that compiled a database of NSW assets to use for the delivery of the National Broadband Network. Federal Government consultants used the database to prepare the implementation study for the Network. Additionally, information from the database assisted negotiations regarding the use of NSW assets to deliver broadband in the first five release areas across Australia, two of which were in Armidale and Minnamurra.

Investment proposals to Infrastructure Australia

DPC coordinated an independent review of the NSW Government's October 2009 Round 2 submission for funding to the Commonwealth's Infrastructure Australia. The submission, which is still under consideration, included the Northern Sydney Freight Corridor, South West Rail Link Stage 2 and the M5 East Expansion projects.

- The Northern Sydney Freight Corridor Program includes a number of infrastructure projects that will improve services and reduce delays caused by freight and passenger trains competing for the same tracks between Sydney and Newcastle.
- Stage 1 of the South West Rail Link includes two new stations at Edmondson Park and Leppington and a new train stabling (train parking) facility west of Leppington. The project will promote higher residential densities close to the new stations, reduce reliance on road based transport and reduce congestion on roads.

- The M5 expansion consists of widening parts of the M5 and building a new arterial road to service industrial areas in South Sydney. The purpose of the expansion is to increase capacity, improve travel times and reduce congestion.

Encouraging infrastructure opportunities

Over the past twelve months, DPC continued to evaluate unsolicited proposals and facilitate negotiations with private sector proponents. Projects arising from these proposals (in conjunction with the Roads and Traffic Authority and NSW Treasury) are ongoing and include the expansion of both the M2 Motorway and the M5 West Motorway.

In addition, DPC supported the Japan-Australia Business Corporation Committee's successful Infrastructure Reciprocal Mission to Australia in September 2009. The Mission's program focused on Public Private Partnerships and included workshops, site visits and presentations from a range of experts that showcased the advantages of investing in NSW infrastructure. Approximately 80 Japanese delegates attended from both Japanese and Australian firms.

Protecting our infrastructure

To protect and monitor our state infrastructure, the Department continued to maintain the NSW Critical Infrastructure database by visiting infrastructure assets and meeting with owners and operators of critical infrastructure. We also continued to carry out a series of counter terrorism protective security risk assessment reviews. For instance, we worked with the NSW Police Force Counter Terrorism and Special Tactics Command to evaluate protective security on several key rail infrastructure sites. In addition, we supported State and national transport security activities through membership of the Transport CEOs Security Committee.

During the year DPC implemented the NSW Counter Terrorism System upgrade and trialled it as part of a major State Crisis Centre emergency exercise. We also upgraded the State Crisis Centre's information technology and communications system and reviewed the standard operating procedures to maintain their relevance.

Looking forward

Over the next twelve months DPC will continue to efficiently administer the Community Building Partnership Program and facilitate whole of government infrastructure initiatives as required. We will also

provide timely advice and support for the assessment of unsolicited proposals from the private sector.

Through membership of the Transport CEOs Security Committee, DPC will support state and national transport security. In addition, we will continue to maintain the State Crisis Centre, implement appropriate facility upgrades and provide ongoing training for Liaison Officers and support staff. We will also continue to manage the NSW Critical Infrastructure Protection Program, maintain the Critical Infrastructure database including asset security and monitoring, and finalise the NSW Critical Infrastructure Protection Strategic Plan.

To ensure Sydney has an up to date and sustainable framework for managing long-term growth, we will work with NSW departments on the first five-yearly review of the *Metropolitan Strategy*. The *Metropolitan Strategy* supports continuing economic development while balancing social and environmental impacts and setting strategic directions for Government decisions on investment in transport and other infrastructure.

We will integrate outcomes of the *Metropolitan Strategy* review with the results of public consultation on the *Metropolitan Transport Plan: Connecting the City of Cities*. Together these documents will form the Metropolitan Plan which will provide a comprehensive 25-year blueprint for Sydney's growth and development.

Policy leadership

Target

- Policy development priorities for 2009–10 include: targeted support for economic recovery; integrated transport and land use planning; health reform; a homelessness action plan; addressing indigenous disadvantage; child well-being and protection; and a domestic violence action plan

Working collaboratively

During 2009–10, DPC worked collaboratively with other NSW departments and non Government organisations to support the delivery of strategies and outcomes that include:

- an exemption from competitive tendering for NSW Government Contracts for organisations that mainly employ people with disabilities

- a Water Management Partnership Agreement to deliver water reforms and secure up to \$1.358 billion of Australian Government funding
- legislative protection for the River Red Gums.

Moving to a low carbon emission future

During 2009–10, DPC collaborated with the Department of Environment, Climate Change and Water to develop the policy that led to the *National Strategy on Energy Efficiency*. The Strategy locks in a comprehensive ten-year work plan to coordinate actions that include national legislation for appliance energy ratings and labels, and mandating energy rating standards for new homes from 2011 and commercial buildings by 2010.

We also worked with other NSW departments to develop a policy for the NSW Energy Savings Scheme that commenced in July 2009. The Scheme requires electricity retailers to meet a mandatory energy efficiency target of 0.4 per cent of total electricity sales which will increase to four per cent in 2014. This will reduce NSW carbon emissions in the first four years by 8.5 million tonnes and help NSW transition to a low carbon emissions future.

In addition, DPC participated in an interdepartmental taskforce that developed the NSW Solar Bonus Scheme, which commenced on 1 January 2010. This Scheme supports people who produce renewable energy via small solar systems and wind turbines by paying them a feed-in tariff of 60 cents per kilowatt hour for energy they produce and feed into the grid. It is the most generous scheme produced by any state in Australia and is designed to encourage the uptake of renewable energy.

We also took measures to reduce our own carbon emissions. The Department's average Environmental Performance Score (EPS) for fleet management increased during 2009–10 from 10.56 to 11.76 and our use of E10 fuel increased from 58 per cent to 62 per cent.





DPC staff enjoyed a guided tour of Parliament House in Macquarie Street. Staff learnt not only about the parliamentary system and processes, but were provided with a behind-the-scenes tour of the departmental and ministerial offices and heard first hand 'how the place ticks'.

Reforming parliamentary elections and campaign finance legislation

During the year, DPC developed and implemented significant legislative reforms to parliamentary elections and campaign finance legislation. This included legislation to prohibit donations from property developers, to provide for the introduction of automatic enrolment (Smart-Roll), and to explore the feasibility of i-voting on the internet for vision impaired voters.

Negotiating for health reform

DPC led the development of NSW negotiations towards the package of health reforms agreed by COAG in April 2010. Under the COAG National Health and Hospitals Network Agreement, NSW will implement a series of fundamental reforms to improve the way that health services are funded, operated and delivered. NSW negotiated substantial new hospital funding, including \$1.2 billion over the next four years to deliver more emergency, elective surgery and subacute services.

Preventing homelessness

Through the *NSW Homelessness Action Plan*, the NSW Government will realign existing effort and increase the focus on prevention and long-term accommodation and support rather than crisis intervention. DPC led the development of the Plan that was released in August 2009.

We also coordinated NSW participation in the COAG Housing Working Group to develop the Homelessness National Partnership which focuses on:

- prevention and early intervention to stop people becoming homeless
- breaking the cycle of homelessness
- improving and expanding the service response to homelessness.

In addition, we supported the establishment of the Premier's Advisory Council on Homelessness, which was announced by the Premier on 18 February 2010. The Council held its first meeting on 31 March 2010.

Women and work

DPC supported the Premier's Council for Women to conduct a survey into what women want and need from paid work. The survey attracted over 1,600 responses from women across NSW and identified key issues such as flexible working hours, childcare availability and affordability, pay equity, improved job security, increased education and training opportunities, and support returning to the workforce after maternity leave. In response to the survey, DPC is conducting a pay equity audit across the NSW Public Service.

New standards for early childhood education and care

DPC led NSW contributions to the development of the National Partnership Agreement on a National Quality Agenda for early childhood education and care that was endorsed by COAG in December 2009. The National Quality Agenda aims to deliver an integrated and unified national system for early childhood education and care and outside school hours care. The system will drive continuous improvement in the quality of services and improve educational and developmental outcomes for children. New minimum standards will be introduced through a National Quality Standard and Ratings Framework as agreed by COAG with the new system becoming operational on 1 January 2012.

Stop the Violence End the Silence

NSW Domestic and Family Violence Action Plan: *Stop the Violence, End the Silence*.

Protecting our children

On advice prepared by DPC, the NSW Government approved the rollout of the Child Protection Watch Team to cover all of NSW. The Child Protection Watch Team, previously trialled in South Western Sydney, uses a multi-agency approach to monitor and manage persons on the NSW Child Protection Register who live in the community and pose a high risk of re-offending against children. The rollout, which will benefit every community in NSW, was completed in March 2010.

In addition, we were successful in having the *Child Protection (Offenders Registration) Amendment Act 2009* passed. The Act tightens reporting obligations for persons on the NSW Child Protection Register who have been convicted of committing offences against children. The legislation also introduced Contact Prohibition Orders which allow police to prohibit a person on the Register from contacting a specified co-offender or victim if the Commissioner of Police and a Local Court are satisfied there are sufficient grounds.

Preventing violence against women and children

In 2009, DPC convened a Domestic Violence Homicide Advisory Panel to review domestic violence related homicides over the past five years. Following the Panel's recommendations, the *Coroners Amendment (Domestic Violence Death Review Team) Act 2010* was introduced to establish a Domestic Violence Death Review Team in the Office of the State Coroner.

Additionally DPC led the development of the NSW Domestic and Family Violence Action Plan: *Stop the Violence, End the Silence* that was released on 8 June 2010. The five year plan is a blueprint to reduce domestic and family violence and provide better support when violence occurs. The Plan contains 91 actions and focuses on five strategic directions: prevention and early intervention; protection, safety and justice;

provision of services and support; building capacity; and data collection and research. We also contributed to developing the *National Plan to Reduce Violence Against Women and their Children*.

Looking forward

During 2010–11, DPC will continue to analyse and coordinate strategic policy and advice to the Premier and Cabinet and provide policy leadership for NSW departments.

Under the Indigenous Early Childhood Development National Partnership Agreement, we will work in partnership with key NSW departments to deliver nine integrated Child and Family Centres over the next three years. The centres are aimed at improving health, social and educational outcomes for Aboriginal children and families and incorporate child care facilities.

To ensure the NSW Government policies and initiatives deliver positive outcomes for women, we will work with the Premier's Council on Preventing Violence Against Women and the Premier's Expert Advisory Council on Women. This will include developing a NSW Sexual Violence Plan and finalising the NSW Women's Plan. We will also coordinate and oversee the implementation of the NSW Domestic and Family Violence Action Plan: *Stop the Violence, End the Silence*.

To improve health care in NSW, we will drive and support the implementation of the National Health and Hospitals Network Agreement and associated reforms by NSW departments.

NSW State Plan: Investing in a better future

Target

- Review and widely consult in the community to produce a new NSW State Plan that sets clear priorities for service delivery and resource allocation in the State
- Align with goals set through the Council of Australian Governments to set the framework for performance management across government
- Support the commitment to accountability and transparency, by communicating performance outcomes through an Annual Report

New State Plan

DPC led the development of the *2010 State Plan Performance Report* that was released in March 2010. This Report outlines the Government's performance for the 2008–09 year against State Plan targets. The overwhelming majority of the NSW Government's priorities in the State Plan are on track — with NSW leading the nation on public transport use and reliability, economic growth, employment and key investment.

The performance information was verified by eight independent experts including the NSW Chief Scientist, Chief Executive of the Bureau of Health Information, NSW Auditor-General, Director of Crime Statistics and Research, Chief Executive of the Natural Resources Commission and the Director of the Transport Data Centre.

Coordinating statistics to improve services and reporting

Statistical assets support all aspects of public administration including planning and forecasting, policy development, customer service, budgeting, performance management, program evaluation and reporting. In 2009 DPC consulted with the Directors General of the 13 clusters to establish a more coordinated approach to the development and use of NSW government data and statistical information.

Following a Memorandum of Understanding with the Australian Bureau of Statistics (ABS), we developed a draft NSW Statistical Framework 2010–13. The draft Framework supports initiatives to better address the requirements of State Plan reporting. It also assists

departments to improve services, ensure a cost effective statistical system, support public confidence in government information and ensure the public sector is strategically positioned within a wider community of information producers and users.

Preparing our young people for jobs

In partnership with the NSW Department of Education and Training, Industry and Investment NSW, the Commission for Children and Young People and NSW Treasury, DPC developed a package to support young people to engage in education, training and employment. Initiatives inline with the State Plan target of supporting jobs during the economic downturn include:

- \$5.5 million to support 2,000 unemployed young people to undertake targeted pre-vocational training courses including mentoring, work place training and support for job placement
- \$3.9 million to fund Employment Advisors trialled for two years in alternative learning schools and training centres in Illawarra, Central Coast and Western Sydney to help young people get job ready
- \$2 million to support local community programs which engage young people in sports, skills and leadership development activities.

Looking forward

In the coming year, DPC will work with NSW departments to deliver the actions outlined in the State Plan. We will monitor progress against set targets, identify performance challenges and assist departments to address performance issues.

In addition, we will lead the development of a new performance reporting website that will provide access to localised information.

We will also release the *State Plan (Annual) Performance Report* that will be reviewed by independent performance experts.

Workforce

Target

- Deliver strategies for reform and renewal of the public sector workforce
- Ensure increased flexibility in industrial relations and human resources systems and practices to meet current and future needs

Reforming work practices and conditions

DPC is responsible for assisting departments to comply with the Government's wages policy which allows wage increases above 2.5 per cent where they are funded by employee related cost savings. During 2009–10, DPC assisted with the following reforms:

- Significant change in the management of sick leave for nurses, State Transit Authority bus drivers, NSW Maritime, RailCorp and NSW Fire Brigades as part of the offsets for their pay increases above 2.5 per cent.
- As part of the settlement with the Public Service Association over its wage claim for public servants, the Transferred Employees Compensation Award was varied so that public servants are entitled to compensation only when directed to move location.
- Due to the TAFE teachers' wage negotiations, TAFE teachers are now required to deliver 36 additional teaching hours per year.
- As a result of new arrangements for remunerating interpreters employed by the Community Relations Commission, savings are being achieved as part of the offsets for their pay increases.

DPC also implemented sector wide reforms achieved in the Crown Employees salaries settlement. These reforms include award changes to better manage sick leave, a new *Managing Excess Employees* policy and *Purchased Leave* policy.

Workplace health and safety and injury management

Together with other departments, we developed the *Working Together: Public Sector Workplace Health and Safety and Injury Management Strategy 2010–2012*. The objective of this Strategy is to implement improvements in the public sector workplace safety and injury management systems, policy, procedures and outcomes. Its successful implementation will reduce the incidence

and severity of injury and illness to public sector workers and decrease the duration and cost of workers compensation claims.

Capability management

The NSW Public Sector Capability Framework was launched in 2008 to define the skills, knowledge and abilities that are relevant to all NSW public sector staff. In 2010 the Department updated the Framework and commenced development of user guides to help departments extend their use of the framework across all aspects of workforce management. These guides are being tailored for three audiences — the general public sector workforce, line managers and supervisors, and human resources specialists.

Apprenticeships and cadetships

In 2009 the NSW Government announced that over a period of four years, 6,000 young people would be employed as apprentices and cadets. By 30 June 2010, under DPC's management, a total of 2,264 apprentices and 512 cadets had been engaged in metropolitan Sydney and rural and regional centres. Apprentices work in a variety of fields including education, health, housing, transport, water supply and energy. Cadets are employed in office administration, customer service, information technology, tourism and nursing assistance.

Employment opportunities for Indigenous people

To support the Commonwealth's National Indigenous Reform Agenda, DPC together with other departments developed a plan for the employment of an additional 2,229 Aboriginal people in the NSW public sector over the next four years. This increase will consist of cadetships and apprenticeships, positions in schools and educational administration, Aboriginal Teaching Scholarships, jobs in residential care and support and health care positions.

The NSW Government has also committed, as part of a COAG agreement, to meet a minimum target of 2.6 per cent Aboriginal employment in the public sector by 2015. Furthermore, all NSW government departments are now required to develop an Aboriginal Employment Strategy. As currently around 2.3 per cent staff in the state public service identify as Aboriginal, the previous target of two per cent representation has been exceeded.

Making it Our Business (MIOB), the NSW Government's strategy to employ more Aboriginal staff, has been operational for three years. *Making It Our Business: The NSW Aboriginal Employment Action Plan 2009–12*, launched in December 2009, is the result of collaboration between DPC and Aboriginal Affairs NSW and included extensive consultation with Aboriginal employees and their managers in the NSW public sector. The plan aims to further improve the recruitment, career development and retention of Aboriginal people in the NSW public sector.



Streamlining recruitment

In October 2009, DPC released the 'Jobs NSW' website (www.jobs.nsw.au) to complete the next phase of the NSW Government's e-Recruitment system. 'Jobs NSW' allows departments to advertise jobs and receive applications online. The online system will improve the speed, efficiency and transparency of public sector recruitment and make jobs with the NSW government more accessible. Since the website's release, the e-Recruitment system has been rolled out to 50 agencies.

Supporting mothers in the workplace

To help address workforce issues for women, including work and family balance, DPC made an application to vary the *Crown Employees (Public Service Conditions of Employment) Award 2009*. This variation provides for lactation breaks for breastfeeding or expressing milk, access to a private space with comfortable seating and telephone access to a free breastfeeding consultative service during paid time.

Awarding our top graduates

The Premier's Development Awards are presented to the top NSW public sector graduates from the Australian and New Zealand School of Government (Executive Masters in Public Administration) and Sydney University's Graduate School of Government (Graduate Diploma in Public Administration). In 2009, six graduates were nominated for the Premier's Development Awards.

The graduates' placement within DPC complements their academic program and provides them with the opportunity to experience public sector reviews and service reform initiatives in a central agency.

Fair Work Australia

In 2009, the NSW Government and the Commonwealth passed legislation to refer the State's industrial relations powers in the private sector to the national workplace relations system — Fair Work Australia. The legislation and conditions for the new system came into effect on 1 January 2010. Since then DPC has assisted State Owned Corporations in sectors including energy, water and waste to move their current industrial awards and agreements into the national system.

Managing industrial relations

The NSW Government established 13 new clusters in 2009. Since this time, DPC has supported the continuing integration of former agencies into the 13 clusters and the management of associated workforce issues.

In addition, we assisted agencies to negotiate employee transfer arrangements and wage matters as they moved to the private sector. NSW Lotteries was transferred in April 2010 and transactions for the transfer of WSN Environmental Solutions and the retail arms of EnergyAustralia, Integral Energy and Country Energy are under development.

Supporting leadership opportunities for young employees

The NSW Young Public Sector Network was established this year by and for young public sector employees. The Network creates a way for young people to link across departments, share ideas, provide peer support and create positive change in their workplace and the community. It comprises of representatives from each of the 13 clusters with DPC providing the chair and secretariat.

Looking forward

During the year, DPC will continue to support the integration of former agencies into the 13 clusters from a workforce management perspective. We will continue to focus on the industrial relations impact of the corporate and shared services reform agenda.

We will maintain our work with NSW Treasury to ensure public sector wage outcomes are consistent with the Government's wages policy.

To fulfil the Government's commitment to provide a total of 6,000 jobs for young people over four years, we will enable agencies to initiate 1,000 new apprenticeships and 500 new cadetships each year.

As part of the *Making It Our Business: The NSW Aboriginal Employment Action Plan 2009–12*, we will develop a mentoring website and career resource materials for Aboriginal employees, their mentors and managers.

In collaboration with the Department of Human Services, we will publish and implement *Employability — The Disability Employment Strategy* for the NSW public sector. This Strategy aims to improve the recruitment, career development and retention of people with a disability in the NSW public sector.

Consistent with the NSW Public Sector Capability Framework, we will publish *Executive Capabilities* which will describe the skills, knowledge and abilities that are expected of executive staff in the NSW public sector.

Core business and systems improvement

Target

- Continue to deliver core work efficiently and effectively
- Coordinate NSW's preparation for, and response to, terrorist incidents
- Provide independent advice and coordination of law enforcement policy
- Coordination and successful delivery of significant community events

Delivering legislative reforms

During the past twelve months, the Department was responsible for, or played a major role in, the preparation and delivery of a number of pieces of complex legislation, including:

- *Parliamentary Electorates and Elections Amendment (Automatic Enrolment) Act 2010*
- *Major Events Act 2009*
- *Liquor Amendment (Temporary Licence Freeze) Act 2009*
- *Election Funding and Disclosures Amendment (Property Developers Prohibition) Act 2009*
- *Constitution Amendment (Lieutenant Governor) Act 2009*
- *Independent Commission Against Corruption and Ombudsman Legislation Amendment Act 2009*
- *James Hardie Former Subsidiaries (Winding Up and Administration) Act 2009*
- *Anzac Memorial (Building) Amendment Act 2010*
- *Liquor Legislation Amendment Act 2010*
- *Parliamentary Electorates and Elections Amendment Act 2010*
- *Transport Administration Amendment Act 2010.*

Supporting government

During August 2009, DPC coordinated 17 State Plan community consultations across regional, rural and metropolitan NSW. The consultations gave community groups and local business leaders an opportunity to review the State Plan and provide input prior to its release in March 2010.



2010 Woman of the Year finalists with the Hon Jodi McKay MP, 2010 Woman of the Year winner Christine Weston (centre) and Deputy Premier, the Hon Carmel Tebbutt MP.

DPC also coordinated a Community Cabinet report back meeting, held in July 2009, where the Government provided feedback to the Bathurst community on the status and/or resolution of local issues including roads and transport, regional development and housing that were raised during the Community Cabinet visit in June 2009. In addition, a Community Cabinet visit was held in the Illawarra in June 2010 which gave local community members an opportunity to discuss issues of local and state importance with Cabinet Ministers.

Throughout the year we assisted the Government by providing advice to the Premier and coordinating advice and secretariat support for Cabinet (52 meetings in 2009–10) and Standing Committees of Cabinet (121 meetings in 2009–10). This included two regional Cabinet meetings held in Bondi and Wollongong.

Protocol, hospitality and ceremony

The Department provides protocol, ceremonial and hospitality support for the Premier. In this capacity we successfully coordinated and delivered ceremonial occasions, state hospitality events, official visits by Heads of State and Heads of Government as well as conferences, meetings and functions. Highlights for the year included the ceremony to commemorate the 75th anniversary of the opening of the ANZAC Memorial Building and the management of the visit and State hospitality for His Royal Highness Prince William of Wales KG.

We also provided administrative and operational support to Her Excellency the Governor as she carried out the constitutional, ceremonial and community responsibilities of her role.

Successful State events

The Community Engagement and Events Division (CEED) successfully delivered a range of events for people across NSW. Working closely with Events NSW and the Minister for Major Events, CEED has played a key role in delivering, coordinating and/or facilitating major events. These events included the unveiling of the Korean War Memorial in Moore Park; the first ever Breakfast on the Bridge; the 75th anniversary ceremony of the refurbished ANZAC Memorial Building in Hyde Park; the International Lions Convention opening ceremony and parade; and Macquarie Visions, a free public event illuminating key buildings in the Macquarie Street precinct to commemorate the bicentenary of the appointment of Governor Lachlan Macquarie.

As part of Sydney's participation as an official International FIFA Fan Fest site for the 2010 FIFA World Cup, DPC helped deliver a 30 day festival at Darling Harbour which included family entertainment, a street football tournament and the broadcast of FIFA World Cup matches live from South Africa. DPC is also leading NSW Government input in support of Football Federation Australia's (FFA) bids for the FIFA World Cup finals in 2022 and the Asian Football Confederation's Asian Cup finals in 2015. This involves working with representatives from other Australian governments and with FFA to meet the necessary bidding requirements and to showcase Australia's leadership in the hosting of major international sporting events.

DPC continued its critical role in coordinating State Government departments' services and communications to support the safety and smooth running of large scale public events and activities such as New Year's Eve, Chinese New Year, Mardi Gras and large scale sporting events. DPC also coordinated the celebrated return of young sailor Jessica Watson, the V8 Supercars Sydney Telstra 500 and the Australian Golf Open.

In addition, for the first time DPC replicated its CBD based Government Coordination Centre in the Northern



ANZAC Memorial Building,
Hyde Park Sydney

Rivers of NSW to coordinate State government services and communications supporting the Repco Rally Australia in September 2009.

Supporting women

As part of International Women's Day celebrations, DPC approved funding for 127 local councils to hold events in their communities. During a reception at NSW Parliament House, the Deputy Premier presented the NSW Woman of the Year Award to Mrs Christine Weston for her contribution to the Cumnock community where she helped to attract new families to the area by her *Rentafarmhouse* concept and increased tourism by the *Animals on Bikes* project. Additionally, the NSW Minister for Women, hosted the Inaugural International Women's Day Public Lecture with Mia Freedman, a prominent writer and media personality, as the guest speaker.

Streamlining repayment of Aboriginal trust funds

The Department established a new streamlined process for determining payments for Aboriginal people seeking repayments from the Aboriginal Trust Fund Repayment Scheme (ATFRS). The Scheme has been extended to 31 December 2010 and as at 30 June 2010 has assisted 8,884 claimants to register with the scheme, issued 1,358 interim assessments, finalised 378 claims and paid 228 claimants. Since the commencement of the Scheme, payments total \$2.401 million.

Respecting our past

DPC supports the Premier as the responsible Minister, and the Minister Assisting the Premier on Veterans' Affairs. We also manage commemorative, educational and heritage projects as well as providing policy and administrative support in relation to Veterans' Affairs.

In 2009–10 we:

- prepared the legislative reform of the ANZAC Memorial Building Trust aimed at modernising the governance and administration of the Memorial — the *Anzac Memorial (Building) Amendment Act 2010* was approved by Parliament in June 2010
- organised the Premier's ANZAC Memorial Scholarships program which supports bi-annual pilgrimages by senior high school history students to key battlefield sites in Australia's military history. In June 2010 the students visited Korea and Japan
- distributed 40 grants to local RSLs, councils and other organisations for the repair and restoration of community war memorials.

Reducing costs

During the year DPC achieved many efficiencies such as saving \$324,330 on costs for Ministers' office mobile telephone devices by adopting a different service with the provider.

Despite increased volumes, we also reduced the cost of the sector wide broadcast media monitoring contract by eight per cent. This resulted in savings of \$87,300.

After deleting 25 car spaces in 2008–09, we continued to cut costs by reducing a further 10 spaces in 2009–10. The latest reduction will save \$100,000 over the coming year.

Reducing the regulatory burden

The Department, through the Better Regulation Office and in partnership with other departments, completed reviews of taxi licensing, promoting economic growth and competition through the planning system, consistent financial reporting for the not for profit sector and electricity network contestable services. These actions will significantly reduce the regulatory burden for business.

The Better Regulation Office also supported the Minister for Regulatory Reform in his gatekeeping role by assessing regulatory proposals against the NSW Government's better regulation principles. The *Guide to Better Regulation* was reviewed in November 2009 to clarify the requirements and make it easier for NSW agencies to comply.

In October 2009, DPC released *Making it easy in NSW: 2008–09 Annual Update*, a report on the NSW Government's performance in reducing regulatory burden.

Emergency and disaster response planning

DPC hosts the State Crisis Centre which would be activated in the event of a terrorist attack and attended by the Premier, other Ministers and senior officials such as the Commissioner of Police, to plan a strategic response. As part of our responsibility we train agency liaison officers who would attend the State Crisis Centre in an emergency and during the year held a major multi agency exercise to test these arrangements.

DPC is also a member of the National and State Emergency Management Committees and other high level National and State committees and working groups that help develop policy and planning procedures in relation to emergency management such as the National Disaster Resilience Strategy Working Group, the State Disaster Recovery Advisory Group and the State Emergency Management Committee - Mitigation Standing Committee.

During 2009–10, we worked closely with NSW Health to support the National and NSW response to Pandemic (H1N1) 2009 Influenza. We then consulted with NSW Government departments to determine what lessons were learnt from the response in 2009. These lessons were incorporated into the 2010 version of the *NSW Human Influenza Pandemic Plan*. The Plan encompasses Government, non Government services, business and the community and aims to identify measures which will minimise the impact of an influenza pandemic on NSW.

Additionally, the Department coordinated governance arrangements in NSW to implement the Commonwealth assisted National Emergency Call Centre Surge Capability. This Capability augments State emergency information lines when local capacity is overwhelmed. It allows more people to receive information in a more timely fashion and may also reduce the pressure on the Triple Zero (000) service. We assisted NSW Police to establish the operational and functional tasks required to enlist the Capability arrangements in the event of a significant emergency.

Protecting the community

NSW has actively participated in the development of the National Framework to Counter Violent Extremism. During the past year, DPC worked with NSW Police and the Community Relations Commission to research, develop and implement programs to counter violence in the community. Through various inter agency committees and working groups, we continued to monitor the *NSW Counter Terrorism Plan* to maintain its relevance and efficacy.

We also provided the secretariat function for quarterly meetings of the Chief Executives Counter Terrorism Coordinating Group and ensured relevant departmental counter terrorism projects were elevated to the Group for endorsement and, if required, to the Cabinet Standing Committee on Counter Terrorism for approval.

Furthermore, we continued to participate in the development and implementation of the National Chemical Security Management Framework. This included the development of risk assessment methodology, public awareness campaigning, industry stocktake and engagement and risk mitigation strategies. We also worked with NSW Police to develop a range of materials to raise awareness around chemical security.

During the year, we launched the *Strategy, Education and Research Network* which is a secure section of the secureNSW website that provides an information sharing platform for counter terrorism practitioners from Police Forces across Australia. Members of the Network have access to regularly updated terrorism related briefings, research and background information and upcoming events.

Updating prohibited weapons and firearms legislation

DPC achieved the successful passage of the *Weapons and Firearms Legislation Amendment Bill 2010*. The Bill created a new category of military-style prohibited weapons that will carry higher penalties for offences such as the unauthorised sale and manufacture of these items. For example, the unauthorised manufacture of a prohibited weapon will attract a maximum penalty of 14 years imprisonment, whereas the unauthorised manufacture of a military-style prohibited weapon will attract a maximum penalty of 20 years imprisonment.

Through the Bill, offences involving the misuse of military-style prohibited weapons will also be included in the *Bail Act 1978* as offences for which there is a presumption against bail.

The reforms were largely based on submissions received during three rounds of consultation from stakeholders (including Government departments, martial arts practitioners and historical re-enactment groups) as part of a thorough review of both the *Weapons Prohibition Act 1998* and the *Weapons Prohibition Regulation 2009*.

Amending Acts relating to crime

Following a High Court decision which invalidated a vital section of the *Criminal Assets Recovery Act 1990* and consequently prevented the NSW Crime Commission from recovering the proceeds of crime, DPC prepared urgent amendments to the Act that were approved by Cabinet and passed by Parliament. These amendments rectified section 10 of the Act (including other consequential sections) and confirmed the legality of all previous confiscations and asset freezing.

DPC also assisted in developing the *Crimes Amendment (Fraud and Forgery) Act 2009* which amended the *Crimes (Criminal Organisations Control) Act 2009* to reform and modernise the law relating to fraud and forgery offences and to create new offences relating to identity crime.

Following the death of Skye Sassine, the Department of Justice and Attorney General and DPC urgently developed new legislation with heavy penalties for the offence of engaging police in a high speed chase. This legislation has been informally named 'Skye's Law'.

Reforming the security industry

DPC led the development of the Government's policy response to issues identified by the Independent Commission Against Corruption in its report on Operation Columba that was released in December 2009.

In response to the report, the NSW Government approved the abolition of the security industry co-regulation model and agreed that the security industry will be regulated entirely by the NSW Police Force through the Security Industry Registry. As a result, the Registry's role and resources will be expanded to enable it to identify and investigate non-compliant operators and to enforce compliance to ensure licensees comply with their legislative obligations.

Coordinating services in regional areas

To identify cross border issues and develop local solutions to local service issues involving health, law and justice, education and transport, DPC's Regional Coordinators continued to work with ACT, Victorian and Queensland Government departments.

DPC also continued to support a unique partnership between state and federal agencies and the non government sector in the Nimbin community. The Nimbin Integrated Services Project continues to improve access to drug and alcohol, mental health and general welfare services in this area.

We coordinated a project with state, local and federal government's, NGOs and community groups to provide one stop shop service provision sessions for Hunter Aboriginal people in culturally accepted venues within their communities. The sessions were attended by an estimated 3,500 Aboriginal people, and helped build strong relationships between DPC and local Aboriginal communities.

Furthermore we drafted and have begun implementing *Leading Together: A Regional Governance Framework*. Endorsed by all departments, this work plan delivers benefits for regional communities by promoting better coordination of State Government services and fostering productive relationships with Local and Federal Governments, industry groups, NGOs and community leaders.

Economic development and employment for regions

During 2009–10, DPC coordinated NSW departments in work towards the *Regional Economic Development and Employment Strategy* for the Central Coast. Based on comprehensive consultation with departments, stakeholders and business, the Strategy is promoting a coordinated approach to sustainable economic development.

Additionally, we coordinated a partnership between state, federal and local government, NGOs and local industry which resulted in the creation of local jobs, transport improvements, improved access to social services and the better use of natural resources and cultural heritage assets within the Cessnock local government area.

DPC also supported initiatives to improve business growth and employment across regional and rural NSW and made a major contribution to the Illawarra, Western Sydney, Wagga, Bathurst and Tamworth Job Summits. We worked with departments and communities to lessen the socio-economic impact of industry closures on regional and rural communities in Young, Tenterfield, Taree, Broken Hill, Cobar, Wentworthville, Cessnock and Wollongong.

We collaborated with the Penrith Business Alliance to establish and coordinate the Penrith Health and Education Precinct Taskforce. This Taskforce is preparing

a Strategic Vision, in accordance with an initiative announced by the Premier, to guide the growth of the precinct over the coming decade into a world class destination for medical research, health and medical care, commercialisation and education.

Looking forward

DPC is committed to delivering high quality and cost effective services. Over the next year we will continue to provide support to the Premier and Government of NSW through the timely administration of grants, managing veterans' affairs and coordinating community consultations.

We will continue to support the safety and success of special events in NSW through collaborating with and coordinating other government departments, event stakeholders and Events NSW. As well as providing administrative support to Her Excellency the Governor of NSW, we will ensure the successful operation of all agreed Guest of Government visits, Head of Mission visits, ceremonial events and State hospitality.

In 2011 we will provide funds to local councils to celebrate the centenary of International Women's Day. We will coordinate the NSW Women of the Year Award and deliver the International Women's Day Public Lecture.

During 2010–11, the Department will continue to ensure a comprehensive and consistent approach by the federal, state and territory governments to counter the threat of terrorism. This includes active membership of the National Counter Terrorism Committee, its supporting committees and working groups. We will continue to monitor, review and update the *NSW Counter Terrorism Plan* as required. In addition, we will initiate the development of a NSW strategy to counter violent extremism and continue to implement nationally funded programs to counter violent extremism. Over the next year the secureNSW website will be upgraded so it has the same modern look and feel as other NSW government websites.

As part of our commitment to national security, DPC will continue to coordinate NSW's capability to access the National Emergency Call Centre Surge Capability arrangements in the event of a significant emergency. We will also continue to develop the *Emergency Alert* system to deliver a location based emergency warning messaging system. Though our continuous membership of the State Emergency Management Committee, the National Emergency Management Committee and related working groups, we will contribute to the development of emergency and disaster response planning.

We will continue to develop the capability to implement the National Chemical Security Management Framework in NSW and maintain work on the *NSW Human Influenza Pandemic Plan*.

We will continue the statutory review of the *Police Integrity Commission Act 1996* which focuses on the powers of the Police Integrity Commission (PIC) and the role of the Inspector of the PIC. This review was commenced in 2010 on behalf of the Minister for Police.

In our role of coordinator, DPC will continue to achieve social, economic and environmental benefits for the people of rural and regional NSW by leading programs across government, agencies and communities. We will responsively manage critical issues in rural and regional areas through coordinated action and will improve the capacity of government departments to respond to the needs of regional and rural communities.

National reform

Target

- Deliver on NSW commitments under the *Intergovernmental Agreement on Federal Financial Relations*

Supporting the Premier

In October 2009, the Premier took on the role of Chair of the Council for the Australian Federation (CAF) for a period of 12 months. DPC supports the Premier in this role by providing policy advice and liaising with other jurisdictions and the CAF Secretariat.

During 2009–10, DPC also supported the Premier at three COAG meetings and seven CAF meetings. This included negotiating the COAG National Health and Hospitals Network Agreement which is one of the largest reforms to service delivery in the history of the Federation.

Delivering a seamless national economy

The *National Partnership Agreement to Deliver a Seamless National Economy* is an agreement by all Australian governments to reduce unnecessary and inconsistent regulation across jurisdictions and reduce compliance costs on business, restrictions on competition and distortions in the allocation of resources across the country. The Agreement covers 27 priority deregulation areas and eight competition reforms which aim to

reduce the regulatory burden for business. DPC's role on COAG's Business Regulation and Competition Working Group (BRCWG) ensures NSW meets relevant milestones under the Agreement. During the year, DPC liaised with other NSW departments and coordinated activities to ensure NSW achieved all reform milestones.

Each year, progress on the reforms is assessed by the COAG Reform Council. The Council's first report (covering the 2008–09 year) that was publicly released on 23 February 2010, noted that there had been good progress on 18 of the reforms. Reforms that have been completed include Wine Labelling and Environmental Assessment and Approvals.

Continuing to lead reform

In line with the *Intergovernmental Agreement on Federal Financial Relations*, negotiated in December 2008, DPC has continued to support NSW departments to negotiate service delivery and policy reforms with the Commonwealth and other States and Territories.

During 2009–10, DPC successfully supported negotiations to finalise 20 National Partnerships with the Commonwealth in priority areas such as health services, vocational training, early childhood education, natural resource management, emergency management and services for indigenous people. Over their life time, these agreements are worth up to approximately \$1.1 billion to NSW and will provide significant funds towards services and projects for the benefit of NSW citizens.

The performance of NSW and other jurisdictions to achieve the outcomes set out in National Partnership Agreements is independently assessed by the COAG Reform Council (CRC). DPC coordinates feedback to the CRC's performance assessments. Recent examples of positive NSW performance include:

- NSW had the highest proportion of patients treated at emergency departments within recommended times, and the lowest rate of indigenous child mortality.
- NSW had the lowest rate of people who were homeless. (This rate was equalled by VIC and ACT.)
- In years 5 and 10 (the only years measured in the report), NSW had the lowest gap in attendance between Indigenous and non-Indigenous students.

Looking forward

DPC will continue to support the Premier at COAG and other forums on issues such as health system reform and taxation. Support will also be given to the Premier, as Chair of the CAF, until October 2010 when this role is scheduled to be taken on by another First Minister.

In the coming year, DPC will support agencies to manage milestones under National Partnership Agreements by:

- delivering an online interagency database and analysis and reporting tool
- fostering communication through interagency collaboration
- engaging in the Heads of Treasuries review of National Agreements, National Partnerships and related implementation plans.

We will continue to monitor relevant departments and coordinate efforts to ensure NSW meets the reform milestones under the *National Partnership Agreement to Deliver a Seamless National Economy*. These reforms include health professional registration and accreditation, a national system of trade measurement, a consumer policy framework and registering business names.

Corporate governance

Our senior management

During 2009–10 the Department's senior management changed as a result of transfers of staff to other NSW Government departments, resignations and new appointments. As at 30 June 2010, our senior management team was as follows:

Brendan O'Reilly

Director General

Don Colagiuri SC

Parliamentary Counsel

Parliamentary Counsel's Office

Dianne Leeson

Acting Deputy Director General

Government Coordination

John Trevillian AM

Assistant Director General

Community Engagement and Events

Les Tree

Deputy Director General

Law Enforcement and Security Coordination

Vicki D'Adam

Acting Deputy Director General

Policy and Strategy

Paul Miller

Acting Deputy Director General

General Counsel

Chris Raper

Acting Deputy Director General

Public Sector Management Reform

Ross Woodward

Chief Executive

Local Government

Michael Petrie

Executive Director and Chief of Staff

Office of the Director General

Our Code of Conduct

The Department's Code of Conduct applies to all employees of DPC and other persons engaged to do work for the Department. The Code of Conduct sets out the principles the Director General expects staff to uphold and prescribes specific conduct in areas central to fulfilling the Department's functions such as our obligations regarding the Department's core business, our behaviour in the workplace, our accountability and any conflicts of interest that may arise.

In particular, the Code of Conduct conveys the standards of behaviour expected from staff. These standards are grouped under each of the four principles on which the Code is based:

- respect for the law and system of government
- respect for people
- act with honesty and integrity
- efficient and economic use of departmental resources.

All new staff as part of their induction program are provided with further information about the Department's Code of Conduct. All employees can access a full copy of the Code of Conduct under the policy section of the Department's Intranet.

No changes were made to the Department's Code of Conduct during the reporting period.

Consumer response and assistance to the public

The Department is committed to quality customer service by providing courteous and prompt assistance. During the reporting period, to enhance this commitment we developed and implemented a policy and guide on complaint handling which we have published on our website.

While most of the Department's work is directed within the public sector, members of the public regularly request information about a range of services. Options available to the public to obtain or request information, or provide feedback, include telephone enquiries, electronic mail and internet options. These are:

Information on DPC services

(02) 9228 5947

Switchboard

(02) 9228 5555 to contact a specific officer or branch

Email

contact_us@dpc.nsw.gov.au | about the Department

Email the Premier's Office

thepremier@www.nsw.gov.au

Facsimile

(02) 9228 3522 | about the Department

Website

www.dpc.nsw.gov.au

Address

Postal address: GPO Box 5341, SYDNEY NSW 2001
Street address: Level 39, Governor Macquarie Tower,
1 Farrer Place, Sydney NSW 2000.

In 2009–10 approximately 114 calls were received through the information line and there were approximately 3.75 million visits to the DPC website. In addition, website visitors submitted 1,119 items of feedback, an increase by 146 items from the previous reporting period. This includes 846 feedback items to the Premier and 273 feedback items to the Department.

Legislation and legal change

Acts allocated to the Premier as at 30 June 2010

Anzac Memorial (Building) Act 1923 No 27, jointly with the Minister Assisting the Premier on Veterans' Affairs

Australia Acts (Request) Act 1985 No 109

Community Relations Commission and Principles of Multiculturalism Act 2000 No 77, jointly with the Minister for Citizenship

Competition Policy Reform (New South Wales) Act 1995 No 8

Constitution Act 1902 No 32

Constitution Further Amendment (Referendum) Act 1930 No 2

Constitution (Legislative Council Reconstitution) Savings Act 1993 No 19

Election Funding and Disclosures Act 1981 No 78

Essential Services Act 1988 No 41, Parts 1 and 2 (remainder, the Minister for Industrial Relations)

Freedom of Information Act 1989 No 5

Independent Commission Against Corruption Act 1988 No 35

Independent Commission Against Corruption (Commissioner) Act 1994 No 61

Independent Pricing and Regulatory Tribunal Act 1992 No 39

Infrastructure Implementation Corporation Act 2005 No 89

Interpretation Act 1987 No 15

Legislation Review Act 1987 No 165

Licensing and Registration (Uniform Procedures) Act 2002 No 28

Major Events Act 2009 No 73

Mutual Recognition (New South Wales) Act 1992 No 61

Nation Building and Jobs Plan (State Infrastructure Delivery) Act 2009 No 1

Natural Resources Commission Act 2003 No 102

Ombudsman Act 1974 No 68

Parliamentary Electorates and Elections Act 1912 No 41

Parliamentary Evidence Act 1901 No 43

Parliamentary Precincts Act 1997 No 66

Parliamentary Remuneration Act 1989 No 160

Protected Disclosures Act 1994 No 92

Public Finance and Audit Act 1983 No 152, sections 28, 28A, 29, 30, and Schedule 1 (remainder, the Treasurer)

Public Sector Employment and Management Act 2002 No 43, Part 2.2, section 63 (2), section 116 and Chapter 4, (remainder, jointly with the Minister for Public Sector Reform, except Chapter 7 jointly the Treasurer and the Minister for Commerce)

Returned and Services League of Australia (New South Wales Branch) Incorporation Act 1935 No 39

Royal Commission (Police Service) Act 1994 No 60

Royal Commissions Act 1923 No 29

Seat of Government Surrender Act 1909 No 14

Seat of Government Surrender Act 1915 No 9

Senators' Elections Act 1903 No 9
Special Commission of Inquiry (James Hardie Records) Act 2004 No 78
Special Commissions of Inquiry Act 1983 No 90
State Arms, Symbols and Emblems Act 2004 No 1
State Owned Corporations Act 1989 No 134
Subordinate Legislation Act 1989 No 146, jointly with the Minister for Regulatory Reform
Subordinate Legislation (Repeal) Act 1985 No 232
Trans-Tasman Mutual Recognition (New South Wales) Act 1996 No 102
Visy Mill Facilitation Act 1997 No 139
Water Industry Competition Act 2006 No 104, Part 3 (remainder, the Minister for Water)

Legislative change initiated by the Premier 2009–10

Anzac Memorial (Building) Amendment Act 2010 — An Act to amend the *Anzac Memorial (Building) Act 1923* and related legislation to make further provision in respect of the Anzac Memorial Building.

Constitution Amendment (Lieutenant-Governor) Act 2009 — An Act to amend the *Constitution Act 1902* in relation to the appointment of the Chief Justice as the Lieutenant-Governor.

Election Funding and Disclosures Amendment (Property Developers Prohibition) Act 2009 — An Act to amend the *Election Funding and Disclosures Act 1981* to prohibit political donations by property developers.

Independent Commission Against Corruption and Ombudsman Legislation Amendment Act 2009 — An Act to amend the *Independent Commission Against Corruption Act 1988* in relation to unlawful surveillance device recordings and the duty to notify corrupt conduct; and to amend the *Community Services (Complaints, Reviews and Monitoring) Act 1993* to enable the Ombudsman to audit an interagency plan relating to child sexual assault in Aboriginal communities.

James Hardie Former Subsidiaries (Winding Up and Administration) Act 2009 — An Act to amend the *James Hardie Former Subsidiaries (Winding up and Administration) Act 2005* to make further provision with respect to the funding of claims against certain former subsidiaries of the James Hardie corporate group.

Liquor Amendment (Temporary Licence Freeze) Act 2009 — An Act to amend the *Liquor Act 2007* to restrict the granting of liquor licences and other liquor-related authorisations in certain precincts; and for other purposes.

Liquor Legislation Amendment Act 2010 — An Act to amend the *Liquor Act 2007* to give effect to certain measures set out in the Government's action plan entitled *Hassle Free Nights*; and for other purposes.

Major Events Act 2009 — An Act to facilitate the holding and conduct of major events in New South Wales; and for other purposes.

Parliamentary Electorates and Elections Amendment Act 2010 — An Act to amend the *Parliamentary Electorates and Elections Act 1912* to make provision for the investigation of internet voting for vision-impaired persons and other disabled persons; make further provision regarding the conduct of elections and the registration of political parties; and for other purposes.

Parliamentary Electorates and Elections Amendment (Automatic Enrolment) Act 2009 — An Act to amend the *Parliamentary Electorates and Elections Act 1912* in relation to the preparation of electoral rolls by the Electoral Commissioner; to make miscellaneous amendments to that Act; and for other purposes.

Public Sector Restructure (Miscellaneous Acts Amendments) Act 2009 — An Act to amend certain legislation as a consequence of recent administrative changes involving departmental amalgamations and to implement further reforms in relation to the public sector.

Statute Law (Miscellaneous Provisions) Act 2010 — An Act to repeal an Act and to amend certain other Acts and instruments in various respects and for the purpose of effecting statute law revision; and to make certain savings.

Statute Law (Miscellaneous Provisions) Act (No 2) 2009 — An Act to repeal certain Acts and to amend certain other Acts and instruments in various respects and for the purpose of effecting statute law revision; and to make certain savings.

Transport Administration Amendment Act 2010 — An Act to amend the *Transport Administration Act 1988* to make further provision with respect to the administration of public transport in New South Wales; and for other purposes.

Human resources and organisational development

The Department systematically reviews, updates and develops internal policies and procedures to ensure compliance with both legislative requirements and NSW public sector policies and procedures. During the reporting period the following corporate policies and procedures were developed and a number of existing policies updated:

- *Managing Sick Leave Policy*
- *Workplace Injury Management and Return to Work Policy and Procedures*
- *Healthy Workforce Strategy*
- *Complaints Handling Policy and Procedures*
- *Electronic Documents and Records Systems (EDRMS) Policy and Guide*
- *Taxi Usage Policy*
- *Risk Management Policy*
- *Risk Management Framework*
- *Credit Card Policy.*

All departmental policies are made available to staff on the DPC intranet.

Future priorities

In 2010–2011 DPC will review its recruitment and selection policy and procedures to ensure they align with the requirements of the e-Recruitment system that will be rolled out across the Department during the new financial year. We will also develop a *Mobile Communication Devices Policy and Procedure* and a *Procurement Policy and Procedure* to ensure staff are aware of the NSW Government's requirements and their responsibilities.

Staff Development

DPC encourages all staff to participate in learning and development activities to build a knowledge base across diverse functional areas and support an environment of continuous learning. During 2009–10 we supported a range of staff developmental opportunities, internal and external programs and online training courses.

The major skills developed through these learning activities were in the areas of business writing, project management, team building, leadership and management, and conflict resolution. A range of courses on information technology applications was also well attended.

In May 2010, staff attended training sessions in SAP, the new integrated financial and payroll management information system. SAP is scheduled to replace the Department's third party provider's existing human resources and finance systems early in August 2010 and is expected to provide processing and reporting efficiencies. To ensure a smooth transition to the new system, all staff will attend SAP training before the go-live date.

Other learning and development activities during the reporting period include:

- Seventy-one staff attended the induction program which provides an overall introduction to the Department's core business, functions and policies.
- One staff member who was nominated for the NSW Government's Executive Development Program received central funding for a scholarship.
- Three of the six graduates who were recruited via the NSW Public Sector Fast Track Graduate Program first intake, successfully completed the rotations and learning and development schedule.
- Five new cadets were recruited under the office administration stream of the NSW JumpSTART Cadetship program.
- The Department, as part of its 'employer of choice' strategy, provided several opportunities for students enrolled in accredited tertiary courses to develop their skills and understanding of government functions through work experience and temporary placements.
- DPC's Young Professionals' Committee held two executive seminars to increase organizational knowledge and encourage cross-divisional communication amongst all staff.

In addition to the above, DPC encourages staff to undertake further studies to enhance their skills and provides assistance to staff who take work related tertiary studies.

Future priorities

In the coming year, we will review and enhance our induction program for new starters to ensure it supports and informs new employees in a timely manner during the first few weeks of employment.

The Department will also rollout training for the new SAP system across all Divisions.

Staff benefits

DPC continued to provide a range of staff benefits to employees. These include salary sacrifice for personal contributions to superannuation, novated leases, professional and personal education, employer sponsored childcare and cash advances for annual travel tickets.

We support the Employee Assistance Program (EAP) which offers confidential counselling services to staff and their immediate families by an external provider. During induction, all new staff are made aware of EAP and related information on the EAP website.

During the year we introduced the NSW Government's *Public Sector's Purchased Leave Policy*, which enables staff to purchase additional leave during a twelve month period.

Human resources initiatives

The introduction of a new Coaching and Performance System (CAPS) was rolled out during the year. CAPS was developed and piloted in seven branches and approximately ninety staff actively participated in the pilot. Participants were provided with training opportunities in the form of a customised eLearning module plus face-to-face professional development sessions. The System will be deployed to the rest of the Department during 2010–11.

As one of the pilot departments for the sector-wide e-Recruitment project, DPC successfully implemented the first stage of the e-Recruitment system across the Department. The first stage has involved the DPC Human Resources Team and DPC's third party corporate services provider managing the end-to-end recruitment process. In partnership with DPC Human Resources and the third party provider, the second stage will involve rolling out the full e-Recruitment functionality across the Department, which includes managing applicants online, to selection panel convenors.

The DPC Human Resources Team also contributed to plans for the transitioning of its third party provider to the new integrated SAP system in 2010–11.

In addition, we commenced a review of the Department's Corporate Values during the year. Staff were consulted and as a result of their input, a new set of Values will be introduced in 2010–11.

Future priorities

- Deploy CAPS across the Department.
- Deploy the second stage of the e-Recruitment system.
- Support the implementation of SAP across the Department.

Equal employment opportunity

The Department strongly supports and is dedicated to the principles of Equal Employment Opportunity (EEO). EEO statistical data for 2009–10 indicated the:

- benchmark for Women has been exceeded
- representation of Aboriginal People has slightly increased compared to the 2008–09 reporting period
- representation of people whose first language is other than English, people with a disability and people requiring a work-related adjustment still needs to be improved.

While the Department is above the public sector benchmark for the number of women employed, we still need to focus on increasing the representation of women at senior levels.

To meet our commitment to EEO, a range of initiatives were developed, implemented and supported within the Department.

Relevant strategies during this year included:

- Reviewing, communicating and improving access to a range of human resources related policies and procedures including the *Complaint Handling Policy and Guidelines*.
- Continuing to work with management and staff representatives to offer employees a range of flexible work arrangements.
- Improving our recruitment strategies to attract a diverse field of job applicants.
- Continuing to coordinate the promotion and delivery of events to mark 'special days' including the International Day of Persons with a Disability, International Women's Day and NAIDOC Week.

The Employment Equity and Diversity Committee was reorientated and renamed as the Equity and Diversity Committee. This was to ensure a broader focus on equity and diversity strategies and to incorporate initiatives that improve access by EEO groups to the Department's programs, services and activities. The Committee has

started developing separate plans for all EEO groups to replace the Integrated Employment Equity and Diversity Plan.

The Department aims to provide assistance to staff in balancing their personal and work commitments and recognises that flexibility and responsiveness to employees' work, family and/or other responsibilities is fundamental to our success. We are committed to ensuring staff meet their responsibilities relating to child care arrangements, elder care commitments and to address emergency situations.

Future priorities

- Develop and implement a new three year EEO Management Plan to facilitate the identification and removal of systematic barriers to the participation and promotion of EEO groups.
- Develop and implement a new three year Multicultural Policies and Services Plan in line with the Community Relations Commission's new framework.
- Develop and implement a new three year Aboriginal Employment Strategy to facilitate the identification and removal of systematic barriers to the participation and promotion of Aboriginal people.
- Enhance strategies to achieve the Government's current targets relating to the minimum representation of EEO groups within the workforce.

Disability Action Plan

DPC has a strong commitment and corporate social responsibility to equity and diversity in both the workplace and in dealings with our clients. We endeavour to include people with disabilities in all aspects of the Department's operations and service delivery.

In addition to providing workplace adjustment and flexible working arrangements for employees with a disability, any workplace refurbishments within the Department are done in accordance with the Building Code of Australia, including those provisions that relate to access for people with a disability.

To meet our commitment to support the needs of people with a disability, we have developed and implemented a *Disability Action Plan 2010–2013* in line with the former Department of Ageing, Disability and Home Care's (DADHC) *Guidelines for disability action planning by NSW Government Agencies*. The Plan builds on the Department's previous efforts to provide services and create workplaces that maximise the participation

and opportunity of people with a disability. It also incorporates the *Disability Action Plan* developed by the former Department of Local Government.

During the reporting year, the Department also held an event to mark the International Day of People with a Disability.

Future priorities

The Department will concentrate on implementing the strategies of the *Disability Action Plan 2010–2013*.

Multicultural Policies and Services Program

While DPC's main interactions are with other Government departments rather than the general community, we are committed to developing and maintaining a culture that supports equity and diversity and the principles of multiculturalism as outlined in the *Community Relations Commission and Principles of Multiculturalism Act 2000*.

The Department actively supports the NSW Government's goals of:

- workplace cultures displaying fair practices and behaviours
- improved employment access and participation for specific groups who in the past may have experienced, and may continue to experience, inequitable treatment in employment including people from racial, ethnic and ethno-religious minority groups and people whose first language is not English.

The Department's Code of Conduct requires employees to demonstrate respect for all people and to ensure at all times that their actions are appropriate, professional and non discriminatory. Executives and managers are responsible for taking active steps to prevent and eliminate discrimination and harassment and to deal equitably with all employees.

The Department also seeks to continuously improve the representation of people from ethnically diverse backgrounds by appointing more people from this group to government boards and committees. In addition, we are finalising our *Multicultural Policies and Services Plan 2010–2013* which builds on previous efforts to improve the representation of people from ethnically diverse backgrounds; aims to increase staff's understanding of cultural diversity issues; and focuses on building positive relations with culturally and linguistically diverse communities.

Future priorities

The Department will concentrate on implementing strategies from the *Multicultural Policies and Services Plan 2010–2013*.

Aboriginal employment

DPC is committed to improving employment access and workforce participation for Aboriginal people, both within the Department and across the broader public sector. Representatives of Aboriginal people within the Department have the opportunity to provide direct input to relevant strategies through their membership of the Equity and Diversity Committee.

The Department supports, and is committed to, achieving the Commonwealth Government's goal of having at least 2.6 per cent Aboriginal employment in the public sector by 2015.

During 2009–10 we held an event to mark the significance of NAIDOC Week. The guest speaker of this event was Karla Grant from SBS TV, who delivered an inspiring speech to staff on the year's NAIDOC Week theme of *Honouring our Elders Nurturing our Youth*.

Future priorities

In the coming year we will implement the *Aboriginal Employment Strategy 2010–2013* to facilitate the identification and removal of systematic barriers to the employment and promotion of Aboriginal people within the Department.

Premier's and Director General's correspondence

During the reporting period, DPC received and processed a total of 74,671 items of correspondence for the Premier and the Director General.

Premier's and Director General's mail received for the period 1/7/2009 — 30/6/2010		Premier	DG	TOTAL
Ministerial		506	100	606
Departmental		468	1121	1589
MP Representations		903	51	954
Routine	31429			
• Form letters/ cards	39725	71154	368	71522
Total		73031	1640	74671

Note: These figures are for DPC only. For Division of Local Government correspondence figures, see page 44.

Division of Local Government

Our Goals

- Strengthen local government capacity
- Foster collaboration
- Support effective decision making by advising government
- Manage our organisation responsibly

Our role

On 1 July 2009, the staff and functions of the former Department of Local Government transferred to the Department of Premier and Cabinet as a Division. The Division of Local Government (the Division) has its headquarters in Nowra on the NSW south coast and continues to report to the Minister for Local Government.

The Division provides a clear policy and legislative foundation, as well as a regulatory role, to local government in NSW so councils are able to deliver quality services to ratepayers and residents in a sustainable manner. Our vision is of a strong and sustainable local government sector that works together to meet community needs.

The Division is also responsible for managing the relationship between councils and the State Government and for overseeing the overall legal, management and financial framework for local government.

Local government is a \$7.3 billion industry in NSW and councils collect \$3.5 billion in rates and annual charges. There are currently 152 general purpose councils and 14 county councils in NSW. While councils are largely autonomous bodies accountable to their electors, they are subject to state control in certain areas of their administration. They are governed by the *Local Government Act 1993* and administer a large number of provisions in other legislation.

The main piece of legislation the Division administers is the *Local Government Act 1993* (the Act) and Regulations. We also administer the *City of Sydney Act 1988*, *Companion Animals Act 1998* and Regulations, and the *Swimming Pools Act 1992* and Regulations.

Highlights 2009–10

Key highlights of the Division's performance in 2009–10 toward achieving our corporate goals for 2007–11 included:

- Hosting a cross agency briefing seminar on current issues in local government for mayors and general managers.
- Continuing to implement mandatory asset management and long-term financial plans for councils and publishing three guidelines in connection with this: *Investment Policy Guidelines*, *Tendering Guidelines* and *Internal Audit Guidelines*.
- Updating *Meetings Practice Note – Practice Note No. 16* and commencing development of a *Meeting Practice Standard* in consultation with councils.
- Developing the *Local Government Amendment (Planning and Reporting) Act 2009* that was assented to in October 2009 and in connection with this, publishing an associated Regulation, supporting guidelines and manual to help councils adhere to the planning and reporting framework.
- Reviewing the *Swimming Pools Act 1992* to enhance child safety and developing the *Swimming Pools Amendment Act 2009* which was passed to strengthen pool barrier requirements and encourage compliance.

Reviewing councils for improvement and compliance

The Promoting Better Practice Reviews program aims to:

- generate momentum for a culture of continuous improvement and greater compliance across local government
- provide an early intervention option for councils experiencing operating problems
- promote good governance and ethical conduct principles
- identify and share innovation and good practice in local government
- enable the Division to use review information to help identify necessary legislative and policy work for the local government sector.

During 2008–09, the Division undertook a major review of the program and surveyed 50 councils that had been the subject of reviews. Our investigations confirmed that review visits and tools were helpful, reporting was accurate, and the program helped to create a culture of continuous change and improvement for local government.

This year we continued implementing review recommendations which included taking a risk analysis approach, setting minimum compliance and good practice indicators, preparing shorter and better focused reports and ensuring review recommendations are achievable and measurable.

As at 30 June 2010 the Division has completed 89 reviews of councils. During 2009–10 we completed 12 reviews in both city and country areas, and we plan to complete 12 reviews in 2010–11 in accordance with our guarantee of service.

Providing a forum for local government leaders

The Division hosted a cross agency briefing seminar on current issues in local government for mayors and general managers on 4 May 2010 at Sydney's Parliament House. The seminar gave NSW leaders of local government an opportunity to hear key information on current issues in local government directly from the heads of various NSW government departments.

Based on positive feedback, the Division plans to conduct another workshop in 2011 to provide further opportunities for mayors and general managers to

discuss local government reform initiatives. The aim of this workshop is to generate grass roots initiatives for improving the performance of local government.

Investigations and inquiries

If serious breakdowns occur in council operations, the *Local Government Act 1993* provides two significant intervention mechanisms — section 430 investigations and section 740 public inquiries.

Under section 430, investigations into council operations may be carried out. This power is used where there are serious concerns that a council is failing to adhere to the Act and the regulations, which in turn affects their ability to deliver adequate and satisfactory services to their local community.

During 2009–10, the Division commenced a section 430 investigation into Wyong Shire Council that focused on the processes used to select, engage, manage and pay consultants and other contractors, and whether those processes comply with the relevant statutory requirements.

Under section 740, the Minister for Local Government has the power to appoint a Commissioner to conduct a public inquiry into a council. This is a necessary step before a council can be dismissed and an Administrator is appointed. The Minister may order a section 740 inquiry at any time or as the result of a recommendation in a section 430 investigation.

While there were no section 740 inquiries during 2009–10, three councils are currently under administration – Wollongong City Council, Shellharbour City Council and Port Macquarie Hastings Council.

Financial management

During 2009–10, the Division continued to implement mandatory asset management and long-term financial plans for councils. In connection with this it published these guidelines for councils:

- *Investment Policy Guidelines* — published in May 2010 to assist councils with the preparation of an investment policy and the prudent and appropriate management of surplus funds.
- *Tendering Guidelines* — published in October 2009 to assist councils to apply clear policies, consistent procedures and effective risk management strategies when undertaking tendering processes in accordance with relevant legislation.

- *Internal Audit Guidelines* — published in 2009 to assist councils develop their internal audit framework. The Guidelines outline the framework for the oversight of council systems and processes through the establishment of an internal audit function and an audit committee.

As part of the Promoting Better Practice reviews program, the Division is monitoring the implementation of these guidelines and has employed a survey to assess councils' progress.

Special rate variations

Under section 508 of the *Local Government Act 1993*, the Minister may give a council approval to increase its annual general income beyond the general variation. When applying for a special variation, councils must demonstrate prudent fiscal management and a level of community support.

In early 2010, 28 councils applied for a special variation above the rate peg of 2.6 per cent for 2010–11.

Councils whose application for a special rate variation was approved for 2010–11 (excluding the rate peg of 2.6 per cent) are:

Council	%	Council	%
Bega	3.75	Ballina	3.6
Camden	4.5	Blue Mountains	4.4
Coffs Harbour	4.4	Greater Taree	7.4
Lismore	0.45	Kiama	3.9
Nambucca	5.04	Kogarah	3.3
North Sydney	7.94	Moree Plains	6.65
Port Macquarie	7.36	Parramatta	4.9
Ku-ring-gai	3.15	Queanbeyan	6.03
Sutherland	3.98	Randwick	2.69
Lake Macquarie	2.7	Rockdale	3.0

Note: The Campbelltown and Kyogle councils withdrew their application. The Byron, Hornsby, Cootamundra, Eurobodalla, Woollahra and Port Stephens councils' applications were not approved.

Companion Animals

In 2009 the Division commenced implementation of the Companion Animals Amendment (Reporting Dog Attacks) Regulation 2009. This requires councils to report any relevant information about dog attacks using the Companion Animals Register within 72 hours of receiving the information.

To provide guidance to councils on implementing companion animals legislation, in March 2010 we published updated versions of the *Guideline on the Exercise of Functions under the Companion Animals Act 1998* and *Companion Animals Frequently Asked Questions* document.

Additionally, as part of the Promoting Better Practice Reviews program, the Division monitors councils' enforcement of the provisions of the legislation and each quarter we publish statistics about dog attacks on our website.

Following the conclusion of the successful *Safe Pets Out There (SPOT)* education program that targeted five to seven year old school children, the Division spent this year undertaking a rigorous tender process to source a new education program to commence in 2011. We expect to announce this in late 2010.

Resource sharing between councils

Currently there are over 160 partnership projects which complement the resource sharing activities that the 17 regional organisations of councils are carrying out.

Early in 2010, the Division conducted a survey of councils to update our database of collaborative arrangements in NSW and to obtain the views of councils regarding various aspects of collaborative arrangements. Although responses have not been fully analysed, the data shows that councils reported being involved in more than 800 collaborative arrangements. The benefits of these arrangements include: increased opportunities for regional strategy development; increased cost savings and economies of scale; increased access to technical expertise resulting in higher quality and more consistent services; and provision of services that many individual councils could not provide within their existing resources.

Strategic Alliances Network

On 21 January 2010, the Minister for Local Government announced a review of the delivery of local government services in the New England area, particularly in the areas currently served by Armidale Dumaresq Council, Guyra Shire Council, Uralla Shire Council and Walcha Council. The review examined options for improving service delivery in the New England area following the collapse of the New England Strategic Alliance of Councils. The Division carried out extensive discussions with community groups, local government, individuals and government agencies as part of the review process and delivered the *Review Of Local Government Service Delivery In The New England Area* report in May 2010.

The report recommended that Armidale Dumaresq Council, Guyra Shire Council, and Uralla Shire Council are amalgamated into one new council called the New England Regional Council. Under the recommendation, Walcha Council would not be a part of the proposed new council although it was a former member of the Alliance.

In June 2010, the Minister made and referred a *Proposal for the Creation of a New England Regional Council* to the NSW Local Government Boundaries Commission for examination and report in accordance with sections 218E(1) and 218F(1) of the *Local Government Act 1993*. The Commission commenced an inquiry into the proposal in July 2010.

Public/Private Partnerships

The *Local Government Amendment (Public-Private Partnerships) Act 2004* came into operation on 1 September 2005 together with procedural guidelines that councils must follow when entering into a public-private partnership (PPP). Councils must certify that an assessment of a PPP has been carried out in accordance with these guidelines.

The Division chairs the Local Government Project Review Committee, which reviews all PPPs valued at more than \$50 million, or where council contribution is more than 25 per cent of its annual revenue or the project is high risk. This ensures project risks are understood by all the parties.

In 2009–10, the Local Government Project Review Committee assessed one PPP from Woollahra City Council which involved the redevelopment of Council and Woolworths land for shops, a library and car parking in Double Bay.

Continuing to support and administer operations

During 2009–10, the Division continued to support the operations of the NSW Local Government Grants Commission and administer distribution of Financial Assistance Grants payments to NSW councils. We also supported the operations of the NSW Local Government Boundaries Commission.

Integrated planning and reporting

As part of the NSW Government's commitment to a strong and sustainable local government system, the *Local Government Amendment (Planning and Reporting) Act 2009* was assented to on 1 October 2009.

The specific aims of the Integrated Planning and Reporting framework are to:

- improve integration of various statutory planning and reporting processes undertaken by councils as required by the *Local Government Act 1993*, the Division's *Integrated Planning and Reporting Guidelines*, and the *Environmental Planning and Assessment Act 1979*
- strengthen councils' strategic focus
- streamline reporting processes.

This new, streamlined planning and reporting system for councils introduces mandatory long-term strategic planning, asset management and workforce planning.

Councils will commence planning and reporting under the new legislation in three groups, beginning from 1 July in years 2010, 2011 and 2012.

In 2009 the Division published an associated Regulation, supporting guidelines and manual to assist councils adhere to the Integrated Planning and Reporting framework, and in 2010 we developed a Development and Support web page and a Workforce Planning web page.

Meetings practice note review

In 2010 the Division reviewed and updated *Meetings Practice Note – Practice Note No. 16* in consultation with councils. This Practice Note aims to assist councillors and staff to conduct council meetings in accordance with legislative changes and best practice standards. It also explains the provisions of the *Local Government Act 1993* and the Local Government (General) Regulation 2005 as they relate to council meetings and decision making processes.

To promote consistent meeting practice across NSW councils, the division is currently developing a *Meeting Practice Standard* in consultation with councils.

Swimming Pools Act amendments and education

This year the Division comprehensively reviewed the *Swimming Pools Act 1992* to enhance child safety as accidental drowning is a major cause of death for children up to four years of age. The review included research, a cost-benefit analysis and consultation with key stakeholders.

The *Swimming Pools Amendment Act 2009* was passed to strengthen pool barrier requirements and encourage compliance with the legislation. Key changes to the Act include:

- removal of automatic exemptions from barrier requirements for new pools on very small properties (less than 230 square metres), large properties (two hectares or more) and waterfront properties to ensure a high standard of four-sided, child-resistant pool barriers is consistently applied to all newly constructed backyard swimming pools in NSW
- local authorities are required to investigate complaints received about non compliance with the Act
- local authorities have the power to enter a property to rectify pool barriers in situations where non action poses a significant risk to public safety
- increases to penalty amounts for most offences under the Act from \$1,100 to \$5,500 including failure to provide and maintain a swimming pool barrier to standard and failure to keep gates securely closed when not in use
- local authorities must provide notice of their intention to serve a direction on a pool owner to comply with the Act unless a person's safety would otherwise be at risk.

In tandem with the legislative amendments, the Division is implementing additional backyard pool safety education initiatives. This involves printing multiple copies of our *Swimming Pool Laws* brochure and *Home Pool Safety Checklist* and sending them to all councils with a request to distribute them to backyard swimming pool owners as part of a state-wide, comprehensive pool safety campaign to coincide with the commencement of the 2010–11 swimming season in October 2010.

Councillor expenses and facilities review

In October 2009, the Division issued an updated version of the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW*. The Guidelines clarified legal expenses and communication expenses provisions and disallowed use of expenses for attendance at political functions. This followed a 2007 review of a sample of 45 council policies to check compliance with the Guidelines and to identify examples of better practice.

Following the public exhibition of their draft policies, all councils are required to review and submit their councillor expenses and facilities policies to the Division annually. They must also include itemised information on the cost of councillor expenses and facilities in their

annual reports. Mayors and councillors can only be reimbursed for expenses and provided with facilities in accordance with approved policies.

In 2010 we reviewed a further sample of 45 council policies and are currently analysing the results.

Councillor development strategy

Since the September 2008 local government elections, the Division has continued to implement a councillor development strategy to ensure councillors have timely access to the information they need to perform roles and responsibilities effectively and to facilitate their continuing professional development.

As part of this, we will hold further Councillor Information Seminars in 2010 that focus on understanding financial reports, recruiting and managing general managers and managing conflicts of interest.

Promoting Diversity in leadership in councils

In 2009, a Joint Ministerial Advisory Council on Women in Local Government was established. It subsequently developed action plans and implemented Ministers' Awards for Women in Local Government to coincide with International Women's Day in March 2010.

In early 2010, the Division launched a 'Promoting Diversity in Local Government' website and issued a Council Staff Census to gather data on characteristics of council staff across the State.

Complaints about councils

Throughout the year, the Division processed 1,029 complaints about councils and received 47 informal allegations of breaches of the pecuniary interest provisions of the *Local Government Act 1993*. Twelve of these complaints met the requirements set out for a formal pecuniary interest complaint, and we commenced one pecuniary interest investigation.

In August 2009, with the NSW Ombudsman, we produced *Practice Note No. 9 - Complaints Management in Councils* to assist councils in the management and handling of complaints. It has been designed for use by councils to develop and implement effective complaints management systems.

Playground Grants Program

The Division is currently managing the Playground Grants Program. As part of the NSW Government's 2007 election commitment of 'Delivering for working families', \$2 million was allocated over two financial years (2008–09 to 2009–10) for upgrading local council playgrounds across the state. To date, 102 councils have received funding.

Pensioner Rebate Scheme

The Division has ongoing responsibility for the administration of the Pensioner Rebate scheme. Funding for the previous two years (2008–09 and 2009–10) was \$146.669 million.

Managing resources

This year the Division has continued to manage its resources as efficiently, effectively and economically as possible. We have also endeavoured to provide a safe, fair, equitable, representative and inclusive work environment for our staff in an environment of considerable change.

We have continued to place an emphasis on providing professional development opportunities for our staff and are embarking on a management development program for our management team in late 2010.

Guarantee of Service

The Division continues to receive a high volume of correspondence due to increasing community interest in local government issues. During 2009–10 we processed 5,123 items of Departmental correspondence (down from 6,130 in 2008–09), and 3,076 items of Ministerial correspondence (down from 3,860 in 2008–09).

Service quality measure	2008–09 Target	2008–09 Actual	2009–10 Target	2009–10 Actual	2010–11 Target
Percentage of departmental correspondence answered within 4 weeks	70	62.1	70	50.9	70
Percentage of land acquisition notices approved within 90 days*	90	99	90	92	90
Percentage of leases and licenses for community land granted within 60 days*	90	99	90	100	90
Percentage of annual accounts extensions granted within 21 days	85	90.9	85	100	85

* Processing time measured from receipt of full documentation.

The Division also continues to update our website at www.dlg.nsw.gov.au. Details of all the Division's investigations, inquiries, reports and services are available on the site.

Parliamentary Counsel's Office

Overview and highlights 2009–10

The Parliamentary Counsel's Office (PCO), which is a separate office within the Department of Premier and Cabinet, provides the Government with a comprehensive and integrated range of high quality services for the drafting and development of legislation, the publication of legislation, and the giving of advice and information about legislation. The PCO also provides up to date public access to legislation through the official NSW legislation website (www.legislation.nsw.gov.au) and other publications.

Highlights and achievements for the year included:

- Meeting the demands of the Government's legislative program, with a high volume of complex items of draft legislation completed (including health practitioners and other COAG reforms, transport administration, automatic voter enrolment, freedom of information, national parks and state revenue legislation).
- Improving public access to the law by including historical Acts back to 1824 on the NSW legislation website and increasing the number of statutory instruments that are notified and published online.
- Establishing additional off-site disaster recovery arrangements to ensure the continuity of drafting and publishing services to Government and the provision of online legislation to the public.
- Boosting drafting and support services provided for the development of standard environmental planning instruments, including the sets of maps that accompany those instruments.
- Maintaining prompt turnaround times for finalising statutory instruments, including environmental planning instruments.

A detailed report of the PCO's programs and services is set out in the section on 'Performance' below. The report contains comprehensive five year workflow figures and performance targets.

Resources

The PCO's net cost of services was budgeted at \$8.43 million. Staffing levels were the lowest they have been in several years (with an average staffing of 46.3 full time equivalent) as a result of resignations, retirements and career breaks.

Performance

Legislative drafting

Bills

Where practicable, Bill drafting work was done on a collegiate basis using small drafting teams. Draft Bills continued to be scrutinised by a group of the most senior drafters and all Bills received comprehensive editorial, legal and quality assurance checks. These intensive quality control systems remained in place despite frequently tight deadlines. The PCO maintained a formal after-hours drafting and support service on Parliamentary sitting nights.

Government Bills and amendments in committee

A total of 127 Government Bills were introduced. For reasons of confidentiality only those Bills introduced into Parliament or formally exposed are reported. However, a number of Bills were completed but not proceeded with, or were in the course of preparation, at 30 June 2010.

Bills and amendments in committee required by the Government were drafted on time and provided in accordance with the Government's parliamentary program.

	2005-06	2006-07	2007-08	2008-09	2009-10
Bills introduced	113	108	138	113	127
Pages	2,934	3,268	3,897	3,395	3,417
Bills exposed	5	6	5	5	6
Pages	422	265	252	278	340
Amendments in committee	60	93	91	69	121

Non Government Bills and amendments in committee

The PCO continued to provide a complete drafting service for non Government Members of Parliament. The PCO drafts non Government Bills and amendments in committee as requested, subject to the Government's legislative priorities and the availability of resources, and in accordance with arrangements approved by the Government.

	2005-06	2006-07	2007-08	2008-09	2009-10
Non Government Bills introduced	18	22	21	15	22
Pages	162	230	237	187	190
Non Government amendments in committee	123	147	171	193	141

Note. Details of the non Government drafting service are contained in the *Manual for the Drafting of Non-Government Legislation* published by the PCO, available on www.pco.nsw.gov.au.

Cabinet Standing Committee on Legislation

The Cabinet Standing Committee on Legislation streamlines the process of finalising and programming the introduction of Government Bills. The Parliamentary Counsel attends meetings of the Committee and briefs it on the status of draft Bills.

Statute Law Revision Program

Two Statute Law Bills were introduced and passed. These Bills amended 285 Acts and instruments and repealed 12 Acts and instruments. The program has been in place for over 20 years and is widely accepted as an effective and economical means of making minor amendments and removing unnecessary laws.

The program has three aspects. The first is the making of minor, non-controversial amendments, sponsored by Ministers. The second is the making of amendments of a purely statute law revision nature, sponsored by the PCO. The third is the repeal of unnecessary Acts. In addition, amendments were made in 2009-10 to facilitate online publication of the making of miscellaneous statutory instruments for a greater number of instruments.

The PCO is responsible for coordinating the program, in association with policy officers in the Department of Premier and Cabinet.

Australasian Parliamentary Counsel's Committee

The Australasian Parliamentary Counsel's Committee consists of the heads of the legislative drafting offices of all Australian jurisdictions and also of New Zealand. The NSW Parliamentary Counsel is the current secretary. The Committee provides a forum for the preparation of uniform or complementary legislation, the promotion of consistent styles of legislation in Australia and New Zealand, and the exchange of ideas. The Committee met on three occasions during the reporting period, with the electronic exchange of documents increasingly used to deal with the growing demand for national uniform legislation.

A significant amount of uniform or complementary legislation was completed or progressed during the reporting period. The PCO drafted or formally commented on 30 matters, including provisions relating to occupational licensing, commercial arbitration, surrogacy, national retail energy laws and occupational health and safety.

The PCO maintains a website relating to the work of the Committee, including the protocol for the drafting of uniform legislation (www.pcc.gov.au).

Statutory instruments (excluding Staged Repeal Program and EPs)

The PCO aims to draft and provide legal opinions on at least 70 per cent of statutory instruments within a 20 working day period. During the reporting year 75 per cent were completed within this target. In addition, the hard copy delivery of final instruments and opinions on legality was replaced by an electronic delivery system to agencies to accelerate the preparation and circulation of documentation for the Executive Council process.

	2005-06	2006-07	2007-08	2008-09	2009-10
Number completed by PCO	827	696	671	714	656
Percentage within 10 days or less	51	47	58	58	56
Percentage within 11-20 days	21	22	25	23	19
Percentage within 21-40 days	16	19	10	10	14
Percentage after 40 days	12	12	7	9	11

Rules of court

The statutory rules drafted by the PCO include the Uniform Civil Procedure Rules and specific rules of court for the Supreme Court and other courts and tribunals. In the reporting period, most of the PCO's work in this area was related to the further drafting of Uniform Civil Procedure Rules.

Tabling

The centralised scheme for notifying Parliament of regulations and other statutory instruments that require tabling continued to operate efficiently and effectively. Under the system, the PCO identifies those instruments that are required to be tabled in Parliament and which either House of Parliament may disallow. We then provide the necessary documents for Parliament on a weekly basis.

Staged Repeal of Subordinate Legislation Program

The *Subordinate Legislation Act 1989* provides for the staged repeal of statutory rules following the fifth anniversary of their date of publication. The PCO manages this Program including drafting new instruments made under the Program. The volume of subordinate legislation in force has declined significantly since the inception of the Program from 976 instruments comprising approximately 15,000 pages as at 1 July 1990 to 372 instruments comprising 7,647 pages as at 1 September 2009. The first 18 stages of the Program were reported on in detail in previous PCO annual reports. Stage 19 of the Program was completed on 1 September 2009.

Instruments dealt with by Stage 19	
Total instruments dealt with under this stage	106
Instruments dealt with that were granted postponements of repeal in previous stages	57
Outcome of Stage 19	
Instruments granted postponement of repeal in this stage by section 11 order	55
Instruments that had their staged repeal date extended by other amending legislation	6
Instruments repealed under the Act by a replacement instrument or under another Act	44
Number of new instruments drafted and made under this stage	33

Environmental planning instruments

The PCO drafts and provides legal opinions on environmental planning instruments (EPIs) before they are made under the *Environmental Planning and Assessment Act 1979*. The instruments consist of State environmental planning policies and local environmental plans. The PCO aims to draft and provide legal opinions on at least 70 per cent of EPIs within a 20 working day period.

The PCO continues to achieve turnaround times well above the established target, with 96 per cent of EPIs completed within 20 working days in 2009-10. The electronic delivery of instructions, final instruments and opinions between the PCO and the Department of Planning has also streamlined work processes.

	2005-06	2006-07	2007-08	2008-09	2009-10
Number completed by PCO	433	337	375	336	446
Percentage within 10 days or less	58	71	65	56	64
Percentage within 11-20 days	17	18	27	32	32
Percentage within 21-40 days	13	7	7	11	3
Percentage after 40 days	12	4	1	1	1

During the reporting year, the rollout of new standard instrument local EPIs for each local government area has been given greater Government priority.

	2007–08	2008–09	2009–10
Number of principal standard instrument local EPIs officially made under section 33A	1	3	10
Number of other principal local EPIs officially made that reflect current standard instrument template		4	8

Note. An additional seven principal standard instrument EPIs were settled by the end of the 2009–10 year and officially made afterwards. Instruments made under section 33A of the *Environmental Planning and Assessment Act 1979* adopt the standard instrument template as in force from time to time. The other principal instruments will require specific amendment to reflect future changes to the template.

The PCO also provides an expanding specialist service for the checking and then publishing of maps (which include details of land zonings, building heights, heritage areas and lot sizes) on the NSW legislation website. New standard instrument local EPIs and many State environmental planning policies now use maps to provide most of the development controls for the land concerned (ranging from a single map for an amending instrument to sets of up to 180 maps for a principal instrument). This development provides the public and those engaged in planning with high quality, zoomable PDFs of current maps and point in time maps as development controls are changed.

In addition to drafting individual EPIs, the PCO also provides advice to the Department of Planning on the development of standard clauses to extend or supplement the standard instrument template.

Legal and administrative advice

The PCO also provides advice to Ministers and Departments in the course of drafting legislation, including in connection with legislative proposals.

Access to law

Online service delivery

Legislation website

The PCO provides free access to an authoritative, up to date collection of NSW legislation through its legislation website (www.legislation.nsw.gov.au). We continually review the website's operation and content and make minor improvements as resources allow. The most

notable enhancements made in 2009–10 were the addition of historical Acts back to 1824 and new tools to assist with browsing lists of legislation. The publication of historical Acts was the culmination of a two year project involving the back-capture of over 9,000 Acts, consisting of over 95,000 pages. We have received positive feedback from legal researchers, law librarians and other regular users of the website who are pleased to have online access to this material.

The legislation website now delivers the following features:

- a dynamic up to date collection of NSW Acts and subordinate legislation, including environmental planning instruments. This collection in HTML is now authorised under the *Interpretation Act 1987* as correct
- official online notification of the making of new statutory instruments, including environmental planning instruments
- detailed maps (in zoomable PDF) for many EPIs and for a number of Acts and statutory instruments that adopt maps
- a growing collection of PDF versions of in force legislation for selected titles
- superseded and repealed versions of these laws to provide point in time access and searches (also authorised in HTML)
- a static archival collection of Acts and items of subordinate legislation, dating back to 1824. Those items dated from 2000 onwards have been authorised under the *Interpretation Act 1987* as correct
- a growing collection of older historical versions of selected titles, such as the *Crimes Act 1900*
- consultation drafts of Bills and other instruments
- a range of information guides about legislation
- advanced searching and linking facilities.

The legislation website continues to be one of the 20 most popular NSW Government websites. In 2009–10, there were over 2 million visits to the site with an average of 5,526 visits per day. Monitoring and reporting tools show us that the site receives an average of 472,885 successful hits per day, including usage by PCO staff who rely on the website during the drafting process.

In addition to the legislation website, we also provide the electronic files of Bills, as introduced, amended and passed to Parliament, for inclusion on its website and intranet.

Official online notification of statutory instruments

Official notification of the making of new statutory instruments has been provided on the NSW legislation website by the PCO since 2009. Previously, these instruments were published in the printed Government Gazette. The volume of legislation officially notified by the PCO is shown below, combined with comparative figures showing the volume of instruments notified in the Gazette in previous years.

	2005-06	2006-07	2007-08	2008-09	2009-10
Statutory instruments (excluding EPIs)					
Number officially made	774	570	481	520	384
Pages	6,307	4,422	4,696	3,944	2,693
EPIs					
Number officially made	255	226	139	147	184
Pages	1,929	1,553	1,557	2,018	2,906

In 2009-10, the PCO continued the program of notifying online a greater variety of miscellaneous statutory instruments not drafted by PCO. By publishing these instruments online they are more readily accessible to the public who can take advantage of the website's advanced search tools. By bringing these instruments into the online notification and publication process there is now a greater consistency in the structure and naming of the instruments, which makes it easier for people to search, navigate and interpret NSW instruments. The PCO is working with instructing departments to incrementally increase the miscellaneous statutory instruments that are to be notified online. In 2009-10, over 45 Acts were amended to enable certain instruments made under those Acts to be published on the legislation website rather than the printed Gazette.

Weekly email service

In association with the online publication of instruments, the PCO provides a weekly email service that lists and links instruments officially notified on the website and other legislation events (such as Bills introduced and passed).

This service is popular with users of legislation and has 3,150 subscribers.

Legislation database—SGML collection

The legislation database is compiled in conjunction with the PCO's publishing activities and underpins the entire NSW legislation website. NSW Acts and principal statutory instruments (including environmental planning instruments) are captured on a systematic basis, updated when amended and stored in SGML format. All superseded versions are preserved to provide a point in time repository. During the reporting year the maintenance of this SGML database involved the maintenance of the following current, historical and repealed versions:

- over 10,000 versions of Acts
- over 5,000 versions of statutory instruments (excluding EPIs)
- over 3,000 versions of EPIs.

The database represents 11.4 gigabytes of structured legislative data and is directly accessible online and free of charge via the legislation website. The PCO continued to make source data from the database available to Government agencies and commercial publishers in XML format. We also provided a copy to the Australasian Legal Information Institute (AustLII) for use on its free, cross-jurisdictional, online service.

The PCO aims to capture all new Acts and instruments in SGML, and update Acts and instruments when amended, within three working days. During the reporting period 99 per cent of updates were completed within this turnaround time, except during periods where the target was impracticable due to the very large volume of legislation updated.

	2005-06	2006-07	2007-08	2008-09	2009-10
New Acts captured	122	82	119	146	127
New principal statutory instruments and EPIs captured	131	74	87	89	86
Amendments incorporated (creating a new version)	1,900	1,148	1,167	1,777	1,997
Other updates made	2,483	1,922	2,657	2,381	2,650

The SGML collection is complemented by a PDF collection of Acts and instruments in the form in which they were first enacted or made (available on the 'As Made' section of the legislation website).

Legislation information hotline service

The PCO provides a hotline service to respond to public inquiries about the status of NSW legislation and related matters.

	2005-06	2006-07	2007-08	2008-09	2009-10
Phone inquiries	1,703	1,522	1,277	1,240	1,807
Email inquiries	526	467	486	510	546

Traditional paper publications

Bills

The PCO publishes and prints Bills for all stages of the Parliamentary process, from introduction through to assent. Bulk copies of printed Bills are provided for introduction into Parliament and republished prints are provided for all Bills amended during the Parliamentary process. We also provide the vellums for assent by the Governor. During the year, all publishing deadlines were met and as a result of stringent quality control checks were free from significant printing errors.

Reprints of selected titles

This has been a longstanding program although the sale of the products through the Department of Services, Technology and Administration has declined significantly with up to date legislation freely available on the legislation website. An annual target of 10,000 pages is set under the PCO's paper reprints policy. A total of 102 titles comprising 10,380 pages were produced this year.

	2005-06	2006-07	2007-08	2008-09	2009-10
Titles	99	95	119	99	102
Pages	10,950	10,364	10,280	10,800	10,380

Annual volumes

We aim to provide the material for bound annual volumes of legislation to the Department of Services, Technology and Administration within six weeks of the end of each year. The material for the 2009 volumes was provided on 9 February 2010.

Legislation information publications

The PCO compiles the following legislation information publications, which are also available on the legislation website (www.legislation.nsw.gov.au) and supplied to the Department of Services, Technology and Administration to arrange print production and distribution:

- quarterly editions of the *Legislation in Force* guide
- *Status of Statutory Rules* guide (issued on 1 January, 1 May and 1 September)
- monthly tables of Acts and Statutory Instruments.

We aim to compile and publish these guides online and deliver them to the Department of Services, Technology and Administration within 10 working days of each issue date. The information publications were all produced on time during the reporting period.

Staff development

Changing priorities and programs

As a small office, the PCO aims to provide all drafting and publishing staff with training and experience across all program areas. This enables work groups to expand or contract to meet the varying peak periods for each drafting and publishing program. Additionally, the core teams for each program are supplemented by team members from other programs as required. This requires a broad training program for staff which has been expanded to include specialist areas such as database management and map checking. The way in which work groups are organised and resourced will be reviewed in early 2010-11 to ensure we have the best structure in place to meet service delivery priorities.

Succession planning

The drafting of legislation requires a pool of specialist legal staff with the necessary legislative drafting skills and experience to prepare complex and accurate drafts within short deadlines. The PCO has a number of senior, very experienced drafters who will be due to retire in the next few years. At the same time, there is still an international shortage of experienced legislative drafters to fill these gaps. We have been proactive in recruiting and training new legislative drafters to entry and mid-level positions to ensure the next generation of legislative drafters develops the necessary skills and knowledge to take on these senior

roles. Any new drafting staff are provided with tailored on the job training and a peer review system for their development. We undertake similar succession planning for the specialist legislative publishing and editorial staff required to maintain public access to the law of NSW.

Professional development

The PCO runs a continuing professional development program for drafting staff who are barristers or solicitors. The program has been approved by the NSW Bar Association and the Law Society of NSW and involves drafting circulars and other relevant materials, attendance at a range of in-house presentations and training sessions and participation in the PCO's quality control process for draft legislation. In addition, individual drafters prepare and present papers at seminars and conferences.

We are also active in developing the legislative drafting profession internationally through ongoing involvement in the Commonwealth Association of Legislative Counsel (CALC), hosting visits from other jurisdictions, and training drafters from other jurisdictions through Ausaid programs.

Financial statements

Department of Premier and Cabinet financial report for the year ended 30 June 2010

Statement by the Director General of the Department of Premier and Cabinet

Pursuant to section 41C of the *Public Finance and Audit Act 1983*, I state to the best of my knowledge and belief that:

- a) The accompanying financial statements have been prepared in accordance with the provisions of the *Public Finance and Audit Act 1983*, the Financial Reporting Code for Budget Dependent General Government Sector Agencies, the applicable clauses of the Public Finance and Audit Regulation 2010 and the Treasurer's Directions;
- b) The statements exhibit a true and fair view of the financial position of the Department of Premier and Cabinet as at 30 June 2010, and transactions for the year then ended;
- c) There are no circumstances which would render any particulars included in the financial statements to be misleading or inaccurate.



Brendan O'Reilly
Director General

19/10/10



GPO BOX 12
Sydney NSW 2001

INDEPENDENT AUDITOR'S REPORT

Department of Premier and Cabinet

To Members of the New South Wales Parliament

I have audited the accompanying financial statements of the Department of Premier and Cabinet (the Department), which comprise the statement of financial position as at 30 June 2010, the statement of comprehensive income, statement of changes in equity, statement of cash flows, service group statements and a summary of compliance with financial directives for the year then ended, a summary of significant accounting policies and other explanatory notes.

Auditor's Opinion

In my opinion, the financial statements:

- presents fairly, in all material respects, the financial position of the Department as at 30 June 2010, and its financial performance for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations)
- is in accordance with section 45E of the *Public Finance and Audit Act 1983* (the PF&A Act) and the Public Finance and Audit Regulation 2010.

My opinion should be read in conjunction with the rest of this report.

Director -General's Responsibility for the Financial Statements

The Director-General is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the PF&A Act. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial statements based on my audit. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the Department's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Director-General, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

My opinion does not provide assurance:

- about the future viability of the Department,
- that it has carried out its activities effectively, efficiently and economically,
- about the effectiveness of its internal controls, or
- on the assumptions used in formulating the budget figures disclosed in the financial report.

Independence

In conducting this audit, the Audit Office of New South Wales has complied with the independence requirements of the Australian Auditing Standards and other relevant ethical requirements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General, and
- mandating the Auditor-General as auditor of public sector agencies but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their role by the possibility of losing clients or income.

Peter Achterstraat
Auditor-General

20 October 2010
SYDNEY

Statement of comprehensive income for the year ended 30 June 2010

	Notes	Actual 2010 \$'000	Budget 2010 \$'000	Actual 2009 \$'000
Expenses Excluding Losses				
Operating expenses				
Employee related	2(a)	119,463	128,862	102,469
Other operating expenses	2(b)	104,167	83,991	81,960
Depreciation and amortisation	2(c)	5,915	4,825	3,795
Grants and subsidies	2(d)	115,071	124,948	17,610
Other expenses	2(e)	389	3,035	447
Total Expenses Excluding Losses		345,005	345,661	206,281
Revenue				
Sale of goods and services	3(a)	1,783	1,225	1,720
Investment revenue	3(b)	1,927	894	1,349
Retained taxes, fees and fines	3(c)	6,180	5,500	-
Grants and contributions	3(d)	7,344	2,118	5,659
Other revenue	3(e)	294	854	556
Total Revenue		17,528	10,591	9,284
Gain/(loss) on disposal	4	(207)	-	-
Other gains/(losses)	5	13	-	-
Net Cost of Services		(327,671)	(335,070)	(196,997)
Government Contributions				
Recurrent appropriations (net of transfer payments)	6	321,821	330,744	191,254
Capital appropriations	6	1,050	3,702	1,313
Acceptance by the Crown Entity of employee benefits and other liabilities	7	7,848	6,660	161
Total Government Contributions		330,719	341,106	192,728
SURPLUS/(DEFICIT) FOR THE YEAR		3,048	6,036	(4,269)
Other comprehensive income		-	-	-
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		3,048	6,036	(4,269)

The accompanying notes form part of these financial statements.

Statement of financial position as at 30 June 2010

	Notes	Actual 2010 \$'000	Budget 2010 \$'000	Actual 2009 \$'000
ASSETS				
Current Assets				
Cash and cash equivalents	10	34,801	26,110	22,299
Receivables	11	9,231	5,391	4,218
Financial assets at fair value	12	29	-	-
Total Current Assets		44,061	31,501	26,517
Non-Current Assets				
Total property plant and equipment	13	10,850	11,077	9,747
Intangible assets	14	2,097	2,467	2,713
Total Non-Current Assets		12,947	13,544	12,460
Total Assets		57,008	45,045	38,977
LIABILITIES				
Current Liabilities				
Payables	16	13,758	9,810	8,073
Provisions	17	13,109	11,459	10,404
Other	18	43	2,150	2,150
Total Current Liabilities		26,910	23,419	20,627
Non-Current Liabilities				
Provisions	17	5,208	96	311
Other non-current liabilities		-	2,828	-
Total Non-Current Liabilities		5,208	2,924	311
Total Liabilities		32,118	26,343	20,938
Net Assets		24,890	18,702	18,039
EQUITY				
Accumulated funds		24,890	18,702	18,039
Total Equity		24,890	18,702	18,039

The accompanying notes form part of these financial statements.

Statement of changes in equity for the year ended 30 June 2010

	Notes	Total \$'000
Balance at 1 July 2009		18,039
Surplus/(deficit) for the year		3,048
Total comprehensive income for the year		3,048
Transaction with owners in their capacity as owners		
Increase/(decrease) in net assets from equity transfers	19	3,803
Balance at 30 June 2010		24,890
Balance at 1 July 2008		21,349
Surplus/(deficit) for the year		(4,269)
Total comprehensive income for the year		(4,269)
Transaction with owners in their capacity as owners		
Increase/(decrease) in net assets from equity transfers	19	959
Balance at 30 June 2009		18,039

The accompanying notes form part of these financial statements.

Statement of cash flows for the year ended 30 June 2010

	Notes	Actual 2010 \$'000	Budget 2010 \$'000	Actual 2009 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES				
Payments				
Employee related		(109,385)	(119,263)	(100,412)
Grants and subsidies		(116,097)	(124,848)	(17,610)
Other		(115,873)	(96,156)	(85,273)
Total Payments		(341,355)	(340,267)	(203,295)
Receipts				
Sale of goods and services		1,275	1,225	2,572
Retained taxes, fees and fines		6,204	5,752	-
Interest received		1,188	854	1,339
Other		19,424	12,271	13,531
Total Receipts		28,091	20,102	17,442
Cash Flows From Government				
Recurrent appropriation	6	321,821	318,204	193,404
Capital appropriation (excluding equity appropriations)	6	1,050	3,702	1,313
WYDCA cash transferred to Crown		-	-	(6,765)
Cash transferred to the Consolidated Fund		(2,150)	-	(4,194)
Net Cash Flows From Government		320,721	321,906	183,758
NET CASH FLOWS FROM OPERATING ACTIVITIES	23	7,457	1,741	(2,095)
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchases of plant and equipment		(1,161)	(3,702)	(1,513)
NET CASH FLOWS FROM INVESTING ACTIVITIES		(1,161)	(3,702)	(1,513)
NET INCREASE/(DECREASE) IN CASH				
Opening cash and cash equivalents		22,299	22,299	25,907
Cash transferred in/(out) as a result of administrative restructuring	19	6,206	5,772	-
CLOSING CASH AND CASH EQUIVALENTS	10	34,801	26,110	22,299

The accompanying notes form part of these financial statements.

Service group statements for the year ended 30 June 2010

	Service Group 2.1 State Plan Leadership and Support *		Service Group 2.2 Economic and Regional Coordination *		Service Group 2.3 Services and Capabilities Improvement *		Service Group 2.4 Policy Support *		Service Group 2.5 Administrative Support for Government *	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
AGENCY'S EXPENSES AND INCOME										
Expenses Excluding Losses										
Operating expenses										
• Employee related	2,896	2,583	11,937	10,209	12,596	10,552	19,808	17,235	63,123	61,890
• Other operating expenses	749	1,083	10,239	5,073	15,713	7,200	8,666	5,348	60,663	63,256
Depreciation and amortisation	-	20	-	385	-	111	565	1,234	5,116	2,045
Grants and subsidies	-	-	20,104	1,523	214	464	7,936	3,359	9,157	12,264
Other expenses	-	-	-	-	-	-	-	-	389	447
Total Expenses Excluding Losses	3,645	3,686	42,280	17,190	28,523	18,327	36,975	27,176	138,448	139,902
Revenue										
Sale of goods and services	14	-	84	82	930	1,071	380	286	375	281
Investment revenue	-	-	-	-	-	-	-	-	1,688	1,349
Retained taxes, fees and fines	-	-	-	-	-	-	-	-	-	-
Grants and contributions	-	-	382	1,123	36	653	90	-	6,831	3,883
Other revenue	-	-	22	53	-	172	2	7	267	324
Total Revenue	14	-	488	1,258	966	1,896	472	293	9,161	5,837
Gain/(loss) on disposal	-	-	-	-	-	-	-	-	(207)	-
Other gains/(losses)	-	-	-	-	-	-	5	-	8	-
Net Cost of Services	3,631	3,686	41,792	15,932	27,557	16,431	36,498	26,883	129,486	134,065
Government contributions **										
SURPLUS/(DEFICIT) FOR THE YEAR	3,631	3,686	41,792	15,932	27,557	16,431	36,498	26,883	129,486	134,065
Other Comprehensive Income										
Other	-	-	-	-	-	-	-	-	-	-
Total Other Comprehensive Income	-	-	-	-	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	3,631	3,686	41,792	15,932	27,557	16,431	36,498	26,883	129,486	134,065

* The names and purposes of each service group are summarised in Note 9.

** Appropriations are made on an agency basis and not to individual service groups. Consequently, government contributions are included in the 'Not Attributable' column. The total appropriation received by the Department includes:

- Department of Premier and Cabinet — \$235.126M.
- Minister for Local Government and Minister Assisting the Minister for Health (Mental Health) — \$86.184M.

Service group statements for the year ended 30 June 2010

	Service Group 2.6 Capacity Building, Oversight and Provision of Advice for Local Government *		Service Group 2.7 Pensioner Rebate Scheme *		Service Group 2.8 Companion Animals Program *		Service Group 2.9 Advice and Ministerial Support *		Service Group 2.10 Portfolio Coordination *	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
AGENCY'S EXPENSES AND INCOME										
Expenses Excluding Losses										
Operating expenses										
• Employee related	5,842	-	-	-	444	-	2,817	-	-	-
• Other operating expenses	2,231	-	-	-	5,486	-	420	-	-	-
Depreciation and amortisation	234	-	-	-	-	-	-	-	-	-
Grants and subsidies	977	-	76,619	-	-	-	64	-	-	-
Other expenses	-	-	-	-	-	-	-	-	-	-
Total Expenses Excluding Losses	9,284	-	76,619	-	5,930	-	3,301	-	-	-
Revenue										
Sale of goods and services	-	-	-	-	-	-	-	-	-	-
Investment revenue	139	-	-	-	100	-	-	-	-	-
Retained taxes, fees and fines	-	-	-	-	6,180	-	-	-	-	-
Grants and contributions	-	-	-	-	-	-	5	-	-	-
Other revenue	3	-	-	-	-	-	-	-	-	-
Total Revenue	142	-	-	-	6,280	-	5	-	-	-
Gain/(loss) on disposal	-	-	-	-	-	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-	-	-	-	-	-
Net Cost of Services	9,142	-	76,619	-	(350)	-	3,296	-	-	-
Government contributions **										
SURPLUS/(DEFICIT) FOR THE YEAR	9,142	-	76,619	-	(350)	-	3,296	-	-	-
Other Comprehensive Income										
Other	-	-	-	-	-	-	-	-	-	-
Total Other Comprehensive Income	-	-	-	-	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	9,142	-	76,619	-	(350)	-	3,296	-	-	-

* The names and purposes of each service group are summarised in Note 9.

** Appropriations are made on an agency basis and not to individual service groups. Consequently, government contributions are included in the 'Not Attributable' column. The total appropriation received by the Department includes:

- Department of Premier and Cabinet — \$235.126M.
- Minister for Local Government and Minister Assisting the Minister for Health (Mental Health) — \$86.184M.

Service group statements for the year ended 30 June 2010

	Not Attributable		Total	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
AGENCY'S EXPENSES AND INCOME				
Expenses Excluding Losses				
Operating expenses				
• Employee related	-	-	119,463	102,469
• Other operating expenses	-	-	104,167	81,960
Depreciation and amortisation	-	-	5,915	3,795
Grants and subsidies	-	-	115,071	17,610
Other expenses	-	-	389	447
Total Expenses Excluding Losses	-	-	345,005	206,281
Revenue				
Sale of goods and services	-	-	1,783	1,720
Investment revenue	-	-	1,927	1,349
Retained taxes, fees and fines	-	-	6,180	-
Grants and contributions	-	-	7,344	5,659
Other revenue	-	-	294	556
Total Revenue	-	-	17,528	9,284
Gain/(loss) on disposal	-	-	(207)	-
Other gains/(losses)	-	-	13	-
Net Cost of Services	-	-	327,671	196,997
Government contributions **	330,719	192,728	330,719	192,728
SURPLUS/(DEFICIT) FOR THE YEAR	330,719	192,728	3,048	(4,269)
Other Comprehensive Income				
Other	-	-	-	-
Total Other Comprehensive Income	-	-	-	-
TOTAL COMPREHENSIVE INCOME	330,719	192,728	3,048	(4,269)

** Appropriations are made on an agency basis and not to individual service groups. Consequently, government contributions are included in the 'Not Attributable' column. The total appropriation received by the Department includes:

- Department of Premier and Cabinet — \$235.126M.
- Minister for Local Government and Minister Assisting the Minister for Health (Mental Health) — \$86.184M.

Service group statements for the year ended 30 June 2010

	Service Group 2.1 State Plan Leadership and Support *		Service Group 2.2 Economic and Regional Coordination *		Service Group 2.3 Services and Capabilities Improvement *		Service Group 2.4 Policy Support *		Service Group 2.5 Administrative Support for Government *	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
AGENCY'S ASSETS AND LIABILITIES										
Current Assets										
Cash and cash equivalents	-	-	-	-	-	-	-	-	-	-
Receivables	103	-	883	250	505	1,075	690	180	2,985	798
Total Current Assets	103	-	883	250	505	1,075	690	180	2,985	798
Non-Current Assets										
Property plant and equipment	5	22	730	965	129	150	2,925	3,482	3,582	5,128
Intangible assets	-	-	-	-	6	-	887	1,370	1,037	1,343
Total Non-Current Assets	5	22	730	965	135	150	3,812	4,852	4,619	6,471
TOTAL ASSETS	108	22	1,613	1,215	640	1,225	4,502	5,032	7,604	7,269
Current Liabilities										
Payables	151	46	3,039	1,441	3,225	1,029	1,274	944	4,399	4,613
Provisions	358	302	1,386	1,200	1,572	1,204	2,362	2,041	6,023	5,657
Other	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	509	348	4,425	2,641	4,797	2,233	3,636	2,985	10,422	10,270
Non-Current Liabilities										
Provisions	3	3	11	10	12	10	20	17	54	48
Total Non-Current Liabilities	3	3	11	10	12	10	20	17	54	48
TOTAL LIABILITIES	512	351	4,436	2,651	4,809	2,243	3,656	3,002	10,476	10,318
NET ASSETS	(404)	(329)	(2,823)	(1,436)	(4,169)	(1,018)	846	2,030	(2,872)	(3,049)

* The names and purposes of each service group are summarised in Note 9.

** Appropriations are made on an agency basis and not to individual service groups. Consequently, government contributions are included in the 'Not Attributable' column. The total appropriation received by the Department includes:

- Department of Premier and Cabinet — \$235.126M.
- Minister for Local Government and Minister Assisting the Minister for Health (Mental Health) — \$86.184M.

Service group statements for the year ended 30 June 2010

	Service Group 2.6 Capacity Building, Oversight and Provision of Advice for Local Government *		Service Group 2.7 Pensioner Rebate Scheme *		Service Group 2.8 Companion Animals Program *		Service Group 2.9 Advice and Ministerial Support *		Service Group 2.10 Portfolio Coordination *	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
AGENCY'S ASSETS AND LIABILITIES										
Current Assets										
Cash and cash equivalents	-	-	-	-	-	-	-	-	-	-
Receivables	260	-	-	-	827	-	140	-	-	-
Total Current Assets	260	-	-	-	827	-	140	-	-	-
Non-Current Assets										
Property plant and equipment	249	-	-	-	-	-	146	-	-	-
Intangible assets	121	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	370	-	-	-	-	-	146	-	-	-
TOTAL ASSETS	630	-	-	-	827	-	286	-	-	-
Current Liabilities										
Payables	232	-	-	-	1,294	-	123	-	-	-
Provisions	759	-	-	-	22	-	627	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	991	-	-	-	1,316	-	750	-	-	-
Non-current liabilities										
Provisions	9	-	-	-	-	-	6	-	-	-
Total Non-Current Liabilities	9	-	-	-	-	-	6	-	-	-
TOTAL LIABILITIES	1,000	-	-	-	1,316	-	756	-	-	-
NET ASSETS	(370)	-	-	-	(489)	-	(470)	-	-	-

* The names and purposes of each service group are summarised in Note 9.

** Appropriations are made on an agency basis and not to individual service groups. Consequently, government contributions are included in the 'Not Attributable' column. The total appropriation received by the Department includes:

- Department of Premier and Cabinet — \$235.126M.
- Minister for Local Government and Minister Assisting the Minister for Health (Mental Health) — \$86.184M.

Service group statements for the year ended 30 June 2010

	Not Attributable		Total	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
AGENCY'S ASSETS AND LIABILITIES				
Current Assets				
Cash and cash equivalents	34,801	22,299	34,801	22,299
Receivables	2,867	1,915	9,260	4,218
Total Current Assets	37,668	24,214	44,061	26,517
Non-Current Assets				
Property plant and equipment	3,084	-	10,850	9,747
Intangible assets	46	-	2,097	2,713
Total Non-Current Assets	3,130	-	12,947	12,460
TOTAL ASSETS	40,798	24,214	57,008	38,977
Current Liabilities				
Payables	21	-	13,758	8,073
Provisions	-	-	13,109	10,404
Other	43	2,150	43	2,150
Total Current Liabilities	64	2,150	26,910	20,627
Non-Current Liabilities				
Provisions	5,093	223	5,208	311
Total Non-Current Liabilities	5,093	223	5,208	311
TOTAL LIABILITIES	5,157	2,373	32,118	20,938
NET ASSETS	35,641	21,841	24,890	18,039

Service group statements for the year ended 30 June 2010

	Service Group 2.1 State Plan Leadership and Support *		Service Group 2.2 Economic and Regional Coordination *		Service Group 2.3 Services and Capabilities Improvement *		Service Group 2.4 Policy Support *		Service Group 2.5 Administrative Support for Government *	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
ADMINISTERED EXPENSES AND INCOME										
Administered Expenses										
Transfer payments	-	-	-	-	-	-	-	-	35,000	30,000
Total Administered Expenses	-	-	-	-	-	-	-	-	35,000	30,000
Administered Income less Expenses										
	-	-	-	-	-	-	-	-	(35,000)	(30,000)

* The names and purposes of each service group are summarised in Note 9.

Service group statements for the year ended 30 June 2010

	Service Group 2.6 Capacity Building, Oversight and Provision of Advice for Local Government *		Service Group 2.7 Pensioner Rebate Scheme *		Service Group 2.8 Companion Animals Program *		Service Group 2.9 Advice and Ministerial Support *		Service Group 2.10 Portfolio Coordination *	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
ADMINISTERED EXPENSES AND INCOME										
Administered Expenses										
Transfer payments	-	-	-	-	-	-	-	-	-	-
Total Administered Expenses	-	-	-	-	-	-	-	-	-	-
Administered Income less Expenses	-	-	-	-	-	-	-	-	-	-

Service group statements for the year ended 30 June 2010

	Not Attributed		Total	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
ADMINISTERED EXPENSES AND INCOME				
Administered Expenses				
Transfer payments	614,397	-	649,397	30,000
Total Administered Expenses	614,397	-	649,397	30,000
Administered Income less Expenses	(614,397)	-	(649,397)	(30,000)

Summary of compliance with financial directives for the year ended 30 June 2010

Consolidated	2010				2009			
	Recurrent Appropriation	Expenditure/Net Claim on Consolidated Fund	Capital Appropriation	Expenditure/Net Claim on Consolidated Fund	Recurrent Appropriation	Expenditure/Net Claim on Consolidated Fund	Capital Appropriation	Expenditure/Net Claim on Consolidated Fund
	\$'000				\$'000			
ORIGINAL BUDGET APPROPRIATION/ EXPENDITURE								
• Appropriation Act	353,204	339,113	3,702	1,050	209,368	207,696	2,318	1,313
• s 26 PF&AA — Commonwealth specific purpose payments	-	-	-	-	-	-	-	-
• s 24 PF&AA — transfers of functions between departments	3,252	2,818	-	-	-	-	-	-
	356,456	341,931	3,702	1,050	209,368	207,696	2,318	1,313
OTHER APPROPRIATIONS/ EXPENDITURE								
• Treasurer's Advance	6,421	4,602	-	-	14,012	12,078	115	-
• Transfers to/from another agency — Sec 32/Sec 31	21,486	10,288	-	-	1,480	1,480	-	-
• Other adjustments due to savings on Appropriations	-	-	-	-	(1,089)	-	-	-
	27,907	14,890	-	-	14,403	13,558	115	-
Total Appropriations/Expenditure/ Net Claim on Consolidated Fund (includes transfer payments)	384,363	356,821	3,702	1,050	223,771	221,254	2,433	1,313
Amount drawn down against Appropriation		356,821		1,050		223,404		1,313
Liability to Consolidated Fund*		-		-		(2,150)		-

The Summary of Compliance is based on the assumption that Consolidated Fund monies are spent first (except where otherwise identified or prescribed).

* The Liability to Consolidated Fund represents the difference between the 'Amount drawn against Appropriation' and the 'Total Expenditure/Net Claim on Consolidated Fund' for the year.

* The Liability to Consolidated Fund relates to the appropriations made to the Premier.

Notes to the financial statements for the year ended 30 June 2010

1 Summary of Significant Accounting Policies

(a) Reporting entity

The role of the Department of Premier and Cabinet (the Department) is to ensure the efficient, equitable and effective management of public sector resources to best meet the expectations of the Premier, the Government, Government agencies and the community.

The Department is a separate reporting entity. There are no other entities under its control.

As a result of the Public Sector Employment and Management (Department Amalgamations) Order 2009, all branches of the Ministry for Police and the Department of Local Government were abolished and added to the Department (effective 1 July 2009).

The Department is a NSW government department. The Department is a not-for-profit entity (as profit is not its principal objective) and it has no cash generating units. The reporting entity is consolidated as part of the NSW Total State Sector Accounts.

The financial statements for the year ended 30 June 2010 have been authorised for issue by the Director General on 19 October 2010.

(b) Basis of preparation

The Department's Financial Statements are general purpose financial statements which have been prepared in accordance with:

- applicable Australian Accounting Standards (which include Australian Accounting Interpretations)
- the requirements of the *Public Finance and Audit Act 1983* and Regulation and
- the Financial Reporting Directions published in the *Financial Reporting Code for Budget Dependent General Government Sector Agencies* or issued by the Treasurer.

Property, plant and equipment are measured at fair value. Other financial statements items are prepared in accordance with the historical cost convention.

Judgements, key assumptions and estimations management has made are disclosed in the relevant notes to the financial statements.

All amounts are rounded to the nearest one thousand dollars and are expressed in Australian currency.

(c) Statement of compliance

The financial statements and notes comply with Australian Accounting Standards, which include Australian Accounting Interpretations.

(d) Administered activities

The Department administers, but does not control, certain activities on behalf of the Crown Entity (refer to Note 8). It is accountable for the transactions relating to those administered activities but does not have the discretion, for example, to deploy the resources for the achievement of the Department's own objectives.

Transactions and balances relating to the administered activities are not recognised as the Department's income, expenses, assets and liabilities, but are disclosed in the accompanying schedules as 'Administered Income', 'Administered Expenses', 'Administered Assets' and 'Administered Liabilities'.

The accrual basis of accounting and applicable accounting standards have been adopted.

(e) Insurance

The Department's insurance activities are conducted through the NSW Treasury Managed Fund Scheme of self insurance for Government agencies. The expense (premium) is determined by the Fund Manager based on past claim experience.

(f) Accounting for the Goods and Services Tax (GST)

Income, expenses and assets are recognised net of the amount of GST, except where:

- the amount of GST incurred by the Department as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense, and
- receivables and payables are stated with the amount of GST included.

Cash flows are included in the cash flow statement on a gross basis. However, the GST components of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office are classified as operating cash flows.

(g) Income recognition

Income is measured at the fair value of the consideration or contribution received or receivable. Additional comments regarding the accounting policies for the recognition of income are discussed below.

(i) Parliamentary appropriations and contributions

Except as specified below, parliamentary appropriations and contributions from other bodies (including grants and donations) are generally recognised as income when the agency obtains control over the assets comprising the appropriations/contributions. Control over appropriations and contributions is normally obtained upon the receipt of cash. Appropriations are not recognised as revenue in the following circumstances:

- Unspent appropriations are recognised as liabilities rather than income, as the authority to spend the money lapses and the unspent amount must be repaid to the Consolidated Fund.

The liability is disclosed in Note 18 as part of 'Current liabilities — Other'. The amount will be repaid and the liability will be extinguished next financial year. The department has no liability in respect of transfer payment.

(ii) Sale of goods

Revenue from the sale of goods is recognised as revenue when the agency transfers the significant risks and rewards of ownership of the assets.

(iii) Rendering of services

Revenue is recognised when the service is provided or by reference to the stage of completion (based on labour hours incurred to date).

(iv) Investment revenue

Interest revenue is recognised using the effective interest method as set out in AASB 139 *Financial Instruments: Recognition and Measurement*.

(v) Companion Animals

Under the Guidelines sent out to Councils with Division of Local Government Circular 00/09, there is a requirement that councils pay to the Division monthly the total amount of Registration fees for transactions that have been successfully entered on the Companion Animals Register. Collections recorded in the Register by Councils at year end totalled \$6.2 million, which is recorded as retained taxes, fees and fines.

A quarterly reimbursement is made to councils based on Register Reports for the quarter. A total of \$5.9 million in expenses are recorded as other operating expenses and employee related expenses in the Statement of Comprehensive Income.

(h) Assets

(i) Acquisitions of assets

The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by the Department. Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire the asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the requirements of other Australian Accounting Standards.

Assets acquired at no cost, or for nominal consideration, are initially recognised at their fair value at the date of acquisition (see also assets transferred as a result of an equity transfer — Note 1 (k)).

Fair value is the amount for which an asset could be exchanged between knowledgeable, willing parties in an arm's length transaction.

Where payment for an asset is deferred beyond normal credit terms, its cost is the cash price equivalent, i.e. deferred payment amount is effectively discounted at an asset-specific rate.

(ii) Capitalisation thresholds

Property, plant and equipment and intangible assets costing \$5,000 and above individually (or forming part of a network costing more than \$5,000) are capitalised.

(iii) Revaluation of property, plant and equipment

Physical non-current assets are valued in accordance with the 'Valuation of Physical Non-Current Assets at Fair Value' Policy and Guidelines Paper (TPP 07-1). This policy adopts fair value in accordance with AASB 116 Property, Plant and Equipment and AASB 140 *Investment Property*. Information on investment property is separately discussed at Note 1(h).

Property, plant and equipment is measured on an existing use basis, where there are no feasible alternative uses in the existing natural, legal, financial and socio-political environment. However, in the limited circumstances where there are feasible alternative uses, assets are valued at their highest and best use.

Fair value of property, plant and equipment is determined based on the best available market evidence, including current market selling prices for the same or similar assets. Where there is no available market evidence, the asset's fair value is measured at its market buying price, the best indicator of which is depreciated replacement cost.

The Department has non-specialised assets with short useful lives. Consequently these are measured annually at depreciated historical cost, as a surrogate for fair value.

(iv) Impairment of property, plant and equipment

As a not-for-profit entity with no cash generating units, the Department is effectively exempted from AASB 136 *Impairment of Assets* and impairment testing. This is because AASB 136 modifies the recoverable amount test to the higher of fair value less costs to sell and depreciated replacement cost. This means that, for an asset already measured at fair value, impairment can only arise if selling costs are material. Selling costs are regarded as immaterial.

(v) Impairment of financial assets

All financial assets, except those measured at fair value through profit and loss, are subject to an annual review for impairment. An allowance for impairment is established when there is objective evidence that the entity will not be able to collect all amounts due. The amount of the impairment loss is recognised in the Statement of Comprehensive Income.

Any reversals of impairment losses are reversed through the Statement of Comprehensive Income, where there is objective evidence.

(vi) Depreciation of property, plant and equipment

Depreciation is provided for on a straight-line basis for all depreciable assets so as to write off the depreciable amount of each asset as it is consumed over its useful life to the Department.

All material separately identifiable components of assets are depreciated over their shorter useful lives.

Depreciation rates	2010 %
Plant and equipment	
Office furniture and fittings	10
Computer equipment excluding the Division of Local Government	25
Computer equipment held by the Division of Local Government	33
General plant and equipment	14
Leasehold improvements — over the period of the lease	various

(vii) Restoration costs

The estimated cost of dismantling and removing an asset and restoring the site is included in the cost of an asset, to the extent it is recognised as a liability.

(viii) Maintenance

Day-to-day servicing costs or maintenance are charged as expenses as incurred, except where they relate to the replacement of a component of an asset, in which case the costs are capitalised and depreciated.

(ix) Leased assets

A distinction is made between finance leases which effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership of the leased assets, and operating leases under which the lessor effectively retains all such risks and benefits.

Where a non-current asset is acquired by means of a finance lease, the asset is recognised at its fair value at the commencement of the lease term. The corresponding liability is established at the same amount. Lease payments are allocated between the principal component and the interest expense.

Operating lease payments are charged to the Statement of Comprehensive Income in the periods in which they are incurred.

(x) Intangible assets

The Department recognises intangible assets only if it is probable that future economic benefits will flow to the Department and the cost of the asset can be measured reliably. Intangible assets are measured initially at cost. Where an asset is acquired at no or nominal cost, the cost is its fair value as at the date of acquisition.

The useful lives of intangible assets are assessed to be finite.

Intangible assets are subsequently measured at fair value only if there is an active market. As there is no active market for the Department's intangible assets, the assets are carried at cost less any accumulated amortisation.

The Department's intangible assets are amortised using the straight line method over a period of four years for computer software. The Division of Local Government's intangible assets, consisting of software are amortised over three years.

Intangible assets are tested for impairment where an indicator of impairment exists. If the recoverable amount is less than its carrying amount, the carrying amount is reduced to recoverable amount and the reduction is recognised as an impairment loss.

(xi) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. These financial assets are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method, less an allowance for any impairment of receivables. Any changes are accounted for in the Statement of Comprehensive Income when impaired, derecognised or through the amortisation process.

Short-term receivables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial.

(xii) Investments

Investments are initially recognised at fair value plus, in the case of investments not at fair value through profit or loss, transaction costs. The Department determines the classification of its financial assets after initial recognition and, when allowed and appropriate, re-evaluates this at each financial year end.

The Department has T-Corp Hour Glass facility which is considered to be Level 2. (Refer Notes 12 & 24).

(xiii) Other assets

Other assets are recognised on a cost basis.

(i) Liabilities

(i) Payables

These amounts represent liabilities for goods and services provided to the Department and other amounts. Payables are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method. Short-term payables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial.

(ii) Employee benefits and other provisions

(a) Salaries and wages, annual leave, sick leave and on-costs

Liabilities for salaries and wages (including non-monetary benefits), annual leave and paid sick leave that fall due wholly within 12 months of the reporting date are recognised and measured in respect of employees' services up to the reporting date at undiscounted amounts based on the amounts expected to be paid when the liabilities are settled.

Long-term annual leave that is not expected to be taken within twelve months is measured at present value in accordance with AASB 119 *Employee Benefits*.

Unused non-vesting sick leave does not give rise to a liability as it is not considered probable that sick leave taken in the future will be greater than the benefits accrued in the future.

The outstanding amounts of payroll tax, workers' compensation insurance premiums and fringe benefits tax, which are consequential to employment, are recognised as liabilities and expenses where the employee benefits to which they relate have been recognised.

(b) Long service leave and superannuation

The Department's liabilities for long service leave and defined benefit superannuation are assumed by the Crown Entity. The Department accounts for the liability as having been extinguished resulting in the amount assumed being shown as part of the non-monetary revenue item described as 'Acceptance by the Crown Entity of employee benefits and other liabilities'.

Long service leave is measured at present value in accordance with AASB 119 *Employee Benefits*. This is based on the application of certain factors (specified in NSWTC 09/04) to employees with five or more years of service, using current rates of pay. These factors were determined based on an actuarial review to approximate present value.

The superannuation expense for the financial year is determined by using the formulae specified in the Treasurer's Directions. The expense for certain superannuation schemes (i.e. Basic Benefit and First State Super) is calculated as a percentage of the employees' salary. For other superannuation schemes (i.e. State Superannuation Scheme and State Authorities Superannuation Scheme), the expense is calculated as a multiple of the employees' superannuation contributions.

(c) Other provisions

Other provisions exist when: the Department has a present legal or constructive obligation as a result of a past event; it is probable that an outflow of resources will be required to settle the obligation; and a reliable estimate can be made of the amount of the obligation.

(j) Equity and reserves

(i) Accumulated funds

The category accumulated funds includes all current and prior period retained funds.

(k) Equity transfers

The transfer of net assets between agencies as a result of an administrative restructure, transfers of programs/ functions and parts thereof between NSW public sector agencies is designated as a contribution by owners and recognised as an adjustment to 'Accumulated Funds'. This treatment is consistent with AASB 1004 *Contributions* and Australian Interpretation 1038 *Contributions by Owners Made to Wholly Owned Public Sector Entities*.

Transfers arising from an administrative restructure involving not-for-profit entities and for-profit government departments are recognised at the amount at which the assets and liabilities were recognised by the transferor government department immediately prior to the restructure. Subject to below, in most instances this will approximate fair value.

All other equity transfers are recognised at fair value, except for intangibles. Where an intangible has been recognised at (amortised) cost by the transferor because there is no active market, the Department recognises the asset at the transferor's carrying amount. Where the transferor is prohibited from recognising internally generated intangibles, the Department does not recognise that asset.

(l) Budgeted amounts

The budgeted amounts are drawn from the budgets as formulated at the beginning of the financial year and with any adjustments for the effects of additional appropriations, s 21A, s 24, and s 26 of the *Public Finance and Audit Act 1983*.

The budgeted amounts in the Statement of Comprehensive Income and the Statement of Cash Flows are generally based on the amounts disclosed in the NSW Budget Papers (as adjusted above). However, in the Statement of Financial Position, the amounts vary from the Budget Papers, as the opening balances of the budgeted amounts are based on carried forward actual amounts; i.e. per the audited financial statements (rather than carried forward estimates).

(m) Comparative information

Except when an Australian Accounting Standard permits or requires otherwise, comparative information is disclosed in respect of the previous period for all amounts reported in the financial statements.

(n) New Australian Accounting Standards issued/amended but not effective

At reporting date, the following new Australian Accounting Standards/Interpretations have been issued/ amended but are not yet operative and have not been early adopted by the Department. NSW Treasury mandates not to early adopt any of the new Standards/Interpretations.

- AASB 1 'First-time Adoption of Australian Accounting Standards' (Compiled Feb 2010).
- AASB 5 'Non-current Assets Held for Sale and Discontinued Operations' (Compiled Dec 2009).
- AASB 7 'Financial Instruments: Disclosures' (Compiled Feb 2010).

- AASB 8 'Operating Segments' (Compiled Dec 2009).
- AASB 9 'Financial Instruments' (Compiled Dec 2009).
- AASB 101 'Presentation of Financial Statements' (Compiled Jun 2009).
- AASB 107 'Statement of Cash Flows' (Compiled Jun 2009).
- AASB 108 'Accounting Policies, Changes in Accounting Estimates and Errors' (Compiled Dec 2009).
- AASB 110 'Events after the Reporting Period' (Compiled Dec 2009).
- AASB 117 'Leases' (Compiled Jun 2009).
- AASB 118 'Revenue' (Compiled May 2009).
- AASB 119 'Employee Benefits' (Compiled Dec 2009).
- AASB 124 'Related Party Disclosures' (Dec 2009).
- AASB 132 'Financial Instruments: Presentation' (Compiled Oct 2009).
- AASB 136 'Impairment of Assets' (Compiled Jun 2009).
- AASB 137 'Provisions, Contingent Liabilities and Contingent Assets' (Compiled Dec 2009).
- AASB 139 'Financial Instruments: Recognition and Measurement' (Compiled Dec 2009).
- AASB 1023 'General Insurance Contracts' (Compiled Dec 2009).
- AASB 1031 'Materiality' (Compiled Dec 2009).
- AASB 2009–11 'Amendments to Australian Accounting Standards arising from AASB 9' (Dec 2009).
- Interpretation 4 'Determining whether an Arrangement contains a Lease' (Compiled Dec 2009).

The Department anticipates that the adoption of these Standards and Interpretations in future periods will have no material financial impact on the financial statements.

2 Expenses Excluding Losses

(a) Employee related expenses

	2010 \$'000	2009 \$'000
Salaries and wages (including recreation leave)*	93,784	82,938
Superannuation — defined benefit plans	1,747	2,054
Superannuation — defined contribution plans	6,079	5,199
Long service leave**	6,011	(2,022)
Workers compensation insurance	509	82
Payroll tax and fringe benefit tax	8,244	8,502
Redundancy payments	3,089	5,716
	119,463	102,469

*Salaries and wages include overtime and allowances.

** The Department's Crown accepted liability for long service leave decreased significantly between 2008 and 2009. (Refer Note 7).

(b) Other operating expenses include the following:

	2010 \$'000	2009 \$'000
Auditor's remuneration — audit or review of the financial statements	174	134
Consultancy costs	7,097	3,650
Contractors	16,012	9,792
Fees for services rendered	6,888	9,682
Insurance	128	109
Legal costs	78	4,344
Motor vehicle expenses	1,991	2,281
Operating lease rental expense — minimum lease payments	21,134	20,083
Telephone	2,096	2,443
Printing	1,918	1,455
Training (staff development)	641	692
Travel	2,538	2,267
Other expenses	10,361	7,563
Advertising and community information	7,224	1,285
Committee fees and expenses	225	158
Corporate services	10,009	10,738
Security	2,327	2,579
Special functions	5,921	1,178
Companion Animals Payment	5,486	-
Maintenance expenses*	1,919	1,527
	104,167	81,960
* Reconciliation — Total maintenance		
Maintenance expense — contracted labour and other (non-employee related), as above	1,919	1,527
Employee related maintenance expense included in Note 2(a)	-	-
Total maintenance expenses included in Note 2(a) + 2(b)	1,919	1,527

(c) Depreciation and amortisation expense

Depreciation		
Plant and Equipment	2,081	2,159
Total Depreciation	2,081	2,159
Amortisation		
Leasehold improvements	2,778	685
Intangible Assets	1,056	951
Total depreciation and amortisation	5,915	3,795

(d) Grants and subsidies

Miscellaneous grants approved by the Premier	1,911	2,183
Grants to other budget sector agencies	4,660	1,397
Grants to external organisations	29,169	12,861
Regional and Rural Miscellaneous grants	790	740
Aboriginal Trust Fund Repayment Scheme	945	429
Pensioner Rebate*	76,619	-
Other	977	-
	115,071	17,610

* Refer Note 9 (g).

(e) Other expenses

	2010 \$'000	2009 \$'000
Special reports and unforeseen expenses	339	332
Remuneration Tribunal	50	115
	389	447

3 Revenue

(a) Sale of goods and services

Administrative services and projects	32	22
Publication sales	121	131
Training/seminars	939	1,115
Functions and events	275	185
Other	416	267
	1,783	1,720

(b) Investment revenue

Interest	1,927	1,349
	1,927	1,349

(c) Retained taxes, fees and fines

Companion Animals registration fees	6,180	-
	6,180	-

(d) Grants and contributions

Commonwealth Government	1,461	708
NSW Budget sector entities	331	2,126
NSW Non Budget sector entities	900	50
Private sector	4,236	2,458
Public Trading Enterprises	323	317
Other state governments	93	-
	7,344	5,659

(e) Other revenue

Motor Services Unit recovery	112	130
Miscellaneous	182	426
	294	556

4 Gain/(Loss) on Disposal

	2010 \$'000	2009 \$'000
Gain/(loss) on disposal of plant and equipment		
Written down value of assets disposed	(207)	-
Net gain/(loss) on disposal of plant and equipment	(207)	-

5 Other Gains/ (Losses)

Impairment of receivables	13	-
Other gains/(losses)	13	-

6 Appropriations

Recurrent appropriations		
Total recurrent draw-downs from NSW Treasury (per Summary of Compliance)	356,821	223,404
Less: Liability to Consolidated Fund (per Summary of Compliance)	-	2,150
	356,821	221,254
Comprising:		
Recurrent appropriations (per Statement of Comprehensive Income)	321,821	191,254
Transfer payments (Refer Note 8)	35,000	30,000
	356,821	221,254
Capital appropriations		
Total capital draw-downs from NSW Treasury (per Summary of Compliance)	1,050	1,313
	1,050	1,313
Comprising:		
Capital appropriations (per Statement of Comprehensive Income)	1,050	1,313
	1,050	1,313

7 Acceptance by the Crown Entity of Employee Benefits and other Liabilities

The following liabilities and/or expenses have been assumed by the Crown Entity:

Superannuation	1,747	2,059
Long Service Leave*	6,001	(2,020)
Payroll tax	100	122
	7,848	161

* The Department's Crown accepted liabilities for long service leave decreased significantly between 2008 and 2009.

8 Transfer Payments

The Funding for Events NSW is included in the annual budget allocation for the Department. These funds are transferred to Events NSW on a quarterly basis.

Financial assistance grants are provided to municipalities and shires under the *Local Government (Financial Assistance) Act 1995*. The Division of Local Government administers Commonwealth transfer payments through the Local Government Grants Commission.

	2010 \$'000	2009 \$'000
Transfer payments		
Payment to Events NSW Pty Ltd (Refer Note 6)	35,000	30,000
Financial Assistance Grants to NSW Councils	614,397	-
	649,397	30,000

9 Service Groups of the Agency

(a) Service Group 2.1 State Plan Leadership and Support

Purpose:

This service group covers the provision of leadership and support in implementing the State Plan. Services include working with government agencies to support the development of agency action plans and assisting in the development of performance measurement systems to deliver results against targets.

(b) Service Group 2.2 Economic and Regional Coordination

Purpose:

This service group covers the support of major government and non-government initiatives that aid major investment and infrastructure development in New South Wales. This service group seeks to expedite the delivery of key government infrastructure projects; and the strategic management of projects and issues, often involving multiple stakeholders, across regional and metropolitan New South Wales.

(c) Service Group 2.3 Services and Capabilities Improvement

Purpose:

This service group covers the enhancement of service delivery performance of the public sector through undertaking agency, program, functional and major structural reviews involving multiple agencies; developing sector-wide management improvement strategies; providing strategic advice on employee relations issues and public sector management; and assisting agencies in resolving complex industrial relations and employee matters, workforce planning, capability development, recruitment, redeployment and occupational health and safety.

(d) Service Group 2.4 Policy Support

Purpose:

This service group covers the provision of integrated, sector-wide policy advice, counsel and legislative support services; and policy advice to the Premier in coordinating the Government's response to the threat of terrorism and recovery from major disasters.

(e) Service Group 2.5 Administrative Support for Government

Purpose:

This service group covers a range of administrative and coordination functions to support the Governor, Premier, Executive Government; Cabinet and Remuneration Tribunals; managing State protocol; coordinating special events; providing logistic and information services; supporting special inquiries; and delivering corporate governance and support services.

(f) Service Group 2.6 Capacity Building, Oversight and Provision of Advice for Local Government

Purpose:

This service group covers programs, resources, policy guidelines and information to strengthen the capacity of local government to meet community needs.

(g) Service Group 2.7 Pensioner Rebate Scheme

Purpose:

This service group covers the Pensioner Rebate Scheme, which provides rebates to local councils of up to 55 per cent of eligible pensioner council rates.

(h) Service Group 2.8 Companion Animals Program

Purpose:

This service group covers the Companion Animals Program. This program regulates the ownership, care and management of companion animals by maintaining a record of registered cats and dogs, and promoting the appropriate care and management of companion animals.

(i) Service Group 2.9 Advice and Ministerial Support

Purpose:

This service group covers the provision of sound, impartial and independent policy advice and the coordination of policy development for the portfolio. It also covers the development and management of the Minister's portfolio legislation.

(j) Service Group 2.10 Portfolio Coordination

Purpose:

This service group covers liaison and coordination across the portfolio and with external agencies to provide an accessible forum in which stakeholders can raise and resolve sensitive issues.

Transfer of Service Groups

The Department of Local Government (DLG) and the Ministry for Police (MFP) were abolished with effect from 1 July 2009 as a result of the restructuring of administrative arrangements. All the functions of the DLG (Service Groups 2.6, 2.7 & 2.8) and part of the functions of MFP (Service Groups 2.9 & 2.10) were transferred to the Department.

The following summarises the expenses and income, recognised by these agencies for the period ended 30 June 2009 (refer Note 19 for details regarding transferred assets and liabilities).

	MFP \$'000	DLG \$'000
Expenses excluding losses		
Operating expenses		
Employee related	3,213	6,734
Other operating expenses	693	8,300
Depreciation and amortisation	22	309
Grants and subsidies	95	71,010
Total expenses excluding losses	4,023	86,353
Revenue		
Investment revenue	20	289
Retained taxes, fees and fines	-	5,775
Other revenue	1	32
Total Revenue	21	6,096
Net Cost of Services	4,002	80,257
Government contributions	(4,074)	(80,388)
SURPLUS/(DEFICIT) FOR THE YEAR	72	131
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	72	131

The functions of the Office of Western Sydney and the Volunteering Unit of the Department were transferred to Communities NSW with effect from 1 July 2009 as a result of the restructuring of the administrative arrangements. The following summarises the income and expenses recognised by the Department for the period ended 30 June 2009 (refer Note 19 for details of assets and liabilities transferred out to Communities NSW).

	Office of Western Sydney \$'000	Volunteering Unit \$'000
Expenses excluding losses		
Operating expenses		
Employee related	894	114
Other operating expenses	159	-
Grants and subsidies	14	-
Total expenses excluding losses	1,067	114
Revenue		
Grants and contributions	30	650
Total Revenue	30	650
Net Cost of Services	1,037	(536)
Government contributions	(1,037)	(114)
SURPLUS/(DEFICIT) FOR THE YEAR	-	650
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	-	650

10 Current Assets — Cash and Cash Equivalents

For the purpose of the Cash Flow Statement, cash and cash equivalents include cash at bank, and cash on hand.

	2010 \$'000	2009 \$'000
Cash at bank and on hand	34,801	22,299
Cash and cash equivalent assets recognised in the Statement of Financial Position are reconciled at the end of the financial year to the Cash Flow Statement as follows:		
Cash and cash equivalents (per Statement of Financial Position)	34,801	22,299
Closing cash and cash equivalents (per Statement of Cash Flows)	34,801	22,299

Refer Note 12 regarding financial assets and Note 24 for details regarding credit risk, liquidity risk, and market risk arising from financial instruments.

11 Current Assets — Receivables

	2010 \$'000	2009 \$'000
Sale of Goods and Services	3,434	1,885
Less: Allowance for impairment	(196)	(209)
Goods and Services Tax recoverable from ATO	2,936	1,915
Other debtors	1,262	496
Prepayments	975	131
Retained taxes, fees and fines	820	-
	9,231	4,218
Movement in the allowance for impairment		
Balance at 1 July	209	209
Amounts recovered during the year	(13)	-
Balance at 30 June	196	209

12 Financial Assets at Fair Value

	2010 \$'000	2009 \$'000
Current		
T-Corp Hour Glass Investment Facility	29	-
	29	-

13 Non-Current Assets — Property, Plant and Equipment

	Plant and Equipment \$'000	Leasehold Improvements \$'000	Total \$'000
At 1 July 2009 — fair value			
Gross carrying amount	16,071	20,229	36,300
Accumulated Depreciation and impairment	(11,773)	(14,780)	(26,553)
Net carrying amount	4,298	5,449	9,747
At 30 June 2010 — fair value			
Gross carrying amount	12,437	25,421	37,858
Accumulated Depreciation	(9,248)	(17,760)	(27,008)
Net carrying amount	3,189	7,661	10,850

Reconciliation

A reconciliation of the carrying amount of each class of property, plant and equipment at the beginning and end of the current reporting period is set out below.

	Plant and Equipment \$'000	Leasehold Improvements \$'000	Total \$'000
Year ended 30 June 2010			
Net carrying amount at start of year	4,298	5,449	9,747
Additions	841	4,975	5,816
Acquisitions through administrative restructures	339	15	354
Disposals	(6,199)	-	(6,199)
Depreciation and amortisation expenses	(2,082)	(2,778)	(4,860)
Accumulated depreciation written back on disposal	5,992	-	5,992
Net carrying amount at end of year	3,189	7,661	10,850
At 1 July 2008 — fair value			
Gross carrying amount	15,303	20,124	35,427
Accumulated Depreciation	(9,644)	(14,123)	(23,767)
Net carrying amount	5,659	6,001	11,660
At 30 June 2009 — fair value			
Gross carrying amount	16,071	20,229	36,300
Accumulated Depreciation	(11,773)	(14,780)	(26,553)
Net carrying amount	4,298	5,449	9,747

Reconciliation

A reconciliation of the carrying amount of each class of property, plant and equipment at the beginning and end of the previous reporting period is set out below.

	Plant and Equipment \$'000	Leasehold Improvements \$'000	Total \$'000
Year ended 30 June 2009			
Net carrying amount at start of year	5,659	6,001	11,660
Additions	567	133	700
Transfer from WIP to Additions	242	-	242
Other movements	(11)	-	(11)
Depreciation and amortisation expenses	(2,159)	(685)	(2,844)
Net carrying amount at end of year	4,298	5,449	9,747

14 Intangible Assets

	Software \$'000
At 1 July 2009	
Cost (gross carrying amount)	7,336
Accumulated amortisation and impairment	(4,623)
Net carrying amount	2,713
At 30 June 2010	
Cost (gross carrying amount)	8,252
Accumulated amortisation and impairment	(6,155)
Net carrying amount	2,097
Year ended 30 June 2010	
Net carrying amount at start of year	2,713
Additions	318
Amortisation (recognised in 'depreciation and amortisation')	(1,055)
Other movements due to administrative restructure	121
Net carrying amount at end of year	2,097
At 1 July 2008	
Cost (gross carrying amount)	6,881
Accumulated amortisation and impairment	(3,703)
Net carrying amount	3,178
At 30 June 2009	
Cost (gross carrying amount)	7,336
Accumulated amortisation and impairment	(4,623)
Net carrying amount	2,713
Year ended 30 June 2009	
Net carrying amount at start of year	3,178
Additions	486
Amortisation (recognised in 'depreciation and amortisation')	(951)
Net carrying amount at end of year	2,713

15 Restricted Assets

	2010 \$'000	2009 \$'000
Current		
Cash	3,822	4,782

Restricted cash include funding from Commonwealth for various Aboriginal programs and from various other agencies for Public Sector Workforce Programs.

16 Current Liabilities — Payables

	2010 \$'000	2009 \$'000
Accrued salaries, wages and on-costs	2,363	1,521
Creditors	11,395	6,552
	13,758	8,073

Details regarding credit risk, liquidity risk and market risk, including a maturity analysis of the above payables, are disclosed in Note 24.

17 Current/Non Current Liabilities — Provisions

Current		
Employee benefits and related on-costs		
Recreation leave	10,399	8,296
On-costs on long service leave	1,080	830
Payroll tax on long service leave liability	1,630	1,278
Total current provisions	13,109	10,404
Non-current		
Employee benefits and related on-costs		
On-costs on long service leave	57	44
Payroll tax on long service leave liability	57	44
Total employee benefits and related on-costs	114	88
Other provisions		
Restoration costs	5,094	223
Total other provisions	5,094	223
Total non-current provisions	5,208	311
Total provisions	18,317	10,715

Aggregate employee benefits and related on-costs

Provisions — current	13,109	10,404
Provisions — non-current	114	88
Accrued salaries, wages and on-costs (Note 16)	2,363	1,521
	15,586	12,013

18 Current Liabilities — Other

Liability owing to Consolidated Fund	-	2,150
Long Service Leave payable to the Crown	43	-
	43	2,150

19 Increase/Decrease in Net Assets from Equity Transfers

The following assets and liabilities were transferred to and from the Department as a result of the restructuring of administrative arrangements on 1 July 2009. The purposes of service groups of the Department and Statement of Comprehensive Income are set out in Note 9.

	\$'000 MFP	\$'000 DLG	Total \$'000
Assets and Liabilities transferred into the Department:			
Assets			
Cash and cash equivalents	434	5,772	6,206
Receivables	17	1,133	1,150
Plant and equipment	25	329	354
Intangible assets	-	121	121
Liabilities			
Payables	(244)	(1,530)	(1,774)
Provisions	(454)	(840)	(1,294)
Total equity transferred in	(223)	4,985	4,763

	Office of Western Sydney \$'000	Volunteering Unit \$'000	Total \$'000
Assets and Liabilities transferred out of the Department:			
Assets			
Cash and receivables	-	1,018	1,018
Liabilities			
Provisions	(47)	(11)	(58)
Total equity transferred out	(47)	1,007	960
Net equity transferred			3,803

20 Commitments for Expenditure

(a) Capital Commitments

	2010 \$'000	2009 \$'000
Later than one year and not later than five years	255	-
Total (including GST)	255	-

The expenditure above includes input tax credits of \$0.023 million that are expected to be recoverable from the ATO.

(b) Other Expenditure Commitments

Not later than one year	609	333
Total (including GST)	609	333

The expenditure above includes input tax credits of \$0.055 million that are expected to be recoverable from the ATO (2009 \$0.03 million).

(c) Operating Lease Commitments

	2010 \$'000	2009 \$'000
Future non-cancellable operating lease rentals not provided for and payable:		
Not later than one year	24,619	22,647
Later than one year and not later than five years	68,425	70,471
Later than five years	64	8,057
Total (including GST)	93,108	101,175

The operating lease commitments relate to leasing of office space and motor vehicles. The expenditure above includes input tax credits of \$8.46 million that are expected to be recoverable from the ATO (2009 \$9.198 million).

21 Contingent Liabilities and Contingent Assets

The Department is not aware of any contingent liabilities and/or contingent assets associated with its operations.

However there is a number of matters where litigation claims have been made against the Division of Local Government. The claims comprise of matters relating to local government and the Minister for Local Government. The total contingent liabilities are \$121,000.

The Division is not aware of any contingent assets as at 30 June 2010.

22 Budget Review

Net cost of services

Actual net cost of services was under budget by \$7.399 million. Expenditure was under budget by \$0.656 million and revenue was \$6.937 million over budget.

Expenditure was under budget primarily due to under expenditure on the Community Building Partnership project. Unspent funds for that project will be carried forward for expenditure in the 2010–11 financial year. The Division of Local Government received higher than budgeted revenue for the Companion Animals Program (\$0.7 million).

Revenue was higher than budget due to grants and contributions revenue exceeding budget and increased interest income.

Assets and liabilities

Current assets were higher than budget by \$12.560 million, primarily due to higher than budgeted cash and cash equivalents.

Current liabilities were higher than budget by \$3.491 million, mainly due to increased Payables and Provisions.

Cash flows

Net cash flows from operating activities were higher than budget by \$5.716 million, primarily due to higher than budgeted cash receipts.

23 Reconciliation of Cash Flows from Operating Activities to Net Cost of Services

	2010 \$'000	2009 \$'000
Net cash flows from operating activities	7,457	(2,095)
Cash flows from Government/Appropriations	(322,871)	(192,567)
Acceptance by the Crown Entity of employee benefits and other liabilities	(7,848)	(161)
Decrease/(increase) in equity transfer	-	(959)
Depreciation	(5,915)	(3,795)
Allowance for impairment	13	-
Decrease/(increase) in provisions	(1,495)	387
Increase/(decrease) in prepayments and other assets	4,896	(751)
Decrease/(increase) in creditors	(1,701)	2,944
Net gain/(loss) on sale of plant and equipment	(207)	-
Net cost of services	(327,671)	(196,997)

24 Financial Instruments

The Department's principal financial instruments are cash deposits held within the NSW Treasury Banking System, short term receivables and payables. These instruments expose the Department primarily to interest rate risk on cash balances held within the NSW Treasury Banking System and credit risk on short term receivables. The Department does not enter into or trade financial instruments for speculative purposes. The Department does not use financial derivatives.

The Executive has overall responsibility for the establishment and oversight of risk management and agrees and reviews policies for managing risk. Compliance with policies is reviewed by internal auditors on a continuous basis.

The Department's main risks arising from financial instruments are outlined below together with the Department's objectives, policies and processes for measuring and managing risk. Further quantitative and qualitative disclosures are included throughout these financial statements.

(a) Financial instrument categories

	Note	Category	Carrying Amount	
			2010 \$'000	2009 \$'000
Financial Assets				
Class:				
Cash and cash equivalents	10	N/A	34,801	22,299
Receivables	11	Loans and receivables (at amortised cost)	5,320	2,172
Financial assets at fair value	12	At fair value through profit or loss — classified at held for trading	29	-
Financial Liabilities				
Class:				
Payables	16	Financial liabilities measured at amortised cost	12,617	7,512

(b) Credit Risk

Credit risk arises when there is the possibility of the Department's debtors defaulting on their contractual obligations, resulting in a financial loss to the Department. The maximum exposure to credit risk is generally represented by the carrying amount of the financial assets (net of any allowance for impairment).

Credit risk arises from the financial assets of the Department, including cash and receivables. No collateral is held by the Department and it has not granted any financial guarantees.

Credit risk associated with the Group's financial assets, other than receivables, is managed through the selection of counterparties and establishment of minimum credit rating standards. Authority deposits held with NSW TCorp are guaranteed by the State.

Cash

Cash comprises cash on hand and bank balances within the NSW Treasury Banking System. Interest is earned on daily bank balances at the monthly average NSW Treasury Corporation (TCorp) 11:00 am unofficial cash rate, adjusted for a management fee to NSW Treasury. The TCorp Hour Glass cash facility is discussed in paragraph (d) below.

Receivables — trade debtors

All trade debtors are recognised as amounts receivable at balance date. Collectibility of trade debtors is reviewed on an ongoing basis. Procedures as established in the Treasurer's Directions are followed to recover outstanding amounts, including letters of demand. Debts which are known to be uncollectible are written off. An allowance for impairment is raised when there is objective evidence that the entity will not be able to collect all amounts due. This evidence includes past experience, and current and expected changes in economic conditions and debtor credit ratings. No interest is earned on trade debtors. Sales are made on 14 day terms.

The Department is not materially exposed to concentrations of credit risk to a single trade debtor or group of debtors. There are no debtors which are currently not past due or impaired whose terms have been renegotiated.

The only financial assets that are past due or impaired are 'sales of goods and services' in the 'receivables' category of the Statement of Financial Position.

	\$'000		
	Total	Past due but not impaired	Considered impaired
2010			
< 3 months overdue	2,574	2,574	-
3 months – 6 months overdue	177	177	-
> 6 months overdue	207	11	196
2009			
< 3 months overdue	1,499	1,499	-
3 months – 6 months overdue	32	32	-
> 6 months overdue	281	72	209

(c) Liquidity risk

Liquidity risk is the risk that the Department will be unable to meet its payment obligations when they fall due. The Department continuously manages risk through monitoring future cash flows and maturities planning to ensure adequate holding of high quality liquid assets. The objective is to maintain a balance between continuity of funding and flexibility through the use of overdrafts, loans and other advances. No asset has been pledged as collateral and the Department's exposure to liquidity risk is deemed insignificant based on prior periods data and current assessment of risk.

The liabilities are recognised for amounts due to be paid in the future for goods or services received, whether or not invoiced. Amounts owing to suppliers (which are unsecured) are settled in accordance with the policy set out in Treasurer's Direction 219.01. If trade terms are not specified, payment is made no later than the end of the month following the month in which an invoice or a statement is received. Treasurer's Direction 219.01 allows the Premier to award interest for late payment. There were no late payment penalties paid by the Department.

During current and prior years there were no defaults or breaches of any loans payable.

The table below summarises the maturity profile of the Department's financial liabilities, together with the interest rate exposure.

Maturity Analysis and interest rate exposure of financial liabilities

	\$'000			
	Nominal Amount	Maturity Dates		
		< 1 yr	1-5 yrs	> 5 yrs
2010				
Payables:				
Accrued salaries, wages and on-costs	2,339	2,339	-	-
Creditors	10,278	10,278	-	-
Total	12,617	12,617	-	-
2009				
Payables:				
Accrued salaries, wages and on-costs	1,521	1,521	-	-
Creditors	5,991	5,991	-	-
Total	7,512	7,512	-	-

(d) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The Department's exposures to market risk are primarily through interest rate risk on the Department's borrowings and other price risks associated with the movement in the unit price of the Hour Glass Investment facilities. The Department has no exposure to foreign currency risk and does not enter into commodity contracts.

The effect on profit and equity due to a reasonably possible change in risk variable is outlined in the information below, for interest rate risk and other price risk. A reasonably possible change in risk variable has been determined after taking into account the economic environment in which the Department operates and the time frame for the assessment (i.e. until the end of the next annual reporting period). The sensitivity analysis is based on risk exposures in existence at the reporting date. The analysis is performed on the same basis for 2009. The analysis assumes that all other variables remain constant.

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The Department's exposure to market risk is primarily through interest rate movements on cash and cash equivalents. The Department has no exposure to foreign currency risk and does not enter into commodity contracts and does not trade in derivatives of any nature.

Interest rate risk

Exposure to interest rate risk arises primarily through the Group's interest bearing liabilities. This risk is minimised by undertaking mainly fixed rate borrowings, primarily with NSW TCorp. The Group does not account for any fixed rate financial instruments at fair value through profit or loss or as available for sale. Therefore, for these financial instruments, a change in interest rates would not affect profit or loss or equity. A reasonably possible change of +/- 1 per cent is used, consistent with current trends in interest rates. The basis will be reviewed annually and amended where there is a structural change in the level of interest rate volatility. The Group's exposure to interest rate risk is set out below.

	\$'000				
	Carrying Amount	-1%		+1%	
		Profit	Equity	Profit	Equity
2010					
Financial assets					
Cash and cash equivalents	27,726	(277)	(277)	277	277
Receivables	4,356	-	-	-	-
Financial assets at fair value	29	-	-	-	-
Financial liabilities					
Payables	(12,617)	-	-	-	-
Total increase/(decrease)	32,111	(277)	(277)	277	277
2009					
Financial assets					
Cash and cash equivalents	22,999	(230)	(230)	230	230
Receivables	2,172	-	-	-	-
Financial liabilities					
Payables	(7,512)	-	-	-	-
Total increase/(decrease)	17,659	(230)	(230)	230	230

Other price risk — TCorp Hour-Glass facilities

Exposure to 'other price risk' primarily arises through the investment in the TCorp Hour-Glass Investment facilities, which are held for strategic rather than trading purposes. The unit price of each facility is equal to the fair value of the net assets held by the facility divided by the number of units on issue for that facility. Unit prices are calculated and published daily.

The Department has no direct equity investments. The Department holds units in the following Hour-Glass investment trusts:

Facility	Investment Sectors	Investment Horizon	2010 \$'000	2009 \$'000
Cash facility	Cash, money market instruments	Up to 1.5 years	29	-

Investment in the Hour-Glass facilities limits the Group's exposure to risk, as it allows diversification across a pool of funds with different investment horizons and a mix of investments.

NSW TCorp provides sensitivity analysis information for each of the investment facilities, using historically based volatility information collected over a ten year period, quoted at two standard deviations (i.e. 95 per cent probability). The TCorp Hour-Glass Investment facilities are designated at fair value through profit or loss and therefore any change in unit price impacts directly on profit (rather than equity). A reasonably possible change is based on the percentage change in unit price (as advised by TCorp) multiplied by the redemption value as at 30 June each year for each facility (balance from Hour-Glass statement).

	Impact on profit/loss		
	Change in unit price	2010 \$'000	2009 \$'000
Hour-Glass Investment — Cash facility	+/- 1%	-	-

(e) Fair value compared to carrying amount

Financial instruments are generally recognised at cost, with the exception of the TCorp Hour-Glass facilities, which are measured at fair value. As discussed, the value of the Hour-Glass Investments is based on the Group's share of the value of the underlying assets of the facility, based on the market value. All of the Hour-Glass facilities are valued using 'redemption' pricing.

The cost of financial instruments recognised in the Statement of Financial Position approximates the fair value, because of the short-term nature of many of the financial instruments. The carrying value of receivables less any impairment provision and payables is a reasonable approximation of their fair value due to their short-term nature.

(f) Fair value recognised in the statement of financial position

The Department has TCorp Hour-Glass facility which is considered to be Level 2.

25 After Balance Date Events

No events have occurred subsequent to balance date which will materially affect the financial statements.


End of audited financial statements

Infrastructure Implementation Corporation — Financial Statements

Statement by the Director General of the Department of Premier and Cabinet

Pursuant to section 41C of the *Public Finance and Audit Act 1983*, I state to the best of my knowledge and belief that:

- a) The accompanying financial statements have been prepared in accordance with the provisions of the *Public Finance and Audit Act 1983*, the Financial Reporting Code for Budget Dependent General Government Sector Agencies, the applicable clauses of the Public Finance and Audit Regulation 2010 and the Treasurer's Directions;
- b) The statements exhibit a true and fair view of the financial position of the Infrastructure Implementation Corporation as at 30 June 2010, and transactions for the year then ended;
- c) There are no circumstances which would render any particulars included in the financial statements to be misleading or inaccurate.



Brendan O'Reilly
Director General

19/10/10



GPO BOX 12
Sydney NSW 2001

INDEPENDENT AUDITOR'S REPORT
Infrastructure Implementation Corporation

To Members of the New South Wales Parliament

I have audited the accompanying financial statements of Infrastructure Implementation Corporation (the Corporation), which comprises the statement of financial position as at 30 June 2010, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, a summary of significant accounting policies and other explanatory notes.

Auditor's Opinion

In my opinion, the financial statements:

- presents fairly, in all material respects, the financial position of the Corporation as at 30 June 2010, and its financial performance for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations)
- is in accordance with section 41B of the *Public Finance and Audit Act 1983* (the PF&A Act) and the Public Finance and Audit Regulation 2010.

My opinion should be read in conjunction with the rest of this report.

The Director-General's Responsibility for the Financial Statements

The Director-General of the Department of Premier and Cabinet is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the PF&A Act. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial statements based on my audit. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the Corporation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Director-General, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

My opinion does not provide assurance:

- about the future viability of the Corporation,
- that it has carried out its activities effectively, efficiently and economically, or
- about the effectiveness of its internal controls.

Independence

In conducting this audit, the Audit Office of New South Wales has complied with the independence requirements of the Australian Auditing Standards and other relevant ethical requirements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General, and
- mandating the Auditor-General as auditor of public sector agencies but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their role by the possibility of losing clients or income.

P J Boulos CA
Director, Financial Audit Services

20 October 2010
SYDNEY

Start of Audited Financial Statements

Statement of Comprehensive Income for the year ended 30 June 2010

	Notes	2010 \$'000	2009 \$'000
Revenue		-	-
Total Revenue		-	-
Expenses		-	-
Total Expenses excluding losses		-	-
Surplus/(Deficit) for the year		-	-
Other comprehensive income		-	-
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		-	-

The accompanying notes form part of these financial statements.

Statement of Changes in Equity for the year ended 30 June 2010

	Notes	
Balance at 1 July 2009		-
Surplus/(Deficit) for the year		-
Total other comprehensive income		-
Total comprehensive income for the year		-
Balance at 30 June 2010		-
Balance at 1 July 2008		-
Surplus/(Deficit) for the year		-
Total other comprehensive income		-
Total comprehensive income for the year		-
Balance at 30 June 2009		-

The accompanying notes form part of these financial statements.

Statement of Financial Position as at 30 June 2010

	Notes	2010 \$'000	2009 \$'000
ASSETS			
Current Assets			
Total Current Assets		-	-
Non-Current Assets			
Total Non-Current Assets		-	-
Total Assets		-	-
LIABILITIES			
Current Liabilities			
Total Current Liabilities		-	-
Non-Current Liabilities			
Total Non-Current Liabilities		-	-
Total Liabilities		-	-
Net Assets		-	-
EQUITY			
Accumulated Funds			
Total Equity		-	-

The accompanying notes form part of these financial statements.

Statement of Cash Flows for the year ended 30 June 2010

	Notes	2010 \$'000	2009 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments		-	-
Receipts		-	-
Net Cash flows from operating activities		-	-
CASH FLOWS FROM INVESTING ACTIVITIES			
Net Cash flows from investing activities		-	-
NET INCREASE (DECREASE) IN CASH			
Opening cash and cash equivalents		-	-
Closing cash and cash equivalents		-	-

The accompanying notes form part of these financial statements.

Notes to the financial statements for the year ended 30 June 2010

1 Statement of Significant Accounting Policies

(a) Reporting Entity

The Infrastructure Implementation Corporation (the Corporation), being incorporated by the *Infrastructure Implementation Corporation Act 2005* which commenced on 24 February 2006, is a separate reporting entity.

General functions of the Corporation include the carrying out of major infrastructure projects if authorised to do so by a project authorisation order, whether by itself or with another public authority.

No project authorisation order was issued in the reporting period. Therefore, the Corporation was not operational during the 2009–2010 financial period. Thus there was no financial activity to report.

The financial statements were authorised for issue by the Director General of the Department of Premier and Cabinet on 19 October 2010.

(b) Basis of Preparation

The Corporation's financial statements are a general purpose financial statements which have been prepared on an accrual basis and in accordance with:

- Applicable Australian Accounting Standards (which include Australian Accounting Interpretations).
- The requirements of the *Public Finance and Audit Act 1983* and Regulations.
- The *Infrastructure Implementation Corporation Act 2005*.

All amounts are rounded to the nearest one thousand dollars and are expressed in Australian currency.

(c) Statement of Compliance

The financial statements and notes comply with Australian Accounting Standards, which include Australian Accounting Interpretations.

2 Audit fee

No audit fee has been charged to the Corporation for the 2010 financial year (nil in 2009). The auditors received no other benefits.

3 Contingent liabilities

The Corporation is not aware of any contingent liabilities in existence as at 30 June 2010 (nil in 2009).

4 After balance date events

There has not arisen in the interval between the end of the financial year and the date of these statements any item, transaction or event of a material and unusual nature likely to affect significantly the operations of the Corporation, the results of those operations or the state of affairs of the Corporation in subsequent financial years.

End of audited financial statements

Appendices

Occupational health and safety

The Department continued its commitment to ensuring the health, safety and welfare of employees, visitors, and contractors at work. To help meet this commitment we released an *Occupational Health and Safety Responsibilities Policy* to ensure specific occupational health and safety (OHS) responsibilities and roles are clearly documented, regularly communicated and reviewed.

The OHS Committee met on five occasions during the year and regularly reported its progress towards the *OHS Action Plan* to the Audit and Risk Management Committee.

This year's focus centred on providing training in OHS fundamentals for senior managers and practical hazard identification and risk assessment training to increase awareness of OHS responsibilities and the Department's capacity to undertake effective OHS risk assessments. Twenty five managers and senior staff attended the programs.

We also reviewed the *Workplace Injury Management and Return to Work Policy and Procedures* to incorporate recommendations from the 2009 internal audit paper *Management of Return to Work after Injury and Workers Compensation* following directions from the Department's Audit and Risk Management Committee. The reviewed policy expands on relevant aspects of claims and injury management and reinforces the roles and responsibilities of those involved in the injury management process.

The OHS Committee also contributed to the inclusion of relevant OHS performance measurements in Senior Executives' performance agreements in accordance with 'Key Action Area One' under the recently released *Working Together — Public Sector Workplace Health and Safety and Injury Management Strategy 2010–2012*.

In addition, the Department released a *Healthy Workforce Strategy* as a wellbeing initiative, managed by our Human Resources Team in consultation with the OHS

Committee. The Strategy's objectives are to encourage healthy lifestyles among employees with the aim of reducing absenteeism, helping to prevent chronic disease and improving staff morale and productivity.

Some of the activities under the *Healthy Workforce Strategy* included the provision of H1N1 influenza vaccinations to staff as well as the standard seasonal flu vaccinations; participation in the JP Morgan Chase Corporate Challenge; and negotiation of a corporate rate for gym membership for staff.

In regards to workers compensation, the Department concentrated on the early notification of injuries and effective claim management to facilitate a successful return to work. In 2009–10 there were nineteen new workers compensation claims and though there are no specific trends in terms of the causation type — slips, trips and falls whether at work or on the journey to or from work still have the highest incidence rate.

Due to three long standing claims and the 4 per cent salary increase received in July 2009, the Department's annual premium for 2009–10 workers compensation rose by 33.28 per cent.

Future priorities

- Implement new strategies and measure progress towards meeting other targets under the *Working Together — Public Sector Workplace Health and Safety and Injury Management Strategy 2010–2012*.
- Review elements of the OHS Management System against the *Occupational Health and Safety and Injury Management Improvement Standards*.
- Provide further information, training and support to employees in relation to OHS topics such as manual handling and ergonomics to decrease workers compensation incidents regarding these types of injuries.
- Improve OHS risk assessment data collection and reporting.

Audit, risk management and insurance

DPC has insurance cover for all major assets and significant risks. This insurance is through the NSW Government self insurance scheme, the Treasury Managed Fund (TMF) and includes full workers compensation, motor vehicle accident, property, liability and miscellaneous insurance cover.

The Department's 2009–10 workers compensation premium, as provided by Allianz Australia Insurance Limited, was \$454,110 (excluding GST). This represents an increase of 33.28 per cent over the 2008–09 deposit premium. The increase was caused by the 4 per cent wages increase and a high claims cost (\$307,776) incurred in 2008.

The 2009–10 motor vehicle, liability, property and miscellaneous insurances deposit premium totalled \$242,480 (excluding GST). This represents an increase of 8.72 per cent over the 2008–09 deposit premium.

The Department's focus on prevention, early intervention and early notification of injuries continued to be a priority and was reinforced by the release of the reviewed *Workplace Injury Management and Return to Work Policy and Procedures*.

During the reporting period we concentrated on promoting our investment in risk management by:

- developing a *Risk Management Policy and Framework*
- developing an *OHS Action Plan*
- revising the *Internal Audit and Risk Management Committee Charter* and developing an *Internal Audit Charter* to support Treasury's policy requirements.

DPC's Audit and Risk Management Committee (ARMC) has been established to oversee the Department's internal audit processes conducted by our internal auditors, Deloitte Touche Tohmatsu. The ARMC also reviews the Department's:

- financial management and reporting practices and activities
- accounting practices and policies
- payroll and leave management
- development and maintenance of internal controls
- risks and risk mitigation strategies.

Internal Audit and Risk Management Statement for the 2009–2010 Financial Year for the Department of Premier and Cabinet

I, Brendan O'Reilly, Director General of the Department of Premier and Cabinet am of the opinion that the Department of Premier and Cabinet has internal audit and risk management processes in place that are, in all material respects, compliant with the core requirements set out in Treasury Circular NSW TC 09–08 Internal Audit and Risk Management Policy.

I, Brendan O'Reilly am of the opinion that the Audit and Risk Committee for the Department of Premier and Cabinet is constituted and operates in accordance with the independence and governance requirements of Treasury Circular NSW TC 09–08. The Chair and Members of the Audit and Risk Committee are:

- Bruce Turner, independent Chair (01/01/10 – 31/12/12)
- Allan Cook, independent member (01/01/10 – 30/07/10)
- Arthur Butler, independent member (01/01/10 – 31/12/11)
- Chris Raper, departmental member (15/02/10 – 14/07/10)
- Michael Petrie, departmental member (18/05/10 – 17/05/12)

Please note, due to a realignment of DPC Divisions in July 2010, Mr Raper has been replaced by Ms Dianne Leeson (15/07/10 – 14/07/12) as a departmental member. Also, following the resignation of Mr Cook from the Committee, Ms Joanne Rees has been appointed as an independent member for the period from 21/09/10 – 20/09/12.

These processes provide a level of assurance that enables the senior management of the Department of Premier and Cabinet to understand, manage and satisfactorily control risk exposures.



Brendan O'Reilly
Director General
Date: 22/9/2010

Industrial relations policies and practices

During the reporting period, the Department and the Public Service Association (PSA) have maintained a strong commitment to joint consultation. We have a Joint Consultative Committee (JCC) which ensures any changes to processes or workplace issues that arise are discussed and resolved quickly and effectively. The JCC also serves as a consultative body for the revision or development of policies and training requirements of staff.

During the year, six JCC meetings were held. Issues that were discussed included: the new flexible working hours arrangements, excess officers' redeployment program, occupational health and safety issues, the results of the pilot of the Coaching and Performance System, the new *Managing Sick Leave* policy, and the revised *Workplace Injury Management and Return to Work Policy and Procedures*.

As the result of several historical restructures, DPC has in place a number of workplace agreements relating to flexible working hours. During the year, negotiations commenced to review these agreements and consolidate them into one agreement for application across the Department. The negotiations will be completed in August 2010 and a new Agreement will be signed by the Director General and the PSA.

Privacy Management Plan

Section 33(3) of the *Privacy and Personal Information Protection Act 1998* ("the PPIPA") requires each agency to report on privacy compliance issues within each agency and to provide statistical details of any Internal Review carried out under Part 5 of the PPIPA.

In compliance with the provisions of the PPIPA, the Department has a Privacy Management Plan and has a designated Privacy Officer. Mechanisms have been established to make the Department's staff aware of the PPIPA and their privacy obligations. New staff members are briefed on the Privacy Management Plan at induction when joining the Department, and the Department's Privacy Policy is clearly set out at Point 10 of the Code of Conduct.

The Privacy Officer can be contacted at:

Executive Director
Legal Branch
Department of Premier and Cabinet
GPO Box 5341

SYDNEY NSW 2000
Ph 02 9228 4441
Fax 02 9228 5542

The Privacy Management Plan, which is being reviewed at the time of publication, is available at www.dpc.nsw.gov.au.

Internal Reviews

No Internal Reviews were conducted by or on behalf of the Department under Part 5 of the *Privacy and Personal Information Protection Act 1998*.

Electronic service delivery

The Department's website provides a vast array of information for both public sector agencies and the general public. Information is provided in eight main sections.

- 1 Premier and Government
- 2 Communities
- 3 Business
- 4 Public Sector Employment
- 5 About Us
- 6 Publications
- 7 Related Websites
- 8 Contact Us

The Department's website underwent changes during the reporting period to enable easier access to important public sector information. The changes featured a more accurate search engine as well as a web based memorandum and circulars system that allows for 'current' links and attachment tracking. In addition, an upgrade of the existing Content Management System has provided features with dynamic content such as online forums.

In February 2010, the IT Team launched the new improved DPC intranet that has a modified menu and navigation structure to facilitate content discovery as well as a new and improved search facility.

During April and May 2010, the IT Team rolled out a new digital telephony system for Bligh House staff and regional offices. The new system is based on Voice over Internet Protocol (VoIP) technology where calls travel over our existing data network instead of using a PABX and/or regular (or analogue) phone lines. The Department expects to reduce expenses by retiring old PABX systems and eliminating charges for calls between DPC offices.

The IT Team also continued to redevelop legacy applications into a robust suite of supported applications and assisted with the rollout of the Department's new Electronic Document and Records Management system (EDRMS). The EDRMS, based on the Objective application, will help ensure DPC's valuable data is stored securely and can be easily and quickly retrieved by staff.

Sustainability

During the year DPC continued to develop strategies to meet the targets of the NSW Government Sustainability Policy and deliver NSW commitments under the National Energy Efficiency Strategy. These strategies allow us to improve the environmental performance of the buildings we occupy and support the State Plan priorities for greenhouse gas reduction.

Establishment of the Sustainability Action Team

A Sustainability Action Team was established to develop the Department's *Sustainability Action Plan*. The Team includes representatives from senior management across key areas of the Department. In addition, to reinforce a high level of management commitment, the Executive Director, Corporate Governance was nominated to Chair the Team.

The Team's mission is to develop sustainability strategies, activities, resources and timeframes for implementation across the whole of the Department. The key goal is to work towards sustainability initiatives across operational performance, management systems, supply chains, stakeholder engagement and workplace conditions to reduce energy and water usage, greenhouse gas and waste. The *Sustainability Action Plan* will be implemented in 2010–11 with the first workshop and team training held in July 2010.

Installation of telepresence/video conferencing facilities

The Department continued to rollout video conferencing units in the CBD and regional offices to facilitate meeting and training sessions for staff. Ongoing benefits from this project include reduced travel costs and time, increased productivity, and improved work/life balance. A most significant benefit of this new technology is the reduction in greenhouse gas emissions and our carbon footprint.

To meet Commonwealth Government requirements, DPC sponsored and installed the NSW Intergovernmental Telepresence Network to State and Territory Governments in the Governor Macquarie Tower in the Sydney CBD. This project, where the network is installed in each State and Territory First Minister's department, reduces travel and consequently reduces greenhouse gas emissions associated with meetings between COAG officials, Ministerial Councils and other Commonwealth-State related business.

Energy

NSW Cabinet was carbon neutral for the second year running in 2008–09 (which is the latest reporting period to date). Working closely with the Department of Environment, Climate Change and Water, DPC will continue to measure its greenhouse gas emissions and implement actions to reduce emissions as outlined in its *Sustainability Action Plan*. With accurate measurement and reporting, we will be able to identify where future savings in fuel, power, water and waste minimisation can be targeted and then direct staff to modify work practices accordingly.

The Department's premises at Bligh House and Governor Macquarie Tower have achieved NABERS (National Australian Built Environment Rating System) ratings for energy and water. Governor Macquarie Tower has achieved a 4.5 star NABERS energy rating and a 4 star NABERS water rating. Bligh House has achieved a 4 star rating for energy and a 2.5 star rating for water.

Fleet management

During 2010–11, the number of kilometres travelled by DPC's fleet and the amount of fuel consumed was reduced. Total kilometres driven during 2009–10 were 2,865,022 compared with 2,958,556 in 2008–09.

The average kilometres driven per litre of fuel used for the fringe benefit tax year (1 April to 31 March) was 12.10 compared with 12.22 for the previous year. With a fleet of 114 vehicles, DPC maintains seven hybrid vehicles and two LPG vehicles. Sixty-two per cent of all fuel used was E10.

The *Fleet Improvement Plan 2009–10* contains a number of strategies that outline how the Department would improve its clean fleet rating from a score of 10.68 out of 20 for 2008–09 to a target score of 13.5 out of 20 by 30 June 2011. Key strategies include preferences for vehicles with higher clean fleet ratings and a direction that E10 fuel should be used.

Waste Reduction and Purchasing Policy

In line with government requirements, the Department continues to increase the amount of waste material it recycles. Actual data on the total quantity of recycled waste material is not available as recycling is managed externally by the building lessor, who does not retain data on this service for individual tenants.

DPC continues to implement the NSW Government's *Waste Reduction and Purchasing Policy (WRAPP)* to reduce waste and increase the purchase of recycled content materials for paper products and office consumables. WRAPP forms part of the *NSW Government Sustainability Policy*, which sets new targets for sustainable resource use, disposals, procurement, fleet management and waste management towards the reduction of green house gas emissions.

Infrastructure Implementation Corporation

The Infrastructure Implementation Corporation (IIC) is a statutory corporation representing the Crown, managed by the Director General of the Department of Premier and Cabinet and subject to the control and direction of the Minister. The IIC is constituted by the *Infrastructure Implementation Corporation Act 2005*.

The ICC has the following functions:

- to carry out a major infrastructure project if authorised to do so by a project authorisation order
- to be responsible, in accordance with a project authorisation order, for a major infrastructure project that is carried out by, or that involves, another public authority
- such other functions as are conferred or imposed on it by or under the Act, or any other Act.

The Corporation was not activated during the reporting period.

Responses to significant matters raised in the ongoing audit reports

No significant matters were raised in the ongoing audit reports.

Statement of responsibility (credit card use)

The Department's *Credit Card Policy* outlines conditions for the eligibility, usage and management of corporate cards. The policy is consistent with NSW Government policy as outlined in relevant Treasury Circulars and Treasurer's Directions.

The Director General certifies that credit card use in the Department has been in accordance with NSW Government requirements.

Controlled entities

The Department of Premier and Cabinet is a separate reporting entity with no other entities under its control.

Exceptional movements in employee wages, salaries or allowances

A salary increase of 4 per cent effective from the first full pay period after 1 July 2009 was paid to clerical officers and senior officers in accordance with the *Crown Employees (Public Sector – Salaries) Award 2008*.

The Statutory and Other Offices Remuneration Tribunal determined an increase of three per cent for SES officers, effective 1 October 2009, subject to satisfactory performance.

Value of recreation leave

As at 30 June 2010, the value of accrued recreation leave was \$10.399 million and long service leave was \$18.042 million. (Both these amounts include totals from the Division of Local Government.)

Human resource statistics

Senior Executive Service profile

Total SES officers by level on 30 June	30 June 2007	30 June 2008	30 June 2009	30 June 2010
Level 8	1	1	1	1
Level 7	4	8	4	3
Level 6	5	6	3	4
Level 5	3	3	2	3
Level 4	5	8	4	8
Level 3	16	13	12	10
Level 2	2	2	1	0
Level 1	10	8	4	4
TOTAL	46	42	31	33

Total CES/SES positions filled by women on 30 June	
2010	12
2009	11
2008	14
2007	13
2006	6
2005	5
2004	8
2003	7
2002	8

Percentage of staff by grading — Full Time Equivalent (FTE)

LEVEL	Total staff (number)	Subgroup as percent of total staff at each level			Subgroup as estimated percent of total staff at each level				
		Respondents	Men	Women	Aboriginal people and Torres Strait Islanders	People from racial, ethnic, ethno-religious minority groups	People whose language first spoken as a child was not English	People with a disability	People with a disability requiring work-related adjustment
< \$38,144	3	67	67	33					
\$38,144–\$50,099	3	100		100		33		100	100.0
\$50,100–\$56,008	18	67	11	89		17	17	8	8.3
\$56,009–\$70,873	107	63	23	77	1.5	27	22	4	3.0
\$70,874–\$91,652	242	60	39	61	2.1	21	13	1	
\$91,653–\$114,566	195	66	39	61	1.6	10	12	4	1.6
> \$114,566 (non SES)	86	69	50	50		16	9	10	3.4
> \$114,566 (SES)	33	69	63	37		17	13	4	
TOTAL	687	64	38	62	1.4	18	13	4	2

Staff profile by employment basis

LEVEL	Total staff	2009–2010		2008–09		2007–08		2006–07	
		Men	Women	Men	Women	Men	Women	Men	Women
Permanent full-time	491	199	292	157	215	157	233	162	245
Permanent part-time	42	3	39	4	33	8	36	8	42
Temporary full-time	108	39	69	9	37	11	39	13	40
Temporary part-time	12	2	10	1	6	1	7	0	10
Contract — SES	33	21	12	20	11	28	15	30	16
Contract — non SES	1	0	1	0	1	0	1	0	0
Training positions		0	0	0	0	0	1	0	0
Retained staff		0	0	0	0	0	0	0	0
TOTAL	687	264	423	191	303	205	332	213	353

Note: The increase in staff, in comparison with 2008–09, is due to the amalgamation of the Department of Local Government and the Ministry for Police into DPC, a temporary increase of staff associated with facilitating special events and the filling of vacancies following the restructure of DPC.

Parliamentary Annual Report tables

Trends in the representation of EEO groups (FTE)

Representation	Benchmark or Government target %	2007	2008	2009	2010
Women	50	62	62	61	62
Aboriginal people and Torres Strait Islanders	2.6	1.9	2.1	1.2	1.4
People whose language first spoken as a child was not English	19	13	13	16	13
People with a disability	12	9	6	6	4
People with a disability requiring work-related adjustment	7	3.4	2.3	2.8	2

Trends in the distribution of EEO groups (FTE)

Distribution index	Benchmark	2007	2008	2009	2010
Women	100	89	93	93	93
Aboriginal people and Torres Strait Islanders	100	n/a	n/a	n/a	n/a
People whose language first spoken as a child was not English	100	103	99	95	95
People with a disability	100	96	95	91	99
People with a disability requiring work-related adjustment	100	n/a	n/a	n/a	n/a

Internal governance

DPC places a high priority on maintaining and improving our internal governance infrastructure. This is achieved through the conduct of internal audits and the establishment of an enterprise risk management framework and policy. Other corporate policies and procedures as well as a number of operational and corporate committees also support our endeavours.

Account payment performance

Aged analysis at the end of each quarter

Quarter	Current (i.e. within due date) \$	Less than 30 days overdue \$	Between 30 days and 60 days overdue \$	Between 60 days and 90 days overdue \$	More than 90 days overdue \$
September	2,195,608	0	0	0	20,954
December	695,990	0	0	732	0
March	1,159,708	41,805	441	0	0
June	214,792	3,696	43	348	0

Accounts paid on time within each quarter

Quarter	Total Accounts Paid on Time			Total Amount Paid (\$)
	Target	Actual	\$	
September	88%	93%	39,094,935	41,210,151
December	88%	95%	33,689,164	35,098,762
March	88%	91%	40,978,680	44,767,028
June	88%	91%	69,569,008	75,543,995

Executive remuneration and senior executive performance statements

Brendan O'Reilly Director General

Appointed: 4 January 2010, SES Level 8
Remuneration as at 30 June 2010: \$499,500

The Premier has expressed satisfaction with Mr O'Reilly's performance throughout the period of his employment with the Department.

Specific achievements in 2009–10 include:

- Led the day-to-day administration and management of the NSW Department of Premier and Cabinet, including efficiency and savings targets as dictated in the NSW Budget.

- Continued the implementation of public sector amalgamations and associated reforms across government departments.
- Ongoing management of COAG/Commonwealth reforms, specifically in the areas of Health and Water.
- Delivered the Government's policy agenda, specifically in the areas of transport, planning and infrastructure.
- Provided sectorwide leadership to departments in delivering State Plan commitments.

Don Colagiuri SC Parliamentary Counsel Parliamentary Counsel's Office

Appointed Parliamentary Counsel: 14 February 2001, reappointed 14 February 2006, SES Level 7
Remuneration as at 30 June 2010: \$412,250

The Director-General has expressed satisfaction with Mr Colagiuri's performance as Parliamentary Counsel and head of the Parliamentary Counsel's Office.

Mr Colagiuri has successfully met the performance criteria contained in his performance agreement, particularly the provision of legislative drafting services to the Government, enhanced online public access to legislation and effective management of the Parliamentary Counsel's Office.

Specific achievements in 2009–10 include:

- Managed the drafting and development of Bills for introduction into Parliament and regulations, environmental planning instruments and other statutory instruments. This included drafting work arising from the Staged Repeal of Subordinate Legislation Program and the Statute Law Review Program. The work also involved personally drafting, or closely supervising the drafting, of a wide range of Bills including many prepared to very short deadlines.
- Took a leading role in developing uniform legislation for COAG, SCAG and other Ministerial Councils by coordinating inter-jurisdictional drafting projects as Secretary of the Australasian Parliamentary Counsel's Committee and by an active involvement in the drafting of those projects.
- Made significant further improvements in turnaround times for the drafting of environmental planning instruments and further enhanced services for the checking of and public access to maps accompanying those instruments.

- Maintained and enhanced public access to NSW legislation by managing the delivery of the NSW legislation website as the authorised online publication of legislation and providing online public access to historical Acts dating back to 1824.

Ross Woodward
Chief Executive
Local Government

Appointed: 20 November 2009, SES Level 7
 Remuneration as at 30 June 2010: \$310,000

The Director-General has expressed satisfaction with Mr Woodward's performance throughout the 2009–10 period.

Specific achievements in 2009–10 include:

- Directed the development of the amendment of the Local Government Act 1993, with the passage of the *Local Government Amendment (Planning and Reporting) Act 2009*, which commenced on 1 October 2009. One of the most significant pieces of reform to the local government sector in recent years, the legislation is designed to modernise the sector by ensuring that local councils engage in long term planning based on the needs of the communities they serve.
- Led the development of significant resources designed to assist local councils with the implementation of the Integrated Planning and Reporting Framework. This involved overseeing the delivery of presentations and workshops across the state to explain the Framework and respond to questions from the sector.
- Hosted and addressed a cross agency briefing for local council Mayors and General Managers. The briefing enabled leaders of local government in NSW to hear key information on current issues in local government directly from the heads of various NSW State Government departments and provided an opportunity to discuss ideas and opportunities for local government into the future.
- Continued to oversee the Promoting Better Practice Reviews program. This program aims to improve the viability and sustainability of local councils. As at 30 June 2010, 89 reviews have been completed in both city and country areas of which 12 were completed in 2009–10.
- Led a comprehensive review of the *Swimming Pools Act 1992*, culminating in an amendment to the Act in December 2009. The amendments aim to strengthen pool barrier requirements and encourage compliance with the legislation. As a result of the legislative amendments, additional backyard pool safety education initiatives are being implemented.

Les Tree
Deputy Director General
Law Government and Security Coordination

Appointed: 1 July 2009, SES Level 6
 Remuneration as at 30 June 2010: \$300,800

The Director-General has expressed satisfaction with Mr Tree's performance throughout the 2009–10 period.

Specific achievements in 2009–10 include:

- Effectively represented the NSW position in a range of national forums, including the Ministerial Council on Police and Emergency Services — Senior Officers Group, the Australasian Policing Advisory Board, the National Counter Terrorism Committee and the National Emergency Management Committee.
- Managed the integration of the former Ministry for Police and its transferring staff, budget and other resources into the Department of Premier and Cabinet.
- Oversaw the development of a range of policy proposals in the Police Portfolio, for example, state-wide roll-out of the Child Protection Watch Teams and reform of the Security Industry.
- A number of significant pieces of legislation were prepared — notably the Unexplained Wealth proposals and reform of the Prohibited Weapons and Special Constables legislation.
- Managed the development and integration of appropriate policies and protocols in relation to the prevention, preparedness, response and recovery from terrorist incidents and emergencies.

John Trevillian
Assistant Director General
Community Engagement and Events

Appointed: 4 February 2009, SES Level 6
 Remuneration as at 30 June 2010: \$300,800

The Director-General has expressed satisfaction with Mr Trevillian's performance throughout the 2009–10 period.

Specific achievements in 2009–10 include:

- Worked closely with Events NSW and other government agencies to ensure successful, safe and high quality events.
- Provided leadership in coordinating NSW government input into the national bid for the Asian Football confederation Asian Cup 2015 and the FIFA World Cup 2022.

- Provided high level support for the delivery of a 31 day festival at Darling Harbour as part of Sydney's participation in the 2010 World Cup as an official Fan Fest site. The festival included family entertainment, a street football tournament and the broadcast of World Cup matches live from South Africa.
- Successfully delivered/coordinated a range of events throughout the year. They included the International Lions Convention, the first ever Breakfast on the Bridge, Macquarie Visions, the Repco Rally Australia in Northern NSW, the Unveiling of the Korean War Memorial in Moore Park, Australia Day and New Years Eve.
- Provided high level direction and advice for Community Engagement and Event's protocol ceremonial and hospitality support for the Premier. Highlights for the year included the ceremonies to commemorate the 75th anniversary of the opening of the ANZAC Memorial Building and the management of the visit of his Royal Highness Prince William of Wales KG.
- Established a successful working relationship with the Minister of Major Events, assisting the Ministers with Ministerial and Parliamentary support and liaison with Events NSW.
- Represented NSW Government on the Australian Honours Council and the Australian Bravery Council.

Karyn Mercer
Project Director
Integration Reform

Appointed: 14 September 2009, SES Level 6
 Remuneration as at 30 June 2010: \$280,000

The Director-General has expressed satisfaction with Ms Mercer's performance throughout her period of employment.

Specific achievements in 2009–10 include:

- Developed a whole of government Blueprint for Corporate and Shared Services reform.
- Oversaw the Government endorsement of the Blueprint and central reform programs, including program management and seed funding.
- Worked with the departments of Human Services, Communities NSW, Transport NSW and DSTA, as well as ServiceFirst, to establish and employ key corporate services and shared services Directors.
- Worked with the departments of Human Services, Communities NSW and DSTA, as well as ServiceFirst, to complete diagnostic, strategy and reform planning in support of their corporate and shared services integration reforms.

Dianne Leeson
Director
Major Projects Coordination

Appointed: 9 July 2006, SES Level 5
 Remuneration as at 30 June 2010: \$267,650

The Director-General has expressed satisfaction with Ms Leeson's performance throughout the 2009–10 period.

Specific achievements in 2009–10 include:

- Represented the Director General on Commonwealth and/or COAG working groups (e.g. Infrastructure Working Group, Murray Darling Basin Priority Projects Working Group, Menindee Lakes Working Group, and Major Cities Planning Taskforce) and on high level steering committees and project control groups (e.g. Barangaroo, Bays Precinct, Planning and Approvals CEOs Group, Metro Strategy CEOs Group).
- Chaired significant cross government taskforces and committees, e.g. Perisher Village Steering Committee, Penrith Lakes Taskforce and the Hunter River Remediation Taskforce.
- Provided effective support to the Nation Building Taskforce. Established policies and procedures to ensure efficient approval processes for projects.
- Oversaw evaluation of unsolicited proposals and reports to Government.
- Oversaw development of a Jobs Estimation Methodology for use by Treasury and departments in estimating the number of jobs supported by NSW capital expenditure.
- Acted in the role of Deputy Director General, Government Coordination.

Vicki D'Adam
Assistant Director General
Policy and Strategy

Appointed: 7 July 2005, SES Level 5
 Remuneration as at 30 June 2010: \$267,650

The Director-General has expressed satisfaction with Ms D'Adam's performance throughout the 2009–10 period.

Specific achievements in 2009–10 include:

- Led the implementation of *Keep Them Safe: a shared approach to child wellbeing* across government. This involved the successful commencement of the new child wellbeing arrangements on 24 January 2010 and rolling out new programs that focus on prevention and early intervention. It also meant creating new partnerships with the non government sector and Aboriginal communities.

- Worked jointly with NSW Health and NSW Treasury to determine NSW's position on the most effective structure for delivering health services in NSW and supported the Premier and Director General in negotiating the April 2010 national health reforms. Represented NSW on the COAG Health Reform Implementation Group and negotiated the national partnership agreement on health and hospital reform.
- Facilitated the development of *Stop the violence, end the silence: NSW Domestic and Family Violence Action Plan*, a five year whole of government plan released in June 2010 to reduce domestic and family violence and coordinate better government and non-government services. The plan has a strong prevention and early intervention focus and evidence based approach.
- Led development of priorities for national climate change adaptation action for the Council for the Australian Federation and represented NSW on the COAG adaptation working group.
- Acted as Deputy Director General, Policy and Strategy and in this role provided high level strategic policy advice to the Premier and Director General, and supported collective decision making by Cabinet and Cabinet Committees.

Noel Campbell
Official Secretary and Chief of Staff
Office of the Governor

Appointed: 26 October 2009, SES Level 5
 Remuneration as at 30 June 2010: \$255,650

The Director-General has expressed satisfaction with Mr Campbell's performance throughout the 2009–10 period.

Specific achievements in 2009–10 include:

- Provided advice to Her Excellency the Governor on legal, strategic, and operational matters relating to her constitutional, ceremonial and community roles.
- Effectively managed items submitted by Ministers for consideration and approval at weekly meetings of the Executive Council, presided over by Her Excellency the Governor.
- Led the day to day administration and management of the Office of the Governor, including implementation of measures to improve operational efficiency, update administrative practices and enhance public outreach.

- Coordinated all the Vice Regal activities undertaken by the Governor throughout the State, and overseas, including events to mark the bicentenary of the assumption of office the fifth Governor of New South Wales, Lachlan Macquarie.
- Provided advice and counsel to organisations and individuals seeking the Governor's assistance, support or approval, managing public expectations and ensuring compliance with relevant legal and protocol requirements.

Consultants

Consultancies of value less than \$50,000

Category	Cost
Finance and accounting	37,800
Legal	9,886
Information technology	95,579
Management services	136,312
Training	53,879
Customer service	16,800
Total number of individual consultancies less than \$50,000 is: 22	350,256

Consultancies equal to or more than \$50,000

Category Title/nature	Cost
Finance and Accounting	\$190,180
KPMG Commercial modelling and analysis of unsolicited proposal	\$75,000
PriceWaterhouseCoopers Red tape reduction case studies	\$65,180
PriceWaterhouseCoopers Preparation of Code of Accounting Practice and financial reporting for councils	\$50,000
Legal	\$375,627
Gilbert and Tobin Professional services related to asbestos compensation issues and the establishment of a national electronic conveyancing system	\$375,627
Organisational Review	\$4,188,213
Boston Consulting Group Advice on the restructure of the Department of Human Services	\$2,127,000
Third Horizon Consulting Partners Whole of Government Blueprint	\$592,350

Category Title/nature	Cost
PriceWaterhouseCoopers Review of corporate and shared services provision for the Department of Services, Technology & Administration and ServiceFirst	\$350,000
KPMG NSW Transport and Infrastructure amalgamation — Phase 2	\$318,182
PriceWaterhouseCoopers Review of the financial position of NSW Fire Brigades	\$286,825
LEK Consulting Transport governance and organisation	\$194,524
The Nous Group Review of the Council for the Australian Federation and its Secretariat	\$96,420
KPMG NSW Transport and Infrastructure amalgamation — Phase 1	\$145,616
Ken Barker Consulting, KPMG and Oldmeadow Consulting Reform program for NSW Fire Brigades	\$77,296
Management Services	\$1,779,184
Pinpoint e-Recruitment implementation planning	\$735,722
Taleo Corporation e-Recruitment implementation planning	\$618,676
Deloitte e-Recruitment industry partner	\$263,250
SAHA International Peer review of Infrastructure Australia submissions	\$90,000
ARTD Consultants Family Case Management evaluation	\$71,536
Customer Service	\$302,224
LEK Consulting Public transport fare reform	\$302,224
Total number of individual consultancies with a value equal to or more than \$50,000 is: 20	\$6,835,428

Overseas visits

Dates, name destination and purpose
29 June — 10 July 2009 Elizabeth Lions USA and Canada Travelled with Federal Government representatives to attend US Chemical Sector Security Summit and meet with Department of Homeland Security Chemical & Industry representatives and meet with Canadian Government and industry officials in regards to chemical security.

Dates, name destination and purpose
3–10 July 2009 Tony Pipe Minneapolis USA Travelled with a NSW delegation to observe the Lions Clubs International Convention 2009 in Minneapolis USA and meet with the key organisers in preparation of Sydney hosting and delivering the event in 2010 in Darling Harbour.
11–17 July 2009 John Trevillian and Jan Willett London (United Kingdom) Representatives of the NSW Government were invited to present four days of workshops to the Greater London Authority on Sydney's City Olympic program in preparation for the 2012 London Olympics. Airfares, meals and accommodation costs were met by the United Kingdom.
19–24 July 2009 Michael Powter United States of America Attended University of Southern California Executive Program in Counter Terrorism.
20–25 September 2009 Matt Morcom Zurich (Switzerland) Attended workshop conducted by FIFA to present plans for the SIFFF and collaborate with the other international Fan Fest City organisers in planning for the event.
18 October — 6 November 2009 Michael Petrie New Zealand Participated in an ANZSOG Executive Fellows Program.
28–30 October 2009 Rosemary Milkins and Fran McPherson Wellington, New Zealand Attended Public Service Commissioner's Conference.
8–14 November 2009 Noel Campbell Hanoi (Vietnam) and Guangzhou (China) Accompanied the Governor to promote NSW commercial, educational and cultural objectives, including celebration of the anniversary of sister state relations with Guangdong province, China.
2–4 December 2010 Jane Moxon Wellington, NZ Attended ANZSOG Executive Master of Public Administration (EMPA) course.
17–29 March 2010 Matt Morcom Zurich (Switzerland), London (United Kingdom), Berlin, (Germany) Attended workshop conducted by FIFA in Zurich to present final plans for the SIFFF, and attended meetings with counterpart agencies in London and Berlin in relation to the SIFFF and other major events.
21–29 March 2010 Katrina de Jersey Zurich and Berlin Accompanied the Project Director in her capacity as Principal Project Officer, Communications & Rights Protection.

Dates, name destination and purpose
<p>11–17 April 2010</p> <p>Les Tree Singapore</p> <p>Attended fourth Asia-Pacific Programme for Senior National Security Officers.</p>
<p>18 April — 1 May 2010</p> <p>Noel Campbell Seoul (Korea), Ulaanbaator (Mongolia), Gallipoli (Turkey), Dubai (United Arab Emirates), Jakarta (Indonesia)</p> <p>Accompanied the Governor to promote NSW commercial, educational and cultural objectives, including celebration of the 95th anniversary of the Anzac's landing at Gallipoli.</p>
<p>17–21 May 2010</p> <p>Elizabeth Lions Singapore</p> <p>Attended Asian Conference of Criminal and Operations Psychology which focused on countering violent extremism, de-radicalisation.</p>
<p>18 June — 4 July 2010</p> <p>Darren Mitchell Korea, Japan</p> <p>Accompanied the Minister Assisting the Premier on Veterans' Affairs and the 2010 Premier's Anzac Memorial Scholars on a pilgrimage to better understand the experience of Australians during the Korean War, and to participate in official commemorations of the 60th Anniversary of the commencement of the Korean War on 25 June 1950.</p>
<p>22–25 June 2010</p> <p>Louise Beehag New Zealand</p> <p>Attended and spoke at the Institute of Public Administration New Zealand Conference.</p>
<p>June–July 2010</p> <p>Leanne Byrne Canada and USA</p> <p>Travelled on a study tour of Canada and the USA organised by the National Australia Day Council (NADC). The purpose of the tour was to explore and learn about initiatives being implemented across the globe to engage communities in events to celebrate their national days.</p>

Significant organisation with a Department representative

Name of committee and department representative
<p>Anti-Graffiti Action Team Karen Paterson</p>
<p>Anzac House Trust Darren Mitchell (alternate for the Premier)</p>
<p>ANZAC Memorial Building Trust Darren Mitchell (proxy for the Premier if the Minister Assisting the Premier on Veterans' Affairs cannot attend)</p>
<p>Apprehended Violence Legal Issues Coordinating Committee Deanne Serena</p>

Name of committee and department representative
<p>ATM and Cash in Transit Theft Working Group Andrew O'Connor</p>
<p>Australia and New Zealand Policing Advisory Agency Liaison Officers Forum Cath Mackson</p>
<p>Australia and New Zealand School of Government John Lee (to December 2009), Brendan O'Reilly (from January 2010)</p>
<p>Australia Day Council of New South Wales John Trevillian</p>
<p>Australian & New Zealand Companion Animals Working Group Vaughan Macdonald/ Paul Chapman</p>
<p>Australian Bravery Decorations Council John Trevillian, Leanne Byrne (alternate)</p>
<p>Australian Centre for Event Management Advisory Board John Trevillian</p>
<p>Australian Forces Overseas Fund Darren Mitchell (alternate for the Premier)</p>
<p>Banking and Finance Infrastructure Assurance Advisory Group Michael Powter</p>
<p>Better Services and Value Taskforce — Department of Environment, Water and Climate Change Efficiency Review Steering Committee Marion Bennett</p>
<p>Better Services and Value Taskforce — Department of Industry and Investment Efficiency Review Steering Committee Peter Connelly</p>
<p>Better Services and Value Taskforce — Department of Justice & Attorney General Efficiency Review Steering Committee James Koulouris</p>
<p>Better Services and Value Taskforce — ICT Review Steering Committee Peter Connelly and Karyn Mercer</p>
<p>Better Services and Value Taskforce — Legal Review Steering Committee James Koulouris</p>
<p>Boarding Houses Interdepartmental Committee Karen Paterson</p>
<p>Brothels Taskforce Paul Chapman</p>
<p>Business and Economic Development CEOs Cluster Vicki D'Adam and Dianne Leeson</p>
<p>CAF Climate Change Action Group Vicki D'Adam (chair)</p>
<p>CAF Senior Officials John Lee (to December 2009), Brendan O'Reilly (from January 2010)</p>
<p>Car Theft Action Group Nathan Vincent</p>
<p>Central Sydney Operations Group John Trevillian, Jan Willett, Matt Morcom</p>

Name of committee and department representative
Child Pornography Working Party Fiona Lansdown
Child Protection Watch Team Implementation Committee Catherine Allen (chair)
COAG Business Regulation and Competition Working Group Paul Miller, Georgina Beattie
COAG Climate Change and Water Working Group – Renewable Energy Sub-group Vicki D'Adam
COAG Critical Infrastructure Protection Review Working Group Feargus O'Connor, Michael Powter
COAG Hazardous Materials Steering Committee Feargus O'Connor
COAG Health Reform Implementation Group Vicki D'Adam
COAG Indigenous Early Childhood Development Steering Committee Philip Berry
COAG Indigenous Reform Working Group Philip Berry
COAG Influenza Pandemic Preparedness and Prevention Working Group Feargus O'Connor
COAG Infrastructure Working Group Vicki D'Adam Dianne Leeson
COAG International Students Working Group Marlene Krasovitsky
COAG Natural Disaster Arrangements Working Group Alison Francis
COAG Senior Officials John Lee (to December 2009), Brendan O'Reilly (from January 2010)
COAG Senior Officials Group on Climate Change and Adaptation Vicki D'Adam
COAG Senior Officials Group on Energy Efficiency Vicki D'Adam
Communications Sector Infrastructure Assurance Advisory Group Michael Powter
Confiscation of Proceeds of Crime Steering Committee Cath Mackson
Corruption Prevention Network Kathryn Knevitt
Council for the Order of Australia Brendan O'Reilly, John Trevillian (alternate)
Council of Australian Governments Officials Working Group (National Plan to Reduce Violence Against Women) Gillian Ferguson/Alexandra Shehadie
Critical Infrastructure Advisory Council Michael Powter
Cross Jurisdictional Review Forum Philip Berry (chair)

Name of committee and department representative
Customer Service Improvement Senior Officer Group (S8) Don Munro (Secretariat)
Department of Human Services Amalgamation and Efficiency Review Steering Committee Chris Raper and Peter Connelly
Directors General Executive Committee John Lee (to December 2009), Brendan O'Reilly (from January 2010)
DNA Advancement Program Board Deanne Serena
DNA Management Committee Sam Toohey, Ben Hewitt
Domestic and Family Violence Senior Officers Group Alexandra Shehadie/Nicole Lawless
Event Communication Group Katie Melrose, Erika Jimenez
Events NSW John Lee (to December 2009), Brendan O'Reilly (from January 2010)
Fail to Pay Working Party Giles Felgate
Families NSW Senior Officers Group Philip Berry
Ferry Reform Steering Committee Rosemary Milkins (to October 2009), Nicholas Davison
FIFA World Cup Bid Cross-jurisdictional Working Group John Trevillian, Sharon Boyd
Firearms Policy Working Group Justine Adkins
Government Licensing Steering Committee Peter Connelly
Greater Sydney Partnership Brendan O'Reilly
Health Efficiency Improvement Taskforce Brendan O'Reilly
Healthy Communities (Obesity) Senior Officers Group Melanie Hawyes
Homelessness Working Group Philip Berry (chair)
Illicit Drug and Alcohol Monitoring Group Melanie Hawyes
Interagency working group on minimum standards for domestic violence behaviour change programs Deanne Serena
Interdepartmental Working Group on Towards 2030 Philip Berry (chair)
Joint Ministerial Advisory Council on Women in Local Government Ross Woodward
Justice and Human Services CEOs Forum Les Tree, Vicki D'Adam
Justice and Human Services Senior Officers Group Philip Berry
Juvenile Justice Review Senior Officers Working Group Catherine Allen

Name of committee and department representative
Local Government and Planning Joint Committee — Local Government Joint Officers' Group Ross Woodward
Local Government Governance Network Lyn Brown
Local Government Managers Australia (NSW) Corporate Planning Network Karen Paterson
Marine Parks Authority John Lee (chair)/ Peter Duncan (alternate chair), Brendan O'Reilly (chair from April 2010)
Mass Gatherings Infrastructure Assurance Advisory Group Michael Powter
Medically Supervised Injecting Room Evaluation Steering Committee Andrew O'Connor
Mental Health Senior Officers Group Vicki D'Adam
Metropolitan Water CEOs Cluster Vicki D'Adam
Ministerial Council on Police and Emergency Management — Police Senior Officers Group Les Tree
Ministerial Taskforce — Hunter River Remediation Taskforce Peter Duncan (chair to March 2010), Dianne Leeson (chair from April 2010)
Moore Park Event Operations Group Jan Willett, Matt Morcom
National Committee for Critical Infrastructure Resilience Feargus O'Connor, Michael Powter
National Counter Terrorism Committee Les Tree, Feargus O'Connor
National Counter Terrorism Committee: Crisis Coordination and Communications Capability Sub Committee Michael Powter
National Counter Terrorism Committee: Legal Issues Sub Committee Feargus O'Connor
National Counter Terrorism Committee: Public Information Sub-Committee Esther Fitzsimon
National Counter Terrorism Committee: Recovery Policy Working Group Feargus O'Connor, Alison Francis
National Disability Strategy Development Officials Working Group Helen Boyton
National Disaster Resilience Strategy Writing Group Alison Francis
National Emergency Management Committee Les Tree
National Government Advisory Group on Chemical Security Elizabeth Lions

Name of committee and department representative
National Identity Security Coordination Group Ben Kite
National Industry Reference Group on Chemical Security Feargus O'Connor, Elizabeth Lions
National Pandemic Emergency Committee Brendan O'Reilly
National Project Implementation Committee for the Exchange of Criminal History Information for People Working with Children Les Tree, Deanne Serena
National Senior Officers Group on Organised Crime Andrew O'Connor
National Senior Officers Working Group on Criminal Asset Recovery Andrew O'Connor
National Steering Committee on Women in Local Government Karen Paterson
Natural Resources and Environment CEOs Cluster Vicki D'Adam
NSW Chief Executives Counter Terrorism Coordinating Group Brendan O'Reilly, Les Tree, Feargus O'Connor
NSW COAG Health Reform Steering Committee Brendan O'Reilly
NSW Drought Welfare Coordinating Committee Peter Duncan (chair to March 2010), Dianne Lesson (chair from April 2010)
NSW FIFA Bid Steering Committee and Taskforce David Richmond (chair)
NSW Government Asset Management Committee Peter Duncan (chair to March 2010) Brendan O'Reilly (chair from April 2010)
NSW Government Chemical Security Advisory Group Feargus O'Connor, Elizabeth Lions
NSW Government CIO Executive Council Karyn Mercer, Ken Dray
NSW Government Immigration and Settlement Planning Committee John Scott
NSW Plumbing Review Internal Reference Group Wendy Forrester
NSW Solar Flagships Taskforce Vicki D'Adam
NSW State Disaster Recovery Advisory Committee Alison Francis
NSW State Emergency Management Committee Les Tree, Feargus O'Connor, Alison Francis
NSW Transport CEO's Security Committee Feargus O'Connor
NSW Welfare Services Functional Area Sub Committee Alison Francis
NSW Young Public Sector Network Committee Louise Beehag (chair), Nicholas Lewis, Matthew Clark

Name of committee and department representative
Pastoral and Agricultural Crime Working Party Cath Mackson
Planning and Approvals CEO Group John Lee (to December 2009), Brendan O'Reilly (from January 2010)
Premier's Council for Active Living John Trevillian (Premier's representative), Ross Woodward/ Karen Paterson
Premier's Council for Women Gillian Ferguson/Alexandra Shehadie
Premier's Council on International Education Brendan O'Reilly (chair)
Premier's Council on Preventing Violence Against Women Gillian Ferguson/Alexandra Shehadie/Nicole Lawless
Private Native Forestry Conservation Council Peter Duncan (chair to February 2010), John Scott (chair from May 2010)
Public Accounts Committee Annual Reports Advisory Group James Koulouris, Ken Dray
Public Accounts Committee Annual Reports Awards Judging Panel Peter Connelly
Reducing Alcohol Related Crime — Implementation Team Les Tree, Michael Ramsey
Regional Managers Network and Regional Managers Clusters Regional Coordinators
Review of the Financial Position of the NSW Fire Brigades Steering Committee Peter Connelly
River Red Gum Steering Committee Peter Duncan (chair), Dianne Lesson (chair from April 2010), John Scott, Matt Sherb
Roundtable for Countering Violent Extremism Feargus O'Connor
Security Industry Council Les Tree
Security Industry Regulators Forum Justine Adkins
SEMC Mitigation Standing Committee Alison Francis
Senior Executive Network John Lee (to December 2009), Brendan O'Reilly (from January 2010)
Senior Officers Committee on Drugs and Alcohol Andrew O'Connor
Sexual Offences Working Party Catherine Allen
Smart Grids Taskforce Vicki D'Adam
Social Inclusion Senior Officers Helen Boyton
State Emergency Management Committee Michelle Squire

Name of committee and department representative
State Property Authority Advisory Board Peter Duncan (member to April 2010)
State War Memorials Committee Darren Mitchell, Chair
Steering Committee for the Review of Government Service Provision Liz Develin
Steering Committee on Local Court Criminal Processes Reform Sam Toohey
Towards 2030 Interdepartmental Committee Karen Paterson
Treasurers' Working Party on COAG Housing Supply and Affordability Reform Agenda Philip Berry
Two Ways Together Coordinating Committee Meg Montgomery
Water Safety Advisory Council Karen Paterson
Whole of Government Customer Service Centres Steering Committee Peter Connelly
Working Together: Public Sector Workplace Health and Safety and Injury Management Steering Committee Glenn Bacic, Anna Kulesz
Working Party on Police Association legal costs Sam Toohey, Deanne Serena
Working Party on [Police] Promotions, Recruitment, Retention and Training Les Tree, Deanne Serena

Freedom of Information

The Department of Premier and Cabinet received 166 new Freedom of Information applications during 2009–10. Of the 153 applications finalised during the year by the Department:

- for 54 applications, access to documents was granted in full or the documents were otherwise available
- for 34 applications, access to documents was granted in part or the documents were otherwise available
- 12 applications were refused in full on the basis of exemptions
- 6 applications were deemed to be refused
- for 21 applications, no documents were held
- 26 applications were discontinued (either because they were transferred to other agencies, they were withdrawn or the applicant did not pay an advance deposit).

21 applications remained to be completed at 30 June 2010.

During 2009–10 compliance with the provisions of the *Freedom of Information Act 1989* had no significant impact on the administration of the Department of Premier and Cabinet.

There were 12 applications for Internal Review completed by the Department during this reporting period.

The Ombudsman reviewed one FOI matter during the period and one FOI matter was finalised by the Administrative Decisions Tribunal (ADT) during this reporting period.

The following bracketed codes are used to identify applications processed by the Department of Premier and Cabinet and the Division of Local Government:

- Department of Premier and Cabinet (DPC) — excluding Division of Local Government
- Division of Local Government (DLG).

This statistical summary is set out in accordance with the provisions of the *Freedom of Information Act 1989*, the *Freedom of Information Regulation 2000* and the Department's *The NSW FOI Manual*, August 2007 (which applies for this reporting year).

Section A — New FOI applications

How many FOI applications were received, discontinued or completed?	Number of FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
A1 New	2	2(DPC) 3(DLG)	103	137(DPC) 24(DLG)	105	166
A2 Brought forward	1	0	9	8(DPC)	10	8
A3 Total to be processed	3	5	112	161	115	174
A4 Completed	2	3(DLG)	84	103(DPC) 21(DLG)	86	127
A5 Discontinued	1	2(DPC)	20	22(DPC) 2(DLG)	21	26
A6 Total processed	3	5	104	148	107	153
A7 Unfinished (carried forward)	0	0	8	20(DPC) 1(DLG)	8	21

Note: All information in relation to FOI applications for the previous year refers to the Department of Premier and Cabinet. Information in relation to the Division of Local Government's FOI applications for the previous year can be found in the NSW Department of Local Government Annual Report 2008–09.

Section B — Discontinued applications

Why were FOI applications discontinued?	Number of discontinued FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008-09	2009-10	2008-09	2009-10	2008-09	2009-10
B1 Request transferred out to another agency (s.20)	1	0	8	8 (DPC)	9	8
B2 Applicant withdrew request	0	2(DPC)	7	7(DPC) 1(DLG)	7	10
B3 Applicant failed to pay advance deposit (s.22)	0	0	4	6(DPC) 1(DLG)	4	7
B4 Applicant failed to amend a request that would have been an unreasonable diversion of resources to complete (s.25(1)(a1))	0	0	1	1(DPC)	1	1
B5 Total discontinued	1	2	20	24	21	26

Note: If a request is discontinued for more than one reason, the reason first occurring in the above table is selected.

Section C — Completed applications

What happened to completed FOI applications?	Number of completed FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008-09	2009-10	2008-09	2009-10	2008-09	2009-10
C1 Granted or otherwise available in full	1	1(DLG)	44	41(DPC) 12(DLG)	45	54
C2 Granted or otherwise available in part	1	1(DLG)	20	30(DPC) 3(DLG)	21	34
C3 Refused	0	1(DLG)	9	15(DPC) 2(DLG)	9	18
C4 No documents held	0	0	11	17(DPC) 4(DLG)	11	21
C5 Total completed	2	3	84	124	86	127

Note: A request is granted or otherwise available in full if all documents requested are either provided to the applicant (or the applicant’s medical practitioner) or are otherwise publicly available.

Section D — Applications granted or otherwise available in full

How were the documents made available to the applicant?	Number of FOI applications granted or otherwise available in full					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
All documents requested were:	1	1(DLG)	44	41(DPC)	45	54
D1 Provided to the applicant				12(DLG)		
D2 Provided to the applicant's medical Practitioner	0	0	0	0	0	0
D3 Available for inspection	0	0	0	0	0	0
D4 Available for purchase	0	0	0	0	0	0
D5 Library material	0	0	0	0	0	0
D6 Subject to deferred access	0	0	0	0	0	0
D7 Available by a combination of any of the reasons listed in D1-D6 above	0	0	0	0	0	0
D8 Total granted or otherwise available in full	1	1	44	53	45	54

Section E — Applications granted or otherwise available in part

How were the documents made available to the applicant?	Number of FOI applications granted or otherwise available in part					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
Documents made available were:	0	1(DLG)	19	30(DPC)	19	34
E1 Provided to the applicant				3(DLG)		
E2 Provided to the applicant's medical Practitioner	0	0	0	0	0	0
E3 Available for inspection	0	0	1	0	1	0
E4 Available for purchase	0	0	0	0	0	0
E5 Library material	0	0	0	0	0	0
E6 Subject to deferred access	1	0	0	0	1	0
E7 Available by a combination of any of the reasons listed in E1-E6 above	0	0	0	0	0	0
E8 Total granted or otherwise available in part	0	1	20	33	21	34

Section F — Refused FOI applications

Why was access to the documents refused?	Number of refused FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
F1 Exempt	0	0	9	10(DPC)	9	12
F2 Deemed refused	0	1(DLG)	0	5(DPC)	0	6
F3 Total refused	0	1	9	17	9	18

Section G — Exempt documents

Why were the documents classified as exempt? (identify one reason only)	Number of FOI applications refused or access granted or otherwise available in part only					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
G1 Cabinet documents (Clause 1)	0	0	16	19(DPC) 1(DLG)	16	20
G2 Executive Council documents (Clause 2)	0	0	1	0	1	0
G3 Documents affecting law enforcement and public safety (Clause 4)	0	0	0	0	0	0
G4 Documents affecting counter terrorism measures (Clause 4A)	0	0	0	1(DPC)	0	1
G5 Documents affecting intergovernmental relations (Clause 5)	0	0	0	2(DPC)	0	2
G6 Documents affecting personal affairs (Clause 6)	1	0(DLG)	7	10(DPC)	8	11
G7 Documents affecting business affairs (Clause 7)	0	0	2	4(DPC)	2	4
G8 Documents affecting the conduct of research (Clause 8)	0	0	0	0	0	0
G9 Schedule 2 exempt agency	0	1(DLG)	0	1(DPC) 1(DLG)	0	5
G10 Documents containing information confidential to Olympic Committees (Clause 22)	0	0	0	0	0	0
G11 Documents relating to threatened species, Aboriginal objects or Aboriginal places (Clause 23)	0	0	0	0	0	0
G12 Documents relating to threatened species conservation (Clause 24)	0	0	0	0	0	0
G13 Plans of management containing information of Aboriginal significance (Clause 25)	0	0	0	0	0	0
G14 Private documents in public library collections (Clause 19)	0	0	0	0	0	0
G15 Documents relating to judicial functions (Clause 11)	0	0	0	0	0	0
G16 Documents subject to contempt (Clause 17)	0	0	0	0	0	0
G17 Documents arising out of companies and securities legislation (Clause 18)	0	0	0	0	0	0
G18 Exempt documents under interstate FOI Legislation (Clause 21)	0	0	0	0	0	0
G19 Documents subject to legal professional privilege (Clause 10)	0	0	2	1(DPC)	2	1
G20 Documents containing confidential material (Clause 13)	0	0	0	0	0	0
G21 Documents subject to secrecy provisions (Clause 12)	0	0	0	0	0	0
G22 Documents affecting the economy of the State (Clause 14)	0	0	0	0	0	0
G23 Documents affecting financial or property Interests of the State or an agency (Clause 15)	0	0	0	0	0	0

Why were the documents classified as exempt? (identify one reason only)	Number of FOI applications refused or access granted or otherwise available in part only (continued)					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
G24 Documents concerning operations of agencies (Clause 16)	0	0	0	0	0	0
G25 Internal working documents (Clause 9)	0	0	1	1(DPC)	1	1
G26 Other exemptions (eg., Clauses 20, 22A and 26)	0	0	0	1(DPC)	0	1
G27 Total applications including exempt documents	1	1	29	42	30	46

Note: Where more than one exemption applies to a request the exemption category first occurring in the above table is selected. The figures in G27 should correspond to the sum of the figures in C2 and F1.

Section H — Ministerial Certificates (S.59)

How many Ministerial Certificates were issued?	Number of Ministerial Certificates	
	2008–09	2009–10
H1 Ministerial Certificates issued	0	0

Section I — Formal consultations

How many formal consultations were conducted?	Number	
	2008–09	2009–10
I1 Number of applications requiring formal consultation	26	31(DPC) 6(DLG)
I2 Number of persons formally consulted	93	198(DPC) 15(DLG)

Section J — Amendment of personal records

How many applications for amendment of personal records were agreed or refused?	Number of applications for amendment of personal records	
	2008–09	2009–10
J1 Agreed in full	0	0
J2 Agreed in part	0	0
J3 Refused	0	1(DLG)
J4 Total	0	1

Section K — Notation of personal records

How many applications for notation of personal records were made (s.46)?	Number of applications for notation	
	2008–09	2009–10
K1 Applications for notation	0	0

Section L — Fees and costs

What fees were assessed and received for FOI applications processed (excluding applications transferred out)?	ASSESSED COSTS		FEES RECEIVED	
	2008–09	2009–10	2008–09	2009–10
L1 All completed applications	\$11,972.50	\$8,606.25(DPC) \$1,700.00(DLG) Total \$10,306.25	\$4,065.00	\$4,855.00(DPC) \$1,545.00(DLG) Total \$6,400.00

Section M — Fee discounts

How many fee waivers or discounts were allowed and why?	Number of FOI applications where fees were waived or discounted					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
M1 Processing fees waived in full	1	0	56	79(DPC)	57	79
M2 Public interest discount	0	0	0	1(DLG)	0	1
M3 Financial hardship discount — pensioner or child	0	0	4	1(DLG)	4	1
M4 Financial hardship discount — non profit organisation	0	0	1	0	1	0
M5 Total	1	0	61	81	62	81

Section N — Fee refunds

How many fee refunds were granted as a result of significant correction of personal records?	Number of refunds	
	2008–09	2009–10
N1 Number of fee refunds granted as a result of significant correction of personal records	0	0

Section O — Days taken to complete request

How long did it take to process completed applications? (Note: calendar days)	Number of completed FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
O1 0-21 days — statutory determination period	1	3(DLG)	56	38(DPC) 15(DLG)	57	56
O2 22-35 days — extended statutory determination period for consultation or retrieval of archived records (S.59B)	1	0	19	12(DPC)	20	12
O3 Over 21 days — deemed refusal where no extended determination period applies	0	0	3	34(DPC) 3(DLG)	3	37
O4 Over 35 days — deemed refusal where extended determination period applies	0	0	6	19(DPC) 3(DLG)	6	22
O5 Total	2	3	84	103	86	127

Section P — Processing time: hours

How long did it take to process completed applications?	Number of completed FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
P1 0-10 hours	2	2(DLG)	70	85(DPC) 15(DLG)	72	102
P2 11-20 hours	0	1(DLG)	11	16(DPC) 4(DLG)	11	21
P3 21-40 hours	0	0	3	2(DPC) 2(DLG)	3	4
P4 Over 40 hours	0	0	0	0	0	0
P5 Total	2	3	84	124	86	127

Section Q — Number of reviews

How many reviews were finalised?	Number of completed reviews	
	2008–09	2009–10
Q1 Internal reviews	5	7(DPC) 5(DLG)
Q2 Ombudsman reviews	1	1(DPC)
Q3 ADT reviews	0	1(DLG)

Section R — Results of internal reviews

What were the results of internal reviews finalised?

Grounds on which the internal review was requested	Number of internal reviews					
	PERSONAL		OTHER		TOTAL	
	Original Agency Decision Upheld	Original Agency Decision Varied	Original Agency Decision Upheld	Original Agency Decision Varied	Original Agency Decision Upheld	Original Agency Decision Varied
R1 Access refused	0	0	2(DPC) 3(DLG)	2(DPC) 1(DLG)	5	3
R2 Access deferred	0	0	0	0	0	0
R3 Exempt matter deleted from documents	0	0	1(DPC)	0	1	0
R4 Unreasonable charges	0	0	0	0	0	0
R5 Failure to consult with third parties	0	0	0	0	0	0
R6 Third parties views disregarded	0	0	2(DPC)	0	2	0
R7 Amendment of personal records refused	1(DLG)	0	0	0	1	0
R8 Total	1	0	8	3	9	3

FOI applications lodged with Ministers' Offices — 2009–10

The *Freedom of Information Act 1989* (FOI Act) and the Department of Premier and Cabinet's *The NSW FOI Manual* require that Ministers furnish the Premier (as Minister responsible for the FOI Act) with a return on FOI applications that are lodged with Ministers' offices during the reporting period.

During 2009–10, 29 Freedom of Information applications were reported as received or carried forward, compared with 20 in 2008–09. Of the 28 applications finalised by Ministers' offices:

- Ten applications were discontinued (either because they were transferred to an agency, they were withdrawn or the applicant did not pay an advance deposit).
- For 12 applications, access to documents was granted in full or the documents were otherwise available.
- For two applications, access to documents was granted in part or the documents were otherwise available.
- One application was refused in full on the basis of exemptions.
- For three applications, no documents were held.

One was not finalised as at 30 June 2010.

The following bracketed code letters are used to identify Ministers who dealt with FOI applications in 2008–09:

- Premier, and Minister for the Arts (P)
- Minister for Transport, and Minister for the Illawarra (T)
- Minister for Education and Training, and Minister for Women (E)
- Minister for Planning, and Minister for Redfern Waterloo (PL)
- Minister for Finance, Minister for Infrastructure, Minister for Regulatory Reform, and Minister for Ports & Waterways (F)
- Minister for Primary Industries, Minister for Energy, Minister for Mineral Resources, and Minister for State Development (PI)
- Minister for Gaming and Racing, and Minister for Sport and Recreation (GR)
- Minister for Roads (R)
- Minister for Water, Minister Regional Development (W).

The following bracketed code letters are used to identify Ministers who dealt with FOI applications in 2009–10:

- Premier, and Minister for Redfern Waterloo (P)
- Deputy Premier, and Minister for Health (DP)
- Attorney General, Minister for Citizenship, Minister for Regulatory Reform and Vice President of the Executive Council (AG)
- Treasurer, Minister for State and Regional Development, and Special Minister of State (T)
- Minister for Education and Training (E)
- Minister for Planning, Minister for Infrastructure, and Minister for Lands (PL)
- Minister for the State Plan, and Minister for Community Services (SP)
- Minister for Police, and Minister for Finance (PO)
- Minister for Primary Industries, Minister for Emergency Services, and Minister for Rural Affairs (PI)
- Minister for Water, and Minister for Corrective Services (W)
- Minister for Gaming and Racing, Minister for Sport and Recreation, and Minister for Major Events (GR)
- Minister for Fair Trading, and Minister for the Arts (FT)
- Minister for Mineral and Forest Resources, Minister for Ports and Waterways, and Minister for the Illawarra (MF).

Data in relation to former Minister's offices or where there has been a change in the portfolio responsibilities during the financial year is incorporated in the data for the Minister exercising the relevant portfolio responsibility as at 30 June 2010.

The Department has not been able to locate data, however, for some Ministers who ceased to hold office during the financial year or changed portfolio responsibilities.

Section A — New FOI applications

How many FOI applications were received, discontinued or completed?	Number of FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
A1 New	1(T) 3(F) 1(PI) 1(W)	4(DP) 1(MF)	4(P) 1(E) 1(PL) 5(PI) 1(GR) 1(R)	3(P) 2(DP) 2(AG) 4(T) 2(E) 1(PL) 2(SP) 1(PO) 1(PI) 3(W) 1(GR) 1(FT)	19	28
A2 Brought forward	0	0	1(PI)	1(SP)	1	1
A3 Total to be processed	6	5	14	24	20	29
A4 Completed	3	1(MF)	10	3(P) 1(DP) 1(AG) 4(T) 2(E) 1(PL) 2(SP) 1(PO) 1(GR) 1(FT)	13	18
A5 Discontinued	2	4(DP)	4	1(DP) 1(AG) 1(SP) 1(PI) 2(W)	6	10
A6 Total processed	5	5	14	23	19	28
A7 Unfinished (carried forward)	1(W)	0	0	1(W)	1	1

Note: The FOI applications that were unfinished and carried forward for 2008–09 do not correspond with the ‘brought forward’ figures of 2009–10. It is noted that during 2009–10 there were changes to a number of Ministerial portfolios.

Section B — Discontinued applications

Why were FOI applications discontinued?	Number of discontinued FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
B1 Request transferred out to another agency (s.20)	1(F) 1(PI)	4(DP)	2 (PI)	1(DP) 1(AG) 1(PI) 1(W)	4	8
B2 Applicant withdrew request	0	0	1(P)	1(SP)	1	1
B3 Applicant failed to pay advance deposit (s.22)	0	0	1(PI)	1(W)	1	1
B4 Applicant failed to amend a request that would have been an unreasonable diversion of resources to complete (s.25(1)(a1))	0	0	0	0	0	0
B5 Total discontinued	2	4	4	6	6	10

Note: If a request is discontinued for more than one reason, the reason first occurring in the above table is selected.

Section C — Completed applications

What happened to completed FOI applications?	Number of completed FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
C1 Granted or otherwise available in full	1(T)	1(MF)	1(P) 1(PL) 1(GR)	3(P) 1(DP) 4(T) 1(PL) 2(SP)	4	12
C2 Granted or otherwise available in part	1(F)	0	0	1(GR) 1(FT)	1	2
C3 Refused	0	0	1(E) 1(R)	1(E)	2	1
C4 No documents held	1(F)	0	2(P) 3(PI)	1(AG) 1(E) 1(PO)	6	3
C5 Total completed	3	1	10	17	13	18

Note: A request is granted or otherwise available in full if all documents requested are either provided to the applicant (or the applicant’s medical practitioner) or are otherwise publicly available.

Section D — Applications granted or otherwise available in full

How were the documents made available to the applicant?	Number of FOI applications granted or otherwise available in full					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
All documents requested were:	1(T)	1(MF)	1(P) 1(PL)	3(P) 1(DP)	4	12
D1 Provided to the applicant			1(GR)	4(T) 1(PL) 2(SP)		
D2 Provided to the applicant’s medical Practitioner	0	0	0	0	0	0
D3 Available for inspection	0	0	0	0	0	0
D4 Available for purchase	0	0	0	0	0	0
D5 Library material	0	0	0	0	0	0
D6 Subject to deferred access	0	0	0	0	0	0
D7 Available by a combination of any of the reasons listed in D1-D6 above	0	0	0	0	0	0
D8 Total granted or otherwise available in full	1	0	3	0	4	0

Section E — Applications granted or otherwise available in part

How were the documents made available to the applicant?	Number of FOI applications granted or otherwise available in part					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
Documents made available were:	1(F)	0	0	1(GR) 1(FT)	1	2
E1 Provided to the applicant						
E2 Provided to the applicant’s medical Practitioner	0	0	0	0	0	0
E3 Available for inspection	0	0	0	0	0	0
E4 Available for purchase	0	0	0	0	0	0
E5 Library material	0	0	0	0	0	0
E6 Subject to deferred access	0	0	0	0	0	0
E7 Available by a combination of any of the reasons listed in E1-E6 above	0	0	0	0	0	0
E8 Total granted or otherwise available in part	1	0	0	0	1	2

Section F — Refused FOI applications

Why was access to the documents refused?	Number of refused FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
F1 Exempt	0	0	1(E) 1(R)	1(E)	2	1
F2 Deemed refused	0	0	0	0	0	0
F3 Total refused	0	0	2	1	2	0

Section G — Exempt documents

Why were the documents classified as exempt? (Identify one reason only)	Number of FOI applications refused or access granted or otherwise available in part only					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
G1 Cabinet documents (Clause 1)	0	0	1(E) 1(R)	1(GR)	2	1
G2 Executive Council documents (Clause 2)	0	0	0	0	0	0
G3 Documents affecting law enforcement and public safety (Clause 4)	0	0	0	0	0	0
G4 Documents affecting counter terrorism measures (Clause 4A)	0	0	0	0	0	0
G5 Documents affecting intergovernmental relations (Clause 5)	0	0	0	0	0	0
G6 Documents affecting personal affairs (Clause 6)	0	0	0	1(FT)	0	1
G7 Documents affecting business affairs (Clause 7)	0	0	0	0	0	0
G8 Documents affecting the conduct of research (Clause 8)	0	0	0	0	0	0
G9 Schedule 2 exempt agency	0	0	0	0	0	0
G10 Documents containing information confidential to Olympic Committees (Clause 22)	0	0	0	0	0	0
G11 Documents relating to threatened species, Aboriginal objects or Aboriginal places (Clause 23)	0	0	0	0	0	0
G12 Documents relating to threatened species conservation (Clause 24)	0	0	0	0	0	0
G13 Plans of management containing information of Aboriginal significance (Clause 25)	0	0	0	0	0	0
G14 Private documents in public library collections (Clause 19)	0	0	0	0	0	0
G15 Documents relating to judicial functions (Clause 11)	0	0	0	0	0	0
G16 Documents subject to contempt (Clause 17)	0	0	0	0	0	0
G17 Documents arising out of companies and securities legislation (Clause 18)	0	0	0	0	0	0
G18 Exempt documents under interstate FOI Legislation (Clause 21)	0	0	0	0	0	0
G19 Documents subject to legal professional privilege (Clause 10)	0	0	0	0	0	0
G20 Documents containing confidential material (Clause 13)	1(F)	0	0	0	1	0
G21 Documents subject to secrecy provisions (Clause 12)	0	0	0	0	0	0

Why were the documents classified as exempt? (Identify one reason only)	Number of FOI applications refused or access granted or otherwise available in part only (continued)					
	PERSONAL		OTHER		TOTAL	
	2008-09	2009-10	2008-09	2009-10	2008-09	2009-10
G22 Documents affecting the economy of the State (Clause 14)	0	0	0	0	0	0
G23 Documents affecting financial or property Interests of the State or an agency (Clause 15)	0	0	0	1(E)	0	1
G24 Documents concerning operations of agencies (Clause 16)	0	0	0	0	0	0
G25 Internal working documents (Clause 9)	0	0	0	0	0	0
G26 Other exemptions (eg., Clauses 20, 22A and 26)	0	0	0	0	0	0
G27 Total applications including exempt documents	1	0	2	3	3	3

Note: The figures in G27 should correspond to the sum of the figures in C2 and F1.

Section H — Ministerial Certificates (S.59)

How many Ministerial Certificates were issued?	Number of ministerial certificates	
	2008-09	2009-10
H1 Ministerial Certificates issued	0	0

Section I — Formal consultations

How many formal consultations were conducted?	Number	
	2008-09	2009-10
I1 Number of applications requiring formal consultation	0	1(DP) 1(E) 1(PL) 1(GR) 1(FT)
I2 Number of persons formally consulted	0	2(DP) 21(E) 1(PL) 2(GR) 1(FT)

Section J — Amendment of personal records

How many applications for amendment of personal records were agreed or refused?	Number of applications for amendment of personal records	
	2008-09	2009-10
J1 Agreed in full	0	0
J2 Agreed in part	0	0
J3 Refused	0	0
J4 Total	0	0

Section K — Notation of personal records

How many applications for notation of personal records were made (s.46)?	Number of applications for notation	
	2008-09	2009-10
K1 Applications for notation	0	0

Section L — Fees and costs

What fees were assessed and received for FOI applications processed (excluding applications transferred out)?	ASSESSED COSTS		FEES RECEIVED	
	2008–09	2009–10	2008–09	2009–10
	L1 All completed applications	\$120(P) \$30(T) \$30(E) \$30(PL) \$60(F) \$90(PI) \$30(GR) \$30(R)	\$90(P) \$30(DP) \$30(AG) \$120(T) \$60(E) \$30(PL) \$30(SP) \$30(PO) \$210(W) \$30(GR) \$30(FT) \$30(MF)	\$120(P) \$30(T) \$30(E) \$30(PL) \$60(F) \$90(PI) \$30(GR) \$30(R)
Total	\$410	\$720	\$410	\$540

Section M — Fee discounts

How many fee waivers or discounts were allowed and why?	Number of FOI applications where fees were waived or discounted					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
M1 Processing fees waived in full	0	0	0	3(P) 1(PO)	0	4
M2 Public interest discount	0	0	0	0	0	0
M3 Financial hardship discount — pensioner or child	0	0	0	0	0	0
M4 Financial hardship discount — non profit organisation	0	0	0	0	0	0
M5 Total	0	0	0	0	0	4

Section N — Fee refunds

How many fee refunds were granted as a result of significant correction of personal records?	Number of refunds	
	2008–09	2009–10
N1 Number of fee refunds granted as a result of significant correction of personal records	0	0

Section O — Days taken to complete request

How long did it take to process completed applications? (Note: calendar days)	Number of completed FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
O1 0–21 days — statutory determination period	1(T) 2 (F)	1(MF)	3(P) 1(E) 1(PL) 3(PI) 1(R)	1(AG) 4(T) 2(E) 2(SP) 1(PO)	12	11
O2 22–35 days— extended statutory determination period for consultation or retrieval of archived records (S.59B)	0	0	0	3(P) 1(DP) 1(PL) 1(GR)	0	6
O3 Over 21 days — deemed refusal where no extended determination period applies	0	0	0	1(FT)	0	1
O4 Over 35 days — deemed refusal where extended determination period applies	0	0	1 (GR)	0	1	0
O5 Total	3	1	10	17	13	18

Section P — Processing time: hours

How long did it take to process completed applications?	Number of completed FOI applications					
	PERSONAL		OTHER		TOTAL	
	2008–09	2009–10	2008–09	2009–10	2008–09	2009–10
P1 0–10 hours	1(T) 2(F)	1(MF)	3 (P) 1(E) 1(PL) 3(PI) 1(R)	3 (P) 1(DP) 1(AG) 3(T) 2(E) 1(PL) 2(SP) 1(PO) 1(GR) 1(FT)	12	17
P2 11–20 hours	0	0	1 (GR)	1(T)	1	1
P3 21–40 hours	0	0	0	0	0	0
P4 Over 40 hours	0	0	0	0	0	0
P5 Total	3	1	10	17	13	18

Section Q — Number of reviews

How many reviews were finalised?	Number of completed reviews	
	2008–09	2009–10
Q1 Internal reviews	n/a	0
Q2 Ombudsman reviews	n/a	0
Q3 ADT reviews	0	0

* FOI applications for Ministers’ documents are not subject to internal review (s.51 refers).

** The NSW ombudsman has no jurisdiction to investigate determinations relating to Ministers’ documents (s.52 (5)(b) refers).

Grants

Program area: 2.2 Economic and regional coordination

Law Enforcement and Security Coordination

Name of organisation and purpose of grant	\$ Amount
Bellambi Neighbourhood Centre Anti-bullying program for primary school students	5,000
Blacktown Police and Community Youth Club Fund education programs	2,500
Budgewoi, Buff Point, Halekulani Precinct Committee Assist the work of the Committee in Wyong Shire	1,000
Careways Community Youth project of Dapto	5,000
Cessnock Police and Community Youth Club Assist with repairs to, or purchase of, minibus	5,000
Countrywide Media Fund Streetsmart Program/Handbook	8,000

Name of organisation and purpose of grant	\$ Amount
Crime Stoppers (NSW Police Force) Assist in producing key rings for Marine Crime education program	5,000
Habitat Personnel Youth Against Violence project	5,000
NSW Police Legacy Ltd Fund educational programs for children of deceased officers	5,000
NSW Police Wives and Friends Support Group Funding to assist ongoing support of police members and their families	5,000
North Wyong Shire Youth Arts Service Assist young people at risk to develop and showcase their artworks	4,500
North Wyong Shire Youth Arts Service Assist young people at risk to develop and showcase their artworks	5,000
Regional Youth Support Services Assist youth at risk in Kibble Park/ Springfield area	1,000
St Judes Refuge, St Vincent de Paul Society, Bankstown Assist with operating costs of outreach houses	3,000
St Matthew’s Anglican Church of Australia, Windsor Restoration of historical headstones for police officers	900

Name of organisation and purpose of grant	\$ Amount
St Matthew's Anglican Church of Australia, Windsor Restoration of historical headstones for police officers	200
Umina Beach PCYC Skate and safety equipment for indoor skate ramps	5,000
Total	72,710

Keep Them Safe

Mission Australia FCM Western NSW — Coordinator (2009–10 portion) and brokerage	185,000
Ageing, Disability and Home Care FCM South West Sydney — Coordinator and brokerage (2009–10 portion)	78,216
Housing NSW FCM South East NSW — Coordinator and brokerage total	333,307
Total	596,523

Regional Coordinaton and Program Delivery

Armidale PCYC Developmental Training and Youth Activities Program	10,000
Arts Mid North Coast Foundations of our Future Program — Saltwater Freshwater Program	2,000
Burrnju Aboriginal Corporation NAIDOC Week 2010 Activities Queanbeyan	2,000
Central Coast Community Council Inc Central Coast Community Congress Sponsorship	10,000
Coast Shelter Central Coast Connect Day 2010	10,000
Communities NSW — Sport and Recreation Aboriginal Birth Certificate Program — Wilcannia and Walgett	5,000
Coomaditchie United Aboriginal Corporation Indigenous Workforce Training and Mentoring Project	2,500
Cooma-Monaro Shire Council NGO Capacity Building Project	7,500
Coonamble Rural Transaction Centre Inc 'Hey Dad' Project, Coonamble	1,000
CSIRO Better Regional Outcomes in Liverpool Plains Research Partnership	20,000
Department of Services, Technology and Administration Aboriginal Art Competition Sponsorship	5,000
Eurobodalla Shire Council Asbestos Remediation Wallaga Lake Koori Village Project	11,226

Name of organisation and purpose of grant	\$ Amount
Evolveris Incorporated YOUTH LEADing Australia Congress Sponsorship	5,000
Gamilaraay-Giwirgal Gunu Aboriginal Corporation Walgett Aboriginal Men's Group Contribution	20,000
Grenfell Henry Lawson Festival of the Arts Inc Henry Lawson Festival 2010 Sponsorship	1,000
Gwydir Shire Council North West Film Festival 2009 Sponsorship	3,000
Healthy Cities Illawarra Inc Shoalhaven Safe Community Aboriginal Partnership Project	4,000
Hunter Councils Inc Homeless Connect Day Contribution	5,000
Hunter Councils Inc Graffiti Removal Program — Lake Macquarie	5,000
Hunter Councils Inc Aboriginal 'Road Shows' Information Days Project	5,000
Hunter Councils Inc Islington Community Solutions	20,000
Illawarra Aboriginal Corporation Community Based Working Group Project	4,000
Illawarra Aboriginal Corporation NAIDOC Dinner 2010 Contribution	2,000
Illawarra Aboriginal Corporation Parental Education Resource Project	5,000
Industry and Investment NSW — Primary Industries and Energy Kalang River Working Group	30,000
Jobs Australia — Armidale AgLads Program	20,000
Lachlan Shire Council Lake Cargelligo Youth Centre Contribution	8,000
Link-Up (NSW) Aboriginal Corporation Support and Practical Assistance to the claimants of the AFRS	100,000
Moree Plains Shire Council Y2G Festival Contribution	5,000
Nimbin Neighbourhood and Information Centre Inc Nimbin Integrated Services Project	3,000
NSW Sports Federation Inc NSW Volunteer Award at 2009 Annual Sports Awards	5,000
NSW Women in Agriculture NSW WIA 2010 Symposium Sponsorship	1,500
Penrith Business Alliance Penrith Health and Education Precinct Project	30,000
Regional Development Australia — Far South Coast NGO Capacity Building Project	7,500
Regional Development Australia — Illawarra Green Jobs Illawarra Project	10,000

Name of organisation and purpose of grant	\$ Amount
Regional Youth Support Services Inc Teenage Sexual Health Project	30,000
South Eastern Sydney Illawarra Area Health Service Southern Suburbs Integrated Case Management Project	5,550
Southern Women's Group Incorporated Bega Valley Domestic Violence Transport Project	3,000
Sydney West Area Health Service Health One Service at Willmott Contribution	9,455
The Centre for Volunteering Volunteer of the Year Award Sponsorship 2010	15,000
Walgett Shire Council NAIDOC Week 2010 Activities Contribution	1,000
Young Neighbourhood Centre Young Family Support Service Contribution	10,000
Total	459,231

Community Building Partnerships

Ability Options The refurbishment of an office space for the Lifestyle Options program for people with a disability, Seven Hills	50,000
Ability Options The construction of three nursery polyhouses for the Working Options program for people with a disability, St Clair	30,000
Access Community Education Service Inc The improvement of community facilities at ACES disability service, Port Macquarie	7,500
Addison Road Centre The Addison Road centre upgrade (asbestos roof replacement, installation of water tanks), Marrickville	40,000
All Saints Church The refurbishment of All Saints Church, Petersham	10,000
Alumy Creek Reserve Trust The relocation of a classroom, Grafton	13,000
Alzheimer's Australia NSW The renovation of toilet and kitchen facilities, North Ryde	17,833
Anglican Church Property Trust Diocese of Canberra and Goulburn The repair of the steeple of Queanbeyan and District Anglican Church, Queanbeyan	6,000
Anglican Church Property Trust Diocese of Armidale The Somerton Church Restoration Project — Parish of Manilla, Somerton	10,000
Anglican Church Property Trust Diocese of Sydney The refurbishment of St Paul's Anglican Church Hall, Bankstown	30,000

Name of organisation and purpose of grant	\$ Amount
Anglican Church Property Trust Diocese of Sydney The repair and maintenance of a new roof, Campsie Anglican Church, Campsie	6,000
Anglican Church Property Trust Diocese of Sydney The installation of a sun-shade for the playgroup, St Nicholas Anglican Church, Coogee	30,000
Anglican Church Property Trust Diocese of Sydney The upgrade of the playground, St Albans Anglican Church, Lindfield	15,000
Anglican Church Property Trust Diocese of Sydney The refurbishment of St Johns parish hall, Beecroft	40,000
Anglican Church Property Trust Diocese of Sydney The construction of a commercial kitchen, Merrylands Anglican Church, Merrylands	60,000
Anglican Church Property Trust Diocese of Sydney The refurbishment of the kitchen, St Martins Anglican Church, Kensington	26,585
Anglican Church Property Trust Diocese of Sydney The refurbishment of hall windows, St Martins Anglican Church, Kensington	4,950
Anglican Church Property Trust Diocese of Sydney The upgrade of the toilet facilities, South Carlton Anglican Church, South Carlton	22,000
Anglican Church Property Trust Diocese of Sydney The renovation of St Andrew's Anglican Church, Wahroonga	22,517
Anglican Church Property Trust Diocese of Sydney The construction of a disabled access ramp and greening the grounds, St Mark's Anglican Church hall, Hunters Hill	3,408
Anglican Church Property Trust Diocese of Sydney The repainting of St Anne's Anglican Church, Hammondville	13,550
Anglican Church Property Trust Diocese of Sydney The installation of safety fencing for the western outdoor area, Anglican Church, Sylvania	4,828
Anglican Church Property Trust Diocese of Sydney The replacement of the church hall roof, St Mary Magdalene's, St Marys	50,628
Anglican Church Property Trust Diocese of Sydney The construction of an accessible toilet for Christ Church, Lavender Bay	30,000

Name of organisation and purpose of grant	\$ Amount
Anglican Church Property Trust Diocese of Sydney The refurbishment of meeting rooms, St John's Cathedral, Parramatta	16,300
Anglican Church Property Trust Diocese of Sydney The construction of a children's playground, St Paul's Anglican Church, Emu Plains	21,200
Anglican Church Property Trust Diocese of Sydney The conservation work, St Matthews Rectory, Windsor	30,000
Anglican Church Property Trust Diocese of Sydney The upgrade of the church entry to meet accessibility and emergency requirements, St Dunstan's Anglican Church, Eastwood	20,000
Anglican Church Property Trust Diocese of Sydney The building of a community meeting place, service hub and auditorium, Parish of Dapto	30,000
Anglican Church Property Trust Diocese of Sydney The refurbishment of the Anglicare office and entry to St Martins, Ulladulla	75,000
Anglican Church Property Trust Diocese of Sydney The installation of a new floor in St Michael's War Memorial Hall, Vaucluse	28,562
Anglican Church Property Trust Diocese of Sydney The repair of the bell tower and repainting of St Luke's Church hall, The Oaks	24,354
Annette's Place Rural Multi Purpose Children's Centre The rebuilding of the community playground, Young	25,596
Argenton United Junior Soccer Club The repair of Argenton Soccer Club field, Argenton	26,500
Ashfield Bowling Club Ltd The replacement of outdoor seating around bowling greens at Ashfield Park, Ashfield	15,000
Ashford Showground Trust The replacement of a transformer and upgrade of electrical wiring, Ashford Showground, Ashford	20,000
Ashmont Preschool The upgrade of kitchen facilities, Ashmont Preschool	12,934
Assyrian Australian Association The purchase of equipment for the Assyrian Community Resource Centre, Fairfield	18,000
Austinmer/Thirroul Lions Club Inc The renovations and additions to the Lions Club holiday cottage, Austinmer	7,660
Austra-Lanka Muslim Association Inc The purchase of sewing equipment for skills training in community centres, Auburn	10,000

Name of organisation and purpose of grant	\$ Amount
Australian Air League The repair and improvements to the Squadron Halls, Riverwood and Warnervale	125,000
Australian Council of Women Affairs The refurbishment of the Respite Centre, Birrong	10,048
Australian Croatian Folkloric Group ACFG The installation of a dance floor for the King Tomislav Croatian Club, Edensor Park	26,000
Australian Huntington's Disease Association Inc The repair of the community room roof of the Association's premises, West Ryde	7,167
Australian National Sports Club The fit-out for the Australian National Sports Indoor Recreation Centre, Punchbowl	70,000
Australian Red Cross The improvements to Red Cross House, Lithgow	18,825
Australian Red Cross The upgrade of the parking area, Lismore	10,579
Australian Red Cross The refurbishment of the Red Cross House (Level 6), Sydney	15,782
Australian Red Cross The creation of a new training and meeting space, Broadmeadow	9,783
Autism Advisory and Support Service The installation of a security fence and access points, Liverpool	29,590
Autism Advisory and Support Service The construction of a sensory garden and therapy play area, Liverpool	39,228
Autism Spectrum Australia The refurbishment of playground facilities	53,850
Ballina River Street Children's Centre Inc The redevelopment of the outside learning/ play space area, Ballina	25,000
Bangalow Children's Community Centre The refurbishment of Children's Community Centre	40,000
Bangalow Tennis Club The upgrade of the tennis court surrounds, Bangalow	3,650
Bangor Football Club Inc The upgrade of playing fields, Lucas Heights	60,000
Bankstown Basketball Association Inc The installation of a lift for people with a disability	30,000
Bankstown City Council The installation of air conditioning at the Chester Hill community centre	20,000
Bankstown City Council The upgrade of Jensen Park, Auburn	67,000
Bankstown District Cricket Club The construction of a community indoor sports centre and education facility, Bankstown	60,000

Name of organisation and purpose of grant	\$ Amount
Bankstown Junior Touch Association The canteen upgrade, Vale of Ah playing fields, Milperra	20,000
Baptist Community Services, NSW and ACT The carpet replacement at Warilla North Community Centre, Mt Warrigal	4,200
Bargo District Baptist Church The installation of a transformer to install lighting at the new church/community building, Bargo	30,000
Barmedman Development Association Inc The beautification of the Barmedman Mineral Pool, Barmedman	5,682
Barraba Combined Pensioners and Senior Citizens Assoc. Inc The installation of heating and cooling for the Senior Citizen's Centre, Barraba	10,000
Barrenjoey High School Parents and Citizens Association The construction of Barrenjoey Community Arts Shed, Avalon	54,470
Bates Drive Special School Parents and Citizens Association The installation of a therapeutic and sensory play centre at Bates Drive Special School, Kareela	29,920
Bathurst Regional Council The upgrade of lighting at John Matthews Tennis Centre, Bathurst	20,000
Bathurst Touch Association Incorporated The construction of a clubhouse and amenities block, Kelso	15,000
Baulkham Hills Preschool The renovations to the bathroom at Baulkham Hills Preschool Kindergarten	25,000
Bay and Basin Community Resources The completion of the construction of the Ancillary Support Services facility, Sanctuary Point	20,000
Bayview Yacht Racing Assoc. Inc The replacement of the asbestos roof, Bayview Yacht Club, Bayview	32,000
Belfield Bowling and Recreation Club The extension of the club car park, Belfield	6,000
Bellambi Neighbourhood Centre Inc The installation of garden fencing for the neighbourhood centre, Corrimal	28,640
Bellingen Shire Council The construction of the North Bellingen cycleway, Bellingen	50,000
Bendemeer Preschool Incorporated The upgrade and repairs at Bendemeer Preschool, Bendemeer	4,073
Berala Jack & Jill Pre-School Kindergarten The installation of a fixed outdoor climbing structure	16,097

Name of organisation and purpose of grant	\$ Amount
Berkshire Park, Llandilo and Shanes Park Community Action Group The installation of a children's playground, Berkshire Park, Llandilo	49,000
Berry and District Historical Society The internal painting of Berry Museum, Berry	10,000
Berry Courthouse Conservation Committee Inc The repainting, protecting and preserving of the Historic Berry Courthouse, Kiama	15,000
Bilambil Community Preschool The roadworks at Bilambil Road, Bilambil	75,216
Birralee Longday Care Centre Inc. The Birralee Longday Care Centre, Whitebridge	10,000
Blackbutt Support Group Inc. The construction of a picnic shelter, Blackbutt Reserve	20,000
Blackheath Area Neighbourhood Centre Inc. The renovation of the Principal's Cottage to provide services for children and families, Blackheath	30,000
Blacktown City Council The building of recreation and leisure facilities, Mount Druitt electorate — Priority 1	254,500
Blacktown City Council The building of recreation and leisure facilities, Riverstone electorate — Priority 2	170,000
Blacktown City Council The building of recreation and leisure facilities- Priority 5, Londonderry	162,000
Blacktown City Council The building of recreation and leisure facilities, Reserves 186,369,448 and 740 — Priority 3	146,000
Blacktown City Council The building of leisure and recreation facilities, Blacktown, Reserve 35 — Priority 6	32,500
Blacktown Tennis Inc The fencing around tennis courts, Rooty Hill	55,000
Blue Mountains Women's Health Centre The refurbishment of the Blue Mountains Women's Health Centre, Katoomba	18,883
Boggabri and Districts Historical Society Incorporated The extension to the display area and the Men's Shed workshop, Boggabri	18,500
Bondi Public School Before and After School Care The refurbishment of the Bondi Public School Before and After School Care, Bondi	10,000
Bonnie Women's Refuge LTD The refurbishment of child support centres, Canley Heights	14,421
Bossley Sports Club The inclusion of outdoor fitness equipment at Terone Park, Bossley Park	12,859
Bowen Mountain Association Inc The extension of the Bowen Mountain Hall, Bowan Mountain Park	28,000

Name of organisation and purpose of grant	\$ Amount
Bowraville Community Development Assoc. Inc The improvement of health and safety issues at Bowraville Pioneer Community Centre, Bowraville	30,000
Boys` Town, Engadine The restoration and refurbishment of buildings, Engadine	5,000
Braidwood Fm Inc The relocation and refurbishment of a broadcasting studio and the establishment of a recording studio, Braidwood	11,398
Braidwood Preschool The new roofing and insulation to the Preschool building, Braidwood	8,800
Branxton Preschool Inc The refurbishment of the outdoor play area, Branxton	14,812
Branxton Public School Parents and Citizens Assoc. The installation of natural lighting, ventilation and new shelving, Branxton	3,441
Broken Bay Archdiocese Northern Beaches Region The maintenance and improvements to three rental properties, Dee Why	25,000
Broken Hill Basketball Association The roof restoration at R.K. Sanderson Basketball stadium, Broken Hill	8,000
Broken Hill Regional Events Centre Reserve Trust The Broken Hill Regional Events Centre Project, Broken Hill	25,603
Bronte Surf Life Saving Club The construction of first aid, patrol and training facilities, Bronte Beach	29,000
Brothers Cricket Club The construction of two cricket practice nets, Grafton	12,000
Budgewoi Buff Point Junior Rugby League Football Club The building of a veranda to the community amenities building, Budgewoi	10,000
Bulli High School The refurbishment of School Assembly Hall	29,500
Bundeena RSL Memorial Club Ltd The repair of the carpark surface at Bundeena RSL	21,800
Bungarrabee Centre for Children and Family Service Inc The construction of multi-purpose meeting room, Bungarrabee	40,000
Burraborang Heritage Society The construction of Yerranderie Heritage shelter, Yerranderie	15,000
Burringbar District Sports Club The upgrade of the Burringbar District Sports Club, Burringbar	12,500

Name of organisation and purpose of grant	\$ Amount
Burrumbuttock Cricket Club Inc The construction of a secure cricket equipment storage shed, Burrumbuttock	2,000
Burrumbuttock Tennis Club Clubhouse, Burrumbuttock The construction of a clubhouse, Burrumbuttock	20,000
Business Charlestown Inc The connecting Charlestown Wi-Fi project	13,600
Byron Community Centre Theatre The purchase of projection, audio and internet conferencing equipment for the Byron Community Centre Theatre, Byron Bay	50,000
Camden Haven Sea Rescue Squad Inc. The construction of a fuel storage bunker, Laurieton	15,000
Campbelltown Camden District Cricket Club The stage 2 refurbishment of Raby turf cricket net complex at Raby Oval, Raby	20,000
Campbelltown City Council The upgrade to the sports facility, Worrell Park (J Peters Oval), Campbelltown	50,000
Campbelltown City Council The solar heating of the outdoor pool at Campbelltown Swimming Centre, Bradbury	110,000
Campbelltown City Council The construction of a water toy play area, Campbelltown Swimming Centre	120,000
Campbelltown Youth Centre and Gym Inc The operation setup and maintenance project, Minto	30,000
Campsie Cultural Centre Inc The maintenance and upgrade of the community hall, Campsie	20,000
Canowindra Preschool Kindergarten Inc The building upgrade, Canowindra	8,886
Canowindra Rugby League Football Club The purchase and erection of safety fencing, Canowindra	16,725
Canterbury and District Soccer Football Association The construction of new offices, Ashfield	60,000
Canterbury Bankstown Tennis Assoc. Inc The provision of shade areas and security fencing for the Deverall Park Tennis Complex, Condell Park	26,000
Canterbury City Community Centre Inc. The Canterbury Men's Shed, Campsie	35,000
Capertee and District Progress Assoc. The refurbishment of Capertee Memorial Hall, Capertee	11,000
Cardiff Junior Soccer Club The drainage improvements at Evans Park, Cardiff	8,600
Careworks NSW The refurbishment of the 'Chain Breakers' Recovery centre, Telopea	15,000

Name of organisation and purpose of grant	\$ Amount
Carrs Creek Hall Inc The re-roofing and re-guttering of Carrs Creek Hall, Carrs Creek	27,500
Castle Hill Preschool Kindergarten Inc The replacement of softfall surface in the playground, Castle Hill	12,000
Castle Hill and Hills District Agricultural Soc. Inc The replacement of display cabinets in the Craft Pavilion, Castle Hill	35,000
Castle Hill Players The Pavilion Theatre carpet upgrade, Castle Hill	14,000
Castle Hill Senior Citizens Club Inc The improvements to Senior Citizens Club premises, Castle Hill	15,600
Catholic Healthcare Ltd The renovation of the Catholic Community Services building, Waitara	18,062
Catholic Parish of St Anthony Marsfield The refurbishment and upgrade of the St Anthony's Parish Hall kitchen, Marsfield	30,000
Central Coast Youth Club Inc. The transformation of a waste area into a community oasis, Niagara Park	21,500
Cessnock City Hornets Football Club Inc The access improvements — retaining wall project, Aberdare	22,770
Challenge Southern Highlands Inc The construction work and employment of people to manage and operate a training and skill development program for people with a disability, Goulburn	50,000
Chester Hill Neighbourhood Centre Inc The installation of a sun and rain shelter and water tank at Roundabout Youth Centre, Chester Hill	21,820
Chester Hill RSL Bowling Club Co-Op Ltd The installation of a permanent shadecloth structure, Chester Hill	29,000
Circus Monoxide The extension of the circus training floor and toilet facility, Fairy Meadow	6,539
Coastal Patrol Central Coast Division The essential maintenance on the Rescue Base and Wharf at Point Clare, Gosford	14,758
Coastlink Respite Care The refurbishment of the toilets/increase electricity capacity at South Woy Woy Progress Hall	23,747
Cobar Mobile Children's Services Inc The refurbishment of the Cobar Mobile Children's Services Resource Library and Mobile Base, Cobar	21,543
Cobar Shire Council The installation of shade shelter and seating for the Nymagee tennis and cricket grounds, Nymagee	6,890

Name of organisation and purpose of grant	\$ Amount
Cobar Shire Council The installation of a shade shelter and pathways for the Euabalong community recreation precinct, Euabalong	7,373
Coffs Harbour Preschool Association The redevelopment of the Preschool's outdoor education facilities, Coffs Harbour	25,000
Colo Vale Community Association Inc The erection of a shed for storage and use as Men's Shed, Colo Vale	4,000
Comboyne Agricultural and Horticultural Association The upgrade of the showground luncheon pavilion, Comboyne	20,042
Community Workshed Incorporation The construction of a community workshed, Moruya	15,000
Conargo Shire Council The Conargo Village Landscape Plan and Park Development, Conargo	30,000
Concord Community Recreation and Bowling Club The 2009 general upgrade, Concord Community Recreation and Bowling Club	5,500
Coogee Surf Life Saving Club The development works for Coogee Surf Life Saving Club	65,000
Coolah Youth and Community Centre The restoration of the Coolah Youth and Community Centre, Coolah	10,000
Coolamon Shire Council The Matong community park play area — Priority 1, Matong	10,000
Cooma-Monaro Shire Council The refurbishment of the grandstand ticket box and amenities at Cooma Showground — Priority 1 project — Cooma	69,950
Coomba Park Progress Association The tables, chairs and moveable stage, Coomba Park	29,565
Coonamble Men's Shed The construction of a toilet at Coonamble Men's Shed, Coonamble	8,000
Cooperook School of Arts The sound and lighting of the community hall, Cooperook	10,000
Cootamundra Shire Council The construction of public toilets in Kingston Park, Cootamundra	20,000
Corowa Historic Vehicle and Machinery Club Inc. The extension of the club house to create a display room, Corowa	7,000
Corowa Shire Council The redevelopment of Runway Two at Corowa AeroPark, Corowa	52,000

Name of organisation and purpose of grant	\$ Amount
Corrimal Community Men's Shed The extension to the Corrimal Community Shed, Corrimal	50,000
Country Hope Ltd The refurbishment of the Country Hope family support centre, Wagga Wagga	15,000
Country Women's Association of NSW — Adaminaby The roof replacement, Adaminaby	21,530
Country Women's Association of NSW — Kiama The painting of CWA branch hall and toilets, Kiama	5,000
Country Women's Association of NSW — Mannering Park The replacement of fencing, Mannering Park	500
Country Women's Association of NSW — Stanwell Park The refurbishment of CWA Hall at Stanwell Park	5,000
Country Women's Association of NSW — Wongarbron The renovation of the storeroom and the provision of an indoor toilet block, Wongarbron	15,000
Country Women's Association of NSW— Woy Woy The improvements to the CWA premises, Woy Woy	12,000
Cowra Rugby Club Inc The Hartley Street sports ground disabled toilets and lighting project, Cowra	49,000
Cranebrook United Soccer Club The installation of a watering system, Andromeda Oval, Cranebrook	27,500
Cricket Albury Wodonga The installation of a hard wicket at Alexander Park, Albury	4,156
Cricket Albury Wodonga The repair of the Bilson Park training facilities, Albury	9,734
Cringila Children's House Inc. The removal and replacement of a kitchen and laundry, Cringila Children's House, Cringila	10,800
Cringila Children's House Inc. The repairs to the outdoor play area, Cringila	12,707
Cringila Children's House Inc. The repairs to the water damaged ceiling and roof, Cringila	22,700
Cugden Headland Surf Life Saving Club The redevelopment of a training room, Kingscliff	50,000
Dapto Agricultural and Horticultural Society The asphaltting of the showground car park, Dapto	50,000
Dapto Junior Rugby Leagues Club The installation of seating at Reed Park, Dapto	20,000
Delegate Progress Association Inc The refurbishment of the community house for local and visiting medical practitioners, Delegate	16,327

Name of organisation and purpose of grant	\$ Amount
Denman Pony Club The construction of 30 day stalls for horses, Denman	9,100
Douglas Park Catholic Community Hall Committee The face lift for the Community Church Hall, Douglas Park	3,000
Drummond Park Preschool Inc. Armidale The building of a new classroom, Drummond Park, Armidale	16,500
Drummoyne Baptist Church The asbestos roof removal, Drummoyne	9,315
Drummoyne Occasional Child Care Inc The purchase and installation of weatherproof blinds for the veranda, Drummoyne	2,650
Dubbo City Council The Victoria Park Regional Recreational Precinct Fitness Centre — Priority 1, Dubbo	5,700
Dubbo Community Men's Shed The air conditioning for Dubbo Community Men's Shed, Dubbo	8,553
Dudley Redhead United Senior Soccer Club The securing of Lydon Field by erecting perimeter fencing, Dudley	19,217
Dunedoo District Development Group The purchase and installation of a wood lathe, Dunedoo	676
Dungog Memorial Bowling Club The disabled access ramp and toilet, Dungog	10,000
Dungowan and District Tennis Club The restoration of the Dungowan Communities Tennis Complex, Dungowan	20,000
Dunn and Lewis Development Foundation The stage 1 construction of the new Memorial Complex, Ulladulla	50,000
Dunoon and District Sports and Recreation Club Ltd. The earthworks and installation of floodlighting for the extension of Balzer Oval Dunoon, Dunoon	30,000
East Hills Rugby League Football Club The extension of existing clubhouse, East Hills	25,000
Eastern Suburbs Community College Inc The installation of a ramp, Bondi	8,620
Eastlakes Women's and Children's Refuge The refurbishment of the communal living and play areas	8,000
Eastwood Ryde Netball Association The resurfacing of 22 netball courts Meadowbank Park, Meadowbank	50,000
Eastwood Ryde Netball Association The resurfacing of 22 netball courts Meadowbank Park, Meadowbank	25,000
Eastwood Ryde Netball Association The resurfacing of 22 netball courts Meadowbank Park, Meadowbank	21,683

Name of organisation and purpose of grant	\$ Amount
Eastwood Thornleigh District Tennis Assoc. Inc The installation of synthetic grass surface court, Epping	8,065
Edgeworth Senior Soccer Club The provision of spectator and disabled persons facilities, Edgeworth	40,000
Elmore Vale Early Learning Centre The replacement of the soft fall play area, Elmore Vale	17,067
Ellangowan Public Hall Trust The relining of the hall with plasterboard, Ellangowan	12,048
Emeran Hills Study Centre The renovation of two cottages for the Eremeran Hills Study Centre, Pennant Hills	45,000
Emmaus Catholic College The cricket nets and volleyball courts, Kemps Creek	30,000
Endeavour Industries Ltd The building of Liberty House, Cessnock	45,000
Engadine Dragons Junior Rugby League Football Club Inc The seating and covered area outside clubhouse, Engadine	13,335
Ensemble Productions Pty Ltd The purchase of a matinee bus, Kirribilli	27,500
Eurella Community Services Inc The purchase of equipment for Eurella Community Services Business Service, North Strathfield	10,000
Fairfield The installation of shade and weather structures in Fairfield City parks	105,000
Fairfield Christian Fellowship The refurbishment of the Community Hall, Fairfield	25,000
Fairfield City Council The modifications to internal and external access points at Westacott Cottage, Canley Vale	27,000
Fairfield City Little Athletics Installation of an awning, Fairfield	50,000
Family Resource and Network Support (FRANS) Inc The purchase of equipment for a nursery for people with disability, FRANS Plants project, North Croydon	15,021
Family Resource and Network Support (FRANS) Inc The renovation of a facility for people with disability, FRANS Plants project shop front, North Croydon	27,859
Filipino Australian SCR of the Hunter Valley Inc. The members' kitchen and dining area building program, Boolaroo	30,000
Fiona Lodge Ronald McDonalds Family Retreat The construction of a family gazebo at the Ronald McDonald family retreat, South Batemans Bay	25,000

Name of organisation and purpose of grant	\$ Amount
Flame Tree Community Food Co-Op The establishment of the flame tree community food co-op shopfront, Thirroul	5,500
Forbes Shire Council The Forbes CBD beautification — Priority 1, Forbes	11,500
Forbes Shire Council The Youth and Community Centre improvements — Priority 2, Forbes	13,700
Frank Partridge VC Military Museum Inc The provision of a purpose built display facility	40,000
Friends of Bella Vista Farm Park Inc The restoration of the Bella Vista Farm Homestead, Bella Vista	25,000
Friends of Kooloonbung Creek Nature Park The Kooloonbung Creek Nature Park walking trail upgrade, Port Macquarie	15,000
Friends of Linnwood The restoration/conservation of Linnwood, a NSW State Heritage Listed Item, Guildford	50,000
Friends of St Johns Stroud Inc The brickwork restoration to St John's rectory, Stroud	5,000
Friends of the Manning Regional Art Gallery Inc The covered outdoor art space, Taree	42,000
Friends of the Western Buddhist Order (Sydney) Inc The access and facility upgrade of Sydney Buddhist Centre, Newtown	10,000
Futureworld The construction of the Futureworld outdoor educational facility, Warrawong	28,500
George Cross Falcons Club The installation of an air conditioning system in the community hall, Cringilla	26,400
Geurie Memorial Hall Inc The ongoing restoration of the community hall, Geurie	50,000
Girl Guides Association (NSW) The refurbishment, repairs and maintenance of the hall, Wyong	5,656
Girl Guides Association (NSW) The insulated ceiling for the Guide Hall, North Nowra	10,000
Girl Guides Association (NSW) The Girl Guides Mortdale, the refurbishment of the Guide Hall, Mortdale	14,000
Girl Guides Association (NSW) The renovations of the Guide Hall, Girl Guides, Redhead	18,576
Girl Guides Association (NSW) The refurbishment of the Girl Guide Hall, Grays Point	26,422
Glen Alice Community Association The refurbishment of toilet facilities, Glen Alice	20,000

Name of organisation and purpose of grant	\$ Amount
Glen Davis Community Association The construction of a BBQ area, Glen Davis	10,000
Glen Innes and District Historical Society The room renovations, Glen Innes	5,000
Glen Innes Severn Council The Children's Services internal premises upgrade and enhancement — Priority 1, Glen Innes	50,000
Glen Innes Showground Trust The rejuvenation of the grandstands at the showground, Glen Innes	30,000
Glendore Childcare Centre The resurfacing of children's outdoor area, Maryland	24,877
Gloucester District Tennis Assoc. The installation of synthetic grass tennis courts, Gloucester	15,000
Gloucester RSL Sub Branch The Gloucester memorial, Gloucester	11,000
Gooloogong War Memorial Trust The alterations and additions to Gooloogong War Memorial Hall, Gooloogong	45,000
Gosford City Council The Peninsula Recreation Precinct stage two, Umina Beach, Priority: 1	40,770
Gosford Preschool The safety surfacing of the Gosford Preschool, Gosford	19,662
Goulburn and District Arts and Crafts Inc The new umbrella arts and crafts cultural development space, Goulburn	30,000
Goulburn Golf Club The painting of the clubhouse, Goulburn	28,000
Graceades Community Cottage Inc The addition of a computer training room for Graceades Cottage, Bidwill	45,000
Grafton Pony Club The kitchen update for Grafton Pony Club, South Grafton	28,900
Grafton Sk8ters Incorporated The Grafton Park extension, Grafton	30,000
Granville Kewpie Soccer & Sports Club The renovation and repair of clubhouse	29,345
Greater Hume Shire Council The revitalisation of community spaces, Culcairn	40,000
Greater Lithgow Arts Council Inc The installation of blackout curtaining at Lithgow Theatre, Lithgow	10,000
Greater Taree City Council The design and construction of a walk and cycle path, Harrington Foreshore, Harrington	30,000
Greater Taree City Council The Old Bar South playing fields amenities block, Old Bar	90,000

Name of organisation and purpose of grant	\$ Amount
Greek Orthodox Community of New South Wales Ltd The upgrade of the Greek Community Occasional Child Care Centre Playground, Marrickville	13,563
Greenridge Memorial Hall and Social Activities Club Inc The building of new toilets incorporating disabled access, Greenridge	30,000
Grenfell Rugby Club Inc The rebuilding of the club house, Grenfell	15,000
Gresford Park Trust The replacement of picnic facilities at Gresford Recreation Ground, East Gresford	25,000
Griffith Preschool Kindergarten Inc The Kindy Lane community partnership development project, Griffith	20,000
Gulgong Polocrosse Club The installation of a bore on crown reserve, Gulgong	10,000
Gundagai Shire Council The upgrade and construction of facilities at Coolac Recreation Reserve, Coolac	30,000
Gunnedah Greyhound Club The enclosure of the betting ring, Gunnedah	18,000
Gunnedah Shire Council Upgrades to Kelvin Community Hall	6,800
Guyra Shire Council The sporting complex-stage 1 — Priority 1, Guyra	63,000
Harden Junior Rugby The repair and maintenance of the clubhouse, Harden	8,000
Harris Park Preschool The replacement of heating and cooling systems at Harris Park Preschool, Queanbeyan	15,510
Hastings Community FM Radio Association Inc The studio and office additions for 2009, Wauchope	15,900
Hawkesbury City Council The Rutherglen Avenue play space surface replacement, Hobartville	30,000
Hawkesbury City Council The Mountain Lagoon Road reconstruction project	80,000
Hawkesbury Community Outreach Services Inc The provision of a double garage for two community buses, Kurrajong	12,000
Hawkesbury Cricket Club Inc The installation of picket fence on Owen Earle Oval, Richmond	29,588
Hawkesbury Sports Council The installation of an irrigation system at Woodlands Ovals, Wilberforce	20,000

Name of organisation and purpose of grant	\$ Amount
Hawks Nest Teas Gardens Progress Association The purchase of materials to construct the Hawks Nest Wharf Pontoon , Hawks Nest	30,000
Hawthorne Park Equestrian Users Group The Hawthorne Park Maintenance Work Program, Gwydir Highway	\$ 15,000
Hay Shire Council The Hay cycleway development, Hay	30,000
Helensburgh Tigers Rugby League Football Club The replacement of observation deck and re-roofing deck, Rex Jackson Oval, Helensburgh	7,700
Hills District Junior Rugby League Football Club and Touch Association The installation of spectator seating and the construction of a disabled viewing platform at Crestwood Oval, Baulkham Hills	40,000
Hunters Hill Council The construction of a hard surface multi-court, Gladesville	35,000
Hunters Hill Sailing Club Inc The sun shelter, Woolwich	15,000
Ilford Recreational Reserve Trust The renovation of the community hall, Ilford	30,000
Illawarra Area Child Care Ltd The kitchen upgrade, Shellharbour	10,520
Illawarra Light Railway Museum Society Limited The electrical upgrade, Albion Park Rail	15,000
Illawarra Live Steamers Co-Op Limited The extension of the existing carriage shed, North Wollongong	6,545
Illawarra Live Steamers Co-Op Limited The installation of new picnic tables and seating, North Wollongong	25,011
Illawarra Women's Health Centre The enhancement of community access to the centre, Warilla	4,500
Illawarra Women's Health Centre The installation of air conditioning for the community facility, Warilla	8,950
Illawong Athletics Inc The equipment shed for lower athletics field, Lucas Heights	4,588
Inaburra Preschool The playground upgrade, Billa Road, Bangor	30,000
Inala The construction of Dulkara day services facilities, Cherrybrook	40,000
Information and Cultural Exchange The purchase and installation of digital infrastructure, Information and Cultural Exchange Switchhub, Parramatta	50,000
Jacaranda Preschool Centre Inc The upgrade of the outdoor area, Jacaranda Preschool, Caringbah	50,000

Name of organisation and purpose of grant	\$ Amount
Jamberoo Tennis Club The replacement of artificial grass tennis court surfaces, Jamberoo	15,000
Jerilderie Steam Rail and Heritage Club Inc The Billabong Backwash Bridge, Jerilderie	5,000
Jerilderie Tennis Club Inc The connection of power to Jerilderie Tennis Club shelter shed, Jerilderie	3,000
Jesmond Football Club The upgrade to lighting, Heaton Park	25,000
Jindera Football Club The construction of a spectator shelter shed at Jindera Recreational Reserve, Jindera	14,000
Kangaroo Valley Pathways Action Group The continuation of the cycle/pedestrian pathway, Kangaroo Valley	10,000
Kangaroo Valley Pioneer Settlement Trust The preserving, restoring and enhancing the facilities of Pioneer Museum Park, Kangaroo Valley	16,500
Karitane The Carramar Community kiosk	58,906
Kelly's Place Children's Centre The playground improvements, Crows Nest	28,890
Kellyville Baseball Club The field drainage and irrigation project, Kellyville — Stage 2	50,000
Kempsey Shire Council The Sherwood Road Environmental Improvement Precinct, Kempsey	35,000
Kendall Little Athletics Inc The construction of an amenities and storage facility, Kendall	20,000
Kiama Downs Surf Life Saving Club The clubhouse renovations, Kiama Downs	13,000
Killabakh Tennis Club The upgrade of the Killabakh tennis court and surrounding area, Killabakh	20,000
Kirrawee High School Parents and Citizens Association The community path, Kirrawee	19,155
Kogarah City Council The Kogarah CBD and recreation facility upgrade	63,000
Kotara Junior Rugby League Football Club Inc The ground improvements — Hudson Park, Adamstown Heights	5,610
KU Peter Pan Preschool The creation of an environmentally sustainable community permaculture garden, La Pouse	5,000
Ku-ring-gai Association (KNA) The additional storage space, South Turrumurra	4,500
Ku-ring-gai Community Workshop `The Shed` Inc The construction of a purpose built building for `The Shed`, St Ives Showground	50,000

Name of organisation and purpose of grant	\$ Amount
Kurri Kurri Rugby League Football Club The Kurri Kurri Rugby League multi-purpose amenities, Kurri Kurri	80,000
Lachlan Valley Community Radio Inc The purchase and installation of equipment for a community radio station (remote live broadcasting), Forbes	20,000
Lady Game Community Kindergarten The alterations and additions to the community hall, West Lindfield	40,000
Lady Gowrie Child Centre The repair and maintenance of the property of 1 Elliot Avenue, Erskineville	30,000
Lake Cathie Benny Hills Junior Rugby League The upgrade of Lake Cathie sports ground, Lake Cathie	5,000
Lake Cathie Landcare Group Inc The reconstruction of missing link in walking tracks at Lake Cathie	4,500
Lake Cathie Tennis Club The replacement of tennis court lighting and light poles, Lake Cathie	5,000
Lake Macquarie City Council The Pelican children's playground — increasing safety and accessibility, Swansea	12,500
Lake Macquarie City Council The emergency radio communications system upgrade, Charlestown	12,529
Lake Macquarie Football Club The construction of additional storage space and toilets to the amenities building, Speers Point	45,000
Lake Macquarie Landcare Network The Community Landcare Resource Centre Energy Efficiency Project, Teralba	25,000
Lakeside Netball Association The construction of three sealed netball courts, Belmont	25,000
Lane Cove Community Aid Service The relocation of the front office, Lane Cove	10,449
Lane Cove Music and Cultural Association The community centre restoration project, Lane Cove	10,000
Lane Cove Occasional Child Care Inc The alterations to the child care centre, Lane Cove	60,000
Lansvale Sports Club The awning over a dressing shed and the paving of concrete steps to the football field, Lansvale	26,000
Largs School of Arts Inc The construction of a safe entrance and exit to the Largs School of Arts, Largs	6,500
Leeton Jockey Club The new toilets and new horse stalls, Leeton	10,000
Leeton Shire Council The fencing replacement and air conditioning upgrade, Leeton	16,000

Name of organisation and purpose of grant	\$ Amount
Lennox Head Combined Sports Association The upgrade of the Williams Reserve facilities, Lennox Head	29,000
Lifeline Harbour to Hawkesbury Inc The upgrade of the Lifeline counselling and volunteer centre, Gordon	29,756
Lifestart Cooperative The upgrading of a playground and garden for disabled children and frail aged, Pennant Hills	27,500
Lindfield District Cricket Club The rebuilding of cricket practice nets, Roseville	39,000
Lindsay Park Public School Parents and Citizens The installation of a new play system for the Lindsay Park 50th anniversary playground, West Wollongong	20,000
Lions Club Australia (Tabulam Branch) The construction of an outdoor netball court, Bonalbo	50,000
Lions Club Bombala The upgrade of the Bombala River walkway, Bombala	27,500
Lions club of Bathurst Inc The redevelopment of Lions Berry Park, Bathurst	4,000
Lismore Little Athletics The all-weather cover, South Lismore	19,600
Lismore Soup Kitchen The establishment of low cost accommodation for marginalised people, Lismore	40,000
Lismore Theatre Company Inc The replacement of the kitchen, Goonellabah	8,000
Lismore Thistles Soccer Club Inc The concrete viewing pad and eventual base for balcony, Lismore	15,000
Lithgow District Car Club The construction of the Yvonne Martyn Memorial Motorsport Park at Mount Piper, Portland	10,000
Little Nicholson Street Play centre The refurbishment of the Little Nicholson Street Play centre, Balmain East	40,000
Liverpool Districts Neighbourhood Centres Association The installation of an awning at the Community Centre, Warwick Farm	13,363
Liverpool Districts Neighbourhood Centres Association The playground upgrade, Lurnea	22,000
Liverpool Plains Land Management The community garden project, Gunnedah	5,000
Liverpool Plains Shire Council The upgrade of the footpath on Single Street, Werris Creek	20,000
Liverpool Women's Health Centre The Liverpool Women's Health Centre building project, Liverpool	80,000
Llandilo Hall Committee The restoration of St David's Church, Llandilo	15,000

Name of organisation and purpose of grant	\$ Amount
Lockhart and District Historical Society The expansion of exhibition space at Green's Gunyah Museum, Lockhart	17,500
Lockhart Shire Council The refurbishment of toilets to provide disabled access, Lockhart	7,500
Lockhart Shire Council The purchase and installation of new playground equipment, Walter Day Park, Lockhart	12,500
Lockhart Shire Council The construction of new public toilet facilities, The Rock, Lockhart	30,000
Longueville Sporting Club Pty Ltd The community facility facelift and maintenance project, Lane Cove	30,000
Lower Hunter Peer Support Inc The Weston Mines and community hall refurbishment, Weston	16,096
Lower Lachlan Community Services Inc The Lake Cargelligo community hall upgrade, Lake Cargelligo	10,000
Lower Mountains Neighbourhood Centre The purchase of office equipment and refurbishment of the reception area	6,130
Macarthur District Softball Association The construction of a BBQ area and four dugouts, Camden	14,717
Macleay Dirt Bike Club The construction of a new disabled toilet/parents room and upgrade to existing toilet block, Townsend	28,000
Mamre Plains Ltd The resealing of Mamre Entrance Road, St Marys	30,000
Mannering Park Amateur Sailing Club The clubhouse renovations of Mannering Park Amateur Sailing Club, Mannering Park	15,000
Manning River Men's Shed Inc The shed facility, Taree	50,000
Marist Youth Care Ltd The renovation of a new centre for Pete's Place Education Support Program, Blacktown	16,420
Maroubra United Soccer Club Inc The flood lighting upgrade for Coral Sea Park, Maroubra	38,000
Marton Public School Parents and Citizens Association The installation of blinds in classrooms, Engadine	7,200
Mayfield United Junior Soccer Football Club Inc The installation of freestanding awning at Stevenson Park, Mayfield West	30,000
Merindah Children's Centre The construction of a veranda and access ramp, Wallsend	7,380

Name of organisation and purpose of grant	\$ Amount
Mid Coast Care The additional floor space for Mid Coast Care (MCC) community centre, Milton circuit	5,000
Mid North Coast Maritime Museum Inc The re roofing of MNCMM — Pilot Cottages, Port Macquarie	5,000
Milperra Viking Cricket Club The replacement of cricket nets at Killara Reserve, Panania	14,000
Minimbah Challenge Inc The installation of a new Liberty Swing at Dunbar Park, Marsfield	40,000
Minnamurra Lions Club The construction of a mezzanine floor at the Minnamurra Scout Hall, Minnamurra	5,000
Moorebank Cricket Club The Kokoda Oval shade shelter, Hammondville	40,000
Moorland Soccer Club The improvements to Moorland Soccer Clubs infrastructure, Moorland	10,000
Moree Junior Rugby League The redevelopment of Boughton Oval, Moree	35,000
Morundah Bush Entertainment Committee Inc The Paradise Palladium Theatre seating refurbishment, Morundah	2,000
Mosman Rowers Ltd The repairs to dry rot windows and doors, 3 Centenary Drive, Mosman	28,059
Moss Vale Senior Citizens and Community Centre The upgrade of the community centre kitchen, Moss Vale	9,000
Moulamein War Memorial Lake Committee The construction of a lake walking track, Moulamein	4,010
Mountains/ Kariong Cricket Club The repair and refurbishment of the cricket nets at the Kariong Cricket club, Kariong	9,285
Mountains Youth Services Team The Katoomba Youth Centre landscaping and redevelopment project, Katoomba	20,000
Mt Warning Community Preschool The eco-cubby learning centre upgrade, Uki	5,000
Mudgee Men's Shed Inc The internal fit out of the Men's Shed, Mudgee	23,870
Murrumbateman Landcare Group The regeneration and enhancement of Murrumbateman Common, Murrumbateman	8,525
Murrumbidgee Shire Council The Darlington Point cycleway program, Darlington Point	15,000
Murwillumbah Netball Association The resurfacing of two netball courts at Knox Park, Murwillumbah	24,985
Murwillumbah Tennis Club The upgrade of two existing clay tennis courts to synthetic clay, Murwillumbah	40,000

Name of organisation and purpose of grant	\$ Amount
Muswellbrook Shire Council The floor re-tiling of the Muswellbrook Senior Citizens` Centre, Muswellbrook	6,000
Nambucca District Rescue Squad The upgrade of the rescue base, Nambucca Heads	40,000
Narrabeen Junior Rugby League Football Club The installation of an electronic score board Lake Park Oval, Narrabeen	10,500
Narrandera Christian Revival Crusade The refurbishment of Narrandera CRC Plaza Theatre Amenities, Narrandera	30,000
Narromine Aviation Museum The conservation of the Corben Super Ace aircraft, Narromine	26,000
Narromine Local Aboriginal Land Council The completion of renovations for the Keeping Place/Meeting Place, Narromine	9,000
Narromine Men's Shed The installation of a storage container and the purchase of machinery/equipment, Narromine	6,275
Narromine Shire Council The upgrade of Payten Oval, Narromine	27,300
Nepean District Soccer Football Association Inc The installation of fencing at Mark Leece Oval, St Clair	18,000
Nerong Progress Association Incorporated The completion of the building works, Nerong	29,847
Nerriga Progress and Sporting Association Inc The re-roofing of Nerriga Community Hall, Nerriga	25,280
New England Conservatorium of Music (NECOM) The development of the NECTOM Inverell Campus, Inverell	50,000
New Lambton Junior Soccer Club The installation of field lighting, New Lambton	25,000
Newcastle Christian Outreach Centre TA Goodlife Global Care The expansion of facilities for the development of a 'food care' service, Toronto West	20,000
Newcastle City and Eastern Districts Cricket Club Inc The repair of the junior cricket nets that prevent flooding and erosion, Newcastle	3,590
Newtown Neighbourhood Centre Inc The refurbishment of the Newtown Neighbourhood Centre, Newtown	40,000
Nimbin Agricultural and Industrial Society Inc The internal refurbishment of the showground, Nimbin	29,513
Nimbin Community Centre Inc The construction of a heritage landscape amenity, Nimbin	5,000
Ningana Enterprises Inc The purchase of a tractor for a market garden for people with disabilities, Griffith	30,000

Name of organisation and purpose of grant	\$ Amount
North Curl Curl Surf Life Saving Club The refurbishment of the surf club's community canteen, North Curl Curl	29,317
North Dalton Park Regional Sporting Facility The installation of new pathways from dressing room to main ground, Fairy Meadow	8,000
North Dalton Park Regional Sporting Facility The installation of NDP Player Dugouts/Shelter for the Main Ground, Fairy Meadow	12,000
North Entrance Surf Life Saving Club The roof replacement at the club house, The Entrance	29,700
North Epping Rangers Inc The tennis court re-fencing, North Epping	8,470
North Ryde Community Aid and Information Centre The refurbishment of 4 Cutler Pde for use by North Ryde Community Aid and Early Childhood Health Centre, North Ryde	30,000
North Ryde Rotary Club Inc The installation of flashing lights at all school crossings in Ryde City	7,000
North Shore Junior Cricket Association Inc. The Koala Park cricket pitch upgrade, Killara	30,000
North Star Sporting Club The North Star sporting and education facility ring enclosure upgrade, Yetland Road	24,500
North Steyne Surf Life Club The refurbishment of the training/clubroom, Manly	29,500
North West Sydney Women's Football Inc The refurbishment and extension of the amenities block at Morrison Bay Park, Putney	50,000
Northern Agricultural Association Inc, Singleton The installation of the showground floodlighting, Singleton	12,000
Northern Inland Academy of Sports The establishment of a central sport administration precinct 'The Hub', Tamworth	40,000
Northern Lakes Rugby League Sport and Recreation Club The pouring of a concrete slab for the amenities block Northern Lakes Rugby League Sport and Recreation Club, Doyalson North	30,000
Nyngan Show Society The supply and installation of an automatic watering system at the Nyngan Show Ground Arena, Nyngan	27,366
Oatley RSL Youth Club Netball The improvement of netball facilities, Mortdale	40,000
Oberon Children's Centre Inc The installation of a new kitchen and external painting works, Oberon	7,238
Oberon Men's Shed The construction of a Men's Shed, Oberon	10,000

Name of organisation and purpose of grant	\$ Amount
Ocean Beach Surf Life Saving Club Inc The construction of a concrete and sunshade structure, Umina Beach	51,770
Ooma Water Inc The construction of a closed water supply scheme, Forbes	23,000
Orange Grove Public School Parents and Citizens Assoc. The landscaping and installation of outdoor playground equipment at Orange Grove Public School, Lilyfield	46,000
Our Community Place Inc The construction of a dividing wall for the Boolaroo Family Playhouse, Boolaroo	10,987
Our Lady of Perpetual Succour Toukley/ Lake Munmorrah Parish The resealing of the bitumen car park at St Mary's Church, Noraville	60,000
Paddington Children's Centre The Paddington Children's Centre building project, Paddington	30,000
Padstow Bowling and Recreation Club The installation of sun shades, Padstow	15,000
Paramount Tennis Club Inc The amenities and tennis clubhouse upgrade, Dubbo	50,000
Patonga Beach Progress Association Inc The improvement of the Patonga Community Hall, Patonga	10,305
Pearl Beach Progress Association The refurbishment, reinforcement and improvement of the Rock Pool, Pearl Beach, Gosford	20,000
Penrith City Council The footpath construction in Chameleon Drive, Erskine Park (Priority 5)	13,000
Penrith City Council The Jamison Park Shared Pathway construction, South Penrith (Priority 1)	134,700
Petersham Bowling Club Limited Construction of a pergola, BBQ and outdoor dining area	8,080
Pied Piper Preschool Assoc (Wallerawang) Inc The installation of new floor coverings for classrooms, Wallerawang	4,000
Pittwater High School Parents and Citizens Association The refurbishment of tennis courts at Pittwater High School, Mona Vale	39,000
Pittwater Softball Club The refurbishment of softball back nets, Boondah and Jacksons Rd Reserves, Warriewood	16,300
Police and Community Youth Clubs NSW Ltd The landscaping works at Eastern Suburbs PCYC, Daceyville	7,000
Police and Community Youth Clubs NSW Ltd The Maitland PCYC — upgrade of the existing weights room, Maitland	30,000

Name of organisation and purpose of grant	\$ Amount
Police and Community Youth Clubs NSW Ltd The Parramatta PCYC — required property works to basketball court, Parramatta	45,000
Police and Community Youth Clubs NSW Ltd The upgrade and repair of lights in car park and club entrance at the Port Stephens PCYC, Nelson Bay	2,200
Police and Community Youth Clubs NSW Ltd The rejuvenation of the clubhouse at the St George PCYC, Rockdale — Stage 1	26,965
Police and Community Youth Clubs NSW Ltd The upgrade of the canteen at the Albury PCYC, East Albury	19,490
Police and Community Youth Clubs NSW Ltd The installation of a new boxing ring, Bankstown	4,400
Police and Community Youth Clubs NSW Ltd The Blacktown PCYC — upgrading of bathrooms, Blacktown	28,000
Police and Community Youth Clubs NSW Ltd The Blacktown PCYC — development of a community garden and courtyard, Blacktown	24,000
Police and Community Youth Clubs NSW Ltd The upgrade of the kitchen, Cabramatta PCYC, Cabramatta	17,820
Police and Community Youth Clubs NSW Ltd The refurbishment of a room to create a ladies cardio work out area, Cabramatta	25,000
Police and Community Youth Clubs NSW Ltd The demolition of a PCYC owned house, Cabramatta	11,500
Police and Community Youth Clubs NSW Ltd The portable indoor skate ramps for the Umina Beach PCYC, Umina Beach	29,920
Police and Community Youth Clubs NSW Ltd The Bulli PCYC — the full re-sanding and coating of the timber floor on the basketball court, Bulli	11,748
Police and Community Youth Clubs NSW Ltd The repair and replacement of winders to windows in the main hall of Eastern Suburbs PCYC, Daceyville	15,900
Police and Community Youth Clubs NSW Ltd The construction of a garbage store room at Eastern Suburbs PCYC, Daceyville	18,448
Police and Community Youth Clubs NSW Ltd The Waitara PCYC — development of a youth centre, Waitara	48,500
Police and Community Youth Clubs NSW Ltd The Mount Druitt PCYC — increase safety of club, shalvey	21,000
Police and Community Youth Clubs NSW Ltd The Griffith PCYC — window upgrade, Griffith	15,000
Police and Community Youth Clubs NSW Ltd The Taree PCYC — `Temperatures Rising` air conditioning for multi-purpose room, Taree	10,000
Police and Community Youth Clubs NSW Ltd The North Sydney PCYC — repair of flooring in the activity room, North Sydney	5,000

Name of organisation and purpose of grant	\$ Amount
Police and Community Youth Clubs NSW Ltd The North Sydney PCYC — upgrading floor in dance studio, North Sydney	10,000
Police and Community Youth Clubs NSW Ltd The North Sydney PCYC — replacement of existing windows, North Sydney	15,000
Police and Community Youth Clubs NSW Ltd The North Sydney PCYC — replacement of front awning, North Sydney	4,000
Police and Community Youth Clubs NSW Ltd The installation of two evaporative cooling units at Wellington Active, Wellington	20,000
Police and Community Youth Clubs NSW Ltd The Penrith PCYC — repairs and maintenance to club premises, Penrith	41,003
Police and Community Youth Clubs NSW Ltd The Port Stephens PCYC — providing spectator seating, Nelsons Bay	18,000
Police and Community Youth Clubs NSW Ltd The Lake Illawarra PCYC — repairs to roofing, Lake Illawarra	53,179
Police and Community Youth Clubs NSW Ltd The resurfacing of basketball court floor at Burwood PCYC, Burwood	13,427
Police and Community Youth Clubs NSW Ltd The repainting of the Gunnedah PCYC building, Gunnedah	8,000
Police and Community Youth Clubs NSW Ltd The installation of air conditioning in the main recreation hall, Tamworth	9,000
Police and Community Youth Clubs NSW Ltd The Bateau Bay PCYC tennis facility refurbishment, Bateau Bay	30,600
Police and Community Youth Clubs NSW Ltd The Singleton PCYC — air conditioning, Singleton	5,000
Police and Community Youth Clubs NSW Ltd The repainting of the sports floor, North Wollongong	20,741
Police and Community Youth Clubs NSW Ltd The renovations to increase function and accessibility of facilities, Woolloomooloo	30,000
Police and Community Youth Clubs NSW Ltd The community centre facelift, Marrickville	35,000
Polish Association of Cabramatta The construction of a games room, computer room and chapel for the aged, Canley Vale	40,000
Port Macquarie Art Society The upgrade of the car park, Port Macquarie Art Society, Port Macquarie	7,500
Port Macquarie City Lions Club Inc The upgrade of the City Lions catering van, Port Macquarie	5,000
Port Macquarie Hastings Hockey Association The construction of an all weather viewing area and disabled access, Wayne Richards Park, Port Macquarie	10,000

Name of organisation and purpose of grant	\$ Amount
Port Macquarie Lions Club Inc The repairs and maintenance of the Lions Club Hall , Port Macquarie	8,500
Port Macquarie Rotary Clubs Community Centre The installation of shelving and storage, Rotary Community Centre, Port Macquarie	5,000
Port Macquarie Rotary Clubs Community Centre The plumbing for the new Rotary Community Centre, Port Macquarie	9,000
Port Macquarie Sailing Club Inc The construction of additional car parking, McInherney Park, Port Macquarie	5,000
Port Macquarie Tennis Club The construction of a disabled access ramp, Port Macquarie	10,000
Port Stephens Community Care The construction of an egress ramp and awning at Port Stephens Community Care centre, Raymond Terrace	30,000
Presbyterian Church of Roseville, Lindfield and Killara The upgrade of community buildings at St Luke's Presbyterian Church, Roseville	41,724
Pymble-Turramurra Kindergarten The provision of a new entrance shelter	7,990
Pymont Heritage Boating Club The boat restoration project, Pymont	45,000
Quambone Resources Assoc The refurbishment of Quambone Memorial Hall, Quambone	13,000
Queenscliff Surf Life Saving Club The provision of a new lifeguard and first aid room	30,000
Raglan Community Sporting and Social Committee Inc The installation of a false ceiling and associated lighting in hall, Raglan	18,679
Randwick City Council The construction of amenities at Pioneers Park, Malabar (Priority 1)	100,000
Rankins Springs Preschool The Playground Upgrade, Rankin Springs	5,993
Raymond Terrace Occasional Care Centre The renovations for compliance, Raymond Terrace	17,270
Raymond Terrace Soccer Club The King Park Sports Complex surface upgrade, Raymond Terrace	30,000
Red Point Artists Association Inc The refurbishment of workshops and an exhibition space for artists, Port Kembla	21,900
Regional Youth Support Service The gallery hanging system Youth Arts Warehouse Gosford (Priority 3)	732

Name of organisation and purpose of grant	\$ Amount
Regional Youth Support Service The fire systems and safety storage for the Youth Arts Warehouse, Gosford (Priority 2)	16,800
Regional Youth Support Service The air conditioning for the Youth Arts Warehouse, Gosford	22,400
Revesby Heights RSL Sub-Branch The Heroes Hill Memorial upgrade, Revesby	15,000
Richmond Literary Institute Inc The installation of new roof guttering and back veranda, Richmond	10,190
Richmond Race Club Ltd The provision of picnic tables, Londonderry	5,300
Richmond Valley Council The upgrade of the Evans Head Surf Club, Evans Head	50,000
Richmond Valley Woodcrafters Club Inc The construction and purchase of equipment for a workshop at Summerland House, Alstonville	25,000
Riding for the Disabled NSW – Central Coast The installation of a wooden fence barrier, Somersby	3,555
Robertson Heritage Railway Station Inc The upgrade of Robertson Railway internal road access, Robertson	6,000
Rockdale City Council The refurbishment of Gardiner Park Sport Field, Rockdale	50,450
Rockdale City Council The installation of new fences at Rockdale Women's Playing Fields, Rockdale	32,500
Rotary Club of Finley The materials and construction of a walking/cycling track, Finley	10,520
Rotary Club of Lockhart The construction of a bus shelter, Lockhart	4,500
Rotary Club of Manly Sunrise The upgrade of the kitchen and bathroom facilities for the homeless, Manly	29,000
Rotary Club of Merimbula The resurfacing of the Merimbula to Pambula Walking Track, Merimbula	30,000
Rotary Club of Myall Coast The Tea Gardens Primary School – kitchen garden, Tea Gardens	5,500
Rotary Club of Springwood The replacement of the community transport bus, Lawson	30,000
Royal Volunteer Coastal Patrol The upgrade of facilities for the Marine Safety Radio Network, Terrey Hills	7,863
RSL Lifecare Limited The upgrade of the vegetable patch at Rowland Village, Galston	3,000
Ryde City Council The bus stop improvements, Epping	30,000

Name of organisation and purpose of grant	\$ Amount
Ryde Hunters Hill District Hockey Club The upgrading of the lighting system for the synthetic hockey field, North Ryde	28,000
Rylstone Kandos Street Machine Club Inc The construction of a storage shed at Simpkins Park, Kandos	6,000
Salamander Child Care Centre Inc The building repairs and yard improvements of Salamander Child Care Centre, Salamander Bay	25,000
San Remo Community Garden The establishment of a permaculture education centre, San Remo	12,500
Sapphire Coast Turf Club The enclosure of the entrance to the Sapphire Coast Turf Club, Kalaru	50,000
Scarborough Wombarra Bowling and Recreation Club Ltd The modifications of toilets to provide disabled access, Wombarra	9,500
Schizophrenia Fellowship of NSW Inc The renovations and equipment for the volunteers work area, Gladesville	21,067
Schizophrenia Fellowship of NSW Inc The expansion and renovation of the Pioneer clubhouse, Balgowlah	30,000
Scone Aero Club The replacement of the aircraft hangar and flight training classroom, Scone	20,000
Scout Association of Australia (NSW) The renovations and refurbishments of various Scout Halls in NSW	877,077
Seaham Park Committee The amenities block for Seaham Park, Seaham	50,000
Serbian Orthodox Church and School Community – St. John the Baptist The extension and renovation of the Serbian Orthodox Church School, Dapto	25,000
Shellharbour City Baptist Church Assist The replacement of windows and upgrade of security, Warilla	8,250
Shellharbour City Council The Oak Flats streetscape improvement works, Oak Flats	50,000
Shellharbour Junior Soccer Club The upgrade of flood lighting at Barrack Heights Oval, Shellharbour	25,286
Shire Wide Youth Services Inc The upgrade of Kurnell Youth Centre Facilities, Kurnell	14,280
Shoalhaven Heads Men's Shed The Men's Shed meeting room extensions, Shoalhaven Heads	9,500
Shortland Wetlands Ltd t/as Hunter Wetland Centre Australia The indoor wetland environmental education reptile and wetland stadium, Shortland	13,130

Name of organisation and purpose of grant	\$ Amount
Singleton Clay Target Club Inc The construction of concrete path and shooting range with disabled/wheelchair access, Warkworth	8,000
Skills Training Employment Program Inc t/as Auswide Projects The upgrade of community facilities, Merimbula	18,738
South Camden Tennis Club Inc The upgrade of the tennis court surface to provide a quality facility, South Camden	10,000
South Curl Curl Surf Lifesaving Club The upgrade of the kitchen and hall, South Curl Curl	30,000
South Eastern Junior Rugby League Football Club The club facilities upgrade, Pioneers Park, Malabar	20,000
South West Rocks Maritime Precinct Inc The renovations of the South West Rocks pilot station building, South West Rocks	45,000
Southern Community Welfare The expansion of group therapy and family counselling rooms, Kirrawee	22,366
Southern Region SLSA Helicopter Rescue Service Pty Ltd The building of a helicopter underwater escape training simulator, La Perouse	22,000
Southern Youth and Family Services Assoc Inc (SYFS) The construction of a pergola and storage area, Nowra	22,000
Southside Montessori School The beautification and safety upgrade of the preschool playground, Riverwood	10,175
Springwood Neighbourhood Centre Co-op Ltd The extension and upgrade of indoor facilities, Springwood	30,000
St Andrews Uniting Church The upgrade and extension of the car park, St Andrews Uniting Church, South Turramurra	25,000
St Anthony's Family Care The building of a fully accessible respite centre, St Anthony's Family Care, Croydon	40,000
St Christopher's Catholic Church, Holsworthy The repair and refurbishment of St Christopher's Parish Hall, Holsworthy	30,000
St Columba's Parish The refurbishment of the church hall, Leichhardt	20,000
St Columbia Uniting Church Preschool The repair/construction of playground equipment, Figtree	4,450
St Felix de Valois Parish The renovation of the Parish Centre, St Felix de Valois, Bankstown	30,000
St Martha's Parish The repair of eastern front belfry roof, Strathfield	13,750

Name of organisation and purpose of grant	\$ Amount
St Martha's Parish The waterproofing of the southern parapet, Strathfield	15,000
St Marys and District Historical Society Inc The hanging storage for historical costumes, St Marys	1,375
St Michael's Families Centre Limited The renovation of the pergola and outdoor toilet areas, Baulkham Hills	29,150
St Michael's Families Centre Limited The refurbishment of accommodation for homeless women and children, Baulkham Hills	30,000
St Patrick's Soccer Club The construction of a multisport all weather shelter at Alexander Park Sporting Precinct, Albury City	14,623
St Paul's Lutheran Kindergarten The drainage and guttering works to the wet weather play area, St Marys	3,960
St Paul's Lutheran Kindergarten The refurbishment of the play surface, St Marys	11,660
St Paul's Lutheran Kindergarten The painting rejuvenation to the kindergarten, Mulgoa	14,000
St Stephens Preschool Kindergarten The interior refurbishment, repairs and maintenance of facilities, Normanhurst	24,080
St Thomas Rozelle Child Care Centre The installation of 'Softfall' in the St Thomas Rozelle Child Care Centre playground, Rozelle	50,000
Strathfield Recreation Club Ltd The installation of outdoor children's play equipment, Strathfield	20,097
Summer Hill Children's and Community Centre The renovation of the playground, Summer Hill	23,000
Sunnyfield The purchase of an automatic L-Bar sealer and tunnel, Chatswood	15,000
Sunnyfield The repair and re-painting of Allambie Operations Building, Allambie Heights	30,000
Sutherland Astronomical Society Inc. The ceilings for observatory extensions, Oyster Bay	3,909
Sutherland Shire Council The Barden Ridge Oval — toilet upgrade, Barden Ridge	10,000
Swansea Belmont SLSC The upgrade and refurbishment of administration, training and conference facilities at the surf club, Blacksmiths	25,000
Swansea Community Cottage Inc. The Galgabba Shelter — the construction of an all-weather shelter for recreation and environmental education, Swansea	6,400

Name of organisation and purpose of grant	\$ Amount
Swansea South Tennis Club The re-surfacing of Court 2 at Swansea Tennis Club, Swansea	21,200
Sydney Anglican Home Mission Society t/as ANGLICARE The refurbishment to provide improvements to disability access, Harris Park	30,000
Sydney Talmudical College Association The purchase of catering equipment for a community kitchen, Bondi	26,000
Sylvania High School Parents and Citizens Inc. The upgrade of Sylvania High School Canteen Kitchen, Sylvania	26,208
Tablelands Community Employment and Training The upgrade of facilities for the Iron Man Welders project, Armidale	18,000
Tacking Point Surf life Saving Club The upgrading of bar/servery, Port Macquarie	5,000
Tambar Springs Branch Of CWA The refurbishment of the community hall kitchen, Tambar Springs	20,000
Tamworth and District Model Engineering The miniature railway extension, Tamworth	18,000
Tamworth Clay Target Club Inc The upgrade of lighting, Loomberah	10,107
Tamworth Montessori Association Inc The partial replacement of iron roof panels, Tamworth	7,827
Tamworth Pistol Club The redevelopment of the clubhouse complex, Tamworth	18,000
Taree Craft Centre The building of a multipurpose venue, Taree	60,000
Tea Gardens Hawks Nest Motor Club Inc. The establishment and promotion of proper children's playground facilities, Tea Gardens	2,500
Tea Gardens/Hawks Nest Meals on Wheels The upgrade to Kitchen Facilities	15,000
Tenterfield Preschool Kindergarten The refurbishment of kitchen and craft prep area, Tenterfield	10,000
Terrigal BMX Club Inc The improvements to the BMX Track, Terrigal	20,000
Tharawal Local Aboriginal Land Council The building of a permanent monument to mark the Aboriginal cultural importance of the region, Picton Botanical Gardens	20,000
The Bays Community Group Inc The upgrade of the fire escape, Woy Woy Bay	9,500
The Camden Show Society Inc The installation of 6 flood light poles each fitted with 20 bulbs at Onslow Park, Camden	80,000
The Centennial Parklands Foundation The Centennial Parklands Education Precinct and Community Outreach, Paddington	50,000

Name of organisation and purpose of grant	\$ Amount
The Coolah District Development Group The purchase of tools to fit out 'The Shed', Coolah	5,000
The Crossing Land Education Centre as Trustee for The Crossing Land Education Trust The upgrade of the Community Environment Education Centre, Bermagui	29,834
The Entrance Rugby League Football Club The upgrade of lighting facilities and equipment, Bateau Bay	50,000
The Hills District Historical Society Inc The refurbishment and building for the Hills District Historical Society Museum, Castle Hill	30,000
The Hills Shire Council The refurbishment of the kitchen at the Long Day Care Centre, Balcombe Heights	14,021
The Hills Shire Council The upgrade of the Wright Road Reserve	30,000
The Jack and Jill Kindergarten The refurbishment of preschool playground, Hornsby	47,000
The Jewish House The renovation of crisis accommodation premises, Bondi	40,000
The Leisure Company Integrated Recreation Inc The maintenance of The Leisure Company's facilities, Wagga Wagga	20,000
The Parks Community Network Incorporated The purchase of new equipment for South West Sydney Men's Shed, Bonnyrigg	18,634
The Phoenix Theatre The purchase of equipment and refurbishment of the Phoenix Theatre, Coniston	20,000
The Point Pre School Inc The renovation of preschool building, Oyster Bay	50,000
The Rail Cricket Club The replacement of the sight screen, Albion Park	11,500
The Trustees of the Society of St Vincent de Paul (NSW) The refurbishment of a hostel for single older women, Leichhardt	30,000
The Uniting Church in Australia Property Trust (NSW) The Lifeline Telephone Counselling booths, Sylvania	20,000
The Uniting Church in Australia Property Trust (NSW) The Lifeline Telephone Counselling booths, Sylvania	35,000
The Wheelchair and Disabled Association of Australia The extension and upgrade of a wholesale nursery for people with a disability, Alstonville	20,000
Three Tree Lodge Inc The erection of security fencing, Lithgow	28,050

Name of organisation and purpose of grant	\$ Amount
Thurgoona Football Club The construction of the Thurgoona Oval Sporting and Community clubrooms, Thurgoona	22,000
Tigers Junior Cricket Inc The redevelopment of Lugar Park Cricket training facility, Kotara South	16,500
Toowoona Bay Surf Life Saving The upgrade of the rock wall for a marshalling area, Toowoona Bay	37,000
Toronto Amateur Sailing Club Inc The extension to the Toronto Amateur Sailing Club building, Toronto	50,000
Toronto Croquet Club Inc The extension of the existing shed, Toronto	12,000
Tottenham Lions Club Inc The upgrade of the electrical supply at Tottenham Men's Shed, Tottenham	9,460
Toukley Neighbourhood Centre The refurbishment of Toukley Neighbourhood Centre, Toukley	20,000
Trangie Golf Club The upgrade of kitchen facilities at Trangie Golf Club, Trangie	10,000
Triton Owners Club (Oyster Bay) The installation of three roller shutters to storerooms, Oyster Bay	6,500
Trustees of the Roman Catholic Church for the Archdiocese of Sydney for Catholic Parish of St Gertrude's The replacement of the floor at Montefano Parish Hall, Smithfield	30,000
Trustees of the Roman Catholic Church, Sydney, Our Lady of Fatima, Peakhurst The replacement of kitchens in Parish Centre and Parish House, Peakhurst	15,006
Tumbarumba Pastoral Agricultural and Horticultural Society Inc The renovations to the cattle pavilion at Tumbarumba Showground, Tumbarumba	30,000
Tumbarumba Shire Council The replacement of the roof of the RSL Memorial Hall, Tumbarumba	30,000
Tumut Preschool Cooperative Society Ltd The installation of ceiling insulation in two classrooms, Tumut Preschool, Tumut	8,500
Tumut Railway Precinct Committee The restoration and development of Tumut Heritage railway precinct, Tumut	104,579
Tweed Shire Council The purchase of equipment to aid the functions of Neighbourhood Watch, Kingscliff	5,000
U.C.A Cessnock-Bellbird Congregation Cubby Club Playgroup The construction of a sand pit, Bellbird	4,000
UCA Lower Mountains Family Support Service The renovation of the kitchen, meeting rooms and stairs, Lower Mountains Family Support Service, Blaxland	24,600

Name of organisation and purpose of grant	\$ Amount
Unanderra Hearts Soccer Club The installation of football field lighting, Unanderra	35,000
Ungarie War Memorial Hall Inc The rewiring of Ungarie War Memorial Hall, Ungarie	6,000
Upper Lachlan Shire Council The construction of public toilets, with disabled facilities, Collector	20,000
Upper Lachlan Shire Council The improvement of Taralga Community Park, Taralga	50,000
Uralla Shire Council The additions to landfill and recycling centre, Uralla	50,000
Urana Shire Council — Victoria Park (355 Committee) The Victoria Park enhancement project — building additions and lighting upgrade, Urana	45,000
Uranquinty Progress Assoc. The construction of a multipurpose centre, Uranquinty	10,000
Urunga Surf Life Saving Club The infrastructure of the Urunga Surf Life Saving Club, Hungry Head	29,000
Wairoa Special School The development of a wheelchair accessible sensory garden, Bondi	20,000
Wakool Preschool Inc The refurbishment of existing facilities, Wakool	5,950
Wakool Shire Council The construction of new football/netball club changing rooms and gym, Moulamein	20,000
Wakool Shire Council The repairs and maintenance to Moulamein Community Hall, Moulamein	5,610
Wallalong Pre-School The establishment of an environmentally friendly irrigation system	8,410
Wallsend Community Preschool The upgrade and maintenance of community preschool facility, Wallsend	18,600
Wallsend Warriors Swimming Club Inc The provision of a solar heating system, Wallsend Swimming Centre, Wallsend	16,500
Walsingham Community Preschool Pretty Beach The preschool relocation — construction of a new building, Pretty Beach	17,000
Walsingham Community Preschool Pretty Beach The preschool relocation — construction of a new building, Pretty Beach	50,000
Warrumbungle Shire Council The refurbishment and upgrade of the No 1 Oval Grandstand, Coonabarabran	20,000

Name of organisation and purpose of grant	\$ Amount
West Wallsend Soccer Club Ltd The drainage management at Johnston Park, West Wallsend	29,513
West Wyalong Bowling and Recreational Club Ltd The restoration of the lawn bowling greens, West Wyalong	15,000
Western Suburbs Australian Football Club The Picken Oval Croydon Park Sports Field Reconstruction Stage 1, Croydon Park	62,000
Western Suburbs Lawn Tennis Association The installation of two synthetic tennis court surfaces, Ashfield	15,000
Windara Communities Limited The expansion of the Windara Nursery, Casino	17,810
Winmalee Neighbourhood Centre The refurbishment of the worker/volunteer space and community kitchen, Winmalee	28,858
Wirrinya Progress and Sports Association The construction of a new toilet block, Wirrinya	3,898
Wolli Creek Preservation Society The Big Bend wetland rehabilitation, Wolli Creek	15,000
Woodville Community Services The construction of an organic garden, Carramar	21,437
Woodville School of Arts The hall upgrade and maintenance, Woodville	11,700
Woollahra Municipal Council The repairs to the day centre cottage for people with dementia, Darling Point	22,500
Woonona Women's Bowling Club The supply and installation of sunshades, Woonona	8,300
YC Industry Link The construction of the Wyong Heritage Shared Pathway, Wyong	50,000
YMCA of Sydney Youth and Community Services Inc. The SCRAP shop and workshop, Bomaderry	15,000
YMCA of Sydney Youth and Community Services Inc. The upgrade of the sports hall, Revesby	25,000
YMCA of Sydney Youth and Community Services Inc. The community and childcare kitchenettes, Revesby	5,000
YMCA of Sydney Youth and Community Services Inc. The community facility expansion, South Windsor	110,000
Young People's Theatre The rebuilding of Theatre Cottage, Hamilton	10,538
Youth Off The Streets Limited The refurbishment of the Eden Learning Centre, Macquarie Fields	60,000

Name of organisation and purpose of grant	\$ Amount
Youth Reach — St Vincent De Paul Society The construction of a recording studio, Brookvale	26,059
Total	17,557,745

Program 2.4 Policy support

Office for Women's Policy

Alzheimer's Australia NSW International Women's Day Breakfast	700
Australian Women's Debating Championships Australian Women's Debating Championship 2010	660
Cootamundra Shire Council To assist with the establishment of emergency accommodation	2,000
Council to Homeless Persons Sponsorship of <i>Rethinking Domestic Violence and Homelessness</i> publication	2,000
Cowra Family Support Services For Love Bites School Program	1,000
Department of Families, Housing, Community Services and Indigenous Affairs NSW Contribution to the Ministerial Council on the Status of Women Activities Trust Fund	8,640
Department of Families, Housing, Community Services and Indigenous Affairs NSW Contribution to the National Aboriginal and Torres Strait Islander Women's Gathering Secretariat	6,240
Department of Industry and Investment 2010 Rural Women's Award Sponsorship	2,000
Dress for Success Sydney Funding of pilot program to assist women experiencing financial difficulties to dress for interviews and other formal occasions	4,330
Hawkesbury-Nepean Catchment Management Authority Contribution to Aboriginal Women's Forum	1,000
Kiss Events Funding for 'Born to be Mild' Charity Ride	500
Local Government Managers Australia 2010 Year of Women in Local Government Sponsorship	1,000
Moruya Women's Refuge 16 Days of Activism Campaign	1,000
National Council of Women NSW Inc Sponsorship of student to NSW Australia Day Award	1,000
University of South Australia Sponsorship of the Clare Burton Memorial Lecture	500

Name of organisation and purpose of grant	\$ Amount
University of Sydney's Women and Work Research Group Consultation on women and the economic downturn	2,233
Wentworth Rural Woman's Gathering Inc Sponsorship for the 2010 Women's Rural Gathering	2,500
White Ribbon Foundation White Ribbon Banner	500
Women in Film and Television NSW International Women's Day Australian short film showcase screening	700
Women's Health NSW Sponsorship for 6th Australian Women's Health Conference	2,500
Total	41,003

Funds were granted to 66 community organisations to assist women and children experiencing domestic violence. These organisations are listed below.

Name of organisation	\$ Amount
Bega Valley Domestic and Sexual Violence Committee	1,000
Ballina Domestic Violence Liaison Committee	1,000
Bankstown Domestic Violence Liaison Committee	1,000
Blue Mountains Coalition Against Violence and Abuse	1,000
Broken Hill Domestic Violence Committee	1,000
Byron Shire Committee Against Domestic Violence	1,000
Camden-Wollondilly Domestic Violence Committee	1,000
Campbelltown Domestic Violence Liaison Committee	1,000
Canterbury Domestic Violence Liaison Committee	1,000
Cessnock Anti Violence Network	1,000
Coffs Harbour and Bellingen Domestic Violence Committee	1,000
Coonabarabran Domestic Violence Committee	1,000
Coonamble Domestic Violence Collective	1,000
Cowra Domestic Violence Committee	1,000
Dubbo Violence Prevention Collective	\$798
Each & All Stronger Together – EAST Inc	1,000
Eastern Suburbs Domestic Violence Network	1,000
Eurobodalla Domestic and Family Violence Committee	1,000
Fairfield Domestic Violence Committee	1,000
Forbes Domestic Violence Committee	1,000

Name of organisation	\$ Amount
Goulburn Domestic & Family Violence Committee	1,000
Grafton Domestic Committee	1,000
Great Lakes Communities Against Family Violence Committee	1,000
Griffith Local Domestic Violence Committee	1,000
Gunnedah Local Domestic Violence Committee	1,000
Hawkesbury Action Network Against Domestic Violence	1,000
Hills Domestic Violence Prevention Committee	1,000
Hornsby Ku Ring Gai Domestic Violence Network	1,000
Inner City Domestic Violence Action Group	1,000
Inverell Anti-Violence Committee	1,000
Kyogle Interagency Against Domestic Violence Meeting	1,000
Leichhardt Marrickville Domestic Violence Liaison Committee	1,000
Lithgow Domestic Violence Liaison Committee	1,000
Liverpool Domestic Violence Liaison Committee	1,000
Lower Clarence Valley Domestic Committee	1,000
Lower North Shore Domestic Violence Network	1,000
Manning Valley Domestic Violence Monitoring Committee	1,000
Monaro Domestic Violence Committee	1,000
Nambucca Valley Family Violence Action Committee	1,000
Nepean Domestic Violence Network	1,000
Newcastle Domestic Violence Committee	1,000
Northern Beaches Local Domestic Violence Committee	1,000
Northern Shoalhaven Domestic Violence Committee	1,000
NSW Domestic Violence Committee Coalition	1,000
Orange Domestic Violence Action Group	1,000
Outer West Domestic Violence Network	1,000
Parkes Domestic Violence Committee	1,000
Parramatta-Holroyd Domestic Violence Committee	1,000
Port Macquarie Hastings Domestic Violence Committee	1,000
Port Stephens Domestic Violence Committee	1,000
Richmond Valley Family Violence Liaison Committee	1,000
Rural Anti Violence Network	1,000
Ryde Hunters Hill Domestic Violence Committee	1,000
Singleton Domestic Violence Committee	1,000

Name of organisation	\$ Amount
Southern Highlands Domestic Violence Forum	1,000
St George Domestic Violence Committee	1,000
Tamworth Local Domestic Violence Committee	1,000
Tumut Family — Domestic Violence Prevention Committee	1,000
Tweed Valley Committee Against Domestic Violence	1,000
Ulladulla Domestic Violence Committee	1,000
Wagga Wagga Domestic Violence Liaison Committee	1,000
Wellington Domestic Violence Collective	1,000
Westlake Domestic Violence Committee	1,000
Wollongong Committee on Domestic Violence	1,000
Yass Domestic Violence Committee	1,000
Yarra Meamei Women's Group Inc	1,000
Total	65,798

Funds of up to \$1,000 were approved to 125 councils to raise awareness of International Women's Day. The participating councils are listed below.

Name of council	\$ Amount
Albury City Council	1,000
Armidale Dumaresq Council	1,000
Auburn City Council	1,000
Ballina Shire Council	1,000
Balranald Shire Council	1,000
Bankstown City Council	1,000
Bathurst Regional Council	1,000
Bega Valley Council	1,000
Blacktown City Council	1,000
Blue Mountains City Council	1,000
Bogan Shire Council	1,000
Bombala Council	1,000
Boorowa Council	1,000
Brewarrina Shire Council	1,000
Broken Hill Council	1,000
Burwood Council	1,000
Byron Shire Council	1,000
Cabonne Council	1,000
Camden Council	1,000
Campbelltown City Council	1,000
City of Canada Bay Council	1,000
Canterbury City Council	1,000
Carrathool Shire Council	1,000
Cessnock Valley Council	1,000
Clarence Valley Council	1,000
Cobar Shire Council	1,000
Coffs Harbour City Council	1,000
Conargo Shire Council	1,000
Cooma-Monaro Shire Council	1,000

Name of council	\$ Amount
Coonamble Shire Council	1,000
Cootamundra Shire Council	1,000
Cowra Shire Council	1,000
Deniliquin Council	1,000
Dubbo City Council	1,000
Dungog Shire Council	1,000
Fairfield City Council	1,000
Forbes Shire Council	1,000
Gilgandra Shire Council	1,000
Glenn Innes Severn Council	1,000
Gloucester Shire Council	1,000
Gosford City Council	1,000
Goulburn Mulwaree Council	1,000
Greater Hume Shire Council	1,000
Greater Taree City Council	1,000
Great Lakes Council	1,000
Griffith City Council	1,000
Gundagai Shire Council	1,000
Gunnedah Shire Council	1,000
Guyra Shire Council	1,000
Gwydir Shire Council	1,000
Harden Shire Council	1,000
Hawkesbury City Council	1,000
Hay Shire Council	1,000
Hills Shire Council	1,000
Holroyd City Council	1,000
Hornsby Shire Council	1,000
Inverell Shire Council	1,000
Jerilderie Shire Council	1,000
Junee Shire Council	1,000
Kempsey Shire Council	1,000
Kiama Municipal Council	1,000
Kogarah City Council	\$797
Ku-Ring-Gai Council	1,000
Lachlan Shire Council	1,000
Lake Macquarie Council	1,000
Lane Cove Council	1,000
Leeton Shire Council	1,000
Leichhardt Council	1,000
Lismore City Council	1,000
Lithgow City Council	1,000
Liverpool City Council	1,000
Liverpool Plains Council	1,000
Maitland City Council	1,000
Manly Council	1,000
Mid-Western Regional Council	1,000
Moree Plains Shire Council	1,000
Mosman Municipal Council	1,000
Murray Shire Council	1,000
Muswellbrook Shire Council	1,000
Murrumbidgee Shire Council	1,000
Narrabri Shire Council	1,000
Narrandera Shire Council	1,000
Narromine Shire Council	1,000

Name of council	\$ Amount
Newcastle City Council	1,000
North Sydney Council	1,000
Oberon Council	1,000
Orange City Council	1,000
Palerang Council	1,000
Parkes Shire Council	1,000
Parramatta City Council	1,000
Penrith City Council	1,000
Port Macquarie-Hastings Council	1,000
Randwick City Council	1,000
Richmond Valley Council	1,000
Rockdale City Council	1,000
Ryde City Council	1,000
Shellharbour City Council	1,000
Shoalhaven City Council	1,000
Singleton Council	1,000
Snowy River Shire Council	1,000
Strathfield Council	1,000
Sutherland Shire Council	1,000
Tamworth Regional Council	1,000
Temora Shire Council	1,000
Tumbarumba Shire Council	1,000
Tumut Shire Council	963
Tweed Shire Council	1,000
Upper Hunter Shire Council	1,000
Upper Lachlan Shire Council	1,000
Uralla Shire Council	1,000
Wagga Wagga City Council	1,000
Walgett Council	1,000
Warringah Council	1,000
Warrumbungle Shire Council	1,000
Waverley Council	1,000
Warren Shire Council	1,000
Wellington Shire Council	1,000
Wentworth Shire Council	1,000
Willoughby City Council	1,000
Wingecarribee Shire Council	1,000
Wollondilly Shire Council	1,000
Wollongong City Council	1,000
Woollahra Municipal Council	1,000
Wyong Shire Council	1,000
Young Shire Council	662
Total	124,422

Name of organisation and purpose of grant	\$ Amount
ACON (AIDS Council of NSW) — Newcastle Sex Workers Integrated Care Coordination Project	60,000
ACON (AIDS Council of NSW) — Sydney Same Sex Domestic Violence Project	96,230
Anglicare Parramatta Family Safety-Family Violence Project	1,400

Name of organisation and purpose of grant	\$ Amount
Baptist Community Services NSW and ACT Integrated All-of-Family Domestic Violence Project	38,018
Bathurst Women and Children's Refuge Love Bites — Western Region	48,000
Bathurst Women's Housing Project Inc. Early Intervention Project to Prevent Domestic and Family Violence	11,300
Blue Gum Women's Housing Blue Mountains Aboriginal Women's Safety and Peer Support Project	100,000
Centacare Catholic Family Services Diocese of Broken Bay Josie's Place Domestic Violence Network Website	87,000
Coonamble Community Radio Bucking the Trend Awareness Raising project	65,666
Cumberland Women's Health Centre Cumberland Safety Project	100,000
Elizabeth Evatt Community Legal Centre Aboriginal Specialist Advocate and Community Legal Education	99,988
Gunnedah Family Support Sticking it to Domestic and Family Violence Project	1,720
Hunter Domestic Violence Support and Advisory Services Inc. Awareness and Prevention and Intervention of Women's and Children's Violence	67,500
Immigrant Women's Health Service Breaking through the Language Barrier	99,558
Inner City Legal Centre Safe Relationships Community Education Awareness	39,500
Inspiration House Services Dubbo/Wellington Transport to Safety Project	6,500
Inverell Refuge Centre LoveBites program	5,000
Jenny's Place Incorporated Jenny's Place Domestic Violence Outreach Service	63,000
Lithgow Community Projects Inc. Domestic and Family Violence Community Response Project	60,000
Macarthur Diversity Services Initiative Strengthening Families	100,000
Merana Aboriginal Community Association for the Hawkesbury Inc Domestic Violence Program	90,488
Mudgin-Gal Aboriginal Corporation Walking Together Project	100,000
Multicultural Council of Wagga Wagga It's OK to say NO!	44,736

Name of organisation and purpose of grant	\$ Amount
Namoi House Inc Strong Women program	100,000
National Association for the Prevention of Child Abuse and Neglect (NAPCAN) Advanced Love Bites Professional Development Workshops	99,360
Northern Rivers Community Legal Centre Yugumbirr Family Violence Awareness Campaign	100,000
Rosebank Child Sexual Abuse Service Inc Sexual Assault and Domestic Violence Project	77,585
RSPCA NSW Women's Domestic Violence Program: Safe Beds for Pets	50,000
Soroptimist of the Hills District Inc Building Healthy Relationships Forum	5,455
South Coast Medical Service Aboriginal Corporation Respectful Relationships	66,000
South East Women and Children's Services Love Bites	14,750
South West Sydney Legal Centre Student Connect lectures/seminars	98,479
St George Migrant Resource Centre St George/Hurstville Domestic Violence Proactive Support Services	100,000
Thai Welfare Association Effective Intervention for women at risk project	42,202
The Deaf Society of NSW Family Safety in Australian Sign Language	89,100
The Infants' Home Child and Family Services Inner West Domestic and Family Violence Initiative	50,000
The Uniting Church in Australia Property Trust Prevention of domestic violence against older women — a resource kit	20,505
Tumut Regional Family Services Inc. Love Bites	6,000
Waminda South Coast Women's Health and Welfare Aboriginal Corporation Biyani Dreaming is an early intervention and prevention of domestic violence project	96,625
West Lake Macquarie Family Support Engaging students in International Women's Day, Stop Domestic Violence Day and White Ribbon Day	10,000
Women in Prison Advocacy Network Reducing Victimisation of Women Ex-Prisoners	91,180
Women's Activities and Self Help House Inc Balancing the See-Saw project	74,614
Women's Legal Services NSW Skill Up — Speak Up project	100,000

Name of organisation and purpose of grant	\$ Amount
Wyong Gosford Community Legal Services Central Coast Domestic Violence Legal Outreach	56,500
Yoorana Gunya Family Violence Healing Centre Women's Business Education and Empowerment Workshops	100,000
Total	2,833,959

Program area: 2.5 Administrative support to the Government

Miscellaneous and rural and regional grants approved by the Premier

1st Figtree Scout Group Funding for roof replacement on Scout Hall	10,000
1st Woy Woy Sea Scouts Funding to install solar panels on Scout Hall	5,000
350.org Australia International Day of Climate Action on 23 October 2009	10,000
Aboriginal Medical Service Cooperative Ltd Financial support for Sydney Indigenous Tennis Program	1,000
ACWA — Association of Children's Welfare Agencies 15th National Conference 2 to 4 August 2010	25,000
Adelong Falls Conservation Committee Signage for Adelong Falls Conservation Project	5,000
Alexandria Park Community School City to Bush Project — cultural interchange school excursion to Arnhem Land	6,171
All Hallows Parish School School sign	3,000
Amateur Fishermen's Association of NSW Inc Clubhouse upgrades, fishing promotion and youth fishing programs	2,000
ANZAC Memorial Building Trustees Administrative expenses and maintenance of ANZAC Memorial Building	400,000
Armidale Uniting Church Council Restoration of Willis Pipe Organ, Wesley Church, Armidale	5,000
Associazione Madonna Assunta Di Pierno Funding for cultural activities and social work	2,500
Associazione Molise (NSW) Inc Assistance for cultural activities and transport provision for members to functions	1,500
Associazione Napoletana Support for musical theatre and monthly social dinner dance	1,000
Associazione Palermitani del NSW Assistance with transport needs for members and the community	1,500

Name of organisation and purpose of grant	\$ Amount
Australian Red Cross Red Cross Calling Appeal	200,000
Autism Assistance Dog -Righteous Pups Australia Funding for Autism assistance dog for Christian Graham	2,000
Autism Awareness Documentary film to teach school children about Autism Spectrum Disorders	103,773
Bankstown Christmas Festival and Carols Bankstown Christmas carol event 12 December 2009	6,000
Barellan Uniting Church Funding assistance for the construction of a disabled access ramp	6,000
Bathurst Men's Shed Incorporated Funding for ongoing operations of Men's Shed	10,000
Blacktown Baptist Church English language program for refugees	10,000
Blacktown PCYC Funding for Blacktown PCYC Christmas carols event	5,000
Bolwarra/Largs Girl Guides Purchase of a general purpose container to store camping equipment	1,685
Brunswick Valley Woodchop and Entertainment Committee Printing of 50th Festival of the Fish and Chips Carnival Brunswick Head booklet	1,000
Bundeena After School Care Funding support for Centre	2,000
Cabarita-Mortlake Kindergarten Provision of an all purpose shelter for Kindergarten	5,000
Camden Area Family History Society Inc Digital microfilm reader	5,000
Carrs Park War Memorial, Olympic Swimming Pool and Gym Club Provision of solar heating to the pool	40,000
Chilean Earthquake Emergency Relief Fund Assistance for earthquake victims	250,000
Community Services NSW Updating the Connecting Kin Guide to help people separated from their families search for records	51,818
Concord Junior Soccer Club Concord U12 Soccer Team's costs for Kanga Cup competition	1,250
Concord RSL Bowling Club Funding for sunshades over bowling greens	3,500
Convoy for Kids Sydney Inc Donation to fund raising ball for emergency tilt-rotor aircraft	20,000
Coon Island Management Board Funding for interpretative sign at Coon Island, Swansea NSW	1,000

Name of organisation and purpose of grant	\$ Amount
Country Music Association of Australia Sponsorship of five scholarships for young people to attend Academy of Country Music	30,000
Dapto High School Parents and Citizens Association Purchase of seven new laptops for School's second Autism support class	3,500
Day of Difference Foundation Donation to Foundation Benefit Ball	25,000
Dream Media & Promotions Pty. Ltd Funding for Sydney Special Children's Christmas Party 2009	9,091
Drummoyne Power Junior AFL Club Funding for equipment, uniforms and first aid supplies	4,000
Era Surf Life Saving Club Solar panels and wind power generator	4,700
Estia Foundation of Australia Purchase of a hydrotherapy bath for people with severe disabilities	5,000
Fingal Beach Surf Life Saving Club Inc. Replace goods damaged in club fire of 28 July 2009	20,000
Friends of Refugees of Eastern Europe (FREE) Donation to organisation	10,000
Giovani Italiani Australia Inc. (GIA) National Youth Forum Weekend 27-29 November 2009	5,000
Gosford Rotary Club 2010 Grand Challenge National Science and Engineering Grand Challenge for Year 10 School Students	5,000
Greek Festival of Sydney 2010 Sponsorship for the festival	50,000
Gunnedah Show Society Funding for renovations to show secretary's office	3,000
Hawkesbury Community Outreach Services Inc Operational expenses to provide outreach services	5,000
Helensburgh Horse and Pony Inc. Funding request for safety maintenance	6,000
Homicide Victims Support Group Contribution to assist parents of homicide victim with financial bills in travels to Greece	5,000
Illawarra Roller Hawks Funds for Wheelchair Basket Ball Team and support for annual fundraising dinner (two grants of \$6,000)	12,000
Inter-Church Council of Christian Churches Canada Bay Financial assistance for families experiencing hardship in paying bills	1,500
Inverell District Family History Group Replacement of resources due to fire in office location.	5,000

Name of organisation and purpose of grant	\$ Amount
Inverell District Junior Cricket Association Purchase of a bowling machine for training of young cricketers	4,000
Kentucky Memorial Hall Committee Instant gas hot water system for Kentucky Memorial Hall	2,750
Kiama Men's Shed Funding for a temporary Men's Shed	10,000
Kidzwish Foundation Inc Funding assistance for Foundation's annual Christmas party	10,000
Kokoda Track Memorial Walkway Trust Repairs and maintenance for Kokoda Track Memorial Walkway	195,000
Leichhardt Wanderers' Sports Club Replacement of cricket equipment following an arson attack on the club	5,000
Lifeline Central West New South Wales Restructure of Lifeline Operating Model for provision of vital services	10,000
Lithgow/Wallerawang Giant Tree Arboretum Funding for construction of the Wallerawang Giant Tree Arboretum	5,000
Macabbi Australia International Games Sydney Funding for 2nd Macabbi Australia International Games	50,000
Macarthur Collegians Cycling Club Goulburn to Sydney Cycle Classic Race	20,000
Maitland City Centre Central Maitland Heritage Walk	5,000
Maitland Croquet Club Inc Purchase of first aid equipment	3,000
Maitland Girl Guides Association of NSW Funding for fence replacement at the Maitland Girls Guides	1,746
Mango Auction Committee -Sydney Markets Flemington Charity auction for Children's Hospital Institute of Sports Medicine Westmead Hospital	2,000
Mr Tom Keohane (father of David Keohane who was severely assaulted in Coogee in 2008) Payment for air fares and living expenses whilst attending trial in Sydney	9,000
Ms Julianne Mascarenhas (Year 11 student Macarthur Anglican School) Global Youth Leaders Conference	1,000
Mullaley Public School P&C Financial assistance with two publications to mark 125th Year of School	1,000
National Science Summer School Inc. ANU Attendance of Nathan Jamieson at Euroscience Open Forum Torino Italy 2-7 July 2010	3,500

Name of organisation and purpose of grant	\$ Amount
National Sorry Day Committee 10th Anniversary of Sorry Day Sydney Harbour Bridge Walk	20,000
NCOSS -Council of Social Services of New South Wales NCOSS 75th Anniversary Conference	25,000
Newcastle District Council of Newcastle RSL Sub Branches Public Address System for ANZAC Day Dawn Service in Newcastle	5,000
Northside Community Forum Inc 'Let's Talk About Caring' Biannual Conference 2010 for Carers and Community Workers	2,000
Nullamanna Community Hall Installation of security doors and flyscreens on hall	3,000
Orb Bowling Club Remedial work on second green	5,000
Our Lady of Mount Carmel Festival Committee Celebration of 50th Anniversary on 10 October 2010	10,000
Oxfam Community Aid Abroad Annual Contribution -Oxfam Trailwalker Sydney Community Event	40,000
OzHarvest Development of OzHarvest Regional and Rural Toolkit	95,000
Paws 'n' Hooves Inc (Animal Rescue) Funding for animal rescue work	2,000
Phill Bates Sports Promotions Pty Ltd 2009 Cronulla International Grand Prix	40,000
Primary Club of Australia Sponsorship for Cricket Community Charity Event SCG	10,000
Project Beneath Gallipoli Inc Sponsorship for documentation of surviving underwater heritage at Gallipoli	21,000
Randwick City Council Bali Memorial Project	60,000
Reserve Forces Day Council Incorporated Support for Sydney 2010 Parade	7,500
RGDANCE School Parents and Citizens Association Dance group competing in Las Vegas West Coast Dance Challenge	2,000
Rotary International District 9710 Inc Annual Conference assistance	5,000
Royal Humane Society Funding assistance to Bravery Awards	5,000
Royal Life Saving Society Home Pool Safety Kit	10,000
RSL Australia (NSW Branch) Annual Contribution for ANZAC Day Commemorations	49,000

Name of organisation and purpose of grant	\$ Amount
RSPCA NSW — Sydney Million Paws Walk Donation to fundraiser for RSPCA animal welfare programs and services	50,000
Salvation Army Assistance to recovery efforts following fire at Salvation Army Store in North Parramatta	5,000
Salvation Army Red Shield Appeal Launch	200,000
Screen NSW Attendance of filmmakers of 'The Waiting City' at Mumbai International Film Festival	3,500
Shellharbour City Council Shellharbour Village 150th Birthday Celebrations	1,500
Shepherd Centre Loud Shirt Day Initiative — Funding for deaf and hearing impaired children	10,000
Special Olympics South Coast Funding request to cover travel expenses for Anthony Butler — Special Olympian	2,400
SPELD NSW Inc Development of a program for teachers to assist low literacy skilled students	3,000
St George and Sutherland Medical Research Foundation The Leader 50th Anniversary Appeal for Medical Research	20,000
St Thomas Soup Kitchen Anglican Parish of Port Macquarie Kitchen Renovation	4,790
St. Vincent's Catholic Church Portland Roof replacement	20,000
Stephanie White — Individual Representation United Nations Youth Association National Conference Perth July 2010	400
Sydney Chapter Vietnam Veteran's Motorcycle Club Funding for Veterans Mechanical Workshop	2,619
Sydney Legacy Sydney Legacy Annual Torch Appeals 2009 and 2010	27,500
Tacking Point Public School P & C Association Provision of Cricket Practice Nets	2,317
Tamworth Eisteddfod Society Funding assistance for annual production of District Eisteddfod	1,200
The Aurora Group Funding towards annual charities dinner	5,000
Tourism Tamworth Ltd Nundle Songwriters Camp Seed Funding Grant	2,000
Trangie Magpies Rugby League Football Club First aid equipment	1,000
United Indian Associations Inc. India Australia Friendship Fair funding	50,000

Name of organisation and purpose of grant	\$ Amount
UNSW Foundation Football United Refugee Soccer Program Fundraising for team to attend Football for Hope Festival in South Africa (FIFA)	20,000
Variety, the Children's Charity (NSW) Donation for 35th Anniversary	35,000
Vietnam Veterans Association of Australia (Macarthur Sub Branch) Purchase of a refrigerator	1,190
Vision Australia Support Vision Australia for the 2010 Appeal	60,000
Warilla North Baptist Church Pilot film project about the Warilla area and its people	2,500
Wayside Chapel Foundation Leasing of chairs for Christmas Day functions	600
Westport Public School Westport Public School's Chess Team — National Inter-school Chess Titles in Melbourne	1,500
Total	2,700,000

Community war memorials

7th Division of AIF Plaques for Remembrance Wall at Remembrance Drive Bass Hill	1,637
Alectown Memorial Hall Inc Renovations to Memorial Hall-external painting and plumbing work	5,000
Barham and District RSL Sub Branch Supplies to Rose Garden and concrete resurfacing to base of Barham War Memorial	488
Bathurst War Memorial Carillon Public Trust Fund Upgrade and restoration of Bathurst War Memorial Carillon	20,000
Bogan Gate War Memorial Inc Replacement cast bronze plaques to Bogan Gate Tower War Memorial	20,000
Bonalbo RSL Sub Branch Restoration of Bonalbo Cenotaph	2,500
Bungarby Memorial Hall Preservation Committee Renovations to the Bungarby Memorial Hall	9,900
Cessnock RSL Sub Branch Storage container for Veterans' Honour Roll	2,500
City of Lismore RSL Sub Branch Plaque restoration and cleaning of panels at Memorial Baths Lismore	4,870
Cobargo RSL Sub Branch Restoration of Cobargo Soldiers Memorial	8,570
Community Guardians of the O'Connell ANZAC Memorial O'Connell ANZAC Memorial Avenue restoration (eastern side)	10,000

Name of organisation and purpose of grant	\$ Amount
Concord Repatriation General Hospital Restoration of stained glass windows at 113th Army General Hospital Memorial Chapel	10,000
Crescent Head Lions Club Addition of Lifesize figure of soldier to Crescent Head War Memorial	2,250
Crookwell RSL Sub Branch Relocation of granite pillars at Crookwell War Memorial	2,000
Glenreagh School of Arts Inc Completion of Glenreagh War Memorial with landscaping and paving of surrounds	10,000
Greta RSL Sub Branch Relocation of WWI Lochinvar Memorial Gate Pillars	6,116
Greta RSL Sub Branch Construction of a Wall of Remembrance	3,542
Hornsby Shire Council Creation of raised garden beds and installation of concrete path at Brooklyn War Memorial	9,464
Illabo Public School Plaques, park bench, signage and cement bases for Illabo Cenotaph and Memorial	2,550
Jerilderie Shire Council Jerilderie Cenotaph relocation and restoration	10,000
Kendall RSL Sub Branch Repair and maintenance of Kendall War Memorial	2,091
Kokoda Track Memorial Walkway Trust Replacement of 22 glass interpretive panels for stations along Memorial Walkway	10,000
Kurri Kurri RSL Sub Branch Purchase of display cabinets at Kurri Kurri Workers Club	3,500
Kurri Kurri RSL Sub Branch Two plaques at Kurri Kurri Memorial	500
Maclean RSL Sub Branch Steam cleaning and painting of Maclean War Memorial and 3 flagpoles	4,000
Maitland RSL Sub Branch Restoration of WWI Maitland Citizens Memorial	10,000
Mundawadra WWII Soldier Settlement Commemorative plaque to settlement	1,000
National Servicemen's Association (Armidale and District Sub Branch) Renovations to National Servicemen's Memorial Central Park	2,564
National Servicemen's Association (NSW Branch) Sandstone plinth, plaques and photograph frames for Military Heritage Precinct Ingleburn	1,800

Name of organisation and purpose of grant	\$ Amount
Nowra-Greenwell Point RSL Sub Branch Jetwash of Nowra Boer War Memorial	500
Parkes RSL Sub Branch Preservation, security and safety compliance of Parkes War Memorial	10,000
Pottsville and District RSL Sub Branch Upgrade and relocation of Honour/Memorial Board in ANZAC Park Pottsville	5,500
RAAF Association Port Macquarie Branch Repairs to three flagpoles at Port Macquarie AFC and RAAF Memorial	5,619
Strathfield Council Restoration of Howitzer WWI gun at Enfield War Memorial	9,200
Sutherland Shire Council Restoration and upgrade of Engadine War Memorial	10,000
Tathra Lions Club Bronze Lettering on Tathra War Memorial	2,000
Wentworth Falls RSL Sub Branch Upgrade of Wentworth Falls War Memorial	5,725
Wingham RSL Sub Branch Upgrade of Cenotaph and Memorial Wall at Wingham Memorial Town Hall	10,000
Woollahra Municipal Council Repairs and plaques for Rose Bay War Memorial	9,300
Wyndham Community Restoration of Wyndham Soldiers Memorial	5,000
Total	249,686

Other grants

Council of Social Service of NSW Contribution to the Indigenous Women's Leadership Program	10,000
Enough is Enough Contribution to accommodation costs and victims support programs	417,000
Total	427,000

Acronyms

AASB	Australian Accounting Standards Board
ABS	Australian Bureau of Statistics
ACT	Australian Capital Territory
ADT	Administrative Decisions Tribunal
ANZAC	Australian and New Zealand Army Corps
ARMC	Audit and Risk Management Committee
ATFRS	Aboriginal Trust Fund Repayment Scheme
ATO	Australian Tax Office
AustLII	Australasian Legal Information Institute
CAF	Council for the Australian Federation
CALC	Commonwealth Association of Legislative Counsel
CBD	Central business district
CEED	Community Engagement and Events Division
CEO	Chief Executive Officer
COAG	Council of Australian Governments
DADHC	Department of Ageing, Disability and Home Care
DG	Director General
DPC	Department of Premier and Cabinet
DSTA	Department of Services, Technology and Administration
EAP	Employee Assistance Program
EDRMS	Electronic Document and Records Management System
EEO	Equal Employment Opportunity
EFT	Equivalent Full Time
EPI	Environmental Planning Instrument
EPS	Environmental Performance Score
FIFA	Fédération Internationale de Football Association

FFA	Football Federation Australia
FOI	Freedom of Information
FTE	Full Time Equivalent
GCD	General Counsel Division
GCD	Government Coordination Division
GST	Goods and Services Tax
H1N1	Hemagglutinin with 1 and Neuramindiasse with 1 (Human Swine Flu)
HR	Human Resources
HTML	Hypertext markup language
IIC	Infrastructure Implementation Corporation
IT	Information technology
JCC	Joint Consultative Committee
LESCD	Law Enforcement and Security Coordination Division
LGD	Division of Local Government
LPG	Liquefied petroleum gas
MIOB	Making it Our Business
MOU	Memorandum of Understanding
MP	Member of Parliament
MPC	Major Projects Coordination
NABERS	National Australian Built Environment Rating System
NAIDOC	National Aboriginal and Islander Day Observance Committee
NGO	Non government organisation
NSW	New South Wales
NSWFB	NSW Fire Brigades
ODG	Office of the Director General
OHS	Occupational health and safety

PABX	Private automatic branch exchange
PCO	Parliamentary Counsel's Office
PCYC	Police and Community Youth Club
PDF	Portable Document Format
PPIPA	<i>Privacy and Personal Information Protection Act 1998</i>
PPP	Public-private partnership
PSA	Public Service Association
PSD	Policy and Strategy Division
PSMR	Public Sector Management Reform
RSL	Returned and Services League
SAP	Systems, Applications and Products
SBS	Special Broadcasting Service
SCAG	Standing Committee of Attorneys-General
SES	Senior Executive Service
SGML	Standard generalized markup language
SPOT	Safe Pets Out There
TAFE	Technical and Further Education Commission
THA	Teacher's Housing Authority
TMF	Treasury Managed Fund
VIC	Victoria
VoIP	Voice over Internet Protocol
WIP	Work in progress
WRAPP	Waste Reduction and Purchasing Policy
WYDCA	World Youth Day Coordination Authority
XML	Extensible markup language

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