

Prepare your documents in case of an emergency

Common documents checklist

This checklist provides examples of common documents you may need access to, should you leave your home due to an emergency. The documents you should consider will vary depending on your individual circumstances and needs.

To learn more about how to prepare and securely store your documents, visit: nsw.gov.au/emergency-doc-prep

Family and identification documents



- Licences
- Birth and adoption certificates – this includes all household members
- Marriage certificate
- Your child's blue book
- Child support information
- Passports
- Visas and Immigration documents
- Emergency contacts
- Pet microchip numbers

Legal documents



- Will
- Educational records (e.g. certificates, transcripts)
- Court orders
- Protection orders and documents
- Police records

Financial and property documents



- Land titles, mortgage or lease
- Insurance documents
- Car or vehicle registration

Medical information



- Health records
- Prescriptions
- Pension cards
- Documents to help you access payments

Other documents



- _____
- _____
- _____
- _____



Tip: If you have children or animals, it's important to consider their documents too



nsw.gov.au/emergency-doc-prep