

## Meeting of the Murrumbidgee Local Health District Board

Date: Thursday, 17 February 2022

Time: 11.15am

Venue: Room, Yindymarra Meeting Room, Wagga Wagga District Office

# Minutes

### Board Members

Name	Present (P) Virtual (V) Apology (AP) Absent (A)
Dr Thomas Douch (Chair)	P
Mr Jonathan Green	P
Ms Andrea Jordan	P
Mr Geoff Twomey	P
Mr Adrian Lindner	P
Mr John Ireland	P
Ms Elke Cleverdon	AP
Ms Elizabeth Dixon	P
Dr Alam Yoosuff	P
Ms Mary Atkinson	P
Ms Cheryl Penrith	P

### MLHD Executive & Staff

Name	Title	Present (P) Virtual (V) Apology (AP) Absent (A)
Ms Jill Ludford	Chief Executive, Murrumbidgee Local Health District	P
Mr Kevin Lawrence	Director Finance & Performance, Murrumbidgee Local Health District	P
Ms Carla Bailey	Director Operations East, Murrumbidgee Local Health District	P
Ms Robyn Manzie	Director Mental Health Drug and Alcohol, Murrumbidgee Local Health District	PV
Ms Jacqui Zutt	Board Secretariat Murrumbidgee Local Health District	P

## Invited Guests

Ms Helen Emmerson	Director People and Culture, MLHD	PV
Ms Jackie Brodie	District Manager Aboriginal Health Strategy, Policy and Performance	P
Ms Jenny Spain	CAE/CRO Governance, Risk and Audit Manager	P

<b>Item 1</b>	<b>Welcome, Apologies and Acknowledgment of Country</b>
<b>Item 1.1 and Item 1.2</b>	<b>Welcome</b>

The meeting was declared open at 11.15am by the Chair, Dr Thomas Douch. Apologies were received from Director Cleverdon.

The Chair acknowledged the traditional owners of the land on which members were participating and paid respects to Elders past, present, future and emerging.

### **Item 1.3 Conflict of Interest Declarations**

	Members were asked to declare: i. Conflicts of interest in relation to the agenda ii. Changes in material circumstance. Action and Decision: nil
<b>Item 2</b>	<b>Confirmation of Previous Minutes</b>
<b>Item 2.1</b>	<b>MLHD Board – December 2021</b>

The minutes of the Board Meeting held on 15 December 2021 were accepted as a true and accurate record of the meeting.

MOVED: Director Lindner

SECONDED: Director Yoosuff

### **Item 2.2 MLHD Health Care Safety & Quality Committee**

The minutes of the Health Care Safety and Quality Sub Committee Meeting held on 15 December 2021 were accepted as a true and accurate record of the meeting.

MOVED: Director Ireland

SECONDED: Director Green

### **Item 2.3 Audit and Risk Committee**

No meeting of the Audit and Risk Committee held.

<b>Item 3</b>	<b>Actions from the Previous Minutes</b>
<b>Item 3.1</b>	<b>Action List</b>

Action List was discussed.

Closures accepted include:

- B21/011-003 – RCCC update.
- B21/11-005 - Quality and Safety Account 2020-21 - Once the community volunteers page and final edits are completed, the link to the final document to be provided.

- B21/11-007 - Circulate lessons learnt from Albury Wodonga outbreak as part of the CE's weekly update.
- B21/12-001 - A draft paper with further analysis on financial sustainability to be tabled.
- B21/12-002 - Write to NSW Health to escalate extreme workforce risk. Letter to be co-signed by CE and Board Chair.
- B21/12-003 - Write to People and Culture team to congratulate on recent award win.
- B21/12-004 - Report on COAG sites, include those facilities with COAG-19 approval, background on role LHAC plays when reviewing funds at these sites.
- B21/12-006 – RCCC update

Mr Kevin Lawrence, Director Finance and Performance spoke to the report.

The Board notes the report.

<b>Item 4</b>	<b>New Business</b>
<b>Item 4.1</b>	<b>Service Agreement and Foundations For Success – Data Analytics</b>
<b>Item 4.1.1</b>	<b>MLHD Performance Report</b>
	Ms Carla Bailey, Director Clinical Operations (East) spoke to the Operations report.
	Ms Robyn Manzie, Director Mental Health Drug and Alcohol spoke to the MHDA report.
	The Board noted the reports.
	<b>ACTION: Write to LHACs provide update on the COVID work undertaken by the MLHD, how MLHD is returning to 'COVID normal' and plans for resumption of surgery.</b>
<b>Item 4.1.2</b>	<b>State Performance Report</b>
	Noted.
<b>Item 4.1.3</b>	<b>NSW Health – Quarterly Board Report – KPI – MLHD July-Sept 2021</b>
	Noted.
<b>Item 4.2</b>	<b>Workforce At Its Best</b>
<b>Item 4.2.1</b>	<b>Workforce update</b>
	Ms Helen Emmerson, Director People and Culture joined the meeting virtually and spoke to the report.
<b>Item 4.3.1</b>	<b>Finance Update – January 2022</b>
	The Director Finance and Performance spoke to the report.
	The Board notes the information provided and the revised format, noting that a more detailed report will be provided to the Planning Resources and Performance meeting.
<b>Item 4.3.2</b>	<b>Accounts for Write Off – January 2022</b>
	Accounts for Write Off – January 2022 approved.
	MOVED: Director Jordan    SECONDED: Director Ireland
<b>Item 4.3.3</b>	<b>Restricted Assets Balances (SP&amp;T)</b>
	Noted.

Noted.

#### Item 4.3.5

Noted.

#### Item 4.3.6

Ms Jenny Spain, CAE/CRO Governance, Risk and Audit Manager, joined the meeting and spoke to the report.

Key items of discussion included:

- Continue to implement new risk system.
- Acknowledge work by Director Finance and Performance to allow the executive team to understand MLHD's financial risks.

The Board notes the report.

#### Item 4.4.1

##### Community Engagement

Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report and dates provided for future planning.

Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report. Value Based Care will be passed to the Board Health Care Safety and Quality Committee for ongoing monitoring.

#### Item 4.5.1

##### Chief Executive Report

Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report and the expected release in April 2022 of the recommendations from the Upper House Inquiry, *Health outcome and access to health and hospital services in rural, regional and remote New South Wales*.

Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report.

### Item 5

#### Critical Issues

#### Item 5.1

##### Locally Led Reform

#### Item 5.1.1

##### COVID-19 Update

Ms Jill Ludford, Chief Executive, provided a verbal update. Key outcomes of discussion included:

- MLHD has received approval of the District's Surgery Resumption Plan from NSW Health.
- Will be a phased re-introduction to increase to 75 per cent over the next three weeks.

### Item 6

#### Raising on Non Agenda Items Through the Chair

Nil.

### Item 7

#### Board Development

Session facilitated by Director Yoosuff.  
Ms Helen Emmerson, Director People and Culture and Ms Jackie Brodie, District Manager Aboriginal Health Strategy, Policy and Performance joined the session.

Key items of discussion included:

- Director Yoosuff, Director Penrith and Director Atkinson shared their personal stories.
- Change comes by undertaking real work in line with new strategies, new governance models, business processes and performance management systems.
- Work needed to rebuild confidence with the community.
- Take opportunity to reflect, listen to our colleagues and their stories.
- Seeking to see our people, listen to their stories and seek to understand.
- All individuals within MLHD communities are recognised and respected, you are not a 'problem', we want you here.
- Setting the tone and expectations must start at the top.

**ACTION: Time to be put aside in a future Board meeting to further discuss the development of a cultural leadership ethos.**

Item 8	Next Meeting
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The next meeting will be held on 17 March 2022

Meeting Close
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The meeting closed at 2.24pm.

CERTIFICATION	DECLARATION – BOARD CHAIR
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Name: Dr Thomas Douch

Signature:

Date: [Insert Date].