



**Minutes  
Board Meeting  
(January 2021)**

**Date:** 27 January, 2021  
**Time:** 12.30 pm  
**Venue:** Virtual meeting or Yindyamarra Training Room, Level 1, 193-195 Morgan Street, Wagga Wagga  
**Members:** Ms Gayle Murphy (Chair)  
 Mr Paul Braybrooks OAM  
 Mr Adrian Lindner  
 Mr John Ireland  
 Ms Elke Cleverdon  
 Mr Geoff Twomey  
 Associate Professor Faye McMillan (teleconference)  
 Ms Elizabeth Dixon  
 Dr Alam Yoosuff

**Invitees:** Ms Jill Ludford - Chief Executive  
 Mr Kevin Lawrence - Director Finance and Performance  
 Ms Robyn Manzie, Director Mental Health Drug & Alcohol  
 Ms Cherie Puckett, Director Operations (Western)  
 Mr Darren Green, Manager of Asset and Clinical Technology  
 Ms Caroline Holtby, A/Manager Executive Services – Ministerial Relations  
 Ms Jen Spain, CAE / CRO Governance, Risk and Audit Manager for MLHD and SNSWLHD  
 Ms Carla Bailey, Director Operations (Eastern)  
 Ms Fiona Renshaw, Director Integrated Care and Allied Health  
 Jacqui Zutt – Board Secretariat (Minutes)

*Prior to the Board meeting the Board took part in an education session ‘Understanding the Service Level Agreement’ and received information on mass vaccination.*

- 1.0 Welcome to Country**
- 2.0 Staff story** – Nil.
- 3.0 Apologies** – Ms Andrea Jordan, Ms Jill Reymont, Ms Karen Cairney, Dr Len Bruce, Mr Thomas Glanville
- 4.0 Declarations of Conflicts of Interest or Pecuniary Interest Relating to Agenda Matters** – Nil

No	Topic	Considerations	Decisions	Action	Who
5.0	<b>Confirmation of Minutes</b>				
5.1	Minutes of Board Meeting December 2020		Approved		Director Linder Director Cleverdon



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5.2	Minutes of Planning Resource and Performance Meeting	<ul style="list-style-type: none"><li>Item 5.3 action item to be amended to ensure that a copy of the National Standard 1 calendar to be re-tabled at the Health Care Quality Committee following review.</li></ul>	No meeting held	Director Dixon Director Twomey
5.3	Audit and Risk Committee		Not available	
5.4	Health Care Quality and Committee		Approved	
5.5	Research Innovation and Change Committee		No meeting held	
<b>6.0</b>	<b>Matters Arising From Minutes</b>			
6.1	Action List		Noted	
<b>7.0</b>	<b>Our people our community</b>			
7.1	MLHD Strategic Plan update	<ul style="list-style-type: none"><li>Presentation by Helen Emmerson, Director People and Culture.</li><li>Strategic Initiatives under the 4 directions discussed.</li><li>The Board supported the use of Kheely Turner's artwork in the Strategic Plan.</li><li>The Board are supportive of the Strategic Plan Refresh updated timeline.</li><li>The Board acknowledged the work undertaken to date by Helen Emerson or Kate Wilkinson.</li></ul>	Noted	<ul style="list-style-type: none"><li>Lifting Health Outcomes review initiative 6 to include reference to discrimination/social determinates experienced by people with mental health, drug and alcohol and socio economic challenges.</li><li>Locally Led Reform remove the word 'try' from initiative 1. Review initiatives to ensure presented in plain English.</li><li>Provide Board with a copy of the measurement KPI details.</li><li>Workforce at its Best review initiatives to include recognition and rewarding of staff and value of our volunteers.</li></ul>

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7.2	Combined Board and Executive Statement of Commitment for Environmental Sustainability	<ul style="list-style-type: none"><li>• Presentation by Caroline Holtby and Darren Green.</li><li>• The Board acknowledged they have a leadership role to send a strong message on this important subject.</li></ul>	For development	<ul style="list-style-type: none"><li>• Develop a Board Statement of Intent.</li><li>• Work with LHACs to develop submissions locally for projects at individual sites.</li><li>• Further develop a strategy for the MLHD.</li><li>• Provide as part of weekly board update a link to the video.</li></ul>	
<b>8.0</b>	<b>Organisational performance</b>				
8.1	Finance Update – November 2020	<ul style="list-style-type: none"><li>• The LHD is reporting a \$17.3M unfavourable Expense result at the end of December 2020 (November \$13.5M).</li><li>• The result has been impacted by unbudgeted COVID-19 Expenditure (\$2.0M), outstanding Expense /Revenue Budget Adjustment and outstanding Waiting List reduction funding (\$4.2M)</li><li>• Own Source Revenue (OSR) is \$2.6M unfavourable to target (November \$1.9M Unfavourable).</li></ul>	Approved	<ul style="list-style-type: none"><li>• Develop an action plan for MLHD telehealth implementation phases.</li></ul>	Director Twomey Director Braybrooks
8.2	Accounts for Write Off – November 2020		Approved		Director Lindner Director Braybrooks
8.3	Restricted Assets Balances (SP&T)		Noted		
8.4	Custodial Trusts (External Trusts)		Noted		



**9.0**

**Strategic and state-wide issues**

9.1

Collaborative Commissioning

- Presentation by Fiona Renshaw. Noted
- Collaborative Commissioning is an accelerating initiative in NSW Health's move to value based healthcare.
- Collaborative Commissioning is a whole-of-system approach to incentivise local autonomy and accountability for delivering patient-centred and outcome-focused care in the community.
- It involves patient centred co-commissioning groups identifying local health needs and developing care pathways to improve patient and community outcomes. It aims to address the gaps in patient care and embed local accountability to ensure care is truly integrated for patients.
- MLHD submitted an EOI in late 2019; however the MOH projects were delayed during 2020 with the COVID Pandemic. The District's submission as approved in late 2020 and will focus on Chronic obstructive pulmonary disease (COPD) and congestive heart failure



(CHF) as the identified health priorities.

- The target population is the western sector of the Murrumbidgee region including the Local Government Areas of Hay, Edward River, Carrathool, Murrumbidgee, Griffith, Leeton, Narrandera, Berrigan and Bland.
  - The first phase, Joint Development Phase is planned to commence in early 2021.
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**10.0 Critical issues**

10.1 Upper House Inquiry

- Update from the Chief Executive.
- Submissions have now closed and will be made public shortly.
- Responding to the inquiry will require significant MLHD resources.

Noted

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**11.0 Raising of Non Agenda Items through the Chair**

Nil.

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**12.0 Meeting closed at 3.38pm**

**Next Meeting;** 24 February 2021, location TBC