

## Meeting of the Murrumbidgee Local Health District Board

Date: Thursday, 16 June 2022

Time: 12.30pm

Venue: Board Room, Culcairn Health Service, Culcairn

# Minutes

### Board Members

Name	Present (P) Virtual (V) Apology (AP) Absent (A)
Dr Thomas Douch (Chair)	P
Mr Jonathan Green	P (joined meeting at 12.28pm)
Ms Andrea Jordan	P
Mr Geoff Twomey	P
Mr Adrian Lindner	P
Mr John Ireland	P
Ms Elke Cleverdon	AP
Ms Elizabeth Dixon	P
Dr Alam Yoosuff	P
Ms Mary Atkinson	P
Ms Cheryl Penrith	P

### MLHD Executive & Staff

Name	Title	Present (P) Virtual (V) Apology (AP) Absent (A)
Ms Jill Ludford	Chief Executive, Murrumbidgee Local Health District	AP
Ms Carla Bailey	Acting Chief Executive, Murrumbidgee Local Health District	P
Mr Kevin Lawrence	Director Finance & Performance, Murrumbidgee Local Health District	P
Mr Troy Trgetaric	Acting Director Operations East, Murrumbidgee Local Health District	P
Ms Robyn Manzie	Director Mental Health Drug and Alcohol, Murrumbidgee Local Health District	PV
Ms Jacqui Zutt	Board Secretariat Murrumbidgee Local Health District	P

## Invited Guests

Ms Helen Emmerson	Director People and Culture, MLHD	PV
Ms Jenny Spain	CAE/CRO Governance, Risk and Audit Manager, MLHD	PV
Ms Tegan Reid	Acting Director Operations West, MLHD	P

### **Coordinator General, Regional Health Division**

Mr Luke Sloan, Coordinator General, Regional Health Division, NSW Health addressed the Board.

Key items of discussion included:

- Rural Health Plan consultations underway, specific consultation occurring with Aboriginal communities.
- NSW Health's response to the Legislative Council – Portfolio Committee No.2 – Health Outcomes and access to health and hospital services in rural, regional and remote New South Wales inquiry is due in September 2022.

The Board thanked Mr Sloan for undertaking his visit of MLHD and for joining the Board.

<b>Item 1</b>	<b>Welcome, Apologies and Acknowledgment of Country</b>
<b>Item 1.1 and Item 1.2</b>	<b>Welcome</b>

The meeting was declared open at 1.01pm by the Chair, Dr Thomas Douch. Apologies were received from Director Cleverdon and Ms Jill Ludford.

The Chair acknowledged the traditional owners of the land on which members were participating and paid respects to Elders past, present, future and emerging.

### **Item 1.3 Conflict of Interest Declarations**

Members were asked to declare:

- Conflicts of interest in relation to the agenda
- Changes in material circumstance.

Action and Decision: nil

### **Item 1.4 Staff story**

Noted.

<b>Item 2</b>	<b>Confirmation of Previous Minutes</b>
<b>Item 2.1</b>	<b>MLHD Board – May 2022</b>

The minutes of the Board Meeting held on 19 May 2022 were accepted as a true and accurate record of the meeting.

MOVED: Director Ireland

SECONDED: Director Green

### **Item 2.2 MLHD Planning Resources and Performance**

The minutes of the Planning Resources and Performance meeting held on 19 May 2022 were accepted as a true and accurate record of the meeting.

MOVED: Director Lindner

SECONDED: Director Twomey

<b>Item 2.3</b>	<b>Audit and Risk Committee</b>
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Minutes of the Audit and Risk Committee held on 2 June 2022 were noted.

The Board discussed the challenges of ongoing obstetrics and gynaecology care in the District.

<b>Item 3</b>	<b>Actions from the Previous Minutes</b>
<b>Item 3.1</b>	<b>Action List</b> Action List was discussed. Closures accepted include: <ul style="list-style-type: none"><li>• B22/03-002</li><li>• B22/03-006</li><li>• B22/03-009</li><li>• B22/05-006</li><li>• B22/05-009</li><li>• B22/05-012</li></ul> Merge B22/03-004 and B22/03-005 into one action item with a due date of August 2022.  Extend B22/03-003 to September 2022 to realign with reporting schedule.  The Board discussed the way forward for B22/03-010 – Board Cultural Statement. Ideas include development of a local protocol, recording a video acknowledging Country, meeting with Wiradjuri Elders and researching if other organisations have a Cultural Statement.
<b>Item 3.2</b>	<b>Corowa Aged Care Accreditation</b> Ms Tegan Reid, Acting Director Operations West joined the meeting and spoke to the report.
<b>Item 3.3</b>	<b>Legislative Council – Portfolio Committee No.2 – Health Outcomes and access to health and hospital services in rural, regional and remote New South Wales</b> Ms Carla Bailey, Acting Chief Executive spoke to the report.  The Board noted the report.
<b>Item 3.4</b>	<b>MLHD Performance Level 2 Support Request</b> Mr Kevin Lawrence, Director Finance and Performance spoke to the report.  The Board noted the report.
<b>Item 3.5</b>	<b>Changes to MLHD ABF in scope services</b> Mr Kevin Lawrence, Director Finance and Performance spoke to the report.  The Board noted the report.
<b>Item 4</b>	<b>New Business</b>
<b>Item 4.1</b>	<b>Service Agreement and Foundations For Success – Data Analytics</b>
<b>Item 4.1.1</b>	Mr Troy Trgetaric, Acting Director Clinical Operations (East) spoke to the Operations report. Key items of discussion included: <ul style="list-style-type: none"><li>• May 2022 saw large volumes of emergency department presentations. Teams collaborated across the district to manage high numbers of patients utilising outlying hospitals where possible. MLHD maintained transfer of care (TOC) above the 85% target, averaging 95% most days.</li></ul>

- Lineaire Consultants appointed to complete the Deniliquin and Leeton Clinical Services Plans. Initial briefing held 2 June 2022.

Ms Robyn Manzie, Director Mental Health Drug and Alcohol spoke to the MHDA report.

Key items of discussion included:

- To assist the Local Health Advisory Councils support their local communities, a Mental Health Drug and Alcohol Services guide was created and distributed at the April Local Health Advisory Council meeting. This guide included the type, locations and contact details for the range of mental health and drug and alcohol services provided by both Government and Non-Government providers with the aim of increasing community awareness of services available to them locally.
- Suicide Prevention Pathway Procedure consultation nearing completion. This Pathway is inclusive of the CAMS-Care (Collaborative Assessment and Management of Suicidality) framework and guides services in appropriate ways of responding to people accessing services when they experience suicidal thoughts or behaviours.
- The Recovery unit has re-opened.
- A project is about to commence reviewing average length of stays and readmissions.

The Board noted the reports.

<b>Item 4.1.2</b>	<b>State Performance Report</b> Noted.
<b>Item 4.2</b>	<b>Workforce At Its Best</b>
<b>Item 4.2.1</b>	<b>Workforce update</b> Ms Helen Emmerson, Director People and Culture joined the meeting virtually and spoke to the report. Key items of discussion included: <ul style="list-style-type: none"> <li>• Established a SubTaskforce to provide deeper recruitment support. Team is comprised of recruiters and nurse managers with the knowledge to rapidly evaluate candidates, progress recruitment, explore career options, with use of elisting and redirection to appropriate roles</li> </ul> <p>The Board notes the information provided and thanked Ms Emmerson for the great new format.</p>
<b>Item 4.2.2</b>	<b>People and Culture update</b> Ms Helen Emmerson, Director People and Culture joined the meeting virtually and spoke to the report.  The Board notes the information provided and the large increase in FTE of Health Service Managers in the past 12 months. Clarification will be provided in the next workforce update.
<b>Item 4.2.3</b>	<b>Security update</b> Ms Helen Emmerson, Director People and Culture joined the meeting virtually and spoke to the report.
<b>Item 4.3</b>	<b>Sustainable and Well Managed Resources</b>
<b>Item 4.3.1</b>	<b>Finance Update – May 2022</b> The Director Finance and Performance spoke to the report. The Board notes the information provided.

<b>Item 4.3.2</b>	<b>Accounts for Write Off – May 2022</b> Accounts for Write Off – May 2022 approved.  MOVED: Director Ireland    SECONDED: Director Dixon
<b>Item 4.3.3</b>	<b>Restricted Assets Balances (SP&amp;T)</b> Noted.
<b>Item 4.3.4</b>	<b>Custodial Trusts (External Trusts)</b> Noted.
<b>Item 4.3.5</b>	<b>Risk Management Report</b> Ms Jenny Spain, CAE/CRO Governance, Risk and Audit Manager joined the meeting virtually and spoke to the report.  Work has commenced on the assessment of climate risk for MLHD and larger Environmental Sustainability Commitment of MLHD.  The Board notes the report.
<b>Item 4.3.6</b>	<b>Wagga Wagga Base Aged Care Services</b> Mr Troy Trgetaric, Acting Director Clinical Operations (East) spoke to the Operations report.  The Board noted the business case and welcomes the service amendment at Wagga Wagga Base Hospital and the aged care strategic plan.
<b>Item 4.4</b>	<b>Lifting Health Outcomes</b>
<b>Item 4.4.1</b>	<b>Hospital in the Home quarterly update</b> Mr Troy Trgetaric, Acting Director Clinical Operations (East) spoke to the Operations report.  Working in collaboration with the Collaborative Commissioning team, focus not only on HITH in the future rather a focus on emergency department avoidance.  The Board noted the report.
<b>Item 4.5</b>	<b>A Culture of Excellence</b>
<b>Item 4.5.1</b>	<b>Community Engagement</b> Ms Carla Bailey, Acting Chief Executive spoke to the report.  Ms Bailey thanked the Board for their recent public support of the LHACs.  The Board notes the report and discussed the important role of the LHACs.  MOVED: Director Dixon    SECONDED: Director Green
<b>Item 4.6</b>	<b>Providing Safe Consistent Person Led Healthcare</b>
<b>Item 4.6.1</b>	<b>Chief Executive Report</b> Ms Carla Bailey, Acting Chief Executive spoke to the report.  The Board notes the report.
<b>Item 4.6.2</b>	<b>Communications Report</b> Ms Carla Bailey, Acting Chief Executive spoke to the report.  The Board notes the report.

<b>Item 5</b>	<b>Critical Issues</b>
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<b>Item 5.1</b>	For discussion – NSW Rural Health Plan: Towards 2021 Final Progress Review.
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	Closed session, not for publication.
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	The next meeting will be held on 21 July 2022
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	<b>Meeting Close</b>
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The meeting closed at 3.08pm.

<b>CERTIFICATION</b>	<b>DECLARATION – BOARD CHAIR</b>
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Name: Dr Thomas Douch

Signature:

Date: [Insert Date].