

Meeting of the Murrumbidgee Local Health District Board

Date: Wednesday, 22 March 2023

Time: 12.30pm

Venue: Tumbarumba MPS, 4 Mitchell Street, Tumbarumba

Minutes

Board Members

Name	Present (P) Virtual (V) Apology (AP) Absent (A)
Mr Adrian Lindner (Chair)	P
Mr Jonathan Green	P
Ms Glynis Ingram	P
Mr Tony Kolbe	P
Mr Andrew Jones	P
Mr John Ireland	P
Ms Elke Cleverdon	PV
Ms Elizabeth Dixon	PV
Dr Alam Yoosuff	PV – joined meeting at 1.10pm
Ms Mary Atkinson	P
Ms Cheryl Penrith	P

MLHD Executive & Staff

Name	Title	Present (P) Virtual (V) Apology (AP) Absent (A)
Ms Jill Ludford	Chief Executive, Murrumbidgee Local Health District	P
Mr Kevin Lawrence	Director Finance & Performance, Murrumbidgee Local Health District	P
Ms Carla Bailey	Executive Director Operations, Murrumbidgee Local Health District	P
Ms Emma Field	Director Integrated Care and Allied Health, Murrumbidgee Local Health District	P
Ms Jacqui Zutt	Board Secretariat Murrumbidgee Local Health District	P

Invited Guests

Ms Anne McLeish	A/Director People and Culture, MLHD	PV
Ms Jackie Brodie	Director Aboriginal Health, Strategy, Policy and Performance, MLHD	PV

Item 1	Welcome, Apologies and Acknowledgment of Country
Item 1.1 and Item 1.2	Welcome

The meeting was declared open at 12.35pm by the Chair, Mr Adrian Lindner. Nil apologies were received.

The Chair acknowledged the traditional owners of the land on which members were participating and paid respects to Elders past, present, future and emerging.

Item 1.3 Conflict of Interest Declarations

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda
- ii. Changes in material circumstance.

Action and Decision: Director Ingram noted conflict with her involvement with RMRA as an advisor.

Item 1.4 Patient story

Ms Jill Ludford shared the staff story.

Item 2	Confirmation of Previous Minutes
Item 2.1	MLHD Board – February 2023

The minutes of the Board Meeting held on 16 February 2023 were accepted as a true and accurate record of the meeting.

MOVED: Director Kolbe

SECONDED: Director Green

Item 2.2 Health Care Safety & Quality Committee

The minutes of the Health Care Safety & Quality Committee meeting held on 16 February 2023 were accepted as a true and accurate record of the meeting.

MOVED: Director Ingram

SECONDED: Director Jones

Item 2.3 Audit and Risk Committee

Minutes not yet available.

Item 3	Actions from the Previous Minutes
Item 3.1	Action List

Action List was discussed.

Closures accepted include:

- B22/07-008

- B22/12-002
- B22/12-003
- B22/12-010
- B23/02-003
- B23/02-005
- B22/05-014

Item 3.2 Update on implementation of the 2022 Aboriginal Cultural Engagement Self-Assessment audit tool

Ms Jill Ludford, Chief Executive and Ms Jackie Brodie, Director Aboriginal Health, Strategy, Policy and Performance spoke to the report.

Key items of discussion included:

- NSW Health is committed to improving the health and wellbeing of Aboriginal people. Key to achieving this is making meaningful changes to organisational activities, structures and behaviours to make health services and hospitals culturally safe and respectful for Aboriginal patients, clients and staff.
- The NSW Health Services Aboriginal Cultural Engagement Self-Assessment Audit Tool (the engagement tool) aims to identify ways of strengthening cultural engagement between staff from NSW Health organisations and their Aboriginal stakeholders by bringing a continuous quality improvement cycle to cultural engagement.
- The engagement tool provides evidence during the accreditation process against the Aboriginal specific actions in the NSQHS Standards and the Strategic Directions of the NSW Aboriginal Health Plan.
- The ACESAAT is a resource which serves to identify actions to strengthen Aboriginal cultural engagement between NSW Health organisations/services and local Aboriginal stakeholders.

The Board noted the report.

ACTION: Provide a brief on current research projects within the Aboriginal Health directorate.

Item 3.3 MDAAC Membership Review

Ms Jill Ludford, Chief Executive spoke to the report. Key items of discussion included:

- Credentialing and defining clinical privileges are complemented by registration requirements under the Health Practitioner Regulation National Law and strong partnerships with professional colleges, bodies and associations.
- The process of credentialing senior medical and dental practitioners is subject to additional statutory requirements as set out in the Health Services Act and Model By-laws. That process involves the role of the Medical and Dental Appointments Advisory Committee and Credentials (Clinical Privileges) Subcommittee.
- The following staff are required to undergo the process set out in this policy: senior medical practitioners (staff specialists, visiting practitioners, clinical academics), senior dental practitioners (those employed as senior dental practitioners with specialist registration with the Dental Board of Australia).
- The two Board appointed members of MDAAC are due for review in October 2023

The Board approved the report and current membership of the Medical and Dental Appointments Advisory Committee (MDAAC).

MOVED: Director Kolbe SECONDED: Director Ingram

Item 4	New Business
Item 4.1	Providing Safe Consistent Person Led Healthcare
Item 4.1.1	Chief Executive Report
	Ms Jill Ludford, Chief Executive spoke to the report. Key items of discussion included: <ul style="list-style-type: none"> • Caretaker period remains in place, continue with business as usual. • Rural Incentive for Medical Workforce, acknowledged a great summary written by Director Yoosuff. A copy has been shared with NSW Health's Regional Health Division. <p>The Board notes the report.</p>
Item 4.1.2	Community Engagement Report
	Ms Jill Ludford, Chief Executive spoke to the report. <p>The Board notes the report.</p> <p>MOVED: Director Ireland SECONDED: Director Green</p>
Item 4.2	Workforce At Its Best
Item 4.2.1	People and Culture update
	Ms Anne McLeish, Acting Director People and joined the meeting virtually and spoke to the report. <p>Key items of discussion included:</p> <ul style="list-style-type: none"> • A steering committee made up of broad lived experience and expertise has been busy finalising the first Inclusion and Belonging Action Plan. The Action Plan launch coincides with the Festival of Inclusion and brings together a vibrant and wholistic approach. <p>The Board noted the report.</p>
Item 4.2.2	MLHD WHS Due Diligence Quarterly Board Report
	Ms Anne McLeish, Acting Director People and joined the meeting virtually and spoke to the report. <p>The Board noted the report.</p>
Item 4.3	Sustainable and Well Managed Resources
Item 4.3.1	Risk Management Report
	Ms Jill Ludford, Chief Executive spoke to the report. <p>The Board notes the report.</p>
Item 4.3.2	NSW Audit Office Representation Letter
	Mr Kevin Lawrence, Director Finance and Performance spoke to the report. <p>The Board notes the report.</p>
Item 4.3.3	MLHD Environmental Sustainability update
	Ms Carla Bailey, Executive Director Operations spoke to the report. <p>Key items of discussion included:</p> <ul style="list-style-type: none"> • An additional 220kW of Solar Panels have been installed and connected to the Multi-Storey Car Park due to open May 2023. This installation totals approx. 1000kW installed across the campus, and 3000kW installed across the District. • Currently, MLHD is amongst the largest photovoltaic total installed across NSW Local Health Districts.

- MLHD is continuing to populate the Ministry of Health risk assessment template with:
 - impact to facilities
 - impact on service delivery
 - public health demand changes

This will be used to inform MLHD Climate Change Policy Framework to build our preparedness to plan and respond to potential climate change related risks, and provide assurance to achieve long term objectives: Net Zero by 2050 and build climate change resilience.

The Board notes the report and partnerships established with others to understand lessons learnt.

Item 4.4	A Culture of Excellence
Item 4.4.1	Communications Report

Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report.

Item 4.5	Providing Safe Consistent Person Led Healthcare
Item 4.5.1	Truth Telling – SEF Outcomes

Ms Jackie Brodie, Director Aboriginal Health, Strategy, Policy and Performance joined the meeting virtually and spoke to the report. Key items of discussion included:

- Following the NSW Secretaries Apology to Aboriginal people in May 2022 the Ministry of Health in partnership with the Centre for Aboriginal have a commitment to transform Aboriginal health. All members of the SEF have a set of agreed actions to undertake over a 1-year period.
- These agreed actions are all directly linked to the Closing the Gap priority areas and the NSW Aboriginal Health Plan with an aim to ensure that Aboriginal staff and communities have undertaken a transformation and are resources appropriately.
- MLHD is making progress across the actions and has completed several to date. This continues to be a work in progress across the MLHD.

The Board notes the report.

Item 4.5.2	MLHD Truth Telling for Change
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Ms Jackie Brodie, Director Aboriginal Health, Strategy, Policy and Performance joined the meeting virtually and spoke to the report. Key items of discussion included:

- On 14 December 2022 MLHD held a Truth Telling Day for Change.
- The day is part of the District's commitment to our Aboriginal cultural learning and development Journey to provide better healthcare responses/outcomes for Aboriginal and Torres Strait Islander people in line with the 2022-2023 goal- Accessible, responsible, and culturally safe healthcare for Aboriginal people.
- Truth-telling offers an opportunity for telling the truth of our history to achieve justice and healing. It can be a tool for all Australians to recognise, understand and accept the wrongs of the past and the impact of these wrongs on Aboriginal and Torres Strait Islander Peoples.
- Participants were asked to describe in one word how they felt after the morning session, Inspired, Aware and Humbled were the most common answers.

The Board notes the report and thanked Ms Brodie and her team for facilitating such an important event.

Item 5	Critical Issues
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Ms Jill Ludford, Chief Executive spoke to critical matters.
Not for publication.

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Item 8	Next Meeting
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The next meeting will be held on 26 April 2023

	Meeting Close
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The meeting closed at 2.25pm.

CERTIFICATION	DECLARATION – BOARD CHAIR
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Name: Mr Adrian Lindner

Signature:

Date: [Insert Date].