

## Meeting of the Murrumbidgee Local Health District Board

Date: Thursday, 19 May 2022

Time: 12.30pm

Venue: Video Conference Meeting Room, Young Health Service

# Minutes

### Board Members

Name	Present (P) Virtual (V) Apology (AP) Absent (A)
Dr Thomas Douch (Chair)	P
Mr Jonathan Green	P
Ms Andrea Jordan	P
Mr Geoff Twomey	P
Mr Adrian Lindner	P
Mr John Ireland	P
Ms Elke Cleverdon	P
Ms Elizabeth Dixon	P
Dr Alam Yoosuff	P
Ms Mary Atkinson	AP
Ms Cheryl Penrith	P

### MLHD Executive & Staff

Name	Title	Present (P) Virtual (V) Apology (AP) Absent (A)
Ms Jill Ludford	Chief Executive, Murrumbidgee Local Health District	P
Mr Kevin Lawrence	Director Finance & Performance, Murrumbidgee Local Health District	PV
Ms Tegan Reid	Acting Director Operations West, Murrumbidgee Local Health District	P
Ms Emma Field	Acting Director Integrated Care and Allied Health, Murrumbidgee Local Health District	P
Ms Jacqui Zutt	Board Secretariat Murrumbidgee Local Health District	P

## Invited Guests

Ms Helen Emmerson	Director People and Culture, MLHD	P
Ms Jackie Brodie	District Manager Aboriginal Health Strategy, Policy and Performance	P
Dr Lenert Bruce	Executive Director Medical Services	P
Ms Jenny Spain	CAE/CRO Governance, Risk and Audit Manager	PV

### **Hilltops Council Mayor Margaret Roles**

Mayor Margaret Roles, Hilltops Council, joined the Board meeting at 11.32am to hear the Council's perspective on health services in the LGA.

Prior to the meeting the Board undertook a site visit at Mercy Health Albury. The Board appreciated the opportunity for the site visit and thanked Mary-Lou Cussack and Dannielle Gibbons for their time.

<b>Item 1</b>	<b>Welcome, Apologies and Acknowledgment of Country</b>
<b>Item 1.1 and Item 1.2</b>	<b>Welcome</b>

The meeting was declared open at 12.50pm by the Chair, Dr Thomas Douch. Apologies were received from Aunty Mary Atkinson.

The Chair acknowledged the traditional owners of the land on which members were participating and paid respects to Elders past, present, future and emerging.

### **Item 1.3 Conflict of Interest Declarations**

Members were asked to declare:

- Conflicts of interest in relation to the agenda
- Changes in material circumstance.

Action and Decision: nil

<b>Item 2</b>	<b>Confirmation of Previous Minutes</b>
<b>Item 2.1</b>	<b>MLHD Board – April 2022</b>

The Minutes of the Board Meeting held on 17 February 2022 were accepted as a true and accurate record of the meeting.

MOVED: Director Jordan

SECONDED: Director Green

<b>Item 2.2</b>	<b>MLHD Health Care Safety &amp; Quality Committee</b>
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The Minutes of the Health Care Safety and Quality Sub Committee Meeting held on 21 April 2022 were accepted as a true and accurate record of the meeting.

MOVED: Director Green

SECONDED: Director Lindner

**ACTION: A copy of the correspondence sent to NSW Health highlighting cross border issues relating to accessing ComPacks to be tabled at the August Health Care Safety and Quality meeting.**

<b>Item 2.3</b>	<b>Audit and Risk Committee</b>
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The minutes of the Audit and Risk Committee Meeting held on 14 April 2022 were accepted as a true and accurate record of the meeting.

MOVED: Director Cleverdon

Item 3	Actions from the Previous Minutes
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Item 3.1	
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Action List was discussed.

Closures accepted include:

- B21/09-002
- B22/03-002
- B22/03-007
- B22/04-001
- B22/04-002
- B22/04-003
- B22/04-004

Two action items regarding Clinical Yarning are to be combined, B22/03-004 and B22/03-005 with a revised due date of August 2022.

Not for publication.

Mr Kevin Lawrence, Director Finance and Performance and Jill Ludford, Chief Executive spoke to the correspondence. Refer Item 3.3.

The Board notes the correspondence provided.

Item 4	New Business
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Item 4.1	
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Item 4.1.1	
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Ms Helen Emmerson, Director People and Culture spoke to the report.

The Board noted the report and recognise the risk. The Board notes the work being undertaken and appreciates receiving information each month.

The Board fully supports MLHD presenting the recruitment management, talent management, concierge model outlined to NSW Health. The Board looks forward to an update on the outcome.

MOVED: Director Jordan

SECONDED: Director Green

Item 4.1.2	<b>Work Health and Safety Report</b>
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Ms Helen Emmerson, Director People and Culture spoke to the report.

Director Ireland observed the decrease in incidents.

The Board noted the report and acknowledges the decrease.

MOVED: Director Jordan

SECONDED: Director Penrith

**ACTION: Results from deep dive for inclusion in the next report.**

<b>Item 4.1.3</b>	<b>MDAAC update</b> Dr Lenert Bruce, Executive Director Medical Services spoke to the report.  The Board noted the report and credentialling process.  MOVED: Director Lindner  SECONDED: Director Jordan
<b>Item 4.2</b>	<b>Sustainable and Well managed Resources</b>
<b>Item 4.2.1</b>	<b>Risk Management Report</b> Ms Jenny Spain, CAE/CRO Governance, Risk and Audit Manager joined the meeting virtually and spoke to the report.  The Board notes the update provided.  MOVED: Director Dixon  SECONDED: Director Green
<b>Item 4.2.2</b>	<b>MLHD Strategic Plan quarterly report</b> Ms Jill Ludford, Chief Executive spoke to the report.  The Board acknowledges the work undertaken, particularly with Magseed.  MOVED: Director Jordan  SECONDED: Director Twomey  <b>ACTION: Send a letter from the Board to Dr Kate FitzGerald, Griffith surgeon acknowledging her work with Magseed.</b>
<b>Item 4.2.3</b>	<b>NSW Health – Quarterly Board Report – KPIs – October-December 2021</b> The Board notes the information provided.  MOVED: Director Ireland  SECONDED: Director Green
<b>Item 4.3</b>	<b>A Culture of Excellence</b>
<b>Item 4.3.1</b>	<b>Community Engagement Report</b> Ms Jill Ludford, Chief Executive spoke to the report.  The Board approves the LHAC appointments and noted the report provided.  MOVED: Director Cleverdon  SECONDED: Director Dixon
<b>Item 4.3.2</b>	<b>Aboriginal Health Closing the Gap update</b> Ms Jackie Brodie, District Manager Aboriginal Health Strategy, Policy and Performance, spoke to the report.  The Board noted the report provided.
<b>Item 4.3.3</b>	<b>Aboriginal Community Relationship summary</b> Ms Jackie Brodie, District Manager Aboriginal Health Strategy, Policy and Performance, spoke to the report.  Key items of discussion included: <ul style="list-style-type: none"> <li>The Aboriginal Health team reprioritised some engagement strategies to support families and communities during the pandemic response over the past 12 months. Three priority areas have been reprioritised for scheduled meetings across the district with the aim to increase engagement. <ol style="list-style-type: none"> <li>Governance and Accountability Framework</li> </ol> </li> </ul>

2. Development of MLHD Aboriginal Advisory Committee
  3. Engagement of MLHD Reconciliation Plan
- During COVID-19 MLHD's Aboriginal Health team supported many families with A-Z needs.
  - Ms Brodie shared with the Board how proud she is of her team, they have worked confidently and compassionately for their communities.

**ACTION: Board to formally recognise the Aboriginal Health team, with the Board Chair and Chief Executive.**

#### Item 4.3.4

Ms Robyn Manzie, Director Mental Health Drug and Alcohol joined the meeting virtually and spoke to the report.

Key items of discussion included:

- Acknowledge the artwork of Aboriginal artist Owen Lyons.
- Considerable consultation has taken place to ensure appropriate linkages with community.
- Implementation and change will require genuine relationship building and meaningful co-design. Murrumbidgee LHD's footprint includes many Aboriginal Nations and distinct communities; therefore, the implementation plan needs to be flexible to individual cultures, histories and relationships.
- Co-design work is commencing on the Aboriginal Mental Health model of care.

The Board noted the position to prepare the plan in consultation with workforce.

**ACTION: An implementation update on the Aboriginal Mental Health and Wellbeing Implementation Plan to be provided to the Board in December 2022.**

#### Item 4.3.5

Ms Jackie Brodie, District Manager Aboriginal Health Strategy, Policy and Performance spoke to the report.

Key items of discussion included:

- Overall the district held steady or exhibited good improvement over the past two years.
- Have seen an improvement on full breastfeeding rates on discharge from hospital.
- Ms Brodie acknowledged the work of the People and Culture team in the delivery of the *Respecting the Difference* training.
- Focus areas include smoking cessation, low birth weight babies, childhood immunisation.
- Discharge against medical advice is influenced by a range of factors. It is important for staff to listen to Aboriginal patients within the first 24 hours of admission.

The Board noted the information provided.

**ACTION: Share the Aboriginal Health Dashboard with the Murrumbidgee Primary Health Network and Aboriginal Care Coordinators.**

#### Item 4.4 Lifting Health Outcomes

##### Item 4.4.1 Future's Health Plan

Ms Jill Ludford, Chief Executive spoke to the report.

Key items of discussion included:

- MLHD reviewing linkages with the MLHD Strategic Plan and Future's Health Plan.

- NSW Health will soon commence consultation for the Rural Health Plan, with a similar process of using a local facilitator with two rounds of consultation.

The Board notes the report.

**ACTION: In March 2023 hold discussion regarding MLHD Strategic Plan.**

Ms Jill Ludford, Chief Executive spoke to the report.

Key items of discussion included:

- The report of the Legislative Council Portfolio Committee No 2 Inquiry into Health outcomes and access to health and hospital services in rural, regional and remote NSW (the Inquiry) was tabled in the Parliament of NSW on 5 May. The report is publicly available on the inquiry website.
- The report has received significant media attention.
- Workforce is the common linkage with most recommendations.

The Board noted the report.

**Item 4.5.2**

Ms Jill Ludford, Chief Executive spoke to the report.

The Board noted the report provided.

<b>Item 5</b>	<b>Critical Issues</b>
<b>Item 5.1</b>	
<b>Item 5.1.1</b>	

Ms Jill Ludford, Chief Executive, spoke to the presentation.

<b>Item 6</b>	<b>Raising on Non Agenda Items Through the Chair</b>
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Not for publication.

<b>Item 7</b>	<b>In-Camera Board Session</b>
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Closed session.

<b>Item 8</b>	<b>Next Meeting</b>
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The next meeting will be held on 16 June 2022

	<b>Meeting Close</b>
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The meeting closed at 3.15pm.

<b>CERTIFICATION</b>	<b>DECLARATION – BOARD CHAIR</b>
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Name: Dr Thomas Douch

Signature:

Date: [Insert Date].