

Meeting of the Southern NSW Local Health District Board

No. 2023/4

Date: Wednesday, 26 April 2023

Time: 1.30pm – 3.30pm

Venue: Lotus Room, Peppertree Lodge, Queanbeyan Hospital Campus

Minutes for disclosure

In Attendance

Beth Hoskins, Chair

Terry Clout PSM, Deputy Chair

Leanne Barnes OAM PSM, Board Member (VC)

Dr Ken Crofts, Board Member

Narelle Davis, Board Member

Jennie Gordon, Board Member

Dr Megan Keaney, Board Member

Geoffrey Kettle, Board Member

Margaret Lyons, Board Member (VC)

Dr Duncan MacKinnon, Board Member

Margaret Bennett, Chief Executive

Fiona Renshaw, Executive Director Operations

Sarah Wallace, District Director Finance and Performance

Lou Fox, District Director Integrated Care and Allied Health/COVID-Coordinator (VC)

Alison Broadbent, Deputy Director Nursing, Midwifery and Clinical Governance

Dr Liz Mullins, Executive Director Medical Services (VC)

Brian Bonham, General Manager Tablelands Monaro Network (VC)

Vanessa Barratt, Manager Media and Corporate Communications

Sarah Galton, General Manager Corporate, Clinical Support Service and Projects (VC)

Josie Grenfell, Environmental Sustainability Manager (VC) 1.30pm t 2.26pm

Apologies

Dr Vennassa Wong, Board member

Damien Eggleton, District Director Mental Health Alcohol and Other Drugs / District Director People and Culture

Jen Spain, Director Governance, Risk and Audit

Brad Scotcher, General Manager Coastal Network

Nicola Yates, Director Project Management and Service Commissioning

Jacinta Ducat, Chief Information Officer (VC)

Dr Suyin Tan, Deputy Chair Medical Staff Executive Committee

Secretariat

Karen Clark, Executive Officer

Attendees

(VC) – Attendance via videoconference

Item 1	Welcome and Apologies
Item 1.1	Welcome
	The meeting was declared open at 1.32pm. The Chair acknowledged the traditional custodians of the lands encompassed by Southern and welcomed guest presenter Dr Ramsey Awad, Executive Director Infrastructure, Planning and Sustainability for Hunter New England Local Health District (HNELHD).
Item 1.1.1	Environmental sustainability presentation
	Dr Awad from HNELHD presented to the Board on the HNELHD Environmental Sustainability journey, detailing the six focus areas: Energy, waste, water, fleet vehicles, infrastructure strategies, and procurement.
	The Board thanked Dr Awad for his presentation, noted the significant progress HNELHD has made in such a short timeframe and acknowledged the inspiring work being done.
	The Board noted the importance of acknowledging the Aboriginal community's commitment to caring for country and that the new Eurobodalla Regional Hospital provides an opportunity to highlight this.
Item 1.2	Conflict of Interest Declarations
	All Board members were asked to provide details of any pecuniary interests, Conflicts of Interest or Director Related Transactions to the Secretariat. No new declarations were made.
Item 2	Confirmation of Previous Minutes
Item 2.1	Confirmation of Minutes of Meeting of 28 March 2023
	The Minutes of the Board meeting held on 28 March 2023 were accepted as a true and accurate record.
Item 2.2	Minutes for Disclosure of 28 March 2023
	The Minutes for disclosure of the Board meeting held on 28 March 2023 were accepted as a true and accurate record.
Item 3	Actions from Previous Meetings
Item 3.1	Action List
	The Board reviewed the outstanding action list.
Item 4	Leadership
Item 4.1	Chief Executive Report
	The CE's report, providing an overview of current and key District issues, addressing the themes of performance, planning and partnership, was noted.
Item 4.2	Board Chair update
	The Chair advised that Dr Arnagretta Hunter will present to the May Board meeting. Dr Hunter's areas of focus are social change, social determinants of health and kindness in health care.
Item 5	Presentations
Item 5.1	Patient story
	A Patient Story about a presentation to Moruya Hospital was provided to members and noted.
Item 5.2	Accreditation report and update
	The Accreditation update was tabled and noted. This update was discussed at the HCQC on 26 April.
Item 5.3	Transforming Safety Culture Action item 1/2023

The Transforming Safety Culture Partnership Program presentation was noted. The presentation was provided to the HCQC on 26 April 2023.

Item 5.5 Virtual care update

The Board noted the report.

DDIC noted four areas for conversation: The Remote Patient Monitoring (RPM) pilot, Delegate Virtual hub, VeCC expansion and collaborative commissioning.

The District and Western NSW LHD are the two remote sites participating in the pilot.

DDIC provided an overview of the Delegate virtual care hub. This involves setting up rooms to assist patients to link with services, providing care, via the centre, closer to home.

VeCC has been expanded to continue providing remote monitoring for CHF and COPD as well as Influenza, RSI and COVID.

Collaborative commissioning in partnership with Coordinare and ISLHD is progressing.

Item 6 For discussion / endorsement

Item 6.1 Review of risk, compliance and risk management

The Board noted the report.

Item 6.2 Proposed joint Southern NSW LHD and Coordinare Board meeting

The date for the annual joint Southern NSW LHD and Coordinare Board meeting was proposed for Monday 23 October.

Item 7 For Information Only

Item 7.1 Board Correspondence summary

Noted.

Item 7.2 2023 Board meeting schedule

Noted.

Item 7.3 2023 Board work plan

Noted.

**Item 7.4 Eurobodalla Regional Hospital detailed design update
Action item 47/2022**

The report was noted.

**Item 7.5 Radiology incident reporting
Action item 03/2023**

The report was noted.

The report was presented to HCQC on 26 April 2023.

Item 7.6 Ministry Board Report – October to December 2022

The report was noted.

**Item 7.7 District Clinical Council Terms of Reference
Action item 09/2023**

The Board noted that the District Clinical Council Terms of Reference were circulated to Board members on 4 April 2023.

Item 7.8 Voluntary Assisted Dying update

An update was provided by DDIC on VAD legislation implementation progress and governance.

Item 7.9 Partnership and collaboration update

The update was noted.

DDIC summarised the positive recent meeting with ISLHD and SWSLHD to discuss partnership opportunities. A framework has been agreed and will be shared with the Board.

Item 7.10	Board/staff engagement opportunities
The report was noted.	
Item 7.11	Review Act and Bylaws to identify District Clinical Council reporting requirements to Board Action item 10/2023
The TOR of the District Clinical Council have recently been revised and are generally consistent with Part 9 – Local Health District Clinical Council of the By-Laws.	
Item 7.12	Virtual Rural Generalist Service (VRGS) update
The District and Western NSW LHD partnered in late 2022 to jointly determine the feasibility of a partnership to expand VRGS to five sites in Southern NSW LHD over a 6-month pilot in 2023. Costs, resources and timelines for planning and implementation were considered and an approach made to Ministry. Ministry have now provided funding to complete a 6-month pilot, commencing in July 2023.	
Item 8	Accountability
Item 8.1	Medical and Dental Appointments Advisory Committee
Noted.	
Item 8.2	Health Care Quality Committee (HCQC)
Noted.	
Item 8.3	Audit and Risk Committee Meeting
No report provided.	
Item 8.4	Performance Committee
Noted.	
Item 8.5	People and Wellbeing Committee
Noted.	
Item 8.6	Community Engagement Committee
No meeting.	
Item 8.7	Aboriginal Health Committee report and minutes
Noted.	
Item 8.8	Finance update
The report was noted and was discussed at the Performance Committee meeting on 26 April 2023.	
Item 8.8.1	EIP update
The Board noted the EIP update at the Performance Committee meeting on 26 April 2023.	
Item 9	Business without notice
Nil.	
Item 10	Meeting review
Item 10.1	Subcommittee performance review by Board and Executive
The Chair invited feedback from the Executive about format of combined meetings.	
The meeting closed at 2.45pm. A brief meeting review was held in camera.	
Item 10.2	Subcommittee performance review by Board members
Item discussed in camera.	
Item 10.3	Board meeting review
Item discussed in camera.	
Item 11	Meeting close

The meeting closed at 3.17pm.

Date of Next Meeting: Wednesday 23 May 2023.