

Meeting of the Southern NSW Local Health District Board

No. 2023/3

Date: Tuesday, 28 March 2023

Time: 12.30pm – 2.30pm

Venue: Lotus Room, Peppertree Lodge, Queanbeyan Hospital Campus

Minutes for disclosure

In Attendance

Beth Hoskins, Chair

Terry Clout PSM, Deputy Chair

Margaret Lyons, Board Member

Geoffrey Kettle, Board Member

Dr Ken Crofts, Board Member

Dr Duncan MacKinnon, Board Member

Leanne Barnes OAM PSM, Board Member

Jennie Gordon, Board Member

Dr Megan Keaney, Board Member

Dr Vennassa Wong, Board member

Margaret Bennett, Chief Executive

Fiona Renshaw, Executive Director Operations

Sarah Wallace, District Director Finance and Performance

Sarah Galton, General Manager Corporate, Clinical Support Service and Projects (VC)

Brian Bonham, General Manager Tablelands Monaro Network (VC)

Brad Scotcher, General Manager Coastal Network

Vanessa Barratt, Manager Media and Corporate Communications

Damien Eggleton, District Director Mental Health Alcohol and Other Drugs / District Director People and Culture

Jacinta Ducat, Chief Information Officer

Jeffrey Woods, Acting Deputy Director Nursing, Midwifery and Clinic Governance

Lou Fox, District Director Integrated Care and Allied Health/COVID-Coordinator

Nicola Yates, Director Project Management and Service Commissioning (VC)

Dr Pradeep Mishra, Director Medical Services, Tablelands Monaro Network (VC)

Dr Daniel Smith, Chair District Clinical Council (presenter)

Dr Judy Toman, Chair Medical Staff Executive Committee (from 1.05pm)

Apologies

Narelle Davis, Board Member

Dr Liz Mullins, Executive Director Medical Services

Alison Broadbent, District Director Nursing, Midwifery and Clinical Governance

Attendees

(VC) – Attendance via videoconference

Item 1.1	Welcome

The meeting was declared open at 12.36pm. The Chair acknowledged the traditional custodians of the lands encompassed by Southern and welcomed presenters Prof Mick Reid and Dr Daniel Smith.

Prof Reid spoke briefly about the change in Government. Ryan Park has been announced as Minister for Health. No change to NSW Health's senior executive, boundaries or Boards have been indicated. Prof Reid also revisited the Board's identified areas of strategic interest, being environmental sustainability, cancer care and strengthening primary and community care.

The Board discussed a review of identified areas of strategic interest in 3-6 months and agreed that members should raise any identified issues with the Chair to add to the agenda.

Dr Daniel Smith, Chair of District Clinical Council (DCC) provided a summary of items discussed at recent Clinical Council meetings including District accreditation requirements, current and potential future directions of virtual care services, the Single Digital Patient Record project and the NSW Regional Health Plan.

The Board noted that the requirements of a DCC are set out in in the [Health Services Act](#) and provides detail on functions, membership and reporting requirements to the Board.

GM-CCSSP advised that a review of the CSP commenced in 2022, supported by population projection data.

The CSP considers the growing and ageing population, particularly in the Queanbeyan-Palerang and Jindabyne-Snowy Mountains Local Government Areas.

Broad engagement has been sought.

Priorities are generally aligned with those areas identified in the Strategic Plan, but provide more specifics around what needs to be done.

All Board members were asked to provide details of any pecuniary interests, Conflicts of Interest or Director Related Transactions to the Secretariat.

Item 2	Confirmation of Previous Minutes
Item 2.1	

The Minutes of the Board meeting held on 28 February 2023 were accepted as a true and accurate record.

The Minutes for disclosure of the Board meeting held on 28 February 2023 were accepted as a true and accurate record.

Item 3	Actions from Previous Meetings
Item 3.1	Action List

The Board reviewed the outstanding action list.

Item 4	Leadership
---------------	-------------------

Item 4.1	
-----------------	--

The CE's report, providing an overview of current and key District issues, addressing the themes of performance, planning and partnership, was noted.

The Chair advised that all Board members were invited to participate in one-on-one discussions to consider subcommittee membership and provide feedback on the format of Board and Committee meetings.

Item 5	Presentations
---------------	----------------------

Item 5.1	Patient story
-----------------	----------------------

A Patient Story about the Cooma Perioperative Service was provided to members and noted.

	Accreditation report and update
--	--

The final Accreditation On-Site Assessment was held on 1 March 2023.

The Board noted the report providing an overview of the status of works across the District.

	Voluntary Assisted Dying legislation presentation
--	--

DDICAH provided a high level summary of the legislation, which commences 28 November 2022.

	For discussion / endorsement
--	-------------------------------------

Item 6.1	Action 41a - Board strategic focus areas 2022/2023
-----------------	---

The Board will review identified areas of strategic interest in 3-6 months. Board members were asked to raise any identified issues with the Chair to add to the agenda.

Item 6.2	
-----------------	--

Review of the MDAAC Terms Of Reference will be carried forward and presented to Board following determination of Subcommittee composition.

	For Information Only
--	-----------------------------

Item 7.1	Board Correspondence summary
-----------------	-------------------------------------

Noted.

Item 7.2	2023 Board meeting schedule
-----------------	------------------------------------

Noted.

Item 7.3	2023 Board work plan
-----------------	-----------------------------

Noted.

Item 7.4	ICT update
-----------------	-------------------

The report, detailing a series of ICT initiatives that have been completed or are in progress as part of State eHealth Programs or as Local Health District ICT Programs, was noted.

Item 7.5	Quarterly Aboriginal Health update
-----------------	---

The report was noted.

Item 7.6	Audit and Risk Committee membership
-----------------	--

The late paper was noted.

A Board member advised that the terms of two of the three independent members of the Audit and Risk Committee (ARC) are ending. A process for appointment of new independent members has identified. Three potential independent members from the State Government pre-approved list.

The appointment process will be led by DGRA.

Item 8	Accountability
---------------	-----------------------

Item 8.1	Medical and Dental Appointments Advisory Committee
-----------------	---

Noted.

Item 8.2	Health Care Quality Committee (HCQC)
-----------------	---

Noted.

Item 8.3	Audit and Risk Committee Meeting
-----------------	---

No report provided.

Item 8.4	Performance Committee
-----------------	------------------------------

Noted.

Item 8.5	People and Wellbeing Committee
-----------------	---------------------------------------

Noted.

Item 8.6	Community Engagement Committee
-----------------	---------------------------------------

No meeting.

Item 8.7	Aboriginal Health Committee report and minutes
-----------------	---

Noted.

Item 8.8	Finance update
-----------------	-----------------------

The Board noted the Finance update at the Performance Committee meeting on 28 March 2023.

Item 8.8.1	EIP update
-------------------	-------------------

The Board noted the EIP update at the Performance Committee meeting on 28 March 2023.

Item 9	Business without notice
---------------	--------------------------------

A Board member noted that members currently attend Subcommittee meetings that they are not members of and asked that minutes reflect roles of attendees – being Board members, ex-officio, or attendees.

Item 10	Meeting review
----------------	-----------------------

The meeting closed at 2.45pm. A brief meeting review was held in camera.

Item 11	Meeting close
----------------	----------------------

The meeting closed at 2.45pm.

The Board attended an iCare Due Diligence session.

Date of Next Meeting: Wednesday 26 April 2023.