

Meeting of the Southern NSW Local Health District Board

No. 2023/5

Date: Tuesday, 23 May 2023

Time: 1.30pm – 3.30pm

Venue: Lotus Room, Peppertree Lodge, Queanbeyan Hospital Campus

Minutes for disclosure

In Attendance

Beth Hoskins, Chair

Terry Clout PSM, Deputy Chair

Leanne Barnes OAM PSM, Board Member (VC)

Dr Ken Crofts, Board Member

Narelle Davis, Board Member

Jennie Gordon, Board Member

Dr Megan Keaney, Board Member

Dr Duncan MacKinnon, Board Member

Margaret Bennett, Chief Executive

Fiona Renshaw, Executive Director Operations

Sarah Wallace, District Director Finance and Performance

Jeffrey Woods, Acting Director Nursing, Midwifery and Clinical Governance

Dr Liz Mullins, Executive Director Medical Services (VC)

Brian Bonham, General Manager Tablelands Monaro Network (VC)

Vanessa Barratt, Manager Media and Corporate Communications

Sarah Galton, General Manager Corporate, Clinical Support Service and Projects (VC)

Jen Spain, Director Governance, Risk and Audit (VC)

Brad Scotcher, General Manager Coastal Network

Jacinta Ducat, Chief Information Officer

Attendees

(VC) – Attendance via videoconference

Apologies

Geoffrey Kettle, Board Member

Margaret Lyons, Board Member

Dr Vennassa Wong, Board member

Damien Eggleton, District Director Mental Health Alcohol and Other Drugs / District Director People and Culture

Lou Fox, District Director Integrated Care and Allied Health/COVID-Coordinator

Dr Suyin Tan, Deputy Chair Medical Staff Executive Committee

Secretariat

Karen Clark, Executive Officer

Item 1

Welcome and Apologies

Item 1.1	Welcome
	The meeting was declared open at 1.37pm. The Chair acknowledged the traditional custodians of the lands encompassed by Southern and welcomed guest presenter Dr Arnagretta Hunter.
Item 1.1.1	Listening: Using care and connection to repair our ailing healthcare system
	Dr Arnagretta Hunter, Canberra based cardiologist and a recipient in 2019 of a Bob and June Prickett Churchill Fellowship, spoke on the topic of 'Listening- a case for healthcare transformation'. Dr Hunter left the meeting at 2.35PM.
Item 1.2	Conflict of Interest Declarations
	All Board members were asked to provide details of any pecuniary interests, Conflicts of Interest or Director Related Transactions to the Secretariat. The register was last updated in April 2023. No new declarations were made.
Item 2	Confirmation of Previous Minutes
Item 2.1	Confirmation of Minutes of Meeting of 26 April 2023
	The Minutes of the Board meeting held on 26 April 2023 were accepted as a true and accurate record.
Item 2.2	Minutes for Disclosure of 26 April 2023
	The Minutes for disclosure of the Board meeting held on 26 April 2023 were accepted as a true and accurate record.
Item 3	Actions from Previous Meetings
Item 3.1	Action List
	The Board reviewed the outstanding action list.
Item 4	Leadership
Item 4.1	Chief Executive Report
	The CE's report, providing an overview of current and key District issues, addressing the themes of performance, planning and partnership, was noted.
Item 4.2	Board Chair update
	The Chair acknowledged the sadness of the sudden passing of a staff member in Goulburn and the distressing situation Cooma following an incident involving a Nursing Home resident. The Chair and two other Board members attended online Respecting The Difference training facilitated by Shirlena Gallagher and commented on the excellent delivery of the training.
Item 5	Presentations
Item 5.1	Patient story
	A Patient Story about a Child and Adolescent Mental Health Service consumer was provided to members and noted.
Item 6	For discussion / endorsement
Item 6.1	Operational Plan – January to March 2023
	The Board noted the report.
Item 6.2	Audit and Risk Committee membership
	The Board noted the advice and approved the appointment of Ken Barker to the position of Independent Chair of the Audit & Risk Committee. The appointment of Helene Orr and Greg Rochford to positions of Independent members of the Audit & Risk Committee was also approved. All three appointments commence from 1 July 2023
Item 6.3	Delegations manual review

The Board noted the report which had previously been reviewed at the Performance Committee meeting on 23 May. The Board endorsed the changes to the Delegations Manual as provided.

The Board noted the detailed report at the completion of year two in a three year contract.

Item 6.5

The Board noted the report.

A Board member asked that the Clinical Service Plan be provided back to the Board at the July meeting following consultation.

Item 6.6 Action item 38/2022 – Update Board subcommittee structure

Board members noted and endorsed the updated subcommittee structure, which will be effective from June meetings.

For Information Only

Item 7.1 Board Correspondence summary

Noted.

Item 7.2 2023 Board meeting schedule

Noted.

Item 7.3 2023 Board work plan

Noted.

Item 7.4 Action item 12/2023 – HN LHD Environmental Sustainability presentation

Noted. Complete.

Item 7.5 Action item 13/2023 – Update on funding for SERH and Goulburn Hospital solar panels

The report was noted.

Item 7.6 Action item 8/2023 – Transformation Framework – Chair and CE to discuss vision and consider what is needed

Verbal update provided. The CE has discussed the proposed way forwards with the Board Chair.

Item 8 Accountability

Item 8.1 Medical and Dental Appointments Advisory Committee

Noted.

Item 8.2 Health Care Quality Committee (HCQC)

Noted.

Item 8.3 Audit and Risk Committee Meeting

No report provided.

Item 8.4 Performance Committee

Noted.

Item 8.5 People and Wellbeing Committee

Noted.

Item 8.6 Community Engagement Committee

No meeting.

Item 8.7 Aboriginal Health Committee report and minutes

Noted.

Item 8.8 Finance update

The report was noted and was discussed at the Performance Committee meeting on 23 May 2023.

Item 8.8.1 EIP update

The Board noted the EIP update at the Performance Committee meeting on 23 May 2023.

Item 9	Business without notice
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Nil.

Item 10	Meeting review
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Board members reviewed the meeting at an in camera session.

Item 11	Meeting close
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The meeting closed at 3.25pm.

Date of Next Meeting: Tuesday 27 June 2023.