

## Meeting of the Murrumbidgee Local Health District Board

Date: Wednesday, 28 June 2023

Time: 12.30pm

Venue: ED Tutorial Room, Griffith Base Hospital

# Minutes

### Board Members

Name	Present (P) Virtual (V) Apology (AP) Absent (A)
Mr Adrian Lindner (Chair)	P
Mr Jonathan Green	PV
Ms Glynis Ingram	PV
Mr Tony Kolbe	P
Mr Andrew Jones	PV
Mr John Ireland	P
Ms Elke Cleverdon	P
Ms Elizabeth Dixon	PV
Dr Alam Yoosuff	PV
Ms Mary Atkinson	AP
Ms Cheryl Penrith	P

### MLHD Executive & Staff

Name	Title	Present (P) Virtual (V) Apology (AP) Absent (A)
Ms Jill Ludford	Chief Executive, Murrumbidgee Local Health District	P
Mr Kevin Lawrence	Director Finance & Performance, Murrumbidgee Local Health District	PV
Ms Carla Bailey	Executive Director Operations, Murrumbidgee Local Health District	PV
Ms Jacqui Zutt	Board Secretariat Murrumbidgee Local Health District	P

## Invited Guests

Ms Jill Reyment	Director Clinical Governance, MLHD	P
Mr Bryce Addison	Strategic Performance Improvement Manager, MLHD	PV
Ms Emma Field	Director Integrated Care and Allied Health, MLHD	PV

The Board Directors took part in a tour of the Griffith Base Hospital redevelopment prior to the meeting.

<b>Item 1</b>	<b>Welcome, Apologies and Acknowledgment of Country</b>
<b>Item 1.1 and Item 1.2</b>	<b>Welcome</b>

The meeting was declared open at 12.45pm by the Interim Chair, Mr Adrian Lindner. Apologies were received from Director Atkinson.

The Chair acknowledged the traditional owners of the land on which members were participating and paid respects to Elders past, present, future and emerging.

### **Item 1.3 Conflict of Interest Declarations**

	Members were asked to declare: i. Conflicts of interest in relation to the agenda ii. Changes in material circumstance. Director Green noted his recent appointment as Chair of the Albury Wodonga Health Board.
--	---

### **Item 1.4 Patient story**

Ms Jill Ludford shared a staff story, Cory Flew, AIN Batlow. The story highlighted the benefits of the grow our own strategy.

<b>Item 2</b>	<b>Confirmation of Previous Minutes</b>
<b>Item 2.1</b>	<b>MLHD Board – May 2023</b>

The minutes of the Board Meeting held on 24 May 2023 were accepted as a true and accurate record of the meeting.

MOVED: Director Kolbe

SECONDED: Director Penrith

<b>Item 2.2</b>	<b>Performance, Resource and Planning Committee</b>
-----------------	---

The minutes of the Performance, Resource and Planning Committee meeting held on 24 May 2023 were accepted as a true and accurate record of the meeting.

MOVED: Director Green

SECONDED: Director Kolbe

<b>Item 2.3</b>	<b>Audit and Risk Committee</b>
-----------------	---------------------------------

The Minutes of the Audit and Risk Committee meeting held on 31 May, 2023 were noted.

<b>Item 3</b>	<b>Actions from the Previous Minutes</b>
<b>Item 3.1</b>	<b>Action List</b>

Action List was discussed.

Closures accepted include:

- B23/04-004
- B23/04-005

- B23/05-005
- B23/05-006

Ms Carla Bailey, Executive Director Operations spoke to the document.

The Board approves the draft Lake Cargelligo Clinical Service Plan with the inclusion of the amended wording.

MOVED: Director Kolbe    SECONDED: Director Cleverdon

Ms Carla Bailey, Executive Director Operations spoke to the report.

The Board noted the report with new signage to improve after hours public access.

<b>Item 4</b>	<b>New Business</b>
<b>Item 4.1</b>	<b>Service Agreement and Foundation For Success – Data Analytics</b>
<b>Item 4.1.1</b>	<p>Ms Jill Ludford, Chief Executive spoke to the report. Key items of discussion included:</p> <ul style="list-style-type: none"> <li>• Mr Michael Bolton has completed his contract as Acting Director Mental Health Drug and Alcohol. Mr Paul Templeton is now acting, while recruitment is underway.</li> <li>• MLHD was highly commended on Emergency Department performance,</li> <li>• An invitation has been extended to representatives from NSW Health to visit MLHD to discuss Collaborative Commissioning project.</li> </ul> <p>The Board notes the report.</p>
<b>Item 4.1.2</b>	<p>Ms Jill Ludford, Chief Executive spoke to the report.</p> <p>The Board notes the report.</p>
<b>Item 4.2</b>	<b>Workforce At Its Best</b>
<b>Item 4.2.1</b>	<b>People and Culture update</b>
	<p>Ms Anne McLeish, Interim Director People and Culture joined the meeting virtually and spoke to the report.</p> <p>Key items of discussion included:</p> <ul style="list-style-type: none"> <li>• Finalised recruitment of the new Recruitment Manager.</li> <li>• School Based Trainee Program – four finalists in the Riverina Murray training awards with two winners.</li> <li>• Continue to priorities workforce attraction, recruitment and retention as workforce recruitment rates remain lower than 2022. Retaining and upskilling our workforce is a top challenge for MLHD and NSW Health more broadly.</li> <li>• People &amp; Culture launched MLHD’s first Inclusion and Belonging Action Plan. This plan outlines MLHD’s goals and direction for continuing to make MLHD a place; ‘where it is celebrated to be you, and you can flourish’. People and Culture were a finalist in the MLHD Excellence Award for this work.</li> <li>• Collaboration with Nursing and Midwifery team for the recent overseas recruitment campaign to the UK and Ireland.</li> </ul> <p>The Board noted the report.</p> <p><b>ACTION: MLHD to explore how LHACs can support welcoming new staff to towns. Are there other options to link new staff into the communities such as events hosted by Committee 4 Wagga.</b></p>



reached between both organisations to establish a formal Collaborative Agreement.

- As MLHD and MPHNS continue to collaborate, the joint activities, initiatives, and projects undertaken will support a more sustainable health system, reduce fragmentation and provide people with a more coordinated journey. Despite the challenges of regional and rural healthcare, MLHD and MPHNS are committed to working together to implement various NSW and Federal government healthcare reforms and activities, and to advocate for local change when required.
- A Joint Board Sub-Committee is proposed to provide governance and strategic oversight to the joint partnership.

The Board acknowledges the work the Chief Executive has achieved and agree to the development of a Terms of Reference and subcommittee that would meet twice a year.

**ACTION: The Collaboration Agreement and formation of a Joint Board Sub-Committee is supported. The Board Chairs and Chief Executives to come together to sign the Collaboration Agreement.**

**Item 4.4.2 Wagga Wagga Base Hospital Maternity/CEC Maternity Resilience Assessment**

Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report and the work being undertaken to improve and strengthen maternity services based on women centred redesign.

**ACTION: update to be provided to July 2023 Board meeting.**

**Item 4.4.3 MLHD Cancer Services**

Ms Carla Bailey, Executive Director Operations spoke to the report.

The Board notes the report.

**Item 4.5 A Culture of Excellence**

**Item 4.5.1 Community Engagement**

Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report and appointments of new LHAC members.

MOVED: Director Penrith      SECONDED: Director Kolbe

**Item 4.6 Providing Safe Consistent Person Led Healthcare**

**Item 4.6.1 Voluntary Assisted Dying update**

Ms Emma Field, Director Integrated Care and Allied Health joined the meeting virtually and spoke to the report. Key items of discussion included:

- As part of the Ministry of Health (MoH) VAD implementation group, chaired by Dr Kerry Chant, a number of key resources and documents have been developed to support the consumer, caregivers and clinicians.
- MLHD has appointed a project manager for the development of the model of care and implementation of the service.
- An Advisory Group will be established that will report to the Executive Governance Group, Executive Leadership Team (ELT) and the Board.

The Board notes the report.

**Item 4.6.2 Chief Executive Report**

Ms Jill Ludford, Chief Executive spoke to the report. Key items of discussion included:

- MLHD is hosting the Single Employer Model (SEM) forum in July, 2023.

- A successful EOI for the establishment of Sustaining NSW Families in Wagga Wagga and Griffith has been received. Budget has been allocated to MLHD for the establishment of a Sustaining NSW Families (SNF) service in the LGA's of Wagga Wagga and Griffith.

The Board notes the report.

<b>Item 4.6.3</b>	
-------------------	--

Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report.

<b>Item 5</b>	<b>Critical Issues</b>
---------------	------------------------

Nil.

<b>Item 6</b>	<b>Raising on Non Agenda Items Through the Chair</b>
	<ul style="list-style-type: none"> <li>• Not for publication.</li> </ul>

<b>Item 7</b>	<b>Next Meeting</b>
---------------	---------------------

The next meeting will be held on 26 July 2023

	<b>Meeting Close</b>
--	----------------------

The meeting closed at 3.01pm.

<b>CERTIFICATION</b>	<b>DECLARATION – BOARD CHAIR</b>
----------------------	----------------------------------

Name: Mr Adrian Lindner

Signature:

Date: [Insert Date].