



Health

Nepean Blue Mountains
Local Health District

**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 20 September 2023 TIME: 4.00pm – 6.30 pm

VENUE: Drug & Alcohol Conference Room,
Nepean campus

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent

BOARD MEMBERS			
The Hon. Peter Collins, AM KC (Chair)	P	Mr Murray Austin	P
Associate Professor Stephen Fuller	P	Mr Robert Lagaida	P
Dr Nhi Nguyen	P	Dr Antonio Rombola (via TEAMS)	P
Ms Pamela Rutledge, AM	P	Professor Ian Seppelt (via TEAMS)	P
NBMLHD EXECUTIVE & STAFF			
Mr Lee Gregory, Chief Executive	P	Mr Brett Williams, Director Hospital Services (via TEAMS)	P
Ms Jacqui Clark, Director People & Culture (via TEAMS)	A	Ms Julie Williams, Director Nursing & Midwifery (via TEAMS)	P
Mr Luke Bellman, Director Finance & Corporate Services (via TEAMS)	P	Dr Karen Arblaster, Director Allied Health, Research & Strategic Partnerships (via TEAMS)	A
Ms Vanessa Clements, Director Planning, Redevelopment & PMO (via TEAMS)	P	Ms Michael Wood, A/Director Clinical Governance (via TEAMS)	P
Mr Paul Grocott, Director Corporate Communications (via TEAMS)	P	Ms Cathy Crowe, Director Community & Integration	P
Prof Mohamed Khadra, Director Strategy & Innovation (via TEAMS)	A	Mr David O'Connor, A/Director Allied Health, Research & Strategic Partnerships (via TEAMS)	P
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Eddy Fischer, Chair, Nepean Medical Staff Council (via TEAMS)	P	Dr Stavros Prineas, Chair Blue Mountains Medical Staff Council (via TEAMS)	P
Dr Bhaheti Mental Health Medical Staff Council	Ab	Dr James Mallows, District Medical Staff Executive Council (via TEAMS)	P
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay (via TEAMS)	P		

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Chair opened the meeting with Acknowledgement to Country and apologies were noted.

2. Presentation – Net Zero Review – Partnership with NBMLHD and NSW Health

Members were provided with a presentation on the NSW Health Carbon Footprint for Nepean campus and Lismore Base Hospital.

Members noted that the aim of the presentation was to inform the Board of project outcomes and report on:

- Data
- Nepean Hospital carbon footprint by scope, category, and hotspots
- Policy targets and pathways to net zero

Ms Crosbie and Mr Hanson highlighted the following:

- Hospital overview and emissions boundary
- Carbon account scopes
- Methodology
- Data collection
- Data cleaning, analysis, hybridisation
- Apply emissions factor
- Carbon footprint – baseline year FY 2020/21
- Breakdown of goods and services

The Chair asked if the NSW Government has indicated what strategy and target will be adopted. Dr Nguyen reported that the NSW Government acknowledge this work is an important role for NSW Health to contribute to but also acknowledge that work is in the initial stages.

Members discussed that the Nepean Hospital Stage 2 provides further opportunities. Mr Lagaida brought attention to upfront costs and that sustainability and business practices will continue in the future.

Members held discussion on setting targets for Scopes 1 and 2 and that Scope 3 could provide further savings with waste management. The Chief Executive reported that staff have been engaged. Mr Lagaida inquired if Health Infrastructure have incorporated the District Net Zero Strategy into the design of the Nepean Hospital into the future.

NSW Health have received the Districts Report and note that Nepean and Lismore are leading across the State in conducting a Net Zero Review. Members agreed the District will take necessary steps to commence omission reductions contingent with nil impact on the budget.

Sustainability Committee

Mr Bellman reported that the next version of sustainability is currently in development and will be presented to the Board in the near future. The Chair reported that the new Government has established a Net Zero Authority that reports to the Department of the Prime Minister and Cabinet and has the responsibility for promoting the economic transformation with achieving net zero emissions.

3. Wentworth Healthcare Limited (Primary Health Network)

Ms Lizz Reay reported on behalf of the Nepean Blue Mountains Primary Health Network (NBMPHN) and highlighted the following:

- NBMLHD and NBMPHN Board workshop – action from workshop one page summary for high level advocacy still to come.
- PHN and LHD commissioning service people
- Clinical Paediatric Conference held on 2 September engagement.
- Incorporating Primary Health Care into the Disaster management process
- Launch of The Street Katoomba – federally funded service provides a free community space for young people that embraces art, music and culture while providing early intervention support for alcohol, drug, mental health and wellbeing concerns.

4. Feedback from Medical Staff Council

The Chair welcomed the Medical Staff Council Chairs to the meeting.

4.1 Nepean Medical Staff Council

Dr Fischer reported on behalf of the Nepean Medical Staff Council.

Article - Significant Disparity of Access to Stroke Treatment between Western Parts and Eastern and Northern Parts of Sydney

Members held extensive discussion on a recently published article by Dr Eftekhar from Nepean Hospital on access times for endovascular clot retrieval (ECR) in the western part of Sydney compared to eastern and northern Sydney.

Major Trauma Services

Prof Seppelt requested consideration of the upgrade of Nepean Hospital to a major trauma service from the present regional trauma service designation. Members noted that NSW has 7 designated trauma services across the State.

The Chair requested a meeting of key stakeholders regarding ECR.

Action: Chief Executive to meet with stakeholders and determine next steps and report to the October Board meeting regarding an ECR Service at Nepean Hospital.

Dr Fischer reported on the administration support for the Nepean Medical Staff Council.

Action: Office of the Chief Executive to follow up with Director Hospital Services.

4.2 Blue Mountains Springwood Medical Staff Council

Dr Prineas reported on behalf of Blue Mountains Springwood Medical Staff Council. Members held discussion on the engagement process for the Blue Mountains Clinical Services Plan. Ms Clements reported that the Blue Mountains and Community Health Clinical Services Plan is currently in draft. Members agreed that continued active and inclusive stakeholder engagement is key to planning for health services.

Dr Nguyen reported that the NSW Government has allocated \$25M to plan for the redevelopment of the Blue Mountains Hospital.

4.3 Mental Health Medical Staff Council

Nil report.

4.4 Lithgow Portland Medical Staff Council

Nil report.

4.5 NBMLHD Executive Medical Staff Council

Dr Mallows reported on behalf of the NBMLHD Executive Medical Staff Council.

5. DECLARATION OF CONFLICTS OF INTEREST

The Chair asked members to advise any changes to the conflicts of interest register. Nil Changes were noted.

6. MINUTES OF PREVIOUS MINUTES

Minutes of the meeting on Wednesday, 23 August 2023 were accepted as a true and accurate record of the meeting.

Moved: Mr Lagaida
Seconded: Dr Nguyen

Action: Endorsed by the NBMLHD Board.

7. CHAIRMAN'S REPORT

The Chair welcomed Mr Lee Gregory as the newly appointed Chief Executive for Nepean Blue Mountains Local Health District.

8. CHIEF EXECUTIVE REPORT

The Chief Executive reported on his initial observations since commencing on Monday, 4 September 2023. Members noted that there are some challenges but also opportunities.

The Chief Executive noted that the report taken as read and highlighted the following:

Healthy People & Communities

Safe Assessment Unit, Emergency Department

The Chief Executive reported on access to a Safe Assessment Unit in Emergency and how this unit would support patients within our community.

People Matters Engagement Survey (PMES) 2023

The Chief Executive reported that the final PMES response rate for NBMLHD was 49%. Members noted that the District result was sixth highest Local Health District.

Newmarch House

Members held discussion on the final Coroners Report for Newmarch House.

Action: Chief Executive to provide advice on the expected timeframe of the final report.

Hawkesbury District Health Service - St John of God Healthcare

The Chief Executive provided an update on the ongoing negotiations with St John of God Healthcare.

Dr Rombola declared he is a member of the Hawkesbury Medical Advisory Council

Exceptional Patient and Consumer Experiences and Outcomes

Access to Drug & Alcohol, Nepean campus

The Chair reported on the Board's visit to Drug & Alcohol prior to the meeting. Members enjoyed meeting with Drug & Alcohol staff and visiting the service. The Chair brought attention to the issue of access from the rear of the service to the Emergency Department (ED).

Action: Chief Executive to review and report at the October meeting.

Responsible Governance and Financial Management

NBMLHD Full Year Projection

Mr Bellman reported on the District Full Year projection and the August result. The Board will be presented with an update on the District projection post receipt of the Service Level Agreement from NSW Ministry of Health.

Capital Investment Proposals

The District submission for Capital Investment Proposals has been submitted to NSW Health with the following three items:

- New Blue Mountains Hospital (*previously submitted in 2021 and 2022 as New Hospital in the Blue Mountains and Community Health*)
- Nepean Cancer & Wellness Centre (*previously submitted in 2021 and 2022*)
- Hawkesbury District Health Service – Emergency Department

Section B – Appendices

NBMLHD Annual Operational Planning Quarter 4 Report

Members noted that the attached NBMLHD Annual Operational Planning Quarter 4 Report is for endorsement.

Moved: Ms Rutledge
Seconded: Lagaida

Action: *Endorsed by the NBMLHD Board.*

NBMLHD New Governance Structure

Members held discussion on the NBMLHD governance structure that was approved in principle at the August Board meeting. Members noted that the Planning and Strategic Office continue working towards finalising the new structure and noted progress to date.

Section C

1. NBMLHD KPIs by Directorate
For information.
2. NBMLHD Emergency Department – Elective Surgery and Hub Performance – September 2023
For information.
3. NSW Ministry of Health League Table – July 2023
For information.
4. Corporate Communications Board Report - August 2023
For information.
5. Enterprise Risk Management (ERM) Report – September 2023
For information.

9. WORK, HEALTH & SAFETY

9.1 Board Members' Advice to NBMLHD Executive
Nil Report

9.2 NBMLHD Executives' Advice to Board
Nil Report

10. ACTION SHEET

10.1 Audit & Risk Chair Summary

Noted.

10.2 NBMLHD Governance Structure

Reported under Chief Executive Report.

11. CORRESPONDENCE IN

Nil.

12. CORRESPONDENCE OUT

Nil.

13. COMMITTEE REPORTS

13.1 Aboriginal Health

Ms Rutledge reported that the attached Aboriginal Health Quadrant Report is for information.

13.2 Audit & Risk Committee

Mr Lagaida reported that the Audit & Risk Committee meeting was held on meeting on 15 September 2023.

13.3 Finance & Performance

Members noted that the Finance & Performance Committee meeting was held on Monday, 18 September 2023. Reports are available on the NBMLHD Board Share Point site. Members were advised of the focus on the District budget for 2024/25. Final budget details are anticipated in October 2023.

Action: Budget 2024/25 to be discussed at the October meeting.

13.4 Health Care Quality Committee (HCQC)

Dr Nguyen noted the Health Care Quality Committee Quadrant Reports for July and August 2023 are attached for information. Dr Nguyen reported on the District Accreditation and the hard work by staff to achieve the result and new Governance Structure would aide reporting hospital acquired complications from ward level to the Board and from the Board to the ward. Dr Nguyen stated that the beginning of 2024 provides an opportunity to reset processes and gives the ability to review data and showcase work that is being done across the District.

13.5 Health Care Quality Committee - Sub Committee Report

Dr Nguyen reported that the Health Care Quality Committee Sub Committee Report is attached for information.

13.5 Medical & Dental Staff Appointments Advisory Committee

Members noted the attached minutes for August and September are for noting.

13.6 Integrated Care Joint Board

Ms Rutledge reported that the attached Integrated Care Joint Board Quadrant Report is attached for information.

13.7 Research

Mr Austin provided an update from the Research Committee meeting held 14 September 2023.

13.8 Strategy & Planning Committee

Prof Fuller reported that the attached Strategy & Planning Committee Quadrant Report is attached for information.

13.9 Workforce & Culture

Ms Rutledge reported that the next Workforce & Culture Committee meeting is scheduled on 23 October 2023.

13.10 Work, Health & Safety

Mr Austin reported that the next Work, Health & Safety Committee meeting is scheduled on 23 October 2023.

14. BUSINESS WITHOUT NOTICE

Nil business without notice.

15. FOR INFORMATION ONLY

The meeting closed at 5.52 pm.

16. NEXT MEETING

Date: Wednesday, 18 October 2023
Time: 4.00-6.30pm
Venue: ICET West Block, Nepean Hospital

Nepean Blue Mountains Local Health Board Minutes 20 September 2023.



The Hon. Peter Collins, AM, KC.

Date: 18 / 10 /2023