

Minutes for disclosure

Southern NSW Local Health District Board meeting

SDOC 23/7556

Meeting # 6/2023

Meeting Date: Tuesday 27 June 2023

Meeting Time: 1.45pm – 3.45pm

Meeting Location: Virtual / Nummerak Room, Peppertree Lodge, Queanbeyan

[Click here to join the meeting](#)

Attendance and declarations

Present

Beth Hoskins	Chair	Margaret Bennett	Chief Executive
Terry Clout, PSM	Deputy Chair	Fiona Renshaw	Executive Director Operations
Leanne Barnes, OAM PSM	Board Member	Damien Eggleton	Director Mental Health, Alcohol and Other Drugs / Director People and Culture
Dr Ken Crofts	Board Member	Sarah Wallace	Director Finance and Performance
Narelle Davis	Board Member	Alison Broadbent	Director Nursing, Midwifery and Clinical Governance
Jennie Gordon	Board Member	Elizabeth Mullins	Executive Director Medical Services
Dr Megan Keaney	Board Member	Brad Scotcher	General Manager, Coastal Network
Margaret Lyons	Board Member	Brian Bonham	General Manager, Tablelands Monaro Network
Dr Duncan MacKinnon	Board Member	Jen Spain	Director Governance Risk and Audit
		Jackie Jackson	Director Aboriginal Health (DAH)

In Attendance [Teleconference / Videoconference]

Geoffrey Kettle	Board Member
Dr Vennassa Wong	Board Member (VC)
Ken Crofts	Board Member (VC)
Lou Fox	Director Integrated Care and Allied Health (DDICAH)
Sarah Galton	General Manager – Corporate Services and Projects (GM-CSP)
Jac Ducat	Chief Information Officer (CIO)
Dr Judy Toman	Co-Chair Medical Staff Executive Council

Apologies

Nicola Yates	Director Project Management and Commissioning
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Agenda items

Item 1: Welcome

Item 1.1: Welcome and Acknowledgment of Country

The meeting was declared open at 1.46pm. The Chair acknowledged the traditional custodians of the lands encompassed by Southern and paid respects to Elders past, present and emerging.

Item 1.2: Declarations of Interest

All Board members were asked to provide details of any pecuniary interests, Conflicts of Interest or Director Related Transactions to the Secretariat. The register was last updated in April 2023. No new declarations were made.

Item 2: Presentations

2.1 Action 17/2023 - Presentation - Deliverables in the Elevate report's section 7 and expectations relating to success indicators by end of year 5. Include current issues such as retention of staff.

The CE introduced Ian MacDonald Managing Director of the Huron Studer Group Australasia who provided a presentation detailing the District's journey to achieve cultural and performance improvement through implementation of Elevate – a framework based on the Studer Group's Evidence Based Leadership Framework to drive change, lift outcomes and performance.

Judy Toman joined the meeting at 2.24pm

Ian MacDonald left the meeting at 2.36pm

2.2 Aboriginal art in SNSWLHD health facilities

Director Aboriginal Health (DAH) provided a presentation recently delivered to the Health Infrastructure Art in Health forum detailing Aboriginal artwork in sites across the District.

The Chair congratulated DAH and the team on their achievements across the District and noted the impact that artwork has across District sites in particular the District's new builds. A Board

member commented on the positive opportunity for local students that the art projects have provided.

2.3 Operational Plan summary – April to June 2023

The CE explained that the Executive will provide a quarterly summary of challenges and risk/issues. The Operational Plan framework for 2023/2024 will be provided to the July Board meeting.

Members of the Executive each provided a summary of their achievements and challenges for the period April to June 2023.

The Chair noted the positive snapshot of achievements.

Item 3: Confirmation of Previous Minutes

Item 3.1: Confirmation of Minutes of Meeting on 23 May 2023

The Minutes of the Board meeting held on 23 May 2023 were accepted as a true and accurate record.

Item 3.2: Confirmation of Minutes for Disclosure of Meeting on 23 May 2023

The Minutes for disclosure of the Board meeting held on 23 May 2023 were accepted as a true and accurate record.

Item 4: Actions from Previous Meetings

Item 4.1: Action Log

The Board reviewed the outstanding action list.

Item 5: Leadership

Item 5.1: Chief Executive update

The CE's report, providing an overview of current and key District issues, addressing the themes of performance, planning and partnership, was noted.

The CE also noted the commencement of the Virtual Rural Generalist Service (VRGS) as being very significant for the District.

A Board member noted the importance of primary health care and asked for a greater focus to lead innovation, particularly for smaller communities to sustain health services.

The CE advised that the clinical service planning process has considered primary health care opportunities and these will be captured in the Clinical Service Plan (CSP) update to be presented at the July Board meeting.

Leanne Barnes left the meeting at 3.20pm.

Item 5.2: Board Chair update

The Chair noted with gratitude, the Secretary and Regional Coordinator taking time to speak to the Board between Subcommittee meetings at Batemans Bay on 20 June.

The Chair noted she had attended a recent Clinical Services planning session in Goulburn led by General Manager – Corporate Services and Projects (GM-CSP) and commended GM-CSP and her team for the outstanding work being done in this area.

Item 6: Patient story

Item 6.1: Patient Story – Inland Network

A patient story about an experience of care in the Inland Network was provided to members and noted and was discussed at Health Care Quality Committee on 27 June 2023.

Item 7: Discussion and endorsement

Item 7.1: Quarterly environmental sustainability report

GM-CSP provided an overview of the projects and planning underway across the District to support improved environmental sustainability. This includes development of a District Environmental Sustainability Plan, with a draft to be released for consultation in July 2023.

Item 7.2: Action 21/2023 - GMCSP to provide details of the Goulburn solar project, and the benefit being received by the site and District from the solar project

GM-CSP advised that the solar installation at Goulburn was handed over in October 2022. Energy being generated at the site is offsetting power consumption. The District is investigating options to extend the system to achieve a greater benefit.

A Board member asked about planning for new builds in the District. GM-CSP confirmed that this was in place and that as part of the State's environmental efficiency program, systems need to be able to produce sufficient energy to pay off the system in 6 years.

Item 7.3: Action 6/2023 - Data tracking from employee exit interviews

Acting Director of People and Culture (A/DDPC) provided a report to the Board on data tracking from employee exit interviews.

Item 7.4: Action 16/2023 – Child and Adolescent Mental Health Services (CAMHS) operational intake and opportunity to broaden scope, and

Action 18/2023 – GM-CSP to discuss with Mental Health and Other Drugs (MHAOD) improved integration of services including mental health and access to sub acute mental health services.

Action 16/2023 required an update to the June Board meeting on CAMHS operational intake and opportunity to broaden scope.

To complete Action 18/2023 from the May Board meeting, discussion with GM-CSP about improved integration of services including mental health and access to sub acute mental health services was completed. Service improvements to CAMHS will be outlined to Board under Action 16/2023.

DMHAOD advised that a focussed CSP for mental health is planned to be completed in the next 12 months.

CE and EDO left the meeting at 3.42PM.

Item 8: Items for information

Item 8.1: Board Correspondence summary

Tabled.

Item 8.2: 2023 Board Meeting Schedule

Tabled.

Item 8.3: 2023 Board workplan

Tabled.

Item 8.4: Aboriginal Health update to Board

Tabled.

Item 8.5: District Clinical Council update

Tabled.

Item 8.6: Board and staff engagement opportunities

Tabled.

Item 8.7: Audit, risk and governance update

Tabled.

Item 8.8: Disaster management and Business continuity planning update

Tabled.

Item 8.9: Board member claim form – April – June 2023

Tabled.

Item 8.10: 15/2023 – provide summary of cardiac services available within the District, to Board

A summary of cardiac services available across the District was provided.

Item 8.11: Reversal of flows

Tabled.

Item 9: Accountability

Item 9.1: Medical and Dental Appointments Advisory Committee

Tabled.

Item 9.2: Health Care Quality Committee

No May meeting.

Item 9.3: Audit and Risk Committee

Noted.

Item 9.4: Performance Committee

Noted.

Item 9.5: People and Culture Committee

No May meeting.

Item 9.6: Community Engagement Committee

No May meeting.

Item 9.7: Aboriginal Health Governance Committee

No May meeting.

Item 9.8: Finance report

The report was noted and was discussed at the Performance Committee meeting on 27 June 2023

Item 10: Business without notice

Nil

Item 11: Board meeting review

Item 11.2: Summary of key themes

Board members discussed the Board meeting in a closed session.

Meeting Close

The meeting closed at 3.50PM

Next Meeting

The next meeting will be held on 25 July 2023