

TEACHER ACCREDITATION

Provisional/Conditional

Proficient

Maintenance

Highly Accomplished/Lead

Application for Leave of Absence for suspended teachers

This application form is for teachers whose accreditation is suspended. If your accreditation is active, you must apply for a Leave of Absence in your NESAs online account (eTAMS).

You may apply for a Leave of Absence from your accreditation with NESAs for a period of six consecutive months and a maximum of five consecutive years. This means the timeframe for meeting your accreditation requirements is adjusted by the period of time you are away from teaching. You cannot work as a teacher in a NSW school or service while you are on an approved Leave of Absence from your accreditation.

Teacher details

Full name: _____ **NESA number:** _____

Email address: _____ **Phone:** _____

You can apply for leave from the date of application, for a minimum of 6 consecutive months to a maximum of 5 years.

Leave start date (*must be the day you apply or a future date*): _____

Leave end date: _____

Teacher eligibility

Please select the reason for the suspension of your accreditation:

Failure to provide an updated Working with Children Check (WWCC) clearance

Outstanding accreditation fees

You are not eligible to apply for a Leave of Absence if your accreditation is suspended due to:

- failure to complete maintenance of accreditation by the end of my timeframe (you should apply for an [extension](#) instead)
- an interim bar or bar on your WWCC clearance
- a decision that your practice does not meet the relevant Standards.

Teacher declaration

I understand that I cannot be employed as a teacher in NSW while on a Leave of Absence from accreditation.

I will keep my details updated in my NESA online account while on a Leave of Absence so that I continue to receive important information about my accreditation from NESA.

I understand that:

- I will remain liable for any outstanding fees.
- my name will not appear on the NSW Public Register of Teachers whilst on an approved Leave of Absence from accreditation
- if I wish to return to teaching, I must:
 - have a current Working with Children Check clearance, or if I don't have an up to date clearance, I must apply for a new one and update it in my NESA online account (eTAMS)
 - pay any outstanding fees.

Signature: _____ **Date:** _____

Please email your completed form to wwcc@nesa.nsw.edu.au