



**Disclosure Log**

*Government Information (Public Access) Act 2009 (the GIPA Act)*

Reference number	PD_A6267736
Description of information released	Grant funding agreements
Date of decision	16 December 2024
Availability of information	Refer attached

# Grants decisions under the NSW Rescue Capability Grant

## Briefing for decision-maker and Secretary

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### Issue

The Executive Director – Emergency Services Coordination (**decision maker**) is to approve or decline an application for grant funding by Surf Life Saving Australia under the NSW Rescue Capability Grant program, having regard to the advice set out in this brief on the merits of the grant application.

If the decision maker approves the application for grant funding, the Secretary is requested to sign the Funding Agreement (**Attachment A**) due to the size of the grant exceeding the decision maker's financial delegation.

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### Purpose

This brief provides advice to the decision-maker about the merits of the grant application from Surf Life Saving Australia for the NSW Rescue Capability Grant program, in line with the Grant Guidelines (**Attachment B**) approved by the Minister for Emergency Services.

The process for recommending a grant for funding through the NSW Rescue Capability Grant complies with the Grants Administration Guide (**Guide**). The Guide is issued under a Premier's Memorandum, which is binding on Ministers, officials and Ministerial staff, and compliance with the Guide is required under section 31 of Schedule 1 to the *Government Sector Finance Act 2018* (NSW).

The decision maker's decision to approve or decline the grant funding is requested by 8 September 2023 to enable execution of the funding agreements as soon as possible.

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### Background

#### Outline of the application and selection process

The NSW Rescue Capability Grant is a non-competitive, closed grant available to the following organisations:

- a. Surf Life Saving NSW
- b. Volunteer Marine Rescue NSW
- c. VRA Rescue NSW
- d. Surf Life Saving Australia
- e. Surfing NSW

Applicants were invited to submit applications for the NSW Rescue Capability Grant. The applications are to be assessed individually, without reference to the comparative merits of other applications. The Grant Guidelines (**Attachment B**) set out the policy intent, eligibility and assessment criteria and assessors.

Grant applications from these organisations have been received. These applications have been assessed by staff of Emergency Services Coordination Branch, Premier’s Department against the assessment criteria:

1. Services supported by the grant must deliver community outcomes relating to emergency and rescue services by enhancing NSW emergency service capability and supporting emergency services operations.
2. The grant application is supported by an evidence-based project plan which clearly demonstrates how its outputs will support appropriate community outcomes, including a plan for monitoring and evaluation.
3. The grant application represents value for money, including evidence of how services provided under the project plan will achieve value for money and evidence of value for money delivered through previous grants to the same organisation.

Processes for risk management, quality assurance and auditing of the grants are outlined in the funding agreements. The Premier’s Department has created a risk register (**Attachment C**) to manage risks, in line with the Guide and departmental risk management processes.

### **Probity and conflict of interest management**

NSW Rescue Capability Grants are not considered complex, high-risk or high-value in nature and as such the requirement under section 6.1 of the Grants Administration Guide (2022) to obtain probity advice does not apply. The NSW Government has long-established grant processes in place with these organisations, including mature processes and governance to ensure probity, delivery of intended outcomes, and value for money. These organisations have delivered against intended outcomes under previous agreements.

Risks are managed in accordance with Premier’s Department systems for risk management. Any conflicts of interest are required to be declared and managed in accordance with the DPC Code of Conduct, section 3 (for DPC staff) and the Ministerial Code of Conduct, section 7 (for the Minister). The decision-maker has completed a private interest declaration in line with these obligations, which does not identify a conflict of interest with regards to this grant.

### **Relevant input from key stakeholders in the assessment process**

Surf Life Saving Australia have been engaged throughout the assessment process. It may be noted that the Attorney General, Michael Daly MP (and local member for Maroubra) has written to the Minister for Emergency Services regarding grant funding for Surf Life Saving Australia. This representation was received after the Minister had approved the grant guidelines, and the funding allocation approved as part of the budget process.

### **Recommended grant application and funding amount**

The following grant application is recommended for funding and fully meets the eligibility criteria.

- Surf Life Saving Australia (for Westpac Life Saving Helicopter) - \$5,788,080 (excl. GST) over four years.

## Merits of the grant application

A summary of the evidence provided against the assessment criteria is provided below.

### Surf Life Saving Australia

Assessment criteria	Evidence
<b>Community outcomes</b>	<p>The Westpac Life Saver Rescue Helicopter Service (Southern) will provide 300 flight hours to undertake search and rescue activities in support of the NSW community.</p> <p>These activities will include search and rescue flights, providing crew and helicopters to take part in multi-agency Search and Rescue Training Exercises (SAREX's), maintaining the capability to support during periods of natural disasters or major incidents and events; and maintaining a capability to respond to flood rescue and disaster relief operations anywhere in NSW. SLSA will provide essential services to NSW Police, Marine Rescue NSW and NSW SES to help people in life threatening situations. Refer to <b>Attachment D</b> – Grant Application (which contains the Service Plan) for more information.</p>
<b>Evidence and evaluation</b>	<p>SLSA will provide 300 flight hours to undertake search and rescue activities in support of the NSW Government, when tasked by an agency as determined by the Agency from time to time. These activities will be to:</p> <ol style="list-style-type: none"> <li>Respond to any request for assistance from the NSW Police Force (NSWPF) to undertake search and rescue;</li> <li>Provide crew and helicopters to take part in recognised multi-agency Search and Rescue Training Exercises (SAREX's);</li> <li>Maintain the capability to support the NSWPF and the NSW State Emergency Service and other combat agencies anywhere in NSW during periods of natural disasters or major incidents and events;</li> <li>Undertake coastal surveillance flights in support of the NSW Government's Water Safety objectives, and the operations of Surf Life Saving NSW in heightened risk periods (e.g. large surf, extreme weather).</li> </ol> <p>It will provide coverage to the greater Sydney region to Central Coast and through to the Victorian border. The service with ability to respond to other locations within NSW i.e. Blue Mountains, Mount Kosciusko, regional NSW. (Note: the service has operated in all regions of NSW and in disaster situations has provided cross border support as approved or requested).</p> <p>Refer to <b>Attachment D</b> – Grant Application (which contains the Service Plan) for more information.</p> <p>SLSA will conduct monthly, half yearly and annual reporting in line with <b>Attachment A</b> – Funding Agreement, as well as a final acquittal and evaluation. This will include monitoring of objectives as detailed in the service plan, data analysis on flight hours and missions and risk assessment.</p>
<b>Value for money</b>	<p>The NSW Government only contributes 28% of the total funding for the service. SLSA has worked to source other funding for the service from major sponsor Westpac, and other revenue sources, to reduce reliance on government funding. SLSA has focused on ensuring the future sustainability of the service and reducing the risks to the service due to the rising operational costs. The previous NSW Government funding of \$1.1 million per year had remained at the same level for 10 years without indexation, which has placed the service under increasing pressure to meet the same level of outputs (particularly given there are more visitors to our coastline, resulting in more people swimming outside the flags in remote locations, placing extra demands on services).</p>

## Compliance with section 10.3A(3) of the GSF Act – key principles of grants administration

Section 10.3A(3) of the GSF Act requires that, when approving or declining a grant, a decision-maker must have regard to the key principles of grants administration specified in the Guide.

Advice on the key principles of grants administration in relation to the recommended grant(s) is contained in **Attachment E**.

## Terms and conditions of the grant

The Guide provides that, once a grant is offered to the successful applicants and the unsuccessful applicants have been advised, the terms and conditions of the grant are to be formalised in writing (section 6.4). The Guide requires that grantees be subject to clear and specific terms and conditions for a grant. If approved, it is proposed that a funding deed will be entered into on the terms of **Attachment A**. The funding deed has been prepared based on the whole of government template long form funding deed and includes additional conditions specific to this grant. The funding deed has been prepared with the assistance of The Cabinet Office, Legal Branch.

## Notification to applicant

The applicant will be notified of the decision by email upon the decision being made. Refer to the attached email template (**Attachment F**) for the decision maker to send to the applicants.

## Records and publication requirements

The Guide requires that certain information is published in relation to grants awarded - including the name of the grant or a description of the grant, the number of grants recipients, the total value of the grant opportunity and the decision-maker - no later than 45 calendar days after the grant agreement takes effect (see section 6.5 of the Guide). In accordance with these requirements, relevant information about the grants awarded will be made available on the NSW Government Grants and Funding Finder as soon as possible after the grant funding is approved or declined. All records in relation to this decision will be managed in accordance with the requirements of the *State Records Act 1998* (NSW).

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## Financial impact

The financial impact of this grant for the Premier's Department is outlined in the table below. This funding is available within the Emergency Services Coordination branch budget in the Premier's Department.

Applicant	Funding amount ('000s excl. GST)				
	2023-24	2024-25	2023-25	2024-26	Total over 4 years
Total Westpac Helicopter	1,730	1,300	1,352	1,406	5,788

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## Consultation

The Premier's Department has consulted Surf Life Saving Australia regarding their documentation.

## Attachments

- **Attachment A** – 2023-24 SLSA (Westpac Helicopter) Funding Agreement
  - **Attachment B** – NSW Rescue Capability Grant Guidelines
  - **Attachment C** – Risk Register - NSW Rescue Capability Grant
  - **Attachment D** – Grant Application – WLSRH submission
  - **Attachment E** – Compliance with the Government Sector Finance Act 2018 (NSW)
  - **Attachment F** – Template letter to successful applicants
  - **Attachment G** – Attestation - Grants Decision-Maker
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## Recommendations for the decision maker

- **Consider** the advice in this brief, including attachments, and recommendations for the NSW Rescue Capability Grant.
  - **Record** final decision(s) on grants to be awarded using the template attestation at **Attachment G**.
  - **Approve** the template letter informing successful applicants at **Attachment F**.
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## Recommendations for the Secretary

- **Note** the decision of the decision maker to approve or not approve the Grant at **Attachment F**.
  - **Execute** the funding agreement at **Attachment A** if the Grant is approved by the Decision Maker.
  - **Approve** the disbursement of the first half-yearly payment as outlined in the Funding Agreement (**Attachment A**).
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## Approvals

<b>DPC final approver</b>
Approval status: Submitted for approval
Secretary, Premier's Department
<b>Responsible Officer</b>
Nathan Vincent, A/Director, Sector Coordination 

Premier's Department



## Funding Agreement

NSW Rescue Capability Grant 2023/2024 – 2026/2027

### Parties

**The Crown in right of the State of New South Wales, acting through the Premier's Department (ABN: 34 945 244 274)**

and

**Southern Region SLSA Helicopter Rescue Service Pty Ltd (ABN: 49 002 661 181)**

as detailed in the Activity Schedule.

### Background

The Agency has agreed to provide the Recipient with the Funding for the purpose of the Recipient carrying out the Activity and furthering the Objectives.

The Recipient has agreed to accept and use the Funding to carry out the Activity in accordance with this Agreement.

### Scope of Agreement

This Agreement is made up of the parts stated in the General Terms and Conditions.

## Table of Contents

Background.....	1
Scope of Agreement.....	1
Activity Schedule.....	3
General Terms and Conditions.....	17
1.    Scope of this Agreement.....	17
2.    The Activity.....	17
3.    Significant Assets.....	17
4.    Funding and payment.....	18
5.    GST.....	18
6.    Withholding payment and repayment.....	19
7.    Reduction in Funding.....	19
8.    Acknowledgement of Funding and publicity.....	20
9.    Reports and review.....	20
10.   Records.....	21
11.   IP.....	21
12.   Confidentiality and privacy.....	22
13.   Risk Management.....	22
14.   Disputes.....	23
15.   Termination.....	24
16.   General.....	25
17.   Interpretation.....	27
Attachment 1: Service Plan.....	31
Attachment 2 Activity Risk Assessment.....	32
Attachment 3 Expenditure plan.....	36

**Activity Schedule**

<b>Item 1</b>	<b>Agency</b>
Name:	The Crown in right of the State of New South Wales, acting through the Premier's Department
ABN:	34 945 244 274
Address for notices:	Nathan Vincent, Emergency Services Coordination Level 10 52 Martin Place Sydney NSW 2000
Email address for notices:	[REDACTED]
Agency contact:	Name: Nathan Vincent Position: Director Telephone: [REDACTED] Email: [REDACTED]

<b>Item 2</b>	<b>Recipient</b>
Name:	Southern Region SLSA Helicopter Rescue Service Pty Ltd
Legal entity status:	<input checked="" type="checkbox"/> Company <input type="checkbox"/> Incorporated Association <input type="checkbox"/> Unincorporated Partnership <input type="checkbox"/> Individual <input type="checkbox"/> Other: <specify>
Trustee of a trust:	The Recipient is not entering into this Agreement as a trustee of a trust.
Business Name:	Westpac Life Saver Helicopter
ABN:	49 002 661 181
Address for notices:	PO Box 61 MATRAVILLE NSW 2036
Email address for notices:	[REDACTED]
Agency contact:	Name: Adam Weir Position: Chief Executive Officer Telephone: [REDACTED] Email: [REDACTED]

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**Item 3**  
**Clause 1.2**
**Agreement Term**


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The Agreement provides a Term, from the Agreement Start Date to the Agreement End Date. It is assumed that during the Term of the Agreement:

- (1) The Funding will be paid: and
- (2) The Activity Period must fall within the Term.

The Agreement can also be terminated prior to the Agreement End Date, if the Agency takes steps to do so under:

- Additional Condition AC2 (Audit),
- Additional Condition AC9 (Aircraft and staffing),
- Additional Condition AC13 (Safety management),
- Clause 15 (Termination) of the General Terms and Conditions.

Following termination of expiry of the Agreement, there remain some obligations which survive the ending of the Agreement, which are specified in clause 16.6 (Survival) of the General Terms and Conditions.

Agreement Start Date: 1 July 2023

Agreement End Date: 30 June 2027

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**Item 4**  
**Clauses 2 and 16.3**
**Activity Details**


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Funding Program:

NSW Rescue Capability Grant 2023/2024 – 2026/2027

Activity:

The Funding Program provides funding to NSW non-government organisations to maintain and enhance their rescue capability and support those organisations to improve rescue services for the wider community.

The Recipient will use the Funding to support the Westpac Life Saver Rescue Helicopter Service (Southern), which, when tasked by an agency as determined by the Agency from time to time, will provide 300 flight hours to undertake search and rescue activities in support of the NSW community. This will include without limitation:

- search and rescue flights
- providing crew and helicopters to take part in multi-agency Search and Rescue Training Exercises (SAREX's)
- maintaining the capability to support the NSW community during periods of natural disasters or major incidents and events
- maintaining a capability to respond to the needs of the NSW community in undertaking flood rescue and disaster relief operations anywhere in NSW

<b>Item 4 Clauses 2 and 16.3</b>	<b>Activity Details</b>
	<ul style="list-style-type: none"> <li>• maintaining the helicopter bases and facilities</li> <li>• coastal surveillance flights in heightened risk periods (i.e., large surf, extreme weather).</li> </ul> <p>The Funding will also be used by the Recipient to replace the hangar door at the La Perouse Base.</p> <p>Further detail of the Activity is provided at Attachment 1 – Service Plan.</p>
Activity Objectives:	<p>The objective of the Activity is to:</p> <ul style="list-style-type: none"> <li>• enhance state-wide capability to respond to all hazards and prevent loss of life or injury, recognising the important role of non-government organisations in emergency services.</li> <li>• support critical emergency response and the broader NSW community.</li> </ul> <p>Further detail of the Activity Objectives is provided at Attachment 1 – Service Plan.</p>
Activity Start Date:	Agreement Start Date
Activity Period:	Agreement Start Date to 30 June 2027
Activity Plan:	<p>The Recipient must deliver the Activity as outlined in Attachment 1 – Service Plan.</p> <p>The Recipient must ensure the Activity is delivered during the Activity Period. If changes must be made, the Recipient must contact the Agency in writing to seek an approved variation to this Agreement in accordance with clause 16.2 (Variations, consents and waivers) of the General Terms and Conditions.</p> <p>Further detail of the Activity is provided at Attachment 1 – Service Plan.</p>
Activity Budget:	Attached as Attachment 3 – Expenditure Plan
Activity Risk Assessment: Approved Subcontractors:	<p>Attached as Attachment 2 - Activity Risk Assessment.</p> <p>Helistar Aviation, 1 Sir Reginald Ansett Drive, Adelaide Airport. South Australia 5950 (Recipient’s Aviation Provider).</p>
Specified Personnel and Specified Personnel Hours:	Not used.
<b>Item 5 Clauses 3 and 15.3(d)</b>	<b>Significant Assets</b>
Significant Asset Threshold Value:	Not used.
Significant Asset Retention Period:	Not used.
Significant Assets held on trust	Not used.



**Item 6 Funding and payment****Clauses 2 and 4**

Nominated Account:

Account name:

[REDACTED]

Account number:

[REDACTED]

Financial institution:

[REDACTED]

Contribution:

 Yes  No

Any additional funds needed for the purposes of this Agreement, including delivery of the Activity, are to be provided by the Recipient as a Contribution.

The Recipient may seek additional Funding from the Agency for the purposes of this Agreement by way of a proposed variation to the Agreement in accordance with clause 16.2 (Variations, consents and waivers) of the General Terms and Conditions.

The Agency reserves the sole discretion to determine whether to consider or grant any additional Funding sought by way of a proposed variation to the Agreement and for the avoidance of doubt may refuse such request.

**Item 7 Notified Policies and Standards****Clause 2**

The Recipient must comply with all relevant legislative and regulatory requirements, including the Australian Charities and Not-for-profits Commission's Governance Standards and the *Australian Charities and Not-for-profits Commission Regulations 2022* (Cth).

**Item 8 Reports****Clause 9**

Report Name	Required content	Reporting Period and date for submission	Form and method of delivery	Special requirements
Monthly report	Monthly report including the number of flight hours provided within the reporting month recorded against the services outlined in Attachment 1 - Service Plan.  The Agency will provide a template.	Each calendar month, to be submitted within ten (10) Business Days after the month to which the report relates.	Email to Premier's Department / Smarty Grants platform	To be certified by CEO of Recipient (CEO).
Half yearly financial and progress reports	Half yearly income and expenditure reports (including variation reports) which show expenditure to date against the agreed purposes of the Funding.  Half yearly progress reports, outlining the activities undertaken to date with reference to the Activity and Activity Objectives (Attachment 1 – Service Plan).	Every six (6) months.  Reporting Period A: 1 July to 31 December Date for submission: 15 January  Reporting Period B: 1 January to 30 June Date for submission: 15 July	Email to the Agency / Smarty Grants platform	To be certified by CEO.

Report Name	Required content	Reporting Period and date for submission	Form and method of delivery	Special requirements
	The Agency will provide a template.			
Annual reports	Annual financial statement to be independently audited and signed by the Recipient's Chief Financial Officer or equivalent.	For each financial year, by 15 July of the next financial year	Email to the Agency / Smarty Grants platform	Nil
Final Acquittal and Evaluation report	A final acquittal including: (a) the balance of any unspent Funding (b) any additional acquittal documents requested by the Agency (c) an evaluation report that demonstrates the efficiency, effectiveness and value for money of the Activity, and responds to the evaluation questions in the monitoring and evaluation framework.	By 31 August 2027	Email to the Agency / Smarty Grants platform	Nil
Immediate notification	The Recipient is to notify the Agency immediately of any significant operational or financial difficulties/changes including changes in key personnel, fraud or other issues under investigation, or non-compliance with any financial or governance policies	At any time	Email to the Agency / Smarty Grants platform	Nil

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**Item 9 IP**  
**Clause 11**

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IP ownership Not used.

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Acknowledgement of creators Not used.

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**Item 10 Funding Acknowledgement**  
**Clause 8**

The Recipient must acknowledge the Funding from the Agency in any public statements as agreed between the Recipient and the Agency from time to time.

The Recipient will acknowledge the Funding in accordance with the funding acknowledgement guidelines at:

<https://www.nsw.gov.au/branding/sponsorship-and-funding-acknowledgment-guidelines>

The Recipient will provide the Agency with reasonable advance written notice of any significant capital purchases (relating to for example, the delivery of new rescue vehicles, facilities and equipment) or the commencement of any significant initiatives that use the Funding.

The Recipient must invite Agency representatives to significant public events supported by the Funding and give a reasonable period of prior written notice of such events to enable participation by the Agency.

**Item 10  
Clause 8****Funding Acknowledgement**

The Recipient is to ensure the New South Wales Government logo or such insignia as the Agency may reasonably direct, appears in a prominent position on any aircraft used to provide the Activity. This insignia is to be of a minimum size agreed between the Agency and the Recipient.

The Recipient is also to ensure that it acknowledges the New South Wales Government as a major corporate sponsor:

- (i) on the Recipient's website, including on any webpages which outline major partners or sponsors
- (ii) on any promotional material developed by the Recipient; and
- (iii) in any newsletters or reports prepared by or on behalf of the Recipient.

**Item 11  
Clause 13.3****Insurance**

Type of Insurance	Insured Amount (\$AUD)	Additional period after Agreement termination or expiry
Public & Products Liability	\$50 million	12 months
Associations Liability	\$10 million	12 months
Management Liability excess	\$20 million in excess of \$20 million	12 months
Industrial Special Risks	\$7.5 million	12 months

**Item 12  
Clause 1.1****Additional conditions****AC1****Indemnities**

- a) The Recipient must indemnify and keep indemnified the Agency and its officers, employees, and agents from and against any Claim, loss or damage arising in connection with this Agreement.
- b) The Recipient's obligation to indemnify the Agency under this Additional Condition AC1 (Indemnities) will be reduced proportionately to the extent that any negligent or unlawful act or omission by the Agency, its officers, employees or agents contributed to the relevant loss or damage.

**AC2****Audit**

- a) The Recipient agrees to participate in and cooperate with any audits outlined by the Agency at any time during the Activity Period.
- b) Such an audit may consider matters including but not limited to:

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**Item 12**  
**Clause 1.1**


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**Additional conditions**


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- i. processes to allocate the Funding and vendor due diligence,
  - ii. the application of good practice value for money principles in determining salaries,
  - iii. the allocation of the Funding between corporate costs and investment in frontline services, and
  - iv. compliance with Australian Accounting and Auditing Standards.
- c) The Recipient must ensure that any Approved Subcontractors comply with this Additional Condition AC2 (Audit).
- d) The Agency will engage and pay for a suitably qualified service provider to undertake any such audit. A suitably qualified service provider may include either NSW Government auditors, or those from a service provider external to Government.
- e) The Recipient agrees to provide, in a timely manner:
  - a. all documents and information required to facilitate the audit, and
  - b. access to facilities, equipment or vehicles (including aircrafts) required to facilitate the audit.
- f) The Recipient agrees to participate in and cooperate with an audit or audits of the expenditure of the Funding by the Recipient at any time during the Activity Period.
- g) The auditor may take copies of any records or documents that the auditor considers relevant to the audit.
- h) The costs of conducting an audit will be borne by the Agency unless the results of the audit indicate that the Recipient has not complied with the terms of this Agreement or have otherwise misled the Agency, in which case the cost of the audit will be borne by the Recipient.
- i) In conducting audits in accordance with this Additional Condition AC2 (Audit), the Agency is to minimise, as much as possible, any inconvenience or interruption to the business of the Recipient or the Activity.
- j) Within ten (10) Business Days of receiving the results of the audit, the Agency is to give the result to the Recipient, including any written reports and other relevant documents, and details of any action recommended to be undertaken.
- k) If the Recipient fails to take any action recommended to be undertaken within a reasonable timeframe in relation to issues arising from the audit, the Agency may immediately suspend the Funding or terminate this Agreement.

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**AC3**


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**Controls**


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<b>Item 12</b> <b>Clause 1.1</b>	<b>Additional conditions</b>
	<p>The Recipient must ensure that the Recipient and Approved Subcontractors have effective internal management and financial controls in place to safeguard all Funding, property and other assets relating to the Agreement.</p> <p>In conducting the Activity, the Recipient is to ensure efficient use of Funding and effective procurement practices to deliver value for money.</p>
<b>AC4</b>	<b>Use of Funding</b>
	<p>Without limiting clause 4(a)(i) (Funding and payment) of the General Terms and Conditions, the Funding may not be spent on entertainment or alcohol. The Funding may only be spent on overseas travel for any purpose if prior written agreement is provided by the Minister for Emergency Services. Travel to Lord Howe Island is not considered overseas travel.</p>
<b>AC5</b>	<b>Organisation engagement</b>
	<p>a) The Recipient must:</p> <ul style="list-style-type: none"> <li>i. work cooperatively with Emergency Services Organisations to seek and obtain efficiencies in the use of Funding, and</li> <li>ii. preference options and proposals that achieve such efficiencies in all dealings with the Funding unless it is not practicable to do so.</li> </ul> <p>b) For the purposes of this Additional Condition AC5 (Organisation engagement), <b>Emergency Services Organisation</b> has the meaning given to this term in section 3(1) of the <i>State Emergency and Rescue Management Act 1989</i> (NSW).</p>
<b>AC6</b>	<b>Community engagement</b>
	<p>The Recipient agrees to engage the community in the development and implementation of the Activity, as well as activities such as fundraising.</p>
<b>AC7</b>	<b>Agency variation</b>
	<p>Despite clause 16.2 (Variations, consents and waivers) of the General Terms and Conditions, should the evaluation or reporting of the now expired Funding Deed of Agreement between the Department of Communities and Justice, Office of Emergency Management and the Recipient executed on 2 November 2018 identify any issues which in the Agency's view require this Agreement to be varied, the Agency may vary this Agreement without the agreement of the Recipient by providing at least twenty (20) Business Days' notice to the Recipient.</p>
<b>AC8</b>	<b>Air Operator's Certificate</b>

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**Item 12**  
**Clause 1.1**
**Additional conditions**

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- a) The Recipient or the Recipient's Aviation Provider must hold an Air Operator's Certificate, which:
    - i. contains approval for aerial work operations in the helicopter types used to undertake the Activity; and
    - ii. certifies that the Activity provided by the Recipient is approved by the Civil Aviation Safety Authority.
  - b) A copy of a current Air Operator's Certificate is to be provided to the Agency by the Recipient.
  - c) The Recipient must comply with the Air Operator's Certificate when undertaking the Activity.
  - d) If the Recipient does not comply with the Air Operator's Certificate when undertaking the Activity, the Recipient must within ten (10) Business Days notify the Agency in writing of the details of the non-compliance and actions proposed to remedy the non-compliance.

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**AC9**
**Aircraft and staffing**

Without limiting clause 13.1 (Risk Management) of the General Terms and Conditions:

- a) The Recipient or the Recipient's Aviation Provider must have a Fatigue Risk Management System in place, and must ensure that it operates within that Fatigue Risk Management System.
- b) The Recipient is to ensure that staffing levels are sufficient to ensure adequate flight crew are able to undertake the Activity.
- c) If the aircraft used by the Recipient at the La Perouse Base is unable to be used for a period of time, then the aircraft at the Moruya Base is to be provided as the backup aircraft, and vice versa.
- d) If an aircraft used by the Recipient is unable to be used and no backup is able to be provided, the Agency may terminate the Agreement.
- e) For the purposes of this Additional Condition AC9 (Aircraft and staffing), **Fatigue Risk Management System** means a comprehensive system for managing fatigue related risks in respect of the Recipient or the Recipient's Aviation Provider and approved for implementation by the Civil Aviation Safety Authority.

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**AC10**
**Maintenance**

Without limiting clause 13.1 (Risk Management) of the General Terms and Conditions:

- a) Any aircraft used by the Recipient or the Recipient's Aviation Provider to undertake the Activity must be kept in good repair and working order.
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**Item 12**  
**Clause 1.1**
**Additional conditions**


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- b) The Recipient or the Recipient's Aviation Provider are to keep a maintenance manual, consistent with supplier and manufacturer instructions.
- c) Maintenance on aircraft used to undertake the Activity must be carried out in accordance with the maintenance manual.
- d) Aircraft must be maintained by a person or people with appropriate qualifications and experience.
- e) Any person conducting maintenance work on an aircraft used by the Recipient to undertake the Activity must:
  - i. follow all manufacturer's instructions and airworthiness directives;
  - ii. comply with Civil Aviation Safety Authority requirements as to the use, servicing and operation of the aircraft.

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**AC11**
**Operations Manual**

Any Operations Manual developed or used by the Recipient in undertaking the Activity is to:

- a) be consistent with the Air Operator's Certificate;
- b) comply with Civil Aviation Safety Authority requirements;
- c) be current in all respects; and
- d) contain comprehensive instructions for all aspects of its helicopter operations.
- e) For the purposes of this Additional Condition AC11 (Operations Manual), **Operations Manual** means a Civil Aviation Safety Authority approved document that is required by the holder of an Air Operator's Certificate, and which describes a company's operating procedures and gives guidance to pilots and crews in the company about procedures to be followed.

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**AC12**
**Qualifications and training**

Without limiting clause 13.1 (Risk Management) of the General Terms and Conditions:

- a) The Recipient or the Recipient's Aviation Provider are to have a training and checking systems in place that meets minimum requirements as set by the relevant *Civil Aviation Regulations 1988* (Cth).
  - b) The Recipient is to ensure that all pilots involved in undertaking the Activity have achieved a minimum level of qualification/s, and continue to receive ongoing training as required for the Activity provided by the Recipient.
  - c) The Recipient to ensure that pilots undertaking the Activity have current licensing as required for the Activity provided by the Recipient.
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**Item 12**  
**Clause 1.1**
**Additional conditions**


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- d) Any winch operators used by the Recipient in undertaking the Activity must have the minimum level of qualifications, undergo the training and have the skills and knowledge relevant to the Recipient's operations.
- e) The Recipient is to ensure that any rescue crew involved in undertaking the Activity, have the minimum level of qualifications, undergo the training and have the skills and knowledge as required for the Activity provided by the Recipient.

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**AC13**
**Safety management**

Without limiting clause 13.1 (Risk Management) of the General Terms and Conditions:

- a) The Recipient or the Recipient's Aviation Provider are to have a safety management system in place that is consistent with relevant Civil Aviation Safety Authority requirements.
- b) The Recipient is to ensure that a Safety Committee is appointed at all times during the Term.
- c) The Safety Committee is to keep a written record of all safety concerns raised by the Recipient's personnel.
- d) In the event the Recipient is undertaking the Activity that is contrary to the safety of any person, the Agency may:
  - i. suspend the Recipient from undertaking the Activity; and
  - ii. suspend payment of the Funding until the appropriate safety standards are met.
- e) The Recipient is to take immediate action to rectify any safety issues.
- f) If the Recipient fails to take immediate action to rectify safety issues, the Agency may terminate the Agreement.
- g) For the purposes of this Additional Condition AC13 (Safety management), **Safety Committee** means the group of people appointed by the Recipient as the Safety Committee for the purposes of the Agreement.

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**AC14**
**Self-funding and community relations**

- a) The Recipient may carry out promotional activities or undertake work of a commercial nature when not undertaking the Activity.
  - b) Any promotional activities or commercial work undertaken must not affect the Recipient's ability to undertake the Activity.
  - c) The Recipient is expected to support other emergency services or Commonwealth agencies, on a fee for service basis, in addition to the activities set out in the Service Plan.
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<b>Item 12</b>	<b>Additional conditions</b>
<b>Clause 1.1</b>	
<b>AC15</b>	<b>Training records</b>
	<ul style="list-style-type: none"> <li>a) The Recipient or the Recipient's Aviation Provider is to maintain records of all training and currency checks undertaken by flight crew in undertaking the Activity.</li> <li>b) Records maintained by the Recipient must include: <ul style="list-style-type: none"> <li>i. the name of the person receiving training;</li> <li>ii. the type of training / currency received;</li> <li>iii. the date training was undertaken; and</li> <li>iv. the results of that training.</li> </ul> </li> <li>c) The Recipient is to maintain records of any physical fitness tests and records of training facilitated by the Recipient.</li> <li>d) The Recipient must, on request, produce evidence satisfactory to the Agency of compliance with this Additional Condition AC15 (Training records).</li> </ul>
<b>AC16</b>	<b>Extension of Agreement</b>
	This Agreement may be extended at the discretion of the Agency for a period and on such amended terms as agreed between the Parties in writing.
<b>Item 13</b>	<b>Attachments</b>
<b>Clause 1.1</b>	
Attachment 1	Service plan
Attachment 2	Activity Risk Assessment
Attachment 3	Expenditure Plan

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**Execution**

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**Executed as a Deed:**

**Signed, sealed and delivered** for and on behalf of the Crown in the right of the State of New South Wales, acting through the Premier's Department (ABN 34 945 244 274) by its duly authorised officer, Simon Draper, Secretary, but not so as to incur personal liability.



In the presence of:  
Sam Toohey,  
A/Executive Director

Date: 20/9/2023



Signature of witness

**Signed, sealed and delivered** by Southern Region SLSA Helicopter Rescue Service Pty Ltd (ABN: 49 002 661 181) in accordance with section 127 of the *Corporations Act 2001* (Cth).



By: <insert name and position of director  
1>. ADAM WEIR, DIRECTOR

Signature

And by **IAN FULLAGAR**  
<company secretary>.



Date: 22/9/2023

## General Terms and Conditions

### 1. Scope of this Agreement

#### 1.1 Parts of this Agreement and priority

- (a) This Agreement consists of the following parts (in order of precedence):
  - (i) These General Terms and Conditions
  - (ii) The Activity Schedule;
  - (iii) The Attachments (if any); and
  - (iv) Any other documents incorporated by reference.
- (b) If there is any inconsistency between these parts, unless expressly stated otherwise it will be resolved by applying the above order of precedence, with (i) taking highest priority.

#### 1.2 Term

This Agreement will be for the Term unless earlier terminated in accordance with its terms.

### 2. The Activity

The Recipient must, in accordance with this Agreement:

- (a) if required, provide the Agency with a completed Activity Risk Assessment before the Activity Start Date;
- (b) carry out the Activity:
  - (i) within the Activity Period, so as to promote the Objectives;
  - (ii) in accordance with the Activity Plan and any Activity Budget;
  - (iii) using any Specified Personnel for the Specified Personnel Hours (if any);
  - (iv) diligently, to a professional standard and ensuring that any personnel who are engaged on the Activity are appropriately qualified, trained and experienced and hold any required clearances; and
  - (v) in compliance with all applicable laws, Funding Program conditions and any Notified Policies and Standards;
- (c) not sub-contract the conduct of the Activity or any part of it, except to an Approved Subcontractor, without the Agency's prior consent; and
- (d) hold all necessary licences, consents and approvals that may be required to conduct the Activity

### 3. Significant Assets

- (a) The Recipient must ensure that any Significant Asset purchased wholly or partly with the Funding is recorded in an Asset Register that is kept current at all times.
- (b) Subject to clause 15.3(d) (Deliver-up Significant Assets), unless otherwise agreed the Recipient must retain ownership of any Significant Asset, purchased wholly or partly with the Funding for the Term and for the Significant Asset Retention Period.

- (c) If the Activity Schedule specifies that Significant Assets are held on trust for the Agency then the following clauses apply:
  - (i) A Significant Asset that is purchased by the Recipient:
    - A. wholly with the Funding is held by the Recipient on trust for the benefit of the Agency; and
    - B. partly with the Funding is held by the Recipient on trust for the Agency as to a proportionate share of the value of that Significant Asset.
  - (ii) The Recipient must do all things reasonably requested by the Agency, including execute any necessary documents, to give full effect to, and protect, the trust created by this clause 3 (Significant Assets).
  - (iii) Subject to clause 15.3(d) (Deliver-up Significant Assets), all Significant Assets cease to be held by the Recipient on trust for the Agency upon termination or expiry of this Agreement.

#### **4. Funding and payment**

- (a) The Recipient must:
  - (i) use the Funding only for the Activity and during the Activity Period;
  - (ii) if required, provide the Contribution;
- (b) Subject to this Agreement, if the Recipient meets its obligations under this Agreement to the Agency's reasonable satisfaction, the Agency will pay the Funding to the Recipient in accordance with the Activity Schedule.
- (c) Unless otherwise agreed, payment will be by direct transfer to the Recipient's Nominated Account.
- (d) Payment of any amount of the Funding is not an admission by the Agency that the Recipient has met its obligations under this Agreement to the Agency's reasonable satisfaction.
- (e) Any interest earned on the Funding must be spent on the Activity unless otherwise approved.
- (f) The Recipient must immediately deposit and keep all Funding in its Nominated Account, which must be an account, with an Australian branch of an established bank, building society or credit union, which is solely controlled by the Recipient and allows for the Funding to be separately identified.

#### **5. GST**

- (a) If Goods and Services Tax (GST) is payable by a supplier on any supply made under this Agreement and the supplier is registered for GST, subject to receipt of a Correctly Rendered Tax Invoice (or in conjunction with the issue of an RCTI if applicable and agreed) the recipient of the supply will pay to the supplier an amount equal to the GST payable on the supply, in addition to and at the same time that the consideration for the supply is to be provided under this Agreement.
- (b) The Recipient must immediately notify the Agency if its GST registration status changes during the Term.

- (c) If, for any reason, the Agency pays to the Recipient an amount under this clause 5 (GST) which is more than the GST imposed on a particular supply by the Recipient to the Agency, the Recipient must immediately repay to the Agency the excess or the Agency may set off the excess against any other amounts due to the Recipient.
- (d) Subject to this clause 5 (GST), if the Activity Schedule specifies that RCTIs will issue in respect of the Funding, the Recipient agrees that:
  - (i) the Agency will issue it with an RCTI; and
  - (ii) the Recipient will not issue a tax invoice,
 in respect of any taxable supply that the Recipient makes under this Agreement.

## 6. Withholding payment and repayment

- (a) The Agency may, by notice, withhold payment of any amount of the Funding if and for so long as it reasonably believes that:
  - (i) the Recipient has not complied with this Agreement;
  - (ii) the Recipient is unlikely to conduct the Activity or administer the Funding in accordance with this Agreement; or
  - (iii) the Recipient's actions will cause damage to the reputation of the Agency or its Funding Program.
- (b) If any amount of the Funding:
  - (i) has been incorrectly claimed or overpaid;
  - (ii) has not been spent in accordance with this Agreement;
  - (iii) has been spent upon a Significant Asset that is disposed of in breach of this Agreement;
  - (iv) is surplus to the requirements of the Activity; or
  - (v) is unspent upon termination or expiry of this Agreement,
 then the Agency may, by notice:
  - (vi) require the Recipient, within no less than twenty (20) Business Days, to repay that amount to, or to otherwise deal with that amount as directed by, the Agency; or
  - (vii) deduct that amount from any future payments of Funding, or other funding, payable by the Agency to the Recipient.
- (c) If the Recipient does not make any required repayment of Funding under this Agreement by the due date for payment the Agency may recover the amount as a debt due to the Agency without the need for further proof.

## 7. Reduction in Funding

- (a) Without limiting other rights under this Agreement, the Agency may reduce the Funding agreed but not yet paid to the Recipient under this Agreement by giving at least twenty (20) Business Days' notice to the Recipient:
  - (i) **(Loss of Funding)** if the Agency does not receive sufficient funds from the NSW Parliament or the Commonwealth Government to provide the Funding for the Activity; or
  - (ii) **(Change of policy)** if there is a change in NSW Government policy which affects the Funding Program or the Activity.

- (b) If the Funding is reduced under this clause 7 (Reduction in Funding) the Agency will:
- (i) agree with the Recipient any necessary consequent variation to this Agreement, for example, by way of reduction in scope of the Activity; and
  - (ii) pay the Recipient's reasonable, substantiated costs (other than loss of profit or income) necessarily and directly incurred as a result of the reduction in the Funding and any consequent variation to the Agreement ("Reduction in Funding Costs"), provided that:
    - A. the Recipient uses its best efforts to minimise its Reduction in Funding Costs; and
    - B. the total amount of Reduction in Funding Costs payable will not exceed the total amount of unpaid Funding forfeited through reduction in the Funding under this clause 7 (Reduction in Funding).

## **8. Acknowledgement of Funding and publicity**

- (a) The Recipient must:
- (i) ensure that all public statements relating to the Activity or the Funding acknowledge the provision of the Funding by the Agency;
  - (ii) comply with any Agency requirements in respect of the form and content of any acknowledgement of Funding, as specified in the Activity Schedule; and
  - (iii) not use Agency or NSW Government branding or logos except with the Agency's prior consent and in accordance with the NSW Government's [Style Manual](#).
- (b) If requested, the Recipient must use best efforts to ensure the Agency and its Minister are given a reasonable opportunity to participate in media coverage or other promotion of the Activity.
- (c) The Agency may publicise and report on the provision of the Funding to the Recipient, including the amount and purpose of the Funding and the nature and outcomes of the Activity.
- (d) If requested, the Recipient must promptly remove its acknowledgement of the Funding and any Agency or NSW Government logo from any material relating to the Activity if the Agency reasonably requests it (for example, if the Agency determines that the Activity is not consistent with the Activity Objectives).

## **9. Reports and review**

### **9.1 Reports**

- (a) The Recipient must provide:
- (i) the required Reports in relation to its conduct of the Activity, as and when required by this Agreement; and
  - (ii) any additional reports or information that may be reasonably requested by the Agency from time to time, for example to address specific issues of concern, as and when requested.

- (b) If the Agency does not accept a Report as satisfactory, the Recipient must submit a revised Report within ten (10) Business Days of the Agency's request.

## 9.2 Review

- (a) The Agency will regularly review (either directly or through a third party contractor acting as the Agency's authorised representative) the Recipient's implementation of this Agreement, including:
  - (i) its conduct of the Activity against the Objectives; and
  - (ii) its expenditure of the Funding and any required Contribution against the Activity Budget and the Activity Plan.
- (b) To facilitate the Agency's review the Recipient must, on reasonable notice:
  - (i) make appropriate personnel available to meet with, and/or discuss, the implementation of the Agreement with the Agency or its authorised representative;
  - (ii) make available to the Agency or its authorised representative, for inspection and the making of copies as appropriate, all relevant Records reasonably requested and assist the Agency in that inspection and the obtaining of any requested copies; and
  - (iii) allow the Agency or its authorised representative reasonable access to any site of the Activity to inspect the conduct of the Activity.

## 10. Records

The Recipient must:

- (a) keep and maintain adequate financial and operational Records in respect of its implementation of this Agreement, including Records of:
  - (i) its conduct of the Activity; and
  - (ii) its receipt and expenditure of the Funding and any required Contribution,
  - (iii) during the Term and for seven (7) years following termination or expiry of this Agreement; and
- (b) provide copies of these Records to the Agency upon request.

## 11. IP

- (a) Subject to clause 11(b), unless otherwise stated in the Activity Schedule, the Recipient owns the IP in the Activity Material.
- (b) This Agreement does not affect ownership of IP in Existing Material.
- (c) The Recipient grants (and will ensure any relevant third party IP owners grant) the Agency and the State a permanent, non-exclusive, irrevocable, royalty-free licence (including the right to sub-license) to use, reproduce, communicate, publish, adapt and modify the Activity Material for non-commercial, government purposes.
- (d) The Recipient must obtain, and, if requested, provide to the Agency in conjunction with the required final report or acquittal, signed Moral Rights consents from all creators of the Activity Material:
  - (i) if specified in the Activity Schedule that authorship will be acknowledged, to their use and adaptation by the Agency and the

State without restriction, subject to acknowledgment of the authorship of the creator; or

- (ii) otherwise, to their use and adaptation by the Agency and the State without restriction or any requirement to attribute authorship to the creators.
- (e) If requested by the Agency, the Recipient must provide the Agency with a copy of any Activity Material in the format reasonably requested.
- (f) The Recipient warrants that the use of Activity Material in accordance with this Agreement will not infringe any third party's IP rights.

## 12. Confidentiality and privacy

- (a) Neither Party may disclose the other's Confidential Information without its prior consent unless the disclosure:
  - (i) is required or authorised by law, Parliament, the Agency's responsible Minister or by this Agreement;
  - (ii) is reasonably required by a person, including a contracted auditor of the Agency, for the purpose of performing this Agreement;
  - (iii) is required for the Agency to perform a governmental function including research and analysis in respect of the Funding Program, monitoring performance of this Agreement, evaluation of the outcomes of this Agreement and/or the Funding Program and reporting on the Funding Program; or
  - (iv) is to that Party's own professional advisers for the purpose of obtaining advice, or to its insurer for the purpose of claim management.
- (b) Each Party will ensure that any third party to which it discloses Confidential Information under a permitted disclosure is made aware of the confidential nature of the information.

### 12.2 Compliance with Privacy Legislation

To the extent that it deals with Personal Information in conducting the Activity, the Recipient must:

- (a) comply, and ensure that its Personnel comply, with applicable Privacy Legislation;
- (b) not cause the Agency to breach any obligations imposed by the Privacy and Personal Information Protection Act 1998 (NSW); and
- (c) immediately notify the Agency if it becomes aware of an actual or potential breach of privacy.

## 13. Risk Management

### 13.1 Recipient representations and warranties

The Recipient represents and warrants that, as the date of its execution of this Agreement:

- (a) **(information)** all information provided by it to the Agency is true and correct;
- (b) **(authority)** it has full power and authority to enter into this Agreement and to perform its obligations;
- (c) **(validity)** the execution, delivery and performance of the Agreement by it has been validly authorised;

- (d) **(skills, expertise)** it has the expertise, skills, qualifications and resources required to perform its obligations under the Agreement;
- (e) **(no conflict of interest)** other than those (if any) disclosed in its Funding application, to the best of its knowledge, neither the Recipient nor its Personnel have any actual, perceived or potential Conflicts of Interest in relation to the Activity; and
- (f) **(no adverse proceedings)** it is not aware of any circumstances, including any financial circumstances or litigation or other proceedings that are taking place, pending or threatened, which might affect its ability to perform the Agreement.
- (g) **(working with children)** it has ensured that its officers, agents, subcontractors and volunteers engaged in child-related work (if applicable), have working with children check clearance, as required under the *Child Protection (Working with Children) Act 2012* (NSW).

### 13.2 Notice of adverse events

- (a) The Recipient must promptly notify the Agency as soon as it becomes aware of:
  - (i) any material change to any representation and warranty given under this Agreement;
  - (ii) any significant delay or suspension of the Activity, including if the Activity is inactive for more than forty (40) Business Days; or
  - (iii) any other matter that is reasonably likely to adversely affect its conduct of the Activity or its performance of this Agreement;
 and, in consultation with the Agency, take available steps to lessen the impact of any such adverse event.

### 13.3 Insurance

- (a) The Recipient must procure and maintain, with a reputable insurance company, each of the following policies:
  - (i) Broad form public liability insurance (incorporating products liability insurance) for the minimum amount specified in the Activity Schedule in respect of each and every occurrence and unlimited in the number of such occurrences over any one period of cover, during the Term and for any additional period post termination or expiry specified in the Activity Schedule.
  - (ii) Workers' compensation in accordance with applicable legislation in respect of all employees of the Recipient.
  - (iii) Any other policy specified in the Activity Schedule.
- (b) The Recipient must, on request, produce evidence satisfactory to the Agency that its required insurance policies are current.

## 14. Disputes

- (a) The Parties must attempt to settle any dispute in relation to this Agreement in accordance with this clause 14 (Disputes) before resorting to court proceedings or other dispute resolution process.

- (b) A Party claiming that a dispute has arisen, must give written notice of the dispute to the other Party. On receipt of this notice the Parties must within ten (10) Business Days of receipt seek to resolve the dispute.
- (c) If the dispute is not resolved within this ten (10) Business Day period or within such further period as the Parties agree in writing then the dispute is to be referred to the Australian Commercial Dispute Centre (“ACDC”) for mediation.
- (d) The mediation shall be conducted in accordance with the ACDC Mediation Guidelines which set out the procedures to be adopted, the process of selection of the mediator and the costs involved.
- (e) If the dispute is not settled within twenty (20) Business Days (or such other period as agreed in writing) after appointment of the mediator, or if no mediator is appointed within twenty (20) Business Days of the referral of the dispute to mediation, the Parties may pursue any other procedure available at law for the resolution of the dispute.
- (f) If the Agency requests it, the Recipient must continue performing this Agreement while a dispute is being dealt with in accordance with this clause 14 (Disputes), to the extent practicable to do so.
- (g) Nothing in this clause 14 (Disputes) will prevent either Party from seeking urgent interlocutory relief.

## 15. Termination

### 15.1 Termination by Agency for cause

Without limiting other rights under this Agreement or at law, the Agency may terminate this Agreement with immediate effect by giving notice to the Recipient, if:

- (a) **(Breach capable of remedy)** the Recipient breaches a provision of this Agreement and fails to remedy the breach within twenty (20) Business Days following receipt of a notice requiring the Recipient to do so (or such longer period as determined by the Agency);
- (b) **(Breach not capable of remedy)** the Recipient breaches a provision of this Agreement and, in the Agency’s reasonable opinion, the breach is incapable of remedy;
- (c) **(Inappropriate conduct)** in the Agency’s reasonable opinion, the Recipient’s actions will cause damage to the reputation of the Agency or its Funding Program;
- (d) **(Change in Control)** there is a Change in Control of the Recipient that, in the Agency’s reasonable opinion, renders the Recipient no longer eligible to receive the Funding.

### 15.2 Termination by Agency without cause

- (a) Without limiting other rights under this Agreement or at law, but subject to the terms of this clause 15.2 (Termination by Agency without cause) the Agency may terminate this Agreement without cause (and without the need to give reasons) by giving at least twenty (20) Business Days’ notice to the Recipient.
- (b) If the Agency terminates this Agreement without cause under this clause 15.2 (Termination by Agency without cause) the Agency will pay the Recipient’s reasonable, substantiated costs (other than loss of profit or income) necessarily and directly incurred as a result of the termination (“Early Termination Costs”), provided that:

- (i) the Recipient uses its best efforts to minimise its Early Termination Costs; and
- (ii) the total amount of Early Termination Costs payable will not exceed the total amount of unpaid Funding forfeited through termination under this clause 15.2 (Termination by Agency without cause).

### 15.3 On termination

Unless otherwise agreed, the Recipient must, within ten (10) Business Days of termination:

- (a) **(Return unspent Funding)** repay to the Agency, in accordance with its direction, any unspent Funding;
- (b) **(Provide Reports and other Material)** provide to the Agency:
  - (i) any Reports due to, or otherwise reasonably requested by, the Agency; and
  - (ii) any Activity Material which is owned by, or licensed to, the Agency under this Agreement, in a format, and with associated explanatory material, which permit the Agency to exercise its IP rights in respect of that Activity Material;
- (c) **(Return Confidential Information)** return any Confidential Information provided by the Agency; and
- (d) **(Deliver-up Significant Assets)** if the Agency terminates this Agreement under clause 15.1 (Termination by Agency for cause) and requires delivery-up of Significant Assets purchased wholly with the Funding, deliver-up to the Agency any such required Significant Assets.

## 16. General

### 16.1 Relationship

- (a) The Recipient acknowledges that neither the Recipient nor any of its Personnel are employees, partners or agents of the Agency.
- (b) The Recipient must not, and must ensure that its Personnel do not, represent that the Recipient or a member of its Personnel is an employee, partner or agent of the Agency.

### 16.2 Variations, consents and waivers

All variations to this Agreement and all consents, approvals and waivers must be in writing and variations must be signed by both Parties.

### 16.3 Subcontracting and assignment

- (a) The Recipient must not:
  - (i) subcontract any part of the Activity other than to an Approved Subcontractor; or
  - (ii) assign its rights under all or any part of this Agreement, without the prior written consent of the Agency.
- (b) Any consent given by the Agency in accordance with this clause 16.3 (Subcontracting and assignment) does not relieve the Recipient of its obligations under this Agreement.

### 16.4 Notices

- (a) A notice under this Agreement must be in writing and delivered to the address or email address of the recipient Party as specified in the Activity Schedule or as that Party otherwise directs. A notice under this Agreement will be taken to be delivered:
- (i) if by hand or by registered post, on delivery to the Party's address for service and a signature is received as evidence of delivery;
  - (ii) if by post (other than registered post), on the sixth (6th) Business Day after posting;
  - (iii) if by email, upon receipt by the sender of confirmation of delivery notification from an email server or a written acknowledgement from the recipient).
- (b) Notwithstanding the immediately preceding subclause if a notice is delivered or received on a day that is not a Business Day, or is delivered or received later than 5.00 pm (Sydney, New South Wales time), it will be taken to have been given or made at 9.00 am on the next Business Day.

### **16.5 Counterparts**

This Agreement may be executed in any number of counterparts which taken together will form one agreement.

### **16.6 Survival**

The following clauses survive termination or expiry of this Agreement: clause 6 (Withholding payment and repayment); clause 9 (Reports and review), clause 10 (Records); clause 11 (IP); clause 12 (Confidentiality and privacy); clause 13.3 (Insurance); clause 14 (Disputes); clause 15.2 (Termination by Agency without cause); clause 15.3 (On termination); this clause 16.6 (Survival); clause 16.7 (Governing law and jurisdiction) and any other clause which by its nature is intended to survive this Agreement.

### **16.7 Governing law and jurisdiction**

The Agreement is subject to and must be construed in accordance with the laws for the time being in force in New South Wales and the Parties submit to the non-exclusive jurisdiction of courts of New South Wales.

### **16.8 Entire Agreement**

This Agreement constitutes the entire Agreement and understanding between the Parties as to its subject matter. Any prior arrangements, representations or undertakings as to the subject matter of this Agreement are superseded.

### **16.9 Waiver and exercise of rights**

Failure or omission by the Agency at any time to enforce or require strict or timely compliance with any provision of the Agreement will not in any way affect or impair that provision or the right of the Agency to avail itself of the remedies it may have in respect of any breach of a provision.

### **16.10 Severability**

If any part of this Agreement is prohibited, void, illegal or unenforceable, then that part is severed from this Agreement but without affecting the continued operation of the remainder of the Agreement.

### **16.11 Electronic Signature and Exchange permitted**

- (a) In relation to the electronic exchange of documents:
- (i) Parties may exchange executed counterparts of this Agreement, or any other document required to be executed under this Agreement, by delivery from one Party to the other Party by emailing a pdf (portable document format) copy of the executed counterpart to that other Party as an attachment to an email or by transmitting the executed counterpart electronically via a secure digital platform such as DocuSign (“Electronic Delivery”); and
  - (ii) Electronic Delivery of an executed counterpart will constitute effective delivery of the executed counterpart as if the original had been received, from the date and time that the email was sent, provided that the sending Party does not receive a delivery failure message within a period of 24 hours of the email being sent.
- (b) Electronic signatures complying with a law applicable in New South Wales will be deemed original signatures for the purposes of this Agreement and any such digital, scanned or electronically applied signature is to be treated in all respects as having the same effect as an original signature

## 17. Interpretation

### 17.1 Definitions

In this Agreement, unless the context otherwise dictates, where appearing with a capital letter:

**Activity Material** means any Material (including the Reports) created or developed by the Recipient in conducting the Activity and/or performing this Agreement and includes any Existing Material that is incorporated in or supplied with the Activity Material.

**Activity Period** means the period identified as such in the Activity Schedule.

**Agency** means the entity identified as such in the Activity Schedule.

**Agreement** means this Agreement as described in clause 1.1.

**Activity Schedule** means the Activity Schedule forming part of this Agreement.

**Air Operator's Certificate** means an authorisation granted by the Civil Aviation Safety Authority to the Recipient pursuant to section 27 of the *Civil Aviation Act 1988* (Cth) to conduct commercial activities prescribed by regulation 206 of the *Civil Aviation Regulations 1988* (Cth), allowing the Recipient to operate such aircrafts as required by the Recipient to undertake the Activity.

**Asset Register** means an asset register kept in accordance with Australian Accounting Standards.

**Attachment** means an attachment to this Agreement.

**Business Day** means any day which is not a Saturday, Sunday or gazetted public holiday in the State of New South Wales.

**Change in Control** means any change during the Term in any person(s) who directly or indirectly exercise/s effective control over the Recipient (including the ability to determine the outcome of decisions about the financial and operating and other policies of the Recipient) by holding the majority of voting shares, units or other interests in the Recipient or by any other means, but does not include a change in respect of a local council if that change is due to an election.

**Civil Aviation Safety Authority** means the Civil Aviation Safety Authority established by section 8 of the *Civil Aviation Act 1988* (Cth).

**Claim** means all proceedings, applications, actions, claims, suits, demands, losses (including, except to the extent otherwise agreed in writing, costs, damages, expenses and liability, including consequential loss, indirect loss, loss of profit, loss of revenue, damages for loss of opportunity and legal costs), which may be brought against, made upon, or incurred by the Agency, the State or their Personnel.

**Confidential Information** means any written or oral information of a Party that:

- (a) is by its nature confidential;
- (b) is designated as confidential; or
- (c) the receiving Party knows or ought to know is confidential,

but does not include information which is or becomes public knowledge other than by breach of this Agreement.

**Conflict of Interest** means a situation where the exercise of a person's duty or decision-making is influenced, potentially influenced, or may appear to be influenced, by a secondary interest, including (but not limited to) a private or business interest.

**Contribution** means the contribution toward the costs of the Activity, as specified in the Activity Schedule.

**Correctly Rendered Tax Invoice** means a tax invoice that:

- (a) complies with the requirements of the GST Law;
- (b) sets out details of the Activity undertaken for which the Funding or the relevant Instalment is claimed, applicable GST and the total amount payable; and
- (c) contains any other details and is accompanied by any other supporting information reasonably required by the Agency.

**Existing Material** means Material developed independently of this Agreement by either Party and includes Existing Material that is incorporated in or supplied as part of the Activity Material.

**Funding Program** means the funding program identified as such in the Activity Schedule.

**GST** has the meaning given to this term in the GST Law.

**GST Law** means *A New Tax System (Goods and Services Tax) Act 1999* (Cth), related legislation and any delegated legislation.

**Instalment** means an instalment of Funding.

**IP** means all industrial and intellectual property rights whether created now or in the future, whether recognised in Australia or overseas, whether or not they are registered or capable of being registered and includes (without limitation), the rights in patents, knowhow, copyright, designs, semi-conductor or circuit layout rights, trade marks, trade secrets, plant breeder's rights, business or company names or other proprietary rights.

**La Perouse Base** means the Westpac Lifesaver Helicopter Base located at 126 Cape Banks Road, La Perouse.

**Material** includes all forms of works and subject matter in which IP may subsist, created or stored by any means, including (without limitation) documents, equipment,

designs, templates, computer programs, software and applications, products, processes, devices, technologies, information and data.

**Moral Rights** means those rights recognised as belonging to the author or creator of Intellectual Property and includes, without limitation, those rights recognised under Part IX of the *Copyright Act 1968* (Cth), including the right of attribution, the right against false attribution and the right of integrity of creatorship.

**Moruya Base** means the Westpac Lifesaver Helicopter Base located at 117 Bruce Cameron Drive, Moruya.

**Parties** means the parties to this Agreement and **Party** means either one of them.

**Party's Representative** means, in relation to each Party, the person named as such in the Activity Schedule or such other person as the Party may, from time to time, nominate in writing.

**Personal Information** has the meaning contained in the *Privacy and Personal Information Protection Act 1998* (NSW).

**Personnel** means any person employed or engaged by a Party.

**Privacy Legislation** means the *Privacy and Personal Information Protection Act 1998* (NSW), *Health Records and Information Privacy Act 2002* (NSW) and the *Privacy Act 1988* (Cth) and includes any directions, regulations, codes of practice and principles made under these Acts.

**RCTI** means recipient created tax invoice.

**Recipient** means the entity identified as such in the Activity Schedule.

**Recipient's Aviation Provider** means the person described in item 4 of the Activity Schedule under 'Approved Subcontractors', being the organisation that provides aviation services for the Recipient.

**Records** includes documents, information and data stored by any means and all copies and extracts of the same.

**Reports** means the reports specified in the Activity Schedule.

**Significant Asset** means an item of capital expenditure (excluding real property) the value of which exceeds the Significant Asset Threshold Value.

**Significant Asset Threshold Value** means the amount specified as such in the Activity Schedule.

**Significant Asset Retention Period** means the period following termination or expiry of this Agreement during which the Recipient must continue to retain ownership of a Significant Asset, as specified in the Activity Schedule.

**State** means the Crown in right of the State of New South Wales.

**Supply** has the meaning given to this term by the GST Law.

**Term** means the duration of this Agreement as specified in the Activity Schedule or until the date on which this Agreement is terminated, whichever occurs first.

## 17.2 Construction

Except where the context otherwise requires:

- (a) A reference to a statute, regulation, ordinance or by-law will be deemed to extend to include a reference to all statutes, regulations, ordinances or by-laws amending, consolidating or replacing that law from time to time.

- (b) A reference to a person which has ceased to exist or has been reconstituted, amalgamated or merged, or other functions of which have become exercisable by any other person or body in its place, shall be taken to refer to the person or body established or constituted in its place by which its said functions have become exercisable.
- (c) Where a word or phrase is given a defined meaning in this Agreement, any other part of speech or other grammatical form in respect of such word or phrase shall unless the context otherwise requires have a corresponding meaning.
- (d) No rule of construction operates to the detriment of a Party only because that Party was responsible for the preparation of this Agreement or any part of it.
- (e) Where there occurs a reference to the doing of anything by the Agency including giving any notice, consent, direction or waiver, this may be done by any duly authorised officer of the Agency.
- (f) Where the Recipient is comprised of more than one person, each obligation of the Recipient will bind those persons jointly and severally and will be enforceable against them jointly and severally.
- (g) The headings and contents list in this Agreement are for convenience only and do not affect the interpretation of this Agreement.
- (h) Where the Agency is required to act reasonably in the performance of this Agreement, that shall be read as a requirement to act as would a Party in the position of the Agency which is acting reasonably in its own best interests.
- (i) A reference to a group of persons is a reference to all of them collectively and to any two or more of them collectively and to each of them individually.
- (j) Persons will be taken to include any natural or legal person.

## ATTACHMENT 1: SERVICE PLAN

### Bases and aircraft

1. The Recipient will maintain two bases, the La Perouse Base and the Moruya Base.
2. The Recipient may also provide services from any other base operated by the Recipient with the Agency's prior written approval.
3. Each base will have a dedicated search and rescue helicopter with a rescue winch and Nitesun searchlight. A Nitesun is provided for dawn and dusk periods.
4. The Recipient's normal area of operations will cover from The Entrance (on the NSW Central Coast) to the Victorian border and west to the Blue Mountains, although the service may be called to other locations within NSW.

### Hours of Operation

1. During the non-daylight saving period, each base will be operated every day between 0800 hours (8:00am) and 1800 hours (6:00pm) unless the specific helicopter is offline for maintenance.
2. During the daylight saving period, each base will be operated every day between 0900 hours (9:00am) and 1900 hours (7:00pm) unless the specific helicopter is offline for maintenance.
3. A duty crew can be called in up to two hours earlier than the rostered start time if there is an incident that requires the use of an aircraft.

### Services to be funded under this Agreement

1. The Recipient will provide 300 flight hours at no additional cost to undertake search and rescue activities in support of the NSW Government, when tasked by an agency as determined by the Agency from time to time.
2. These activities will be to:
  - a. Respond to any request for assistance from the NSW Police Force (NSWPF) to undertake search and rescue;
  - b. Provide crew and helicopters to take part in recognised multi-agency Search and Rescue Training Exercises (SAREX's);
  - c. Maintain the capability to support the NSWPF and the NSW State Emergency Service and other combat agencies anywhere in NSW during periods of natural disasters or major incidents and events;
  - d. Undertake coastal surveillance flights in support of the NSW Government's Water Safety objectives, and the operations of Surf Life Saving NSW in heightened risk periods (e.g. large surf, extreme weather).
3. The Recipient is to inform the Agency of any proposed variation to the activities set out at point 2 above, and the Recipient is to advise the Agency of the basis of the variance. Significant variation to the proposed activities must be agreed in advance between the Recipient and the Agency.
4. The Agency agrees that any prolonged disaster relief work which the Recipient undertakes for the NSW State Emergency Service or other Emergency Service Organisation will be the subject of separate user pays agreements.

## ATTACHMENT 2 ACTIVITY RISK ASSESSMENT

A risk is an uncertain event or condition that has a positive or negative effect on project objectives. Risks can affect anything: people, processes, technology, and resources.

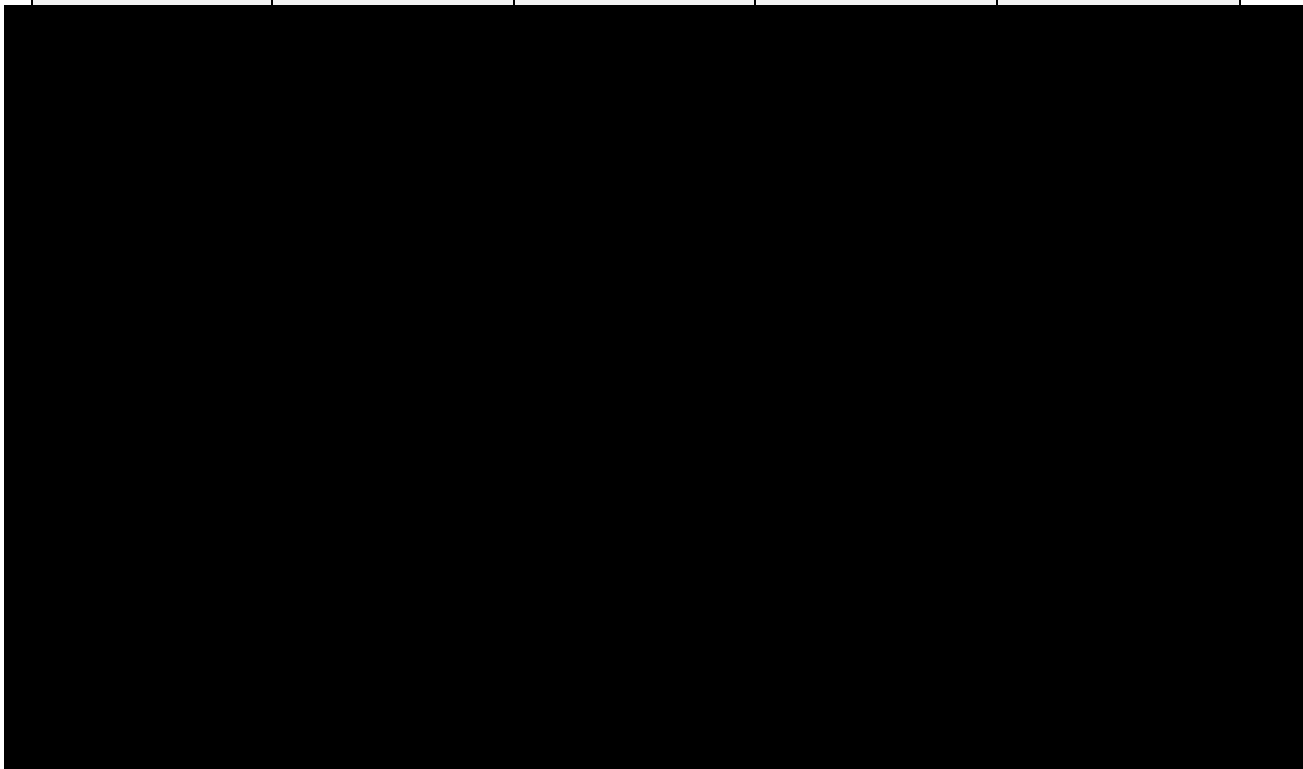
**Step 1:** Identify potential risks.

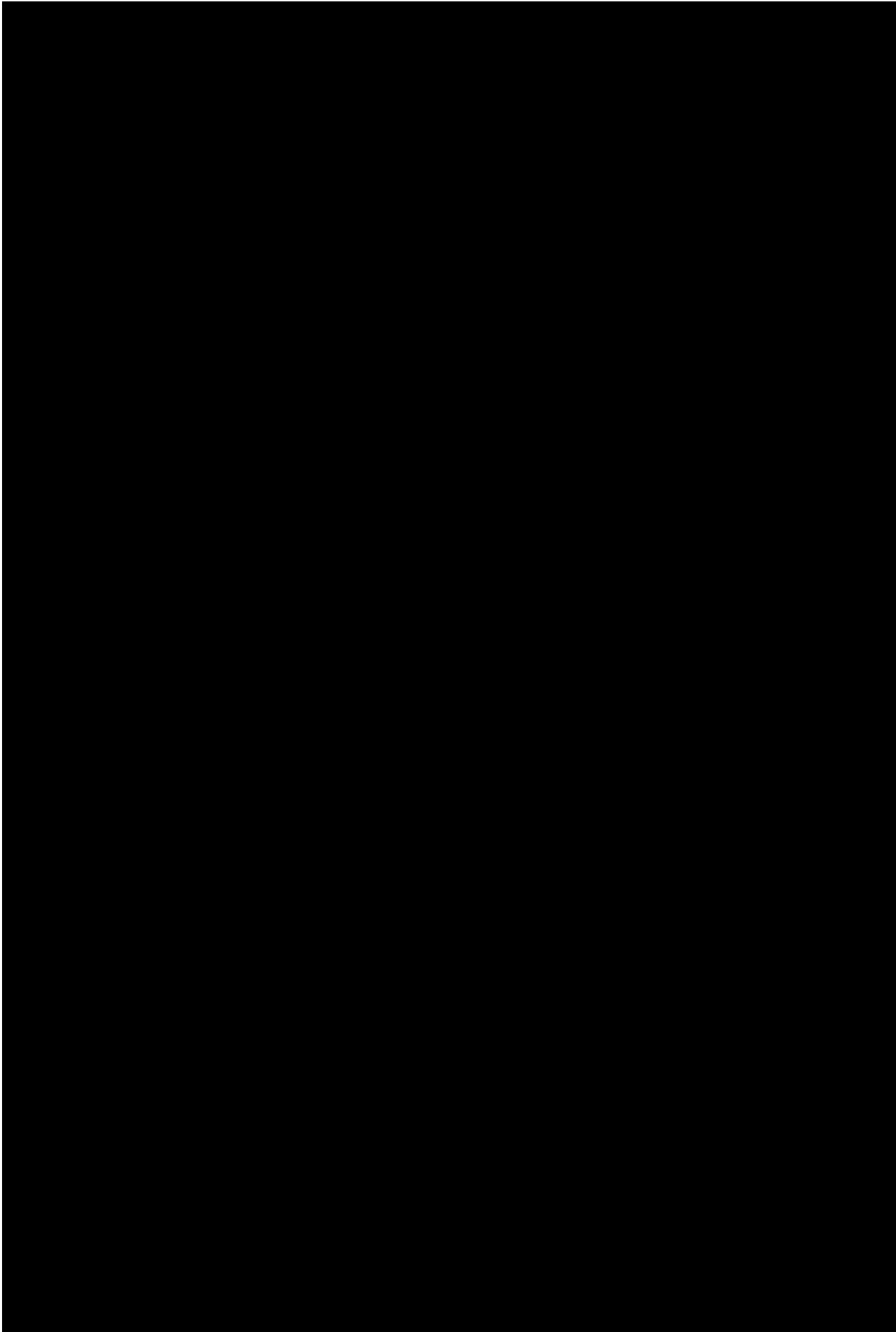
**Step 2:** Determine probability. What are the odds a certain risk will occur? Rate each risk with high, medium, or low probability.

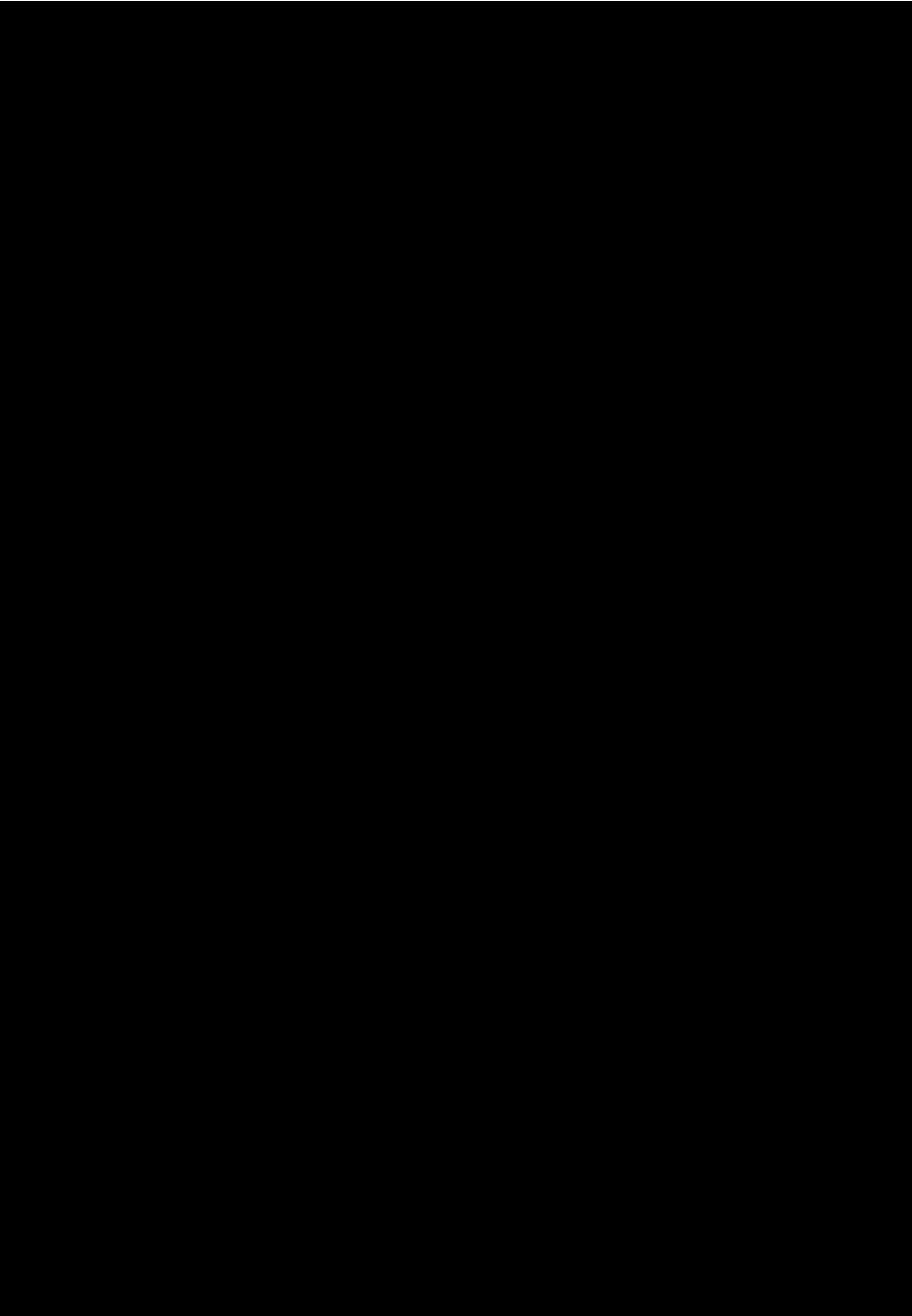
**Step 3:** Determine Impact. What would happen if each risk occurred? Would the final delivery date get pushed back? Would the project go over budget? Identify which risks have the biggest effect on the project's outcomes, and rate them as high impact. Rate the rest as medium or low impact risks. Refer to the Risk Rating Guide.

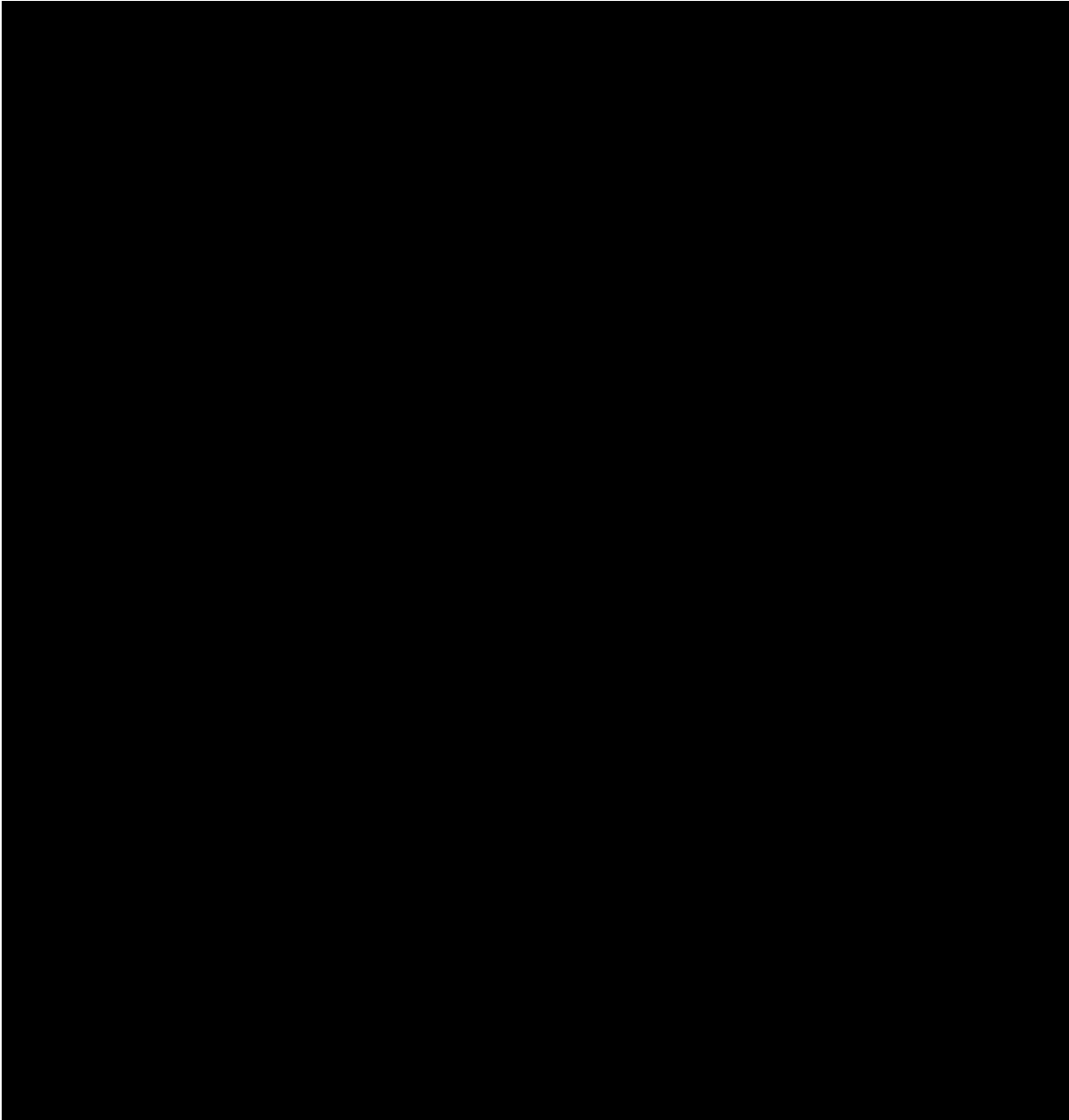
**Step 4:** Identify mitigation strategies. What actions can be taken to mitigate or prevent these risks?

Risk rating guide				
Low	Medium	High	Extreme	
very low to no risk	effects are felt but not critical to achieving milestones	serious impact on achieving milestones	could result in failure to achieve	
Risk	Likelihood	Risk rating	Mitigation strategy	Comments
<i>Please outline identified risks that could impact the delivery of Milestones</i>			<i>Please outline any actions to be taken to assist mitigation of the identified risk</i>	



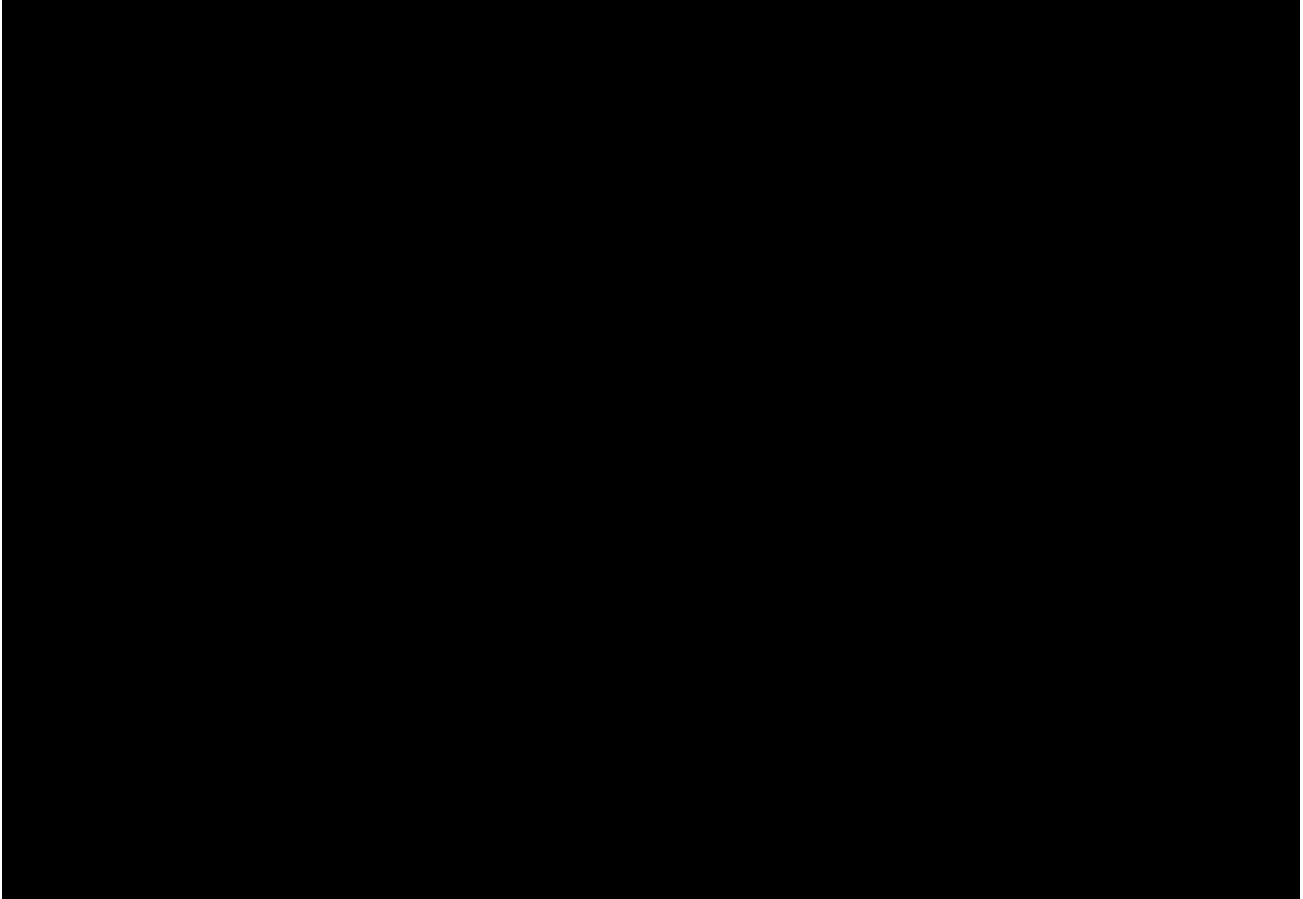








## ATTACHMENT 3 EXPENDITURE PLAN



# 23/24-26/27 Rescue Capability Grant Half Yearly Report 1 Westpac Life Saver Helicopter Application No. NGORG03 From Southern Region SLSA Helicopter Rescue Service Pty Ltd

Form Submitted 15 Feb 2024, 2:50PM AEDT

## NGO Rescue Grants - Half Yearly Report

\* indicates a required field

### Project Details

#### Project Title

Surf Life Saving Australia Rescue Capability Grant

This question is read only.

#### Brief Description

The Recipient will use the Funding to support the Westpac Life Saver Rescue Helicopter Service (Southern), which, when tasked by an agency as determined by the Agency from time to time, will provide 300 flight hours to undertake search and rescue activities in support of the NSW community.

This question is read only.

#### Total Funding Allocated

\$5,788,080.00

This field is read only.

The total amount of funding allocated for this submission.

### Funding Agreement Variations

We recognise that unexpected events may affect your progress.

In these circumstances, you should communicate any changes to project delivery that have occurred or will occur as part of a variation request.

You should not assume that a variation request will be successful. If accepted, you will receive a notification from us confirming the changes.

#### Do you wish to submit a variation request? \*

Yes  No

### Project Activities

#### Project Activities

Activity Name	Activity Description	Activity Status	Activity Status Update
This question is read only.	This question is read only.		

# 23/24-26/27 Rescue Capability Grant

## Half Yearly Report 1 Westpac Life Saver Helicopter

### Application No. NGORG03 From Southern Region SLSA Helicopter Rescue Service Pty Ltd

Form Submitted 15 Feb 2024, 2:50PM AEDT

Coastal Surveillance Search & Rescue	Provide 300 flight hours to undertake search and rescue activities in support of the NSW community	On Track	From 1 July - 31 December 2023 have performed: * 181 Missions (141 Government Funded) * 176.40 Flying Hours (141.66 Government Funded)
--------------------------------------	--	----------	--

## Monthly Flight Reports

### File Upload - Monthly Flight Reports

No files have been uploaded

## Project Expenditure

### Project Expenditure

Project Activity	Total Budgeted Year 1 (ex GST)	Actual Expenditure Dec 2023 (ex GST)	Actual Expenditure Jun 2024	Variance 2023/24
------------------	--------------------------------	--------------------------------------	-----------------------------	------------------

This question is read only.	This question is read only.	Must be a dollar amount.	This question is read only.	This number/amount is calculated.
-----------------------------	-----------------------------	--------------------------	-----------------------------	-----------------------------------



	\$			\$0.00
	\$			\$0.00
	\$			\$0.00
	\$			\$0.00

### Total Actual Expenditure (ex GST)

amount is calculated.

## Evidence of Expenditure

### File Upload - Evidence of Expenditure

Filename: Southern P&L Jul-Dec23.pdf  
File size: 58.6 kB

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 1 Westpac Life Saver Helicopter Application No. NGORG03 From Southern Region SLSA Helicopter Rescue Service Pty Ltd

Form Submitted 15 Feb 2024, 2:50PM AEDT

## Declaration

\* indicates a required field

## Payment Request

Do you require your next scheduled payment?

- Yes  
 No

## File Upload - Invoice (if required)

---

Filename: Invoice INV-30458.pdf

File size: 618.9 kB

## Declaration

This section must be completed by an appropriately authorised person on behalf of the funded organisation.

I certify that to the best of my knowledge the statements made within this progress report are true and correct and that Funding has been spent in accordance with the Agreement.

I agree \*

Yes

Name of authorised person \*

[REDACTED]

Must be a senior staff member, board member or appropriately authorised volunteer

Position \*

General Manager - Southern Region SLSA Rescue Helicopter Service

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number \*

[REDACTED]

an phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email \*

[REDACTED]

Must be an email address.

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Westpac Life Saver Helicopter Application No. NGORG03 From Southern Region SLSA Helicopter Rescue Service Pty Ltd

Form Submitted 29 Jul 2024, 3:53PM AEST

## June 2024 Half Yearly Report - Westpac Life Saver Helicopter

**\* indicates a required field**

### Project Details

#### Instructions:

Please provide a detailed 12 month project plan for FY 24-25.

#### Project Title

Surf Life Saving Australia Rescue Capability Grant

This question is read only.

#### Brief Description

The Recipient will use the Funding to support the Westpac Life Saver Rescue Helicopter Service (Southern), which, when tasked by an agency as determined by the Agency from time to time, will provide 300 flight hours to undertake search and rescue activities in support of the NSW community.

This question is read only.

#### Total Funding Allocated

\$5,788,080.00

This field is read only.

The total amount of funding allocated for this submission.

### Funding Agreement Variations

We recognise that unexpected events may affect your progress.

In these circumstances, you should communicate any changes to project delivery that have occurred or will occur as part of a variation request.

You should not assume that a variation request will be successful. If accepted, you will receive a notification from us confirming the changes.

#### Do you wish to submit a variation request? \*

Yes  No

### Project Activities

#### Project Activities

#### Instructions:

Please note this question has been pre-populated from the previous 6 month submission. Please add any additional information that has occurred in the past 6 months.

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Westpac Life Saver Helicopter Application No. NGORG03 From Southern Region SLSA Helicopter Rescue Service Pty Ltd

Form Submitted 29 Jul 2024, 3:53PM AEST

Activity Name	Activity Description	Activity Status	Activity Status Update
This question is read only.	This question is read only.		
Coastal Surveillance Search & Rescue	Provide 300 flight hours to undertake search and rescue activities in support of the NSW community	On Track	<p>From 1 July - 31 December 2023 have performed:</p> <ul style="list-style-type: none"> <li>* 181 Missions (141 Government Funded)</li> <li>* 176.40 Flying Hours (141.66 Government Funded)</li> </ul> <p>For period 1 Jan 24 - 30 Jun 24 have performed:</p> <ul style="list-style-type: none"> <li>174 missions (127 govt funded operations).</li> <li>174.86 flight hours (129.8 govt funded operations).</li> </ul> <p>In total for period 1 July 2023 - 30 June 2024:</p> <ul style="list-style-type: none"> <li>355 Missions (268 against govt funding)</li> <li>351.26 hours (271.46 against govt funding)</li> </ul>

## Monthly Flight Reports

### File Upload - Monthly Flight Reports

Filename: WLSRH April 2024.pdf  
File size: 408.2 kB

Filename: WLSRH July23.April24.xlsx  
File size: 201.5 kB

Filename: WLSRH July23.June24.xlsx  
File size: 199.8 kB

Filename: WLSRH July23.May24.xlsx  
File size: 202.7 kB

Filename: WLSRH June 2024.pdf  
File size: 308.9 kB

Filename: WLSRH May 2024.pdf  
File size: 343.2 kB

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Westpac Life Saver Helicopter Application No. NGORG03 From Southern Region SLSA Helicopter Rescue Service Pty Ltd

Form Submitted 29 Jul 2024, 3:53PM AEST

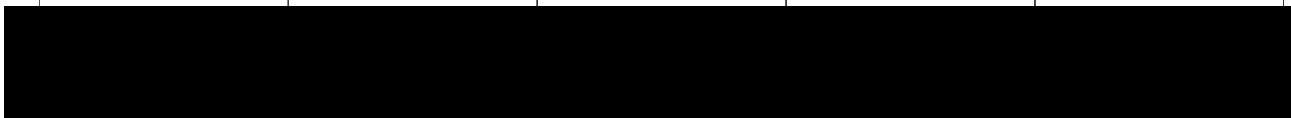
## Project Expenditure

\* indicates a required field

### Project Expenditure

Project Activity	Total Budgeted Year 1 (ex GST)	Actual Expenditure Dec 2023 (ex GST)	Actual Expenditure Jun 2024	Variance 2023/24
------------------	--------------------------------------	---	-----------------------------------	---------------------

This question is read only.	This question is read only.	This question is read only.	Must be a dollar amount.	This number/amount is calculated.
-----------------------------	-----------------------------	-----------------------------	--------------------------	-----------------------------------



	\$			\$0.00
	\$			\$0.00
	\$			\$0.00
	\$			\$0.00

### Total Actual Expenditure (ex GST\_

This number/amount is calculated.

## Evidence of Expenditure

### Instructions:

Please provide independently audited financial statements for the 12 month period by 15 July 2024.

### File Upload - Evidence of Expenditure \*

Filename: Submission\_ NGORG03 - Form added to your submission.pdf  
File size: 319.7 kB

## Declaration

\* indicates a required field

### Payment Request

Do you require your next scheduled payment?

Yes

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Westpac Life Saver Helicopter Application No. NGORG03 From Southern Region SLSA Helicopter Rescue Service Pty Ltd

Form Submitted 29 Jul 2024, 3:53PM AEST

No

## File Upload - Invoice (if required)

*No files have been uploaded*

## Declaration

This section must be completed by an appropriately authorised person on behalf of the funded organisation.

I certify that to the best of my knowledge the statements made within this progress report are true and correct and that Funding has been spent in accordance with the Agreement.

**I agree \***

Yes

**Name of authorised person \***

[REDACTED]  
Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

General Manager Westpac Life Saver  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Phone number \***

[REDACTED]  
Australian phone number.  
We may contact you to verify that this application is authorised by the applicant organisation

**Email \***

[REDACTED]  
Must be an email address.



### Southern Region SLSA Helicopter Rescue Service Pty Limited

Summary Report to Premiers Department NSW

Year to Date - Period Ending 30 June 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered/Located			Cost at [REDACTED] per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	38	15	53	21.89	8.32	30.21	40	15	55			
NSW Police - Direct Tasking	108	51	159	98.69	82.20	180.89	64	17	81			
13SURF - non Police	1	1	2	0.52	0.53	1.05	0	2	2			
SLSNSW Coastal Surveillance Patrols	32	12	44	29.53	15.44	44.97	1	0	1			
NSW SES - Rescue	0	0	0	0.00	0.00	0.00	0	0	0			
Training - with External Agencies	7	3	10	8.48	5.86	14.34						
<b>TOTAL</b>	<b>186</b>	<b>82</b>	<b>268</b>	<b>159.11</b>	<b>112.35</b>	<b>271.46</b>	<b>105</b>	<b>34</b>	<b>139</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief	0	0	0	0.00	0.00	0.00	0	0	0			
AMSA (JRCC)	3	4	7	4.21	6.87	11.08	3	0	3			
Fire and Rescue NSW	0	0	0	0.00	0.00	0.00	0	0	0			
Australian Federal Police	0	0	0	0.00	0.00	0.00	0	0	0			
NSW Rural Fire Service	0	0	0	0.00	0.00	0.00	0	0	0			
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>7</b>	<b>4.21</b>	<b>6.87</b>	<b>11.08</b>	<b>3</b>	<b>0</b>	<b>3</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies	0	0	0	0.00	0.00	0.00	0	0	0			
Rescue - Self Tasking	0	0	0	0.00	0.00	0.00	0	0	0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	21	17	38	16.64	13.55	30.19						
Commercial Training Programs	0	0	0	0.00	0.00	0.00						
Promotional	12	3	15	9.66	3.30	12.96						
Maintenance Flights	15	12	27	12.70	12.87	25.57						
Other Flights	0	0	0	0.00	0.00	0.00						
<b>TOTAL</b>	<b>48</b>	<b>32</b>	<b>80</b>	<b>39.00</b>	<b>29.72</b>	<b>68.72</b>						
<b>GRAND TOTAL</b>	<b>237</b>	<b>118</b>	<b>355</b>	<b>202.32</b>	<b>148.94</b>	<b>351.26</b>	<b>108</b>	<b>34</b>	<b>142</b>			



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 July 2023



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered/Assisted			Cost at █████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	4	1	5	2.99	0.57	3.56	1	1	2			
NSW Police - Direct Tasking	12	7	19	9.97	8.91	18.88	5	1	6			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols			0			0.00			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies			0			0.00						
<b>TOTAL</b>	<b>16</b>	<b>8</b>	<b>24</b>	<b>12.96</b>	<b>9.48</b>	<b>22.44</b>	<b>6</b>	<b>2</b>	<b>8</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00			0			
AMSA (JRCC)			0			0.00			0			
Fire and Rescue NSW			0			0.00			0			
Australian Federal Police			0			0.00			0			
NSW Rural Fire Service			0			0.00			0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies			0			0.00			0			
Rescue - Self Tasking			0			0.00			0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	1	3	4	0.70	3.30	4.00						
Commercial Training Programs			0			0.00						
Promotional			0			0.00						
Maintenance Flights		1	1		0.53	0.53						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>1</b>	<b>4</b>	<b>5</b>	<b>0.70</b>	<b>3.83</b>	<b>4.53</b>						
<b>GRAND TOTAL</b>	<b>17</b>	<b>12</b>	<b>29</b>	<b>13.66</b>	<b>13.31</b>	<b>26.97</b>	<b>6</b>	<b>2</b>	<b>8</b>			

**Lifesaver 21 (Sydney)**

- 2 July: 12yo boy in distress Maroubra. Located and directed nearby rescue craft to pick up while covering from above
- 6 July: Requested by police to recover body from bushland near Epping
- 20 July: female missing Fingal Head, located with broken ribs - support provided and handed to ambulance
- 21 - 23 July: Boat found on rocks Jacobs ladder, one person found by police and recovered with search for second person conducted over multiple days

**Lifesaver 23 (Moruya)**

- 11 July: Narooma for person having CPR on boat. Arrived as arrivin wharf - provided support with ambulance
- 18 July: 2 x Search for missing 35yo female Yass area
- 28 July: Investigate object off Moruya - located drum line marker
- 29 July: tasked to possible self harm incident - person located safe
- 31 July: Person caught on rols Denhams beach, search conducted, found and hover entry recovery provided and dropped off for assessment



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 August 2023



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered/Assisted			Cost at █████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	2		2	0.87		0.87	9		9			
NSW Police - Direct Tasking	11	5	16	10.98	5.73	16.71	12	2	14			
13SURF - non Police		1	1		0.53	0.53		2	2			
SLSNSW Coastal Surveillance Patrols	1		1	0.53		0.53			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies	3		3	4.30		4.30						
<b>TOTAL</b>	<b>17</b>	<b>6</b>	<b>23</b>	<b>16.68</b>	<b>6.26</b>	<b>22.94</b>	<b>21</b>	<b>4</b>	<b>25</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00						
AMSA (JRCC)			0			0.00						
Fire and Rescue NSW			0			0.00						
Australian Federal Police			0			0.00						
NSW Rural Fire Service			0			0.00						
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies												
Rescue - Self Tasking												
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews			0			0.00						
Commercial Training Programs			0			0.00						
Promotional	1		1	0.37		0.37						
Maintenance Flights		2	2		2.60	2.60						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>0.37</b>	<b>2.60</b>	<b>2.97</b>						
<b>GRAND TOTAL</b>	<b>18</b>	<b>8</b>	<b>26</b>	<b>17.05</b>	<b>8.86</b>	<b>25.91</b>	<b>21</b>	<b>4</b>	<b>25</b>			

Incidents of note

Lifesaver 21

6 Aug: called to Nth Curl Curl, multiple persons in distress. Arrived and located 5-6 people, one person submerged. Winch rescue, perform CPR, hand over to ambulance  
 10 Aug: 2 people in difficulty near runway 34L. Airport cleared to search. Person located and police directed for pick up.  
 11 Aug: called to boat in distress. Maritime nearby directed for pick up  
 13, 14 Aug: search for rock fisher reported missing  
 13 Aug: 4 kayakers reported in difficulty. Located and confirmed all ok. Provided overhead support to they reached calm waters.  
 20 Aug: capsized kayaks Malabar. Made it to rocks, Winched crew to do check  
 25 Aug: search for person Figure 8 pools - nil find

Lifesaver 23

1 Aug: Asked to search for missing person. Located vehicle and directed police to location.  
 2 Aug: Missing person search - nothing located.  
 4 Aug: Missing kayaker Mollymook. Search conducted, nil find.  
 8 Aug: Tasked to assist with recovery of person off One Tree Beach - person deceased.  
 18 Aug: 2 parachutist reported blown off track and heading out to sea. Conducted SAR and located both, winching one while rescue boat picked up other.



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 September 2023



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered/Assisted			Cost at ██████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	2		2	0.92		0.92	3		3			
NSW Police - Direct Tasking	7	3	10	6.45	3.67	10.12	5	1	6			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols	5	1	6	5.16	1.40	6.56			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies	1	1	2	1.03	2.20	3.23						
<b>TOTAL</b>	<b>15</b>	<b>5</b>	<b>20</b>	<b>13.56</b>	<b>7.27</b>	<b>20.83</b>	<b>8</b>	<b>1</b>	<b>9</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00						
AMSA (JRCC)			0			0.00						
Fire and Rescue NSW			0			0.00						
Australian Federal Police			0			0.00						
NSW Rural Fire Service			0			0.00						
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies												
Rescue - Self Tasking												
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews			0			0.00						
Commercial Training Programs			0			0.00						
Promotional	3	2	5	1.44	3.00	4.44						
Maintenance Flights	2		2	1.03		1.03						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>5</b>	<b>2</b>	<b>7</b>	<b>2.47</b>	<b>3.00</b>	<b>5.47</b>						
<b>GRAND TOTAL</b>	<b>20</b>	<b>7</b>	<b>27</b>	<b>16.03</b>	<b>10.27</b>	<b>26.30</b>	<b>8</b>	<b>1</b>	<b>9</b>			

**Lifesaver 21 (Sydney)**

- 3 Sept: Search for surfer - board located of Mona Vale. Later cleared person back on shore
- 9 Sept: Search with 2 rods located in water Avoca beac. Sea dye put in water for currents. Police divers attended to search shelf area
- 16/17/18 Sept: Coastal patrols due to hot weather - request via SLSNSW
- 20 Sept: Called to persons floating to sea on inflatable device near Hill 60 - found blow up unicorn over 1km to sea - searched area - persons all back on shore
- 21 Sept: Took A Current Affair for flight - re 50 years
- 21 Sept: Search for missing person (missing 3 days) Search between North Head and Avalon) - nil found
- 22 Sept: part of 50 year activity
- 24 Sept: Two people in distress Little Bay. Located and winched one and directed RWC to pick up second person
- 29 Sept: 50 Anniversary with Premier, Minister, Westpac and SLSA - Maroubra
- 30 Sept: Search Umina for kayaker reported missing - search complete - nil found - stood down

**Lifesaver 23 (Moruya)**

- 7 Sept: Search at Wairuna Point, capsized boat. 1 deceased found, second person not located (found days later)
- 16 Sept: SAREX - Batemans Bay
- 17 Sept: Hot weather safety patrol
- 22/23 Sept: 50 Year activity



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 October 2023



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued /Recovered/Located			Cost at ██████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	5	4	9	4.53	3.17	7.70	2	1	3			
NSW Police - Direct Tasking	16	4	20	15.30	7.33	22.63	6		6			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols		2	2		1.28	1.28			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies			0			0.00			0			
<b>TOTAL</b>	<b>21</b>	<b>10</b>	<b>31</b>	<b>19.83</b>	<b>11.78</b>	<b>31.61</b>	<b>8</b>	<b>1</b>	<b>9</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00			0			
AMSA (JRCC)	1		1	1.78		1.78			0			
Fire and Rescue NSW			0			0.00			0			
Australian Federal Police			0			0.00			0			
NSW Rural Fire Service			0			0.00			0			
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1.78</b>	<b>0.00</b>	<b>1.78</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies												
Rescue - Self Tasking												
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	3	1	4	2.37	0.50	2.87						
Commercial Training Programs			0			0.00						
Promotional		1	1		0.30	0.30						
Maintenance Flights	1	3	4	0.67	2.47	3.14						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>9</b>	<b>3.04</b>	<b>3.27</b>	<b>6.31</b>						
<b>GRAND TOTAL</b>	<b>26</b>	<b>15</b>	<b>41</b>	<b>24.65</b>	<b>15.05</b>	<b>39.70</b>	<b>8</b>	<b>1</b>	<b>9</b>			

**Lifesaver 21**

13/10: Beacon Search from AMSA  
 21/10: called to missing diver, found bubbles coming to surface, directed police boat. Diver located ok  
 21/10: search for missing 70yo Colo, nil find  
 27/10: search for body and recovery. Body located, due to extreme conditions not recovered - later recovered by ground police - murder suspect  
 27 & 28/10: search for crashed helicopter Hawkes Nest. Wreck found - person not located  
 30/10: search for missing swimmer Corrimal/Fairy Meadow - not located  
 31/10: kayaker in distress at Lake Illawarra. Located as they made to shore - all ok  
 31/10: surfer reported in distress Coogee. Found broken board but no surfer. Later located on rocks  
 31/10: search for person possible self harm

**Lifesaver 23**

1/10: 2 teenagers washed out to sea at Moona Creek. On arrival had been picked up by Marine Rescue  
 26/10: Flight for cancer patient  
 29/10: Missing person Barham - major search conducted - not located  
 31/10: search for missing person Pambula - located safe.



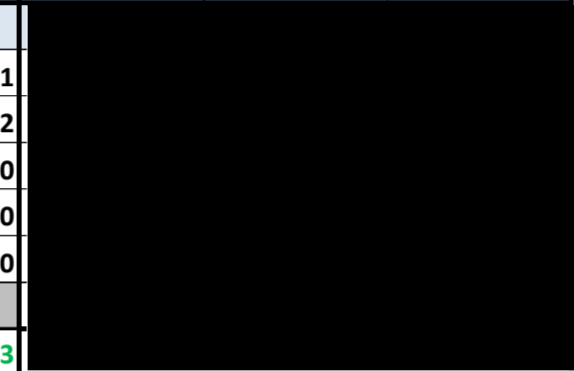
Southern Region SLSA Helicopter Rescue Service Pty Limited

Monthly Report to Premiers Department NSW

November 2023



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered/Assisted			Cost at █████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	3	4	7	1.77	2.20	3.97	1	10	11			
NSW Police - Direct Tasking	6	2	8	7.15	4.40	11.55	2		2			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols	3		3	3.43		3.43			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies			0			0.00			0			
<b>TOTAL</b>	<b>12</b>	<b>6</b>	<b>18</b>	<b>12.35</b>	<b>6.60</b>	<b>18.95</b>	<b>3</b>	<b>10</b>	<b>13</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief												
AMSA (JRCC)		1			1.50		2					
Fire and Rescue NSW												
Australian Federal Police												
NSW Rural Fire Service												
<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0.00</b>	<b>1.50</b>	<b>0.00</b>	<b>2</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies			0			0.00			0			
Rescue - Self Tasking			0			0.00			0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	6	2	8	4.24	1.80	6.04						
Commercial Training Programs			0			0.00						
Promotional	1		1	0.70		0.70						
Maintenance Flights			0			0.00						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>7</b>	<b>2</b>	<b>9</b>	<b>4.94</b>	<b>1.80</b>	<b>6.74</b>						
<b>GRAND TOTAL</b>	<b>19</b>	<b>9</b>	<b>27</b>	<b>17.29</b>	<b>9.90</b>	<b>27.19</b>	<b>5</b>	<b>10</b>	<b>13</b>			



4

Lifesaver 21

- 1 Nov: Male on rocks Mona Vale - deceased. Coordinated police to access area.
- 4 Nov: Possible self harm. Located person and directed police. All safe.
- 10 Nov: Mayday call - searched 7km to sea - nil found. Police believe might have been hoax.
- 13 Nov: Possible self harm - search conducted, person located and police advised location. Person kept threatening to jump off cliff.
- 14 Nov: Filming at Maroubra for SLSA CSA
- 23 Nov: Person in difficulty Tamarama - police and Toll also on site
- 27 Nov: Search for missing kayaker and swimmer near Newcastle

Lifesaver 23

- 4 Nov: AMSA activation Mt Roswaine. 2 people located, 1 injured. Person treated and stabilised and ambulance crew called in.
- 12 Nov: diver reported missing near Maloneys beach. Diver located and confirmed ok
- 12 Nov: 3 people in rip at Lake Conjola mouth area. Located persons, deployed floatation devices to support while rescue water craft arrived shortly after to pick up persons.
- 25 Nov: called to 10 paddleboarders overdue and one missing - all located and missing person found - all ok.
- 26 Nov: 2 x search for missing bush walker Nethercote. Not located, stood down



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 December 2023



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered/Assisted			Cost at █████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	2	1	3	0.32		0.32	4		4			
NSW Police - Direct Tasking	5	9	14	2.52	13.50	16.02	5	4	9			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols	6	2	8	5.37	3.18	8.55			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies			0			0.00			0			
<b>TOTAL</b>	<b>13</b>	<b>12</b>	<b>25</b>	<b>8.21</b>	<b>16.68</b>	<b>24.89</b>	<b>9</b>	<b>4</b>	<b>13</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.0			0			
AMSA (JRCC)		2	2		2.3	2.3			0			
Fire and Rescue NSW			0			0.0			0			
Australian Federal Police			0			0.0			0			
NSW Rural Fire Service			0			0.0			0			
<b>TOTAL</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0.0</b>	<b>2.3</b>	<b>2.3</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies			0			0.0			0			
Rescue - Self Tasking			0			0.0			0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews			0			0.00			0			
Commercial Training Programs			0			0.00			0			
Promotional	1		1	0.47		0.47			0			
Maintenance Flights		2	2		2.70	2.70			0			
Other Flights			0			0.00			0			
<b>TOTAL</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>0.47</b>	<b>2.70</b>	<b>3.17</b>						
<b>GRAND TOTAL</b>	<b>14</b>	<b>16</b>	<b>30</b>	<b>8.68</b>	<b>21.65</b>	<b>30.33</b>	<b>9</b>	<b>4</b>	<b>13</b>			

**Lifesaver 21**

9 Dec: Female in difficulty Wattamolla. Located as being retrieved. Provided safety over top  
 17 Dec: Coogee Carols  
 26 Dec: 2 persons on rocks after losing jet ski which was smashed on rocks. Dropped to police near McMasters beach - police investigation to happen re potential drugs  
 27 Dec: 4 persons at Frasers Park. 3 persons rescued.  
 28 Dec: 4 people in difficulty near Maroubra. Arrived as surf rescue craft also arrived. Provided overhead support and confirmed no one else in water.

**Lifesaver 23**

11 Dec: kayak found without person. POI had fallen out and swam to shore leaving craft adrift. Search conducted with Kayak located further up the coast. POI came forward to advise he was safe.  
 12 Dec: search missing fisher at Haywards Beach. Located boat washed up with motor running. Performed search until stood down  
 12 Dec: AMSA reactivated search for Haywards beach - missing person from boat  
 13-14 Dec: Haywards Beach search  
 17 Dec: AMSA - Sesarch at Point Perpendicular  
 26 Dec: 2 people missing off Congo Beach - dye drops put in water. 1 person located and assisted on beach - search continued through until thunderstorms called off search  
 27 Dec: search Congo beach resumed  
 30 Dec: 48 yo male in difficulty Conjola. Pulled from water non responsive. Ambo/SLS?Police on scene as well. Body recovered to Milton airpad.



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 January 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered / Assisted			Cost at [redacted] per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	6		6	1.97		1.97	3		3			
NSW Police - Direct Tasking	13	4	17	12.60	3.36	15.96	13	1	14			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols	4	3	7	3.94	3.60	7.54	1		1			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies			0			0.00			0			
<b>TOTAL</b>	<b>23</b>	<b>7</b>	<b>30</b>	<b>18.51</b>	<b>6.96</b>	<b>25.47</b>	<b>17</b>	<b>1</b>	<b>18</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00			0			
AMSA (JRCC)			0			0.00			0			
Fire and Rescue NSW			0			0.00			0			
Australian Federal Police			0			0.00			0			
NSW Rural Fire Service			0			0.00			0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies			0			0.00			0			
Rescue - Self Tasking			0			0.00			0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews		1	1		0.30	0.30						
Commercial Training Programs			0			0.00						
Promotional	1		1	0.87		0.87						
Maintenance Flights			0			0.00						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0.87</b>	<b>0.30</b>	<b>1.17</b>						
<b>GRAND TOTAL</b>	<b>24</b>	<b>8</b>	<b>32</b>	<b>19.38</b>	<b>7.26</b>	<b>26.64</b>	<b>17</b>	<b>1</b>	<b>18</b>			

**Lifesaver 21**

- 1 Jan 24: Called to boat Norah Heads - overturned. 2 persons missing. Located
- 2 Jan 24: Yacht taking on water near Long Reed. Located and police vessel directed to site while monitoring safety
- 5 Jan 24: Search for 16yo autistic girl missing Wanda beach. Located on walking track
- 7 Jan 24: Kitesurfer Botany Bay, located and he self rescued.
- 12 Jan 24: Missing skin diver Boat Harbour, located and reported all safe and well
- 13 Jan 24: Light plane crashed Garie Beach. Arrived and located 3 people. Minor injuries. Secured and treated, handed to police/ambulance
- 13 Jan 24: Manly reservoir person jumped off rocks (self harm). Person located and swam to shore - attended by Ambulance/Police
- 18 Jan 24: Completed searches at Ellenborough Falls for person who left self harm note. After multiple searches stood down by police
- 19 Jan 24: Conducted search for reports of body in water at Corrimal beach - searches completed and nothing located. Stood down by police
- 21 Jan 24: object in water off shore - found to be chute or tarp - directed water police for pick up
- 21 Jan 24: Missing swimmer Coledale with POLAIR. SeaDye dropped and seach conducted. Nil found
- 22 Jan 24: Called to swimmers in distress Gordons Bay, arrived and all ok.
- 26 Jan 24: during coastal patrol called to person in difficulty on rocks at Coogee. Located and provided support to remove from area
- 26 Jan 24: search at Dover Heights for person and diverted to Valcluse where are body was located and retrieved (winch) with support from Police Rescue
- 29 Jan 24: Flyover Open Air Cinema - Westpac promo

**Lifesaver 23**

Attended Broulee with person with suspected shark bite. Cleaned and dressed injury and transported to ambulance for hospital



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 February 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered / Assisted			Cost at [redacted] per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	3	1	4	0.93	0.30	1.23	1		1			
NSW Police - Direct Tasking	14	3	17	14.06	2.48	16.54	8		8			
13SURF - non Police	1		1	0.52		0.52			0			
SLSNSW Coastal Surveillance Patrols	1		1	0.30		0.30			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies	1		1	0.27		0.27						
<b>TOTAL</b>	<b>20</b>	<b>4</b>	<b>24</b>	<b>16.08</b>	<b>2.78</b>	<b>18.86</b>	<b>9</b>	<b>0</b>	<b>9</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00						
AMSA (JRCC)			0			0.00						
Fire and Rescue NSW			0			0.00						
Australian Federal Police			0			0.00						
NSW Rural Fire Service			0			0.00						
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies												
Rescue - Self Tasking			0			0.00			0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews		1	1		0.50	0.50						
Commercial Training Programs			0			0.00						
Promotional			0			0.00						
Maintenance Flights	4	2	6	3.42	2.77	6.19						
Other Flights (inc RTO Training)			0			0.00						
<b>TOTAL</b>	<b>4</b>	<b>3</b>	<b>7</b>	<b>3.42</b>	<b>3.27</b>	<b>6.69</b>						
<b>GRAND TOTAL</b>	<b>24</b>	<b>7</b>	<b>31</b>	<b>19.50</b>	<b>6.05</b>	<b>25.55</b>	<b>9</b>	<b>0</b>	<b>9</b>			

**Lifesaver 21**

- 3 Feb 24: search for missing swimmer at Port Stephens
- 8 Feb 24: search for person missing Port Stephens - continuing from previous searches
- 9 Feb 24: search for person missing Port Stephens - continuing from previous searches
- 10 Feb 24: kit surfer in difficulty Botany Bay. Located and directed nearby water police to assist
- 11 Feb 24: tasked to parachutist in water off Putty Beach. Located objects being 6 large green balloons
- 14 Feb 24: called to person/body at the Gap, then retasked to person in distress
- 16 Feb 24: called to Burning Palm person in trouble. Moved from area via hover entry/exit - all ok
- 22 Feb 24: requested to check Wanda beach for shark sighting
- 25 Feb 24: Diver in cardiac arrest - located and directed rescue boat to pick up - Toll arrived and were advised which craft and winched paramedic on board
- 25 Feb 24: skin diver in difficulty Kurnell, located and Surf Rescue 30 nearby directed for pick up and taken to car park for assessment

**Lifesaver 23**

- 15 Feb 24: Transferred and assisted police with location of blue drums, possible drugs at Nadgee. Located



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 March 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered / Assisted			Cost at █████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF		2	2		1.11	1.11			0			
NSW Police - Direct Tasking	11	4	15	11.15	6.62	17.77	1	6	7			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols	9	2	11	7.96	3.18	11.14			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies		1	1		0.93	0.93						
<b>TOTAL</b>	<b>20</b>	<b>9</b>	<b>29</b>	<b>19.11</b>	<b>11.84</b>	<b>30.95</b>	<b>1</b>	<b>6</b>	<b>7</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00			0			
AMSA (JRCC)	1		1	0.90		0.90						
Fire and Rescue NSW			0			0.00						
Australian Federal Police			0			0.00						
NSW Rural Fire Service			0			0.00						
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0.90</b>	<b>0.00</b>	<b>0.90</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies												
Rescue - Self Tasking												
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	2	2	4	2.70	2.30	5.00						
Commercial Training Programs			0			0.00						
Promotional	2		2	2.06		2.06						
Maintenance Flights	2		2	2.00		2.00						
Other Flights (inc RTO Training)			0			0.00						
<b>TOTAL</b>	<b>6</b>	<b>2</b>	<b>8</b>	<b>6.76</b>	<b>2.30</b>	<b>9.06</b>						
<b>GRAND TOTAL</b>	<b>27</b>	<b>11</b>	<b>38</b>	<b>26.77</b>	<b>14.14</b>	<b>40.91</b>	<b>1</b>	<b>6</b>	<b>7</b>			

**Lifesaver 21**

- 10 March 24: Search for missing person Culburra - nil found
- 11 March 24: search for missing swimmer at Bronte night before - grid search performed, sea dye deployed
- 11 March 24: united 777 advised as having a hydraulic failure - put on standby for landing
- 12 March 24: person in rip at Bronte, attended and rescue done
- 15 March 24: Beacon search Wedderburn
- 17 March 24: diver reported missing Stanwell Park - search conducted nil found
- 20 March 24: search for boat with person missing, nil found, stood down.
- 25 March 24: Search of Freshwater - lifejacket and debris located
- 27 March 24: safety interview with media for Easter
- 29 March 24: police requested search near Long Reef Gold Course, for person of interest - not located. Later found at home

**Lifesaver 23**

- 11 March 24: boat wrecked on rocks on Haycocks Point - 2 people rescued, taken to police and ambulance
- 12 March 24: search for missing person near Albury, found deceased
- 16 March 24: kayak sinking off Tuross. Arrived and found 3 POI clinging to submerged craft - all winched and taken to waiting ambulance
- 19 March 24: 13yo caught in rip, attended and found mother out to sea supported by surfers. Winch rescue and immediate commence of CPR. On beach CPR cont with defib until ambulance arrived - deceased



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 April 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered / Assisted			Cost at █████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	4	1	5	2.28	0.60	2.88	4	2	6			
NSW Police - Direct Tasking	6	6	12	4.21	9.91	14.12	4	1	5			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols	2	1	3	2.15	1.20	3.35			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies			0			0.00						
<b>TOTAL</b>	<b>12</b>	<b>8</b>	<b>20</b>	<b>8.64</b>	<b>11.71</b>	<b>20.35</b>	<b>8</b>	<b>3</b>	<b>11</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief												
AMSA (JRCC)			0			0.00						
Fire and Rescue NSW			0			0.00						
Australian Federal Police												
NSW Rural Fire Service												
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies												
Rescue - Self Tasking			0			0.00						
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	3	3	6	1.86	1.54	3.40						
Commercial Training Programs			0			0.00						
Promotional	1		1	1.78		1.78						
Maintenance Flights	4	1	5	3.55	1.00	4.55						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>8</b>	<b>4</b>	<b>12</b>	<b>7.19</b>	<b>2.54</b>	<b>9.73</b>						
<b>GRAND TOTAL</b>	<b>20</b>	<b>12</b>	<b>32</b>	<b>15.83</b>	<b>14.25</b>	<b>30.08</b>	<b>8</b>	<b>3</b>	<b>11</b>			

**Lifesaver 21**

25 April: Anzac Day landing Allianz Stadium

27 April: Called for an emergency call via Police - Marine Area Command. Boat sinking 20nm east of Coal Cliff. Located boat and found 3 persons in water. Undertook winch of 2 persons, when other boats arrived - they took 3rd person

28 April: called to search for two missing divers. Search conducted and POI were located on cliff face

**Lifesaver 23**

2 April: 2 kids reported in difficulty on SUP. Located and directed local boat to location to pick up. Landed to assist with handover and check

8 April: Called to search for vessel washed up near Tuross beach. Located and searched area until last light for persons. Police advised all safe on shore

9 April: Search for missing bush walkers near Milton. Comprehensive search completed and then stood down by police

20 April: POI in difficulty off Crampton Island. Person located and winched to safety

26 April: Search for missing rock fisher near Eden - searched until last light

27 April: Search for missing rock fisher near Eden - stood down when body located by boat



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 May 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered / Assisted			Cost at ██████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	2	1	3	2.27	0.37	2.64	3	1	4			
NSW Police - Direct Tasking	3	3	6	1.83	13.20	15.03	1	1	2			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols	1	1	2	0.69	1.60	2.29			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies	1	1	2	1.60	2.73	4.33						
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>13</b>	<b>6.39</b>	<b>17.90</b>	<b>24.29</b>	<b>4</b>	<b>2</b>	<b>6</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00			0			
AMSA (JRCC)	1	1	2	1.53	3.10	4.63	1		1			
Fire and Rescue NSW			0			0.00			0			
Australian Federal Police			0			0.00			0			
NSW Rural Fire Service			0			0.00			0			
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1.53</b>	<b>3.10</b>	<b>4.63</b>	<b>1</b>	<b>0</b>	<b>1</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies			0			0.00			0			
Rescue - Self Tasking			0			0.00			0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	3	1	4	1.78	0.93	2.71						
Commercial Training Programs			0			0.00						
Promotional	2		2	1.97		1.97						
Maintenance Flights	2	1	3	2.03	0.80	2.83						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>7</b>	<b>2</b>	<b>9</b>	<b>5.78</b>	<b>1.73</b>	<b>7.51</b>						
<b>GRAND TOTAL</b>	<b>15</b>	<b>9</b>	<b>24</b>	<b>13.70</b>	<b>22.73</b>	<b>36.43</b>	<b>5</b>	<b>2</b>	<b>7</b>			

**Lifesaver 21 (Cape Banks)**

6 May: AMSA request for search for person overboard cruise ship off Sydney Heads. POLAIR sighted person with LS21 performing winch - person deceased. Taken back to base for police procedures  
 8 May: Tasked to fisher off Otford who went missing overnight. Search of water areas conducted and in doing sweeps located person on cliff face. Performed winch rescue and took to Bald Hill for police and ambulance to check over.  
 8 May: Promo activity for Westpac  
 22 May: Westpac school visit  
 25 May: SAREX - ShellHarbour region  
 27 May: 2 persons reported rock fishing Cape Solander in water. Deployed diver into water, located persons, placed on to police boat and CPR commenced. Toll landed at Botany Boat ramp - both deceased

**Lifesaver 23 (Moruya)**

2 May: Called by Police to search for missing male in the Maffra/Cooma area. Medical issues and gone missing in white ute with dog.  
 3 May: Continue search for missing male.  
 4 May: Continue search for missing male. Located items and reported to police search location and directed in to find person deceased.  
 6 May: AMSA request for search for person overboard cruise ship off Sydney Heads. POLAIR sighted person with LS21 performing winch - person deceased. Taken back to base for police procedures  
 13 May: POI in distress near Moruya river. Located and performed winch rescue. Checked by ambulance crews.  
 26 May: SAREX Training exercises, South Coast region



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 June 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered / Assisted			Cost at [REDACTED] per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	5		5	3.04		3.04	9		9			
NSW Police - Direct Tasking	4	1	5	2.47	3.09	5.56	2		2			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols			0			0.00			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies	1		1	1.28		1.28						
<b>TOTAL</b>	<b>10</b>	<b>1</b>	<b>11</b>	<b>6.79</b>	<b>3.09</b>	<b>9.88</b>	<b>11</b>	<b>0</b>	<b>11</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief	0	0	0	0.00	0.00	0.00						
AMSA (JRCC)			0			0.00						
Fire and Rescue NSW			0			0.00						
Australian Federal Police			0			0.00						
NSW Rural Fire Service			0			0.00						
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies	0	0	0	0.00	0.00							
Rescue - Self Tasking	0		0									
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	3	3	6	2.99	2.38	5.37						
Commercial Training Programs			0			0.00						
Promotional			0			0.00						
Maintenance Flights			0			0.00						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>2.99</b>	<b>2.38</b>	<b>5.37</b>	<b>11</b>	<b>0</b>	<b>11</b>			
<b>GRAND TOTAL</b>	<b>13</b>	<b>4</b>	<b>17</b>	<b>9.78</b>	<b>5.47</b>	<b>15.25</b>	<b>11</b>	<b>0</b>	<b>11</b>			

**Lifesaver 21 (Cape Banks)**

10 June: 3 women washed off rocks Kurnell/Cape Solander. Search conducted with Police - located. 1 person taken to hospital, 2 others deceased

14 June: reports of person in water Watson Bay. Attended and found object in water - rescue crew winched in - was a drone (recovered)

16 June: reports of surfers in difficulty in large surf Cape Solander. Located - large waves coming through. Jet rescue ski came into area and took surfers to deeper water and were assisted by Water Police. Police asked us to try to clear area of other surfers coming in, low level activity undertaken

22 June: attended SAREX after attending reports of person drowning Cronulla - confirmed was swimmer all ok

**Lifesaver 23 (Moruya)**

2 June: search for young teenager for possible self harm. Located later by police safe



Southern Region SLSA Helicopter Rescue Service Pty Limited

Summary Report to Premiers Department NSW

Year to Date - Period Ending 30 June 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered/Located			Cost at █████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	9	1	10	4.46	0.30	4.76	5	2	7			
NSW Police - Direct Tasking	28	11	39	31.35	15.42	46.77	13	5	18			
13SURF - non Police	0	0	0	0.00	0.00	0.00	0	0	0			
SLSNSW Coastal Surveillance Patrols	5	2	7	3.46	2.55	6.01	0	0	0			
NSW SES - Rescue	0	0	0	0.00	0.00	0.00	0	0	0			
Training - with External Agencies	1	0	1	1.81	0.00	1.81						
<b>TOTAL</b>	<b>43</b>	<b>14</b>	<b>57</b>	<b>41.08</b>	<b>18.27</b>	<b>59.35</b>	<b>18</b>	<b>7</b>	<b>25</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief	0	0	0	0.00	0.00	0.00	0	0	0			
AMSA (JRCC)	1	2	3	0.33	2.81	3.14	0	0	0			
Fire and Rescue NSW	0	0	0	0.00	0.00	0.00	0	0	0			
Australian Federal Police	0	0	0	0.00	0.00	0.00	0	0	0			
NSW Rural Fire Service	0	0	0	0.00	0.00	0.00	0	0	0			
<b>TOTAL</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>0.33</b>	<b>2.81</b>	<b>3.14</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies	0	0	0	0.00	0.00	0.00	0	0	0			
Rescue - Self Tasking	0	0	0	0.00	0.00	0.00	0	0	0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	11	8	19	13.71	8.75	22.46						
Commercial Training Programs	0	0	0	0.00	0.00	0.00						
Promotional	4	0	4	3.29	0.00	3.29						
Maintenance Flights	0	0	0	0.00	0.00	0.00						
Other Flights	0	0	0	0.00	0.00	0.00						
<b>TOTAL</b>	<b>15</b>	<b>8</b>	<b>23</b>	<b>17.00</b>	<b>8.75</b>	<b>25.75</b>						
<b>GRAND TOTAL</b>	<b>59</b>	<b>24</b>	<b>83</b>	<b>58.41</b>	<b>29.83</b>	<b>88.24</b>	<b>18</b>	<b>7</b>	<b>25</b>			



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 July 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered/Assisted			Cost at █████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	4		4	1.72		1.72			0			
NSW Police - Direct Tasking	16	2	18	17.96	2.95	20.91	6	3	9			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols	1	2	3	0.40	2.55	2.95			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies			0			0.00			0			
<b>TOTAL</b>	<b>21</b>	<b>4</b>	<b>25</b>	<b>20.08</b>	<b>5.50</b>	<b>25.58</b>	<b>6</b>	<b>3</b>	<b>9</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00			0			
AMSA (JRCC)		2	2		2.81	2.81			0			
Fire and Rescue NSW			0			0.00			0			
Australian Federal Police			0			0.00			0			
NSW Rural Fire Service			0			0.00			0			
<b>TOTAL</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>2.81</b>	<b>2.81</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies			0			0.00			0			
Rescue - Self Tasking			0			0.00			0			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	6	4	10	8.55	5.63	14.18						
Commercial Training Programs			0			0.00						
Promotional			0			0.00						
Maintenance Flights			0			0.00						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>6</b>	<b>4</b>	<b>10</b>	<b>8.55</b>	<b>5.63</b>	<b>14.18</b>						
<b>GRAND TOTAL</b>	<b>27</b>	<b>10</b>	<b>37</b>	<b>28.63</b>	<b>13.94</b>	<b>42.57</b>	<b>6</b>	<b>3</b>	<b>9</b>			

**Lifesaver 21**

1 July: Search for missing 73 yo with possible mental health issues West of Taree  
 7/8 July: Search for missing teen from boating incident Swansea  
 7 July: search for 2 rock fishers - located deceased at Little Bay  
 14 July: called to parachute - ended up being large balloon, North Steyne  
 28 July: called to boat in distress at Green Point - located and directed rescue crews. Then tasked to Port Stephens for missing person - stood down on way  
 31 July: called to assist body surfer in difficulty. Arrived and located - broken wrist.

**Lifeaver 23**

1 July: Called to assist 3 x 4WD vehicles missing west of Nowra. Vehicles located – occupants OK but vehicles bogged. 1 POI is diabetic – checked to ensure sufficient supplies.  
 7 July: EPIRB set off by fishing boat 20 nm east of Bermagui. Couldn't get to area due to bad weather. Landed at Bermagui to wait for weather to clear. Marine Rescue picked them up  
 9 July: Beacon Search 20NM off Green Cape. Part of the Susie J overturned boat.



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 August 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered/Assisted			Cost at █████ per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	2	1	3	0.90	0.30	1.20	2	2	4			
NSW Police - Direct Tasking	8	7	15	9.22	9.13	18.35	3	1	4			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols	2		2	1.15		1.15			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies			0			0.00						
<b>TOTAL</b>	<b>12</b>	<b>8</b>	<b>20</b>	<b>11.27</b>	<b>9.43</b>	<b>20.70</b>	<b>5</b>	<b>3</b>	<b>8</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00						
AMSA (JRCC)			0			0.00						
Fire and Rescue NSW			0			0.00						
Australian Federal Police			0			0.00						
NSW Rural Fire Service			0			0.00						
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies												
Rescue - Self Tasking												
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	2	2	4	1.82	1.75	3.57						
Commercial Training Programs			0			0.00						
Promotional			0			0.00						
Maintenance Flights			0			0.00						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>1.82</b>	<b>1.75</b>	<b>3.57</b>						
<b>GRAND TOTAL</b>	<b>14</b>	<b>10</b>	<b>24</b>	<b>13.09</b>	<b>11.18</b>	<b>24.27</b>	<b>5</b>	<b>3</b>	<b>8</b>			

**Lifesaver 21**

2 Aug: search for report of body Cronulla, nil found other than fishing bouys.  
 10 Aug: Search Maroubra for missing diver. Nil found. Police report person reported leaving area but not confirmed  
 20/21/23 Aug: searches for 2 missing rock fishers near Kiama. Kiama and Culburra areas searched - nil found  
 24 Aug: called to missing swimmer/diver Wattamolla. Located two persons, one exhausted. Rescue boat picked up.

**Lifesaver 23**

4 Aug: called to assisted 2 POI on rock Malua Bay. IRB arrived and transported persons.  
 9 Aug: Missing person report Congo beach. Search located two floats on water - no further reports.  
 21 Aug: Search Mogo to Moruya, with Police on board for POI.  
 22 Aug: Continued search for missing person  
 24 Aug: Tasked to person off cliff. Assited police and ambulance on scene at Duross.  
 26 Aug: Search for missing person Lake Eucumbene. Person located with dislocated shoulder. Toll called in to transport.



**Southern Region SLSA Helicopter Rescue Service Pty Limited**  
 Monthly Report to Premiers Department NSW  
 September 2024



Tasking Agent	No. of Tasks			Engine Hours			No. of Persons Rescued / Recovered/Assisted			Cost at [redacted] per hour		
	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total	Sydney	South Coast	Total
<b>NSW Government Agreement Services</b>												
NSW Police - via 13SURF	3		3	1.84		1.84	3		3			
NSW Police - Direct Tasking	4	2	6	4.17	3.34	7.51	4	1	5			
13SURF - non Police			0			0.00			0			
SLSNSW Coastal Surveillance Patrols	2		2	1.91		1.91			0			
NSW SES - Rescue			0			0.00			0			
Training - with External Agencies	1		1	1.81		1.81						
<b>TOTAL</b>	<b>10</b>	<b>2</b>	<b>12</b>	<b>9.73</b>	<b>3.34</b>	<b>13.07</b>	<b>7</b>	<b>1</b>	<b>8</b>			
<b>Search and Rescue Services - Cost Recovery</b>												
NSW SES - Disaster Relief			0			0.00						
AMSA (JRCC)	1		1	0.33		0.33						
Fire and Rescue NSW			0			0.00						
Australian Federal Police			0			0.00						
NSW Rural Fire Service			0			0.00						
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0.33</b>	<b>0.00</b>	<b>0.33</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Other Rescue Agencies</b>												
Rescue - Other Agencies												
Rescue - Self Tasking												
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Internal Flights</b>												
Training - internal crews	3	2	5	3.34	1.37	4.71						
Commercial Training Programs			0			0.00						
Promotional	4		4	3.29		3.29						
Maintenance Flights			0			0.00						
Other Flights			0			0.00						
<b>TOTAL</b>	<b>7</b>	<b>2</b>	<b>9</b>	<b>6.63</b>	<b>1.37</b>	<b>8.00</b>						
<b>GRAND TOTAL</b>	<b>18</b>	<b>4</b>	<b>22</b>	<b>16.69</b>	<b>4.71</b>	<b>21.40</b>	<b>7</b>	<b>1</b>	<b>8</b>			

**Lifesaver - Sydney**

- 1 Sept: Person pulled from water Balmoral beach. Landed and rendered assistance before handing over to ambulance
- 5 Sept: Kayaker reported in trouble in Lake Illawara, located person in water and secured with craft - retrieved paddle and supported until back on shore
- 6 Sept: Beacon alert. Stood down - false activation
- 8 Sept: Called to two missing swimmers/divers near Wattamolla. Located and directed rescue boat to pick up one person - other ok.
- 8 Sept: Shark sighted close to shore - Greenhills. People advised, Lifeguards and SurfCom advised.
- 9 Sept: Filming for Westpac
- 11 Sept: School visit with police and RFS at Maroota PS
- 18 Sept: Training day with Police (Comms/Rescue/POLAIR/Marine)
- 22 Sept: Attend RFS event Kurnell
- 22 Sept: Called to Malabar for fire in bush area and persons reported trapped. Landed - 3 people, all ok

**Lifesaver - Moruya**

- 6 Sept: Called to assist jetski that had lost power and blown out to sea off Sussex Inlet. Located craft and direct Marine rescue to area and took ski under tow
- 22 Sept: Assist police in search for person south west of Nowra. Located different location.

# Grants decisions under the NSW Rescue Capability Grant

## Briefing for decision-maker and Secretary

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### Issue

The Executive Director – Emergency Services Coordination (**decision maker**) is to approve or decline an application for grant funding by Surf Life Saving NSW (SLSNSW) under the NSW Rescue Capability Grant program, having regard to the advice set out in this brief on the merits of the grant application.

If the decision maker approves the application for grant funding, the Secretary is requested to sign the Funding Agreement (**Attachment A**) due to the size of the grant exceeding the decision maker's financial delegation.

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### Purpose

This brief provides advice to the decision maker about the merits of the grant application from SLSNSW for the NSW Rescue Capability Grant program, in line with the Grant Guidelines (**Attachment B**) approved by the Minister for Emergency Services.

The process for recommending a grant for funding through the NSW Rescue Capability Grant complies with the Grants Administration Guide (**Guide**). The Guide is issued under a Premier's Memorandum, which is binding on Ministers, officials and Ministerial staff, and compliance with the Guide is required under section 31 of Schedule 1 to the *Government Sector Finance Act 2018* (NSW).

The decision maker's decision to approve or decline the grant funding is requested by 26 September 2023 as we would like to execute the funding agreements as soon as possible.

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### Background

#### Outline of the application and selection process

The NSW Rescue Capability Grant is a non-competitive, closed grant available to the following organisations:

- a. Surf Life Saving NSW
- b. Volunteer Marine Rescue NSW
- c. VRA Rescue NSW
- d. Surf Life Saving Australia
- e. Surfing NSW

Applicants were invited to submit applications for the NSW Rescue Capability Grant. The applications are to be assessed individually, without reference to the comparative merits of other applications. The Grant Guidelines (**Attachment A**) set out the policy intent, eligibility and assessment criteria and assessors.

Grant applications from these organisations have been received. These applications have been assessed by staff of Emergency Services Coordination Branch, Premier’s Department against the assessment criteria:

1. Services supported by the grant must deliver community outcomes relating to emergency and rescue services by enhancing NSW emergency service capability and supporting emergency services operations.
2. The grant application is supported by an evidence-based project plan which clearly demonstrates how its outputs will support appropriate community outcomes, including a plan for monitoring and evaluation.
3. The grant application represents value for money, including evidence of how services provided under the project plan will achieve value for money and evidence of value for money delivered through previous grants to the same organisation.

Processes for risk management, quality assurance and auditing of the grants are outlined in the funding agreements. The Premier’s Department has created a risk register (**Attachment C**) to manage risks, in line with the Guide and departmental risk management processes.

### Probity and conflict of interest management

NSW Rescue Capability Grants are not considered complex, high-risk or high-value in nature and as such the requirement under section 6.1 of the Grants Administration Guide (2022) to obtain probity advice does not apply. The NSW Government has long-established grant processes in place with these organisations, including mature processes and governance to ensure probity, delivery of intended outcomes, and value for money. These organisations have delivered against intended outcomes under previous agreements.

Risks are managed in accordance with Premier’s Department systems for risk management. Any conflicts of interest are required to be declared and managed in accordance with the DPC Code of Conduct, section 3 (for DPC staff) and the Ministerial Code of Conduct, section 7 (for the Minister). The decision-maker has completed a private interest declaration in line with these obligations, which does not identify a conflict of interest with regards to this grant.

### Relevant input from key stakeholders in the assessment process

SLSNSW have been engaged throughout the assessment process.

### Recommended grant application and funding amount

The following grant application is recommended for funding and fully meets the eligibility criteria.

- SLSNSW – \$40,800,000 (excl. GST) over four years.

### Merits of the grant application

A summary of the evidence provided against the assessment criteria is provided below.

Assessment criteria	Evidence
Community outcomes	<p>The key objective of SLSNSW is to equip, empower develop and support their people to deliver vital aquatic rescue and safety services to save lives across the NSW Coastline. This contributes towards the vision of zero preventable deaths.</p> <p>This Funding Program will support the Recipient to pursue the following activities (further detail available in the project plan in <b>Attachment A</b>) which will support SLSNSW to improve their emergency services.</p>

	<ol style="list-style-type: none"> <li>1. Funding for general administration, salaries and management of SLSNSW functions ('cooperative funding')</li> <li>2. Staffing the SLSNSW State Operations Centre to its current operational levels (State Operations Centre project).</li> <li>3. Keeping the SLSNSW Coastal Radio Network remains operational until the transition to the Public Safety Network occurs (Radio Network Operations project)</li> <li>4. Upgrading the Far South Coast, South Coast and North Coast analogue radio network to Digital Mobile Standard and undertaking preventative maintenance to the Mid North Coast network (Analogue to Digital Mobile Radio Upgrade project).</li> <li>5. Procuring and installing 32 new emergency response beacons and 8 replacement emergency response beacons for blackspot locations (Permanent Emergency Response Beacons project).</li> <li>6. Delivering grants to Surf Life Saving Clubs for rescue, first aid, communication and personal protective equipment (Life Saving Grants to Clubs project).</li> <li>7. Enhancing staffing in the SLSNSW head office and branches to reduce volunteer workload, improve alignment between branches and clubs, develop target programs and training for volunteers, activate new media channels and ensure psychological welfare for members that experience a critical incident (Staffing Enhancements – Stream A and B, and Volunteer Critical Incident and Psychological Welfare projects).</li> <li>8. Funding Zone Emergency Management Officers who will ensure interoperability with other ESOs, representation at LEMC and REMC meetings, ensure procedures are aligned with the EMPLAN and Sub-plans, and ensure a coordinated emergency response (Zone Emergency Management Officers project).</li> <li>9. Delivering training and outfitting to ensure capability to respond to aquatic coastal emergencies with powered craft assets (Advanced training and outfitting project).</li> <li>10. Conducting community engagement and education programs to increase reach and ensure programs are inclusive (Community Education, Development and Recruitment project).</li> <li>11. Collecting data and undertaking analysis to inform activities to improve public safety at coastal locations (Coastal Insights project).</li> <li>12. Undertaking analysis and determining approaches to improve member recruitment and retention (Member Recruitment and Retention project).</li> <li>13. Providing Rescue Water Craft (RWC) and Emergency Response Vehicles, as well as associated operational expenditure, to NSW Surf Life Saving branches (Provision of RWC and Emergency Response Vehicles to Branches project.).</li> </ol>
<p>Evidence and evaluation</p>	<p>SLSNSW have provided a detailed project plan containing key milestones for each project (within <b>Attachment A</b>).</p> <p>The project plans also contain data and success metrics, which will be used to inform the reporting and evaluation. SLSNSW intend to use the proposed evaluation questions for their final evaluation:</p> <ul style="list-style-type: none"> <li>• Has the initiative been implemented as intended?</li> <li>• Is the initiative reaching the target populations (if relevant)?</li> <li>• Is the program delivering outputs efficiently (e.g. through investment in technology, or collaboration with other organisations to reduce overheads).</li> <li>• What is the average cost per output e.g. cost per training session or cost per equipment, and has that changed over time?</li> <li>• What outcomes have been delivered by the initiative?</li> </ul>

	<ul style="list-style-type: none"> <li>• How much of these outcomes is attributable to the grant (as opposed to other sources of funding / uncontrollable events)?</li> <li>• What populations have experienced these outcomes (if relevant)?</li> <li>• Has the initiative delivered value for money (i.e. do the overall outcomes &amp; benefits outweigh the costs)?</li> </ul>
Value for money	<p>SLSNSW has achieved value for money through the following:</p> <ul style="list-style-type: none"> <li>• <b>Procurement:</b> Value for money is at the core of financial decision making in SLSNSW. The Procurement Policy and Procedure ensures SLSNSW delivers value for money in procurement. [REDACTED]</li> <li>• <b>Reducing duplication:</b> SLSNSW has sought to reduce duplication between branches and the head office through the centralisation of operations, which has reduced costs. SLSNSW uses funding for projects that are unique to SLSNSW, and do not duplicate the work of other organisations.</li> <li>• <b>Volunteer-based organisation:</b> SLSNSW has a large volunteer base (76000 members), which allows it to deliver services to the community that would otherwise be costly. The staff to volunteer ratio is 1:1153 (the smallest of any emergency service in NSW).</li> </ul>

### Compliance with section 10.3A(3) of the GSF Act – key principles of grants administration

Section 10.3A(3) of the GSF Act requires that, when approving or declining a grant, a decision-maker must have regard to the key principles of grants administration specified in the Guide.

Advice on the key principles of grants administration in relation to the recommended grants is contained in **Attachment D**.

### Terms and conditions of the grants

The Guide provides that, once a grant is offered to the successful applicants and the unsuccessful applicants have been advised, the terms and conditions of the grant are to be formalised in writing (section 6.4). The Guide requires that grantees be subject to clear and specific terms and conditions for a grant. If approved, it is proposed that a funding deed will be entered into on the terms of **Attachment A**. The funding deed has been prepared based on the whole of government template long form funding deed and includes additional conditions specific to this grant. The funding deed has been prepared with the assistance of The Cabinet Office, Legal Branch.

### Notification to applicant

The applicant will be notified of the decision by email upon the decision being made. Refer to the attached email template (**Attachment E**) for the decision maker to send to the applicants.

### Records and publication requirements

The Guide requires that certain information is published in relation to grants awarded - including the name of the grant or a description of the grant, the number of grants recipients, the total value of the grant opportunity and the decision-maker - no later than 45 calendar days after the grant agreement takes effect (see section 6.5 of the Guide). In accordance with these requirements, relevant information about the grants awarded will be made available on the NSW Government Grants and Funding Finder as soon as possible after the grant funding is approved or declined. All records in relation to this decision will be managed in accordance with the requirements of the *State Records Act 1998* (NSW).

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## Financial impact

The financial impact of this grant for the Premier's Department is outlined in the table below. This funding is available within the Emergency Services Coordination branch budget in the Premier's Department.

Applicant	Funding amount ('000s excl. GST)				Total over 4 years
	2023-24	2024-25	2023-25	2024-26	
Total Surf Life Saving	10,200	10,200	10,200	10,200	40,800

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## Consultation

The Premier's Department has consulted SLSNSW regarding their documentation.

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## Attachments

Attachment A – 2023-24 SLSNSW Funding Agreement

Attachment B – NSW Rescue Capability Grant Guidelines

Attachment C – Risk Register - NSW Rescue Capability Grant

Attachment D – Compliance with the Government Sector Finance Act 2018 (NSW)

Attachment E – Email template to grant recipient

Attachment F – Attestation - Grants Decision-Maker

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## Recommendations for the decision maker

- **Consider** the advice in this brief, including attachments, and recommendations for the NSW Rescue Capability Grant.
  - **Record** final decision(s) on grants to be awarded using the template attestation at **Attachment F**.
  - **Approve** the template letter informing successful applicants at **Attachment E**.
- 

## Recommendations for the Secretary

- **Note** the decision of the decision maker to approve or not approve the Grant at **Attachment F**.
- **Execute** the funding agreement at **Attachment A**, if the Grant is approved by the Decision Maker.
- Approve the disbursement of the first half-yearly payment as outlined in the Funding Agreement (**Attachment A**).

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## Approvals

<b>DPC final approver</b>
Approval status: Approved
Secretary, Premier's Department

<b>Responsible Officer</b>
Nathan Vincent 

Premier's Department



## Funding Agreement

NSW Rescue Capability Grant 2023/2024 – 2026/2027

Parties

**The Crown in right of the State of New South Wales, acting through the Premier's Department (ABN: 34 945 244 274)**

and

**Surf Life Saving New South Wales (ABN: 93 827 748 379) (ACN: 138 025 573)**

as detailed in the Activity Schedule.

### Background

The Agency has agreed to provide the Recipient with the Funding for the purpose of the Recipient carrying out the Activity and furthering the Objectives.

The Recipient has agreed to accept and use the Funding to carry out the Activity in accordance with this Agreement.

### Scope of Agreement

This Agreement is made up of the parts stated in the General Terms and Conditions.

## Table of Contents

Background .....	1
Scope of Agreement.....	1
Activity Schedule .....	3
General Terms and Conditions.....	16
1. Scope of this Agreement.....	16
2. The Activity .....	16
3. Significant Assets.....	16
4. Funding and payment.....	17
5. GST .....	17
6. Withholding payment and repayment .....	18
7. Reduction in Funding .....	18
8. Acknowledgement of Funding and publicity.....	19
9. Reports and review .....	19
10. Records .....	20
11. IP .....	20
12. Confidentiality and privacy .....	20
13. Risk Management .....	21
14. Disputes.....	22
15. Termination .....	23
16. General.....	24
17. Interpretation.....	25
Attachment 1 Project Plan .....	29
Attachment 2 Activity Risk Assessment.....	57
Attachment 3 Expenditure Plan .....	59

**Activity Schedule**

<b>Item 1</b>	<b>Agency</b>
Name:	The Crown in right of the State of New South Wales, acting through the Premier's Department
ABN:	34 945 244 274
Address for notices:	Nathan Vincent, Emergency Services Coordination Level 10 52 Martin Place Sydney NSW 2000
Email address for notices:	[REDACTED]
Agency contact:	Name: Nathan Vincent Position: Director Telephone: [REDACTED] Email: [REDACTED]

<b>Item 2</b>	<b>Recipient</b>
Name:	Surf Life Saving New South Wales
Legal entity status:	<input checked="" type="checkbox"/> Company <input type="checkbox"/> Incorporated Association <input type="checkbox"/> Unincorporated Partnership <input type="checkbox"/> Individual <input type="checkbox"/> Other: <specify>
Trustee of a trust:	The Recipient is not entering into this Agreement as a trustee of a trust.
Business Name:	Surf Life Saving New South Wales
ABN:	93 827 748 379
ACN:	138 025 573
Address for notices:	3 Narabang Way BELROSE NSW 2085
Email address for notices:	[REDACTED]
Agency contact:	Name: Phil Ayres Position: Chief Operating Officer Telephone: [REDACTED] Email: [REDACTED]

<b>Item 3</b>	<b>Agreement Term</b>
<b>Clause 1.2</b>	<p>The Agreement provides a Term, from the Agreement Start Date to the Agreement End Date. It is assumed that during the Term of the Agreement:</p> <ul style="list-style-type: none"> <li>• The Funding will be paid: and</li> <li>• The Activity Period must fall within the Term.</li> </ul> <p>The Agreement can also be terminated prior to the Agreement End Date, if the Agency takes steps to do so under:</p> <ul style="list-style-type: none"> <li>• Additional Condition AC2 (Audit),</li> <li>• Additional Condition AC11 (Rescue accreditation), and</li> <li>• Clause 15 (Termination) of the General Terms and Conditions.</li> </ul> <p>Following termination of expiry of the Agreement, there remain some obligations which survive the ending of the Agreement, which are specified in clause 16.6 (Survival) of the General Terms and Conditions.</p> <p>Agreement Start Date: 1 July 2023</p> <p>Agreement End Date: 30 June 2027</p>

<b>Item 4</b>	<b>Activity Details</b>
<b>Clauses 2 and 16.3</b>	
Funding Program:	NSW Rescue Capability Grant 2023/2024 – 2026/2027
Activity:	<p>The Funding Program provides funding to NSW non-government organisations to maintain and enhance their rescue capability and support those organisations to improve rescue services for the wider community.</p> <p>The Recipient will use the Funding to pursue the activities outlined in Attachment 1 – Project Plan. This includes without limitation:</p> <ul style="list-style-type: none"> <li>• General administration, salaries and management of the Recipient’s functions (Cooperative Funding)</li> <li>• Staffing the Recipient’s State Operations Centre to its current operational levels (State Operations Centre project).</li> <li>• Maintaining the Recipient’s Coastal Radio Network until the transition to the Public Safety Network (Radio Network Operations project)</li> <li>• Upgrading the Far South Coast, South Coast and North Coast analogue radio network to Digital Mobile Radio Standard and undertaking preventative maintenance to the Mid North Coast network (Analogue to Digital Mobile Radio Upgrade project).</li> <li>• Procuring and installing thirty-two (32) new emergency response beacons and eight (8) replacement emergency</li> </ul>

Item 4 Clauses 2 and 16.3	Activity Details
	<p>response beacons for blackspot locations (Permanent Emergency Response Beacons project).</p> <ul style="list-style-type: none"> <li>• Delivering grants to Surf Life Saving Clubs for rescue, first aid, communication and personal protective equipment (Life Saving Grants to Clubs project).</li> <li>• Enhancing staffing in the Recipient's head office and the Recipient's branches to reduce volunteer workload, improve alignment between Surf Life Saving Clubs and Branches, develop target programs and training for volunteers, activate new media channels and ensure psychological welfare for members that experience a critical incident (Staffing Enhancements – Stream A and B, and Volunteer Critical Incident and Psychological Welfare projects).</li> <li>• Funding Zone Emergency Management Officers who will ensure interoperability with other emergency services officers (<b>ESOs</b>), representation at Local Emergency Management Committee (<b>LEMC</b>) and Regional Emergency Management Committee (<b>REMC</b>) meetings, ensure procedures are aligned with the State Emergency Management Plan (<b>EMPLAN</b>) and Sub-plans, and ensure a coordinated emergency response (Zone Emergency Management Officers project).</li> <li>• Delivering training and outfitting to ensure capability to respond to aquatic coastal emergencies with powered craft assets (Advanced training and outfitting project).</li> <li>• Conducting community engagement and education programs to increase reach and ensure programs are inclusive (Community Education and Development).</li> <li>• Collecting data and undertaking analysis to inform activities to improve public safety at coastal locations (Coastal Insights project).</li> <li>• Undertaking analysis and determining approaches to improve member recruitment and retention (Member Recruitment and Retention project).</li> <li>• Providing Rescue Water Craft (<b>RWC</b>) and Emergency Response Vehicles, as well as associated operational expenditure, to Recipient branches (Provision of RWC and Emergency Response Vehicles to Branches project).</li> </ul> <p>Further detail of the Activity is provided at Attachment 1 – Project Plan.</p>

## Activity Objectives:

The objective of the Activity is to:

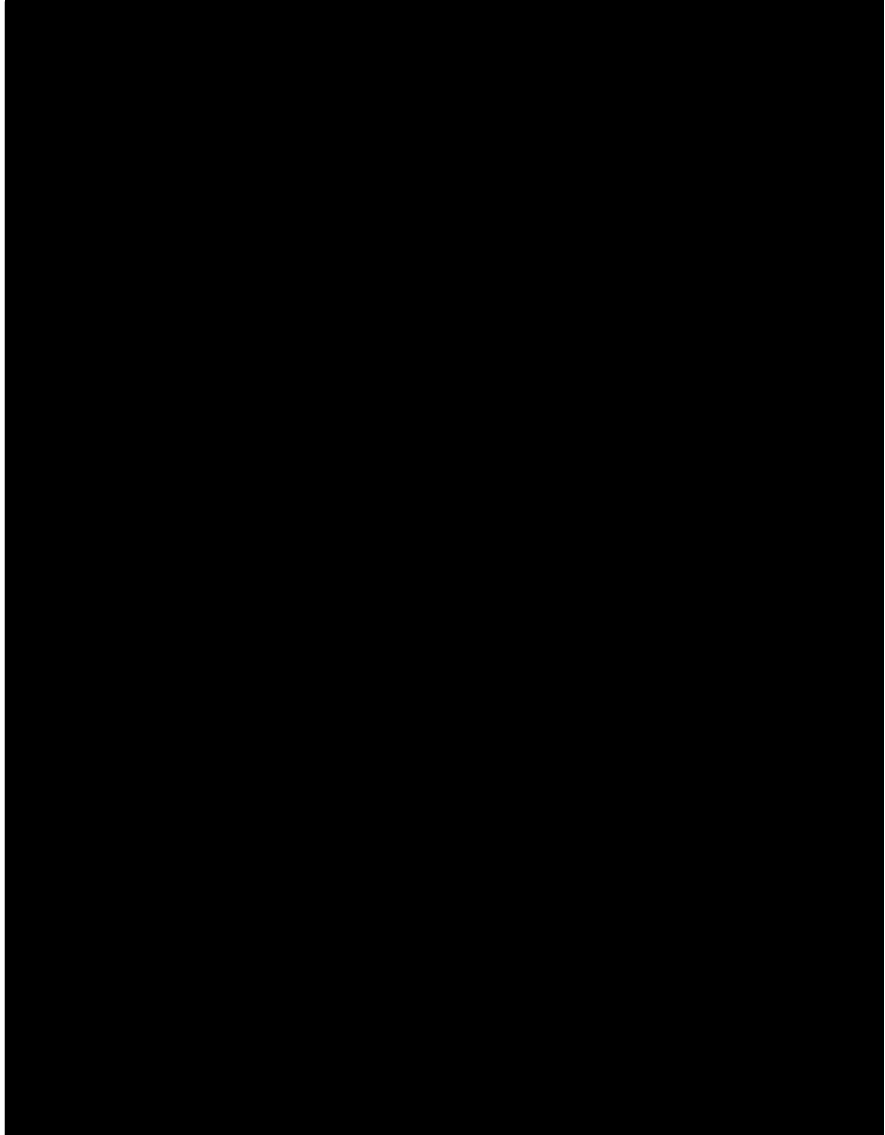
- enhance state-wide capability to respond to all hazards, recognising the important role of non-government organisations in emergency services.
- enable the Recipient to equip, empower, develop and support the Recipient's people to deliver vital aquatic rescue and safety services to save lives across the NSW

<b>Item 4</b> <b>Clauses 2 and 16.3</b>	<b>Activity Details</b>
	Coastline, contributing to the Recipient's vision of zero preventable deaths.
	Further detail of the Activity Objectives is provided at Attachment 1 – Project Plan.
Activity Start Date:	Agreement Start Date
Activity Period:	Agreement Start Date to 30 June 2027
Activity Plan:	The Recipient must deliver the Activity as outlined in Attachment 1 – Project Plan.
	The Recipient must ensure the Activity is delivered during the Activity Period. If changes must be made, the Recipient must contact the Agency in writing to seek an approved variation to this Agreement in accordance with clause 16.2 (Variations, consents and waivers) of the General Terms and Conditions.
	Further detail of the Activity Plan is provided at Attachment 1 – Project Plan.
Activity Budget:	Attached as Attachment 3 – Expenditure Plan.
Activity Risk Assessment:	Attached as Attachment 2 – Activity Risk Assessment
Approved Subcontractors:	Not used
Specified Personnel and Specified Personnel Hours:	Not used
<b>Item 5</b> <b>Clauses 3 and 15.3(d)</b>	<b>Significant Assets</b>
Significant Asset Threshold Value:	Not used.
Significant Asset Retention Period:	Not used.
Significant Assets held on trust	Not used.
<b>Item 6</b> <b>Clauses 2 and 4</b>	<b>Funding and payment</b>
Funding:	The total amount of the Funding is \$40,800,000 (GST excl.) Interest can be earned on the Funding. Funding not expended in one financial year may be carried over by the Recipient for expenditure in the next financial year, provided the expenditure is consistent with this Agreement and expended prior to the Agreement End Date.
Payment:	The Recipient is to create a tax invoice for the Agency to trigger the payments.

**Item 6**  
**Clauses 2 and 4**

**Funding and payment**

Subject to this Agreement, the Funding will be paid by direct transfer to the Recipient's Nominated Account in accordance with the below Payment Plan:



Nominated Account:

Account name:

Account number:

Financial institution:

Contribution:

Yes  No

Any additional funds needed for the purposes of this Agreement, including the delivery of the Activity, are to be provided by the Recipient as a Contribution.

The Recipient may seek additional Funding from the Agency for the purposes of this Agreement by way of a proposed variation to

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**Item 6**  
**Clauses 2 and 4**

**Funding and payment**

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the Agreement in accordance with clause 16.2 (Variations, consents and waivers) of the General Terms and Conditions.

The Agency reserves the sole discretion to determine whether to consider or grant any additional Funding sought by way of a proposed variation to the Agreement and for the avoidance of doubt may refuse such request.

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**Item 7**  
**Clause 2**

**Notified Policies and Standards**

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The Recipient must comply with all relevant legislative and regulatory requirements, including the Australian Charities and Not-for-profits Commission's Governance Standards and the *Australian Charities and Not-for-profits Commission Regulations 2022* (Cth).

**Item 8 Reports**  
**Clause 9**

Report Name	Required content	Reporting Period and date for submission	Form and method of delivery	Special requirements
Half yearly financial and progress reports	<p>Half yearly income and expenditure reports (including variation reports) which show expenditure to date against the agreed purposes of the Funding.</p> <p>Half yearly progress reports, outlining the activities undertaken to date with reference to the Activity Objectives (as outlined at Attachment 1 – Project Plan).</p> <p>The Agency will provide a template.</p>	<p>Every six (6) months.</p> <p>Reporting Period A: 1 July to 31 December Date for submission: 7 February</p> <p>Reporting Period B: 1 January to 30 June Date for submission: 7 August</p>	Email to the Agency / Smarty Grants platform	Nil
Annual reports	<p>Annual financial statement to be independently audited and signed by the Recipient's Chief Finance Officer or equivalent or another signatory satisfactory to the Agency.</p> <p>An annual employee report setting out de-identified information including an organisational structure, the number of positions funded under the program and salaries (or salary brackets) for each funded position.</p>	For each financial year, by 1 November of the next financial year	Email to the Agency / Smarty Grants platform	Nil
Final Acquittal and Evaluation report	<p>A final acquittal including:</p> <p>(a) the balance of any unspent Funding</p> <p>(b) any additional acquittal documents requested by the Agency</p> <p>(c) an evaluation report that demonstrates the efficiency, effectiveness and value for money of the grant activities, and responds to the evaluation questions in the monitoring and evaluation framework.</p>	By 1 November 2027	Email to the Agency / Smarty Grants platform	Nil
Immediate notification	The Recipient is to notify the Agency immediately of any significant operational or financial difficulties/changes including changes in key personnel, fraud or other issues under investigation, or non-compliance with any financial or governance policies	At any time	Email to the Agency / Smarty Grants platform	Nil
Election commitment reporting	Additional reporting on the outcomes of the election commitment component of the fund will be required.	At any time to be determined by the Agency.	Email to the Agency / Smarty Grants platform	Nil

<b>Item 9 Clause 11</b>	<b>IP</b>
IP ownership	Not used.
Acknowledgement of creators	Not used.

<b>Item 10 Clause 8</b>	<b>Funding Acknowledgement</b>
	<p>The Recipient must acknowledge the Funding from the Agency in any public statements as agreed between the Recipient and the Agency from time to time.</p> <p>The Recipient will acknowledge the Funding in accordance with the funding acknowledgement guidelines at <a href="https://www.nsw.gov.au/branding/sponsorship-and-funding-acknowledgment-guidelines">https://www.nsw.gov.au/branding/sponsorship-and-funding-acknowledgment-guidelines</a></p> <p>The Recipient will provide the Agency with reasonable advance written notice of any significant capital purchases (relating to for example, the delivery of new rescue vehicles, facilities and equipment) or the commencement of any significant initiatives that use the Funding.</p> <p>The Recipient must invite Agency representatives to significant public events supported by the Funding and give a reasonable period of prior written notice of such events to enable participation by the Agency.</p>

<b>Item 11 Clause 13.3</b>	<b>Insurance</b>												
	<table border="1"> <thead> <tr> <th>Type of Insurance</th> <th>Insured Amount (\$AUD)</th> <th>Additional period after Agreement termination or expiry</th> </tr> </thead> <tbody> <tr> <td>Products and public liability</td> <td>\$50 million</td> <td>12 months</td> </tr> <tr> <td>Professional Indemnity Insurance</td> <td>\$10 million</td> <td>12 months</td> </tr> <tr> <td>Associations Liability including Directors and Officers Liability, Employment Practices Liability, Crime Coverage, Statutory Liability and Kidnap, Ransom and Extortion</td> <td>\$10 million</td> <td>12 months</td> </tr> </tbody> </table>	Type of Insurance	Insured Amount (\$AUD)	Additional period after Agreement termination or expiry	Products and public liability	\$50 million	12 months	Professional Indemnity Insurance	\$10 million	12 months	Associations Liability including Directors and Officers Liability, Employment Practices Liability, Crime Coverage, Statutory Liability and Kidnap, Ransom and Extortion	\$10 million	12 months
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Associations Liability including Directors and Officers Liability, Employment Practices Liability, Crime Coverage, Statutory Liability and Kidnap, Ransom and Extortion	\$10 million	12 months											

<b>Item 12 Clause 1.1</b>	<b>Additional conditions</b>
AC1	<p><b>Indemnities</b></p> <p>a) The Recipient must indemnify and keep indemnified the Agency and its officers, employees, and agents from and against any Claim, loss or damage arising in connection with this Agreement.</p> <p>b) The Recipient's obligation to indemnify the Agency under this Additional Condition AC1 (Indemnities) will be</p>

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reduced proportionately to the extent that any negligent or unlawful act or omission by the Agency, its officers, employees or agents contributed to the relevant loss or damage.

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AC2

**Audit**

- a) The Recipient agrees to participate in and cooperate with any audits outlined by the Agency at any time during the Activity Period.
  - b) Such an audit may consider matters including but not limited to:
    - i. processes to allocate the Funding and vendor due diligence,
    - ii. the application of good practice value for money principles in determining salaries,
    - iii. the allocation of the Funding between corporate costs and investment in frontline services, and
    - iv. compliance with Australian Accounting and Auditing Standards.
  - c) The Recipient must ensure that any Approved Subcontractors comply with this Additional Condition AC2 (Audit).
  - d) The Agency will engage and pay for a suitably qualified service provider to undertake any such audit. A suitably qualified service provider may include either NSW Government auditors, or those from a service provider external to Government.
  - e) The Recipient agrees to provide, in a timely manner:
    - i. all documents and information required to facilitate the audit, and
    - ii. access to facilities, equipment or vehicles required to facilitate the audit.
  - f) The Recipient agrees to participate in and cooperate with an audit or audits of the expenditure of the Funding by the Recipient at any time during the Activity Period.
  - g) The auditor may take copies of any records or documents that the auditor considers relevant to the audit.
  - h) The costs of conducting an audit will be borne by the Agency unless the results of the audit indicate that the Recipient has not complied with the terms of this Agreement or have otherwise misled the Agency, in which case the cost of the audit will be borne by the Recipient.
  - i) In conducting audits in accordance with this Additional Condition AC2 (Audit), the Agency is to minimise, as
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much as possible, any inconvenience or interruption to the business of the Recipient or the Activity.

- j) Within ten (10) Business Days of receiving the results of the audit, the Agency is to give the result to the Recipient, including any written reports and other relevant documents, and details of any action recommended to be undertaken.
  - k) If the Recipient fails to take any action recommended to be undertaken within a reasonable timeframe in relation to issues arising from the audit, the Agency may immediately suspend the Funding or terminate this Agreement.
- 

AC3

**Controls**

The Recipient must ensure that the Recipient, Approved Subcontractors and Surf Life Saving Clubs or Branches have effective internal management and financial controls in place to safeguard all Funding, property and other assets relating to the Agreement.

In conducting the Activity, the Recipient is to ensure efficient use of Funding and effective procurement practices to deliver value for money.

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AC4

**Organisation engagement**

a) The Recipient must:

- i. work cooperatively with Emergency Services Organisations to seek and obtain efficiencies in the use of the Funding, and
- ii. preference options and proposals that achieve such efficiencies in all dealings with the Funding unless it is not practicable to do so.

b) For the purposes of this Additional Condition AC4 (Organisation engagement), **Emergency Services Organisation** has the meaning given to this term in section 3(1) of the *State Emergency and Rescue Management Act 1989* (NSW).

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AC5

**Community engagement**

The Recipient agrees to engage the community in the development and implementation of the Activity, as well as activities such as fundraising.

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AC6

**Use of Funding**

Without limiting clause 4(a)(i) (Funding and payment) of the General Terms and Conditions, the Funding may not be spent on entertainment or alcohol. The Funding may only be spent on overseas travel for any purpose if prior written agreement is provided by the Minister for Emergency Services. Travel to Lord Howe Island is not considered overseas travel.

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AC7

**Agency variation**

Despite clause 16.2 (Variations, consents and waivers) of the General Terms and Conditions, should the evaluation or reporting of the now expired Funding Deed of Agreement between the Department of Communities and Justice, Office of Emergency Management and the Recipient executed on 19 July 2019 identify any issues which in the Agency's view require this Agreement to be varied, the Agency may vary this Agreement without the agreement of the Recipient by providing at least twenty (20) Business Days' notice to the Recipient.

AC8

**Board reform**

- a) At least two (2) independent directors must be appointed to the Recipient's Board within six (6) months of the Execution Date
- b) The appointment of the independent directors is subject to the approval of the Agency.
- c) The two (2) independent directors must have significant, executive level experience in business or government.
- d) One (1) of these independent directors must be a senior executive at the Agency. The Recipient will be consulted on the identification and suitability of this director. This independent director will be appointed following review and recommendation by the Recipient's Nominations Committee, in accordance with the Recipient's board appointment process.
- e) If the Recipient's CEO, Company Secretary or any director on the Recipient's board have not completed AICD Duties and Responsibilities and Finance for NFP Directors course (or equivalent appropriate governance training as agreed by the Agency), they must do so within twelve (12) months of the Execution Date.
- f) The Recipient must provide evidence of compliance with this Additional Condition AC8 (Board reform) within one (1) month of compliance.
- g) For the purposes of this Additional Condition AC8 (Board reform), Execution Date means the date on which the last party to this Agreement executes the Agreement.

AC9

**NSW Government Telecommunications approval of radio expenditure**

The Recipient must comply with the requirements imposed on agencies under the NSW Department of Customer Service Circular 'DCS-2022-02 NSW Government Operational Communications Strategy'.

AC10

**Funding to Surf Life Saving Clubs and Branches**

- a) Where Funding is provided by the Recipient to a Surf Life Saving Club or Branch, the Club or Branch must account to the Recipient for expenditure of those funds in a format that is satisfactory to the Agency.

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- b) The Recipient must ensure reporting satisfactory to the Agency is supplied by Clubs and Branches, and must include the information received from each Club or Branch within Reports to the Agency under this Agreement.
- 

AC11

**Rescue accreditation**

- a) The Recipient must maintain State Rescue Board accreditation for all its rescue squads and units that require accreditation.
- b) The Recipient must, on request, produce evidence satisfactory to the Agency that State Rescue Board accreditation is current.
- c) If the Recipient fails to comply with (a) or (b) within a reasonable timeframe and the Agency forms the view that the failure may impact the ability of the Recipient to deliver the Activity, the Agency may immediately terminate this Agreement.
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AC12

**Extension of Agreement**

This Agreement may be extended at the discretion of the Agency for a period and on such amended terms as agreed between the Parties in writing.

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**Item 13**  
**Clause 1.1**

**Attachments**

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Attachment 1	Project plan
Attachment 2	Activity Risk Assessment
Attachment 3	Expenditure Plan

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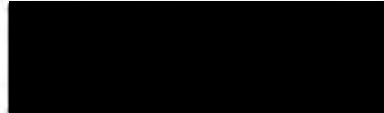
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**Execution**

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**Executed as a Deed:**

**Signed, sealed and delivered** for and on behalf of the Crown in the right of the State of New South Wales, acting through the Premier's Department (ABN 34 945 255 275) by its duly authorised officer, Catherine Meagher, Acting Secretary, but not so as to incur personal liability.



Signature

In the presence of: Sam Toohey  
A/Executive Director

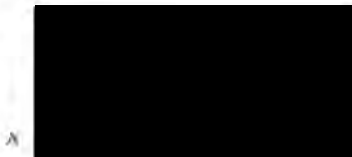


Name of witness

Signature of witness

Date: 3/10/23

**Signed, sealed and delivered by Surf Life Saving New South Wales** (ABN: 93 827 748 379) (ACN: 138 025 573) in accordance with section 127 of the *Corporations Act 2001* (Cth).



By: ~~insert name and position of director 1~~

Peter Agnew

And by ~~insert name and position of director 2 or company secretary~~. Steven Pearce



Signature

Date: 4/10/23

## General Terms and Conditions

### 1. Scope of this Agreement

#### 1.1 Parts of this Agreement and priority

- (a) This Agreement consists of the following parts (in order of precedence):
  - (i) These General Terms and Conditions
  - (ii) The Activity Schedule;
  - (iii) The Attachments (if any); and
  - (iv) Any other documents incorporated by reference.
- (b) If there is any inconsistency between these parts, unless expressly stated otherwise it will be resolved by applying the above order of precedence, with (i) taking highest priority.

#### 1.2 Term

This Agreement will be for the Term unless earlier terminated in accordance with its terms.

### 2. The Activity

The Recipient must, in accordance with this Agreement:

- (a) if required, provide the Agency with a completed Activity Risk Assessment before the Activity Start Date;
- (b) carry out the Activity:
  - (i) within the Activity Period, so as to promote the Objectives;
  - (ii) in accordance with the Activity Plan and any Activity Budget;
  - (iii) using any Specified Personnel for the Specified Personnel Hours (if any);
  - (iv) diligently, to a professional standard and ensuring that any personnel who are engaged on the Activity are appropriately qualified, trained and experienced and hold any required clearances; and
  - (v) in compliance with all applicable laws, Funding Program conditions and any Notified Policies and Standards;
- (c) not sub-contract the conduct of the Activity or any part of it, except to an Approved Subcontractor, without the Agency's prior consent; and
- (d) hold all necessary licences, consents and approvals that may be required to conduct the Activity.

### 3. Significant Assets

- (a) The Recipient must ensure that any Significant Asset purchased wholly or partly with the Funding is recorded in an Asset Register that is kept current at all times.
- (b) Subject to clause 15.3(d) (Deliver-up Significant Assets), unless otherwise agreed the Recipient must retain ownership of any Significant Asset, purchased wholly or partly with the Funding for the Term and for the Significant Asset Retention Period.
- (c) If the Activity Schedule specifies that Significant Assets are held on trust for the Agency then the following clauses apply:
  - (i) A Significant Asset that is purchased by the Recipient:

- A. wholly with the Funding is held by the Recipient on trust for the benefit of the Agency; and
  - B. partly with the Funding is held by the Recipient on trust for the Agency as to a proportionate share of the value of that Significant Asset.
- (ii) The Recipient must do all things reasonably requested by the Agency, including execute any necessary documents, to give full effect to, and protect, the trust created by this clause 3 (Significant Assets).
  - (iii) Subject to clause 15.3(d) (Deliver-up Significant Assets), all Significant Assets cease to be held by the Recipient on trust for the Agency upon termination or expiry of this Agreement.

#### **4. Funding and payment**

- (a) The Recipient must:
  - (i) use the Funding only for the Activity and during the Activity Period;
  - (ii) if required, provide the Contribution;
- (b) Subject to this Agreement, if the Recipient meets its obligations under this Agreement to the Agency's reasonable satisfaction, the Agency will pay the Funding to the Recipient in accordance with the Activity Schedule.
- (c) Unless otherwise agreed, payment will be by direct transfer to the Recipient's Nominated Account.
- (d) Payment of any amount of the Funding is not an admission by the Agency that the Recipient has met its obligations under this Agreement to the Agency's reasonable satisfaction.
- (e) Any interest earned on the Funding must be spent on the Activity unless otherwise approved.
- (f) The Recipient must immediately deposit and keep all Funding in its Nominated Account, which must be an account, with an Australian branch of an established bank, building society or credit union, which is solely controlled by the Recipient and allows for the Funding to be separately identified.

#### **5. GST**

- (a) If Goods and Services Tax (GST) is payable by a supplier on any supply made under this Agreement and the supplier is registered for GST, subject to receipt of a Correctly Rendered Tax Invoice (or in conjunction with the issue of an RCTI if applicable and agreed) the recipient of the supply will pay to the supplier an amount equal to the GST payable on the supply, in addition to and at the same time that the consideration for the supply is to be provided under this Agreement.
- (b) The Recipient must immediately notify the Agency if its GST registration status changes during the Term.
- (c) If, for any reason, the Agency pays to the Recipient an amount under this clause 5 (GST) which is more than the GST imposed on a particular supply by the Recipient to the Agency, the Recipient must immediately repay to the Agency the excess or the Agency may set off the excess against any other amounts due to the Recipient.
- (d) Subject to this clause 5 (GST), if the Activity Schedule specifies that RCTIs will issue in respect of the Funding, the Recipient agrees that:

- (i) the Agency will issue it with an RCTI; and
  - (ii) the Recipient will not issue a tax invoice,
- in respect of any taxable supply that the Recipient makes under this Agreement.

## 6. Withholding payment and repayment

- (a) The Agency may, by notice, withhold payment of any amount of the Funding if and for so long as it reasonably believes that:
  - (i) the Recipient has not complied with this Agreement;
  - (ii) the Recipient is unlikely to conduct the Activity or administer the Funding in accordance with this Agreement; or
  - (iii) the Recipient's actions will cause damage to the reputation of the Agency or its Funding Program.
- (b) If any amount of the Funding:
  - (i) has been incorrectly claimed or overpaid;
  - (ii) has not been spent in accordance with this Agreement;
  - (iii) has been spent upon a Significant Asset that is disposed of in breach of this Agreement;
  - (iv) is surplus to the requirements of the Activity; or
  - (v) is unspent upon termination or expiry of this Agreement,
 then the Agency may, by notice:
  - (vi) require the Recipient, within no less than twenty (20) Business Days, to repay that amount to, or to otherwise deal with that amount as directed by, the Agency; or
  - (vii) deduct that amount from any future payments of Funding, or other funding, payable by the Agency to the Recipient.
- (c) If the Recipient does not make any required repayment of Funding under this Agreement by the due date for payment the Agency may recover the amount as a debt due to the Agency without the need for further proof.

## 7. Reduction in Funding

- (a) Without limiting other rights under this Agreement, the Agency may reduce the Funding agreed but not yet paid to the Recipient under this Agreement by giving at least twenty (20) Business Days' notice to the Recipient:
  - (i) **(Loss of Funding)** if the Agency does not receive sufficient funds from the NSW Parliament or the Commonwealth Government to provide the Funding for the Activity; or
  - (ii) **(Change of policy)** if there is a change in NSW Government policy which affects the Funding Program or the Activity.
- (b) If the Funding is reduced under this clause 7 (Reduction in Funding) the Agency will:
  - (i) agree with the Recipient any necessary consequent variation to this Agreement, for example, by way of reduction in scope of the Activity; and
  - (ii) pay the Recipient's reasonable, substantiated costs (other than loss of profit or income) necessarily and directly incurred as a result of the reduction in the Funding and any consequent variation to the Agreement ("Reduction in Funding Costs"), provided that:

- A. the Recipient uses its best efforts to minimise its Reduction in Funding Costs; and
- B. the total amount of Reduction in Funding Costs payable will not exceed the total amount of unpaid Funding forfeited through reduction in the Funding under this clause 7 (Reduction in Funding).

## **8. Acknowledgement of Funding and publicity**

- (a) The Recipient must:
  - (i) ensure that all public statements relating to the Activity or the Funding acknowledge the provision of the Funding by the Agency;
  - (ii) comply with any Agency requirements in respect of the form and content of any acknowledgement of Funding, as specified in the Activity Schedule; and
  - (iii) not use Agency or NSW Government branding or logos except with the Agency's prior consent and in accordance with the NSW Government's Style Manual.
- (b) If requested, the Recipient must use best efforts to ensure the Agency and its Minister are given a reasonable opportunity to participate in media coverage or other promotion of the Activity.
- (c) The Agency may publicise and report on the provision of the Funding to the Recipient, including the amount and purpose of the Funding and the nature and outcomes of the Activity.
- (d) If requested, the Recipient must promptly remove its acknowledgement of the Funding and any Agency or NSW Government logo from any material relating to the Activity if the Agency reasonably requests it (for example, if the Agency determines that the Activity is not consistent with the Activity Objectives).

## **9. Reports and review**

### **9.1 Reports**

- (a) The Recipient must provide:
  - (i) the required Reports in relation to its conduct of the Activity, as and when required by this Agreement; and
  - (ii) any additional reports or information that may be reasonably requested by the Agency from time to time, for example to address specific issues of concern, as and when requested.
- (b) If the Agency does not accept a Report as satisfactory, the Recipient must submit a revised Report within ten (10) Business Days of the Agency's request.

### **9.2 Review**

- (a) The Agency will regularly review (either directly or through a third party contractor acting as the Agency's authorised representative) the Recipient's implementation of this Agreement, including:
  - (i) its conduct of the Activity against the Objectives; and
  - (ii) its expenditure of the Funding and any required Contribution against the Activity Budget and the Activity Plan.
- (b) To facilitate the Agency's review the Recipient must, on reasonable notice:

- (i) make appropriate personnel available to meet with, and/or discuss, the implementation of the Agreement with the Agency or its authorised representative;
- (ii) make available to the Agency or its authorised representative, for inspection and the making of copies as appropriate, all relevant Records reasonably requested and assist the Agency in that inspection and the obtaining of any requested copies; and
- (iii) allow the Agency or its authorised representative reasonable access to any site of the Activity to inspect the conduct of the Activity.

## **10. Records**

The Recipient must:

- (a) keep and maintain adequate financial and operational Records in respect of its implementation of this Agreement, including Records of:
  - (i) its conduct of the Activity; and
  - (ii) its receipt and expenditure of the Funding and any required Contribution,
  - (iii) during the Term and for seven (7) years following termination or expiry of this Agreement; and
- (b) provide copies of these Records to the Agency upon request.

## **11. IP**

- (a) Subject to clause 11(b), unless otherwise stated in the Activity Schedule, the Recipient owns the IP in the Activity Material.
- (b) This Agreement does not affect ownership of IP in Existing Material.
- (c) The Recipient grants (and will ensure any relevant third party IP owners grant) the Agency and the State a permanent, non-exclusive, irrevocable, royalty-free licence (including the right to sub-license) to use, reproduce, communicate, publish, adapt and modify the Activity Material for non-commercial, government purposes.
- (d) The Recipient must obtain, and, if requested, provide to the Agency in conjunction with the required final report or acquittal, signed Moral Rights consents from all creators of the Activity Material:
  - (i) if specified in the Activity Schedule that authorship will be acknowledged, to their use and adaptation by the Agency and the State without restriction, subject to acknowledgment of the authorship of the creator; or
  - (ii) otherwise, to their use and adaptation by the Agency and the State without restriction or any requirement to attribute authorship to the creators.
- (e) If requested by the Agency, the Recipient must provide the Agency with a copy of any Activity Material in the format reasonably requested.
- (f) The Recipient warrants that the use of Activity Material in accordance with this Agreement will not infringe any third party's IP rights.

## **12. Confidentiality and privacy**

- (a) Neither Party may disclose the other's Confidential Information without its prior consent unless the disclosure:

- (i) is required or authorised by law, Parliament, the Agency's responsible Minister or by this Agreement;
  - (ii) is reasonably required by a person, including a contracted auditor of the Agency, for the purpose of performing this Agreement;
  - (iii) is required for the Agency to perform a governmental function including research and analysis in respect of the Funding Program, monitoring performance of this Agreement, evaluation of the outcomes of this Agreement and/or the Funding Program and reporting on the Funding Program; or
  - (iv) is to that Party's own professional advisers for the purpose of obtaining advice, or to its insurer for the purpose of claim management.
- (b) Each Party will ensure that any third party to which it discloses Confidential Information under a permitted disclosure is made aware of the confidential nature of the information.

## 12.2 Compliance with Privacy Legislation

To the extent that it deals with Personal Information in conducting the Activity, the Recipient must:

- (a) comply, and ensure that its Personnel comply, with applicable Privacy Legislation;
- (b) not cause the Agency to breach any obligations imposed by the *Privacy and Personal Information Protection Act 1998* (NSW); and
- (c) immediately notify the Agency if it becomes aware of an actual or potential breach of privacy.

## 13. Risk Management

### 13.1 Recipient representations and warranties

The Recipient represents and warrants that, as the date of its execution of this Agreement:

- (a) **(information)** all information provided by it to the Agency is true and correct;
- (b) **(authority)** it has full power and authority to enter into this Agreement and to perform its obligations;
- (c) **(validity)** the execution, delivery and performance of the Agreement by it has been validly authorised;
- (d) **(skills, expertise)** it has the expertise, skills, qualifications and resources required to perform its obligations under the Agreement;
- (e) **(no conflict of interest)** other than those (if any) disclosed in its Funding application, to the best of its knowledge, neither the Recipient nor its Personnel have any actual, perceived or potential Conflicts of Interest in relation to the Activity; and
- (f) **(no adverse proceedings)** it is not aware of any circumstances, including any financial circumstances or litigation or other proceedings that are taking place, pending or threatened, which might affect its ability to perform the Agreement.
- (g) **(working with children)** it has ensured that its officers, agents, subcontractors and volunteers engaged in child-related work (if applicable), have working with children check clearance, as required under the *Child Protection (Working with Children) Act 2012* (NSW).

### 13.2 Notice of adverse events

- (a) The Recipient must promptly notify the Agency as soon as it becomes aware of:
  - (i) any material change to any representation and warranty given under this Agreement;
  - (ii) any significant delay or suspension of the Activity, including if the Activity is inactive for more than forty (40) Business Days; or
  - (iii) any other matter that is reasonably likely to adversely affect its conduct of the Activity or its performance of this Agreement;and, in consultation with the Agency, take available steps to lessen the impact of any such adverse event.

### 13.3 Insurance

- (a) The Recipient must procure and maintain, with a reputable insurance company, each of the following policies:
  - (i) Broad form public liability insurance (incorporating products liability insurance) for the minimum amount specified in the Activity Schedule in respect of each and every occurrence and unlimited in the number of such occurrences over any one period of cover, during the Term and for any additional period post termination or expiry specified in the Activity Schedule.
  - (ii) Workers' compensation in accordance with applicable legislation in respect of all employees of the Recipient.
  - (iii) Any other policy specified in the Activity Schedule.
- (b) The Recipient must, on request, produce evidence satisfactory to the Agency that its required insurance policies are current.

## 14. Disputes

- (a) The Parties must attempt to settle any dispute in relation to this Agreement in accordance with this clause 14 (Disputes) before resorting to court proceedings or other dispute resolution process.
- (b) A Party claiming that a dispute has arisen, must give written notice of the dispute to the other Party. On receipt of this notice the Parties must within ten (10) Business Days of receipt seek to resolve the dispute.
- (c) If the dispute is not resolved within this ten (10) Business Day period or within such further period as the Parties agree in writing then the dispute is to be referred to the Australian Commercial Dispute Centre ("ACDC") for mediation.
- (d) The mediation shall be conducted in accordance with the ACDC Mediation Guidelines which set out the procedures to be adopted, the process of selection of the mediator and the costs involved.
- (e) If the dispute is not settled within twenty (20) Business Days (or such other period as agreed in writing) after appointment of the mediator, or if no mediator is appointed within twenty (20) Business Days of the referral of the dispute to mediation, the Parties may pursue any other procedure available at law for the resolution of the dispute.
- (f) If the Agency requests it, the Recipient must continue performing this Agreement while a dispute is being dealt with in accordance with this clause 14 (Disputes), to the extent practicable to do so.

- (g) Nothing in this clause 14 (Disputes) will prevent either Party from seeking urgent interlocutory relief.

## 15. Termination

### 15.1 Termination by Agency for cause

Without limiting other rights under this Agreement or at law, the Agency may terminate this Agreement with immediate effect by giving notice to the Recipient, if:

- (a) **(Breach capable of remedy)** the Recipient breaches a provision of this Agreement and fails to remedy the breach within twenty (20) Business Days following receipt of a notice requiring the Recipient to do so (or such longer period as determined by the Agency);
- (b) **(Breach not capable of remedy)** the Recipient breaches a provision of this Agreement and, in the Agency's reasonable opinion, the breach is incapable of remedy;
- (c) **(Inappropriate conduct)** in the Agency's reasonable opinion, the Recipient's actions will cause damage to the reputation of the Agency or its Funding Program;
- (d) **(Change in Control)** there is a Change in Control of the Recipient that, in the Agency's reasonable opinion, renders the Recipient no longer eligible to receive the Funding.

### 15.2 Termination by Agency without cause

- (a) Without limiting other rights under this Agreement or at law, but subject to the terms of this clause 15.2 (Termination by Agency without cause) the Agency may terminate this Agreement without cause (and without the need to give reasons) by giving at least twenty (20) Business Days' notice to the Recipient.
- (b) If the Agency terminates this Agreement without cause under this clause 15.2 (Termination by Agency without cause) the Agency will pay the Recipient's reasonable, substantiated costs (other than loss of profit or income) necessarily and directly incurred as a result of the termination ("Early Termination Costs"), provided that:
  - (i) the Recipient uses its best efforts to minimise its Early Termination Costs; and
  - (ii) the total amount of Early Termination Costs payable will not exceed the total amount of unpaid Funding forfeited through termination under this clause 15.2 (Termination by Agency without cause).

### 15.3 On termination

Unless otherwise agreed, the Recipient must, within ten (10) Business Days of termination:

- (a) **(Return unspent Funding)** repay to the Agency, in accordance with its direction, any unspent Funding;
- (b) **(Provide Reports and other Material)** provide to the Agency:
  - (i) any Reports due to, or otherwise reasonably requested by, the Agency; and
  - (ii) any Activity Material which is owned by, or licensed to, the Agency under this Agreement, in a format, and with associated explanatory material, which permit the Agency to exercise its IP rights in respect of that Activity Material;

- (c) **(Return Confidential Information)** return any Confidential Information provided by the Agency; and
- (d) **(Deliver-up Significant Assets)** if the Agency terminates this Agreement under clause 15.1 (Termination by Agency for cause) and requires delivery-up of Significant Assets purchased wholly with the Funding, deliver-up to the Agency any such required Significant Assets.

## **16. General**

### **16.1 Relationship**

- (a) The Recipient acknowledges that neither the Recipient nor any of its Personnel are employees, partners or agents of the Agency.
- (b) The Recipient must not, and must ensure that its Personnel do not, represent that the Recipient or a member of its Personnel is an employee, partner or agent of the Agency.

### **16.2 Variations, consents and waivers**

All variations to this Agreement and all consents, approvals and waivers must be in writing and variations must be signed by both Parties.

### **16.3 Subcontracting and assignment**

- (a) The Recipient must not:
  - (i) subcontract any part of the Activity other than to an Approved Subcontractor; or
  - (ii) assign its rights under all or any part of this Agreement, without the prior written consent of the Agency.
- (b) Any consent given by the Agency in accordance with this clause 16.3 (Subcontracting and assignment) does not relieve the Recipient of its obligations under this Agreement.

### **16.4 Notices**

- (a) A notice under this Agreement must be in writing and delivered to the address or email address of the recipient Party as specified in the Activity Schedule or as that Party otherwise directs. A notice under this Agreement will be taken to be delivered:
  - (i) if by hand or by registered post, on delivery to the Party's address for service and a signature is received as evidence of delivery;
  - (ii) if by post (other than registered post), on the sixth (6th) Business Day after posting;
  - (iii) if by email, upon receipt by the sender of confirmation of delivery notification from an email server or a written acknowledgement from the recipient).
- (b) Notwithstanding the immediately preceding subclause if a notice is delivered or received on a day that is not a Business Day, or is delivered or received later than 5.00 pm (Sydney, New South Wales time), it will be taken to have been given or made at 9.00 am on the next Business Day.

### **16.5 Counterparts**

This Agreement may be executed in any number of counterparts which taken together will form one agreement.

### **16.6 Survival**

The following clauses survive termination or expiry of this Agreement: clause 6 (Withholding payment and repayment); clause 9 (Reports and review), clause 10 (Records); clause 11 (IP); clause 12 (Confidentiality and privacy); clause 13.3 (Insurance); clause 14 (Disputes); clause 15.2 (Termination by Agency without cause); clause 15.3 (On termination); this clause 16.6 (Survival); clause 16.7 (Governing law and jurisdiction) and any other clause which by its nature is intended to survive this Agreement.

**16.7 Governing law and jurisdiction**

The Agreement is subject to and must be construed in accordance with the laws for the time being in force in New South Wales and the Parties submit to the non-exclusive jurisdiction of courts of New South Wales.

**16.8 Entire Agreement**

This Agreement constitutes the entire Agreement and understanding between the Parties as to its subject matter. Any prior arrangements, representations or undertakings as to the subject matter of this Agreement are superseded.

**16.9 Waiver and exercise of rights**

Failure or omission by the Agency at any time to enforce or require strict or timely compliance with any provision of the Agreement will not in any way affect or impair that provision or the right of the Agency to avail itself of the remedies it may have in respect of any breach of a provision.

**16.10 Severability**

If any part of this Agreement is prohibited, void, illegal or unenforceable, then that part is severed from this Agreement but without affecting the continued operation of the remainder of the Agreement.

**16.11 Electronic Signature and Exchange permitted**

- (a) In relation to the electronic exchange of documents:
  - (i) Parties may exchange executed counterparts of this Agreement, or any other document required to be executed under this Agreement, by delivery from one Party to the other Party by emailing a pdf (portable document format) copy of the executed counterpart to that other Party as an attachment to an email or by transmitting the executed counterpart electronically via a secure digital platform such as DocuSign ("Electronic Delivery"); and
  - (ii) Electronic Delivery of an executed counterpart will constitute effective delivery of the executed counterpart as if the original had been received, from the date and time that the email was sent, provided that the sending Party does not receive a delivery failure message within a period of 24 hours of the email being sent.
- (b) Electronic signatures complying with a law applicable in New South Wales will be deemed original signatures for the purposes of this Agreement and any such digital, scanned or electronically applied signature is to be treated in all respects as having the same effect as an original signature

**17. Interpretation**

**17.1 Definitions**

In this Agreement, unless the context otherwise dictates, where appearing with a capital letter:

**Activity Material** means any Material (including the Reports) created or developed by the Recipient in conducting the Activity and/or performing this Agreement and includes any Existing Material that is incorporated in or supplied with the Activity Material.

**Activity Period** means the period identified as such in the Activity Schedule.

**Agency** means the entity identified as such in the Activity Schedule.

**Agreement** means this Agreement as described in clause 1.1.

**Activity Schedule** means the Activity Schedule forming part of this Agreement.

**Asset Register** means an asset register kept in accordance with Australian Accounting Standards.

**Attachment** means an attachment to this Agreement.

**Business Day** means any day which is not a Saturday, Sunday or gazetted public holiday in the State of New South Wales.

**Change in Control** means any change during the Term in any person(s) who directly or indirectly exercise/s effective control over the Recipient (including the ability to determine the outcome of decisions about the financial and operating and other policies of the Recipient) by holding the majority of voting shares, units or other interests in the Recipient or by any other means, but does not include a change in respect of a local council if that change is due to an election.

**Claim** means all proceedings, applications, actions, claims, suits, demands, losses (including, except to the extent otherwise agreed in writing, costs, damages, expenses and liability, including consequential loss, indirect loss, loss of profit, loss of revenue, damages for loss of opportunity and legal costs), which may be brought against, made upon, or incurred by the Agency, the State or their Personnel.

**Confidential Information** means any written or oral information of a Party that:

- (a) is by its nature confidential;
- (b) is designated as confidential; or
- (c) the receiving Party knows or ought to know is confidential,

but does not include information which is or becomes public knowledge other than by breach of this Agreement.

**Conflict of Interest** means a situation where the exercise of a person's duty or decision-making is influenced, potentially influenced, or may appear to be influenced, by a secondary interest, including (but not limited to) a private or business interest.

**Contribution** means the contribution toward the costs of the Activity, as specified in the Activity Schedule.

**Correctly Rendered Tax Invoice** means a tax invoice that:

- (a) complies with the requirements of the GST Law;
- (b) sets out details of the Activity undertaken for which the Funding or the relevant Instalment is claimed, applicable GST and the total amount payable; and
- (c) contains any other details and is accompanied by any other supporting information reasonably required by the Agency.

**Digital Mobile Radio Standard** means the digital radio standard specified for business mobile radio users developed by European Telecommunications Standards Institute.

**Existing Material** means Material developed independently of this Agreement by either Party and includes Existing Material that is incorporated in or supplied as part of the Activity Material.

**Funding Program** means the funding program identified as such in the Activity Schedule.

**GST** has the meaning given to this term in the GST Law.

**GST Law** means *A New Tax System (Goods and Services Tax) Act 1999* (Cth), related legislation and any delegated legislation.

**Instalment** means an instalment of Funding.

**IP** means all industrial and intellectual property rights whether created now or in the future, whether recognised in Australia or overseas, whether or not they are registered or capable of being registered and includes (without limitation), the rights in patents, knowhow, copyright, designs, semi-conductor or circuit layout rights, trade marks, trade secrets, plant breeder's rights, business or company names or other proprietary rights.

**Material** includes all forms of works and subject matter in which IP may subsist, created or stored by any means, including (without limitation) documents, equipment, designs, templates, computer programs, software and applications, products, processes, devices, technologies, information and data.

**Moral Rights** means those rights recognised as belonging to the author or creator of Intellectual Property and includes, without limitation, those rights recognised under Part IX of the *Copyright Act 1968* (Cth), including the right of attribution, the right against false attribution and the right of integrity of creatorship.

**Parties** means the parties to this Agreement and **Party** means either one of them.

**Party's Representative** means, in relation to each Party, the person named as such in the Activity Schedule or such other person as the Party may, from time to time, nominate in writing.

**Personal Information** has the meaning contained in the *Privacy and Personal Information Protection Act 1998* (NSW).

**Personnel** means any person employed or engaged by a Party.

**Privacy Legislation** means the *Privacy and Personal Information Protection Act 1998* (NSW), *Health Records and Information Privacy Act 2002* (NSW) and the *Privacy Act 1988* (Cth) and includes any directions, regulations, codes of practice and principles made under these Acts.

**RCTI** means recipient created tax invoice.

**Recipient** means the entity identified as such in the Activity Schedule.

**Records** includes documents, information and data stored by any means and all copies and extracts of the same.

**Reports** means the reports specified in the Activity Schedule.

**Significant Asset** means an item of capital expenditure (excluding real property) the value of which exceeds the Significant Asset Threshold Value.

**Significant Asset Threshold Value** means the amount specified as such in the Activity Schedule.

**Significant Asset Retention Period** means the period following termination or expiry of this Agreement during which the Recipient must continue to retain ownership of a Significant Asset, as specified in the Activity Schedule.

**State** means the Crown in right of the State of New South Wales.

**State Rescue Board** is established under the State Emergency and Rescue Management Act 1989 to ensure the maintenance of efficient and effective rescue services throughout the State.

**Supply** has the meaning given to this term by the GST Law.

**Term** means the duration of this Agreement as specified in the Activity Schedule or until the date on which this Agreement is terminated, whichever occurs first.

## 17.2 Construction

Except where the context otherwise requires:

- (a) A reference to a statute, regulation, ordinance or by-law will be deemed to extend to include a reference to all statutes, regulations, ordinances or by-laws amending, consolidating or replacing that law from time to time.
- (b) A reference to a person which has ceased to exist or has been reconstituted, amalgamated or merged, or other functions of which have become exercisable by any other person or body in its place, shall be taken to refer to the person or body established or constituted in its place by which its said functions have become exercisable.
- (c) Where a word or phrase is given a defined meaning in this Agreement, any other part of speech or other grammatical form in respect of such word or phrase shall unless the context otherwise requires have a corresponding meaning.
- (d) No rule of construction operates to the detriment of a Party only because that Party was responsible for the preparation of this Agreement or any part of it.
- (e) Where there occurs a reference to the doing of anything by the Agency including giving any notice, consent, direction or waiver, this may be done by any duly authorised officer of the Agency.
- (f) Where the Recipient is comprised of more than one person, each obligation of the Recipient will bind those persons jointly and severally and will be enforceable against them jointly and severally.
- (g) The headings and contents list in this Agreement are for convenience only and do not affect the interpretation of this Agreement.
- (h) Where the Agency is required to act reasonably in the performance of this Agreement, that shall be read as a requirement to act as would a Party in the position of the Agency which is acting reasonably in its own best interests.
- (i) A reference to a group of persons is a reference to all of them collectively and to any two or more of them collectively and to each of them individually.
- (j) Persons will be taken to include any natural or legal person.

## ATTACHMENT 1 PROJECT PLAN

### 17.3 Overview of projects

Within each Strategic Pillar, SLSNSW has identified a series of Goals which identify our activity objectives at an operational level. The individual project streams and activities address the Operational Objectives SLSNSW seeks to pursue. Specific to the State Government grant, the following Operational Objectives will be realised as a result of the funding:

Strategic Pillar 1 – Save Lives	
Operational Objectives:	Related State Government Funded Project Stream Activities
Implement SLSNSW Emergency Framework	<ul style="list-style-type: none"> <li>Emergency Management Training &amp; Protocols</li> <li>Implementation of the Zone Emergency Management Officer network in regional and metropolitan locations</li> </ul>
Operate & Future Proof SLSNSW Radio Network	<ul style="list-style-type: none"> <li>Build out Far South Coast/South Coast and North Coast Digital Radio Network</li> <li>Upgrade Mid North Coast Digital Radio Network</li> <li>Upgrade various other Digital Radio Network components/sites</li> <li>SLS Coastal Radio Network general operations</li> </ul>
Consolidate, Operate & Enhance the State Operations Centre Capability	<ul style="list-style-type: none"> <li>State Operations Centre operations</li> <li>Installation of Emergency Response Beacons (ERBs)</li> </ul>
Generate Data and Deliver Coastal Insights for enhanced operational surveillance	<ul style="list-style-type: none"> <li>Real time risk modelling</li> <li>Undertaking a coastal recreation survey</li> <li>Trial new types of surveillance models</li> <li>Trial /review the use of coastal cameras and AI technology</li> </ul>
Provide essential Lifesaving Equipment	<ul style="list-style-type: none"> <li>Club Lifesaving Equipment Grant (CLEG)</li> </ul>
Enhance Club & Branch Capability	<ul style="list-style-type: none"> <li>Roll-out of new RWCs &amp; new/replacement Emergency Response Vehicles</li> <li>Management of Support Operations Opex</li> <li>Employment and Management of a Support Operations Co-ordinator</li> </ul>

Strategic Pillar 2 – Develop & Support our People	
Operational Objectives:	Related State Government Funded Project Stream Activities
Enhance SLSNSW's Approach to Supporting Member Welfare	<ul style="list-style-type: none"> <li>Appointing and leveraging a qualified Psychologist</li> <li>Embedding a new back-end management system to assist our response to member critical incidents</li> <li>Deliver member welfare response to critical incident involvement</li> </ul>
Ensure our members are appropriately trained and equipped	<ul style="list-style-type: none"> <li>Advanced specialist skill-based training (RWC &amp; IRB operations)</li> <li>Provision of required equipment &amp; functionally appropriate PPE</li> <li>Provide Club Gear &amp; Equipment Grant</li> </ul>

Strategic Pillar 3 – Grow & Sustain our Movement	
Operational Objectives:	Related State Government Funded Project Stream Activities

Develop & Deliver a Recruitment & Retention Plan	<ul style="list-style-type: none"> <li>• Undertake Volunteer satisfaction analysis</li> <li>• Engage a specialist Recruitment &amp; Retention Officer</li> <li>• Undertake respectful training programs</li> </ul>
Reduce Volunteer Pain Points and workload	<ul style="list-style-type: none"> <li>• Employ and manager Branch Administrators</li> <li>• Employ and manage a Club Services Manager</li> </ul>

Strategic Pillar 4 – Engage the Community	
Operational Objectives:	Related State Government Funded Project Stream Activities
Deliver Programs to Educate at Risk Communities	<ul style="list-style-type: none"> <li>• Devising, updating &amp; delivering community education programs to a variety of NESB and CALD audiences</li> <li>• Curating and further developing the digital Learning Centre</li> </ul>
Deliver Relevant & Engaging Water safety Messaging to the Community	<ul style="list-style-type: none"> <li>• Employ and manage a multi-media co-ordinator</li> </ul>


17.4 Advanced training & outfitting – continuing project

PROJECT OWNER:	[REDACTED]
RELATED STRATEGIC PLAN PILLAR	Strategic Pillar 2 – Develop & Support our People
RELATED OPERATIONAL OBJECTIVE:	Ensure our members are appropriately trained and equipped
KEY STAKEHOLDERS:	<ol style="list-style-type: none"> <li>1. SLS Clubs</li> <li>2. SLS Branches</li> <li>3. SLSNSW Board</li> <li>4. ALBERT Committee</li> <li>5. Other Agencies (MAC, MRNSW)</li> </ol>
BACKGROUND AND RATIONALE:	<p>The Advanced Training and Outfitting program was introduced to address skills shortages across the state with a particular focus on <b>advanced powercraft, incident management and search and rescue skill sets</b>. The differences in skills vary across the state and the aim is to maintain and standardise advanced training across the state through a State based program. This project is complimented and will be assisted in the delivery by the Zone Emergency Management officer (ZEMO) roles that SLSNSW will implement.</p> <p>Program objectives are focused on improving understanding of complex incidents, rescues, identifying opportunities and/or problems and developing individual capabilities to an advanced level capable of operation in a variety of situations from a local to a more regional level.</p>
PROJECT DEFINITION & OBJECTIVES:	<p>The Advanced Training and Outfitting program will ensure:</p> <ol style="list-style-type: none"> <li>1. SLSNSW have the capability and capacity in responding to emergencies with powered craft assets:             <ol style="list-style-type: none"> <li>a. Inflatable Rescue Boats</li> <li>b. Rescue Water Craft (RWCs - known as Jet Skis)</li> </ol> </li> </ol>

	<ol style="list-style-type: none"> <li>2. Deliver rescue craft training for use in search and rescues</li> <li>3. Provide ongoing professional development opportunities for volunteer members to participate advanced SLS training programs. Achieve this through scheduling of Centres of excellence/training camps for members</li> </ol>
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<p><b>PROJECT DESCRIPTION:</b></p>	<p>The Advanced Training and Outfitting program are State based training programs delivered to frontline lifesavers and support operation personnel. The aim is to maintain and improve upon the high standard that has been achieved the past four years.</p> <p>These training programs have ensured that SLSNSW have been able to adequately meet the requirements of other agencies for major SAR and statewide natural disaster events.</p> <p>The program will be supported by the ZEMO personnel where a needs analysis of current operations/capability will be undertaken and then the development of skills-based training programs to address each zone/regions need is implemented.</p> <p>Regionalised training locations will ensure that frontline lifesavers are able to better access these training programs thereby improving the service that is delivered to the NSW community.</p> <p>The program will also ensure that the ongoing provision of standardised PPE and Equipment is provided to each specific role and that training is able to be undertaken in/utilising this PPE/Equipment.</p>
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<p><b>SUCCESS MEASURES</b></p>	<ol style="list-style-type: none"> <li>1. Standardisation and professionalisation of Incident management training by way of , . 2 x Control Level 1 Incident Course each year delivered as a minimum. Delivery of 2 x Control Level 2 Incident Course across 4 years to selected members/staff represented by 100 volunteers.</li> <li>2. Standardisation and professionalisation of advanced powercraft training by way of 5 programs per annum (100 attendees)</li> <li>3. Standardisation and professionalisation of uniform, and equipment/PPE</li> <li>4. Enhanced incident management capability is delivered through structured training programs.</li> <li>5. SLSNSW Attendance at all NSW Coastal SAREX (MAC, MRNSW, SLS) is achieved each year.</li> <li>6. Enhances SLSNSW position as an acknowledged emergency service.</li> <li>7. Member participation grows every year by 5% thereby increasing the organisation's capability.</li> <li>8. Enhanced and consolidated interoperability amongst all emergency services for both coastal aquatic emergencies and natural disasters (floods, bushfires)</li> <li>9. Enhanced incident management at coastal aquatic rescues and searches enabling more coordinated and successful operations</li> <li>10. Enhanced specialist powercraft skills to increase volunteer safety when operating in challenging coastal aquatic response and search conditions</li> <li>11.</li> </ol>
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<p><b>PROJECT RISKS &amp; MITIGATIONS</b></p>	
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17.5 Staffing Enhancements - Stream A: Head Office Administration & Specialist Staffing – continuing project

PROJECT OWNER:	
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RELATED STRATEGIC PLAN PILLAR	Strategic Pillar 3 – Grow & Sustain our Movement
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RELATED OPERATIONAL OBJECTIVE:	Reduce Volunteer Pain Points and workload
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KEY STAKEHOLDERS:	<ol style="list-style-type: none"> <li>1. Lifesaving Personnel/volunteers at club &amp; branch level</li> <li>2. Government stakeholders</li> </ol>
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BACKGROUND AND RATIONALE:	The workstreams initiated as part of the previous quadrennium's funding enhancement require a number of "back of house" roles to assist in their effective activation. Additionally, other human resource at head office are require to provide further specialist support to operational capacity at club & branch level
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PROJECT DEFINITION & OBJECTIVES:	<p>This project will aim to:</p> <ol style="list-style-type: none"> <li>1. Reduce the workload on volunteers, often a diminishing group with increasing demands</li> <li>2. Assist in the retention of volunteers through reduced workload and decreasing change of burn out</li> <li>3. Increase the specialist knowledge and assistance provided by way of developing target programs and training for volunteers</li> <li>4. Activate new media channels to better tell SLSNSW's story specifically related to water safety awareness in the community</li> <li>5. Ensure salaries are competitive in the marketplace to ensure effective recruitment and retention of appropriately skilled and experienced personnel.</li> </ol>
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PROJECT DESCRIPTION:	<ol style="list-style-type: none"> <li>1. SLSNSW will employ FTE 3.25,             <ul style="list-style-type: none"> <li>1 x FTE (Support Operations Co-ordinator) will be specifically engaged in support operations co-ordination.                 <ol style="list-style-type: none"> <li>a. This role will co-ordinate all financial reimbursements to branches for support ops expenses</li> <li>b. Facilitate the development of structures and delivery programs to align with the SLSNSW Support operations review undertaken in 20/21, with particular focus on Duty Officer training</li> <li>c. Facilitate training &amp; education which aligns with the structures developed above</li> </ol> </li> </ul> </li> </ol>
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	<ul style="list-style-type: none"> <li>d. Monitor performance of support operations group against agreed standards</li> <li>e. Continue to ensure appropriate PPE and uniforms for support ops personnel is maintained and replaced as required</li> <li>f. Source additional specific equipment for support ops purposes</li> </ul> <p>1 x FTE (Multi-Media Co-ordinator) will be engaged to specifically develop the organisation's capability around multi-media related to water safety messaging for the community</p> <ul style="list-style-type: none"> <li>a. Develop media messaging</li> <li>b. Develop multimedia pieces incl social media and "youtube" video footage</li> <li>c. Assist branch administrators on communications plans and web site upgrades at branch level</li> <li>d. Assist the Community Ed team on messaging and collateral for CALD and Community programs</li> </ul> <p>1 x FTE (Club Services Manager) will be engaged in a general administrative capability which will have direct liaison with clubs &amp; branches to assist in their front -line delivery</p> <ul style="list-style-type: none"> <li>a. Via Branch Administrators, provide general assistance across 'club services' to assist in ensure effective governance and operations at club level</li> <li>b. Monitor club capability by way of reporting across key capability metrics</li> <li>c. Assist with assurance of education and training upgrades amongst members</li> <li>d. Provide update seminars/meeting presentations related to volunteer proficiency updates and new award training</li> <li>e. Ensure volunteer records are upkept and accurate</li> <li>f. Assist with sourcing reporting and key metrics</li> </ul> <p>Surge Capacity – Summer Period (3 months F/T) Public Information Officer will be engaged to ensure public messaging.</p> <ul style="list-style-type: none"> <li>a. Ensure pro-active coastal safety media messaging is provided across media outlets and media platforms</li> <li>b. Provide accurate and timely information to media on days where forecasts indicate criticality for SLS services (extreme heat, surge attendance, dangerous surf conditions etc)</li> <li>c. Provide media outlets with relevant and timely information when critical incidents occur</li> </ul> <p>2. All recruitment for vacant positions will be undertaken in accordance with the SLSNSW staff recruitment policy.</p>
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<p><b>SUCCESS MEASURES</b></p>	<p>We will know if we are successful with this project if:</p> <ul style="list-style-type: none"> <li>1. Project stream deliverables across all support operations related activities are undertaken successfully</li> <li>2. Clubs and Branches report a demonstrable improvement in satisfaction levels related to front line member welfare</li> <li>3. Branches support operations capabilities are enhanced as a result of the dedicated resources</li> <li>4. SLSNSW head office capabilities are developed in the areas directly related to the staffing enhancements</li> </ul>
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	<ol style="list-style-type: none"> <li>5. Proactive coastal safety messaging and media interactions are enhanced during peak season as demonstrated by volume of media generated by SLS in both traditional and social media.</li> <li>6. NSW communities and specific 'at risk' CALD communities will have access to greater and more immediate water safety information and messaging, inclusive of beach closures and hazards as measured by updates on the BeachSafe website</li> <li>7. Retention of the employed staff members</li> <li>8. Enhanced volunteer experience in the reduction of administrative burden as demonstrated by feedback from Branch executive teams</li> <li>9. Enhanced coordination and development of Support Operations capability that may be deployed into Unpatrolled locations to reduce drownings and allow increase response to rescues as measured by feedback from volunteer support Operations Co-ordinators</li> <li>10. Volunteers will have 'fit for purpose' Support Operations PPE to improve safety of members as demonstrated by feedback to SLS from front line volunteers as to satisfaction with PPE.</li> </ol>
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<b>PROJECT RISKS &amp; MITIGATIONS</b>	
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17.6 Staffing Enhancements - Stream B: Branch Staffing – continuing project

<b>PROJECT OWNER:</b>	
<b>RELATED STRATEGIC PLAN PILLAR</b>	Strategic Pillar 3 – Grow & Sustain our Movement
<b>RELATED OPERATIONAL OBJECTIVE:</b>	Reduce Volunteer Pain Points and workload
<b>KEY STAKEHOLDERS:</b>	<ol style="list-style-type: none"> <li>1. Branches</li> <li>2. Member Clubs</li> <li>3. SLSNSW Development Team/Portfolio</li> </ol>
<b>BACKGROUND AND RATIONALE:</b>	<p>Branch operations are increasing in complexity and obligations, as to are the obligations of the Branch to its member clubs. By engaging paid administrators, SLSNSW will be able to ensure that each Branch has the capability &amp; capacity to undertake front line administrative and club development activities.</p> <p>In most Branches aside these roles, there are no salaried staff roles, all tasks being undertaken by volunteers</p>

<p><b>PROJECT DEFINITION &amp; OBJECTIVES:</b></p>	<p>This project will aim to:</p> <ol style="list-style-type: none"> <li>6. Reduce the workload on volunteers, often a diminishing group with increasing demands</li> <li>7. Assist in the retention of volunteers through reduced workload and decreasing chance of burn out</li> <li>8. Increase the attractiveness of Board roles and Branch &amp; club level by removing much of the hands-on work requirements</li> <li>9. Create greater alignment and consistency between Branches and clubs</li> <li>10. Enhance the consistency of outputs and the timely nature of them given a reduced reliance on volunteers with other work obligations</li> <li>11. Clubs will benefit from a more readily available resource to assist with their increasing demands</li> <li>12. All recruitment will be undertaken in accordance with the SLSNSW staff recruitment policy.</li> <li>13. Ensure salaries are competitive in the marketplace to ensure effective recruitment and retention of appropriately skilled and experienced personnel.</li> </ol>
<p><b>PROJECT DESCRIPTION:</b></p>	<ol style="list-style-type: none"> <li>3. SLSNSW have employed for each Branch a paid administrator (commencement FY19/20)</li> <li>4. Where staff resign, a re hiring process will be actioned as per the initial year</li> <li>5. Each Branch Administrator will have a work plan which aligns to priority area for the respective branch (11 branches total)</li> <li>6. Key outcomes across the branches include:             <ol style="list-style-type: none"> <li>a. Upgrading and managing websites incl platform, content etc. Assist clubs with their own web sites</li> <li>b. Developing centralised record keeping and filing for the branch (away from individual portfolio director's own systems)</li> <li>c. Regular newsletter creation and distribution</li> <li>d. Undertake the administration and follow-up of the annual club compliancy program</li> <li>e. Develop support operations rosters</li> <li>f. Input education and training data into the required platforms</li> <li>g. Liaise with clubs to assist as required</li> <li>h. Provide general assistance to clubs with general inbound calls/emails</li> <li>i. Development of Branch Policies and procedures</li> </ol> </li> </ol>
<p><b>SUCCESS MEASURES</b></p>	<p>We will know if we are successful with this project if:</p> <ol style="list-style-type: none"> <li>11. Branch Executive report a demonstrable decline in their own workload</li> <li>12. Clubs report positively in relation to the assistance these roles have provided</li> <li>13. SLSNSW portfolio managers report a greater alignment between Branch capability/outputs and to improved timelines</li> <li>14. Greater consistency and professionalism of external communications to stakeholders, public enquiry &amp; members</li> <li>15. Retention of the employed staff members</li> <li>16. Retention of Branch volunteers in management/administration roles</li> </ol>
<p><b>PROJECT RISKS &amp; MITIGATIONS</b></p>	

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17.7 Coastal Insights – continuing project

PROJECT OWNER:	
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RELATED STRATEGIC PLAN PILLAR	Strategic Pillar 1 – Save Lives
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RELATED OPERATIONAL OBJECTIVE:	Generate Data and Deliver Coastal Insights for enhanced operational surveillance
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KEY STAKEHOLDERS:	<ol style="list-style-type: none"> <li>1. Coastal Land Managers (Primarily LGA's and National Parks)</li> <li>2. SLS Clubs &amp; Volunteers</li> <li>3. Lifeguard and Lifesaving services</li> <li>4. Coastal visitors / Members of the Public</li> </ol>
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BACKGROUND AND RATIONALE:	<p>NSW consistently records the highest number of coastal drowning deaths per year in Australia. Over the past 12 months alone 46 coastal drownings have occurred.</p> <p>Under the previous funding agreement, Coastal Insights developed innovative evidence-based models and frameworks to assist coastal safety stakeholders to manage the risk of drowning and injury at beaches, shore platforms, and coastal waterways in New South Wales. The project also developed a 'data standard' and 'Data Analytics Hub' to fundamentally transform and enhance data collection, analysis, and reporting. This allows for the provision of evidence-based insights and recommendations to inform the provision of lifeguarding services, surf lifesaving services, and support operations.</p> <p>As attendance at our coastal waters continues to increase especially as we move toward a El Nino weather pattern, these insights will help inform strategies and approaches to help minimise the drowning toll.</p>
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PROJECT DEFINITION & OBJECTIVES:	<p>This project will aim to:</p> <ul style="list-style-type: none"> <li>• Improve public safety at coastal locations in NSW.</li> <li>• Further refine and ensure greater accuracy and more timely availability of critical data sets via an improved Data Analytics Hub.</li> <li>• Development of predictive and real-time risk modelling.</li> <li>• Trial and implement new types of supervision and surveillance at both currently patrolled and un-patrolled locations.</li> </ul>
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	<ul style="list-style-type: none"> <li>• Undertake a biennial intercept survey to better understand the different groups using beaches, shore platforms, and coastal waterways throughout New South Wales</li> <li>• Develop a 'Vulnerability Framework' to assist coastal safety stakeholders determine which groups should be targeted with awareness and education programmes.</li> </ul>
PROJECT DESCRIPTION:	<ol style="list-style-type: none"> <li>1. Key front-line personnel will be upskilled in the collection of data in line with the data standard that has been developed. Work will continue to maintain and enhance the 'Data Analytics Hub', the associated data collection tools, and dashboards.  Reports providing insights and recommendations will be produced for coastal safety stakeholders from a site-specific scale (Surf Life Saving Clubs) to multi-site scale (i.e., Local Government Areas), through to a state-wide scale (i.e., NSW National Parks and Wildlife Service and NSW Government). These will provide objective and comparable reporting, as well as advanced analysis, visualisation, and interpretation.</li> <li>2. A predictive risk model will be developed to enable surf lifesaving services to be scaled up or down according to the risk of drowning and injury. This model will utilise forecast weather and surf conditions to predict water use and environmental hazardousness, and calculate the likely level of risk. This will be adapted to real-time data dashboards and heat maps where real-time collection is available. This will enable groups, such as the Surf Life Saving NSW State Operations Centre, to help guide the provision of resources, such as support operations, towards the sites of highest risk.</li> <li>3. Refine the pilot development of a Supervision and Surveillance Framework that proposes several new types of service that are scaled to different levels of risk and tailored to different environments. A trial of selected forms of supervision and surveillance which are more sophisticated and apply specifically to location, time of year and time of day, will be undertaken and subsequently implemented. These may diverge from the existing traditional lifesaving &amp; lifeguarding structures.</li> <li>4. A biennial intercept survey will be undertaken to better understand the different groups using beaches, shore platforms, and coastal waterways throughout New South Wales. This will include their demographics, awareness, risk-taking behaviours, and competence in the surf. A survey of this nature and scale would be the first of its kind. The data would be analysed and presented in the 'Data Analytics Hub', from a site-specific to state-wide scale. The information will also be used to update the risk models and frameworks that guide evidence-based decision-making throughout the state.</li> <li>5. Aligned to the workstream above, a 'Vulnerability Framework' will be developed to help coastal safety stakeholders determine which community cohorts should be targeted with awareness and education programmes. The framework will utilise insights from the 'NSW Coastal Recreation Survey', as well as information on the recreational activities, demographics, and residence of those involved in incidents. This will help coastal safety stakeholders identify the groups that are at highest risk of drowning and injury, so they can tailor and deliver relevant programmes to have the greatest impact.</li> </ol>

<p><b>SUCCESS MEASURES</b></p>	<ul style="list-style-type: none"> <li>• The Data Analytics Hub is accepted and proactively utilised by all key stakeholder groups as the authoritative data set with respect coastal safety as demonstrated by periodic review of total council adoption of the tool</li> <li>• Data collection is consistent and sourced from <b>all</b> lifesaving &amp; lifeguarding services providing the following aggregated by location/area:             <ul style="list-style-type: none"> <li>○ Drowning</li> <li>○ near drowning</li> <li>○ Rescue</li> <li>○ Preventatives</li> <li>○ attendance numbers per location</li> </ul> </li> <li>• Risk modelling results in more tailored and fit for purpose supervision and surveillance approaches which are implemented across NSW coastal locations resulting in a lowering of the Drowning toll demonstrated by drowning toll and rescue data segmented by LGA/region, Utilising a heat map approach to depicting data.</li> <li>• Accurate insight into user cohorts is obtained which informs the SLSNSW Community Education Team's work and results in lowering of drowning and near drowning of at-risk groups as sourced via survey response.</li> </ul>
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<p><b>PROJECT RISKS &amp; MITIGATIONS</b></p>	
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17.8 Community Education Development & Recruitment – continuing project

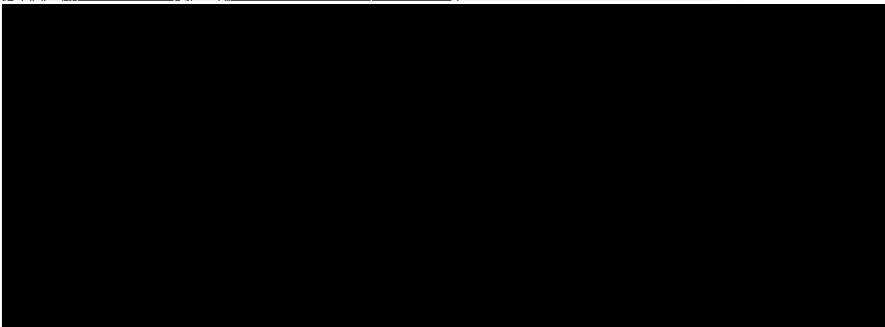
<p><b>PROJECT OWNER:</b></p>	
<p><b>RELATED STRATEGIC PLAN PILLAR</b></p>	<p>Strategic Pillar 3 – Engage the Community</p>
<p><b>RELATED OPERATIONAL OBJECTIVE:</b></p>	<p>Deliver Programs to Educate at Risk Communities</p>
<p><b>KEY STAKEHOLDERS:</b></p>	<ol style="list-style-type: none"> <li>1. NSW Culturally and Linguistically Diverse (CALD) and Multi-Cultural Communities and Organisations</li> <li>2. NSW Tertiary Institutes, Universities &amp; TAFE's.</li> <li>3. NSW Early Childhood, Primary and Secondary School Communities</li> <li>4. SLSNSW Clubs and local communities</li> <li>5. NSW Rural and Remote Inland and Coastal Communities</li> </ol>

	6. NSW Aquatic Water Bodies and Organisations
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<p><b>BACKGROUND AND RATIONALE:</b></p>	<p>Along with the community in general, CALD and Non-English-Speaking Background (NESB) Communities continue to be over-represented in drowning, near drowning and rescue statistics within our coastal safety data. While we have made a lot of headway over the last few years in connecting to diverse communities and better supporting them through new targeted resources and programs, they remain a key group to support and engage with. This is particularly emphasised with the reappearance of the overseas student population following the return to normal international visitation post covid. Our Community Education team has directly reached over 200,000 individuals across NSW in the last four years with an additional 60,000 engagements via the new <a href="http://beachsafetyhub.org.au">beachsafetyhub.org.au</a> in the last two years. Continuation of staffing to not only deliver our programs but to ensure that we are able to maintain and develop existing resources, programs and digital projects is vital and will allow us to enable continued development of expert skills within the team capable of working with and understanding and engaging the diverse and unique communities within which we work and work for.</p>
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<p><b>PROJECT DEFINITION &amp; OBJECTIVES:</b></p>	<p>This project will aim to:</p> <ol style="list-style-type: none"> <li>1. Deepen and broaden our community reach across NSW.</li> <li>2. Ensure continuous improvement maintenance of our collateral, digital assets and in-person delivery approaches.</li> <li>3. Increase our reach and salience within CALD communities in NSW.</li> <li>4. Increase our reach within rural and remote NSW communities.</li> <li>5. Curate existing networks and develop new networks across CALD and multi-cultural communities within NSW.</li> <li>6. Continue evolving collaborations and programs with aquatic water bodies including Royal Life Saving and Aust Swim.</li> <li>7. Continued development of researched and inclusive programs to engage and support SLSNSW clubs to educate within their own communities.</li> </ol>
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<p><b>PROJECT DESCRIPTION</b></p>	<ul style="list-style-type: none"> <li>• Continued development and updating of resources to support:             <ol style="list-style-type: none"> <li>a. Primary school students/teachers</li> <li>b. Secondary school students/teachers</li> <li>c. multicultural communities</li> <li>d. rock fishers</li> <li>e. coastal information and tourism centres</li> <li>f. high-risk communities via councils, multicultural group centres and aquatic centres</li> </ol> </li> <li>• Continued delivery of:             <ol style="list-style-type: none"> <li>a. early childhood programs</li> <li>b. primary school programs</li> <li>c. secondary school programs</li> <li>d. international student programs</li> <li>e. multicultural, refugee and new migrant community targeted programs and events</li> <li>f. the Big Beach Week (all schools across NSW)</li> <li>g. in-water skill development and surf survival programs to at-risk community groups</li> </ol> </li> <li>• Delivery of a brand new, young male targeted and facilitated program <b>Know Your Limits.</b></li> <li>• Continued development and maintenance of:</li> </ul>
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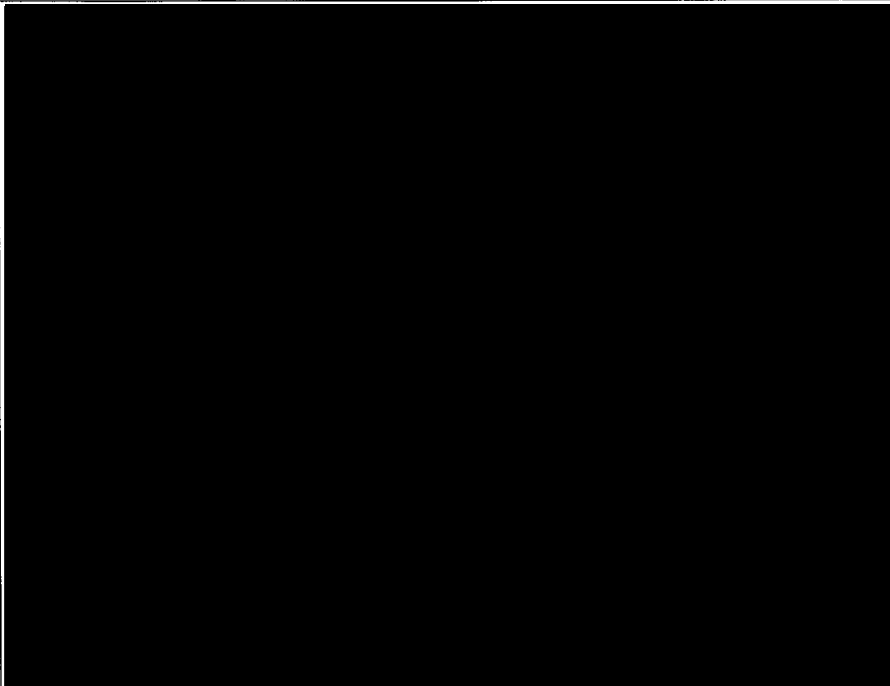
	<ul style="list-style-type: none"> <li>a. SLSNSW’s virtual reality beach and coastal safety session</li> <li>b. SLSNSW’s Beach and Coastal Safety Hub (beachsafetyhub.org.au)</li> </ul> <ul style="list-style-type: none"> <li>• Launch and ongoing development and maintenance of: <ul style="list-style-type: none"> <li>a. A primary school targeted and curriculum aligned digital gamification, <b>Splash &amp; Spin</b></li> <li>b. SLSNSW’s <b>Digital Learning Centre</b> - a community focused learning management system housing primary school, secondary school, tertiary institute and multicultural community targeted programs</li> <li>c. A <b>multicultural community digital gamification</b>.</li> </ul> </li> </ul>
<p><b>SUCCESS MEASURES</b></p>	<p><b>Community focussed success measures identified through surveys, feedback, and engagement data.</b></p> <ul style="list-style-type: none"> <li>• Increased Coastal Safety Awareness.</li> <li>• Increased Coastal Safety Program &amp; Resource Awareness.</li> <li>• Increased SLSNSW Interaction &amp; Engagement.</li> <li>• Increased coastal safety comprehension.</li> <li>• Improved Coastal Safety Skills &amp; Practical Abilities.</li> <li>• Increased pathway opportunities to lifesaving.</li> </ul> <p><b>SLSNSW identified success measures, obtained through education and engagement data.</b></p> <ul style="list-style-type: none"> <li>• Increased reach across all targeted at-risk community groups.</li> <li>• Increased and diversified opportunities for community engagement and education.</li> <li>• Increased numbers of SLSNSW Clubs &amp; Branches involved in Community Education.</li> <li>• Increased cultural inclusion and responsiveness practices across SLSNSW clubs &amp; branches.</li> </ul>
<p><b>PROJECT RISKS &amp; MITIGATIONS</b></p>	
<p><b>DATA SOURCES TO ASSIST PROJECT MONITORING</b></p>	<ol style="list-style-type: none"> <li>1. Total programs conducted in different segments</li> <li>2. Total attendees at courses and programs</li> <li>3. Total engagements through the Digital Learning Centre (DLC)</li> <li>4. Program participant survey outcomes</li> </ol>

17.9 Analogue to Digital Mobile Radio (DMR) Upgrade (Far South Coast, South Coast, North Coast) + proactive major repair & maintenance program (Mid North Coast) – new project

PROJECT OWNER:	[REDACTED]
RELATED STRATEGIC PLAN PILLAR	Strategic Pillar 1 – Save Lives
RELATED OPERATIONAL OBJECTIVE:	Operate & Future Proof SLSNSW Radio Network
KEY STAKEHOLDERS:	1.SLSNSW 2.Respective SLS Branches & Clubs 3.Project Contractor 4. Office of Emergency Management/Telco Authority
BACKGROUND AND RATIONALE:	<p>The coastal radio network was originally an analogue network which, for the past 8 years, has been undergoing a migration to digital technology to allow enhanced communication, coverage, and dependability. To date, there are still 4 major network locations remaining on analogue technology, which are at beyond end of life and are failing in operational reliance and dependency for use in emergencies. They are critical &amp; essential components of the coastal radio network that must always remain operative.</p> <p>These locations are all vulnerable regional locations being Far South Coast (FSC), South Coast (SC), North Coast (NC).</p> <p><b>SLSNSW have committed to transition to the Public Safety Network (PSN) radio network and have been advised this will be 2026 at the earliest.</b></p>
PROJECT DEFINITION & OBJECTIVES:	<p>Upgrade the FSC, SC, NC analogue radio network to Digital Mobile Radio Standard and undertake major preventative maintenance/upgrades to the Mid North Coast (MNC) network which is over 8 years old (the first area to transition to DMR from Analogue). Objectives include:</p> <ol style="list-style-type: none"> <li>1. Design and build a Digital Radio Network to a standard that will satisfy the current and future needs of the organisation at these locations until transition to the PSN.</li> <li>2. Improve the clarity, data handling, telemetry, reliability and reach of radio communications across the entirety of the respective Branches.</li> <li>3. Build a regional radio network that supports the current mobile and handheld inventory at clubs and respective Branch.</li> <li>4. Seamlessly integrate all systems, technology, and equipment with current SLSNSW technology.</li> <li>5. At every opportunity, co-share facilitates (buildings, towers/poles) with partner organisations (e.g. NSW Telco Authority [NSWTA]) and further investigate opportunities to reduce capital and ongoing costs.</li> <li>6. Comply with current Australian Communication Media Authority Narrow Banding Spectrum Reform regulations.</li> </ol>
PROJECT DESCRIPTION:	This upgrade project requires a full rebuild of the network to DMR standards bringing the FSC, SC and NC Branches into technical alignment with the other DMR capable Branches. Similar upgrades in other Branches to date have seen a dramatic improvement in range, clarity, reliability and robustness of the

	<p>radio communications while providing GPS tracking capability for the safety of all services.</p> <p>The proposed radio networks will comprise of relocation and build of several installations, partial build (including structural) of the remainder and the decommissioning of replaced sites:</p> <ul style="list-style-type: none"> <li>• Design and Build DMR Network on North Coast (complete June 2024)- 4 new sites, 2 upgrades</li> <li>• Design and Build DMR Network on South Coast (complete October 2025) - 2 new sites, 4 upgrades</li> <li>• Design and Build DMR Network on Far South Coast (complete October 2025) - 6 New sites, 4 upgrades</li> </ul> <p>Replace upper end frequencies at four major sites. Upgrade various backhaul sites where mobile connectivity is unreliable. Optimise linking to PSN and local networking through Multi-Protocol Label Switching (MPLS).</p> <p>In addition to maintaining operations, the following specific major R&amp;M works projects are identified on the Mid North Coast network - 1 new site, 4 Upgrades (complete June 2024)</p> <p>All expenditure on both contractors and equipment will be undertaken in accordance with the SLSNSW procurement policy.</p>
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<p><b>SUCCESS MEASURES</b></p>	<ol style="list-style-type: none"> <li>1. Project is completed as per the schedule above.</li> <li>2. The project is completed within the allocated budget.</li> <li>3. A 90% reduction in technical faults in the first three years after the project</li> <li>4. Continuity of radio operations is maintained in these branches above a 97.5% threshold post installation.</li> </ol>
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<p><b>PROJECT RISKS &amp; MITIGATIONS</b></p>	
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<p><b>DATA SOURCES TO ASSIST PROJECT MONITORING</b></p>	<ol style="list-style-type: none"> <li>1. Up-time of new DMR v's Analogue</li> <li>2. Number of repair call-outs (DMR vs Analogue)</li> <li>3. Number of additional sites/locations serviced by new DMR</li> </ol>
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17.10 Permanent Emergency Response Beacons (ERB) – continuing project

PROJECT OWNER:	[REDACTED]
RELATED STRATEGIC PLAN PILLAR	Strategic Pillar 1 – Save Lives
RELATED OPERATIONAL OBJECTIVE:	Consolidate, Operate & Enhance the State Operations Centre Capability
KEY STAKEHOLDERS:	<ol style="list-style-type: none"> <li>1. Local Government Authorities</li> <li>2. Crown Lands</li> <li>3. Parks &amp; Wildlife NSW</li> <li>4. NSW Police and Marine Area Command (MAC)</li> <li>5. SLSNSW Branches</li> <li>6. SLSNSW Clubs</li> </ol>
BACKGROUND AND RATIONALE:	The majority of drowning fatalities and non-fatal drownings along the NSW coastline occur away from patrolled locations or outside of patrolled hours. This project seeks to provide additional coverage to identified high risk areas by way of installation of ERB's at known blackspot locations, providing a timelier and more targeted response which it is anticipated will therefore reduce drowning rates.
PROJECT DEFINITION & OBJECTIVES:	<p>Under previous funding packages, this technology has allowed for the development of a coastal surveillance camera with enhanced response and alert capabilities to be installed in identified black spot locations along the NSW coastline. The current fleet of ERB's have been successfully utilised by members of the public to make direct contact to the SLSNSW State Operations Centre where individuals are in difficulty at the location.</p> <p>A key focus are fatalities that occur &lt; 1km zone from a patrolled location/surf club as these fatalities can likely be reduced with implementing strategies such these ERB's. The project helps develop and maintain relationships with land managers in helping to mitigate the risk of drowning at high profile blackspot locations along the NSW coastline.</p>
PROJECT DESCRIPTION:	<ul style="list-style-type: none"> <li>• ERB's procured to current design and build as a minimum.</li> <li>• Identification of appropriate locations using analysis of blackspot locations by the Coastal Insights team.</li> <li>• Obtain appropriate land-manager consent to enable installation.</li> <li>• Units provide direct communication and situational awareness to SLSNSW State Operations Centre.</li> </ul>
SUCCESS MEASURES	<ul style="list-style-type: none"> <li>• 40 x permanent emergency response beacons installed across identified Blackspot Locations (including replacement of up to 2 x existing fleet annually based on age and R&amp;M status)</li> <li>• ERBs utilised in rescues of persons in unpatrolled locations measured by number of persons rescued and number of ERB activations)</li> <li>• Minimalization of latency days as measured by number of latency days &lt;10 per unit/per year</li> <li>• The project is completed within the allocated budget.</li> </ul>
PROJECT RISKS & MITIGATIONS	[REDACTED]

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17.11 Life Saving Grants to Clubs – continuing project

PROJECT OWNER:	
RELATED STRATEGIC PLAN PILLAR	Strategic Pillar 1 – Save Lives
RELATED OPERATIONAL OBJECTIVE:	Ensure our members are appropriately trained and equipped
KEY STAKEHOLDERS:	<ol style="list-style-type: none"> <li>1. SLSNSW Branches</li> <li>2. SLSNSW Life Saving Clubs</li> <li>3. SLSNSW Gear and Equipment Suppliers</li> </ol>
BACKGROUND AND RATIONALE:	Surf Life Saving Clubs are constantly seeking grants and funding to maintain their lifesaving services to meet their localised operational needs. This grant provides the support to the 129 clubs to ensure they maintain their services at a required and expected level.
PROJECT DEFINITION & OBJECTIVES:	The Club Lifesaving Equipment Grant (CLEG) is facilitated annually with the objective of providing contestable financial assistance to Lifesaving Services to promote upgrading and maintaining primary rescue and patrolling equipment essential to lifesaving services.
PROJECT DESCRIPTION:	<p>The main aim of the project is the provision of core rescue equipment for lifesaving clubs to maintain core service delivery eg:</p> <ul style="list-style-type: none"> <li>o Rescue Equipment</li> <li>o First Aid Equipment</li> <li>o Communication Equipment</li> <li>o Personal Protective Equipment (wetsuits/Helmets etc)</li> </ul>
SUCCESS MEASURES	<ul style="list-style-type: none"> <li><input type="checkbox"/> All CLEG funding is acquitted by each financial year.</li> <li><input type="checkbox"/> All allocations distributed to the Branches/Clubs for the purchase of frontline rescue equipment (eg rescue boards, Defibs, First Aid Kits, IRB's etc) as measured by investment made against retail value of equipment procured on behalf of clubs</li> <li><input type="checkbox"/> All gear is ordered via the SLSNSW On-line portal/shop (ie money is not provided to clubs directly, rather credits on the SLSNSW Shop)</li> </ul>

	<ul style="list-style-type: none"> <li><input type="checkbox"/> All 129 SLSCs remain rescue ready with appropriate surf rescue equipment</li> <li><input type="checkbox"/> All gear is distributed direct from manufacturers/suppliers by mid - December 2022 for use in the current season as measured by:             <ul style="list-style-type: none"> <li>o Date at which orders for equipment is placed.</li> <li>o Date at which orders are fulfilled.</li> </ul> </li> </ul>
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<p><b>PROJECT RISKS &amp; MITIGATIONS</b></p>	
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17.12 Member Recruitment & Retention – new project

<p><b>PROJECT OWNER:</b></p>	
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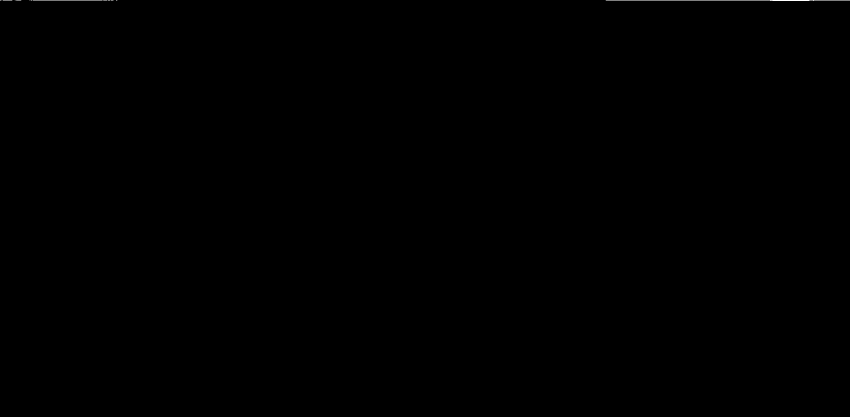
<p><b>RELATED STRATEGIC PLAN PILLAR</b></p>	<p>Strategic Pillar 3 – Grow &amp; Sustain our Movement</p>
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<p><b>RELATED OPERATIONAL OBJECTIVE:</b></p>	<p>Develop &amp; Deliver a Recruitment &amp; Retention Plan</p>
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<p><b>KEY STAKEHOLDERS:</b></p>	<ol style="list-style-type: none"> <li>1. Lifesaving personnel/volunteers at club &amp; branch level</li> <li>2. Local communities</li> </ol>
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<p><b>BACKGROUND AND RATIONALE:</b></p>	<p>SLSNSW’s volunteer workforce is critical to the assurance of operational capability both between the flags and for our support operations that extend beyond the flags into unpatrolled locations. Volunteering within Australia has been on the decline for many years, with many similar organisations reporting stagnant or declining memberships. SLSNSW itself has experienced flat growth over the past 10 years. This project will seek to identify where and how the organisation should be focusing its efforts to recruit new members and improve the retention of existing members.</p>
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<p><b>PROJECT DEFINITION &amp; OBJECTIVES:</b></p>	<p>This project will aim to:</p> <ol style="list-style-type: none"> <li>14. Develop a deep understanding of recruitment &amp; retention history at an individual club and branch level</li> <li>15. Via data analysis and plotted history, better understand the key drivers of recruitment/retention uplift and downturn at a club and branch level</li> <li>16. Understand the drivers related to the impact of sound leadership on recruitment at club level, combining this with our existing understanding of its impact on retention.</li> <li>17. Identify best in class cases for recruitment &amp; retention within the SLS club/branch network</li> </ol>
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	18. Develop individualised approaches to recruitment & retention for at risk clubs
PROJECT DESCRIPTION:	<ol style="list-style-type: none"> <li>1. SLSNSW will employ FTE 1.0 Recruitment Co-ordinator</li> <li>2. Determine capability risks at club/branch level</li> <li>3. Undertake data analysis to understand micro trends at club and branch level around recruitment &amp; retention levels</li> <li>4. Understand the linkages between enhanced patrolling capability and club offerings around member activities (eg surf sports, youth development programs, parent engagement etc.).</li> <li>5. Determine targeted and specific approaches at club/branch level to address both recruitment &amp; retention strategies.</li> <li>6. Undertake 'as needs' surge backfill of patrolling capability during peak periods in regional areas</li> </ol>
SUCCESS MEASURES	<p>We will know if we are successful with this project if:</p> <ol style="list-style-type: none"> <li>17. Total membership count increases as measured by total head count monitored monthly</li> <li>18. Retention levels for at risk clubs improve as measured by churn rate metrics</li> <li>19. Recruitment levels for at risk clubs improve as measured by new member counts</li> <li>20. Patrolling member numbers at 'at risk' clubs improve as measured by total patrol members count monitored monthly</li> <li>21. Patrolling capability at 'at risk' regional clubs is adequately backfilled by supplementary support from metropolitan clubs as measured by clubs where these activities were identified as required was actioned</li> <li>22. Member satisfaction improvement identified through biennial member satisfaction surveys</li> </ol>
PROJECT RISKS & MITIGATIONS	

17.13 Volunteer Critical Incident & Psychological Welfare – new project

PROJECT OWNER:	
RELATED STRATEGIC PLAN PILLAR	Strategic Pillar 2 – Develop & Support our People
RELATED OPERATIONAL OBJECTIVE:	Enhance SLSNSW's Approach to Supporting Member Welfare

<p><b>KEY STAKEHOLDERS:</b></p>	<p>1. Operational Lifesaving Personnel/volunteers at club &amp; branch level</p>
<p><b>BACKGROUND AND RATIONALE:</b></p>	<p>Since the introduction of a formalised critical incident welfare framework in 2018, there has been a significant uplift in the organisation's capability and capacity to support volunteers with their mental health and wellbeing following critical incidents. In 2022/23 alone, there were over 90 incidents and 785 direct Employee Assistance Program (EAP) referrals of SLS members.</p> <p>Due to the frontline roles that SLS members undertake in their day-to-day roles in coastal rescue, they have a high potential of being exposed to situations that could result in critical incident stress and/or Post Traumatic Stress Disorder.</p> <p>As per the independent review into the SLS welfare framework, this project will support the continuation and further professionalisation of this service including the engagement of a Psychologist on staff, enhanced support for those providing welfare assistance to others and building the capability and capacity of a network of volunteer Mental Health &amp; Wellbeing Champions to provide a more holistic approach to member wellbeing in SLSNSW.</p>
<p><b>PROJECT DEFINITION &amp; OBJECTIVES:</b></p>	<p>This project will aim to:</p> <ul style="list-style-type: none"> <li>19. Address the outstanding recommendations of the independent report into the SLSNSW welfare framework</li> <li>20. Provide a timely and appropriate response service to members involved in critical incidents</li> <li>21. Through a qualified psychologist, ensure a proactive and contemporary approach is maintained to assist members who are exposed to, or who are at risk of being exposed to critical incidents</li> <li>22. Enhance the organisations capacity and capability to provide a psychologically safe workplace</li> <li>23. Through a network of trained volunteers, build greater awareness of mental health and wellbeing within the organisation and increase members' abilities to recognise and respond when members are struggling with their mental health and wellbeing.</li> </ul>
<p><b>PROJECT DESCRIPTION:</b></p>	<ul style="list-style-type: none"> <li>7. SLSNSW will employ FTE 1.0 qualified Psychologist</li> <li>8. SLSNSW will continue engagement of a FTE 0.5 welfare officer to assist in delivery of the welfare service to frontline volunteers (ie individual and sequential phone calls and additional EAP provision where required)</li> <li>9. A stocktake of the independent review's recommendations will be undertaken and road map for completion against those recommendations will be made.</li> <li>10. Development of confidential database to manage repeat exposure risks of frontline volunteers</li> <li>11. Ongoing support for SLSNSW's State Welfare Officer and Mental Health &amp; Wellbeing Champion's programs.</li> </ul>
<p><b>SUCCESS MEASURES</b></p>	<p>We will know if we are successful with this project if:</p> <ul style="list-style-type: none"> <li>23. Member feedback to critical incident welfare is positive as measured by survey and anecdotal feedback</li> <li>24. Proactive awareness of members with multiple exposure incidents is maintained and appropriate actions implemented</li> <li>25. Member resignation due to negative experience with critical incidents declines</li> <li>26. Elevation of mental injury to icare is minimised</li> </ul>

	27. Comparative results in our 26/27 Psychosocial Hazards survey show improvement on our 2018/19 survey
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PROJECT RISKS & MITIGATIONS	
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DATA SOURCES TO ASSIST PROJECT MONITORING	5. Number of Critical Incidents attended 6. Number of members managed through SLS welfare checkpoints 7. Number of referrals to full EAP
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17.14 Radio network operations – continuing project

PROJECT OWNER:	
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RELATED STRATEGIC PLAN PILLAR	Strategic Pillar 1 – Save Lives
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RELATED OPERATIONAL OBJECTIVE:	Operate & Future Proof SLSNSW Radio Network
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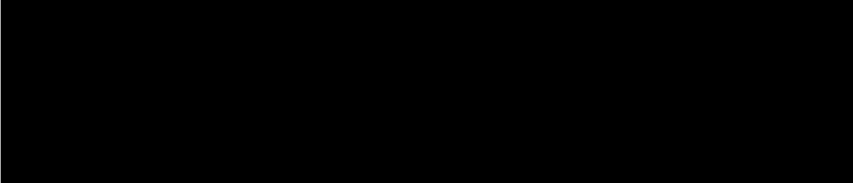
KEY STAKEHOLDERS:	SLSNSW All Branches and Clubs ALS Lifeguards Council Lifeguards Resilience NSW/Telco Authority
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BACKGROUND AND RATIONALE:	<p>SLSNSW is a gazetted Emergency Service Organisation under the SERM ACT NSW which is required to respond to incidents as a discreet service or as part of a coordinated response by multiple agencies.</p> <p>To ensure interoperability with other agencies and effective response with its own volunteer lifesaving patrols and support operations personnel, SLSNSW owns and operates a unique Coastal Radio Network managed from a State Operations Centre (SOC) located in Sydney. The radio network ensures communications are maintained between our 500+ in-field services &amp; assets.</p> <p>This radio network requires constant and considerable resources to maintain 24 hours a day, 365 days a year operational continuity. The network in recent years has been used as a redundancy system when the Public Safety Network (PSN) has been inoperative due to flood or fire impacts.</p> <p>With a proposed transition to the PSN in 2026/27 (subject to change by NSW Telco Authority [NSWTA]), the ongoing maintenance of the Coastal Radio Network is essential until that transition occurs. Therefore, additional major preventative maintenance works at selected locations are also required to ensure continuity of this essential infrastructure.</p>
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<p><b>PROJECT DEFINITION &amp; OBJECTIVES:</b></p>	<p>Maintain as operational the SLS Coastal Radio Network and undertake additional proactive major R&amp;M within the Mid North Coast and at other selected locations:</p> <ol style="list-style-type: none"> <li>7. Operate and maintain a network of 60 radio communications facilities across the state.</li> <li>8. Seamlessly integrate all communications, video, security and safety systems, technology, and equipment though one facility.</li> <li>9. Increase victim survival rates and protect the welfare of SLS Volunteers</li> <li>10. Maximise agency co-ordination.</li> <li>11. Reduce response times to incidents.</li> <li>12. Remove ambiguity from information received.</li> </ol>
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<p><b>PROJECT DESCRIPTION:</b></p>	<p>Surf Life Saving New South Wales (<b>SLNSW</b>) is an Emergency Service Organisation responsible for the provision of water safety and rescue operations along the whole NSW coastline.</p> <p>Critical to providing this service is a stand-alone UHF radio network consisting of over 60 structures providing linked communications for lifesaving operations. The network is divided into eleven sub-networks (branches) that significantly differ in size and complexity, number of locations, lifesavers and lifeguards as well as support services such as jet skis, offshore rescue boats, emergency response teams and helicopters.</p> <p>Coordination of all SLS assets and interoperability with Emergency Services such as Marine Rescue NSW, NSW Ambulance and NSW Water Police is maintained through the State Operations Centre (<b>SOC</b>), located at SLNSW headquarters in Belrose. A radio and communications management system, advanced video surveillance system, voice recorder and server are all located at the SOC while nine ToughPads with 4G cellular VPN access are utilised for remote and after-hours.</p> <p>The network is operational 365 days during daylight with a network of highly trained and experienced volunteers to monitor the system remotely after hours.</p> <p>In addition to maintaining operations, upgrading at various selected sites &amp; frequencies across existing Digital Mobile Radio (DMP) network (complete October 2025).</p>
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<p><b>SUCCESS MEASURES</b></p>	<ol style="list-style-type: none"> <li>5. Maintain operability 24 hours a day, 365 days a year as measured by uptime metrics and number of technical faults requiring repair.</li> <li>6. Plan and provide significant multi-layered redundancy to ensure consistent and continual operations.</li> <li>7. Provide communications, command, and control to volunteer patrols across all rostered patrols.</li> <li>8. Ensures ability of in-field personnel to report every major incident including major Search and Rescue (SAR), shark sightings and encounters to the appropriate authorities, stakeholders and the general public via various communication channels.</li> <li>9. Ensure a response to all major regional or state-wide incident as requested by the appropriate Combat Agency is supported by sound reliable communications network.</li> </ol>
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<p><b>PROJECT RISKS &amp; MITIGATIONS</b></p>	
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17.15 Provision of Rescue Water Craft (RWC - Jetski) and Emergency Response Vehicles to Branches & Associated Operational Expenditure – new project

PROJECT OWNER:	
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RELATED STRATEGIC PLAN PILLAR	Strategic Pillar 1 – Save Lives
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RELATED OPERATIONAL OBJECTIVE:	Enhance Club & Branch Capability
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KEY STAKEHOLDERS:	<ol style="list-style-type: none"> <li>1. SLSNSW Lifesaving Manager</li> <li>2. SLSNSW Support Operations Coordinator</li> <li>3. Vendors</li> <li>4. SLSNSW Branches</li> </ol>
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BACKGROUND AND RATIONALE:	<p>SLSNSW Support Operations Teams comprise of Duty Officers and RWC operations that assist surf lifesaving beach patrols and other emergency response units.</p> <p>They provide coastal surveillance services, as well as performing search and rescues beyond the flags. The teams assist with marine search and rescues and are on call 365 days a year.</p> <p>Notwithstanding some RWC assets being supplied under the previous government funding agreement, Branches have been required to fund raise in the community to generate monies to purchase the majority of their fleet, resulting in the fleet being old and operationally less capable than ideal. This project will replace branch funded assets (currently 85% of fleet) with state owned assets.</p> <p>Historically, SLSNSW volunteers have been forced to utilise their own private family vehicles for SLS operations inclusive of towing equipment and responding to areas out of the patrolled location.</p> <p>The project will also ensure previously procured state Emergency response Vehicle assets will be rolled-over at a suitable time to ensure the vehicle fleet is not inappropriately aged, as well as providing for coverage of operational expenses related to support operations.</p>
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PROJECT DEFINITION & OBJECTIVES:	<p>The objectives of Operational Support Fund are to:</p> <ol style="list-style-type: none"> <li>1. Relieve individual Branches of the need to fund and operate their own RWC fleet.</li> <li>2. Relieve the unreasonable expectation on SLSNSW volunteers to utilise their own vehicles for SLS operations</li> <li>3. Supply SLSNSW Support Operations RWC teams with craft and associated equipment to maintain a standardised, reliable and consistent lifesaving operation across the entire fleet (67 units total)</li> </ol>
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	<ol style="list-style-type: none"> <li>4. Roll-over existing Emergency Response vehicle fleet in a time frame such that in-use vehicles remain within appropriate age and maintenance levels.</li> <li>5. Ensure that assets are appropriately allocated to locations or areas where the risk is greatest to the NSW community.</li> <li>6. Assist Support Operations to continued their expanded operational footprint and/or lifesaving services provided by:             <ol style="list-style-type: none"> <li>a. Provision of fuel costs - Vehicle &amp; RWC's/Powercraft</li> <li>b. Provision of maintenance costs incurred.</li> </ol> </li> <li>7. Maintain the professionalism and profile of operations.</li> <li>8. Beyond the Flags operations will be significantly enhanced through a centralised asset management approach.</li> <li>9. Minimise the requirement of volunteers to utilise their own vehicles for emergency response.</li> </ol>
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<p><b>PROJECT DESCRIPTION:</b></p>	<p>The project will be phased such that a minimum of 14 new RWC's will be procured annually and replace branch owned assets. In year three of the program, RWC's procured in the final year of the previous program will be rolled over (aligned with SLS policy on RWC age and engine hours).</p> <p>In year two of the program, the 11 Emergency Response Vehicle originally procured in 2019, will be roll-over and replaced with a new fleet of 11 vehicles. This will supplement the 11 vehicles procured in 2022 which will remain in circulation at Branch level.</p> <p>The project will additionally deliver core rescue assets to the frontline operations through procurement of PPE for the operators and other essential equipment for use with RWC's and Emergency Response Vehicles.</p> <p>All responsibility for Repair &amp; Maintenance and other running costs of both fleets will be borne and managed by SLSNSW.</p> <p>The assets will be state owned and maintained to ensure standardisation across the services. Assistance through maintenance and fuel costs will be provided to the Branches via SLSNSW.</p> <p>Tracking devices will be installed on all the RWC's to enable real time tracking, including the possibility to track mileage and fuel consumption.</p> <p>All equipment purchased will be done so in accordance with the SLSNSW procurement policy</p>
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<p><b>SUCCESS MEASURES</b></p>	<ul style="list-style-type: none"> <li>• 67 x RWCs provided to branches</li> <li>• Delivery staggered across the 4 years of the program to balance age of existing fleet. 14 delivered per annum(note in year 3 and additional 11 RWC's will be delivered as tranche 2 (final year of previous agreement) will have reached end of operational life.</li> <li>• RWC's are positioned to best meet community requirements and blackspot locations as measured by:             <ul style="list-style-type: none"> <li>○ Number and location of rescues undertaken via Support Operations cohort (patrolled v's unpatrolled locations)</li> </ul> </li> <li>• All RWC and Vehicle assets will be fitted with tracking (GPS) devices ensuring data is able to be provided to agencies following major Search and Rescue (SAR) and also for Computer Aided Dispatch (CAD), purposes. As measured by:             <ul style="list-style-type: none"> <li>○ Tracking data for all RWC and Emergency Response Vehicles</li> </ul> </li> </ul>
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	<ul style="list-style-type: none"> <li>• Procurement is undertaken in a manner which ensures best value for money utilising SLSNSW corporate relationships. This is balanced against fit for purpose performance which is essential for RWC's given their operating environment. SLSNSW has access to Fleet discounting from both Isuzu and BRP on the basis of commercial relationships, making these purchases competitive against other providers. Quotes are obtained prior to purchase to validate discounts provided.</li> <li>• Fuel and maintenance contributions to Branches as well as capital purchase relief for RWCs provides budget relief to branches enabling them to invest in other areas of their lifesaving operations</li> <li>• Enhanced unpatrolled location will be able to be surveilled via water based operations (RWCs) and land based via Operational Response Vehicles. This can be measured by KM travelled (dependent on weather and sea conditions) as measured by:             <ul style="list-style-type: none"> <li>○ Number and location of rescues undertaken via Support Operations cohort (patrolled v's unpatrolled locations)</li> </ul> </li> <li>• Higher visibility of SLS assets on water and on road which will increase community confidence as measured by:             <ul style="list-style-type: none"> <li>○ Number of Operational Patrol Hours by RWC Fleet</li> <li>○ Number of Operational Patrol Hours by Vehicle Fleet</li> </ul> </li> </ul>
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<p><b>PROJECT RISKS &amp; MITIGATIONS</b></p>	
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17.16 State Operations Centre – Operations – continuing project

<p><b>PROJECT OWNER:</b></p>	
<p><b>RELATED STRATEGIC PLAN PILLAR</b></p>	<p>Strategic Pillar 1 - Save Lives</p>
<p><b>RELATED OPERATIONAL OBJECTIVE:</b></p>	<p>Consolidate, Operate &amp; Enhance the State Operations Centre Capability</p>
<p><b>KEY STAKEHOLDERS:</b></p>	<ol style="list-style-type: none"> <li>1. Volunteer Club Patrols</li> <li>2. Branch Support Operation Personnel</li> <li>3. SLS and LGA Lifeguard Services</li> <li>4. Other agencies (Marine Rescue NSW, State Emergency Service, NSWPF - Marine Command)</li> <li>5. Government stakeholders</li> </ol>
<p><b>BACKGROUND AND RATIONALE:</b></p>	<p>The State Operations Centre (SOC) is the communications centre responsible for coordinating all SLSNSW operations and assets across NSW to coastal aquatic rescues, tsunami responses, multi-agency support responses, search and rescues. The SOC operates out of a state-of-the-art facility integrating modern communication technologies with the capacity to provide coverage and support 24/7, 365 days a year across NSW.</p>

	<p>This operational readiness applies to both coastal aquatic emergencies and large-scale natural disasters as evidenced through Covid Pandemic, NSW Bushfire and Flood crises the past 4 years.</p> <p>The SOC provides a discreet cost benefit to government as it is also a redundancy location for both the Northern Beaches Local Emergency Management Committee (LEMC) and North-West Metro Regional Emergency Management Committee (REMC).</p>
<p><b>PROJECT DEFINITION &amp; OBJECTIVES:</b></p>	<p>This project will aim to:</p> <ol style="list-style-type: none"> <li>24. Ensure the SOC remains available and staffed to its current operational levels as a minimum.</li> <li>25. Ensure tasking and communications between SLS assets (including clubs and support services) and the SOC is appropriate, timely uncompromised.</li> <li>26. Ensure communications between the SOC and other agencies is appropriate and uncompromised.</li> <li>27. Ensure surge capacity is available for declared emergencies (e.g. floods, bushfire, tsunami etc)</li> <li>28. The SOC technology stack remains current, viable and maintained to a level which will ensure continuity of service.</li> <li>29. SOC staff are appropriately trained, trained, and equipped to meet core service requirements.</li> </ol>
<p><b>PROJECT DESCRIPTION:</b></p>	<ol style="list-style-type: none"> <li>7. SLSNSW will employ FTE 3.0 full time State Duty Officers who will be rostered such that they will be the continuity within the SOC workforce and ensure consistent communication with SLS services and agency partners.</li> <li>8. SLSNSW will employ a cohort of casual SOC operators who are appropriately trained and experienced to undertake the day-to-day operational requirements of the room.</li> <li>9. The IT stack will be pro-actively maintained in a manner which ensures it meets the needs of maintaining a 24/7 operation.</li> <li>10. Key components which have integration requirements with the PSN are developed in readiness for a migration to the PSN.</li> <li>11. The SOC continues to ensure it meets the minimum requirements of the Northern Beaches LEMC and North West Metropolitan REMC as a redundancy site.</li> </ol>
<p><b>SUCCESS MEASURES</b></p>	<p>We will know if we are successful with this project if:</p> <ol style="list-style-type: none"> <li>28. Uptime of the system is at 97.5% as a minimum.</li> <li>29. Hours of operation are maintained to reflect those required by coastal services (volunteer patrols, SLS and Local Government Area [LGA] lifeguard services).</li> <li>30. Rostering ensures adequate operator coverage to ensure uncompromised communications between assets and SOC as demonstrated by Minimum staffing requirements are maintained through both permanent and casual cohort to 97.5% minimum requirement</li> <li>31. Feedback from both internal stakeholders and external agencies indicates operator skill and professionalism commensurate with the expectations of the SLSNSW SOC as demonstrated by survey to key stakeholders/other Agencies who interact with the SOC.</li> <li>32. Seamless communication amongst all other ESOs including Number of 13SURF activations received.</li> <li>33. Real time data and incident management intelligence for sharing with all internal and external key stakeholders including the number of rescues managed by SOC across all incidents</li> <li>34. Maintain operational readiness for Northern Beaches LEMC and North West Metropolitan REMC activation</li> </ol>

PROJECT RISKS & MITIGATIONS	
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17.17 Zone Emergency Management Officers (ZEMOs) – new project

PROJECT OWNER:	
RELATED STRATEGIC PLAN PILLAR	Strategic Pillar 1 – Save Lives
RELATED OPERATIONAL OBJECTIVE:	Implement SLSNSW Emergency Framework
KEY STAKEHOLDERS:	<ol style="list-style-type: none"> <li>1. Local Emergency Management Committees (LEMC) and Regional Emergency Management Committees (REMC)</li> <li>2. Other Emergency Service Organisations (NSW State Emergency Service, NSWPF/Marine Area Command, NSW Rural Fire Service, Ambulance NSW, Marine Rescue NSW)</li> <li>3. SLS Branches and Clubs</li> </ol>
BACKGROUND AND RATIONALE:	<p>SLSNSW was gazetted as an Emergency Service Organisation in 2018 and provides the frontline role in coastal aquatic safety to support the NSW community. SLSNSW is also a recognised and heavily relied upon support organisation for the NSWSES, NSWRFSS, NSWPF and ANSW. SLSNSW is incorporated into a range of EMPLANS and State Sub-Plans including but not limited to the NSW Flood Sub-Plan and NSW Tsunami Sub-Plan.</p> <p>A reliance on SLSNSW has continued to grow and this expansion in the emergency management environment in support of other key emergency service agencies has been undertaken without key, core personnel able to effectively support those requirements long term. The major impediment for SLSNSW to support all other emergency services is that SLSNSW has not had access to permanent specialist skilled and trained staff, specifically in regional impacted locations, to respond to and coordinate whole of organisational responses.</p> <p>This project will address these issues and ensure available and appropriately trained personnel for these types of occurrences are delivered and maintained.</p>
PROJECT DEFINITION & OBJECTIVES:	<p>This project will aim to:</p> <ol style="list-style-type: none"> <li>30. Recruit and place permanent ZEMO personnel across the respective coastal REMC areas.</li> </ol>

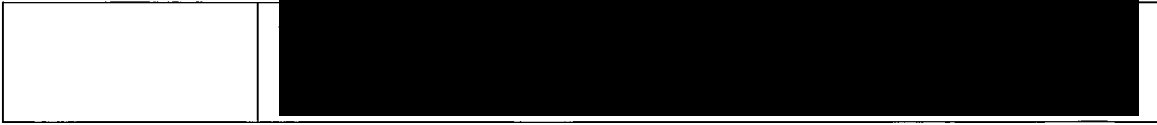
	<ul style="list-style-type: none"> <li>31. Ensure SLS is positioned such that it delivers upon its mandated responsibilities within various Emergency Management sub-plans (eg NSW Flood Plan, NSW Tsunami Plan etc)</li> <li>32. Ensure SLS representation at State EM meetings and working groups, and LEMC and REMC meetings.</li> <li>33. Assist in training SLS volunteers to meet SLSNSW's mandated responsibilities in core responsibilities as outlined within various EMPLANS and Sub-Plans.</li> <li>34. Assist in building regional capacity in delivery of specialist surf lifesaving skills training within the SLS volunteer cohort including Incident Response, powercraft, first aid etc.</li> <li>35. Ensure co-ordinated involvement to major emergency responses by SLS across the entirety of the state.</li> </ul>
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<p><b>PROJECT DESCRIPTION:</b></p>	<p>To achieve this project:</p> <ul style="list-style-type: none"> <li>12. SLSNSW will employ FTE 1.0 EM Manager.</li> <li>13. SLSNSW will employ FTE 4.0 regionally based ZEMO personnel.</li> <li>14. Employed personnel will operate Emergency Response Vehicle available for deployment/response at short notice.</li> <li>15. Employed personnel will undertake a needs analysis of frontline Emergency Management capability within the respective regions through collaboration with other agencies.</li> <li>16. Employed personnel will ensure SLS capability reflects requested requirements of other agencies including adherence of SLS personnel to meet outlined training under relevant EMPLANS and Sub-Plans.</li> </ul>
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<p><b>SUCCESS MEASURES</b></p>	<p>We will know if we are successful with this project if:</p> <ul style="list-style-type: none"> <li>35. SLSNSW Representation at LEMC and REMC forums/meetings is consistent and value adding to the sector ensuring agencies understand SLS capability and capacity in each zone/region (min 95% attendance).</li> <li>36. Outcomes and actions from REMC and LEMC forums/meetings are relayed back to the various levels of the organisation including ongoing reviews of relevant EMPLANS, Local Sub-Plans etc, to ensure the relevant flow of information and changes to required capability through those plans etc. can be captured and then actioned by relevant levels of the organisation.</li> <li>37. The number of relevant EMPLANS and Sub-Plans where SLS is noted</li> <li>38. SLS is represented across all required State EM committees including PAC, RTAC, various Flood Rescue committees etc.</li> <li>39. SLS co-ordination during emergency events consistent, reliable, and enhanced through zone/region IMT structures as demonstrated by number of days SLS is represented in ERC's.</li> <li>40. Multi agency responses including SLS assets are seamlessly integrated when required as indicated by attendance percentage at coastal SAREX (MAC, MRNSW, SLS)</li> <li>41. Enhanced response time in coordinating SLSNSW responses (singular / TaskForce / Strike Teams) to multi agency emergencies</li> <li>42. Enhanced support to volunteers in training and assessing key advanced rescue craft and IM training as indicated by Number of branches/clubs where ZEMO's provide emergency response and other training activities to SLS volunteers</li> </ul>
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<p><b>PROJECT RISKS &amp; MITIGATIONS</b></p>	
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OFFICIAL



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## ATTACHMENT 2 ACTIVITY RISK ASSESSMENT

A risk is an uncertain event or condition that has a positive or negative effect on project objectives. Risks can affect anything: people, processes, technology, and resources.

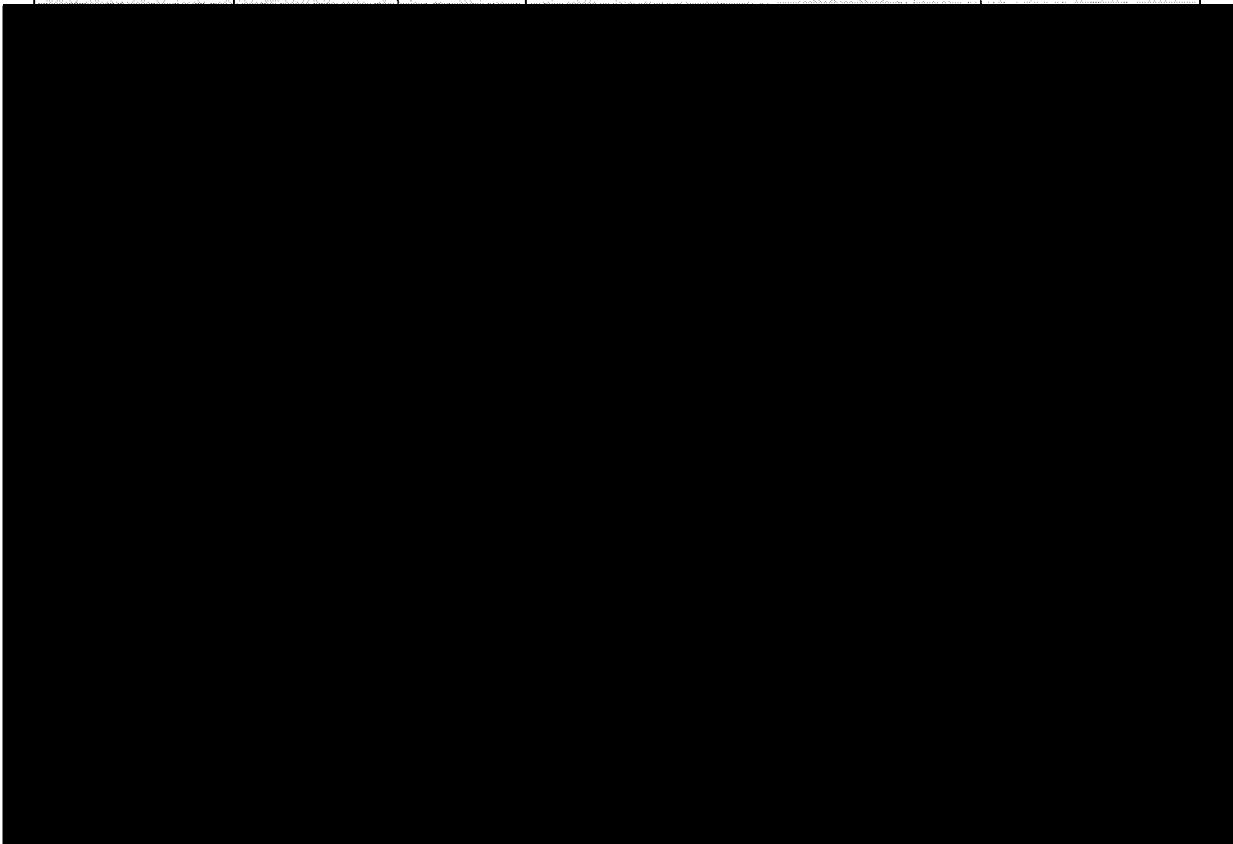
**Step 1:** Identify potential risks.

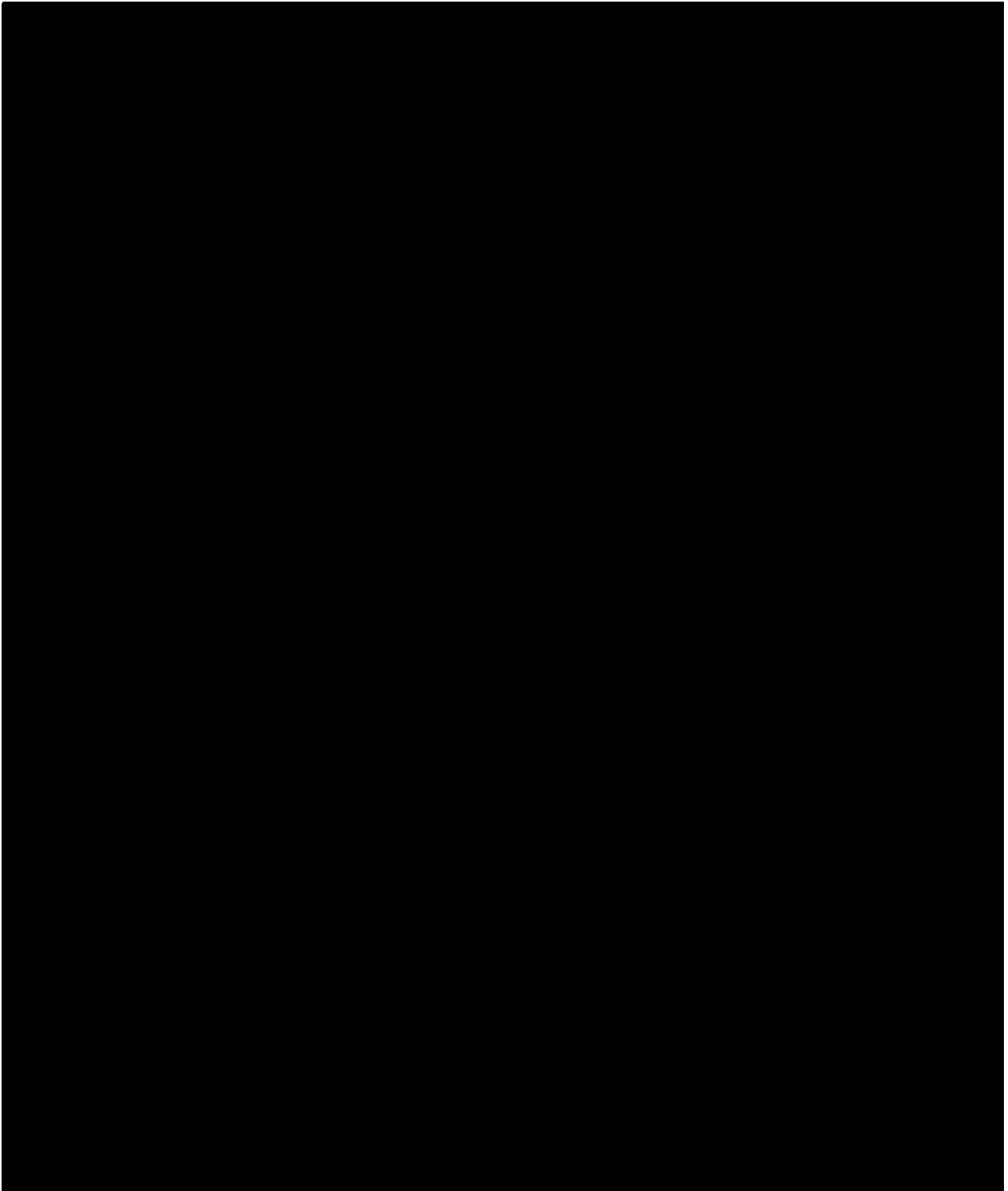
**Step 2:** Determine probability. What are the odds a certain risk will occur? Rate each risk with high, medium, or low probability.

**Step 3:** Determine Impact. What would happen if each risk occurred? Would the final delivery date get pushed back? Would the project go over budget? Identify which risks have the biggest effect on the project's outcomes, and rate them as high impact. Rate the rest as medium or low impact risks. Refer to the Risk Rating Guide.

**Step 4:** Identify mitigation strategies. What actions can be taken to mitigate or prevent these risks?

Risk rating guide					
Low		Medium		High	Extreme
very low to no risk		effects are felt but not critical to achieving milestones		serious impact on achieving milestones	could result in failure to achieve
Risk	Likelihood	Risk rating	Mitigation strategy	Comments	
<i>Please outline identified risks that could impact the delivery of Milestones</i>			<i>Please outline any actions to be taken to assist mitigation of the identified risk</i>		

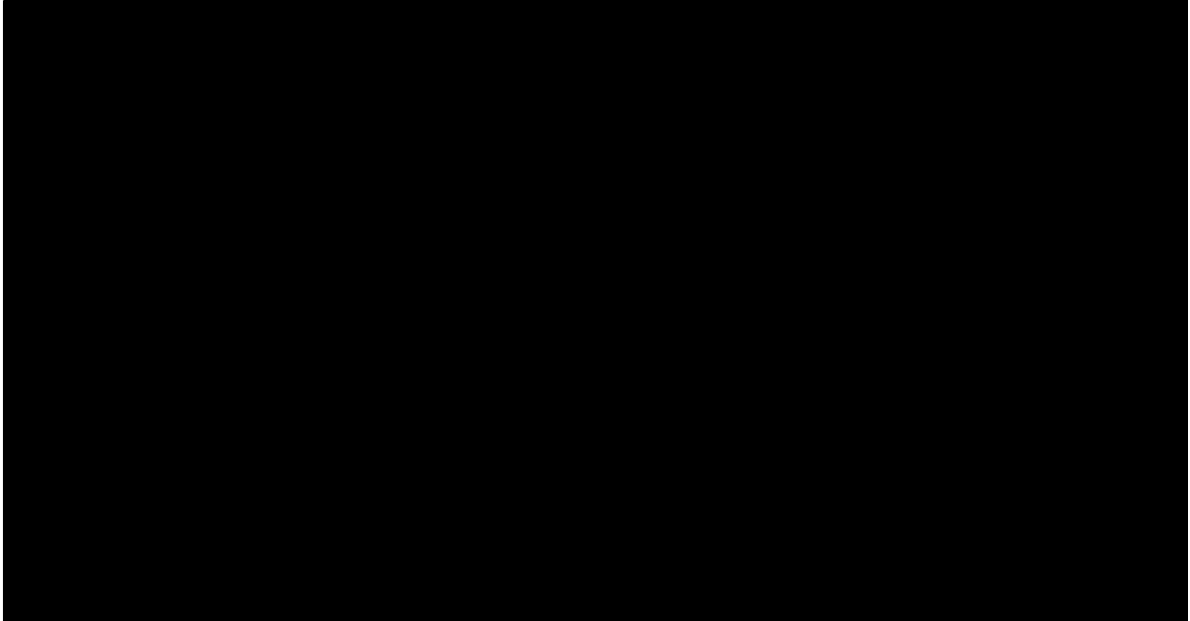




## ATTACHMENT 3 EXPENDITURE PLAN

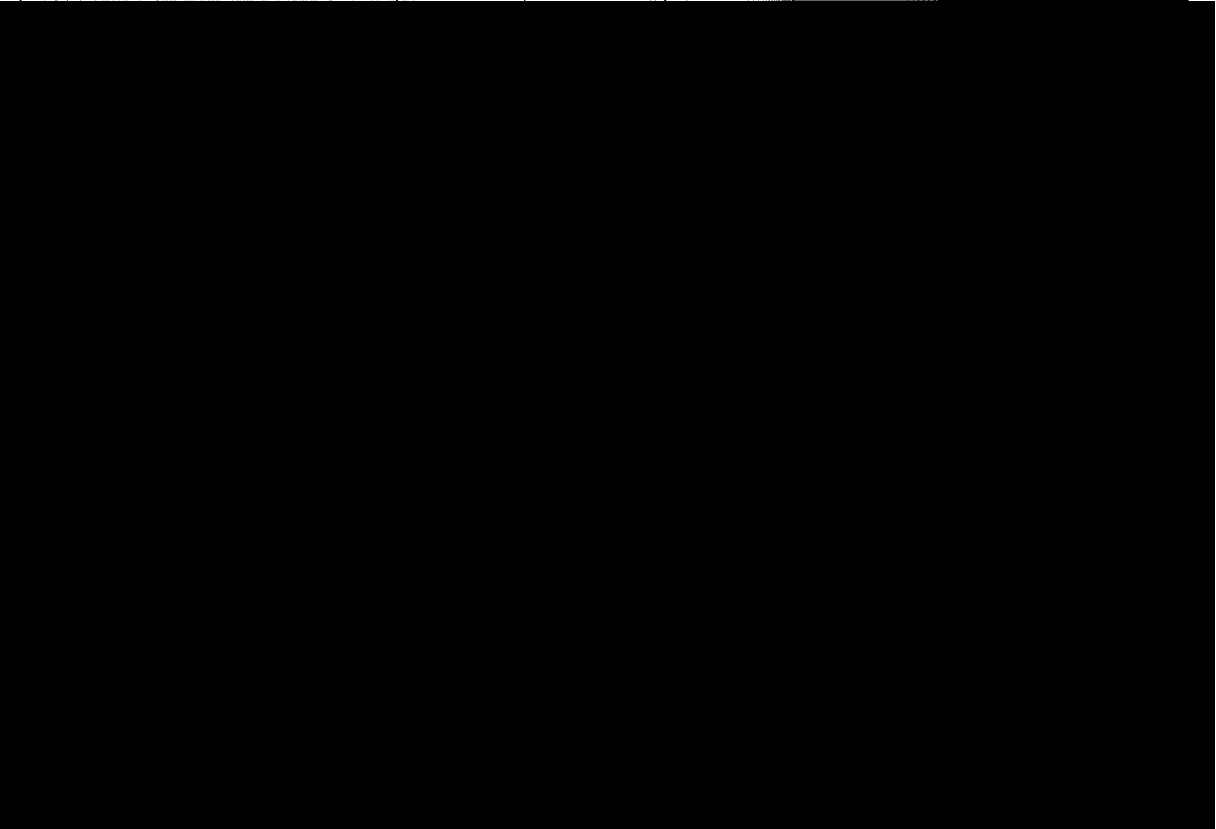
The allocation of budget across each of the Project Streams is outlined in the table below. In some areas, individual activities described above have been consolidated into a single Project Stream.

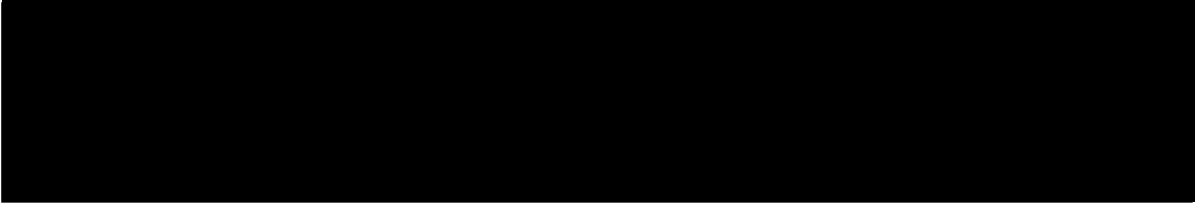
Expenditure by Project Stream	Year 1	Year 2	Year 3	Year 4	Total	% of total
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Expenditure by item type is outlined in the table below.

Expenditure by item	2023/24	2024/25	2025/26	2026/27	TOTAL	% of total
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Detailed expenditure breakdowns for each project stream have been provided in project briefs provided by the Recipient.

# 23/24-26/27 Rescue Capability Grant

## Half Yearly Report 1 Surf Life Saving New South Wales

### Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 2 Feb 2024, 12:27PM AEDT

## Half Yearly Report - Surfing NSW

\* indicates a required field

### Project Details

#### Project Title

Surf Life Saving NSW Rescue Capability Grant  
This question is read only.

#### Brief Description

The Funding Program provides funding to NSW non-government organisations to maintain and enhance their rescue capability and support those organisations to improve rescue services for the wider community.  
This question is read only.

#### Total Funding Allocated

\$40,800,000.00  
This field is read only.  
The total amount of funding allocated for this submission.

### Funding Agreement Variations

We recognise that unexpected events may affect your progress.

In these circumstances, you should communicate any changes to project delivery that have occurred or will occur as part of a variation request.

You should not assume that a variation request will be successful. If accepted, you will receive a notification from us confirming the changes.

#### Do you wish to submit a variation request? \*

Yes  No

## Project Activities

### Project Activities

Activity Name	Activity Description	Activity Status	Activity Status Update
This question is read only.	This question is read only.		
Cooperative Funding	General administration, salaries and management of there Recipients functions	On Track	General activities of SLSNSW are on-going with no material changes to management, objectives or priorities

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Radio network operations & maintenance	Maintaining the Recipients Coastal Radio Network until transition to the Public Safety Network.	On Track	Network operational and required repair & maintenance being undertaken as per requirement/schedule. Proof of concept completed with NSWTA for State Ops Centre connectivity with PSN/dual DMR - PSN connectivity. Underspend related to timing of small asset purchases for network which should occur next period
Radio Network upgrade to DMR	Upgrading the Far South Coast, South Coast and North Coast analogue radio network to Digital Mobile Radio Standard and undertaking preventative maintenance to the Mid North Coast network	On Track	RFQ process completed for Northern Region upgrade (Analogue to DMR - North Coast) and upgrades to DMR for Far North C and Mid North Coast as per project plan (ie spending not scheduled until next period)
Zone Emergency Management Capability	Funding Zone Emergency Management Officers who will ensure interoperability with other emergency services officers (ESO's), representation at Local Emergency Management Committee (LEMC) and Regional Emergency Management Committee (REMC) meetings, ensure procedures are aligned with the State Emergency Management Plan (EMPLAN) and sub-plans and ensure a coordinated emergency response.	On Track	Structures developed and staff engaged. Note some resignations (due to offers from other agencies at increased salary levels) have required additional recruitment activity

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

State Operations Centre operations	Staffing the Recipients State Operations Centre to its current operational levels	On Track	On-going operation as per expectation. Operating at an increased operational tempo due to weather forecast, incidence of drownings, rescues and requests for assistance by other agencies. Higher salary costs expected next period due to timing of peak staffing coverage (Jan - end April) as per budget.
Operational Response Capability - Vehicles and RWCs (jet skis)		On Track	14 x RWCs delivered to Branches as per allocation schedule. major Government announcement facilitated early January 2024
Community Education and Development	Conducting community engagement and education programs to increase reach and ensure programs are inclusive.	On Track	Community Activities and on-line developments undertaken as per project plan
Culturally and Linguistically Diverse (CALD) Community Engagement and Education		On Track	CALD community Activities undertaken as per plan. Have sought additional grant funding from ministry of Primary Industries for Rock Fishing safety education program for CALD communities
Coastal Insights - Safer Coasts for the Future	Collecting data and undertaking analysis to inform activities to improve public safety at coastal locations.	Delayed	Due to additional stakeholder requirements, tailored reports for individual sites have required additional customization and review.

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Volunteer Critical Incident / Psychological Welfare		On Track	pro-active critical incident welfare actions being undertaken as per plan. Engagement of F/T psychologist delayed due to employment market pressures. Shift to those outcomes being delivered via a contract engagement with CommuniCorp (specialist consultancy group) going forward
Member Retention and Recruitment	Undertaking analysis and determining approaches to improve member recruitment and retention.	On Track	Illawarra Branch identified as requiring immediate targeted actions for 23/24 season. Engagement of Club Capability Development Co-ordinator for the Illawarra who is working with identified clubs in Branch. Learnings will be rolled out state-wide post season/other targeted clubs/branch to be identified for subsequent targeted actions utilising the same staff resourcing. Underspend due to project kick off in November (delayed due to October signing of contract)
Club Equipment Grant		On Track	equipment orders placed, sourced and delivered. Underspend reported due to timing of payments - all equipment delivered in the period, payments will occur in the next period

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Advanced Training and PPE/Uniforms	Delivering training and outfitting to ensure capability to respond to aquatic coastal emergencies with powered craft assets.	On Track	various training programs conducted and PPE/uniforms made available for members in key roles
Permanent Emergency Response Beacons	Procuring and installing thirty two (32) new emergency response beacons and eight (8) replacement emergency response beacon for blackspot locations.	On Track	new agreement with supplier (single source) executed. 10 new sites identified (additional redundancy built in to ensure 6 sites delivered), approvals being sought from land owners for installation and commissioning in Jan-June period. Co-ordinator engaged to deliver project. Note multiple activation already incurred through existing ERB network

**Evidence of Activities**

**File Upload - Evidence of Activities**

Filename: Comm Ed on patrol newsletter 0124.docx  
 File size: 778.4 kB

Filename: Emergency Beacon Activated in Rip Drama press release 1223.docx  
 File size: 23.0 kB

Filename: July - December 2023 SOC Ops Report.pptx  
 File size: 711.7 kB

Filename: New-South-Wales-Coastal-Safety-Report-2023.pdf  
 File size: 5.6 MB

Filename: RELEASE Making a splash with new jet skis for surf life savers\_.pdf  
 File size: 99.1 kB

Filename: SLSNSW-Rock-Fishing-Project-Report-2023.pdf  
 File size: 21.6 MB

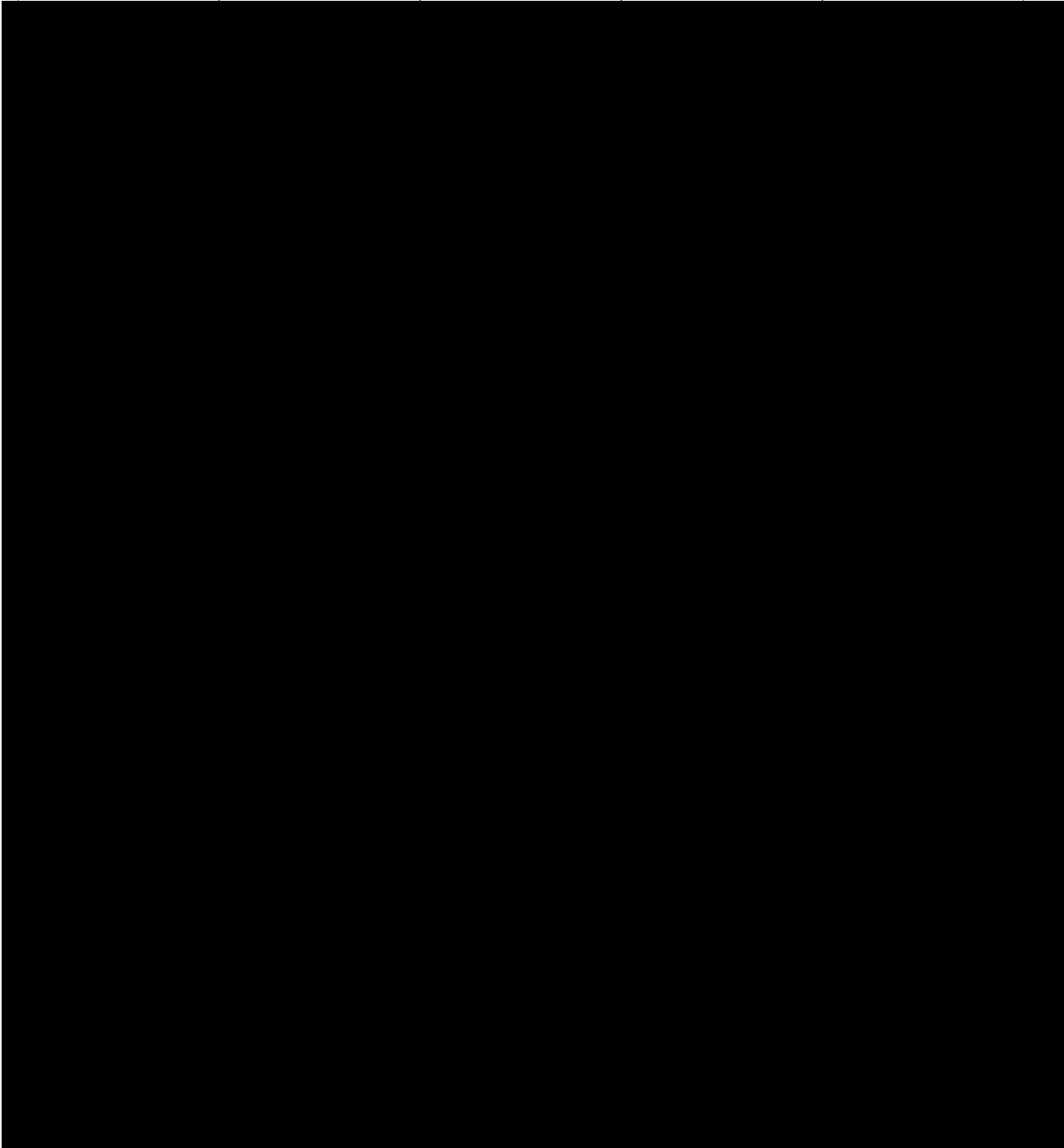
**Project Expenditure**

**Project Expenditure**

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

<b>Project Activity</b>	<b>Total Budgeted Year 1 (ex GST)</b>	<b>Actual Expenditure Dec 2023 (ex GST)</b>	<b>Actual June 2023 (ex GST)</b>	<b>Variance 2023/24 (ex GST)</b>
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This question is read only.	This question is read only.	Must be a dollar amount.	This question is read only.	This number/amount is calculated.
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**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT



**Total Actual Expenditure (ex GST\_**

[Redacted]

This number/amount is calculated.

**Evidence of Expenditure**

**File Upload - Evidence of Expenditure**

Filename: 1000 series PL's Acquittal Information 31 Dec 2023.xlsx

File size: 79.2 kB

**Monitoring and Evaluation**

**SLSNSW Advanced Training and Outfitting**

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
Standardisation and professionalisation of Incident management training by way of, . 2 x Control Level 1 Incident Course each year delivered as a minimum. Delivery of 2 x Control Level 2 Incident Course across 4 years to selected members/staff represented by 100 volunteers.	On Track	2 x level 1 courses conducted and 3rd course planned for forthcoming period (32 pax). Control level 2 reviewed post level 1 course completion
Standardisation and professionalisation of advanced powercraft training by way of 5 programs per annum (100 attendees)	On Track	2 x powercraft courses held in period
Standardisation and professionalisation of uniform, and equipment/PPE	On Track	developed agreed standard of support ops uniform. On track for implementation.

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Enhanced incident management capability is delivered through structured training programs.	On Track	Several training courses commenced and complete. Additional and more advanced training to be implemented
SLSNSW Attendance at all NSW Coastal SAREX (MAC, MRNSW, SLS) is achieved each year.	On Track	1 x SAREX attended Sth Coast . Review of SAREX calendar for 2024 in discussion with relevant parties
Enhances SLSNSW position as an acknowledged emergency service.	On Track	Sought in mid 2023, in-principle agreement for membership of the NSW SEMC await ministerial confirmation.
Member participation grows every year by 5% thereby increasing the organisation's capability.	On Track	Developed a roadmap for specific operator uplift on a branch by branch basis as per their agreements with SLSNSW with target operator numbers
Enhanced and consolidated interoperability amongst all emergency services for both coastal aquatic emergencies and natural disasters (floods, bushfires)	On Track	attendance at interagency training. Ongoing attendance at LEMC/REMC and SRB (PAC and RTAC)
Enhanced incident management at coastal aquatic rescues and searches enabling more coordinated and successful operations	On Track	Forward commander training undertaken and continuing. Liaison officer at the Marine Area Command (MAC) during peak periods
Enhanced specialist powercraft skills to increase volunteer safety when operating in challenging coastal aquatic response and search conditions	On Track	refer to KPI 2 above (is this KPI repetitive?)

**SLSNSW Staffing Enhancement Stream A**

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
Project stream deliverables across all support operations related activities are undertaken successfully	On Track	

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Clubs and Branches report a demonstrable improvement in satisfaction levels related to front line member welfare	On Track	47 critical incidents attended by SLS volunteers resulting in 378 individual follow-ups and referrals. New CRM implemented to manage welfare follow-ups
Branches support operations capabilities are enhanced as a result of the dedicated resources	On Track	execution of plans as part of this new agreement are underway and will be demonstrable in subsequent reports
SLSNSW head office capabilities are developed in the areas directly related to the staffing enhancements	On Track	significant uplift in media liaison over summer period with additional media resources in State Operations Centre (SOC).
Proactive coastal safety messaging and media interactions are enhanced during peak season as demonstrated by volume of media generated by SLS in both traditional and social media.	On Track	whilst spanning across this reporting period and the start of Jan -Dec the stats incl 2395 media mentions over the Summer Christmas Period. Media Coverage valuation \$26mil (advertising space rate equivalent)
NSW communities and specific 'at risk' CALO communities will have access to greater and more immediate water safety information and messaging, inclusive of beach closures and hazards as measured by updates on the BeachSafe website	On Track	beach safe website updated and information available to community
Retention of the employed staff members	On Track	All individuals in role retained for the period (ie no resignations)
Enhanced volunteer experience in the reduction of administrative burden as demonstrated by feedback from Branch executive teams	On Track	Positive member feedback from member satisfaction survey
Enhanced coordination and development of Support Operations capability that may be deployed into Unpatrolled locations to reduce drownings and allow increase response to rescues as measured by feedback from volunteer support Operations Co-ordinators	On Track	implementation of additional dusk patrols in Hunter region in response to after hours rescues/drownings. Increased RWC patrols and mobile vehicle patrols

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Volunteers will have 'fit for purpose' Support Operations PPE to improve safety of members as demonstrated by feedback to SLS from front line volunteers as to satisfaction with PPE.	On Track	should be moved to RWC/Em vehicles project stream
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**SLSNSW Staffing Enhancements Stream B**

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
Branch Executive report a demonstrable decline in their own workload	On Track	Anecdotally reported via Branch President and Branch Portfolio Director meetings
Clubs report positively in relation to the assistance these roles have provided	On Track	Annual Club Compliance Audits completed with assistance to clubs by these staff. Support of clubs in their applications to the Surf Club facility Grant program (Office of Sport)
SLSNSW portfolio managers report a greater alignment between Branch capability/outputs and to improved timelines	On Track	on-going monthly Branch Admin working group formal workshops occurring with guest portfolio managers as required.
Greater consistency and professionalism of external communications to stakeholders, public enquiry & members	On Track	
Retention of the employed staff members	Behind	note - recruitment required for Sydney and Sydney Northern Beach Branch resource due to resignations (note Sydney filled mid Jan '24). Lower North Coast, South Coast and Illawarra Branches required recruitment actions following resignations in the period - completed and inducted. Staff satisfaction survey undertaken and above sector averages
Retention of Branch volunteers in management/administration roles	On Track	Branch volunteer roles are at required levels as per previous years

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

**SLSNSW Coastal Insights**

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
The Data Analytics Hub is accepted and proactively utilised by all key stakeholder groups as the authoritative data set with respect coastal safety as demonstrated by periodic review of total council adoption of the tool	On Track	Additional work to be undertaken upon adoption of the 'data standard' for lifeguard services and surf lifesaving services (datasets are currently unable to be aligned).
Data collection is consistent and sourced from all lifesaving & lifeguarding services providing the following aggregated by location/area: <ul style="list-style-type: none"> <li>o Drowning</li> <li>o near drowning</li> <li>o Rescue</li> <li>o Preventatives</li> <li>o attendance numbers per location</li> </ul>	On Track	Further refinement, consultation, trial, and implementation of the 'data standard' for lifeguard services and surf lifesaving services is ongoing in 2023/24.
Risk modelling results in more tailored and fit for purpose supervision and surveillance approaches which are implemented across NSW coastal locations resulting in a lowering of the Drowning toll demonstrated by drowning toll and rescue data segmented by LGA/region, Utilising a heat map approach to depicting data.	On Track	Site-specific Supervision and Surveillance Reports are being released for patrolled beaches; risk-modelling for unpatrolled sites will be forthcoming over the project.
Accurate insight into user cohorts is obtained which informs the SLSNSW Community Education Team's work and results in lowering of drowning and near drowning of at-risk groups as sourced via survey response.	On Track	Work on this component will commence in 2024/25.

**SLSNSW Community Education Development & Recruitment**

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
Increased Coastal Safety Awareness.	On Track	We have increased awareness of coastal and water safety among target groups through new and improved resources, campaigns, programs, and networks - and increased accessibility via the beachsafetyhub.org.au
Increased Coastal Safety Program & Resource Awareness.	On Track	The beachsafetyhub.org.au is indicating continually increasing numbers of communities accessing and downloading resources and program pages on the hub. We have additionally provided upward of 30,000 resources (fact sheets, posters, books) into community.
Increased SLSNSW Interaction & Engagement.	On Track	We continue to increase our interactions with target community groups with an estimated doubling of engagement in the 23/24 year compared to previous years.
Increased coastal safety comprehension.	On Track	Pre and post surveys indicate increases in beach safety comprehension between 30-60% dependent on the demographic.
Improved Coastal Safety Skills & Practical Abilities.	On Track	Programs such as the Beach Ocean Safety and Swim Brothers program has continued to develop practical safety and lifesaving skills within high-risk and vulnerable communities.
Increased pathway opportunities to lifesaving.	On Track	Programs such as Beach Ocean Safety and Swim Brothers have provided new opportunities to diverse and high-risk communities to engage with lifesaving and lifesaving clubs and programs.

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Increased reach across all targeted at-risk community groups.	On Track	We are looking to double our reach across target groups in the 23/24 year compared to previous years with a current 6-month total reach of 112,230.
Increased and diversified opportunities for community engagement and education.	On Track	We continue to work with target community groups to ensure resources and programs are relevant, meaningful, inclusive, and accessible. We have developed the Annie & the Waves storybook into 5 new languages and are working with community groups to provide into high-risk communities as a family education support tool - this will be launched with a new in-language program targeted and new migrants and refugees.
Increased numbers of SLSNSW Clubs & Branches involved in Community Education.	On Track	We continue to work with target community groups to ensure resources and programs are relevant, meaningful, inclusive, and accessible. We have developed the Annie & the Waves storybook into 5 new languages and are working with community groups to provide into high-risk communities as a family education support tool - this will be launched with a new in-language program targeted and new migrants and refugees.
Increased cultural inclusion and responsiveness practices across SLSNSW clubs & branches	On Track	We continue to work with clubs to support and provide guidance on inclusive engagement and education. We have supported 5 new clubs to improve inclusive and responsive practices within their community education and engagement activities.

**SLSNSW Analogue to Digital Mobile Radio (DMR) Upgrade**

KPI / Metrics	Status	Notes / Progress
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**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

This question is read only.		
Project is completed as per the schedule	On Track	Northern Region project proceeding as per project plan timelines
The project is completed within the allocated budget	On Track	RFQ process completed with costings in alignment to budget
A 90% reduction in technical faults in the first three years after the project	On Track	new network not yet completed
Continuity of radio operations is maintained in these branches above a 97.5% threshold post installation.	On Track	new network not yet completed

**SLNSW Permanent Emergency Response Beacons**

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
40 x permanent emergency response beacons installed across identified Blackspot Locations (including replacement of up to 2 x existing fleet annually based on age and R&M status)	On Track	10 new sites identified for installs to occur between Jan - July. Noting late start to program due to project confirmations in October 2024
ERBs utilised in rescues of persons in unpatrolled locations measured by number of persons rescued and number of ERB activations)	On Track	21 activations (noting numerous false alarms) 4 x concern for welfare 7 x injury/medical incidents 7 x drowning/rescues 1 x fire 1 x broken down vessel 1 x shark sighting
Minimalization of latency days as measured by number of latency days <10 per unit/per year	On Track	Budgewoi unit was off-line for 48 hours due to faulty SIM connection.
The project is completed within the allocated budget.	On Track	Supply contract aligns with budget

**SLNSW Life Saving Grants to Clubs**

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

<b>KPI / Metrics</b>	<b>Status</b>	<b>Progress / Notes</b>
This question is read only.		
All CLEG funding is acquitted by each financial year.	On Track	completed for 23/24
All allocations distributed to the Branches/Clubs for the purchase of frontline rescue equipment (eg rescue boards, Defibs, First Aid Kits, IRB's etc) as measured by investment made against retail value of equipment procured on behalf of clubs	On Track	only approved equipment available on portal and only portal to be used for the supply of grant/equipment
All gear is ordered via the SLSNSW On-line portal/shop (ie money is not provided to clubs directly, rather credits on the SLSNSW Shop)	On Track	only approved equipment available on portal and only portal to be used for the supply of grant/equipment
All 129 SLSCs remain rescue ready with appropriate surf rescue equipment	On Track	As demonstrated by annual compliance (gear & equipment checks)
All gear is distributed direct from manufacturers/suppliers by mid - December 2022 for use in the current season as measured by: <ul style="list-style-type: none"> <li>o Date at which orders for equipment is placed.</li> <li>o Date at which orders are fulfilled.</li> </ul>	On Track	All orders fulfilled (note two clubs were outstanding due to compliance issues with the club's and their lifesaving agreements being executed (now resolved and orders being processed, noting their equipment levels met gear and equipment minimum standards

**SLSNSW Member Recruitment & Retention**

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
Total membership count increases as measured by total head count monitored monthly	On Track	Membership counts produced monthly. Total membership ahead of track for 23/24. Patrol membership on track for equivalency to previous year's numbers.

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Retention levels for at risk clubs improve as measured by churn rate metrics	On Track	at risk clubs identified utilising combination of metrics. Power BI dashboard in development to assist analysis
Recruitment levels for at risk clubs improve as measured by new member counts	On Track	review will commence in following season post identification of clubs
Patrolling member numbers at 'at risk' clubs improve as measured by total patrol members count monitored monthly	On Track	currently being monitored in start-up period
Patrolling capability at 'at risk' regional clubs is adequately backfilled by supplementary support from metropolitan clubs as measured by clubs where these activities were identified as required was actioned	On Track	Regional Support Program launched for the 23/24 summer season. 22 clubs were offered Patrolling Support. 91 members assisted into these regional clubs, representing 47 clubs.
Member satisfaction improvement identified through biennial member satisfaction surveys	On Track	satisfaction survey completed with 3,300 responses received (considered exceptional statistically). Responses/data being reviewed currently.

**SLNSW Volunteer Critical Incident and Psychological Welfare**

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
Member feedback to critical incident welfare is positive as measured by survey and anecdotal feedback	On Track	survey to be undertaken post season
Proactive awareness of members with multiple exposure incidents is maintained and appropriate actions implemented	On Track	new CRM implemented in this period to allow this monitoring to occur. external consultants being engaged to provide expert advice on protocols.
Member resignation due to negative experience with critical incidents declines	On Track	no reported resignations due to this factor - to be reviewed next period as part of member exit survey

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Elevation of mental injury to icare is minimised	On Track	no mental injury cases lodged with icare for the period due to critical incidents. (note identified cases lodged due to internal club cultural issues)
Comparative results in our 26/27 Psychosocial Hazards survey show improvement on our 2018/19 survey	On Track	not due for completion until 26/27

**SLSNSW Radio Network Operations**

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
Maintain operability 24 hours a day, 365 days a year as measured by uptime metrics and number of technical faults requiring repair.	On Track	There has been one outage over 6 hours to the radio network (South Coast due to lightning strike). Either Telstra (for backhaul links issues) or Karera (contracted radio network R&M provider) have attended to outages and addressed issues within these timeframes
Plan and provide significant multi-layered redundancy to ensure consistent and continual operations.	On Track	dual SIM card (Optus and Telstra) ensured continuity of service from individual repeater sites to back-haul links to State Operations center during major Optus outage
Provide communications, command, and control to volunteer patrols across all rostered patrols.	On Track	all services have had operational communications via the Newtwork over the period
Ensures ability of in-field personnel to report every major incident including major Search and Rescue (SAR), shark sightings and encounters to the appropriate authorities, stakeholders and the general public via various communication channels.	On Track	Network performance did not impinge this outcome in anyway for the period

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Ensure a response to all major regional or state-wide incident as requested by the appropriate Combat Agency is supported by sound reliable communications network.	On Track	Network performance did not impinge this outcome in any-way for the period
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**SLNSW Provision of Rescue Water Craft**

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
67 x RWCs provided to branches	On Track	14 x new RWC's procured and delivered to branches in period. all assets now operational
Delivery staggered across the 4 years of the program to balance age of existing fleet. 14 delivered per annum(note in year 3 and additional 11 RWC's will be delivered as tranche 2 (final year of previous agreement) will have reached end of operational life.	On Track	as above
Number and location of rescues undertaken via Support Operations cohort (patrolled v's unpatrolled locations)	On Track	211 RWC rescues v's 1650 total rescues by SLS for the period. Note 56 RWC rescues occurred out of patrol hours
All RWC and Vehicle assets will be fitted with tracking (GPS) devices ensuring data is able to be provided to agencies following major Search and Rescue (SAR) and also for Computer Aided Dispatch (CAD), purposes. As measured by: o Tracking data for all RWC and Emergency Response Vehicles	On Track	all SLNSW owned Emergency Response Vehicles fitted with tracking and all current SLNSW owned RWC's (incl 14 new assets) have GPS tracking installed

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

Procurement is undertaken in a manner which ensures best value for money utilising SLSNSW corporate relationships. This is balanced against fit for purpose performance which is essential for RWC's given their operating environment. [REDACTED]	On Track	Leveraged relationship with [REDACTED] including new Repair & Maintenance agreement to ensure value for money. Capex in alignment with budget and new R&M agreement ensure proactive maintenance undertaken for all assets. Procurement aligned with SLS NSW procurement policy
Fuel and maintenance contributions to Branches as well as capital purchase relief for RWCs provides budget relief to branches enabling them to invest in other areas of their lifesaving operations	On Track	new RWC's have allowed branches to retire off old units which have become costly to maintain.
Enhanced unpatrolled location will be able to be surveilled via water based operations (RWCs) and land based via Operational Response Vehicles. This can be measured by KM travelled (dependent on weather and sea conditions) as measured by: o Number and location of rescues undertaken via Support Operations cohort (patrolled v's unpatrolled locations)	On Track	see KPI 3 above (repetitive - to be removed?)
Number of Operational Patrol Hours by RWC Fleet	On Track	27,892 kms / 2,892 run hours
Number of Operational Patrol Hours by Vehicle Fleet	On Track	99,153 kms / 5,389 run hours

**SLNSW State Operations Centre**

KPI / Metrics	Status	Notes / Progress
This question is read only.		

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
Form Submitted 2 Feb 2024, 12:27PM AEDT

Uptime of the system is at 97.5% as a minimum.	On Track	no technical issues (unrelated to radio network) have impacted SOC uptime
Hours of operation are maintained to reflect those required by coastal services (volunteer patrols, SLS and Local Government Area [LGA] lifeguard services).	On Track	additional SOC rostered time was undertaken to ensure continuity of coverage in incidents occurring outside of normal operating hours.
Rostering ensures adequate operator coverage to ensure uncompromised communications between assets and SOC as demonstrated by Minimum staffing requirements are maintained through both permanent and casual cohort to 97.5% minimum requirement	On Track	rosters have been built out for completion to reflect summer operational period requirements
Feedback from both internal stakeholders and external agencies indicates operator skill and professionalism commensurate with the expectations of the SLSNSW SOC as demonstrated by survey to key stakeholders/other Agencies who interact with the SOC	On Track	survey to be completed post season. Specific in-service training undertaken in the period
Seamless communication amongst all other ESOs including Number of 13SURF activations received.	On Track	367 13SURF calls received and actioned in the period. 175 calls from SOC for NSW Service assistance (135 transported for hospitalisation). Currently progressing ICEMS project (Flood funding grant) to assist seamless communications with other agencies
Real time data and incident management intelligence for sharing with all internal and external key stakeholders including the number of rescues managed by SOC across all incidents	On Track	Currently progressing ICEMS project (Flood funding grant) to assist seamless communications with other agencies TBC - SMS notifications data required
Maintain operational readiness for Northern Beaches LEMC and North West Metropolitan REMC activation	On Track	Facility stands poised to be stood up 24/7. SOC not stood up in the period

**23/24-26/27 Rescue Capability Grant**  
**Half Yearly Report 1 Surf Life Saving New South Wales**  
**Application No. NGORG05 From Surf Life Saving New South Wales**  
 Form Submitted 2 Feb 2024, 12:27PM AEDT

**SLNSW Zone Emergency Management Officers**

<b>KPI / Metrics</b>	<b>Status</b>	<b>Notes / Progress</b>
This question is read only.		
SLSNSW Representation at LEMC and REMC forums/meetings is consistent and value adding to the sector ensuring agencies understand SLS capability and capacity in each zone/region (min 95% attendance)	On Track	SLSNSW reps at all LEMC and REMC meetings
Outcomes and actions from REMC and LEMC forums/meetings are relayed back to the various levels of the organisation, including ongoing reviews of EMPLANS, Local Sub-Plans etc, to ensure the relevant flow of information and changes to required capability through those plans etc, can be captured and then actioned by relevant levels of the organisation	On Track	Actions for SLS REMC's and LEMCs distributed to relevant SLS members and actioned
The number of relevant EM-PLANS and Sub-Plans where SLS is noted	On Track	currently being evaluated. Awaiting formal endorsement of SLS membership of the SEMC
SLS is represented across all required State EM committees including PAC, RTAC, various Flood Rescue committees etc	On Track	Attended all relevant meetings
SLS co-ordination during emergency events consistent, reliable, and enhanced through zone/region IMT structures as demonstrated by number of days SLS is represented in ERC's.	On Track	SLS attended all ERC which were stood up at all locations in period
Multi agency responses including SLS assets are seamlessly integrated when required as indicated by attendance percentage at coastal SAREX (MAC, MRNSW, SLS)	On Track	SLS continues a partner with other ESOs

# 23/24-26/27 Rescue Capability Grant

## Half Yearly Report 1 Surf Life Saving New South Wales

### Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 2 Feb 2024, 12:27PM AEDT

Enhanced response time in coordinating SLSNSW responses (singular/ Task-Force / Strike Teams) to multi agency emergencies	On Track	management team in place and systems and protocols developed to ensure 24.7 response capability.
Enhanced support to volunteers in training and assessing key advanced rescue craft and IM training as indicated by Number of branches/clubs where ZEMO's provide emergency response and other training activities to SLS volunteers	On Track	ZEMO Management team in place and training calendar being developed

## Declaration

\* indicates a required field

## Payment Request

### File Upload - Invoice and Payment Request Details

Filename: INV00054238.pdf  
File size: 292.0 kB

## Declaration

This section must be completed by an appropriately authorised person on behalf of the funded organisation.

I certify that to the best of my knowledge the statements made within this progress report are true and correct and that Funding has been spent in accordance with the Agreement.

**I agree \***

Yes

**Name of authorised person \***

Phil Ayres  
Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Chief Operating Officer  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Phone number \***

[REDACTED]  
Must be an Australian phone number.  
We may contact you to verify that this application is authorised by the applicant organisation

**Email \***

[REDACTED]



# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

**Application No. NGORG05 From Surf Life Saving New South Wales**  
Form Submitted 14 Oct 2024, 1:51PM AEDT

## June 2024 Half Yearly Report - Surf Life Saving NSW

**\* indicates a required field**

### Project Details

#### Instructions:

Please provide a detailed 12 month project plan for FY 24-25.

#### Project Title

Surf Life Saving NSW Rescue Capability Grant

This question is read only.

#### Brief Description

The Funding Program provides funding to NSW non-government organisations to maintain and enhance their rescue capability and support those organisations to improve rescue services for the wider community.

This question is read only.

#### Total Funding Allocated

\$40,880,000.00

This field is read only.

The total amount of funding allocated for this submission.

### Funding Agreement Variations

We recognise that unexpected events may affect your progress.

In these circumstances, you should communicate any changes to project delivery that have occurred or will occur as part of a variation request.

You should not assume that a variation request will be successful. If accepted, you will receive a notification from us confirming the changes.

#### Do you wish to submit a variation request? \*

Yes  No

### Project Activities

**\* indicates a required field**

### Project Activities

#### Instructions:

Please note this question has been pre-populated from the previous 6 month submission. Please add any additional information that has occurred in the past 6 months.

Activity Name	Activity Description	Activity Status	Activity Status Update
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# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

This question is read only.	This question is read only.		
Cooperative Funding	General administration, salaries and management of there Recipients functions	On Track	<p>January - General activities of SLSNSW are on-going with no material changes to management, objectives or priorities</p> <p>July - as per above and on-going</p>
Radio network operations & maintenance	Maintaining the Recipients Coastal Radio Network until transition to the Public Safety Network.	On Track	<p>January - Network operational and required repair &amp; maintenance being undertaken as per requirement/schedule d. Proof of concept completed with NSW-TA for State Ops Centre connectivity with PSN/dual DMR - PSN connectivity. Under-spend related to timing of small asset purchases for network which should occur next period.</p> <p>July - Network operational and R&amp;M occurring as required.as scheduled. Under-spend due to delay in new network coming on line - site rental fees and R&amp;M contract therefore not applicable</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

<p>Radio Network upgrade to DMR</p>	<p>Upgrading the Far South Coast, South Coast and North Coast analogue radio network to Digital Mobile Radio Standard and undertaking preventative maintenance to the Mid North Coast network</p>	<p>On Track</p>	<p>January - RFQ process completed for Northern Region upgrade (Analogue to DMR - North Coast) and upgrades to DMR for Far North C and Mid North Coast as per project plan (ie spending not scheduled until next period).</p> <p>July - Work on upgrade for Nth Coast network to DMR underway for completion prior to 24/25 season start. Major upgrades as per schedule for FNC and MNC regions.</p> <p>underspend due to timing of project (early FY 24/25)</p>
<p>Zone Emergency Management Capability</p>	<p>Funding Zone Emergency Management Officers who will ensure interoperability with other emergency services officers (ESO's), representation at Local Emergency Management Committee (LEMC) and Regional Emergency Management Committee (REMC) meetings, ensure procedures are aligned with the State Emergency Management Plan (EMPLAN) and sub-pans and ensure a coordinated emergency response.</p>	<p>On Track</p>	<p>January - Structures developed and staff engaged. Note some resignations (due to offers from other agencies at increased salary levels) have required additional recruitment activity.</p> <p>July - SLSNSW Emergency management framework developed and launched. Training being undertaken and representation at LEMC and REMC ongoing</p> <p>Underspend due to delay in placing staff (delayed signing of funding contract)</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

<p>State Operations Centre operations</p>	<p>Staffing the Recipients State Operations Centre to its current operational levels</p>	<p>On Track</p>	<p>January - On-going operation as per expectation. Operating at an increased operational tempo due to weather forecast, incidence of drownings, rescues and requests for assistance by other agencies. Higher salary costs expected next period due to timing of peak staffing coverage (Jan - end April) as per budget.</p> <p>July - SOC remains on-line and operations. No impacts on service during the period.</p>
<p>Operational Response Capability - Vehicles and RWCs (jet skis)</p>		<p>On Track</p>	<p>January - 14 x RWCs delivered to Branches as per allocation schedule. major government announcement facilitated early January 2024</p> <p>July - all assets on-line and operational. Assets procured for release early next period (ie August RWC's and Emergency response Vehicles). Underspend due to delay in uniform purchases (ordered not landed), IT provisions also delayed project. Reduced fuel and R&amp;M costs than budgeted</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

Community Education and Development	Conducting community engagement and education programs to increase reach and ensure programs are inclusive.	On Track	<p>January - Community Activities and on-line developments undertaken as per project plan</p> <p>July - as per above. Underspend related to delayed commencement of funding period</p>
Culturally and Linguistically Diverse (CALD) Community Engagement and Education		On Track	<p>January - CALD community Activities undertaken as per plan. Have sought additional grant funding from ministry of Primary Industries for Rock Fishing safety education program for CALD communities.</p> <p>July - as per above and ongoing. Still awaiting announcement of Rock fishing safety education funding. Noted as a major focus regarding drownings and the Department of Premiers Water Safety Round Table</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

<p>Coastal Insights - Safer Coasts for the Future</p>	<p>Collecting data and undertaking analysis to inform activities to improve public safety at coastal locations.</p>	<p>Delayed</p>	<p>January. Due to additional stakeholder requirements, tailored reports for individual sites have required additional customization and review.</p> <p>July - Individual reports for LGA's and NPWS have been prepared and circulated. Active participation in Water safety Round table. Convening work on drowning data standard and development of white label app for data collection and data analytics hub</p>
<p>Volunteer Critical Incident / Psychological Welfare</p>		<p>On Track</p>	<p>January - pro-active critical incident welfare actions being undertaken as per plan. Engagement of F/T psychologist delayed due to employment market pressures. Shift to those outcomes being delivered via a contract engagement with CommuniCorp (specialist consultancy group) going forward</p> <p>July - ongoing and as per above. Additionally, extension of EAP access to members provided and development of peer support program for launch next period. Underspend related to delay in staffing (F/T Psychologist - since determined to be provided via a consultancy and reduced costs)</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

**Application No. NGORG05 From Surf Life Saving New South Wales**

Form Submitted 14 Oct 2024, 1:51PM AEDT

<p>Member Retention and Recruitment</p>	<p>Undertaking analysis and determining approaches to improve member recruitment and retention.</p>	<p>On Track</p>	<p>January - Illawarra Branch identified as requiring immediate targeted actions for 23/24 season. Engagement of Club Capability Development Co-ordinator for the Illawarra who is working with identified clubs in Branch. Learnings will be rolled out state-wide post season/other targeted clubs/branch to be identified for subsequent targeted actions utilising the same staff resourcing. Underspend due to project kick off in November (delayed due to October signing of contract)</p> <p>July - Co-ordinator appointed and preliminary work on identifying at 'focus clubs' undertaken to ensure work is focused and has meaningful local outcomes. Underspend related to delay in funding commencement/delay in staffing appointments</p>
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# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

<p>Club Equipment Grant</p>		<p>On Track</p>	<p>January - equipment orders placed, sourced and delivered. Underspend reported due to timing of payments - all equipment delivered in the period, payments will occur in the next period</p> <p>July - preliminary work to set up 2024/25 grant for clubs completed . Underspend due to some items not yet shipped due to availability, provision made for payment in NSW accounts</p>
<p>Advanced Training and PPE/Uniforms</p>	<p>Delivering training and outfitting to ensure capability to respond to aquatic coastal emergencies with powered craft assets.</p>	<p>On Track</p>	<p>January - various training programs conducted and PPE/ uniforms made available for members in key roles</p> <p>July - as per above and on-going. Underspend due to late start of agreement, reduced training programs for the full FY.</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

<p>Permanent Emergency Response Beacons &amp; Rescue Tubes</p>	<p>Procuring and installing thirty-two (32) new emergency response beacons and eight (8) replacement emergency response beacons for blackspot locations (Permanent Emergency Response Beacons project) and installing rescue tubes at all existing and new emergency response beacon locations.</p>	<p>On Track</p>	<p>January - new agreement with supplier (single source) executed. 10 new sites identified (additional redundancy built in to ensure 6 sites delivered), approvals being sought from land owners for installation and commissioning in Jan-June period. Co-ordinator engaged to deliver project. Note multiple activation already incurred through existing ERB network</p> <p>July - 8 new ERB's installed during the period. Underspend due to scheduling of installs and related R&amp;M plus opex commenced late in FY</p>
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## Evidence of Activities

### File Upload - Evidence of Activities \*

Filename: Advanced Training and Outfitting 24-25 090824.docx  
File size: 97.9 kB

Filename: Coastal Insights 24-25 090824.docx  
File size: 99.4 kB

Filename: Community Education, Development and Recruitment 24-25 090824.docx  
File size: 76.4 kB

Filename: Digital Mobile Radio (DMR) Migration 24-25 090824.docx  
File size: 99.7 kB

Filename: DPC Grant Acquittal Information (cash position) June 2024 lodgement.xlsx  
File size: 108.1 kB

Filename: Life Saving Grants to Clubs 24-25 090824.docx  
File size: 95.2 kB

Filename: Member Recruitment and Retention 24-25 090824.docx  
File size: 97.1 kB

Filename: Permanent Emergency Response Beacons (ERB) 24-25 090824.docx  
File size: 100.5 kB

Filename: provision of FRWC and EM vehicles plus opex 24-25 080924.docx

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

File size: 100.3 kB

Filename: Radio Network Operations 24-25 090824.docx

File size: 100.5 kB

Filename: Staffing Enhancements - Stream A - Head Office Administration and Specialist Staffing 24-25 090824.docx

File size: 97.8 kB

Filename: Staffing Enhancements - Stream B- Head Office Administration and Specialist Staffing 24-25 090824.docx

File size: 96.7 kB

Filename: State Operations Centre (SOC) Operations 24-25 090824.docx

File size: 98.0 kB

Filename: Volunteer Critical Incident and Psychological Welfare 24-25 090824.docx

File size: 98.0 kB

Filename: Zone Emergency Management Officers (ZEMOs) 24-25 090824.docx

File size: 99.2 kB

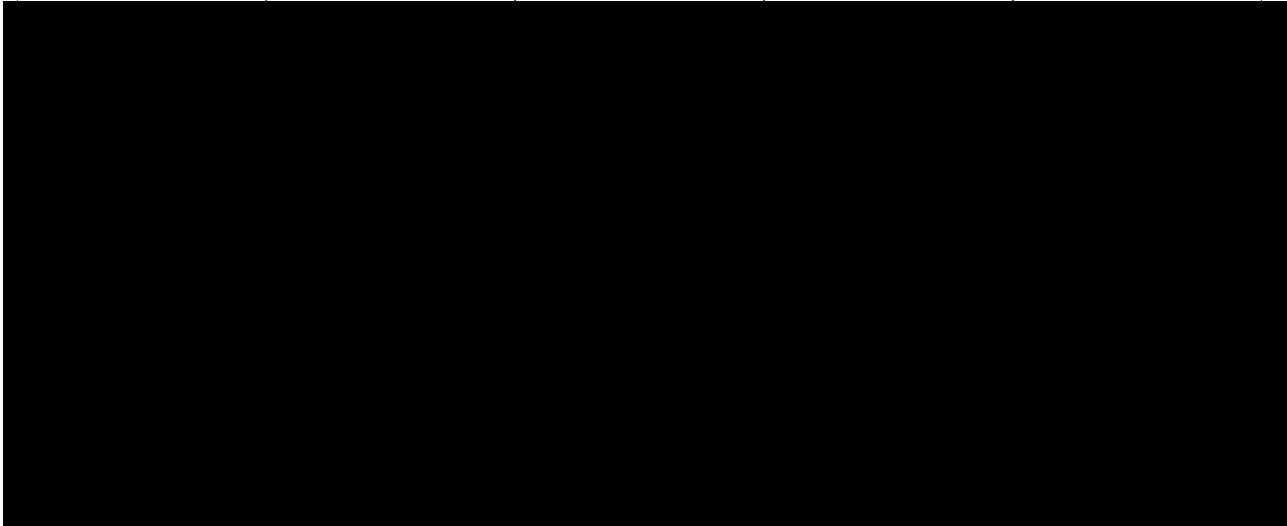
## Project Expenditure

**\* indicates a required field**

### Project Expenditure

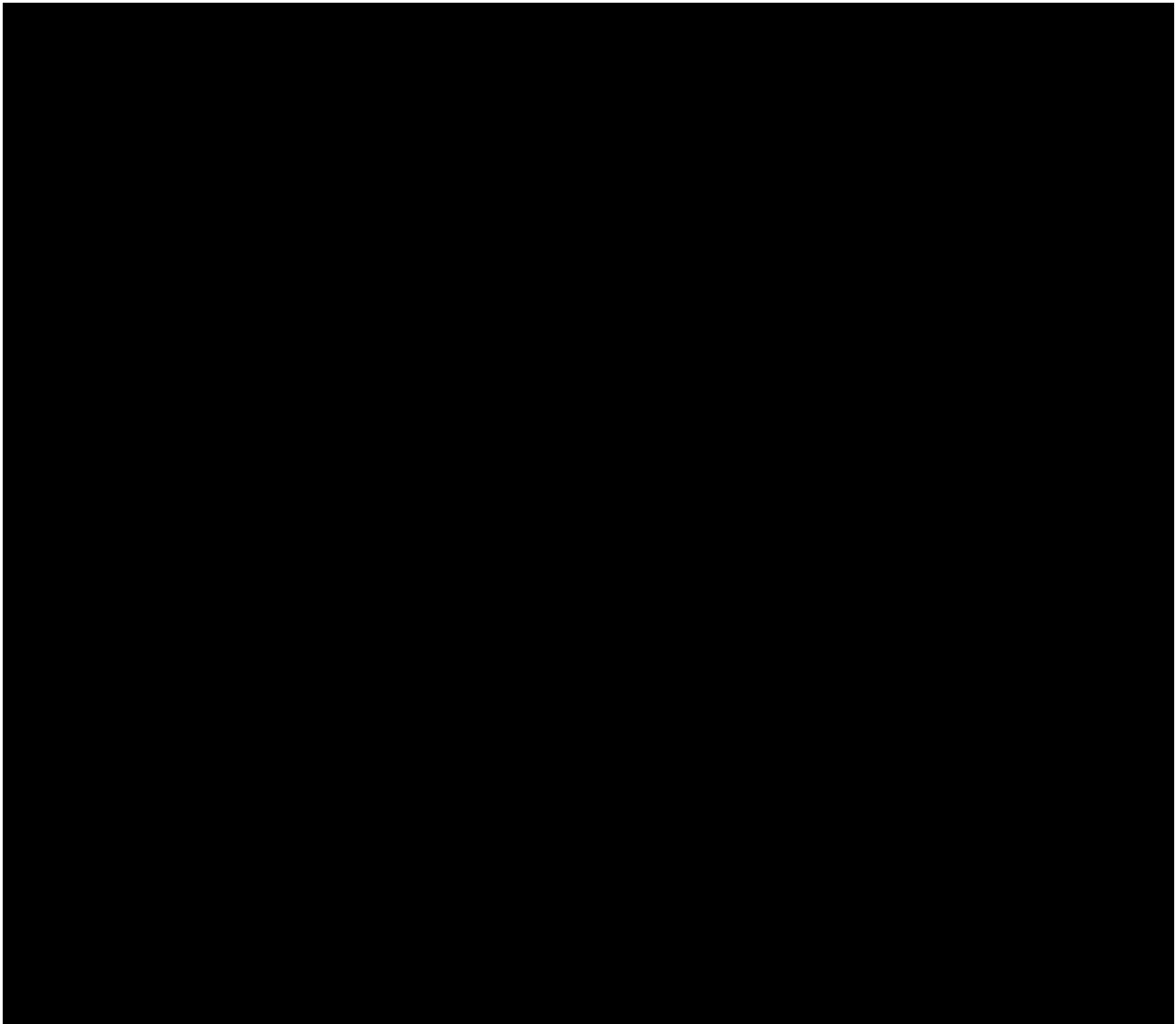
Project Activity	Total Budgeted Year 1 (ex GST)	Actual Expenditure Dec 2023 (ex GST)	Actual June 2024 (ex GST)	Variance 2023/24 (ex GST)
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This question is read only.	This question is read only.	This question is read only.	Must be a dollar amount.	This number/amount is calculated.
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# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

Application No. NGORG05 From Surf Life Saving New South Wales  
Form Submitted 14 Oct 2024, 1:51PM AEDT



## **Total Actual Expenditure (ex GST\_**

**[REDACTED]**  
This number/amount is calculated.

## **Evidence of Expenditure**

### **Instructions:**

Please provide independently audited financial statements for the 12 month period by the Annual Report due date of 01 November 2024.

### **File Upload - Evidence of Expenditure \***

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Filename: Advanced Training and Outfitting 24-25 090824.docx  
File size: 97.9 kB

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Filename: Coastal Insights 24-25 090824.docx  
File size: 99.4 kB

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

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Filename: Staffing Enhancements - Stream A - Head Office Administration and Specialist Staffing 24-25 090824.docx  
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Filename: Volunteer Critical Incident and Psychological Welfare 24-25 090824.docx  
File size: 98.0 kB

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Filename: Zone Emergency Management Officers (ZEMOs) 24-25 090824.docx  
File size: 99.2 kB

## Monitoring and Evaluation

### SLSNSW Advanced Training and Outfitting

KPI / Metrics	Status	Notes / Progress
This question is read only.		

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

Standardisation and professionalisation of Incident management training by way of, . 2 x Control Level 1 Incident Course each year delivered as a minimum. Delivery of 2 x Control Level 2 Incident Course across 4 years to selected members/staff represented by 100 volunteers.	On Track	Jan - 2 x level 1 courses conducted and 3rd course planned for forthcoming period (32 pax). Control level 2 reviewed post level 1 course completion  July - 14 x Duty Officer completed the May course (54 total completions for the FY)
Standardisation and professionalisation of advanced powercraft training by way of 5 programs per annum (100 attendees)	On Track	Jan - 2 x powercraft courses held in period,  July - 4 x powercraft courses held in period, 128 people in attendance
Standardisation and professionalisation of uniform, and equipment/PPE	On Track	Jan - developed agreed standard of support ops uniform. On track for implementation.  July - New uniforms designed and procured. orders currently being fulfilled
Enhanced incident management capability is delivered through structured training programs.	On Track	Jan - Several training courses commenced and complete. Additional and more advanced training to be implemented  July - Delivered control incident training level 1 (May) for Duty officers (see above)
SLSNSW Attendance at all NSW Coastal SAREX (MAC, MRNSW, SLS) is achieved each year.	On Track	Jan - 1 x SAREX attended Sth Coast . Review of SAREX calendar for 2024 in discussion with relevant parties  July - 7 x SAREX's attended and actively participated in by SLS volunteers over the FY
Enhances SLSNSW position as an acknowledged emergency service.	On Track	Jan - Sought in mid 2023, in-principle agreement for membership of the NSW SEMC await ministerial confirmation.  July - as above and still awaiting confirmation.

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

Member participation grows every year by 5% thereby increasing the organisation's capability.	On Track	Jan - Developed a roadmap for specific operator uplift on a branch by branch basis as per their agreements with SLSNSW with target operator numbers  July - 23/24 Support Ops Personnel Hours 25,827 vs 22/23 Support Ops Personnel Hours 24,085 = 7.23% increase year on year
Enhanced and consolidated interoperability amongst all emergency services for both coastal aquatic emergencies and natural disasters (floods, bushfires)	On Track	Jan - attendance at inter-agency training. Ongoing attendance at LEMC/REMC and SRB (PAC and RTAC)  July - as above and on-going
Enhanced incident management at coastal aquatic rescues and searches enabling more coordinated and successful operations	On Track	Jan- Forward commander training undertaken and continuing. Liaison officer at the Marine Area Command (MAC) during peak periods  July - as above and on-going
Enhanced specialist powercraft skills to increase volunteer safety when operating in challenging coastal aquatic response and search conditions	On Track	refer to KPI 2 above (is this KPI repetitive?)

### SLSNSW Staffing Enhancement Stream A

#### Instructions:

Please note this question has been pre-populated from the previous 6 month submission. Please add any additional information that has occurred in the past 6 months.

KPI / Metrics	Status	Notes / Progress
This question is read only.		
Project stream deliverables across all support operations related activities are undertaken successfully	On Track	Jan - ongoing  July - ongoing/no impacts to service

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

<p>Clubs and Branches report a demonstrable improvement in satisfaction levels related to front line member welfare</p>	<p>On Track</p>	<p>Jan - 47 critical incidents attended by SLS volunteers resulting in 378 individual follow-ups and referrals. New CRM implemented to manage welfare follow-ups</p> <p>July - 98 critical incidents attended by SLS volunteers resulting in 640 individual follow-ups and referrals (12months July - June)</p>
<p>Branches support operations capabilities are enhanced as a result of the dedicated resources</p>	<p>On Track</p>	<p>Jan - execution of plans as part of this new agreement are underway and will be demonstrable in subsequent reports</p> <p>July -</p>
<p>SLSNSW head office capabilities are developed in the areas directly related to the staffing enhancements</p>	<p>On Track</p>	<p>Jan - significant uplift in media liaison over summer period with additional media resources in State Operations Centre (SOC).</p> <p>July - as above and ongoing</p>
<p>Proactive coastal safety messaging and media interactions are enhanced during peak season as demonstrated by volume of media generated by SLS in both traditional and social media.</p>	<p>On Track</p>	<p>Jan - whilst spanning across this reporting period and the start of Jan -Dec the stats incl 2395 media mentions over the Summer Christmas Period. Media Coverage valuation \$26mil (advertising space rate equivalent)</p> <p>July - Media Coverage valuation \$78mil (advertising space rate equivalent). FY 23/24. 9,500 media mentions for the FY 23/24</p>
<p>NSW communities and specific 'at risk' CALO communities will have access to greater and more immediate water safety information and messaging, inclusive of beach closures and hazards as measured by updates on the BeachSafe website</p>	<p>On Track</p>	<p>Jan - beach safe website updated and information available to community</p> <p>July - various programs directed at the CALD community have continued to be undertaken and refined for this group</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

Retention of the employed staff members	On Track	Jan - All individuals in role retained for the period (ie no resignations) July - All individuals in role retained for the period (ie no resignations)
Enhanced volunteer experience in the reduction of administrative burden as demonstrated by feedback from Branch executive teams	On Track	Jan - Positive member feedback from member satisfaction survey July - as above and on-going
Enhanced coordination and development of Support Operations capability that may be deployed into Unpatrolled locations to reduce drownings and allow increase response to rescues as measured by feedback from volunteer support Operations Co-ordinators	On Track	Jan - implementation of additional dusk patrols in Hunter region in response to after hours rescues/drownings. Increased RWC patrols and mobile vehicle patrols July -
Volunteers will have 'fit for purpose' Support Operations PPE to improve safety of members as demonstrated by feedback to SLS from front line volunteers as to satisfaction with PPE.	On Track	Jan - should be moved to RWC/EM vehicles project stream July - as above

### SLNSW Staffing Enhancements Stream B

KPI / Metrics	Status	Notes / Progress
This question is read only.		
Branch Executive report a demonstrable decline in their own workload	On Track	Jan - Anecdotally reported via Branch President and Branch Portfolio Director meetings July - as above and ongoing. Review of task type by branch admins by branch undertaken highlights extent of scope of their roles

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

**Application No. NGORG05 From Surf Life Saving New South Wales**

Form Submitted 14 Oct 2024, 1:51PM AEDT

Clubs report positively in relation to the assistance these roles have provided	On Track	Jan - Annual Club Compliance Audits completed with assistance to clubs by these staff. Support of clubs in their applications to the Surf Club facility Grant program (Office of Sport)  July - as above and on-going for a variety of areas of assistance (group and individual assistance)
SLSNSW portfolio managers report a greater alignment between Branch capability/outputs and to improved timelines	On Track	Jan - on-going monthly Branch Admin working group formal workshops occurring with guest portfolio managers as required.  July - as above and on-going
Greater consistency and professionalism of external communications to stakeholders, public enquiry & members	On Track	Jan - ongoing  July - ongoing (assisted by regular branch admin team meetings)
Retention of the employed staff members	Behind	Jan - note - recruitment required for Sydney and Sydney Northern Beach Branch resource due to resignations (note Sydney filled mid Jan '24). Lower North Coast, South Coast and Illawarra Branches required recruitment actions following resignations in the period - completed and inducted. Staff satisfaction survey undertaken and above sector averages  July - 2 x staff resignations recruitment processes underway/completed
Retention of Branch volunteers in management/administration roles	On Track	Jan - Branch volunteer roles are at required levels as per previous years  July - as above with acceptable level of renewal within cohort

## SLSNSW Coastal Insights

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

KPI / Metrics	Status	Notes / Progress
This question is read only.		
The Data Analytics Hub is accepted and proactively utilised by all key stakeholder groups as the authoritative data set with respect to coastal safety as demonstrated by periodic review of total council adoption of the tool	On Track	Jan - Additional work to be undertaken upon adoption of the 'data standard' for life-guard services and surf life-saving services (datasets are currently unable to be aligned).  July - Data Hub key aspect of data gathering as outcome from water safety round table. development of hub platform commenced. IT Developer commissioned
Data collection is consistent and sourced from all lifesaving & lifeguarding services providing the following aggregated by location/area: o Drowning o near drowning o Rescue o Preventatives o attendance numbers per location	On Track	Jan - Further refinement, consultation, trial, and implementation of the 'data standard' for lifeguard services and surf lifesaving services is ongoing in 2023/24.  July - data standard draft circulated to water safety round table stakeholders for comment and adoption
Risk modelling results in more tailored and fit for purpose supervision and surveillance approaches which are implemented across NSW coastal locations resulting in a lowering of the Drowning toll demonstrated by drowning toll and rescue data segmented by LGA/region, Utilising a heat map approach to depicting data.	On Track	Jan - Site-specific Supervision and Surveillance Reports are being released for patrolled beaches; risk-modelling for unpatrolled sites will be forthcoming over the project.  July - on-going
Accurate insight into user cohorts is obtained which informs the SLSNSW Community Education Team's work and results in lowering of drowning and near drowning of at-risk groups as sourced via survey response.	On Track	Jan - Work on this component will commence in 2024/25.  July - as above

## SLSNSW Community Education Development & Recruitment

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

KPI / Metrics	Status	Notes / Progress
This question is read only.		
Increased Coastal Safety Awareness.	On Track	Jan - We have increased awareness of coastal and water safety among target groups through new and improved resources, campaigns, programs, and networks - and increased accessibility via the beachsafetyhub.org.au  July - on going as above.
Increased Coastal Safety Program & Resource Awareness.	On Track	Jan - The beachsafetyhub.org.au is indicating continually increasing numbers of communities accessing and downloading resources and program pages on the hub. We have additionally provided upward of 30,000 resources (fact sheets, posters, books) into community.  July - An average of 10,000 resource downloads per year and 145,000 views of beach safety hub and over 1,000 program enquiries
Increased SLSNSW Interaction & Engagement.	On Track	Jan - We continue to increase our interactions with target community groups with an estimated doubling of engagement in the 23/24 year compared to previous years.  July - Creation of a working group for International student water safety incl LGA's Universities and water safety stakeholders. Partnered with EID activities in the Muslim community.
Increased coastal safety comprehension.	On Track	Jan - Pre and post surveys indicate increases in beach safety comprehension between 30-60% dependent on the demographic.  July - Increased awareness of RIP identification amongst participants - 70% on average

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

**Application No. NGORG05 From Surf Life Saving New South Wales**

Form Submitted 14 Oct 2024, 1:51PM AEDT

Improved Coastal Safety Skills & Practical Abilities.	On Track	<p>Jan - Programs such as the Beach Ocean Safety (BOS) and Swim Brothers program has continued to develop practical safety and lifesaving skills within high-risk and vulnerable communities.</p> <p>July - as above and ongoing. Completed a new BOS program and 2 x swim brother programs planned for launch</p>
Increased pathway opportunities to lifesaving.	On Track	<p>Jan - Programs such as Beach Ocean Safety and Swim Brothers have provided new opportunities to diverse and high-risk communities to engage with lifesaving and lifesaving clubs and programs.</p> <p>July - on going as above. 4 x members of BOS program currently in SRC program cohort</p>
Increased reach across all targeted at-risk community groups.	On Track	<p>Jan - We are looking to double our reach across target groups in the 23/24 year compared to previous years with a current 6-month total reach of 112,230.</p> <p>July - CALD specific programs (8,000) and broad programs (43,000 incl beach 2 Bush program only held in Q2). Additional attendance at Rock fishing programs not included</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

**Application No. NGORG05 From Surf Life Saving New South Wales**

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<p>Increased and diversified opportunities for community engagement and education.</p>	<p>On Track</p>	<p>Jan - We continue to work with target community groups to ensure resources and programs are relevant, meaningful, inclusive, and accessible. We have developed the Annie &amp; the Waves storybook into 5 new languages and are working with community groups to provide into high-risk communities as a family education support tool - this will be launched with a new in-language program targeted and new migrants and refugees.</p> <p>July - partnered with EID activities with the Muslim community. Primary and CALD gamification launching early in the next period - work undertaken this period to develop programs for launch</p>
<p>Increased numbers of SLSNSW Clubs &amp; Branches involved in Community Education.</p>	<p>On Track</p>	<p>Jan - We continue to work with target community groups to ensure resources and programs are relevant, meaningful, inclusive, and accessible. We have developed the Annie &amp; the Waves storybook into 5 new languages and are working with community groups to provide into high-risk communities as a family education support tool - this will be launched with a new in-language program targeted and new migrants and refugees.</p> <p>July - Coogee SLSC hosted refugee week (water safety). Preliminary discussions between Uni Canberra and FSC clubs for international students. Illawarra clubs working with UOW for multicultural communities and water safety</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

**Application No. NGORG05 From Surf Life Saving New South Wales**

Form Submitted 14 Oct 2024, 1:51PM AEDT

Increased cultural inclusion and responsiveness practices across SLSNSW clubs & branches	On Track	Jan - We continue to work with clubs to support and provide guidance on inclusive engagement and education. We have supported 5 new clubs to improve inclusive and responsive practices within their community education and engagement activities. July - as above
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## SLSNSW Analogue to Digital Mobile Radio (DMR) Upgrade

KPI / Metrics	Status	Notes / Progress
This question is read only.		
Project is completed as per the schedule	On Track	Jan - Northern Region project proceeding as per project plan timelines July - Project in progress for go-live in August
The project is completed within the allocated budget	On Track	Jan - RFQ process completed with costings in alignment to budget July - Northern Region project contractor appointed and project underway. Scoping for Southern region underway
A 90% reduction in technical faults in the first three years after the project	On Track	Jan - new network not yet completed July - as above
Continuity of radio operations is maintained in these branches above a 97.5% threshold post installation.	On Track	Jan - new network not yet completed July - as above

## SLSNSW Permanent Emergency Response Beacons

KPI / Metrics	Status	Notes / Progress
This question is read only.		

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

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40 x permanent emergency response beacons installed across identified Blackspot Locations (including replacement of up to 2 x existing fleet annually based on age and R&M status)	On Track	Jan - 10 new sites identified for installs to occur between Jan - July. Noting late start to program due to project confirmations in October 2024  July - 8 new sites activated after successful installs. other sites identified for forthcoming periods.
ERBs utilised in rescues of persons in unpatrolled locations measured by number of persons rescued and number of ERB activations)	On Track	Jan - 21 activations (noting numerous false alarms) 4 x concern for welfare 7 x injury/medical incidents 7 x drowning/rescues 1 x fire 1 x broken down vessel 1 x shark sighting  July - 133 activations
Minimalization of latency days as measured by number of latency days <10 per unit/per year	On Track	Jan - Budgewoi unit was off-line for 48 hours due to faulty SIM connection.  July - Malabar unit- poor connectivity due to site. Offline until new antenna solution can be sourced. green Hills (2 days) due to software issue. Coniston Beach (intermittently self activating for several days/resolved)
The project is completed within the allocated budget.	On Track	Jan - Supply contract aligns with budget  July - as above

## SLSNSW Life Saving Grants to Clubs

KPI / Metrics	Status	Progress / Notes
This question is read only.		
All CLEG funding is acquitted by each financial year.	On Track	Jan - completed for 23/24  July - no activity this period

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

All allocations distributed to the Branches/Clubs for the purchase of frontline rescue equipment (eg rescue boards, Defibs, First Aid Kits, IRB's etc) as measured by investment made against retail value of equipment procured on behalf of clubs	On Track	Jan - only approved equipment available on portal and only portal to be used for the supply of grant/equipment July - no activity this period
All gear is ordered via the SLSNSW On-line portal/shop (ie money is not provided to clubs directly, rather credits on the SLSNSW Shop)	On Track	Jan - only approved equipment available on portal and only portal to be used for the supply of grant/equipment July - no activity this period
All 129 SLSCs remain rescue ready with appropriate surf rescue equipment	On Track	Jan - As demonstrated by annual compliance (gear & equipment checks) July - no activity this period
All gear is distributed direct from manufacturers/suppliers by mid - December 2022 for use in the current season as measured by: o Date at which orders for equipment is placed. o Date at which orders are fulfilled.	On Track	Jan - All orders fulfilled (note two clubs were outstanding due to compliance issues with the club's and their life-saving agreements being executed (now resolved and orders being processed, noting their equipment levels met gear and equipment minimum standards) July - no activity this period

## SLSNSW Member Recruitment & Retention

KPI / Metrics	Status	Notes / Progress
This question is read only.		
Total membership count increases as measured by total head count monitored monthly	On Track	Jan - Membership counts produced monthly. Total membership ahead of track for 23/24. Patrol membership on track for equivalency to previous year's numbers. June - End of year total membership increase to 79,137 (4.3% uplift). Patrol membership 21,116 (2% uplift)

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

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Retention levels for at risk clubs improve as measured by churn rate metrics	On Track	Jan - at risk clubs identified utilising combination of metrics. Power BI dashboard in development to assist analysis  July - Preliminary work undertaken to scope activities to assist these clubs
Recruitment levels for at risk clubs improve as measured by new member counts	On Track	Jan - review will commence in following season post identification of clubs  July - as above
Patrolling member numbers at 'at risk' clubs improve as measured by total patrol members count monitored monthly	On Track	Jan - currently being monitored in start-up period  July - workshop for these clubs to be undertaken at forthcoming SLS club conference
Patrolling capability at 'at risk' regional clubs is adequately backfilled by supplementary support from metropolitan clubs as measured by clubs where these activities were identified as required was actioned	On Track	Jan - Regional Support Program launched for the 23/24 summer season. 22 clubs were offered Patrolling Support. 91 members assisted into these regional clubs, representing 47 clubs.  July - review of 23/24 season approach. Revised program/approach being scoped to include more sustainable approaches (training, recruitment/retention activities)
Member satisfaction improvement identified through biennial member satisfaction surveys	On Track	Jan - satisfaction survey completed with 3,300 responses received (considered exceptional statistically). Responses/data being reviewed currently.  July - Results analyzed communicated to clubs and branches and integrated into SLSNSW membership roadmap project

## SLSNSW Volunteer Critical Incident and Psychological Welfare

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

KPI / Metrics	Status	Notes / Progress
This question is read only.		
Member feedback to critical incident welfare is positive as measured by survey and anecdotal feedback	On Track	Jan - survey to be undertaken post season  July -SLSNSW is supporting a SLSA led project researching outcomes on Mental Health Support and Training provided to surf lifesavers within NSW. The researchers have conducted interviews with current surf lifesavers to understand their experiences and recommendations from the project are expected before the 2024/25 patrol season.
Proactive awareness of members with multiple exposure incidents is maintained and appropriate actions implemented	On Track	Jan - new CRM implemented in this period to allow this monitoring to occur. external consultants being engaged to provide expert advice on protocols.  July - ongoing
Member resignation due to negative experience with critical incidents declines	On Track	Jan - no reported resignations due to this factor - to be reviewed next period as part of member exit survey  July - no reported resignations due to this factor
Elevation of mental injury to icare is minimised	On Track	Jan - no mental injury cases lodged with icare for the period due to critical incidents. (note identified cases lodged due to internal club cultural issues)  July - no cases lodged due to critical incident attendance
Comparative results in our 26/27 Psychosocial Hazards survey show improvement on our 2018/19 survey	On Track	Jan - not due for completion until 26/27  July - as above

## SLSNSW Radio Network Operations

KPI / Metrics	Status	Notes / Progress
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# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

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<p>Maintain operability 24 hours a day, 365 days a year as measured by uptime metrics and number of technical faults requiring repair.</p>	<p>On Track</p>	<p>Jan - There has been one outage over 6 hours to the radio network (South Coast due to lightning strike). Either Telstra (for backhaul links issues) or Karera (contracted radio network R&amp;M provider) have attended to outages and addressed issues within these timeframes</p> <p>July - Wattamolla repeater - Very poor reception for end of season - resolved</p> <p>March - FNC lower repeater - Very poor coms - resolved</p> <p>Jan - Norah Head repeater - 1 week down time while awaiting crane to access tower - resolved</p> <p>June - Crowdy Head repeater - Power issues for 10 days resolved</p> <p>All pro-active scheduled maintenance undertaken</p>
<p>Plan and provide significant multi-layered redundancy to ensure consistent and continual operations.</p>	<p>On Track</p>	<p>Jan - dual SIM card (Optus and Telstra) ensured continuity of service from individual repeater sites to back-haul links to State Operations center during major Optus outage</p> <p>July - multi-carrier backhaul redundancy retained</p>
<p>Provide communications, command, and control to volunteer patrols across all rostered patrols.</p>	<p>On Track</p>	<p>Jan - all services have had operational communications via the Network over the period</p> <p>July - as above</p>
<p>Ensures ability of in-field personnel to report every major incident including major Search and Rescue (SAR), shark sightings and encounters to the appropriate authorities, stakeholders and the general public via various communication channels.</p>	<p>On Track</p>	<p>Jan - Network performance did not impinge this outcome in anyway for the period</p> <p>July - as above</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

**Application No. NGORG05 From Surf Life Saving New South Wales**

Form Submitted 14 Oct 2024, 1:51PM AEDT

Ensure a response to all major regional or state-wide incident as requested by the appropriate Combat Agency is supported by sound reliable communications network.	On Track	Jan - Network performance did not impinge this outcome in anyway for the period July - as above
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## SLNSW Provision of Rescue Water Craft

KPI / Metrics	Status	Notes / Progress
This question is read only.		
67 x RWCs provided to branches	On Track	Jan - 14 x new RWC's procured and delivered to branches in period. all assets now operational July - no new assets this period (as per schedule). procurement for pre season 24/25 undertaken
Delivery staggered across the 4 years of the program to balance age of existing fleet. 14 delivered per annum(note in year 3 and additional 11 RWC's will be delivered as tranche 2 (final year of previous agreement) will have reached end of operational life.	On Track	as above
Number and location of rescues undertaken via Support Operations cohort (patrolled v's unpatrolled locations)	On Track	Jan - 211 RWC rescues v's 1650 total rescues by SLS for the period. Note 56 RWC rescues occurred out of patrol hours July - RWC Rescues - 477 vs Total Rescues 4,442 for 23/24 season

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

<p>All RWC and Vehicle assets will be fitted with tracking (GPS) devices ensuring data is able to be provided to agencies following major Search and Rescue (SAR) and also for Computer Aided Dispatch (CAD), purposes. As measured by:</p> <ul style="list-style-type: none"> <li>o Tracking data for all RWC and Emergency Response Vehicles</li> </ul>	<p>On Track</p>	<p>Jan - all SLSNSW owned Emergency Response Vehicles fitted with tracking and all current SLSNSW owned RWC's (incl 14 new assets) have GPS tracking installed</p> <p>July - GPS tracking used to assist in multi agency searches (re search patterns executed)</p>
<p>Procurement is undertaken in a manner which ensures best value for money utilising SLSNSW corporate relationships. This is balanced against fit for purpose performance which is essential for RWC's given their operating environment.</p> 	<p>On Track</p>	<p>Jan - [redacted] hip [redacted] including new Repair &amp; Maintenance agreement to ensure value for money. Capex in alignment with budget and new R&amp;M agreement ensure proactive maintenance undertaken for all assets. Procurement aligned with SLS NSW procurement policy</p> <p>July - as above</p>
<p>Fuel and maintenance contributions to Branches as well as capital purchase relief for RWCs provides budget relief to branches enabling them to invest in other areas of their lifesaving operations</p>	<p>On Track</p>	<p>Jan - new RWC's have allowed branches to retire off old units which have become costly to maintain.</p> <p>July - as above / ongoing</p>
<p>Enhanced unpatrolled location will be able to be surveilled via water based operations (RWCs) and land based via Operational Response Vehicles. This can be measured by KM travelled (dependent on weather and sea conditions) as measured by:</p> <ul style="list-style-type: none"> <li>o Number and location of rescues undertaken via Support Operations cohort (patrolled v's unpatrolled locations)</li> </ul>	<p>On Track</p>	<p>Jan - see KPI 3 above (repetitive - to be removed?)</p> <p>July - as above</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

Number of Operational Patrol Hours by RWC Fleet	On Track	Jan - 27,892 kms / 2,892 run hours July - 22,799 kms / 3,280 hours
Number of Operational Patrol Hours by Vehicle Fleet	On Track	Jan - 99,153 kms / 5,389 run hours July - 233,183.97 kms / 5,459.26 hours

### SLSNSW State Operations Centre

KPI / Metrics	Status	Notes / Progress
This question is read only.		
Uptime of the system is at 97.5% as a minimum.	On Track	Jan - no technical issues (unrelated to radio network) have impacted SOC uptime July - no technical issues (unrelated to radio network) have impacted SOC uptime
Hours of operation are maintained to reflect those required by coastal services (volunteer patrols, SLS and Local Government Area [LGA] lifeguard services).	On Track	Jan - additional SOC rostered time was undertaken to ensure continuity of coverage in incidents occurring outside of normal operating hours. July - as above
Rostering ensures adequate operator coverage to ensure uncompromised communications between assets and SOC as demonstrated by Minimum staffing requirements are maintained through both permanent and casual cohort to 97.5% minimum requirement	On Track	Jan - rosters have been built out for completion to reflect summer operational period requirements July - as above for the Jan - July period especially school holiday periods

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

<p>Feedback from both internal stakeholders and external agencies indicates operator skill and professionalism commensurate with the expectations of the SLSNSW SOC as demonstrated by survey to key stakeholders/other Agencies who interact with the SOC</p>	<p>On Track</p>	<p>Jan - survey to be completed post season. Specific in-service training undertaken in the period</p> <p>July - Demonstrated satisfaction by internal stakeholders includes consolidation into one operations centre (ie SNB SOC integrated into state operations). Post season review with MAC highlights on-going satisfaction and improvements from previous season</p>
<p>Seamless communication amongst all other ESOs including Number of 13SURF activations received.</p>	<p>On Track</p>	<p>Jan - 367 13SURF calls received and actioned in the period. 175 calls from SOC for NSW Service assistance (135 transported for hospitalisation). Currently progressing ICEMS project (Flood funding grant) to assist seamless communications with other agencies</p> <p>July - ICEMS project progressing (approvals by NSWPF) and IT solution being configured. 429 13SURF calls received and actioned in the period. 336 calls from SOC for NSW Service assistance</p>
<p>Real time data and incident management intelligence for sharing with all internal and external key stakeholders including the number of rescues managed by SOC across all incidents</p>	<p>On Track</p>	<p>Jan - Currently progressing ICEMS project (Flood funding grant) to assist seamless communications with other agencies</p> <p>July - as above</p>
<p>Maintain operational readiness for Northern Beaches LEMC and North West Metropolitan REMC activation</p>	<p>On Track</p>	<p>Jan - Facility stands poised to be stood up 24/7. SOC not stood up in the period</p> <p>July - as above and on-going</p>

### SLSNSW Zone Emergency Management Officers

KPI / Metrics	Status	Notes / Progress
This question is read only.		

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

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<p>SLSNSW Representation at LEMC and REMC forums/meetings is consistent and value adding to the sector ensuring agencies understand SLS capability and capacity in each zone/region (min 95% attendance)</p>	<p>On Track</p>	<p>Jan - SLSNSW reps at all LEMC and REMC meetings July - as above/on-going</p>
<p>Outcomes and actions from REMC and LEMC forums/meetings are relayed back to the various levels of the organisation, including ongoing reviews of EMPLANS, Local Sub-Plans etc, to ensure the relevant flow of information and changes to required capability through those plans etc, can be captured and then actioned by relevant levels of the organisation</p>	<p>On Track</p>	<p>Jan - Actions for SLS REMC's and LEMCs distributed to relevant SLS members and actioned July - as above/ongoing</p>
<p>The number of relevant EMPLANS and Sub-Plans where SLS is noted</p>	<p>On Track</p>	<p>Jan - currently being evaluated. Awaiting formal endorsement of SLS membership of the SEMC July - as above - endorsement still not received. SLSNSW have been actively involved in relevant plan reviews and updates across last 12 months (flood, heat-wave etc)</p>
<p>SLS is represented across all required State EM committees including PAC, RTAC, various Flood Rescue committees etc</p>	<p>On Track</p>	<p>Jan - Attended all relevant meetings July - as above/ongoing</p>
<p>SLS co-ordination during emergency events consistent, reliable, and enhanced through zone/region IMT structures as demonstrated by number of days SLS is represented in ERC's.</p>	<p>On Track</p>	<p>Jan - SLS attended all ERC which were stood up at all locations in period July - SLS attended all ERC which were stood up at all locations in period</p>

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

## Application No. NGORG05 From Surf Life Saving New South Wales

Form Submitted 14 Oct 2024, 1:51PM AEDT

Multi agency responses including SLS assets are seamlessly integrated when required as indicated by attendance percentage at coastal SAREX (MAC, MRNSW, SLS)	On Track	Jan - SLS continues a partner with other ESOs July - as above and on-going
Enhanced response time in coordinating SLSNSW responses (singular/ Task-Force / Strike Teams) to multi agency emergencies	On Track	Jan - management team in place and systems and protocols developed to ensure 24.7 response capability. July - as above/ongoing
Enhanced support to volunteers in training and assessing key advanced rescue craft and IM training as indicated by Number of branches/clubs where ZEMO's provide emergency response and other training activities to SLS volunteers	On Track	Jan - ZEMO Management team in place and training calendar being developed July - 11 branches have actively engaged in the development and activation of the EM plan and roadmap which articulates the strategy for this area.

## Declaration

\* indicates a required field

## Payment Request

Please note the funding agreement variation has the NSW Premier's Department processing payment by creating an RCTI. No invoice is required here.

### File Upload - Invoice and Payment Request Details

*No files have been uploaded*

## Declaration

This section must be completed by an appropriately authorised person on behalf of the funded organisation.

I certify that to the best of my knowledge the statements made within this progress report are true and correct and that Funding has been spent in accordance with the Agreement.

**I agree \***

Yes

**Name of authorised person \***

Phil Ayres

Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Chief Operating Officer

Position held in applicant organisation (e.g. CEO, Treasurer)

# 23/24-26/27 Rescue Capability Grant Half Yearly Report 2 - Surf Life Saving New South Wales (Version 2 of 2)

**Application No. NGORG05 From Surf Life Saving New South Wales**

Form Submitted 14 Oct 2024, 1:51PM AEDT

**Phone number \***

[REDACTED]

Australian phone number.

We may contact you to verify that this application is authorised  
by the applicant organisation

**Email \***

[REDACTED]

Must be an email address.

## Grant variation under the NSW Rescue Capability Grant Briefing for decision-maker

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### Issue

The Executive Director – Emergency Services Coordination (**decision maker**) is asked to approve a variation to the NSW Rescue Capability Grant that is provided to Surf Life Saving NSW (SLSNSW), having regard to the advice set out in this brief.

The decision maker is requested to sign the Funding Agreement Variation (**Attachment A**) as the size of the variation is within the decision maker's financial delegation.

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### Purpose

This brief provides advice to the decision maker about the merits of the variation in line with the Grant Guidelines (**Attachment B**) approved by the Minister for Emergency Services.

The process for recommending a variation to the grant complies with the NSW Grants Administration Guide (**Guide**). The Guide is issued under a Premier's Memorandum, which is binding on Ministers, officials and Ministerial staff, and compliance with the Guide is required under section 31 of Schedule 1 to the *Government Sector Finance Act 2018* (NSW).

The decision maker's decision to approve or decline the grant variation is requested by 20 June 2024, to enable execution of the variation before the end of financial year.

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### Background

#### **There is an existing funding agreement with Surf Life Saving NSW under the NSW Rescue Capability Grant**

The Premier's Department has an existing funding agreement with SLSNSW (**Attachment C**), providing \$40.8 million over four years. This funding contributes to several activities including

at remote, unpatrolled beaches along the NSW coast.

#### **SLSNSW has requested additional funding for rescue equipment at emergency response beacon locations**

At the NSW Coastal Water Safety Roundtable held on 4 March 2024, stakeholders identified the need for rescue equipment at remote, unpatrolled locations, to enhance rescue capability and reduce the risk of bystander drownings.

SLSNSW has submitted an application (**Attachment D**) to request \$80,000 (ex GST) to . The rescue tubes will be connected to the ERB system, and alarmed so that SLSNSW will be notified if a tube is taken. This both lets SLSNSW know when a rescue tube has been deployed for a rescue, so that they may send additional

resources if needed, and also notifies SLSNSW of instances of vandalism or theft. Without this notification system, it would be difficult to ensure the rescue tube is readily available at all times.

This project meets the NSW Rescue Capability Grant assessment criteria:

1. ***Services supported by the grant must deliver community outcomes relating to emergency and rescue services by enhancing NSW emergency service capability and supporting emergency services operations*** - The rescue tubes would support the delivery of community outcomes relating to rescue services at unpatrolled beaches. Being an automated device, SLSNSW will receive rapid and immediate notification of the rescue equipment being detached from the ERB unit and utilised in a rescue, enabling rapid response of on call lifesavers and lifeguards to the location (even if the emergency intercom is not activated due to stress and critical timing).
2. ***The grant application is supported by an evidence-based project plan which clearly demonstrates how its outputs will support appropriate community outcomes, including a plan for monitoring and evaluation*** – SLSNSW research has identified 19 bystander drownings in unpatrolled locations since 1 July 2019. Almost 90% of these drownings occurred because of a rip current, where using a flotation device would be a key mitigating factor. Further to this, 47% of these incidents occurred within 5km of a patrol service where a rescue tube could have kept a person afloat long enough for rescue services to arrive. SLSNSW will monitor the number of activations, number of rescues initiated utilising the rescue equipment, and the completion of successful installations.
3. ***The grant application represents value for money, including evidence of how services provided under the project plan will achieve value for money and evidence of value for money delivered through previous grants to the same organisation*** – The SLSNSW Procurement Policy and Procedure ensures value for money in procurement. SLSNSW have noted that engaging their existing ERB technology supplier, SPECTUR, would be the best value for money option noting they are already familiar with the ERB wiring. The rescue tubes, including connection to the ERB, cost about [REDACTED]

## **A variation to the funding agreement is required to deliver the additional rescue equipment**

The provision of funding for the rescue tubes should be covered by a variation to the original Funding Agreement (rather than through a new grant) on the basis that:

- the variation works towards the overall purpose and objective of the original Funding Agreement (**Attachment C**);
- the variation is an enhancement to the existing program that is covered under the original Funding Agreement (being the Permanent Emergency Response Beacons project outlined on page 43 of the original Funding Agreement; and
- the additional funding amount, being \$80,000, is relatively minor compared to the overall funding amount of \$40,800,000.

Further, from a transparency and fairness perspective, even if the funding was to be treated as a new grant rather than a variation, this would not result in increasing access to grant opportunities to other organisations, as SLSNSW is uniquely positioned to add the rescue tubes to their emergency response beacons.

## **The funding agreement variation will also alter the payment method**

Currently, SLSNSW is required to create a tax invoice for Premier's Department to trigger the payments. In recent conversations with SLSNSW, they have noted a preference to use Recipient

Created Tax Invoices (RCTIs). Therefore, the funding agreement variation will also change the method of payment to use RCTIs.

## A Funding Agreement Variation has been prepared for approval by the decision maker

The following variations to the Funding Agreement are captured in **Attachment A**:

- Activity Schedule – Item 4 – Activity: updating this item to include reference to rescue tubes.
- Activity Schedule – Item 6 – Funding and payment: updating this item to reflect the revised total of funding.
- Activity Schedule – Item 6 – Funding and payment: updating this item to reflect that RCTIs will now be used to trigger the payments.
- Activity Schedule – Item 6 – Funding and payment: including the additional instalment of \$80,000 ex GST in the table of funding.
- Attachment 1 Project Plan – 17.10 Permanent Emergency Response Beacons (ERB) – continuing project: updating this project plan to refer to the delivery of rescue tubes at ERB locations;
- Attachment 3 Expenditure Plan: inserting a revised table, “Expenditure by Project Stream”.
- Attachment 3 Expenditure Plan: inserting a revised table, “Expenditure by Item”.

The Funding Agreement Variation (**Attachment A**) increases the financial commitment of the Funding Agreement from the original Funding Agreement by \$80,000 (from an original amount of \$40,800,000 to a revised amount of \$40,880,000). The decision maker – the Executive Director, Emergency Management Branch – has the implied authority to sign the Funding Agreement Variation on behalf of the Crown in right of the State of New South Wales, acting through the Premier’s Department, by virtue of:

- their role and administrative responsibilities; and
- the Instrument of Sub delegation under the *Government Sector Finance Act 1028* (NSW) having the authority to expend up to \$200,000 for the work of the Premier’s Department.

SLSNSW will need to execute the Deed of Variation in compliance with section 127 of the *Corporations Act 2001* (Cth).

## Risk management

Risks will continue to be managed in line with existing systems under the NSW Rescue Capability Grant Guidelines (**Attachment B**) and the existing funding agreement (**Attachment A**). The existing reporting requirements and general terms and conditions in the funding agreement will apply to the additional funding amount.

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## Financial impact

The financial impact of this grant variation is outlined in the table below. This funding is available within the Emergency Services Coordination branch budget in the Premier’s Department.

Recipient	2023-24 Funding amount ('000s excl. GST)
Surf Life Saving NSW	80.0

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## Consultation

The Premier's Department has consulted TCO Governance and TCO Legal regarding the approach for varying the funding agreement and has consulted SLSNSW regarding the plan to deliver the rescue tubes.

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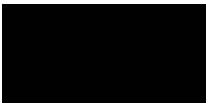

## Attachments

- Attachment A – Funding Agreement Variation
  - Attachment B – NSW Rescue Capability Grant guidelines
  - Attachment C – Existing SLSNSW Funding Agreement
  - Attachment D – SLSNSW application for funding
- 

## Recommendations for the decision maker

- **Consider** the advice in this brief, including attachments.
  - **Execute** the Funding Agreement Variation at **Attachment A**.
- 

## Approvals

<b>DPC final approver</b>	
Approval status	
Executive Director, Emergency Management, Premier's Department	
<b>Responsible Officer</b>	
Nathan Vincent, Director, Emergency Management Policy and Coordination, 	



## NSW RESCUE CAPABILITY GRANT VARIATION TO FUNDING AGREEMENT

### THIS VARIATION DEED IS MADE BETWEEN

The Crown in right of the State of New South Wales acting through the Premier's Department  
 ABN 34 945 244 274  
 Level 12, 52 Martin Place, Sydney NSW 2000  
**(Agency)**

### AND

Surf Life Saving New South Wales  
 ABN 93 827 748 379  
 3 Narabang Way, Belrose NSW 2085  
**(Recipient)**

### Background

- A. On 4 October 2023 the Premier's Department and the Recipient (the **Parties**) entered into a Funding Agreement under which the Agency agreed to provide funding to maintain and enhance rescue capability and improve rescue services for the wider community (the **Agreement**).
- B. The Parties have agreed to vary Items 6 and 12 of the Activity Schedule in the Agreement.
- C. Clause 16.2 of the Agreement provides that the Agreement may only be varied in writing, signed by both Parties.
- D. This Deed of Variation (the **Deed**) has been prepared to give effect to the variations referred to in paragraph B above.

### THE PARTIES AGREE TO THE FOLLOWING

#### 1. Variations to the Agreement

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- 1.1. The variations to the Agreement take effect on and from the date on which the last party signs this Deed of Variation (**Effective Date**).
- 1.2. The Agreement is varied as follows:
  - a) Activity Schedule – Item 4 – Activity: Delete the following dot point:



“Procuring and installing thirty-two (32) new emergency response beacons and eight (8) replacement emergency response beacons for blackspot locations (Permanent Emergency Response Beacons project).”

And replace with:

“Procuring and installing thirty-two (32) new emergency response beacons and eight (8) replacement emergency response beacons for blackspot locations (Permanent Emergency Response Beacons project) and installing rescue tubes at all existing and new emergency response beacon locations.”

- b) Activity Schedule – Item 6 – Funding and payment: Delete the current wording at “Funding” and replace it with:

“The total amount of the Funding is \$40,880,000 (GST excl.)

Interest can be earned on the Funding.

Funding not expended in one financial year may be carried over by the Recipient for expenditure in the next financial year, provided the expenditure is consistent with this Agreement and expended prior to the Agreement End Date.”

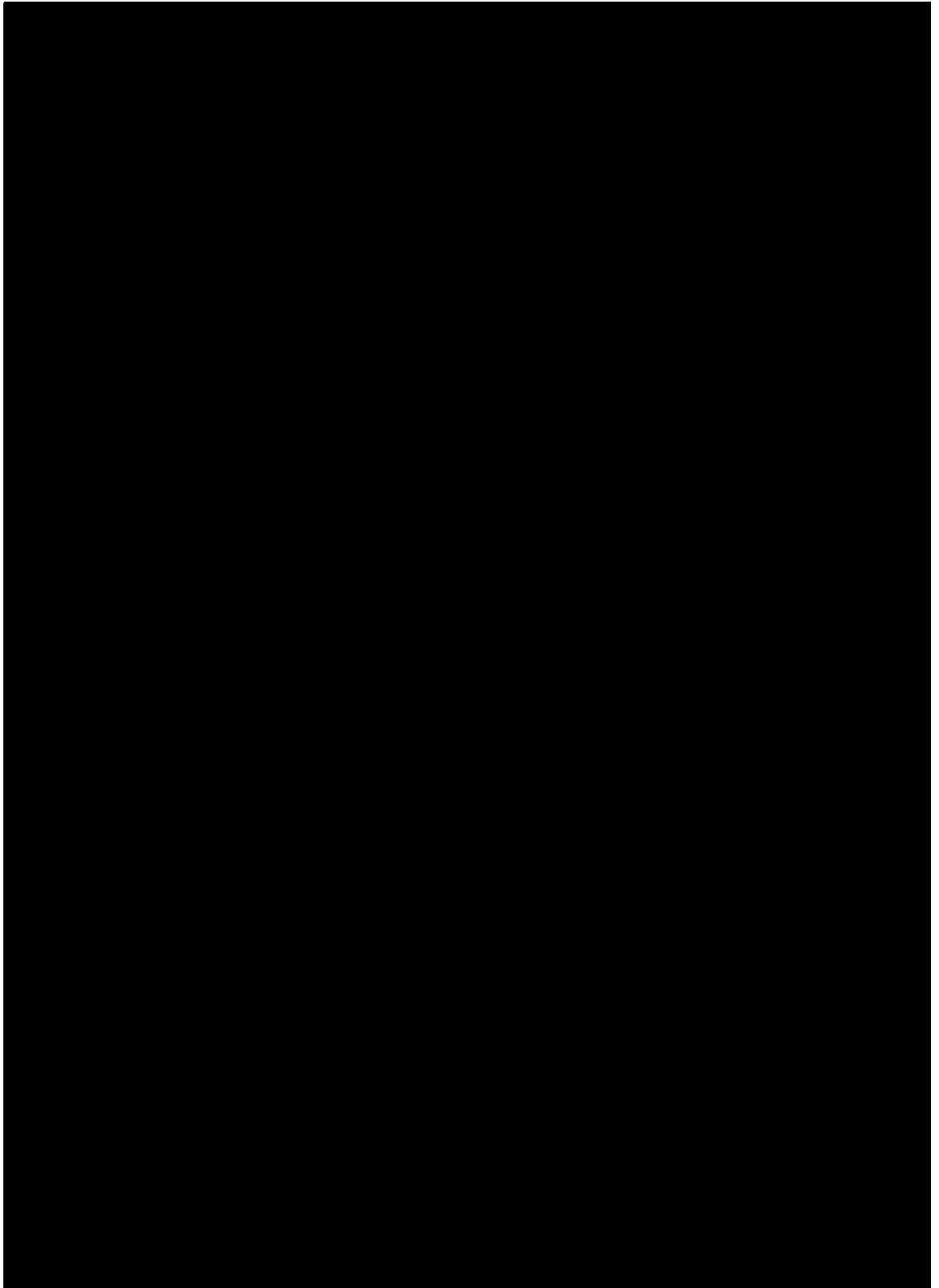
- c) Activity Schedule – Item 6 – Funding and payment: Delete the current wording at “Payment” and replace it with:

“Payments will be made using Recipient Created Tax Invoice (RCTI) arrangements.

Subject to this Agreement, the Funding will be paid by direct transfer to the Recipient’s Nominated Account in accordance with the below Payment Plan:”

- d) Activity Schedule – Item 6 – Funding and payment: Delete the current table at “Payment” and replace with the following:

Payment Plan				
Instalment number and amount			Payment trigger	Expected Date for payment
GST excl	GST	Total (GST incl.)		



- e) Attachment 1 Project Plan – 17.10 Permanent Emergency Response Beacons (ERB) – continuing project: add an additional dot point to the section titled “PROJECT DESCRIPTION” after the current final dot point:



“Rescue tubes procured for all 72 existing and new ERBs, including associated security or surveillance costs. 62 rescue tubes will be procured in 2024-25 and 10 will be procured in 2025-26.”

- f) Attachment 3 Expenditure Plan: Delete the current table “Expenditure by Project Stream” and replace with the following:

Project Stream	2023/24	2024/25	2025/26	2026/27	TOTAL	% of total
[Redacted content]						

- g) Attachment 3 Expenditure Plan: Delete the current table “Expenditure by Item” and replace with the following:

Expenditure summary	2023/24	2024/25	2025/26	2026/27	TOTAL	% of total
[Redacted content]						



## **2. Entire agreement and interpretation**

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- 2.1. The variations to the Agreement do not affect the validity or enforceability of the Agreement. The parties confirm all other provisions of the Agreement and, subject only to the variations contained in this Deed, the Agreement remains in full force and effect.
- 2.2. This Deed and the Agreement when read together, contain the entire agreement of the parties with respect to the parties' rights and obligations under the Agreement.
- 2.3. Unless otherwise specified or the context otherwise requires, terms that are defined in the Agreement have the same meaning in this Deed and the same rules of interpretation apply as those set out in the Agreement.
- 2.4. Nothing in this Deed:
  - 2.4.1. prejudices or adversely affects any right, power, authority, discretion or remedy arising under the Agreement before the Effective Date; or
  - 2.4.2. discharges, releases or otherwise affects any liability or obligation arising under the Agreement before the Effective Date.
- 2.5. Unless set out in clause 1 of this Deed, no other provisions of the Agreement are varied.
- 2.6. This clause constitutes notice under clause 16.4 of the Agreement.



## **3. Electronic execution and exchange of counterparts**

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- 3.1. This Deed may be executed in any number of counterparts, each of which constitutes an original of this Deed, and all of which together constitute one and the same instrument.
- 3.2. Electronic signatures complying with a law applicable in New South Wales will be deemed original signatures for the purpose of this Deed and any such digital, scanned



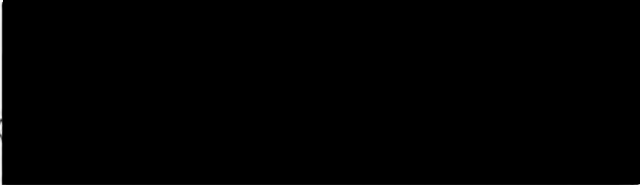
or electronically applied signature is to be treated in all respects as having the same effect as the original signature.

- 3.3. The parties may exchange executed counterparts of this Deed by emailing a pdf (portable document format) copy of the executed counterpart as an attachment to an email, or by transmitting the executed counterpart electronically via a secure digital platform such as DocuSign (**Electronic Delivery**), to each party's nominated email address set out below:
- 3.4. The Premier's Department email address for notice and receipt of electronic executed counterpart of the Agreement: 
- 3.5. The Recipient's email address for notice and receipt of electronic executed counterpart of the Agreement: 
- 3.6. Electronic Delivery of an executed counterpart will constitute effective delivery of that counterpart as if the original has been received, from the date and time that the email was sent, provided that the sending party does not receive a delivery failure message within a period of 24 hours of the email being sent.

#### 4. Applicable law

- 4.1. This Deed is to be interpreted and enforced in accordance with the laws applicable in New South Wales.

#### Executed as a deed

Signed sealed and delivered for and on behalf of <b>the Crown in right of the State of New South Wales acting through the Premier's Department</b> , by its duly authorised representative	
Name: (print)	<u>Sam Toohey</u>
Position: (print)	<u>Executive Director, Premier's Department</u>
Signature:	
Date:	<u>17-6-24.</u>



Witness Name: (print)	NATHAN VINCENT
Signature:	
Date:	17/6/24

Signed, sealed and delivered by <b>Surf Life Saving New South Wales</b> (ABN: 93 827 748 379) in accordance with section 127 of the Corporations Act 2001 (Cth)	
<insert name of director 1> (print)	Peter Agnew AM
Signature:	Director
Date:	19/06/2024
<insert name of director 2 or company secretary> (print)	Steven Pearce AFSM
Signature:	Director/Company Secretary
Date:	19/06/2024

# NSW Water Safety Communications grant decision

## Briefing for Deputy Secretary – Delivery and Coordination

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### Issue

The Deputy Secretary, Delivery and Coordination Group (**decision maker**) is requested to approve or decline an application for grant funding by Surf Life Saving Australia (SLSA) under the NSW Water Safety Communications Grant program, having regard to the advice set out in this brief on the merits of the grant application.

If the decision maker approves the application for grant funding, the decision maker is requested to also sign the Funding Agreement (**Attachment A**) as the size of the grants is within the decision maker's financial delegation.

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### Purpose

This brief provides advice to the decision maker about the merits of the grant application for the NSW Water Safety Communications grant, in line with the Grant Guidelines (**Attachment B**) approved by the Minister for Emergency Services.

This brief also provides advice to the decision maker to satisfy their obligation to have regard to the key principles of grants administration specified in the Guide in approving or declining a grant (required under section 10.3A(3) of the *Government Sector Finance Act 2018* (NSW) (**GSF Act**).

The decision to approve or decline the grant funding, and execute the funding agreement, is requested by 24 June because the funding agreement must be executed by 30 June 2024 for the available funding to be used for this purpose.

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### Background

- The process for recommending a proposed grant for funding through the NSW Water Safety Communications grant complies with the Grants Administration Guide (**Guide**).
  - The Guide is issued under a Premier's Memorandum, which is binding on Ministers, officials, and Ministerial staff, and compliance with the Guide is required under section 10.3A of the *Government Sector Finance Act 2018* (NSW) (**GSF Act**).
- 

### A. Grant(s) administration process

#### Outline of the application and selection process

- The NSW Water Safety Communications grant is an ad hoc grant.
- SLSA was invited to submit an application for the NSW Water Safety Communications grant. The application is to be assessed individually, without reference to the comparative merits of other applications. The Grant Guidelines (**Attachment B**) set out the policy intent, eligibility criteria, assessment criteria and assessors.

- The Premier's Department supported Surf Life Saving Australia with their application by providing a template, with suggestions of what information could be included to meet the selection criteria. This support was provided to ensure that Surf Life Saving Australia provided relevant information, in a format that was useful to us, particularly for ongoing reporting purposes.
- The grant application has been assessed by staff of the Emergency Management Branch at Premier's Department against the assessment criteria, in line with section 6.1.4 of the Guide:
  1. The project for which funding is proposed to be provided is deliverable within the proposed timeframe and scope
  2. The proposed grant recipients have sufficient capacity and expertise to deliver the project
  3. The grant will provide community benefit
  4. The grant will achieve value for money
  5. Alignment with NSW Government policy objectives
- Processes for risk management, quality assurance, and auditing of the grants are outlined in the funding agreement (**Attachment A**).
- The Premier's Department has also created a risk register (**Attachment C**) to manage risks, in line with the Guide and departmental risk management processes.

### **Probity and conflict of interest management**

- The proposed grant from Premier's Department is not considered complex, high-risk, or high-value in nature and as such the requirement under section 6.1 of the Guide to obtain probity advice does not apply.
- Risks are managed in accordance with Premier's Department systems for risk management. Any conflicts of interest are required to be declared and managed in accordance with the Premier's Department's Code of Conduct (for agency staff) and the Ministerial Code of Conduct (for the Minister).

### **Relevant input from key stakeholders in the assessment process**

- Surf Life Saving Australia and the Premier's Department Communications team have been engaged throughout the assessment process.

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## **B. Grant(s) recommendations**

### **Recommended grant applications and funding amount**

- It is recommended that Premier's Department administers \$300,000 (excl. GST) to Surf Life Saving Australia in 2023-24.
- The funds are available for these grants under the Emergency Management Branch budget for 2023-24.
- Surf Life Saving Australia has met all the assessment criteria (as per the section below).

## Merits of the grant applications

A summary of the evidence provided against the assessment criteria is provided below.

Assessment criteria	Evidence
<p><b>The project for which funding is proposed to be provided is deliverable within the proposed timeframe and scope</b></p>	<p>SLSA has developed an activity plan that outlines the scope, outputs, and timeframes for the project, which are in line with expectations of the Premier's Department and deliver upon the objective of the grant (as per the grant guidelines). It includes the delivery of a communications plan, the development of communications materials, the delivery of communications materials and campaign evaluation – all of which will be completed in collaboration with a range of water safety stakeholders to ensure alignment of messaging.</p> <p>The project plan timeline is clear, outlining the plan to deliver the campaign during the 2024/25 Summer period.</p>
<p><b>The proposed grant recipients have sufficient capacity and expertise to deliver the project</b></p>	<p>SLSA is Australia's peak coastal water safety, drowning prevention and rescue authority. With almost 200,000 members and 315 affiliated Surf Life Saving Clubs (SLSCs), SLSA represents the largest volunteer movement of its kind in the world. Since Surf Life Saving was established in 1907, over 715,000 people have been rescued by surf lifesavers.</p> <p>As the peak coastal water safety body in Australia and as a leading member of the Australian Water Safety Council, SLSA is best placed to oversee a collaborative water safety campaign.</p> <p>SLSA has already invested significant funding into the development and research behind the 'Stop. Look. Plan' campaign and has recently begun to adapt the concept to develop resources targeted to other popular coastal activities. Initial evaluation analyses showed that the 'Stop. Look. Plan' concept can be meaningfully applied to other contexts, revealing its potential for different aquatic environments and cohorts.</p> <p>SLSA are committed to using an evidence-informed approach, using research to guide and support the development of education, technology, communications, and operations to reduce coastal drowning around Australia. SLSA are therefore best placed to lead the campaign with a dedicated multidisciplinary research unit who have strong existing collaborative working relationships with many water safety stakeholders, including UNSW's Beach Safety Research Group within NSW.</p> <p>SLSA research's Dr Jaz Lawes co-founded the UNSW Beach Safety Research Group alongside Professor Rob Brander and Dr Amy Peden, who together have a strong collaborative research portfolio and are well positioned to support and guide research relating to the campaign.</p>

Their project team is as below:

Name	Role within SLSA	Role within Project
Adam Weir	Chief Executive Officer	Project Sponsor
[REDACTED]	Head of Shared Services	Project Sponsor
[REDACTED]	Senior Marketing Manager	Subject Matter Expert
[REDACTED]	Research Team Leader	Subject Matter Expert
[REDACTED]	Research Assistant	Subject Matter Expert
[REDACTED]	Project Manager	Project Manager

**The grant will provide community benefit**

The program intends to improve community awareness of not only techniques to improve water safety in the water, but also ways to reduce risks before going in or near the water. This will ultimately help to reduce the likelihood of community injuries or drownings in or near the water.

Evaluation of the Stop. Look. Plan campaign (during 2018 – 2021) found that after seeing the components of the campaign, 83 per cent of respondents were more likely to swim between the red and yellow flags in the future and were more likely to stop and look for the presence of rip currents prior to entering the water. This proportion was highest among swimmers/waders (96 per cent). This result was then compared to their previously reported safety practices (only 46 per cent of swimmers reported to always look for the presence of rip currents prior to entering the water), which demonstrates the campaign’s potential to change behaviour.

**The grant will achieve value for money**

SLSA has proven experience managing government funding and demonstrating value for money. SLSA already receives funding through the NSW Government for the Westpac Life Saver Rescue Service (Southern Region) and has acquitted previous funding grants and demonstrated huge community benefit with this money in saving lives in the community with limited resources.

For previous water safety campaigns, SLSA has leveraged significant CSA support from metropolitan and regional radio and television, usually in the vicinity of [REDACTED] of commercial value per campaign. This has assisted in increasing message reach and frequency to the community, when combined with premium paid media and other supporting channels.

Value for money will also be achieved by leveraging SLSA’s and other water safety organisations’ existing networks including on social media.

	<p>Communications are also a value for money approach to improving water safety outcomes – they are a preventative measure with significant community reach, which is lower cost than increasing response capability (e.g. the purchase of rescue equipment or watercraft).</p> <p>Further, in 2020, Deloitte Access Economics was engaged to independently estimate the social and economic value of SLSA to the Australian community. This estimate found the through its coastal safety, lifesaving, education, sport and recreation programs and services, SLSA services to the community and its members are valued at an estimated \$6.5 billion per year to the Australian economy. This report also found that every \$1.0 invested into SLSA achieved a return of \$20.20. This supports a position that additional funding will effectively provide social and economic value to the Australian community.</p>
<p><b>Alignment with NSW Government policy objectives</b></p>	<p>In March 2024, the Minister for Emergency Services and the NSW Government convened a NSW Coastal Water Safety Roundtable, following the drownings that occurred over the Summer. At the Roundtable, aligning water safety messaging was identified as a key opportunity to improve water safety outcomes.</p> <p>On this basis, this grant, which seeks to improve alignment of water safety messaging across water safety stakeholders, will help to improve water safety outcomes in line with the Roundtable discussions.</p>

### Compliance with section 10.3A(3) of the GSF Act – key principles of grants administration

- Section 10.3A(3) of the GSF Act requires that, when approving or declining a grant, a decision-maker must have regard to the key principles of grants administration specified in the Guide. These are:
  - Robust planning and design
  - Collaboration and partnership
  - Proportionality
  - An outcomes orientation
  - Achieving value with relevant money
  - Governance and accountability
  - Probity and transparency
- Advice on the key principles of grants administration in relation to the recommended grant is contained in **Attachment D**.

## C. Next steps

### Notification to applicants

- The applicant will be notified of the grant decision by email, within one week of grant approval.

### Terms and conditions of the grant

- The Guide provides that, once a grant is offered to the successful applicants and the unsuccessful applicants have been advised, the terms and conditions of the grant are to be formalised in writing (section 6.4).
- The Guide requires that grantees be subject to clear and specific terms and conditions for a grant. If approved, it is proposed that a funding deed will be entered into on the terms of **Attachment A**.

- The funding deed has been prepared based on the whole of government template short form funding deed and includes additional conditions specific to this grant. The funding deed has been prepared with the assistance of The Cabinet Office, Legal Branch.

### Records and publication requirements

- The Guide requires that certain information is published in relation to grants awarded no later than 45 calendar days after the grant agreement takes effect (see section 6.5 of the Guide and Appendix A to the Guide).
- This information is also open access information under the *Government Information (Public Access) Act 2009 (NSW) (GIPA Act)*, which must be made publicly available unless there is an overriding public interest against disclosure of the information. The open access information requirements under the GIPA Act will be satisfied where agencies adhere to the publication requirements under section 6.5 of the Guide.
- In accordance with these requirements, relevant information about the grants awarded will be made available on the NSW Government Grants and Funding Finder as soon as possible after the grant funding is approved or declined. All records in relation to this decision will be managed in accordance with the requirements of the *State Records Act 1998 (NSW)*.

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### Financial/other impact

The financial impact of this grant for the Premier's Department is outlined in the table below. This funding is available within the Emergency Services Coordination branch budget in the Premier's Department.

Applicant	Funding amount ( excl. GST) in 2023-24
Surf Life Saving Australia	\$300,000

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### Consultation

- Surf Life Saving Australia was consulted with regards to their evidence requirements and application.
- TCO Governance were consulted throughout the process of developing the grant guidelines.
- TCO Legal branch, DCS NSW Government Brand Strategy team and Premier's Department Communications team were consulted throughout the process of developing the Funding Agreement (**Attachment A**).

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### Attachments

- Attachment A – Funding Agreement with Surf Life Saving Australia
- Attachment B – Grant Guidelines – Water safety communications grant
- Attachment C – Risk Register
- Attachment D – Compliance with GSF Act – Water Safety Communications Grant
- Attachment E – Attestation – Approval – Water Safety Communications Grant

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## Recommendations

- **Consider** the advice in this brief, including attachments, and recommendations for the Water Safety Communications Grant.
  - **Record** your final decision on the grant to be awarded using the template attestation at **Attachment E**.
  - **Execute** the funding agreement at **Attachment A**.
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## Approvals

<b>Department final approver</b>
Approved: Deputy Secretary, Delivery and Coordination (Samara Dobbins), 24-06-2024
Group name: Delivery and Coordination Group, Premier’s Department

Decision-maker’s comments	Date	Approved/Not approved/Noted

<b>Responsible department officer</b>
Nathan Vincent, Director, Emergency Management Policy and Coordination, [REDACTED]

Premier's Department



## Funding Agreement

### NSW Water Safety Communications Grant 2024-2025

We agree to provide You with the Funding for the Activity, and You agree to accept and use the Funding for the Activity, on the terms of this Agreement.

This Agreement is made up of the parts stated in the General Terms.

### Activity Schedule

#### Agreement Parties

<b>Agency</b> (We, Us, Our)	Name:	The Crown in right of the State of New South Wales, acting through the Premier's Department
	ABN:	34 945 244 274
	Address:	Level 10, 52 Martin Place, Sydney, NSW, 2000
	Tel:	██████████
	Email:	██
	Contact:	Alan McNamara, Director, Emergency Management, ██

<b>Recipient</b> (You, Your)	Name:	Surf Life Saving Australia Limited
	ABN:	67 449 738 159
	Legal entity status:	<input checked="" type="checkbox"/> Company <input type="checkbox"/> Incorporated Association <input type="checkbox"/> Unincorporated Partnership <input type="checkbox"/> Individual <input type="checkbox"/> Other: -
	Trustee:	The Recipient is not entering into this Agreement as a trustee of a trust.
	Business Name:	Surf Life Saving Australia Limited
	Address:	Level 1, 1 Notts Ave Bondi Beach, NSW 2026, Australia
	Tel:	██████████
	Email:	██
	Contact:	Adam Weir

#### Term

Agreement Start Date: The date of execution of this Agreement by the last party to execute

Agreement End Date: 31 July 2025

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**Activity**


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Funding Program:	NSW Water Safety Communications Grant 2024
Activity:	<p>The Funding Program provides funding to the Recipient to pilot a multi-agency water safety messaging campaign – “Stop. Look. Plan” – that incorporates consistent water safety messaging across multiple water-related activities, locations, and demographics in NSW in 2024-25.</p> <p>The Recipient will use the Funding to, in collaboration with Third Party Organisations:</p> <ul style="list-style-type: none"> <li>• develop a communications plan for the development and delivery of the Activity Material (<b>Communications Plan</b>) (see Additional Condition 1 below).</li> <li>• develop a series of new communications materials (including posters, videos, and education modules), which adapt the STOP.LOOK.PLAN. campaign to a series of water safety locations, hazards or activities, and are relevant to a broad range of target audiences (<b>Activity Materials</b>) (see Additional Condition 2 below).</li> <li>• deliver Activity Materials to target audiences in accordance with the Communications Plan.</li> <li>• engage an independent evaluator to evaluate the effectiveness and value for money of the STOP.LOOK.PLAN. campaign as funded by the Funding Agreement.</li> </ul> <p>Further detail of the Activity is provided at Attachment 1 – Activity Plan, including timeframes for each component of the Activity.</p>
Activity Objectives:	<p>The objective of the Activity is to improve overall:</p> <ul style="list-style-type: none"> <li>• awareness of water safety risks and measures in the NSW community,</li> <li>• understanding and education about safe behaviours in and around aquatic environments in NSW</li> <li>• the rate of water safe behaviour in the NSW community, and</li> <li>• water safety outcomes</li> </ul> <p>and among high-risk cohorts as demonstrated by data.</p> <p>Further detail of the Activity Objective is provided in the Activity Plan.</p>
Activity Period:	<p>Start Date: 30 June 2024.</p> <p>End Date: 30 June 2025.</p>
Activity Plan:	<p>The Activity Plan, attached to this Activity Schedule, as may be amended from time to time in accordance with clause 16.2 of the General Terms and Conditions, is incorporated into this Agreement.</p>

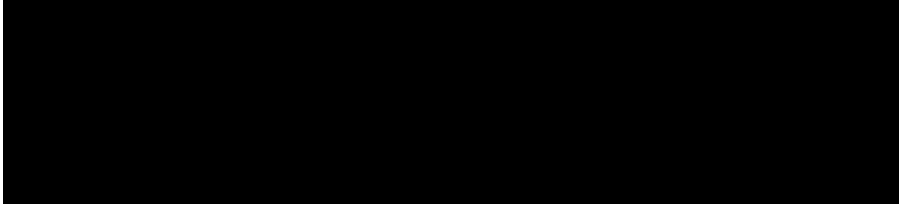
**Funding and payment**

Funding The total amount of the Funding is \$300,000 (GST excl.).

Payment Recipient Created Tax Invoices will be issued by the Agency in respect of the Funding.

Subject to this Agreement, the Funding will be paid in accordance with the below Payment Plan.

Milestone/ condition precedent to payment	Expected date for payment	Amount (GST excl.)	GST	Amount (GST incl.)
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Payment will be made by direct transfer to Your nominated account:

Account Name: [REDACTED]

Account Number: [REDACTED]

BSB Number: [REDACTED]

Bank Name: [REDACTED]

Contribution Any additional funds needed for the purposes of this Agreement, including delivery of the Activity, are to be provided by the Recipient as a Contribution.

The Recipient may seek additional Funding from the Agency for the purposes of this Agreement by way of a proposed variation to the Agreement in accordance with clause 16.2 (Variations, consents and waivers) of the General Terms and Conditions.

The Agency reserves the sole discretion to determine whether to consider or grant any additional Funding sought by way of a proposed variation to the Agreement and for the avoidance of doubt may refuse such request.

## Reports

Report	Due Date	Form/Content
Progress Report	Every three (3) months from the Start Date and on request.	<ol style="list-style-type: none"> <li>1. Material and information outlined in Additional Condition 6; and</li> <li>2. A brief written report by an authorised officer on progress of the Activity, that is deemed satisfactory to the Agency, including:               <ol style="list-style-type: none"> <li>(a) Key stakeholders engaged with regards to the Activity</li> <li>(b) A summary of outputs and outcomes from the Activity, including but not limited to communications developed, announcements and events held, campaign reach.</li> </ol> </li> </ol> <p>Reporting will be delivered through the Smarty Grants platform.</p>
Financial Acquittal	Within one (1) month after the End Date.	<ol style="list-style-type: none"> <li>1. Material and information outlined in Additional Condition 6; and</li> <li>2. A brief written report by an authorised officer on the outcomes of the Activity; and</li> <li>3. A signed statement by an authorised officer verifying that the Funding has been spent in accordance with this Agreement, including:               <ol style="list-style-type: none"> <li>(a) the balance of any unspent Funding</li> <li>(b) the total funding distributed to particular Third Party Organisations</li> <li>(c) any receipts for expenditure</li> <li>(d) any additional acquittal documents requested by the Agency.</li> </ol> </li> </ol> <p>Reporting will be delivered through the Smarty Grants platform.</p>
Evaluation report	Within one (1) month of the End Date	The Evaluation Report as defined in Additional Condition 7 below.

## Funding Acknowledgement

1. Without limiting condition 6 of the General Terms of this Agreement, the Recipient will acknowledge the Funding in any public statements about the Activity or the Funding.
2. The Recipient must acknowledge the Funding in accordance with the funding acknowledgement guidelines at <https://www.nsw.gov.au/branding/sponsorship-and-funding-acknowledgment-guidelines>
3. The Recipient must include the “Proudly supported by” NSW Government colour logo on all Activity Material (whether developed or disseminated by the Recipient or a Third Party Organisation) where space permits, or acknowledge NSW Government funding in text on the collateral, unless otherwise specified by the Agency.
4. Any social media posts should include acknowledgement text in the text caption “STOP.LOOK.PLAN. is proudly supported by the NSW Government”.
5. The logos are available via the [NSW Government Brand Toolbox](#). Use of the NSW Government logo is subject to:
  - written approval by the Agency prior to production

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## Funding Acknowledgement

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- conformity to [NSW Government Brand Framework](#) and Visual Identity System
  - copyright restrictions.
6. If necessary, the Recipient may request logo artwork files in the appropriate format and guidance on how to use the logo from the Agency.
7. The Recipient must invite Agency representatives to significant public events supported by the Funding and give a reasonable period of prior written notice of such events to enable participation by the Agency.
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## Additional Conditions

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### AC1: Communications Plan

- a) The Communications Plan must be approved by the Agency in writing by the deadline for such approval set out in the Activity Plan.
- b) Notwithstanding clause 16.2 of the General Terms and Conditions the Communications Plan may be varied by agreement between the Agency and the Recipient, evidenced in writing but need not be signed (including by way of email).
- c) Notwithstanding the timeframes in the Activity Schedule, the Recipient must notify the Agency in advance and in writing of any key dates relating to the Activity, including but not limited to, the dates on which any material or campaign is intended to go live.

### AC2: Activity Materials

- a) The Recipient must develop and deliver, and if required use Water Safety Agreements to ensure development and delivery by Third Party Organisations of, the Activity Materials in accordance with the Communications Plan and by the deadline for such delivery set out in the Activity Plan.
- b) Without limiting the Funding Acknowledgement requirements set out above or clause 6 of the General Conditions of this Agreement, all Activity Materials using the NSW Government logo, must be submitted for review and approval by the Agency at least 7 days prior to any material supply deadline.

### AC3: Intellectual Property

Clause 9 (Intellectual Property) of the General Terms is amended by deleting the current clause 9 and replacing it with the following new clause:

“9.1 For the purposes of this Funding Agreement:

**Contract Material** means New Contract Material and Existing Contract Material.

**Our Material** means anything provided by Us to You for the purposes of this Agreement.

**Existing Contract Material** means any Material other than New Contract Material and Our Material which is incorporated within the New Contract Material or is otherwise provided by You to Us in connection with the performance of this agreement.

**Intellectual Property** means the various rights and property conferred under statute, common law and equity in and in relation to patents, inventions, designs, copyright, trademarks, trade names, business names, corporate names, logos and get up, circuit layouts, know-how, trade secrets, confidential information and all other intellectual property rights, including all applications

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## Additional Conditions

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for registration, extension, renewal or otherwise, and all rights of action, in respect of the same, but excluding Moral Rights.

**Material** includes all forms of works and subject matter in which Intellectual Property may subsist, created or stored by any means, including (without limitation) documents, equipment, designs, templates, computer programs, software and applications, products, processes, devices, technologies, information and data.

**Moral Rights** means those rights recognised as belonging to the author or creator of Intellectual Property and includes, without limitation, those rights recognised under Part IX of the Copyright Act 1968 (Cth), including the right of attribution, the right against false attribution and the right of integrity of creatorship.

**New Contract Material** means any Material brought into existence by or on behalf of You for the purposes of performing this Agreement in which subsists newly created Intellectual Property.

**Our Material** means anything provided by Us to You for the purposes of this Agreement.

- 9.2 You own the New Contract Material, including all Intellectual Property that invests in that Material.
- 9.3 You grant (and will ensure any relevant third-party Intellectual Property owners grant) to the Agency and the Crown in right of New South Wales a permanent, non-exclusive, irrevocable, royalty-free licence (including the right to sub-license) to the Contract Material including to use, reproduce, communicate, publish, adapt and modify for non-commercial, government purposes.
- 9.4 You will do all things necessary to effect this clause 9 including that all licence fees and/or consents (including with respect to any third-party Intellectual Property owners) required under law as a result of any reproduction, adaptation or use of any Intellectual Property or Contract Material necessary for the provision of the Activity are paid and/or obtained at Your own cost.
- 9.5 Nothing in this clause affects the ownership of Intellectual Property in Our Material or Existing Contract Material.
- 9.6 You warrant that You are the owner of the Intellectual Property in the STOP.LOOK.PLAN. campaign Material subsisting in the Contract Material, and that the use of the Contract Material provided by You to Us on Your behalf in accordance with this Agreement or in accordance with the licence granted by clause 9.3 will not infringe any third party's Intellectual Property rights.
- 9.7 You must obtain, and, if requested, provide to Us in conjunction with the required Final Report, signed moral rights consents from all creators of the Contract Material You provide to Us or is provided to Us on Your behalf, to the use and adaptation of that material by the Agency and the Crown in right of the State of New South Wales without restriction or any requirement to attribute authorship to the creators
- 9.8 This clause 9 survives the Termination of this Agreement.”

### Third Party Organisations

#### **AC4: Funding of Third Party Organisations**

**Water Safety Organisation** means a not-for-profit organisation or entity that has, as its primary purpose, the promotion or engagement in water safety, drowning prevention or water rescue in Australia. This includes, but is not limited to, Surf Life Saving NSW, Surf Educators International and the Royal Life Saving Society.

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## Additional Conditions

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**Other Organisation** means an organisation or entity that, in the reasonable opinion of the Recipient, is involved in the promotion or engagement in water safety, drowning prevention or water rescue with respect to:

- a particular water-related activity, geographical location or body of water in NSW; or
- a particular group or groups within the community including, but not limited to, Aboriginal and Torres Strait Islanders, persons from non-English speaking backgrounds, and children.

Together **Third Party Organisations**.

- a) The Recipient must work collaboratively with Third Party Organisations to deliver the Activity.
- b) Notwithstanding clause 2.1(d) of the General Terms, the Recipient is to enter into written funding agreements with Third Party Organisations to deliver the Activity, promote the Activity Purpose and in accordance with the Activity Schedule and Activity Plan (**Water Safety Agreements**).
- c) Before entering into a Water Safety Agreement the Recipient must:
  - i. Notify the Agency of the identity of the Third Party Organisation
  - ii. Notify the Agency of the proposed purpose of the proposed Water Safety Agreement
  - iii. Take reasonable steps to ensure, to the Recipient's reasonable satisfaction, that a Third Party Organisation is solvent and able to fulfil its obligations under the proposed Water Safety Agreement, including that it is appropriately qualified and insured for that purpose
  - iv. Where the proposed Water Safety Agreement is with an Other Organisation, notify the Agency of the intended funding amount and the expected activities of the Other Organisation under the proposed Water Safety Agreement
  - v. Provide the Agency with any other information that it reasonably requests.
- d) The Recipient must only enter into a Water Safety Agreement with a Third Party Organisation if:
  - i. The Recipient is reasonably satisfied that a Third Party Organisation is solvent and has effective internal management and financial controls in place to safeguard the Funding, property and other assets relating to the Funding Agreement, and has appropriate insurance with respect to the Water Safety Agreement;
  - ii. The Recipient is reasonably satisfied that an Other Organisation is appropriately qualified to fulfil its obligations under the proposed Water Safety Agreement
  - iii. The Recipient is reasonably satisfied that an Other Organisation is an appropriate and suitable organisation for the promotion of the Activity Purpose and entering into a Water Safety Agreement with the Other Organisation will not damage the reputation of the Agency or the Funding Program.
  - iv. The Recipient holds the reasonable opinion that the proposed Water Safety Agreement is value for money, an efficient use of Funding, and furthers the Activity Purpose in accordance with the Activity Schedule and Activity Plan.
  - v. The Third Party Organisation is listed in the Activity Plan.

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**Additional Conditions**


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- e) The Recipient must not enter into any proposed Water Safety Agreement, or must terminate any Water Safety Agreement, if so required by the Agency, for any reason at the Agency's sole discretion.

**AC5: Water Safety Agreements**

- a) The Recipient must ensure that a Water Safety Agreement with a Third Party Organisation:
- i. Is in writing
  - ii. Provides for the payment of a fixed amount of money to the Third Party Organisation
  - iii. Clearly and specifically sets out the obligations of the Third Party Organisation
  - iv. Contains adequate terms for the Recipient to access, and for the Third Party Organisation to provide, relevant records to enable the Recipient to meet its obligations under Additional Condition 6 (reporting and audit of Water Safety Agreements and Third Party Organisations) and Additional Condition 10 (audit) below
  - v. Contains a termination provision that permits immediate termination by the Recipient for no grounds, in accordance with the Recipient's obligations under Additional Condition 4(e) (funding of Third Party Organisations).
  - vi. Contains a requirement that the Third Party Organisation account for all funds spent and will return any unspent funds to the Recipient upon termination of the Water Safety Agreement
  - vii. Requires Third Party Organisations to acknowledge the Funding, and use the NSW Government logo, in accordance with the Funding Acknowledgement and clause 6 of General Terms of this Agreement.
  - viii. Does not create a legal relationship between the Third Party Organisation and the Agency.
  - ix. Is consistent with the terms and conditions of this Funding Agreement and any other relevant NSW law or NSW Government policy to which this Funding Agreement is subject.
  - x. Contains a mandatory data breach reporting clause as required by AC12 and amended General Condition 10.5.
  - xi. Does not in any way restrict, impede or impose a further condition (including by way of a charge) on the Agency's licences as set out in Additional Condition 3 (intellectual property) and General Term 9 (intellectual property).
  - xii. Ensures that the Agency and the Crown in right of New South Wales is granted a permanent, non-exclusive, irrevocable, royalty-free licence (including the right to sub-license) from the Third Party Organisation to the Contract Material including to use, reproduce, communicate, publish, adapt and modify for non-commercial, government purposes.
  - xiii. Any other conditions that the Recipient considers necessary to ensure effective performance of the Water Safety Agreement.

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**Additional Conditions**

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**AC6: Reporting and Audit of Water Safety Agreements and Third Party Organisations**

- a) Without limiting clause 7 of the General Terms, the Recipient must include in its Reports (as outlined above in this Agreement) the following information and documents with respect to Water Safety Agreements:
  - i. Reports obtained from Third Party Organisations accounting for the expenditure of funding under a Water Safety Agreement, including accounting for the spending of funds, the balance of any unspent funds, receipts for expenditure, budgets for expenditure and any other acquittal documents requested by the Recipient or the Agency.
  - ii. Any concerns or actions taken by the Recipient regarding the performance or accounting of a Third Party Organisation; and
  - iii. Any other material reasonably requested by the Agency.
- b) This Additional Condition 6 survives the Termination of this Funding Agreement.

**Independent Evaluation****AC7: Independent Evaluator**

- a) Within 1 month of the End Date the Recipient must engage an independent evaluator to:
  - i. conduct an independent evaluation of the efficiency, effectiveness and value for money of the STOP.LOOK.PLAN campaign
  - ii. produce a written report regarding the evaluation, including any recommendations if relevant (**Evaluation Report**)
  - iii. provide a copy of the Evaluation Report to both the Agency and the Recipient.
- b) Prior to engaging the independent evaluator the Recipient must obtain the written consent of the Agency as to:
  - i. The identity of the proposed independent evaluator
  - ii. The terms and conditions of the engagement of the independent evaluator, including the deadline for receipt of the Evaluation Report and
  - iii. The criteria against which the independent evaluator will evaluate the efficiency, effectiveness and value for money of the Activity.
- c) The independent evaluator will be engaged at the expense of the Recipient and paid for from the Funding.

**General****AC8: Recipient's additional obligations**

- a) Without limiting clause 11 of the General Terms, the Recipient must immediately notify the Agency in writing of any significant operational or financial difficulties and changes of the Recipient including:
  - a. changes to key personnel
  - b. any instances of fraud suspected or alleged to be committed by staff or key personnel of the Recipient
  - c. any other instances of matters under investigation by the Recipient, non-compliance with any financial or governance policies and
  - d. any other matter that affects the solvency or proper governance of the Recipient.
- b) The Recipient acknowledges that this Funding Agreement does not constitute the purchase of an advertising campaign by the Agency from the

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**Additional Conditions**


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Recipient or any other organisation engaged by the Recipient for the purposes of this Funding Agreement or the Activity.

- c) Except as set out in this Funding Agreement, the Recipient is responsible to the Agency for the performance of the Activity Schedule and the Activity Plan and any performance of services by Third Party Organisations pursuant to a Water Safety Agreement.

**AC9: Funding**

- a) Without limiting clause 3 of the General Terms (Funding and payment) of the General Terms and Conditions, the Funding may not be spent on entertainment, travel or alcohol
- b) The Funding must only be used to fund the Activity in NSW.

**AC10: Audit**

- a) Without limiting clause 8 of the General Terms, the Agency may audit:
  - a. The Recipient's conduct of the Activity against the Activity Schedule and Activity Plan
  - b. The Recipients expenditure of the Funding and any required Contribution
  - c. The Recipient's processes and records relating to Water Safety Agreements
  - d. The Recipient's processes and records relating to Third Party Organisation due diligence
  - e. the Recipient's compliance with Australian Accounting and Auditing Standards.
- b) This Additional Condition 10 survives termination of this Funding Agreement.

**AC11: Indemnities**

- a) The Recipient must indemnify and keep indemnified the Agency and its officers, employees, and agents from and against any claim, loss or damage arising in connection with this Funding Agreement or any Water Safety Agreement.
- b) The Recipient's obligation to indemnify the Agency under this Additional Condition 11 will be reduced proportionately to the extent that any negligent or unlawful act or omission by the Agency, its officers, employees or agents contributed to the relevant loss or damage.
- c) This Additional Condition 11 survives termination of this Funding Agreement.

**AC12: Data breaches**

Clause 10 (Confidentiality and privacy) of the General Terms is amended by:

- a) deleting the current clause 10.4 and replacing it with the following new clause:
 

"10.4 You must immediately notify Us if You become aware of a breach of privacy, any unauthorised use of, loss of, access to or disclosure of personal information held in connection with this Agreement (Data Breach), take immediate steps to contain and mitigate any harm arising from the Data Breach, and provide to Us, to the extent known at the time:

  - (a) the date of the Data Breach
  - (b) a description of the Data Breach
  - (c) a list of actions taken by You to contain the Data Breach and mitigate any harm resulting from the Data Breach

**Additional Conditions**

- (d) a summary of the information lost, accessed or disclosed in the Data Breach
- (e) any other information or assistance required to enable Us to comply with the mandatory notification requirements under Part 6A of the *Privacy and Personal Information Protection Act 1998*.”

b) Inserting a new clause 10.5 as follows:

“10.5 You must also require any person carrying out work for You (including employees, officers and subcontractors) to immediately report actual and suspected Data Breaches to You to enable you to notify Us in accordance with clause 10.4 of the General Terms and to immediately take steps to contain, and mitigate any harm arising from, the Data Breach.

**AC13: Multiple sources of funding**

- (a) This additional condition 13 applies to all funding You receive in connection with the Activity from any other sources (including without limitation another NSW government agency) whether received before or after the Agreement Start Date and whether disclosed to Us or not
- (b) You must immediately advise Us in writing if you receive any funding for the Activity from another source including the amount of the funding, the person/body providing the funding and the part of the Activity to be funded with this funding. As at the Agreement Start Date, in addition to the Funding, You will be receiving funding for the Activity from other sources as set out below:

<b>Other funding amounts</b>	<b>Person/body providing funding</b>	<b>Part of Activity to be funded</b>
TBD	Surf Life Saving Australia	TBD
TBD	Surf Life Saving NSW	TBD
TBD	Surf Life Saving QLD	TBD
TBD	Surf Life Saving WA	TBD
TBD	Surf Life Saving SA	TBD
TBD	Surf Life Saving NT	TBD
TBD	Life Saving Victoria	TBD
TBD	Surf Life Saving Tasmania	TBD
TBD	Australian Government.	TBD

- (c) You must ensure that the Funding is not used on the same expenditure for the Activity as another source of funding for the Activity.
- (d) You must:
  - (i) provide as part of any required report on financial acquittals, receipts and information regarding the expenditure for the Activity as a whole, including but not limited to the Funding, to enable Us to be satisfied that the Funding has been expended in accordance with this Agreement; and

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**Additional Conditions**

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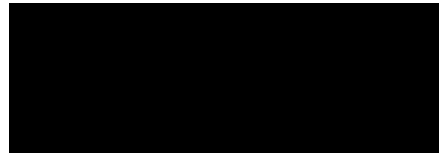
- (ii) to the extent possible, ensure that any other funding agreement with a third party for funding of the same Activity contains provisions which allow the receipts and information required in additional condition 13(d)(i) to be provided to Us.
  - (e) We may provide any other person or body that provided funding to You for the Activity with any of the information provided to Us by You regarding the expenditure of the Funding and any other funding for the Activity, for use by the other person or body in relation to financial acquittal of funding provided by that person or body.
  - (f) You consent to a person or body that has provided funding to You for the Activity, if requested by Us, providing information to Us regarding the expenditure of funding for the Activity provided to the third party by You, for use by Us in relation to financial acquittal of the Funding.
  - (g) This additional condition 13 survives expiry or termination of the Agreement.
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**Execution**

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**Executed as a Deed:**

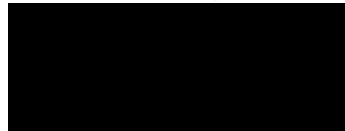
**Signed, sealed and delivered** for and on behalf of the Crown in the right of the State of New South Wales, acting through the Premier’s Department (ABN 34 945 244 274) by its duly authorised officer, Samara Dobbins, Deputy Secretary, but not so as to incur personal liability.



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Signature

In the presence of:  
Kateryna Checherya

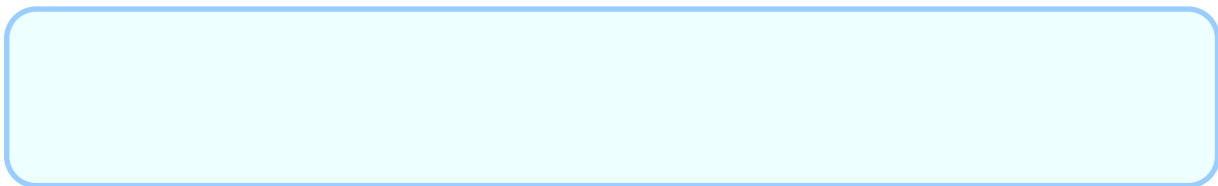


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Signature of witness

Name of witness

Date: 24 June 2024



**[Alternatives 1A and 1B - where Recipient is a corporation]**

**Signed, sealed and delivered** by Surf Life Saving Australia Limited 67 449 738 159 in accordance with section 127 of the *Corporations Act 2001* (Cth).

By: John Baker AM ESM

Surf Life Saving President Elected Director



And by Ian Fullagar

Surf Life Saving Australia Company Secretary

Signature



Signature

Date: 21/6/2024

**Signed, sealed and delivered** by <Recipient name and ABN> in accordance with section 127 of the *Corporations Act 2001* (Cth).

By: <insert name and position of sole director/secretary> who states that s/he is the sole director and sole secretary of <Company name>.

Signature

Date:

## Short Form Funding Agreement General Terms

### 1. Agreement scope

- 1.1 This Agreement is made up of:
- (a) the Activity Schedule;
  - (b) these General Terms;
  - (c) any document referenced in the Activity Schedule.
- 1.2 Any inconsistency between the above will be resolved in the above order of precedence.
- 1.3 This Agreement will be for the Term unless terminated earlier in accordance with its terms.

### 2. Activity

- 2.1 You must undertake the Activity in accordance with this Agreement including:
- (a) conduct the Activity within the Activity Period, in a way that promotes the Activity Objectives, with due care and in accordance with Your Activity Plan;
  - (b) comply with applicable laws, Funding Program conditions and any notified NSW Government policies and guidelines;
  - (c) ensure You obtain all required licences and approvals to conduct the Activity;
  - (d) not subcontract or vary the Activity without Our prior approval; and
  - (e) if applicable, complete the Activity by the Activity End Date.

### 3. Funding and payment

- 3.1 You must:
- (a) use the Funding only for the Activity and during the Activity Period; and
  - (b) make any required Contribution toward the costs of the Activity within any agreed timeframe.
- 3.2 Provided You comply with this Agreement, We will pay the Funding to You in accordance with its terms.

### 4. Taxes, duties and charges

- 4.1 It is Your responsibility to pay all taxes, duties and government charges imposed in connection with this Agreement.
- 4.2 If GST is payable on any supply You make under this Agreement and You are registered for GST, then, on receipt of a correctly rendered tax invoice (or in conjunction with the issue of a recipient created tax invoice (RCTI) if applicable and agreed), We will pay You an amount equal to the GST payable, in addition to and at the same time that the consideration for the supply is provided under this Agreement.
- 4.3 If the Activity Schedule specifies that RCTIs will issue in respect of the Funding, You agree that:
- (a) We will issue You with an RCTI; and
  - (b) You will not issue a tax invoice,
- in respect of any taxable supply that You make under this Agreement.

- 4.4 You must immediately notify Us if Your GST registration changes.

- 4.5 If, for any reason, We pay You an amount which is more than the GST imposed on a particular supply by You to Us, You must immediately repay Us the excess or We may set off the excess against any other amounts due to You.

### 5. Withholding and repayment

- 5.1 We may, by notice, withhold payment of any Funding if We reasonably believe that You have not complied or are unlikely to comply with this Agreement, or that Your actions will damage Our reputation or that of the Funding Program.

- 5.2 In addition to repayment of unspent Funding on termination, We may require You to repay any Funding within no less than twenty (20) business days of notice from Us to do so if:

- (a) You have incorrectly claimed the Funding or We have overpaid You;
- (b) You have not spent the Funding in accordance with this Agreement; or
- (c) the Funding is unspent at the end of the Activity Period.

- 5.3 If You do not make any required repayment of Funding by the due date, We may recover the amount as a debt due to Us without the need for further proof.

### 6. Acknowledgment

- 6.1 If required in the Activity Schedule, You must acknowledge the Funding in any public statements about the Activity or the Funding, using the form of acknowledgement (if any) stated in the Activity Schedule.

- 6.2 You may only use Our logo or the NSW Government logo with Our prior approval and in accordance with the NSW Government Brand Framework, as notified from time to time.

- 6.3 If requested, You must use Your best efforts to ensure We have the opportunity to participate in media coverage or other promotion of the Activity.

- 6.4 You must promptly remove Our acknowledgement and logo from any material relating to the Activity if We reasonably request it.

### 7. Reports

- 7.1 You must comply with any requirements stated in the Activity Schedule for Reports including acquittals.

- 7.2 If We do not accept a Report as satisfactory, You must submit a revised Report within ten (10) business days of Our request.

### 8. Records and audit

- 8.1 You must keep complete and accurate records of the Activity and expenditure of the Funding and any

Contribution (including invoices and receipts) for the Activity Period plus six (6) months thereafter and make them available to Us on request.

- 8.2 We may audit expenditure of the Funding, and You must cooperate in any audits including by permitting reasonable access to, and copying of, Your records and providing reasonable assistance to the auditor. Any such audit will be at Our expense.

## 9. Intellectual Property

- 9.1 **IP** means all industrial and intellectual property rights, whether created now or in the future, whether recognised in Australia or overseas, whether or not they are registered or capable of being registered and includes (without limitation), the rights in patents, knowhow, copyright, designs, semi-conductor or circuit layout rights, trade marks, trade secrets, plant breeder's rights, business or company names or other proprietary rights.
- 9.2 You grant (and will ensure any relevant third party IP owners grant) to Us and the Crown in right of the State of New South Wales a permanent, non-exclusive, irrevocable, royalty-free licence (including the right to sub-license) to the IP in the material You provide to Us under this Agreement, or is provided to Us on Your behalf under this Agreement, including to use, reproduce, communicate, publish, adapt and modify, for non-commercial, government purposes.
- 9.3 You must obtain, and, if requested, provide to Us in conjunction with the required Final Report, signed moral rights consents from all creators of the material You provide to Us or is provided to Us on Your behalf, to the use and adaptation of that material by the Agency and the Crown in right of the State of New South Wales without restriction or any requirement to attribute authorship to the creators.
- 9.4 You warrant that the use of the material provided by You to Us or provided to Us on Your behalf in accordance with this Agreement or in accordance with the licence granted in clause 9.2 will not infringe any third party's IP rights.

## 10. Confidentiality and privacy

- 10.1 Neither of us may disclose the other's confidential information without prior written consent unless the disclosure is:
- required or authorised by law, Parliament, Our responsible Minister or this Agreement;
  - required to perform this Agreement;
  - required by Us for a governmental purpose including research and analysis, monitoring, evaluation and reporting; or
  - to the recipient party's professional advisers for the purpose of advice, or to its insurer for the purpose of claim management.
- 10.2 Each of us will ensure that any third party to which either of us discloses confidential information under a permitted disclosure is made aware of the confidential nature of the information.

- 10.3 You must deal with personal information consistently with the information protection principles under the *Privacy and Personal Information Protection Act 1988* and must not cause Us to breach that Act.
- 10.4 You must immediately notify Us if You become aware of a breach of privacy.

## 11. Adverse events

You must promptly notify Us of anything likely to have an adverse impact on the Activity (for example, a delay) and, in consultation with Us, take available steps to lessen that impact.

## 12. Insurance

You must maintain adequate insurance for the Activity Period and provide certificates of currency on request.

## 13. Disputes

Except in the case of urgent, interlocutory proceedings, neither of us must begin legal proceedings in relation to a dispute without first trying for no less than ten (10) business days to negotiate a resolution.

## 14. Termination for cause

- 14.1 We may terminate this Agreement by notice if We are reasonably satisfied that You have:
- breached this Agreement and We consider that the breach cannot be remedied or You have not remedied the breach within ten (10) business days of receipt of a notice from Us to do so;
  - acted in a way that will cause damage to Our reputation or to the reputation of the Funding Program; or
  - provided false or misleading information in Your Funding application.

## 15. On termination

Unless otherwise agreed, You must, within ten (10) business days of termination, repay any unspent Funding and provide any Reports, or other agreed material then due or that We reasonably request.

## 16. General

- 16.1 This Agreement does not make You Our employee, agent or partner.
- 16.2 This Agreement may only be varied in writing, signed by both of us.
- 16.3 You must not sub-contract or transfer this Agreement to another party without Our prior consent.
- 16.4 A notice under this Agreement:
- must be in writing and delivered to the other party at its address or email address as specified in the Activity Schedule or as that party otherwise directs.
  - is taken to be delivered:
    - if by hand or by registered post, on delivery to the address for service and a signature received as evidence of delivery;

- (ii) if by post (other than registered post), on the sixth (6<sup>th</sup>) business day after posting; and
- (iii) if by email, on receipt by the sender of confirmation of delivery (by confirmation of delivery notification from an email server or a written acknowledgement from the recipient)

provided that, if delivery or receipt is on a non-business day or is later than 5pm (Sydney, NSW time) it will be taken to be delivered at 9am on the next business day.

- 16.5 This Agreement may be executed in any number of counterpart copies which taken together will form one agreement.
- 16.6 Clauses 4.1 (Withholding and repayment), 6.1 (Reports), 7.1 (Records and audit), 8.1 (Intellectual Property), 9.1 (Confidentiality and privacy), 10 (Disputes), 14.1 (On termination), this clause 16.6 and any other clause of this Agreement that of its nature survives expiry or termination shall survive the expiry or termination of this Agreement.
- 16.7 This Agreement is governed by the laws of NSW and the parties submit to the jurisdiction of the courts of that State.
- 16.8 Electronic Signature and Exchange Permitted
- (a) In relation to the electronic exchange of documents:
- (i) Parties may exchange executed counterparts of this Agreement, or any other document required to be executed under this Agreement, by delivery from one Party to the other Party by emailing a pdf (portable document format) copy of the executed counterpart to that other Party as an attachment to an email or by transmitting the executed counterpart electronically via a secure digital platform such as DocuSign ("Electronic Delivery"); and
  - (ii) Electronic Delivery of an executed counterpart will constitute effective delivery of the executed counterpart as if the original had been received, from the date and time that the email was sent, provided that the sending Party does not receive a delivery failure message within a period of 24 hours of the email being sent.
- (b) Electronic signatures complying with a law applicable in New South Wales will be deemed original signatures for the purposes of this Agreement and any such digital, scanned or electronically applied signature is to be treated in all respects as having the same effect as an original signature
- 16.9 If an act is done under this Agreement on a non-business day, or is done later than 5pm (Sydney, NSW time), it will be taken to have been done at 9am on the next business day.

## Attachment 1 - Activity Plan

**This Activity Plan is Attachment 1 to the Activity Schedule of the Funding Agreement for the Water Safety Communications Grant 2024.**

1. General:
  - a) This Activity Plan is incorporated into the terms of the Funding Agreement.
  - b) This Activity Plan supplements and provides further details of the Activity funding under the Funding Agreement.
  - c) The terms and conditions of the Funding Agreement take precedence over, and are not amended by, this Plan.
  - d) To the extent of an inconsistency between this Plan and the Funding Agreement the terms and conditions of the Funding Agreement apply.

### The Communications Plan

2. The purpose of the Communications Plan is to establish a mechanism through which SLSA will deliver the Stop. Look. Plan. campaign.
3. The Communications Plan will include:
  - a) what Activity Materials will be created, including:
    - o the types of Activity Materials that will be developed (e.g. posters, videos, education modules)
    - o which bodies of water / water hazards / activities the Activity Materials will target
    - o how the Activity Materials will be developed with input from Third Party Organisations, the Creative Agency and community stakeholders
    - o how the Activity Materials will be adapted to target audiences (e.g. in different languages).
  - b) the planned approach for delivering the Activity Materials, including:
    - o which channels of delivery will be used (e.g. online, social media, public location, radio, television).
    - o the plan for delivery of the Activity Materials across the Third Party Organisations.
    - o how target audiences for the Activity Materials will be reached.
  - c) the role and responsibilities of SLSA, Water Safety Organisations and Other Organisations with respect to the Communications Plan in the development and dissemination of Activity Materials.
  - d) any proposed engagement or use of Funding received by SLSA under the Funding Agreement to engage, fund, contract or otherwise purchase the services of a Third Party Organisation.
  - e) other outputs e.g. events or announcements.
4. The Communications Plan will focus on communications in the lead up to, and during the Summer of 2024/2025.
5. The Communications Plan will be developed by SLSA in collaboration with Third Party Organisations and the Agency.
6. SLSA will encourage Third Party Organisations engaged under the Communications Plan to utilise their communication channels to share the water safety campaign across their networks.
7. SLSA will develop and refine the Communications Plan as needed throughout the Activity Period to ensure alignment in messaging between Third Party Organisations.

### Stakeholder engagement

8. Members of the SLSA Project team will meet regularly with the Agency and Third Party Organisations, along with other communications/marketing personnel from other Surf Life Saving State and Territory entities, to ensure consistency and further support of the campaign.
9. SLSA will also engage other NSW Government Agencies, with the Agency's assistance. Below are examples of the agencies which may be able to utilise their communication channels to share the water safety campaign:
  - a. NSW Maritime (Transport for NSW)
  - b. NSW National Parks and Wildlife

- c. NSW Department of Education
- d. NSW Office of Sport
- e. NSW Department of Customer Service
- f. Destination NSW.

**Timeline for the initiation, development and roll out the Activity.**

10. SLSA will undertake the Actions below by the Date Due.

Date Due	Action
July 2024	First meeting with Third Party Organisations set up
July 2024	Brief developed including input from internal and external stakeholders.
July 2024	Brief presented to Creative Agency.
August 2024	Creative Agency to present ideas back to SLSA, Third Party Organisations, and other SLS state and territories.
September – October 2024	Campaign development phase.
September 2024	Communications Plan finalised and agreed to by Agency
November 2024	Final presentation of campaign assets.
1 Dec 2024	Campaign launch
Summer 2024/25	Roll out of communications plan
March – June 2025	Campaign evaluation
June/July 2025	Final reporting to NSW Premier’s Department

**Water Safety Agreements and Proposed Funding breakdown**

11. Subject to the terms of the Funding Agreement, SLSA may only enter into Water Safety Agreements with the following Third Party Organisations:

- a. Royal Life Saving Society
- b. Surf Educators International
- c. AUSTSWIM Australia
- d. Surf Life Saving NSW
- e. Other organisations by agreement in writing between SLSA and Premier’s Department

12. Subject to the terms and conditions of the Funding Agreement, SLSA proposes an indicative distribution of the Funding as set out in the table below for the identified purposes. It is acknowledged that the proposed allocation and organisations may be varied by agreement, in writing, between SLSA and Agency, following subsequent discussions between SLSA and the Third Party Organisations.

Organisation	Funding amount	Purpose
[Redacted]	[Redacted]	Project management of the campaign.
		Delivery of the campaign.
		Developing communications materials for the Campaign and distributing the communications.
		Measurement of the Campaign implementation and evaluation.
		Developing communications materials aligned to the Campaign and distributing communications.
		Developing communications materials aligned to the Campaign and distributing communications.
		Developing communications materials aligned to the Campaign and distributing communications.
		Developing communications materials aligned to the Campaign and distributing communications.
[Redacted]	[Redacted]	Campaign evaluation.

