

# Applying for Re-accreditation Procedure

Information for returning teachers (early childhood and K-12)

October 2025

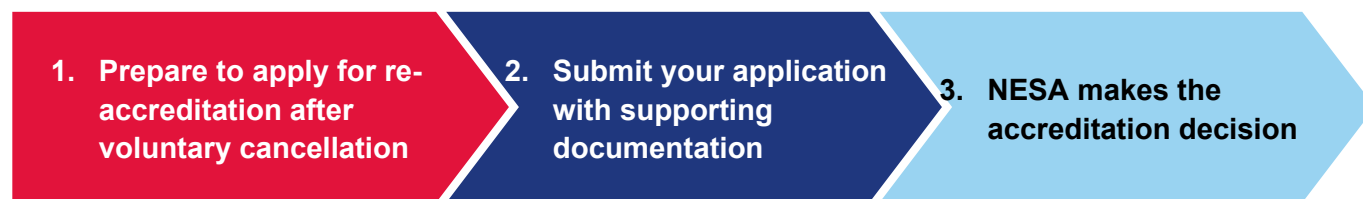
A decorative background consisting of three horizontal bands: a light grey band at the top, a red band in the middle, and a dark blue band at the bottom.

# Contents

<b>Overview of the process for re-accreditation after voluntary cancellation</b>	<b>3</b>
1. Prepare to apply for re-accreditation after voluntary cancellation	3
2. Submit your application with supporting documentation	3
3. NESAs makes the re-accreditation decision	4
<b>Overview of the process for re-accreditation after ceasing</b>	<b>5</b>
1. Prepare to apply for re-accreditation after ceasing	5
2. Submit your application with supporting documentation	6
3. NESAs makes the re-accreditation decision	6
<b>Overview of the process for re-accreditation after revocation</b>	<b>7</b>
1. Prepare to apply for re-accreditation after revocation	7
2. Submit your application with supporting documentation	8
3. NESAs makes the re-accreditation decision	8
<b>Overview of the process for re-accreditation after cancellation</b>	<b>9</b>
1. Prepare to apply for re-accreditation after cancellation	9
2. Submit your application with supporting documentation	9
3. NESAs makes the re-accreditation decision	10
<b>'What if' scenarios for re-accreditation</b>	<b>11</b>

# Overview of the process for re-accreditation after voluntary cancellation

## At a glance



Re-accreditation after voluntary cancellation provides a pathway for teachers to re-enter the profession as outlined in C2 of the [NSW Teacher Accreditation Manual](#) (the TA Manual). Teachers can apply for re-accreditation after voluntary cancellation at any time.

## 1. Prepare to apply for re-accreditation after voluntary cancellation

Carefully read all sections of the procedures for applying for re-accreditation after voluntary cancellation.

Read the [Re-accreditation after voluntary cancellation application form](#) and prepare your supporting documents. For example, you may need to obtain a Working with Children Check (WWCC) clearance.

All returning teachers must also consent to a nationally coordinated criminal history check as part of the [suitability to teach](#) assessment.

If you were previously conditionally accredited, you will need to provide evidence that you have completed an approved initial teacher education qualification.

If you were accredited at Proficient Teacher or above and voluntarily cancelled after your due date or have conditions placed on your accreditation, you can only be re-accredited at provisional accreditation, and will not be eligible for immediate accreditation at Proficient Teacher.

## 2. Submit your application with supporting documentation

Complete the [Re-accreditation after voluntary cancellation application form](#).

Provide supporting documentation, including:

- current WWCC clearance
- copies of [3 types of identification](#)
- copies of your university transcripts and awards for completed teaching qualifications
- name change certificate, if applicable
- any documentation as advised by NESA

- evidence to support Mutual Recognition, if applicable
- if you were previously accredited at Proficient Teacher or Highly Accomplished or Lead Teacher (HALT), you will need to include a statement of service confirming your last day of teaching in NSW
- an overseas criminal history check, if you have resided overseas for 12 consecutive months or more in the past 5 years.

Submit your application and all supporting documents to NESA at [reaccreditation@nesa.nsw.edu.au](mailto:reaccreditation@nesa.nsw.edu.au)

You will receive an email prompt to complete 3 tasks in your NESA online account (eTAMS) to enable the nationally coordinated criminal history check (NCCHC):

- complete the declaration task
- consent to the NCCHC
- identity verification: upload a photo of yourself holding your photo ID.

You will also receive an invoice for the \$100 re-accreditation application fee. You will need to pay this fee, and any other outstanding accreditation fees, to progress your application.

### **3. NESA makes the re-accreditation decision**

NESA will email you an acknowledgement that we have received your application.

NESA may request additional information from your current or previous employer(s) as part of your application for re-accreditation.

NESA will assess your application and notify you of the decision, the level of re-accreditation and your timeframe.

#### **Maintenance timeframes**

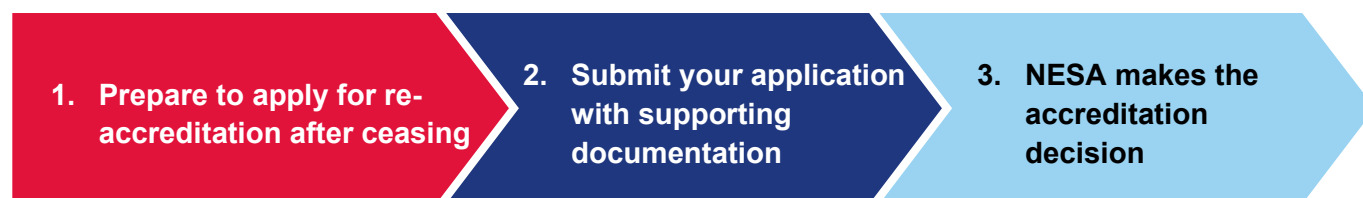
If re-accredited at Proficient, Highly Accomplished or Lead Teacher, your previous maintenance of accreditation will be:

- reinstated
- extended by the length of the period where you were not accredited.

If re-accredited at Provisional Teacher, your accreditation timeframe is up to 2 years.

# Overview of the process for re-accreditation after ceasing

## At a glance



Re-accreditation after ceasing is a structured pathway to support teachers to re-enter the teaching profession as outlined in C2 of the [NSW Teacher Accreditation Manual \(the TA Manual\)](#).

Teachers can apply for re-accreditation after ceasing if their Provisional or Conditional accreditation was ceased for not achieving Proficient Teacher accreditation by the end of their timeframe. Teachers who are re-accredited after ceasing may be given a further 2 years to achieve Proficient Teacher accreditation.

If you were conditionally accredited, you will need to provide evidence that you have completed an approved initial teacher education qualification.

## 1. Prepare to apply for re-accreditation after ceasing

Carefully read all sections of the procedures for applying for re-accreditation after ceasing.

Read the [Re-accreditation after Ceasing application form](#) and prepare your supporting documents. For example, you may need to obtain a Working with Children Check (WWCC) clearance.

All returning teachers must also consent to a nationally coordinated criminal history check as part of the [suitability to teach](#) assessment.

Your pathway back to accreditation will be determined by your employment situation at the time you apply:

- If you have ongoing employment which began before the date your accreditation was ceased which could enable you to finalise your accreditation at Proficient Teacher, you will need to provide evidence of this in your application.
- If you have written support from a principal/early childhood employer agreeing to a new employment period, which starts within 3 months of the date that your accreditation ceased and could enable you to finalise your accreditation at Proficient Teacher, you will need to provide evidence of this in your application.
- In all other cases, you will need to approach schools/services to seek support with your application for re-accreditation – you must have written confirmation of potential employment in a school/service before you can apply.

If your accreditation has been ceased more than once, please contact NESA at [reaccreditation@nesa.nsw.edu.au](mailto:reaccreditation@nesa.nsw.edu.au) for advice on supporting documentation.

## 2. Submit your application with supporting documentation

Complete the [Re-accreditation after Ceasing application form](#). Provide supporting documentation, including:

- current WWCC clearance
- copies of [3 types of identification](#)
- copies of your university transcripts and awards for completed teaching qualifications
- evidence of current or potential employment as a teacher, if available
- name change certificate, if applicable
- an overseas criminal history check if you have resided overseas for 12 consecutive months or more.

Submit your application and all supporting documents to NESA at [reaccreditation@nesa.nsw.edu.au](mailto:reaccreditation@nesa.nsw.edu.au)

You will receive an email prompt to complete 3 tasks in your NESA online account (eTAMS) to enable the nationally coordinated criminal history check (NCCHC):

- complete the declaration task
- consent to the NCCHC
- identity verification: upload a photo of yourself holding your photo ID.

You will also receive an invoice for the \$100 re-accreditation application fee. You will need to pay this fee, and any other outstanding accreditation fees, to progress your application.

## 3. NESA makes the re-accreditation decision

NESA will email you an acknowledgement that we have received your application.

NESA may request additional information from your current or previous employer(s) as part of your application for re-accreditation.

### How NESA will review your application

If you have provided evidence of ongoing employment or an offer of employment that begins within 3 months of your accreditation ceasing, NESA will make a re-accreditation decision and notify you.

Otherwise, NESA may convene a Re-accreditation Panel to review your application. NESA will take into account the Panel's recommendation when making their re-accreditation decision.

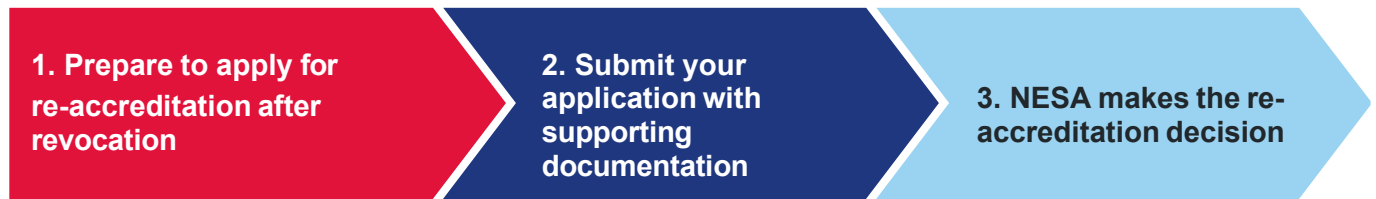
You will be notified of the re-accreditation decision and any conditions placed on your re-accreditation

### Maintenance timeframes

If re-accredited at Provisional accreditation, you may be given up to 2 years from the date you are re-accredited to complete all requirements for accreditation at Proficient Teacher.

# Overview of the process for re-accreditation after revocation

## At a glance



Re-accreditation after revocation provides various pathways to support teachers to re-enter the profession as outlined in C2 of the [NSW Teacher Accreditation Manual \(the TA Manual\)](#).

NESA may appoint a Re-accreditation Panel to review your application if your accreditation was revoked for:

- failing to meet the applicable Standards
- failing to meet the suitability to teach requirements
- misconduct.

If you were previously conditionally accredited, you will need to provide evidence that you have completed an approved initial teacher education qualification.

## 1. Prepare to apply for re-accreditation after revocation

Carefully read all sections of the procedures for applying for re-accreditation after revocation.

Read the [Re-accreditation after Revocation application form](#) and prepare your supporting documents. For example, you may need to obtain a Working with Children Check (WWCC) clearance.

Prepare to address the grounds for which your accreditation was revoked. Contact NESA at [reaccreditation@nesa.nsw.edu.au](mailto:reaccreditation@nesa.nsw.edu.au) for advice on supporting documentation.

All returning teachers must also consent to a nationally coordinated criminal history check as part of the [suitability to teach](#) assessment.

## 2. Submit your application with supporting documentation

Complete the [Re-accreditation after Revocation application form](#). Provide supporting documentation, including:

- current WWCC clearance
- copies of [3 types of identification](#)
- copies of your university transcripts and awards for completed teaching qualifications
- name change certificate, if applicable
- any documentation as advised by NESA
- evidence to support Mutual Recognition, if applicable
- an overseas criminal history check if you have resided overseas for 12 consecutive months or more
- evidence that the grounds for the revocation have been addressed (if applicable).

Submit your application and all supporting documents to NESA at [reaccreditation@nesa.nsw.edu.au](mailto:reaccreditation@nesa.nsw.edu.au)

You will receive an email prompt to complete 3 tasks in your NESA online account (eTAMS) to enable the nationally coordinated criminal history check (NCCHC):

- complete the declaration task
- consent to the NCCHC
- identity verification: upload a photo of yourself holding your photo ID.

You will also receive an invoice for the \$100 re-accreditation application fee. You will need to pay this fee, and any other outstanding accreditation fees, to progress your application.

## 3. NESA makes the re-accreditation decision

NESA will email you an acknowledgement that we have received your application.

NESA may request additional information from your current or previous employer(s) as part of your application for re-accreditation.

### How NESA will review your application

If the grounds for your revocation no longer apply, NESA will assess your application and notify you of the decision.

NESA may convene a Re-accreditation Panel to review the application. NESA will take into account the Panel's recommendation when making their re-accreditation decision. You will be notified of the re-accreditation decision.

NESA will notify you of any conditions placed on your re-accreditation, the level of re-accreditation and your timeframe.

### Maintenance timeframes

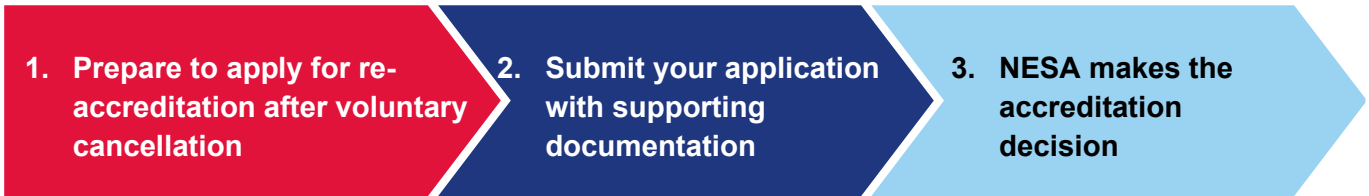
If re-accredited at Proficient, Highly Accomplished or Lead Teacher, your previous maintenance of accreditation will be:

- reinstated
- extended by the length of the period where you were not accredited.

If re-accredited at Provisional Teacher, your accreditation timeframe is up to 2 years.

# Overview of the process for re-accreditation after cancellation

## At a glance



Re-accreditation after cancellation provides various pathways to support teachers to re-enter the profession as outlined in C2 of the NSW Teacher Accreditation Manual (the TA Manual).

Teachers can apply for re-accreditation after cancellation if the grounds for cancellation no longer apply. These grounds include:

- not having a current Working with Children Check (WWCC) clearance
- having outstanding fees
- failure to provide their professional development (PD) log; or
- failure to meet their maintenance of accreditation requirements.

If you were conditionally accredited, you will need to provide evidence that you have completed an approved initial teacher education qualification.

## 1. Prepare to apply for re-accreditation after cancellation

Carefully read all sections of the procedures for applying for re-accreditation after cancellation.

Read the [Re-accreditation after Cancellation application form](#) and prepare your supporting documents. For example, you may need to obtain a Working with Children Check (WWCC) clearance.

Prepare to address the grounds for which your accreditation was cancelled.

All returning teachers must also consent to a nationally coordinated criminal history check as part of the [suitability to teach](#) assessment.

## 2. Submit your application with supporting documentation

Complete the [Re-accreditation after Cancellation application form](#). Provide supporting documentation, including:

- current WWCC clearance
- copies of [3 types of identification](#)
- copies of your university transcripts and awards for completed teaching qualifications
- name change certificate, if applicable
- any documentation as advised by NESA

- evidence to support Mutual Recognition, if applicable
- an overseas criminal history check if you have resided overseas for 12 consecutive months or more
- a completed PD log (if applicable).

Submit your application and all supporting documents to NESAs at [reaccreditation@nesa.nsw.edu.au](mailto:reaccreditation@nesa.nsw.edu.au)

You will receive an email prompt to complete 3 tasks in your NESAs online account (eTAMS) to enable the nationally coordinated criminal history check (NCCHC):

- complete the declaration task
- consent to the NCCHC
- identity verification: upload a photo of yourself holding your photo ID.

You will also receive an invoice for the \$100 re-accreditation application fee. You will need to pay this fee, and any other outstanding accreditation fees, to progress your application.

### **3. NESAs makes the re-accreditation decision**

NESAs will email you an acknowledgement that we have received your application.

NESAs may request additional information from your current or previous employer(s) as part of your application for re-accreditation.

#### **How NESAs will review your application**

If the grounds for your cancellation no longer apply, NESAs will assess your application and notify you of the decision.

NESAs will notify you of any conditions placed on your re-accreditation, the level of re-accreditation and your timeframe.

#### **Maintenance timeframes**

If re-accredited at Proficient, Highly Accomplished or Lead Teacher, your previous maintenance of accreditation will be:

- reinstated
- extended by the length of the period where you were not accredited.

If re-accredited at Provisional accreditation, your accreditation timeframe may be up to 2 years.

# **‘What if’ scenarios for re-accreditation**

## **What if NESA makes the decision to not re-accredit?**

---

NESA will provide you reasons for the decision to not re-accredit you, as well as feedback on how the application could be strengthened.

You can contact NESA to further understand the reasons and get advice on your options. You can submit a new application for re-accreditation at any time.

You can apply to NESA for an [internal review](#) of the decision.

If you are not satisfied with the outcome of the internal review, you can apply to the NSW Civil and Administrative Tribunal (NCAT) for a review of NESA’s decision.

---

NSW Education Standards Authority  
GPO Box 5300  
Sydney NSW 2001  
Australia

Teacher Accreditation  
Phone: 1300 739 338  
Email: [contactus@nesa.nsw.edu.au](mailto:contactus@nesa.nsw.edu.au)  
[nsw.gov.au/NESA](http://nsw.gov.au/NESA)

[@NewsAtNESA](#)

---