

Transport for NSW

Application for Vessel Registration



- For further information visit nsw.gov.au/driving-boating-and-transport/boating-and-marine or phone **13 77 88**.
- If you are intending to keep this vessel on a mooring or if the vessel has been previously registered in NSW contact Transport for NSW on the number above.
- Applications must be accompanied by Proof of Identity (POI) and the prescribed fee (cheque or money order if mailing application). For a full list of acceptable POI documents, current fees and further information visit nsw.gov.au/driving-boating-and-transport/boat-and-vessel-registration
- You must be at least 16 years of age to register a vessel.

Office use only
Registration number

Note: Vessels used in connection with a **commercial, governmental or research activity** should not be registered with Transport for NSW. Phone AMSA on **1800 627 484** for further advice.

To register a vessel you must:

- Supply a HIN (Boatcode) certificate (if applicable).
- Supply proof of acquisition (a bill of sale or acceptable receipt) for the purchase of the vessel. If you do not have proof of acquisition the Statutory Declaration on page 4 must be completed.
- Complete the Representative's Authority section on page 3 if authorising another person to register the vessel in your name.
- Provide a Letter of Agreement for Recreational Vessel Registration from Transport for NSW (required if vessel has previously been issued with a UVI by AMSA or used as a commercial vessel in Australia or overseas and is now being registered recreationally in NSW for the first time). Phone **13 12 36** (option 2) for further information.

To register a vessel in the name of an organisation you must provide one of the following:

- Certificate of Registration with Australian Company Number (ACN); **or**
- A current Extract of the Company with ACN; **or**
- Certificate of Registration on Change of Name with ACN; **or**
- A printed extract from the Australian Securities Investment Commission (ASIC) website with ACN; **or**
- Certificate of Incorporation issued by NSW Fair Trading; **or**
- Certificate of Registration of a Foreign Company, with Australian Registered Body Number (ARBN) for companies incorporated overseas; **or**
- Organisations incorporated under legislation must provide on letterhead the name of the legislation under which they are incorporated.

In addition to the above:

- Provide written authorisation on the organisation's letterhead, for the nominated representative to act on behalf of the organisation; **or**
- Organisations that are not corporate bodies, such as sole traders or partnerships, must register the vessel in the name of a person; a trading name may also be noted for convenience, however the trading name cannot be the registered owner of the vessel.

Details of owner

Surname

Given name(s)

Gender M F X Date of birth/...../.....

Are you of Aboriginal and/or Torres Strait Islander origin?

Yes No

Organisation (if applicable)

ACN

Residential/business address (PO Box No. is not acceptable – application will not be processed unless residential/business address is supplied)
.....
.....

Suburb State P/code

Postal address (If same as residential/business please write "as above")
.....
.....

Suburb State P/code

Telephone

Private () Business ()

Mobile ()

E-mail

Accredited marine dealer Yes No

Agency no.

Nominated contact of the organisation

(written authorisation on organisation's letterhead required)

Surname

Given name(s)

Gender M F X Date of birth/...../.....

Are you of Aboriginal and/or Torres Strait Islander origin?

Yes No

Residential address (PO Box No. is not acceptable – application will not be processed unless residential address is supplied)
.....
.....

Suburb State P/code

Postal address (If same as residential please write "as above")
.....
.....

Suburb State P/code

Telephone

Private () Business ()

Mobile ()

E-mail

OFFICIAL: Sensitive - Personal (when completed)

Have you previously been issued with a Maritime product?

(Boat Driving Licence, Vessel Registration, Mooring Licence)

Yes No If yes, provide product numbers (if known)

Personalised registration number

Do you require personalised numbers?

Yes No If Yes, an additional fee is applicable and a combination of up to six letters or numbers is permitted.

1st choice

N

2nd choice

N

3rd choice

N

4th choice

N

You will be contacted if these numbers are not available, considered unacceptable or when complaints are raised about an issued number.

Details of vessel

Has this vessel previously been issued with a UVI by AMSA or used as a commercial vessel in Australia or overseas and is now being registered recreationally in NSW for the first time?

Yes No If yes, a Letter of Agreement for Recreational Vessel Registration is required from Transport for NSW prior to registration - please phone **13 12 36** (option 2) for further information.

HIN (Boatcode) (if applicable) Year vessel built

Vessel name (if applicable) Model name/number

Vessel manufacturer (if known) Hull serial no. (other than HIN)

Where is the vessel kept

- Marina berth
 Trailer
 Slipway
 Boatshed
 Mooring
 Dry storage
 Jetty
 Other (specify):
.....
.....
.....

Vessel use

- Wakeboarding
 Skiing
 Fishing
 Cruising
 Sailing
 Other (specify):
.....
.....
.....

Construction material

- Steel
 Aluminium
 Plywood
 Fibreglass (GRP)
 Vinyl/plastic/textile
 Timber
 Ferrocement
 Composite
 Rubber
 Carbon fibre
 Polyethylene
 Other (specify):
.....
.....
.....

Vessel type

- Cabin runabout
 Inflatable
 Barge
 Sailvessel (Yacht)
 Open runabout
 Mtr cruiser
 Punt
 PWC
 Houseboat
 Catamaran
 Other (specify):
.....
.....
.....

Hull colour

- White
 Black
 Blue
 Red
 Yellow
 Green
 Brown
 Cream
 Silver
 Unpainted
 Other (specify):
.....
.....
.....

Topside colour

- White
 Black
 Blue
 Red
 Yellow
 Green
 Brown
 Cream
 Silver
 Unpainted
 Other (specify):
.....
.....
.....

Hull Length (m)

Beam (m)

Depth (m)

Draught (m)

Passenger capacity

Flybridge

Yes No

Holding tanks

Yes No

Toilet facilities

Yes No

LP Gas

Yes No

Has MicroDot technology been applied to this vessel?

Yes No

Does this vessel display an Australian Builders Plate (ABP)?

Yes No

(An ABP must be affixed by the vessel builder (excluding owner builders), the vessel importer or other persons as approved by Transport for NSW).

Engine details

Applications may not be accepted without engine details (if more than two engines supply details on a separate sheet)

Engine particulars – 1st engine

Propulsion

- Inboard
 Outboard
 Sterndrive

Fuel

- Petrol
 Diesel
 Other (Please specify):
.....

Manufacturer's name

Serial no. (please specify)

Horsepower

Kilowatt

Engine particulars – 2nd engine

Propulsion

- Inboard
 Outboard
 Sterndrive

Fuel

- Petrol
 Diesel
 Other (Please specify):
.....

Manufacturer's name

Serial no. (please specify)

Horsepower

Kilowatt

Concession details (if applicable)

For details on eligible concessions visit nsw.gov.au/boat-and-vessel-registration/fees-and-concessions

Concession requested? Yes No

Concession number: [][][][][][][][][][][][][][][][] Concession type: [][][] Expiry date: ____ / ____ / ____

If you wish to claim the concession, you must present your concession card in person to any service centre or forward a certified copy (both sides) by mail, together with this application and payment to Agency Business Centre, PO Box 21 Parkes NSW 2870.

Please note that information in relation to your concession may be matched with Services Australia - Centrelink or Department of Veterans' Affairs (DVA) records.

Personal information collection notice

Your privacy is important to us and our Privacy Statement explains why we collect your Personal Information and how we will manage it. You can obtain a copy of our Privacy Statement at transport.nsw.gov.au/privacy-statement or by calling us to request a copy on **13 12 36**.

Declaration

I declare that I am the owner or am authorised to act on behalf of the owner of this vessel (and any interested parties) and that the information supplied in this form is true and correct.

I understand that if any material information in this application is found to be false, misleading, inadequate or incorrect, the vessel registration may be cancelled.

Owner's signature Date/...../.....

Representative's authority

I authorise the person named below to register this vessel in my name

Owner's signature

Representative's details

Surname Given names

Address or daytime contact phone no.

Representative's signature Date/...../.....

Proof of identity

This section must be completed for all applicants. The applicant's proof of identity must be verified by an authorised signatory. Acceptable signatories are any Service NSW Officer, Police Officer, Justice of the Peace, Judge, Magistrate, Bank Manager, Legal Practitioner or School Principal.

Authorised signatory's use

Full proof of ID: Document name: No.

Primary proof of ID: Document name: No.

Secondary proof of ID: Document name: No.

Authorised signatory's name

Authorised signatory's signature

Name of Agency: Date/...../.....



Official use only: (Representative's identification)

Full proof of ID: Document name: No.

Primary proof of ID: Document name: No.

Secondary proof of ID: Document name: No.

Authorised signatory's name

Authorised signatory's signature Date/...../.....



Statutory declaration

Only to be completed where a bill of sale or acceptable receipt cannot be supplied.

I,
(Full Name)

of

.....
(Full Address)

in the State of New South Wales, in making this application for vessel registration **do solemnly and sincerely declare that**

I have paid the full purchase price for:

- vessel registered number
- a vessel with no registration number

(delete inapplicable words) as described on this application.

From,
(Full Name)

of

.....
(Full Address)

Date of purchase.....

Full purchase price \$.....

I am unable to produce bill of sale or acceptable receipt as proof of purchase for this transaction, due to

.....

.....

This vessel was lawfully obtained by me and I am entitled to be registered as the owner by Transport for NSW, and I make this Solemn Declaration conscientiously believing it to be true and by virtue of the *Oaths Act, 1900*.

Note: Transport for NSW notes that in addition to action which may be taken for making a false Statutory Declaration, the provision of false information may result in cancellation of the vessel registration and any associated private mooring licence.

I understand and acknowledge that the concept of "ownership" under the *Marine Safety Act 1998* does not confer title and registration is deemed ownership only to the extent of the purposes of the Act.

Made and declared at

this day of 20__ __

Applicant's Signature

In the presence of an authorised witness who states:

I,
[Name of authorised witness]

A,
[qualification of authorised witness]

Certify the following matters concerning the making of this statutory declaration by the person who made it:

[*please cross out the text that doesn't apply]

1. * I saw the face of the person

OR

* I did not see the face of the person because the person was wearing a face covering, but I am satisfied that the person had a special justification for not removing the covering, and

2. * I have known the person for at least 12 months

OR

* I have not known the person for at least 12 months, but I have confirmed the person's identity using an identification document and the document I relied on was:

.....
[describe identification document relied on]

.....
(signature of authorised witness)

.....
(date)

Check list

To allow your application to be processed the following must be supplied where applicable

- Prescribed fee (cheque or money order if mailing application)
- HIN (Boatcode) certificate
- Proof of identity
- Proof of acquisition (bill of sale/receipt) or Statutory Declaration
- Certified copy of concession card (both sides) if applicable
- Copy of Certificate of Incorporation, Certificate of Registration, an Extract of the Company, a Certificate of Registration on Change of Name, extract from the ASIC website, or letter naming the Act under which the organisation is incorporated
- Written authorisation, on organisation's letterhead, for the nominated representative to act on behalf of the applicant
- Representative's authority (if applicable)
- Letter of Agreement for Recreational Vessel Registration (required if vessel has previously been issued with a UVI by AMSA or used as a commercial vessel in Australia or overseas and is now being registered recreationally in NSW for the first time)

Please submit completed form and required documentation to:

In person

At any Service NSW Centre

Mail

Agency Business Centre

PO Box 21

Parkes NSW 2870