### **Alarms**

# When to use this procedure

This procedure is used when alarms are activated at the centre. They may be activated for a range of reasons including emergencies or an incident.

This procedure should also be used to assist development of local centre procedures, outlining use of alarms specific to that centre.

# Before using this procedure

First time using this procedure? See and understand table below:

- Duty of care
- Types of alarm systems
- Use of alarms by staff

# **Start using this procedure**

## Your responsibilities

Find your role. Find what you need to do.

Role	When required	Responsibilities
Unit Manager	Always	Unit Manager steps
Assistant Unit Manager	In absence of or as directed by Unit Manager	Unit Manager steps
Shift Supervisor	In absence of or as directed by Unit Manager	Unit Manager steps
All staff	Always	All staff steps
Assistant Manager	Always	Assistant Manager (G)

# **Procedural steps**

Role Responsibilities

#### All staff

# If you are a <u>supervising staff</u> member:

The term \'Unit Supervisor\' refers to the staff member who is in charge of the Unit at the time, which includes a Unit Manager, Assistant Unit Manager or Shift Supervisor.





# CHILDREN (DETENTION CENTRES) ACT 1987: No 57 Currnet Version 7/1/2011

- S.4 OBJECTS OF ACT
- S.14 FUNCTIONS OF THE DIRECTOR-GENERAL
- S.15 DETAINEES TO BE IN CUSTODY OF SUPERINTENDENT
- S.20 COMPLAINTS OF MISBEHAVIOUR
- S.21 PUNISHMENTS FOR MISBEHAVIOUR
- S.33 ESCAPING
- S.36 PERMITTING ESCAPES

### CHILDREN (DETENTION CENTRES) REGULATION 2010:

PART 2 CL.4 GENERAL ROUTINES

# Reviewed 22/6/2011

PART 7 DIVISION 1 (CL'S 62-66) - MAINTENANCE of ORDER

PART 8 DIVISION MISBEHAVIOUR GENERALLY

PART 12 CL. 137 (C,E & F) CENTRE SECURITY

# **Change log**

Date	Reason for change	Details of change
1 September 2009	All Juvenile Justice Centre Procedures have been changed to reflect the staffing restructure within Juvenile Justice Centres.	The position of Unit Coordinator has been deleted and replaced with Shift Supervisor or Assistant Unit Manager.
22 June 2011	Review of documents	Update document to meet agency standards
5 July 2011	Review of legislative links	Attach Links to Legislation and Modify to current legislation

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