

Community Supervision for Young People 18 Years and Over Procedure

Essential Summary:

Audience

Youth Justice Caseworker (Community)

Youth Justice Caseworker (Custody)

Youth Justice Psychologist

Assistant Manager (Community)

Area Manager

Director, Community

When to use this procedure:

Use this procedure to:

- determine whether a young person 18 years or over is eligible to remain under Youth Justice NSW (YJNSW) supervision,
- apply for a young person to remain under YJNSW community supervision, or
- transfer a young person to Community Corrections NSW (CCNSW)



When using CIMS refer to [Support Point \(CIMS Online Help\)](#) for step by step instructions

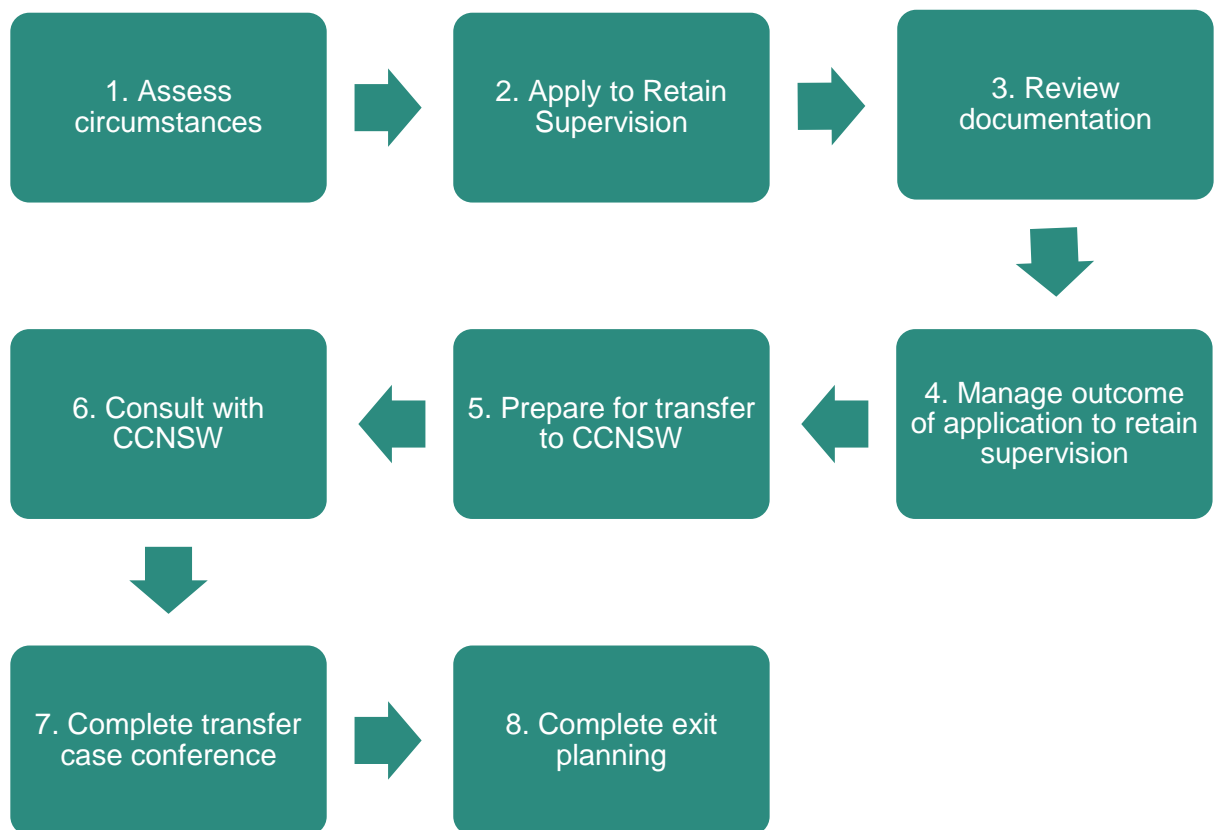
DOCUMENT DETAILS	
Version:	0.4
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1 Purpose

The purpose of this procedure is to provide steps to determine a young person's eligibility to remain under YJNSW supervision or to transfer the supervision of a young person aged 18 years and over to CCNSW.

This procedure sets out how officers of the Department are to carry out their work in order to assist the Secretary to discharge his or her functions under the *Children (Detention Centres) Act 1987* (NSW).

2 Process Map



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4 Approvals Table

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5 Legislation:

This procedure is supported by the following legislation:

- *Children (Detention Centres) Act 1987*
- *Children (Detention Centres) Regulation 2015*
- *Children (Criminal Proceedings) Act 1987*
- *Crimes (Administration of Sentences) Act 1999*

6 Supporting documents:

This procedure is supported by the following documents:

Related polices

Community Supervision for Young People 18 Years and Over Policy
Parole Policy

Related procedures

Case Management Procedure
Parole Procedure

Forms

Application to Retain Supervision Report (TOM)
Client Consent - Exchange of Information Form
Review of Application to Retain Supervision Report

Resources

It's your life: Moving from Juvenile Justice to Community Corrections NSW-Fact sheet (TOM)

7 Document Information

Title:	<i>Community Supervision for 18 and Over Procedure</i>
Business Centre:	Operations Unit
Author:	Project Officer
Approver:	Director, Policy and Practice
Date of Effect:	26 November 2019
 	
 	
Key Words:	18, eighteen, corrective services, community corrections, transfer, vulnerability, vulnerabilities, community supervision, parole

8 Document History

Version	Date	Reason for Amendment
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Version	Date	Reason for Amendment
0.4	06/02/2020	Minor updates to incorporate feedback after introduction of version 0.4
0.3	26/11/2019	Reviewed and updated procedure due to legislative amendments to Part 4C, Section 40 of the CDC Act.
0.2	26/02/2018	Reviewed and updated into new procedure template due to legislative changes for parole replacing previous procedure.
0.1	1/12/2016	New procedure - Transfer to NSW Community Corrections Procedure