

Parole Procedure

Essential Summary:

Audience

- Area Manager
- Assistant Manager (Community)
- Youth Justice Caseworker (Community)
- Youth Justice Psychologist (Community)
- Assistant Manager (Client Services)
- Youth Justice Caseworker (Custody)
- Youth Justice Psychologists (Custody)

When to use this procedure:

Use this procedure when preparing for a young person's release from custody on parole and when managing parole supervision in the community.



When using CIMS refer to [Support Point \(CIMS Online Help\)](#) for step by step instructions

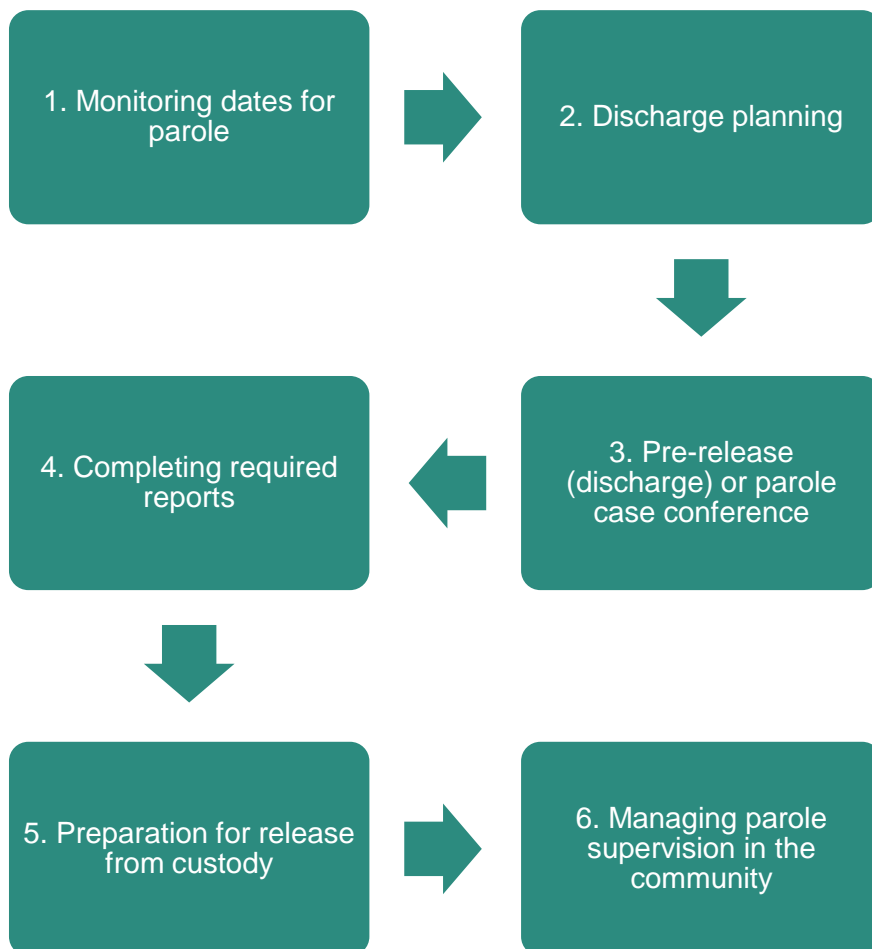
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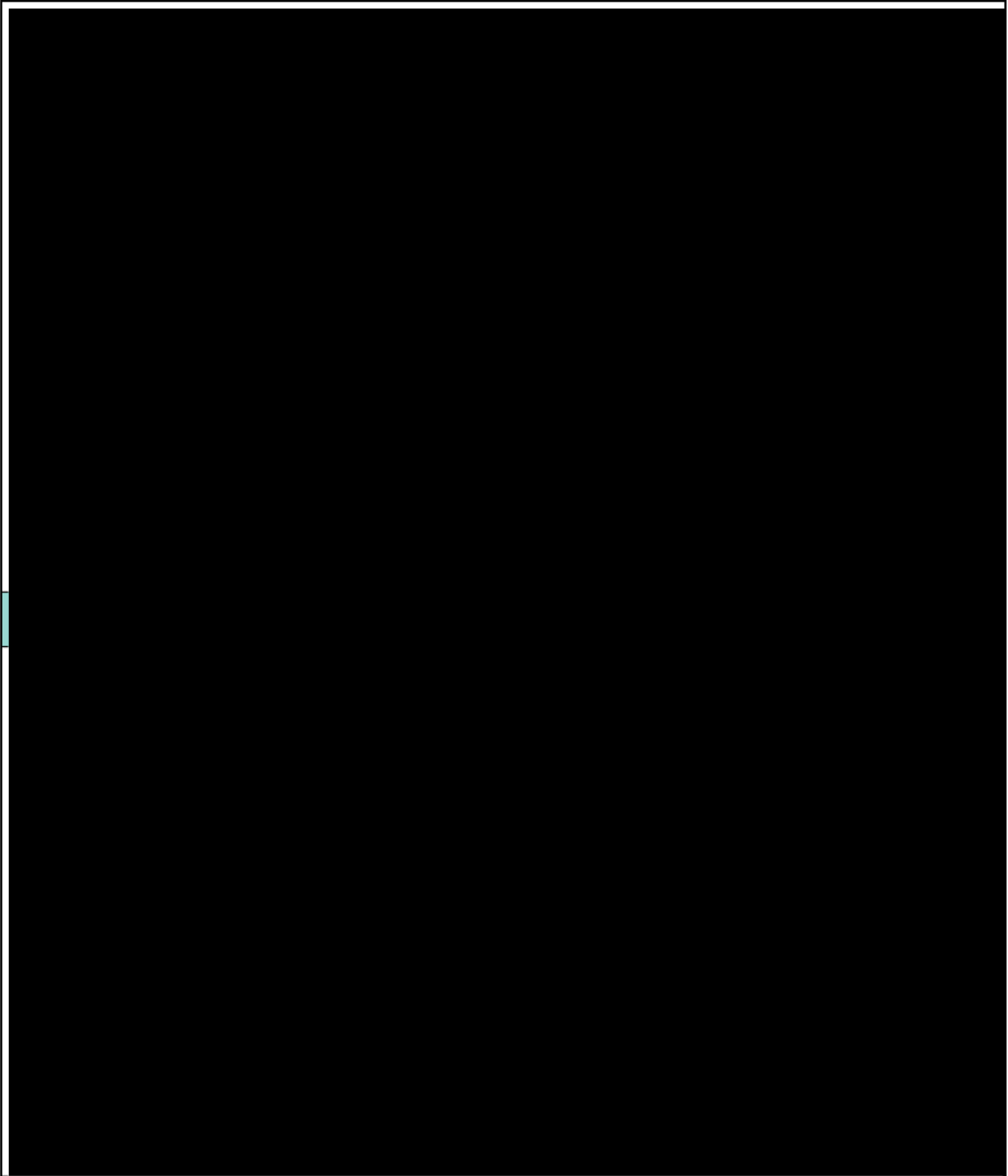
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1 Purpose

This procedure sets out the steps and processes involved in preparing for a young person's release on parole and managing their parole supervision in the community.

2 Process Map





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4 Children's Court parole key dates

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11 Legislation:

This procedure is supported by the following legislation:

- *Children (Detention Centres) Act 1987*
- *Children (Detention Centres) Regulation 2015*

12 Supporting documents:

This procedure is supported by the following documents:

Related policies

Parole Policy

Community Supervision for 18 years and over Policy

Non-Compliance and Breach Policy

Related procedures

Community Supervision for 18 years and over Procedure

Admission and Discharge Procedure

Non-Compliance and Breach Procedure

Resources

Court Report Writing Manual

JJ Caseworker (Custody) Operating Manual

Forms

Parole Jurisdiction Report

Centre Report for Consideration for Release on Parole

Specific Purpose Report

Confidential Psychological Report

YJNSW Suspension of Parole Conditions Letter

13 Document Information

Title: Parole Procedure

Business Centre: Operations Unit

Author: Project Officer

Approver: Director, Policy and Practice

Date of Effect: 26 November 2019

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Key Words: parole, case conference, parole supervision, statutory parole, children's court parole,

14 Document History

| Version | Date | Reason for Amendment |
|---------|------------|---|
| 0.1 | 26/02/2018 | Updated to new procedure format combining previous procedures into one cross stream procedure. Updated with changes to parole legislation and regulations. |
| 0.2 | 26/11/2019 | Updated procedure due to legislative amendments to Part 4C of the CDC Act. |
