

Risk Assessment

When to use this procedure

Risk assessment procedures are used to:

- assess potential safety and security risks of detainees at centre
- assess potential safety and security risks of planned programs and activities at centre
- rate risk levels of detainee or program according to risk assessment
- ensure detainee's risk level is strongly considered when developing and implementing support and management strategies and deciding their placement in programs and activities
- ensure risk level of programs and activities is strongly considered when developing, implementing and reviewing programs and activities and when placing detainees into them.

Note: Risk assessment relates to all other procedures. Each procedure poses a level of risk to detainee, staff and centre safety. Risk levels depend on the type of procedure and critical steps within it.

What's risk assessment?

Risk assessment and management aims to:

- eliminate or minimise risk of incident at centre by providing a safe and healthy work environment.
- estimate magnitude of risk and decide if risk is tolerable. This involves assessing seriousness of identified hazards, hazardous activities/work processes, environment, equipment, substances, etc.

Before using this procedure

First time using this procedure? See and understand:

- [Duty of care](#)
- [Definitions](#)
- [Links between risk management, case management and behavioural management](#)
- [Risk ratings](#)
- [Identification of challenging behaviour](#)
- [Identification of pro-social behaviour](#)

Start using this procedure

Your responsibilities

Find your role. Find what you need to do.

Role	When required	Responsibilities
All Staff	Always	All Staff steps
Unit Manager	Always	Unit Manager steps
Shift Supervisor	Always	Shift Supervisor steps
Assistant Manager (CS)	Always	Assistant Manager (CS) steps
Centre Manager	Always	Centre Manager steps
AoD Counsellor	Always	AoD Counsellor steps
Psychologist	Always	Psychologist steps

Procedural steps

Role	Responsibilities
All staff	<p>Important: Risk assessment and management is a joint requirement of Department of Juvenile Justice and Education and Training. Staff from both departments are responsible for implementing this procedure.</p> <p>All staff are responsible for observing and documenting types of detainee behaviour so their risk level can be assessed.</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] <p>Sources of Information</p> <ol style="list-style-type: none"> 1. Information is primarily sourced from staff observation of detainee in a variety of settings and interactions. This may include

	<p>behaviour observed:</p> <ul style="list-style-type: none"> • during different routines (eg. bed time, meal times) • at different times of day (eg. morning, evening) • during different programs and activities (eg. therapeutic, recreational) • in different areas of centre (eg. the detainee's room, living recreation areas) • in interactions with different people, including staff and people outside centre (eg. unit staff, counselling staff) • when decisions are made about detainee and who decisions are made by (eg. visitor approvals by management, behaviour management responses by unit staff) and • before and after certain events and interactions (eg. phone calls, visits).
<p>Assistant Unit Manager, Shift Supervisor, Unit Manager</p>	<p>Assessment of detainees</p> <p>People you need:</p> <ul style="list-style-type: none"> • Assistant Manager (Client Services) <ul style="list-style-type: none"> ■ [Redacted] ■ [Redacted] ■ [Redacted] ■ [Redacted] ■ [Redacted] <p>Sources of Information</p> <p>Note: There are a number of information sources relevant to risk assessment, including:</p> <ul style="list-style-type: none"> ■ [Redacted] ■ [Redacted] ■ [Redacted] ■ [Redacted] ■ [Redacted] ■ [Redacted] ■ [Redacted] ■ [Redacted] ■ [Redacted] ■ [Redacted]
<p>AoD Counsellor, Psychologist</p>	<ul style="list-style-type: none"> ■ [Redacted] ■ [Redacted]

	<p>[REDACTED]</p>
Centre Manager	<ul style="list-style-type: none">■ [REDACTED]■ [REDACTED]■ [REDACTED]
Assistant Manager (CS)	<p>Assessment of detainees</p> <ul style="list-style-type: none">■ [REDACTED]■ [REDACTED] <p>Risk ratings</p> <ul style="list-style-type: none">■ [REDACTED]<ul style="list-style-type: none">■ [REDACTED]■ [REDACTED]■ [REDACTED]■ [REDACTED]<ul style="list-style-type: none">■ [REDACTED]■ [REDACTED]■ [REDACTED] <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none">■ [REDACTED] <p>[REDACTED]</p> <ul style="list-style-type: none">■ [REDACTED]

