

Serious Young Offenders Review Panel (SYORP) procedure

When to use this procedure

Use this procedure when considering reclassification, supervised outings or day/overnight leave for a detainee who has been charged with or found guilty of one or more Serious Children's Indictable Offences under:

Crimes Act 1900 including:

- Murder (s.19A)
- Manslaughter (s.24)
- Sex offences of Aggravated sexual assault (s.61J)
- Aggravated sexual assault in company (s.61JA(1))
- Attempted aggravated sexual assault (s.61P)
- Contamination or threatening to contaminate goods (s.93IF)
- Dangerous Driving Causing Death under (s.52A(1)) and
- Aggravated Dangerous Driving occasioning Death (s.52A(2))
- *Drug Misuse and Trafficking Act 1985*
- *Firearms Act 1996*

Before Using this Procedure

Is this your first time using this procedure? Read and understand the following:

- Duty of Care
- Leave
- Review of Classification

Start using this procedure

Your responsibilities

Find your role. Find what you need to do.

Role	When required	Responsibilities
Assistant Manager (Client Services)	Always	Assistant Manager (CS) steps
Centre Manager	Always	Centre Manager steps
Classification Officer	Always	Classification officer steps
Manager, Court Logistics Classification & Placements	Always	Manager CLC&P steps
Assistant Manager JJCO	Always	Assistant Manager JJCO steps
Project Officer, Operations Unit	Always	Project Officer steps
Coordinator, Ministerial Liaison & Parliamentary Services	Always	Coordinator, Ministerial Liaison & Parliamentary Services steps

Procedural steps

Role	Responsibilities
Assistant Manager (CS)	<p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <ul style="list-style-type: none"> <li data-bbox="464 519 1310 611">■ [Redacted] <ul style="list-style-type: none"> <li data-bbox="464 616 1342 745">■ [Redacted] <ul style="list-style-type: none"> <li data-bbox="464 750 1318 882">■ [Redacted] <p>[Redacted]</p> <ul style="list-style-type: none"> <li data-bbox="464 940 1350 1003">■ [Redacted] <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <ul style="list-style-type: none"> <li data-bbox="464 1339 1350 1435">■ [Redacted] <p>[Redacted]</p> <p>[Redacted]</p> <ul style="list-style-type: none"> <li data-bbox="512 1547 738 1574">■ [Redacted] <li data-bbox="512 1579 727 1606">■ [Redacted] <li data-bbox="512 1610 703 1637">■ [Redacted] <li data-bbox="512 1641 831 1668">■ [Redacted] <li data-bbox="512 1673 775 1700">■ [Redacted] <li data-bbox="512 1704 791 1731">■ [Redacted] <li data-bbox="512 1736 887 1762">■ [Redacted] <li data-bbox="512 1767 908 1794">■ [Redacted] <ul style="list-style-type: none"> <li data-bbox="464 1854 978 1881">■ [Redacted] <li data-bbox="464 1886 995 1912">■ [Redacted] <li data-bbox="464 1917 978 1944">■ [Redacted] <li data-bbox="464 1948 1318 1975">■ [Redacted] <li data-bbox="512 1995 866 2022">■ [Redacted] <li data-bbox="512 2027 932 2054">■ [Redacted] <li data-bbox="512 2058 970 2085">■ [Redacted]

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Centre Manager	Before the application is endorsed <ul style="list-style-type: none"> ■ [Redacted]
Regional Director	<ul style="list-style-type: none"> ■ [Redacted] [Redacted] [Redacted]
Classification Officer	<p>People you need:</p> <ul style="list-style-type: none"> • Project Officer Operations <ul style="list-style-type: none"> ■ [Redacted] [Redacted] [Redacted] [Redacted] ■ [Redacted] [Redacted] [Redacted]
Manager Court Logistics, Classification and Placement	<ul style="list-style-type: none"> ■ [Redacted] [Redacted] ■ [Redacted] [Redacted] [Redacted] ■ [Redacted] [Redacted]
Assistant Manager JJCO	<p>People you need:</p> <ul style="list-style-type: none"> • Caseworker • Assistant Manager (Client Services) <ul style="list-style-type: none"> ■ [Redacted] [Redacted] [Redacted] ■ [Redacted] [Redacted] ■ [Redacted] [Redacted] [Redacted]

	<p>[REDACTED]</p>
Project Officer Operations	<p>People you need:</p> <ul style="list-style-type: none">• SYORP Members• Executive Director• Classification Officers• Assistant Managers (Client Services) <p>[REDACTED]</p>
Coordinator Ministerial & Parliamentary Services	<p>People you need:</p> <ul style="list-style-type: none">• Assistant Manager (Client Services)• Project Officer, Operations <p>[REDACTED]</p>

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Legislation

- *Children (Criminal Proceedings) Act 1987*
- *Children (Detention Centres) Act 1987*
- *Children (Detention Centres) Regulation 2015*
- *Crimes (Administration of Sentences) Act 1999*
- *Crimes Act 1900*
- *Drug Misuse and Trafficking Act 1985*
- *Firearms Act 1996*
- *Privacy and Personal Information Protection Act (1998)*

Change log

Date	Reason for change	Details of change
June 2012	New procedure.	New procedure
2015	A1 detainees no longer transfer to Kariong	Removed reference to Manager of Security Kariong Updated Chief Executive position name to Executive Director
Dec 2015	Title changes and requirement for home report for day and overnight leave	Changed Project Officer to Coordinator Ministerial & Parliamentary Services Added requirement for provision of home report for day and overnight leave
Oct 2016	Scheduled review	Removed duplicated actions