

# Temporary Interstate/Overseas Travel Procedure

## Essential Summary

### Audience

- Community Director
- Area Manager (Community)
- Assistant Manager (Community)
- Youth Justice Caseworker (Community)
- Regional Operations Assistant (Regional Office)

### When to use this procedure:

Use this procedure when a young person is requesting an approval for temporary travel interstate or overseas while subject to an NSW community-based supervision order.

Temporary travel is defined as a period of travel which is for more than one week but less than four weeks.

Where a young person's interstate travel plan exceeds four weeks, a representative supervision request may apply. Refer to the *Representative Supervision Procedure*.

When using CIMS refer to [CIMS \[CLICK\]](#) for step by step instructions

DOCUMENT DETAILS	
Version:	1.0
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Printed copies of this document may not be up to date.  
Ensure you have the latest version before using this document.



[Redacted text block]



[Redacted text block with teal header]

[Redacted text block containing multiple paragraphs of blacked-out content]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

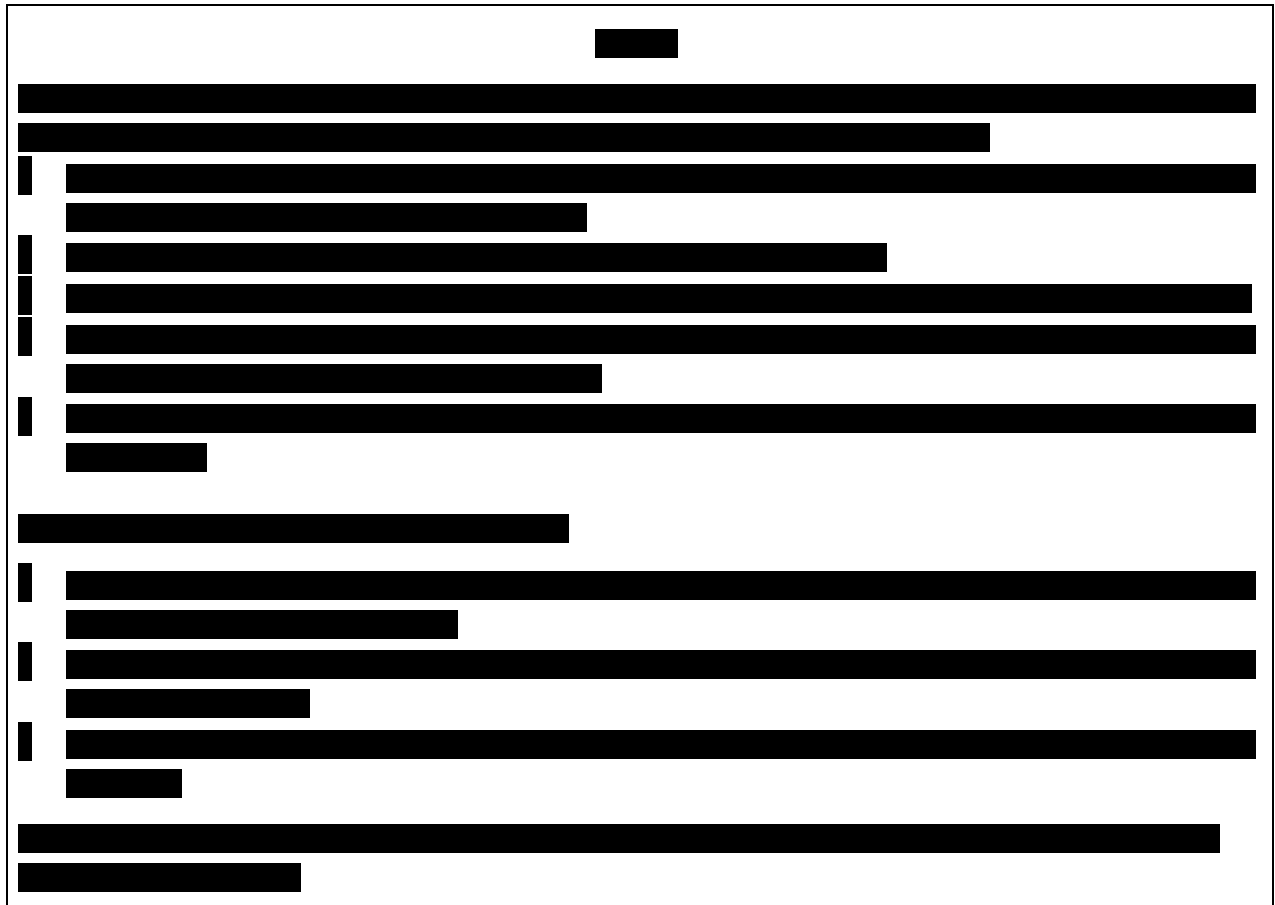
[Redacted text block]

[Redacted text block]

[Redacted text block]



[Redacted text block]



## 4 Legislation

This procedure is supported by the following legislation:

*Children's (Criminal Proceedings) Act 1987*

*Children and Young Person's (Care and Protection) Act 1998*

*Children (Detention Centres) Act 1987*

## 5 Supporting documents

This procedure is supported by the following documents:

### **Policies**

Relocation and Travel Policy

Managing Non-Compliance and breach Policy

### **Procedures**

Representative Supervision Procedure

Managing Non-Compliance and Breach Procedure

## **Resources**

Application for Temporary Interstate or Overseas Travel Form (parole/SCIO only)  
Notice of Decision – To Approve Temporary Travel  
Notice of Decision – Not Approved Temporary Travel  
Variation of conditions of supervision (Managing Non-Compliance and Breach Resource)

## 6 Document Information

---

<b>Title:</b>	Temporary Interstate /Overseas Travel Procedure
<b>Business Centre:</b>	Operations Unit
<b>Author:</b>	Project Officer
<b>Approver:</b>	Director, Policy and Practice
<b>Date of Effect:</b>	02 June 2021
<b>[REDACTED]</b>	<b>[REDACTED]</b>
<b>[REDACTED]</b>	<b>[REDACTED]</b>
<b>Key Words:</b>	Travel, transfer, relocation, travel within NSW, relocation within NSW, community client transfer, interstate travel, overseas travel

---

## 7 Document History

---

Version	Date	Reason for Amendment
1	02/06/2021	Developed as part of <i>Relocation and Travel Policy Review Project</i> . Supersedes Temp Client Travel Procedure D18/12961/YJ

---