



**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 19 May 2021 TIME: 4.00pm – 6.30 pm

VENUE: St Clair Community Health Centre

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent

BOARD MEMBERS			
The Hon. Peter Collins, AM QC (Chair)	P	Mr Greg Allchin (Deputy Chair)	P
Mr Murray Austin	P	Mr Joseph Grassi	P
Mr Robert Lagaida	P	Dr Nhi Nguyen	P
Professor Ian Seppelt	P	Dr Linda McQueen	P
Ms Kath Skinner	P	Mr Gary Smith	P
Mr Clarke Scott	P	Associate Professor Stephen Fuller	P
Dr Peta Seaton, AM	P		
NBMLHD EXECUTIVE & STAFF			
Ms Kay Hyman, Chief Executive	P	Mr Brett Williams, Director Hospital Services <i>(via Skype)</i>	P
Ms Jacqui Clark, Director People & Culture <i>(via Skype)</i>	P	Ms Julie Williams, Director Nursing & Midwifery <i>(via Skype)</i>	P
Mr Steven Black, A/Director Finance & Corporate Services <i>(via Skype)</i>	P	Dr Karen Arblaster, Director Allied Health, Research & Strategic Partnerships <i>(via Skype)</i>	P
Ms Rasha Kiswani, Director Planning <i>(via Skype)</i>	P	Ms Debbie Wyburd, Director Clinical Governance <i>(via Skype)</i>	P
Mr Paul Grocott, A/Director Media & Communications <i>(via Skype)</i>	P	Ms Cathy Crowe, Director Community & Integration	P
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Eddy Fischer, Chair, Nepean Medical Staff Council	A	Dr Jim Kalantar, Chair Blue Mountains Medical Staff Council	A
Dr Daniel Pellen, Mental Health Medical Staff Council <i>(via Skype)</i>	A	Dr Stavros Prineas, Blue Mountains Medical Staff Council	P
Dr Archana Sud , Nepean Medical Staff Council <i>(via Skype)</i>	P		
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay <i>(via Skype)</i>	A		

PRESENTATION – Primary Care & Community Health

Ms Kylie Burke, General Manager Primary Care and Community Health (PCCH) introduced the NBMLHD Board to the St Clair Community Health Centre with a tour of the facility and an introduction to staff.

Ms Burke provided members with an overview of Primary Care and Community Health with an emphasis on aged care services. Ms Burke stated that PCCH have a budget of \$28M (State and Federal funding) and approximately 230 FTE. Members noted the following:

- Services provided by PCCH
- Funding sources – government and non-government
- Transitional aged care program provided by PCCH
- Commonwealth home support program
- Aged care Reform - \$17.7 billion – over 5 years, 5 pillars

Ms Burke brought attention to the collaboration with GPs especially with the resource of Telehealth. Members were advised that PCCH are moving toward enhanced collaboration with GPs in support of more effective client case conferencing. Mr Lagaida inquired with regard to the quantum of Commonwealth funding.

Ms Burke reported that training that will be provided to the Board on Domestic Violence later in 2021. Topic content will include support for families and removal of children. Members were advised that services are currently reviewing specific research which aims to inform clinicians on how to better support victims of domestic violence.

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Deputy Chair opened the meeting on behalf of the Chair and welcomed attendees to the Nepean Blue Mountains Local Health District (NBMLHD) Board meeting. Members were advised that the Chair will be joining the meeting shortly. Apologies were noted.

2. DECLARATION OF CONFLICTS OF INTEREST

The Deputy Chair asked members to advise any changes to the conflicts of interest register. Nil changes were advised.

3. MINUTES OF PREVIOUS MINUTES

Minutes of the meeting on Wednesday, 21 April 2021 were accepted as a true and accurate record of the meeting.

Moved: Mr Grassi

Seconded: Mr Smith

Action: Endorsed by the NBMLHD Board.

The Chief Executive's Report was taken as the next agenda item, noting that the Chair was expected to arrive by 5.00pm.

4. CHIEF EXECUTIVE REPORT

Members noted the Chief Executive Report for the month of May 2021. The Chief Executive highlighted the following:

Healthy People and Communities

COVID-19 update

The Chief Executive reported on the current status of COVID-19 across NSW. Members noted that all current cases are overseas acquired.

Residential Aged Care Facilities

The Chief Executive reported that most Residential Aged Care Facilities (RACF) across NBMLHD have had at least dose 1 of the COVID-19 vaccination with the many having completed dose 2. Members noted that processes to ensure new residents to RACFs are vaccinated are being worked through.

Elective surgery

The Chief Executive reported on the current status for the elective surgery and despite some late advice of HDHS at risk cases it is anticipated that the District will meet the target of triple zero.

Vaccination program

The Chief Executive noted that Pfizer vaccine has been available at our vaccination hub since Monday, 3 May.

The Chief Executive reported on the NSW Health COVID-19 vaccination scorecard week 12. The report outlines the number of vaccinations across the State by Local Health District. Members were advised from Monday, 24 May NSW Health will open appointments to the general public.

Action: Media and Communication to provide update to the community via local media sources.

Prof Fuller asked whether there was a negative impact on the annual flu vaccination program. Ms Clarke advised that she did not have access to flu vax data but would provide to the June meeting. Prof Fuller noted that reports indicate the impact of flu may be higher this year given that there was minimal impact last year.

Action: Ms Clarke to report Flu Vaccination numbers at the June Board meeting.

Lithgow Community Private

The Chief Executive reported that a meeting with Lithgow Community Private has been scheduled in June. Meeting with Mr Smith and Mr Lagaida arranged to update them with regard to the current situation. No meeting date set at present. Mr Smith and Mr Lagaida are meeting with the LHD on 31 May to prepare points of discussion with Lithgow Community Private.

The Chair arrived at 4.43pm

Blue Mountains District ANZAC Memorial Hospital (BMDAMH) Recognition of Aboriginal Soldiers

The Chief Executive reported on the BMDAMH event on 26 April. Members were advised that the service was in recognition of those Aboriginal soldiers who fought in WWI. Members noted the success of the event. The Chief Executive advised that the intention is to have another ceremony dedicated to Aboriginal soldiers who fought in WWII next year. Members were advised of the positive media received for the event.

Exceptional Patient and Consumer Experiences and Outcomes

NSW Health system capacity

The Chief Executive highlighted the high volume for NSW Ambulance calls and Emergency Department attendances across the NSW Health system, particularly in the Sydney metropolitan area. Members noted that the upcoming winter months are looking challenging for the system as a whole across NSW.

The Chief Executive reported that the NBMLHD Winter Plan is available for Board information on the Board portal. Members were advised the Winter Plan outlines capacity for the District.

Bureau Health Information (BHI) – Emergency Department Patient Survey

The Chief Executive reported on the recent BHI report which highlighted several achievements across our LHD Emergency Departments, but Nepean Hospital has been particularly spotlighted, ranking markedly higher than last year, making improvements in 14 questions asked.

Some highlights include:

- More than 90% of patients felt involved in the decision making process about their care and treatment.
- 97% of patients praised the courteousness and politeness of staff throughout their ED journey.
- 80% of emergency department patients rated their care as good or very good.
- 96% of patients said health professionals explained things in a way that was easy to understand.

Members were advised that the Chief Executive has acknowledged all Emergency Department staff.

Nepean Private Hospital – General Manager

The Chief Executive reported that Health Scope have appointed a new General Manager for Nepean Private Hospital. Mr Tim Sinclair has accepted the role and is currently the Director Operations for Sydney Local Health District.

Mental Health Incident

The Chief Executive reported that following the death of an inpatient on the acute ward in May 2017 the NSW Coroner has made two recommendations.

Ms Crowe provided an update on the District's management of the two recommendations and the response provided to NSW Health. Mr Allchin requested that any formal response from NSW Health is forwarded to the Board for further information.

Talented, Happy and Engaged Workforce

International Nurses and International Midwives Day

The Chief Executive brought attention to the recent celebration of International Midwives day on 5 May and International Nurses' Day on 12 May. Members were advised that the Chief Nurse, Ms Jacqui Cross visited the District celebrations which included a local Nursing awards ceremony. Staff welcomed the opportunity to meet with the Chief Nurse and enjoyed the event.

Responsible Governance and Financial Management

NBMLHD Capital Investment

Ms Kisswani brought attention to the NSW Health - Capital Investment Priorities (CIP) process that is currently underway. The District has endorsed the following priorities to NSW Health thus far. Members noted that these are in no particular order in accordance to the new NSW Health process.

- Comprehensive Cancer Care Centre
- New hospital in the Blue Mountains and enhancement of community services in the lower Blue Mountains
- Katoomba Community Health Centre

Members noted that additional priorities will continue to be considered while proposals are developed for the above, endorsed priorities and related proposals will then be submitted to the Board for approval in August 2021.

Health outcomes and access to Health and Hospital Services in Rural, Regional and Remote NSW

Mr Lagaida brought attention to the parliamentary inquiry into health outcomes, access to health and hospital services in rural, regional and remote NSW. Mr Lagaida asked if any issues relating to Lithgow had been identified as part of this inquiry. The Chief Executive advised that 16 submissions relating to NBMLHD facilities were received. Fifteen of these related to a request for new facilities in the Blue Mountains and one was a submission relating to multiple LHDs regarding workforce issues in regional/rural areas.

Nepean Hospital and Integrated Ambulatory Services Redevelopment Report

Clinical Consultation – Nepean Redevelopment

The Chief Executive reported that there will be a session held with Clinical Staff regarding the Nepean Redevelopment on Thursday, 10 June. Members were advised that the session will review various options for the use of South and West Blocks.

Section B - Appendices

COVID-19 Screening

For information.

Surgical Dashboard

For information.

Construction Update

For information

Section C

NBMLHD KPIs by Directorate

For information.

NBMLHD Emergency Department - Elective Surgery and Hub Performance

For information.

Media & Communications Board Report February 2021

For information.

5. CHAIRMAN'S REPORT

The Chair stated that there will nil items to report but mentioned he will be meeting with the NSW Premier on Monday, 24 May.

6. FEEDBACK FROM MEDICAL STAFF COUNCIL

6.1 Nepean Medical Staff Council

Dr Sud reported on behalf of Nepean Medical Staff Council. Dr Sud highlighted that the Nepean Medical Staff Council are appreciative of the ongoing engagement with Hospital Executive and District Executive.

6.2 Blue Mountains Springwood Medical Staff Council

Dr Prineas reported on behalf of the Blue Mountains District ANZAC Memorial Hospital (BMDAMH) Medical Staff Council. Dr Prineas reiterated the Chief Executive's sentiments regarding the recent ANZAC ceremony held at BMDAMH.

Dr Prineas brought attention to the following:

- three new part time general medical specialists.
- two new O&G consultant appointments to BMDAMH. Members were advised of the plan to open a Chronic Pelvic Pain Clinic that will be based at BMDAMH.

The Chair highlighted the ongoing support of the Board to engage with internal and external key stakeholders for the funding of the One Hospital in the Blue Mountains.

6.3 Mental Health Medical Staff Council

Nil report.

7. WENTWORTH HEALTHCARE LIMITED (PRIMARY HEALTH NETWORK)

Nil report.

8. NBMLHD RESEARCH & EDUCATION FOUNDATION

Mr Allchin reminded members that the NBMLHD Research & Education Foundation is a member of 'The Quarter'. Members were provided with "The Quarter" prospectus for information.

The Chair reported on his attendance to the Matilda Private Hospital sod turning event. The Chair stated that the multiple building works that are underway around the Nepean Hospital campus demonstrate the attraction of a teaching hospital.

9. WORK, HEALTH & SAFETY

9.1 Board Members' Advice to NBMLHD Executive

Nil report.

9.2 NBMLHD Executives' Advice to Board

Nil report.

10. ACTION SHEET

10.1 Mental Health – options for classifications of Triage Assessment Centre Activity

The Chief Executive reported that the District has been unable to source the data and will now write to NSW Health Systems Performance Branch to add classification for future reference.

10.2 Lithgow Community Private

As advised in the Chief Executive report.

10.3 NSW Health – ERMS Report

Mr Lagaida reported the attached ERMS report lists extreme and high risks.

10.4 NSW Government Behavioural Insights Unit, Westmead Hospital – Private Health Insurance

Dr Seaton reported on the Nudge Unit, NSW Government. Members noted that a detailed briefing was forwarded to the Finance & Performance committee on the private health insurance environment. Dr Seaton stated that some of the material highlights how to better engage with patients and noted that NBMLHD is currently using some of these processes.

Action: For further discussion at the June meeting.

11. CORRESPONDENCE IN

11.1 HPRM 21/39742 Letter to the Chair and Chief Executive regarding opportunity to discuss services to be provided to Lithgow Community

The Chair advised that the 'correspondence in' is for noting.

12. CORRESPONDENCE OUT

12.1 HPRM 21/39745 Letter of response to Lithgow City Council from the NBMLHD Board meetings on 21 April 2021

12.2 HPRM 21/41049 Letter to Melissa McIntosh MP regarding planning funding for Nepean Cancer and Wellness Centre

Dr Nguyen provided members with an update on a recent visit to Canberra. Dr Seaton suggested clinicians could send a letter to Minister Marise Payne, Senator of NSW and Minister for Foreign Affairs as this will ensure all government Ministers are informed.

12.3 HPRM 21/49679 Letter to Nepean Cancer Care Centre staff for ongoing support to patients in particular at times of flooding

The Chair advised that the 'correspondence in' is for noting.

13. COMMITTEE REPORTS

13.1 Aboriginal Health

Members noted the attached Aboriginal Health Committee quadrant report. Mr Scott brought attention to the recent appointment of the Director Aboriginal Health, NBMLHD.

13.1.2 Aboriginal Health - Sub Committee Report

The Chief Executive reported the attached slides provide a summary of work across the District. The Chair highlighted the recent address by Mr Stan Grant at the NBMLHD Conference on Thursday, 25 March.

13.2 Audit & Risk Committee

Members noted that the next Audit & Risk Committee meeting is scheduled on 17 June.

13.3 Clinical Services Strategic Development

Members noted that the Clinical Services Strategic Development Committee meeting is scheduled on 31 May.

13.4 Finance & Performance

Members were advised that the Finance & Performance Committee meeting was held on Tuesday, 18 May 2021. Reports are available on the NBMLHD Board portal. Mr Grassi provided members with an update on the April YTD result.

13.5 Health Care Quality Committee (HCQC)

Members noted the attached Health Care Quality Committee Report.

13.5.1 HPRM 21/40323 Health Care Quality Committee Draft Terms of Reference

Dr McQueen reported that the attached draft Terms of Reference are submitted for endorsement. Members noted amendments have been made to the membership.

Moved: Prof Seppelt

Seconded: Mr Allchin

Action: Endorsed by the NBMLHD Board.

13.6 Medical & Dental Staff Appointments Advisory Committee (MDAAC)

Mr Allchin reported that the Medical & Dental Staff Appointments Advisory Committee minutes are attached for information.

13.7 Integrated Care

Members noted that the next Integrated Care Committee meeting is scheduled on 26 May.

13.8 Research

Members noted that the next Research Committee meeting is scheduled on 10 June.

13.9 Workforce & Culture

Members noted the attached Workforce & Culture Committee quadrant report is for information.

13.10 Work, Health & Safety

Members noted the attached Work, Health & Safety Committee quadrant report is for information.

14 BUSINESS WITHOUT NOTICE

Mr Allchin brought attention to the Board tour and the enthusiasm from staff. Members stated how important it is for the Board members to connect with staff across the District.

Action: Thank you letter to Ms Burke and staff at St Clair Community Health Centre.

15 FOR INFORMATION ONLY

The meeting closed at 5.43 pm.

16 NEXT MEETING

Date: Wednesday, 16 June 2021

Time: 4.00pm – 6.30pm

Venue: Station Street, Penrith

Nepean Blue Mountains Local Health Board Minutes 19 May 2021.



The Hon. Peter Collins, AM, QC.

Date: 16 / 06 / 2021