

Western NSW Local Health District
 Western NSW LHD Board Meeting 4 March 2020
 Executive Conference Room, Hawthorn St Dubbo
 Wednesday 4 Mar 2020, 8:30 — 13:00 AEDT

ACKNOWLEDGEMENT OF COUNTRY

The meeting commenced at 8.35am with the Chair providing an Acknowledgement of Country.

Introductions to Dr Rice were made.

Attendance of Members

Scott Griffiths (Chair), Darren Ah See, Fiona Bennett, Jason Cooke, Dr Colin McClintock, Amanda O'Brien, Joan Treweeke, John Walkom.

In Attendance

Scott McLachlan, Chief Executive; Mark Spittal, Executive Director Operation; Josh Carey, Executive Director Planning, Performance and Funding; Adrian Fahy, Executive Director Quality, Clinical Safety and Nursing; Dr Mark Rice, District Medical Staff Executive Council; Lauren Nott, Secretariat

1 Apologies

Joseph Canalese, Paul Mann

2 Conflicts of Interest

Nil to add.

3 Draft minutes of meetings held 5 February 2020

Minutes of the meeting were endorsed by the Board as a true and accurate record.

4 Action Register from meetings held 5 February 2020

Progress on action items was noted by the Board

Mr Spittal gave a verbal update on Blayney GPs. Blayney MPS has not had onsite medical coverage for the emergency department for a number of years. The local GPs are contracted to undertake ward rounds for inpatients and visit residents at the MPS. Emergency cover is provided through the vRGS and vCare services. Critically unwell patients who present are expedited to other locations via Ambulance or air retrieval. The GPs act under medico legal responsibilities rather than contractual obligations and so have attended critically unwell patients in ED awaiting transfer. While appreciated, this altruistic response is not a contractual requirement and neither is it relied upon by the LHD or local staff.

5 Chair Report

The Chair advised he recently attended CEC and ACI Board meetings. Key areas from these meeting included the financial situation and succession planning for both Boards.

The Chair advised of the recent meeting he attended where the CE of Dudley Hospital Orange outlined the private hospital's plans for expansion of a number of services.

6 Chief Executive Report

In addition to the written report which was noted by the Board, the CE advised:

- Performance review with MoH – the LHD remains on level 0 performance.
- Collaborative Commissioning – more information to come to Board in future.
- Handover stage 4A Dubbo redevelopment has been delayed for two weeks.

The Board noted the favourable January financial result.

Corona virus Update – COVID-19

An update was given to the Board on the current situation with COVID-19 including state and LHD actions undertaken to date and planning for the future.

It was agreed a weekly update would be put together to keep Board members informed of the COVID-19 situation.

6.1 Monthly Performance Scorecard

The scorecard was noted by the Board.

6.2 NSW Health League Table Jan 2020

The league table was noted by the Board.

7 Planning, Performance and Funding

7.1 Financial Performance Report

Mr Carey spoke to the report which was noted by the Board highlighting:

- Favourable result for January. Efficiency initiatives are delivery impact desired.
- Private health insurance is impacting on revenue
- The Commonwealth is undertaking a review of Section 19(2) exemptions
- ELT meeting next week will look at priorities and efficiency plans for 20/21

7.2 Finance & Performance Committee 25 February 2020 draft minutes

The draft minutes of the Finance and Performance Committee were noted by the Board.

7.3 Finance & Performance Committee Chair Comments

The Chair highlighted:

- The Finance Optimisation and Improvement project (lead by Peter Bonnington)
- Internal budget process

8 Clinical Operations

8.1 Executive Director Clinical Operations Report

Mr Spittal spoke to the report which was noted by the Board and highlighted:

- Orange – GM has returned full time. A number of vacancies in the senior leadership team have been filled and stability is being restored.
- Falls – A number of facilities/wards have active projects or strategies which have seen improvements. Mr Fahy added some wards now have 'Falls Huddles' at handover. LWT strategies are having a positive impact in this area.

9 Quality, Clinical Safety and Nursing

9.1 Patient Story – Dubbo Paediatric Psychology and Social Work Team

Mr Fahy spoke to the patient story.

9.2 Executive Director Quality, Clinical Safety and Nursing Report

Mr Fahy spoke to the report which was noted by the Board and highlighted:

- Pressure injuries and falls are below target
- Perineal lacerations are over target. This has been investigated and training has commenced where appropriate.
- RCAs 100% on target
- Megan Connors has initiated a 90 day challenge re Aboriginal Yarning Tool. Data will be collected monthly.

9.3 HCQC Meeting 26 February 2020 draft minutes

The draft minutes from the HCQC meeting were noted by the Board.

9.4 Health Care Quality Committee Chair Comments

Director O'Brien was an apology for the meeting. Dr McClintock attended.

Director O'Brien advised the Chairs of HCQCs meeting for January was cancelled at short notice. There was poor attendance at the meeting before and the next meeting is set for 1 April. Mr Fahy has been asked to give feedback to Ms Carrie Marr on a better model for Chairs of HCQC.

10 Medical and Dental Appointments Committee

10.1 MADAAC meeting held 19 February 2020 draft minutes

The draft minutes and recommendations from the MADAAC meeting were noted by the Board.

10.2 MADAAC Chair Comments

Director Treweeke thanked Mr Spittal for attending and providing the information regarding Coonabarabran and highlighted:

- Appointment of Dr Antony Gill – Addiction medicine.
- An off line session of MADAAC was held to appoint 49 radiologists.

11 District Clinical Council

11.1 DCC Meeting 19 February 2020 draft minutes

The draft minutes were noted by the Board. The CE advised the capability in a number of streams including the Rural Generalist Stream is still evolving.

12 District Medical Staff Executive Council Update – Dr Mark Rice

Dr Rice advised the January DMSEC meeting did not proceed due to a lack of quorum. Dr Rice highlighted a number of matters:

- The MSEC thanked the Board for continuing with inviting a DMSEC representative to attend the Board meetings as feedback given is helpful.
- Workforce Plan project being undertaken in LHD by Integration and Education Hub, Sydney Uni (L Cutler) continues with a meeting held last week. The workforce plan will be based around regional service plans and hubs (along referral lines).
- November DMSEC suggested that the Board papers be made available to the DMSEC. The Board agreed this would happen.
- Payment of DMSEC representatives at Board meetings – the Board agreed for time at meeting to be covered (not travel). This is on the agenda for the next DMSEC meeting.

- Three doctors applied to become Board members, without success. It was suggested that there may be some advantage of doing additional governance training. While this was queried it will be raised at the next DMSEC meeting. It was noted that applications to Boards are held for two years.
- Surgical stream discussed.
- Dubbo will be having its 150 year celebration in July 2020 with the Sesquicentenary Ball to be held 24 October 2020. The Board will be holding the July meeting at Dubbo.
- New medical school's curriculum commences next year.

13 Improving Aboriginal Health Strategy Update

Mr Brendon Cutmore, Executive Director Aboriginal Health and Wellbeing joined the meeting.

Mr Cutmore gave an update on work being undertaken with communities in Goodooga and Bourke. A meeting will be held on 26 March with Walgett Aboriginal Medical Service (WAMS) in relation to the future health service model for Goodooga, noting Goodooga is included in the WAMS partnership agreement.

Mr Cutmore spoke to the paper which was noted by the Board. A presentation was given (refer to papers) and a discussion was held.

Mr Cutmore left the meeting.

14 General Business and Business Without Notice

14.1 Response to Minister Hazzard Re Innovation and engagement

Mr McLachlan spoke to the letter which was sent to the Minister. This was noted by the Board.

14.2 Governance Symposium in Sydney

Directors O'Brien and McClintock will be attending the symposium on 6 March 2020.

15 Reflection of Meeting

A brief discussion was held.

There being no further business the meeting was closed at 12.15pm

Signed:  Date: 01 April 2020