

Western NSW LHD Board Meeting  
Commercial Avenue, Dubbo  
Wednesday 8 March 2023, 9:00am — 12:30pm

---

<b>Present:</b>	Matthew Irvine	Board Chair
	Fiona Bennett	Board Member
	Amanda O'Brien	Board Member
	Jason Cooke	Board Member (virtual)
	Colin McClintock	Board Member
	Penny Gibbs	Board Member
	Sally Davis	Board Member (virtual)
	Louise Johnson	Board Member
	Mark Spittal	Chief Executive
	Adrian Fahy	Exec Director Quality, Clinical Safety & Nursing
	Josh Carey	Exec Director Service Delivery
	Krissy Ukena	Secretariat
	Dr Randall Greenberg	District Medical Staff Executive Council representative

**Absent:**

**Apologies:**

- 1 Board meeting commences with Acknowledgment of Country**  
The meeting commenced at 9.00 am with the Chair providing an Acknowledgement of Country.
- 2 Apologies**  
Nil
- 3 Minutes of Board meeting held 1 February 2023**  
Minutes were endorsed by the Board following redaction of the name of the child who passed away in Canowindra.
- 4 Action Register from Board meeting held 1 February 2023**  
Progress on action items was noted.  
  
Discussion regarding the Audit and Risk Committee Chair's term.
- 5 Chair Report**  
Director Irvine noted the following:
  - Election care-taker period has commenced.
  - Chair and Chief Executive met with Bathurst Regional Council on 1 March
- 6 Chief Executive Report**  
Mr Spittal spoke to the report which was noted by the Board highlighting:
  - Bathurst Regional Council and the LHD will explore an opportunity to establish a regular meeting
  - Basic Physician Training program at Bathurst Health Service

- Jo Holden, Service Transformation and General Manager commenced at Bathurst Health Service
- Dubbo Alcohol and other Drugs residential rehabilitation Centre
- Collaborative Commissioning program
- Recognition of International Women's Day
- Voluntary Assisted Dying. [Action: A briefing to the Board to be provided prior to the commencement of the legislation later in 2023.](#)
- Board recognised the contribution of Julie Cooper, Executive Director Integrated Care and Partnerships
- Aboriginal inpatients discharging against medical advice. This topic has been discussed at Health Care Quality Committee meetings and will be followed up.

#### **6.1 WNSWLHD Performance scorecard January 2023**

The scorecard was noted by the Board.

#### **6.2 NSW Health League Table December 2022 and January 2023**

The League Tables were noted by the Board.

### **7 Western NSW LHD Strategic and Annual Plan update**

#### **7.1 Reflection on the Board and Executive Planning Day 7 March 2023**

Board members provided reflections of both the Board and Executive Governance and Annual Planning sessions and workshops.

Following feedback, further discussion will be held at the April Board meeting in addition to the 2022 Board evaluation.

#### **7.2 Future Health Directions**

*Ms Dianne Harvey, Acting Executive Director Allied Health and Innovation, Ms Sarah Longmore, Acting Manager Health Promotion and Ms Nina Holland, Manager Health Outcomes joined the meeting.*

Ms Harvey spoke to the paper and presentation which was noted by the Board.

Discussion included:

- Community engagement and input from LGAs to co-design programs.
- Process to identify LGAs and priority populations
- Opportunities for workforce skill development at a local level to support programs with priority populations.
- Vaping

The Executive will continue to form up next steps for the program and support for further development.

The Board supported the focus areas and concept presented and acknowledge the need for a broad range of stakeholders to work together and provide input.

#### **Break**

*Director Cooke, due to technical issues, left the meeting*

### **9 Finance and Corporate**

#### **9.1 Financial Performance Report**

Mr Bajoria spoke to the report and provided an update. It was noted by the Board and highlighted:

- January YTD expenditure results were unfavourable. Own source review was favourable providing a balanced result.
- Full year forecast results are unfavourable. Key drivers of this include workforce labour costs, workforce vacancies and goods and services expenses.
- February month end is being finalised.
- Possible changes to Medicare Benefits Scheme item numbers which may have a negative impact on own source revenue.
- Balance sheet provided for noting

## **9.2 Finance & Performance (F&P) Committee Draft Minutes**

The draft minutes were noted by the Board.

## **9.3 Finance & Performance Committee Chair Comments**

Director Bennett highlighted:

- Financial risks for the organisation were discussed
- Budget process timeframe may be impacted by the NSW state election

## **10 Service Delivery**

### **10.1 Executive Director Service Delivery Report**

Mr Carey spoke to the report which was noted by the Board and highlighted:

- Bathurst Health Service and medical coverage support
- Sofala and Hill End community nursing recruitment
- Service improvement function with a focus on workforce and process design
- Dubbo continues to be a focus for surgical recovery
- Mobile CT is being finalised
- Discussion regarding NWAU reporting (national weighted activity unit)

## **11 Quality, Clinical Safety and Nursing**

### **11.1 Patient Story - Lessons Learned**

Story provided for noting

### **11.2 Executive Director Quality, Clinical Safety and Nursing Report**

Mr Fahy spoke to the report which was noted by the Board and highlighted:

- Statewide implementation of Child Safe Standards under the Child Safe Scheme
- Human Experience week will be held in May
- Falls prevention campaign
- Hospital acquired complications continue to be a focus
- Bureau of Health Information released its quarterly Patient Experience report.

### **11.3 Health Care Quality Committee (HCQC) Draft minutes**

The draft minutes were noted by the Board as well as the Committee's annual evaluation.

### **11.4 HCQC Chair Comments**

Director O'Brien highlighted:

- Short notice accreditation will commence from July.

- Hospital acquired complications targets are set individually for LHDs.
- A copy of the committee evaluation provided for the Board noting.

## **12 Medical and Dental Appointments Advisory Committee (MADAAC)**

### **12.1 MADAAC Meeting Draft Minutes**

The draft minutes were noted by the Board.

### **12.2 MADAAC Chair Comments**

Director Irvine noted the draft minutes and recommendations provided to Mr Spittal, Chief Executive.

## **13 Medical Council Meetings**

### **13.1 District Clinical Council Draft Minutes**

The draft minutes were noted by the Board.

#### **District Medical Staff Executive Council Representative**

Dr Randall Greenberg provided the Board with an update on recent discussions including

- Vascular surgery
- Reflection on redevelopment for Dubbo Health Service

## **14 Audit and Risk Committee**

### **14.1 Audit and Risk Committee Draft Minutes**

No meeting held in February

## **15 General Business**

## **16 April Board meeting**

Cobar meeting: Board discussed plans for next meeting.

## **17 Reflection of Meeting**

- Appreciation extended to those involved in planning and executing the Tuesday Planning Session

Meeting closed 12.25pm

Signed 

Dated: 5 April 2023