

Meeting of the Murrumbidgee Local Health District Board

Date: Thursday, 18 August 2022

Time: 12.30pm

Venue: Meeting Room, Junee MPS

Minutes

Board Members

Name	Present (P) Virtual (V) Apology (AP) Absent (A)
Dr Thomas Douch (Chair)	P
Mr Jonathan Green	P
Ms Andrea Jordan	P
Mr Geoff Twomey	P
Mr Adrian Lindner	P
Mr John Ireland	P
Ms Elke Cleverdon	P
Ms Elizabeth Dixon	P
Dr Alam Yoosuff	P
Ms Mary Atkinson	P
Ms Cheryl Penrith	PV

MLHD Executive & Staff

Name	Title	Present (P) Virtual (V) Apology (AP) Absent (A)
Ms Jill Ludford	Chief Executive, Murrumbidgee Local Health District	P
Mr Kevin Lawrence	Director Finance & Performance, Murrumbidgee Local Health District	P
Mr Troy Trgetaric	Acting Director Operations East, Murrumbidgee Local Health District	P
Ms Robyn Manzie	Director Mental Health Drug and Alcohol, Murrumbidgee Local Health District	PV
Ms Jacqui Zutt	Board Secretariat Murrumbidgee Local Health District	P

Invited Guests

Ms Helen Emmerson	Director People and Culture, MLHD	PV
Ms Jenny Spain	CAE/CRO Governance, Risk and Audit Manager, MLHD	PV
Ms Tegan Reid	Acting Director Operations West, MLHD	PV
Ms Emma Field	Director Integrated Care and Allied Health	PV
Ms Rosemary Garthwaite	General Manager Aged Care	PV
Ms Jackie Brodie	District Manager Aboriginal Health Strategy, Policy and Performance	PV
Mr Bryce Addison	Strategic Performance Improvement Manager	PV

Item 1	Welcome, Apologies and Acknowledgment of Country
Item 1.1 and Item 1.2	Welcome

The meeting was declared open at 12.53pm by the Chair, Dr Thomas Douch. Nil apologies were received.

The Chair acknowledged the traditional owners of the land on which members were participating and paid respects to Elders past, present, future and emerging.

Item 1.3 Conflict of Interest Declarations

Members were asked to declare:

- Conflicts of interest in relation to the agenda
- Changes in material circumstance.

Action and Decision: nil

Item 1.4 Staff story

Noted.

Item 2	Confirmation of Previous Minutes
Item 2.1	MLHD Board – July 2022

The minutes of the Board Meeting held on 21 July 2022 were accepted as a true and accurate record of the meeting.

MOVED: Director Cleverdon

SECONDED: Director Jordan

Item 2.2 MLHD Planning Resources and Performance

The minutes of the Planning Resources and Performance meeting held on 21 July 2022 were accepted as a true and accurate record of the meeting.

MOVED: Director Lindner

SECONDED: Director Cleverdon

Item 2.3 Audit and Risk Committee

No meeting held.

Item 3	Actions from the Previous Minutes
Item 3.1	<p>Action List</p> <p>Action List was discussed. Closures accepted include:</p> <ul style="list-style-type: none"> • B22/03-004 and B22/03-005 • B22/05-001 • B22/05-003 • B22/05-005 • B22/05-007 • B22/06-002 • B22/06-003 • B22/06-005 • B22/06-006 • B22/06-007 • B22/06-009
Item 3.2	<p>Clinical Yarning update</p> <p>Ms Jackie Brodie, District Manager Aboriginal Health Strategy, Policy and Performance joined the meeting virtually and spoke to the report. Key items of discussion included:</p> <ul style="list-style-type: none"> • Clinical Yarning implementation is focused on areas of need across the District. • Clinical Yarning will be available for staff to registered on My Health Learning in October 2022. • All of the Aboriginal teams enabled for the Clinical Yarning implementation across sites by September 2022. • The team will start filming the sessions to enable online models to be available during 2022/23 <ul style="list-style-type: none"> ○ Clinical Yarning support the Aboriginal Cultural Assessment outcomes ○ Clinical Yarning will be offered to all staff through shared Goals for 2022/23. <p>The Board noted the report.</p>
Item 3.3	<p>Assessment of Leeton SCRAFG in preparation for assessment</p> <p>Ms Tegan Reid, A/ Director Clinical Operations (West) spoke to the report. In attendance virtually were Ms Emma Reid, Director Integrated Care and Allied Health and Ms Rosemary Garthwaite, General Manager Aged Care.</p> <p>The Board noted the lessons learned from recent accreditation experience and note the preparatory work underway at Leeton.</p>
Item 4	New Business
Item 4.1	Service Agreement and Foundations For Success – Data Analytics
Item 4.1.1	<p>Ms Rosemary Garthwaite, General Manager Aged Care joined the meeting virtually and spoke to the report. In attendance virtually were Ms Emma Reid, Director Integrated Care and Allied Health and in person Ms Tegan Reid, Acting Director Clinical Operations (West).</p> <p>The Board noted the report and commended the team for a well written brief. The Board notes the issues.</p>
Item 4.1.2	MLHD Performance Report

Mr Troy Trgetaric, Acting Director Clinical Operations (East) spoke to the Operations report.

Key items of discussion included:

- Temora and Finley Draft Clinical Services Plans closed for community consultation on 27 July 2022. Draft plans are being reviewed to incorporate feedback received where applicable in preparation for finalisation and endorsement over the coming months.
- Deniliquin and Leeton Clinical Services Plan project commenced. Preparation for consultation road show occurred during July 2022 with roadshow scheduled week commencing 22 August 2022.
- Griffith Base Hospital Name the Crane competition went live, shared across social media and with local schools in the Griffith region.
- Whole of Hospital teams at the Base Hospitals continue to focus on patient flow to manage predicted capacity.

Ms Robyn Manzie, Director Mental Health Drug and Alcohol joined the meeting virtually and spoke to the MHDA report.

Key items of discussion included:

- The Suicide Prevention Pathway Procedure consultation completed. This Pathway is inclusive of the CAMS-Care (Collaborative Assessment and Management of Suicidality) framework and guides services in appropriate ways of responding to people accessing services when they experience suicidal thoughts or behaviours.
- The development and localisation of the Safeguards model of care has been completed in partnership with Aspex consulting. Consultations were held across the region with internal and external stakeholders. Safeguards Teams are a new dedicated Child and Adolescent Mental Health Service (CAMHS) designed to provide care to young people aged 0-17 years who are experiencing acute mental health distress. MLHD have been funded to provide one Safeguards Team for our communities and is now working on building this new service.

The Board noted the reports, in particular the plans for increased surgical activity.

Item 4.1.3	State Performance Report
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Noted.

Item 4.2	Workforce At Its Best
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Item 4.2.1	Workforce update
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Ms Helen Emmerson, Director People and Culture joined the meeting virtually and spoke to the report.

The Board notes the information provided and congratulated Ms Emmerson and the People and Culture team for the work they are doing.

Item 4.2.2	Work Health and Safety update
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Ms Helen Emmerson, Director People and Culture joined the meeting virtually and spoke to the report.

The Board notes the information provided and thanked the Work Health and Safety team for the work they are undertaking to keep staff safe.

Item 4.3	Sustainable and Well Managed Resources
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Item 4.3.1	Finance Update – July 2022
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The Director Finance and Performance spoke to the report.

The Board notes the information provided.

Item 4.3.2	Accounts for Write Off – July 2022 Accounts for Write Off – July 2022 approved. MOVED: Director Cleverdon SECONDED: Director Green
Item 4.3.3	Restricted Assets Balances (SP&T) Noted.
Item 4.3.4	Custodial Trusts (External Trusts) Noted.
Item 4.3.5	Efficiency Improvement Plans Mr Bryce Addison, Strategic Performance Improvement Manager joined the meeting virtually and spoke to the report. The Board notes the information provided.
Item 4.3.6	NSW Audit Office Attestation Statement Not available, to be tabled at September 2022 MLHD Board meeting.
Item 4.3.7	Risk Management Report Ms Jenny Spain, CAE/CRO Governance, Risk and Audit Manager joined the meeting virtually and spoke to the report. The Board notes the report and cross border issues.
Item 4.3.8	Risk Appetite Ms Jenny Spain, CAE/CRO Governance, Risk and Audit Manager joined the meeting virtually and spoke to the report. The Board notes the draft Risk Appetite and supporting documentation and current levels of risk, noting documentation will now be reviewed by the ARC before returning to the Board.
Item 4.4	Lifting Health Outcomes
Item 4.4.1	Closing the Gap bi annual update and annual Statement of Intent for Closing the Gap Ms Jackie Brodie, District Manager Aboriginal Health Strategy, Policy and Performance joined the meeting and spoke to the report. Key items of discussion included: <ul style="list-style-type: none"> • The Productivity Commission released the full Closing the Gap Annual Data Compilation Report in July 2022. • A snap shop document titled “Thinking into the Future” demonstrates an overall NSW performance snap shop against the outcome areas. • Socioeconomic Outcome Area 14 - significant and sustained reduction in suicide of Aboriginal and Torres Strait Islander people towards zero – rate worsening. • Acknowledge that suicide has a ripple effect of every aspect of our lives. • Work underway with RMRA to develop a model of care targeting youth suicide. The Board noted the report and the ongoing issue of youth suicide within the Aboriginal community.
Item 4.4.2	Annual Review of MLHD Aboriginal Cultural Package Ms Jackie Brodie, District Manager Aboriginal Health Strategy, Policy and Performance joined the meeting and spoke to the report. Key items of discussion included:

- MLHD existing Statement of Commitment (SOC) was jointly signed by Board Chair and CE in 2020.
- With the review of the cultural package planned, it is a timely opportunity for MLHD to undertake a cultural process of placing Acknowledgment of Country that recognises the Stolen Generations and pay our respects to all Aboriginal people who access our services.

The Board notes the report and supports the planned review of the MLHD Aboriginal Cultural Package.

MOVED: Director Twomey SECONDED: Director Jordan

ACTION: Board to review Statement of Commitment at the September 2022 MLHD Board meeting.

ACTION: Directors interested in being part of Aboriginal Cultural package review working group to indicate interest to Board Chair.

Item 4.5	A Culture of Excellence
Item 4.5.1	

Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report.

ACTION: Follow up status of painting at the Berrigan dental clinic.

Item 4.6	
Item 4.6.1	

Ms Jill Ludford, Chief Executive spoke to the report.

Key items of discussion included:

- Budget estimates will be held from 22 August to 7 September 2022.
- On 26 July, 2022 a parliamentary committee was established regarding the impact of ambulance ramping and access block on the operation of hospital emergency department in New South Wales. The Committee will inquire into and report on the impact of ambulance ramping and access block on the operation of hospital emergency department. The inquiry will also assess the impact limited access to general practitioners, primary healthcare services, aged care and disability services has on emergency departments and subsequent delays to treatment. Submissions are open until 11 September, 2022.
- The Daily Telegraph Bush Summit will be held in Griffith on 26 August, 2022.

The Board notes the report.

Item 4.6.2	
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Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report.

Item 5	Raising on Non Agenda Items Through the Chair
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- Sustainable Healthcare – to be further discussed.

Item 6	In camera Session
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A closed in-camera session was held.

Item 7**Next Meeting**

The next meeting will be held on 15 September 2022

Meeting Close

The meeting closed at 3.08pm.

CERTIFICATION**DECLARATION – BOARD CHAIR**

Name: Dr Thomas Douch

Signature:

Date: [Insert Date].