

Meeting of the Murrumbidgee Local Health District Board

Date: Thursday, 22 September 2022

Time: 12.30pm – 3pm

Venue: Yindymarra Meeting Room, Wagga District Office

Minutes

Board Members

Name	Present (P) Virtual (V) Apology (AP) Absent (A)
Dr Thomas Douch (Chair)	P
Mr Jonathan Green	P
Ms Andrea Jordan	P
Mr Geoff Twomey	P
Mr Adrian Lindner	P
Mr John Ireland	P
Ms Elke Cleverdon	PV
Ms Elizabeth Dixon	P
Dr Alam Yoosuff	P (At 1.44pm Dr Yoosuff left the meeting to travel, joined the meeting virtual)
Ms Mary Atkinson	P (At 1.38pm Director Atkinson left the meeting to attend an appointment)
Ms Cheryl Penrith	P

MLHD Executive & Staff

Name	Title	Present (P) Virtual (V) Apology (AP) Absent (A)
Ms Jill Ludford	Chief Executive, Murrumbidgee Local Health District	P
Mr Kevin Lawrence	Director Finance & Performance, Murrumbidgee Local Health District	P
Ms Tegan Reid	Acting Director Operations West, Murrumbidgee Local Health District	P
Ms Carla Bailey	Director Operations East, Murrumbidgee Local Health District	P

Ms Emma Field	Director Integrated Care and Allied Health, Murrumbidgee Local Health District	P
Ms Jacqui Zutt	Board Secretariat Murrumbidgee Local Health District	P

Invited Guests

Ms Helen Emerson	Director People and Culture, MLHD	PV
Ms Jenny Spain	CAE/CRO Governance, Risk and Audit Manager, MLHD	PV

Item 1 Welcome, Apologies and Acknowledgment of Country

Item 1.1 and Item 1.2 Welcome

The meeting was declared open at 12.34pm by the Chair, Dr Thomas Douch. Nil apologies were received.

The Chair acknowledged the traditional owners of the land on which members were participating and paid respects to Elders past, present, future and emerging.

The Chair acknowledged the recent passing of Indigenous leader, Uncle Jack Charles and Her Majesty Queen Elizabeth II.

Item 1.3 Conflict of Interest Declarations

Members were asked to declare:
<ul style="list-style-type: none"> i. Conflicts of interest in relation to the agenda ii. Changes in material circumstance.
Action and Decision: nil

Item 2 Confirmation of Previous Minutes

Item 2.1 MLHD Board – August 2022

The minutes of the Board Meeting held on 18 August 2022 were accepted as a true and accurate record of the meeting.

MOVED: Director Cleverdon

SECONDED: Director Dixon

Item 2.2 Health Care Safety & Quality Committee

The minutes of the Health Care Safety & Quality Committee meeting held on 18 August 2022 were accepted as a true and accurate record of the meeting.

MOVED: Director Yoosuff

SECONDED: Director Twomey

Item 2.3 Audit and Risk Committee

Minutes of the Audit and Risk Committee held on 01 September 2022 were noted.

Director Cleverdon spoke to the Minutes, key items of discussion included:

- Circulation of the ARC agenda for information amongst the Board Directors to seek their feedback was well received.
- ARC Chair will join the MLHD Board meeting in October 2022.

Item 3	Actions from the Previous Minutes
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Item 3.1	
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Action List was discussed.
Closures accepted include:

- B22/03-003
- B22/08-002
- B22/08-005

	MLHD Environmental and Sustainability Strategy 2022-24 quarterly update
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Ms Carla Bailey, Director Operations East spoke to the report.

Key items of discussion included:

- As part of the NSW Government LED Lighting Replacement project, West Wyalong is the latest facility to upgrade the LED Lighting. LED Lighting has been replaced across 85% of the general facility.
- From 1 June 2022, lightweight plastic bags have been banned in line with the Plastic Reduction and Circular Economy Act. MLHD partnered with HealthShare to ensure appropriate alternatives were sourced.
- In Partnership with Health Infrastructure (HI), an additional four solar systems are currently being installed at WWBH through redevelopment projects that will generate a site total of 1049 kW. Instead of purchasing 1049 kW from the grid, WWBH campus will successfully generate this energy replacement.
- Representatives of the MLHD Board recently attended an environmental workshop facilitated by NSW Health.
- MLHD Resource Efficiency and Waste Sub-Committee are focussing on gathering accurate and timely baseline data at individual sites and across the district so that the quantifiable impacts of initiatives can be monitored and reviewed for areas of improvement over the coming months.

The Board strongly endorses environmental sustainability, look to the future to further draw out in review of the strategic plan. Ongoing updates are welcome.

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Ms Carla Bailey, Director Operations East spoke to the report.

The Board noted the report.

Item 3.4	
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Board Chair spoke to the document.

The Board will hold further release of the Aboriginal Health Statement of Commitment while work underway to develop cultural statement.

Item 4	New Business
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Item 4.1	
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Item 4.1.1	
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Ms Helen Emmerson, Director People and Culture joined the meeting virtually and spoke to the report.

The Board noted the report.

Item 4.1.2	Security update
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Ms Helen Emmerson, Director People and Culture joined the meeting virtually and spoke to the report.

The Board noted the report.

historical and projected activity, including activity modelling to incorporate new or enhanced services and models of care.

- Feedback and was sought at each stage of the plans' development. The LHAC, GPs, Local Government, local staff, consumers, district clinical and support staff, the Executive team and many others were consulted during the development of the CSP. This was done using a range of one on one, small group discussions, public town hall meetings and a community survey.

MOVED: Director Cleverdon

SECONDED: Director Green

The Board endorsed the Temora Clinical Services Plan noting the wide consultation that has occurred and discussed renal services, chair-based services and emphasis on community facilities.

Ms Carla Bailey, Director Clinical Operations East spoke to the report.

Key items of discussion included:

- The Finley Hospital CSP outlines the service context, demographics, facilities, related services, proposed services, and service profile. The plan has been informed by activity data and projections, and considerable community consultation. Service forecasts have been made based on historical and projected activity, including activity modelling to incorporate new or enhanced services and models of care.
- Feedback and was sought at each stage of the plans' development. The LHAC, GPs, Local Government, local staff, consumers, district clinical and support staff, the Executive team and many others were consulted during the development of the CSP. This was done using a range of one on one, small group discussions, public town hall meetings and a community survey.

MOVED: Director Penrith

SECONDED: Director Jordan

The Board endorsed the Finley Clinical Services Plan noting the wide consultation that has occurred and community interest in scanning.

Item 4.5 Providing Safe Consistent Person Led Healthcare

Item 4.5.1 Chief Executive Report

Ms Jill Ludford, Chief Executive spoke to the report.

Key items of discussion included:

- MLHD had the privilege of hosting Dr Kerry Chant on 30 and 31 August, Dr Chant's visit included dinner with the COVID response team.
- The Government's response to the Upper House inquiry has been released. Three recommendations have been noted, not accepted.
- MLHD is undertaking work to strengthen engagement with LHACs, and feedback is sought from LHACs at the September LHAC Forum. This includes the development of an advocacy framework to empower communities.

The Board notes the report and upcoming LHAC forum taking place in Finley where Director Yoosuff will represent the Board Chair who is unable to attend.

Item 4.5.2

Ms Jill Ludford, Chief Executive spoke to the report.

The Board notes the report.

Item 5

Critical Issues

Nil.

Item 6

Raising of Non Agenda Items Through the Chair

Nil.

Item 7

Next Meeting

The next meeting will be held on 20 October 2022

Meeting Close

The meeting closed at 2.51pm.

CERTIFICATION | DECLARATION – BOARD CHAIR

Name: Dr Thomas Douch

Signature:

Date: [Insert Date].