

Meeting of the Southern NSW Local Health District Board

No. 2022/10

Date: Thursday, 6 October 2022

Time: 10am – 1pm

Venue: Vibe Hotel, Canberra airport

Minutes for disclosure

In Attendance

Beth Hoskins, Interim Chair

Terry Clout PSM, Interim Deputy Chair

Margaret Lyons, Board Member

Dr Ken Crofts, Board Member

Narelle Davis, Board Member (VC) 10am – 12.30pm

Dr Duncan MacKinnon, Board Member

Geoffrey Kettle, Board Member (VC) 10am - 12.30pm

Leanne Barnes OAM PSM, Board Member

(TC) – Attendance via teleconference

Margaret Bennett, Chief Executive

Fiona Renshaw, Executive Director Operations

Sarah Wallace, District Director Finance and Performance

Alison Broadbent, District Director Clinical Governance

Brian Bonham, Acting District Director Nursing, Midwifery and Strategic Projects

Dr Liz Mullins, Executive Director Medical Services

Vanessa Barratt, Manager Media and Corporate Communications

Lou Fox, District Director Integrated Care and Allied Health/COVID-Coordinator

Sarah Galton, General Manager Corporate Services

Kavi Gunaseelan, Director Operational Performance

Nicola Yates, Director Project Management and Service Commissioning

Apologies

Lana Callaghan, Board Member (VC)

Damien Eggleton, District Director Mental Health Alcohol and Other Drugs

Jen Spain, Director Governance, Risk and Audit

Dr Judy Toman, Chair Medical Staff Executive Council

Virginia Boyd, District Director People and Wellbeing

Secretariat

Karen Clark, Executive Officer

Item 1

Welcome and Apologies

Item 1.1 Welcome

The meeting was declared open at 10am.

The Interim Chair acknowledged the traditional custodians of the lands encompassed by Southern and welcomed presenters Professor Mick Reid and Dr Phillip Crispin.

The Interim Chair advised Board members of the resignation of Board member Lana Callaghan.

1.1.1 Cancer services presentation

Dr Phillip Crispin provided an overview of the District's Cancer Services. The presentation detailed the oncology service delivery at Goulburn, Moruya, Bega and Cooma which provides care for over 2,000 patients per annum with over 10,000 attendances at these centres.

Radiation therapy is not currently provided in the District. Options for patients to access treatment are at Nowra, within Illawarra Shoalhaven Local Health District (ISLHD) and the ACT. ISLHD has capacity to take on more patients and has patient accommodation available. Appointment of 0.6FTE medical Oncologists in Moruya and Bega has occurred, supported by visiting Oncologists from the ACT.

A Government announcement about funding for a Linear Accelerator (LA) service in the South Coast has been made. The financial and clinical viability of this service is being reviewed.

1.1.2 Strategic landscape discussion

Professor Mick Reid provided an overview of the current political and health strategic landscape.

The development of the National Cancer Plan was discussed and how the Board might engage in cancer plan development at the State and National level.

Feedback on the Draft Rural Health Plan is currently being requested, with particular interest in innovative models of care.

Item 1.2 Conflict of Interest Declarations

No updates were noted.

Item 2 Confirmation of Previous Minutes

Item 2.1 Confirmation of Minutes of Meeting of 1 September 2022

The Minutes of the Board meeting held on 1 September 2022 were accepted as a true and accurate record.

Item 2.2 Minutes for Disclosure of 1 September 2022

The Minutes for disclosure of the Board meeting held on 1 September 2022 were accepted as a true and accurate record.

Item 3 Actions from Previous Meetings

Item 3.1 Action List

The Board reviewed the outstanding action list.

Item 4 Leadership

Item 4.1 Chief Executive Report

The CE provided an overview of key District issues.

Future of Health is progressing with establishment of pathway plans; timeframes and expectations.

The *Draft NSW Regional Health Plan 2022-2032* has been shared with the Board. Priorities and next steps are being determined.

An update on progress on planning for Urgent Care Services was provided.

Bombala/Delegate discussions continue, with meetings held with Ministry and Commonwealth.

An update on Executive recruitment was provided. General Manager Coastal Network commences 31 October. General Manager Monaro and Tablelands interviews are scheduled for 24 October 2022. Regular Yass staff meetings have been well attended and assist working through issues at the site. ERH tender for schematic design will be advertised on 31 October 2022.

Operations: EDO noted the Transfer of Care performance detailed in the July 2022 League Table and the League table for August which was circulated to the Board today. The August report shows an uplift in the District's performance at 88.6%.

Nursing and Midwifery: The CEC's resilience report for maternity services at Cooma has been completed and a draft report received.

Integrated care: DDIC noted that the Regional Health Plan and Ministerial Advisory Panel have identified a number of opportunities for the District.

Mental Health: No update.

Clinical Governance: DDCG reported the District has achieved over 100 days since the last Harm Score 1. All overdue SAERs have been completed and all recommendations implemented.

The Accreditation Team has been announced with a team of 16 appointed. Accreditation commences on 14 November 2022.

Finance: Focus on performance with efforts around localised strategies including the procurement EIP.

People and Wellbeing: No update.

Medical services: Prevailing issues around management and recruitment of medical staff.

Media and Communications: Community Engagement Sub Committee meeting being planned with an overview of the Local Health Advisory Council review. Western LHD representative will also attend to share learnings.

Item 4.1.1 South East Regional Hospital Medical Workforce update

The CE spoke to issues raised around SERH and medical staff. The CE, EDMS and a Board member have met to discuss.

Item 4.2 Interim Board Chair update

The Interim Chair advised of Ministry discussions regarding continuation of Interim Chair and Deputy Chair arrangements.

Attendance at online environmental sustainability sessions have been particularly informative and offer made for other Board members to also attend.

Item 5 Presentations

Item 5.1 Patient story

The patient story about a Goulburn resident's use of the Transport for Health service was presented by GM(M), and noted by the Board.

A Board member asked about provision of the service. DDIC advised that there are various NGO providers that provide a community transport service. The District provides a Patient Transport Service funded by the Ministry. Provision of IPTAAS and patient transport was identified as an issue in the Parliamentary Inquiry into Rural and Regional Health.

Item 6 Accreditation update

DDCG provided an update on the District's Accreditation preparedness. An independent review of the District's evidence portal has been completed and a task list completed. A second Mock Survey has been completed and revealed a number of improvements and areas for focus.

Item 7	Items for review / endorsement
Item 7.1	Operational Plan update - Q1
	The Board noted the improved format for reporting on the Operational Plan. The Board noted the status updates detailed in the 2022/2023 Operational Plan and requested an update on Q2 at the January 2023 Board Meeting
Item 7.2	Draft Year in Review
	The Board endorsed the format for the Draft Year in Review format 2022, noting that a Final Draft will be provided out of session.
Item 7.2	Draft Safety and Quality account
	The Board endorsed the format for the Draft Safety and Quality account 2022, noting that a Final Draft will be provided out of session.
Item 7.3	Delegations Manual
	The Board endorsed the Chief Executive-approved updates and changes to the Delegation Manual which had previously been endorsed at Performance Committee.
Item 7.4	Corporate Governance Attestation Statement
	The Board endorsed the 2021-22 Corporate Governance Attestation Statement for signing by the Board Chair following endorsement at Audit and Risk Committee. The Board agreed that the 2021-22 Corporate Governance Attestation Statement be submitted to the NSW Ministry of Health and published on the SNSWLHD website.
Item 7.5	Updated Board Committee structure
	The Board noted the proposed changes to the Board Committee structure and agreed to review the structure following resolution of the current Board vacancies.
Item 8	Accountability
Item 8.1	Medical and Dental Appointments Advisory Committee
	No August meeting held.
Item 8.2	Health Care Quality Committee (HCQC)
	No September meeting held.
Item 8.3	Audit and Risk Committee Meeting
	Noted.
Item 8.4	Performance Committee
	Noted
Item 8.5	People and Wellbeing Committee
	Noted.
Item 8.6	Community Engagement Committee
	No update.
Item 8.7	Aboriginal Health Committee report and minutes
	Noted.
Item 8.8	Finance update
	Noted.
Item 8.8.1	EIP update
	Noted.
Item 9	For Information Only
Item 9.1	Board Correspondence summary

Noted.

Item 9.2 COVID and Influenza report

An overview of the Districts response to COVID and influenza, including expansion of virtual care services was tabled.

Item 9.3 Action 31 – Ministry confirmation endorsing removal of recommendation 82

To be provided to the November 2022 Board meeting for endorsement.

Item 9.4 Action 31 – Population projection summary of age group and LGA

Sent to Board members 23 September 2022.

Item 9.5 Regional Health Plan update

Noted.

Item 9.6 NSW Audit Office Engagement Closing report

Noted.

Item 9.7 Southern NSW LHD Performance framework

Noted.

Item 9.8 Secretary response – Southern NSW LHD Service Agreement 2022 - 2023

Noted.

Item 9.9 NSW Government response - Inquiry into health outcomes and access to health and hospital services in rural, regional and remote NSW

Noted.

Item 9.10 Aged Care Quality and Safety Commission (ACQSC) – Governing for Reform in Aged Care Program

Noted.

Item 9.11 Community and Consumer / Patient Experience Strategy

Noted.

Item 9.12 2022 Board work schedule

Noted.

Item 9.13 2022 Board meeting dates

Noted.

Item 10 Business without notice

Nil.

Item 11 Meeting Close

The meeting closed at 1pm.

Date of Next Meeting: Thursday, 3 November at Queanbeyan which will be followed by the Annual Public Meeting which commences at 2pm.