

Meeting of the Southern NSW Local Health District Board

No. 2022/9

Date: Thursday, 1 September 2022

Time: 10am – 1pm

Venue: Yass District Hospital, Meehan Street

Minutes for disclosure

In Attendance

Beth Hoskins, Interim Chair

Terry Clout PSM, Interim Deputy Chair

Margaret Lyons, Board Member

Dr Ken Crofts, Board Member

Narelle Davis, Board Member (VC)

Dr Duncan MacKinnon, Board Member

Lana Callaghan, Board Member (VC)

Geoffrey Kettle, Board Member

Leanne Barnes OAM PSM, Board Member (VC)

(TC) – Attendance via teleconference

Margaret Bennett, Chief Executive

Fiona Renshaw, Executive Director Operations

Sarah Wallace, District Director Finance and Performance

Alison Broadbent, District Director Clinical Governance

Brian Bonham, Acting District Director Nursing, Midwifery and Strategic Projects

Dr David Dumbrell, Acting Executive Director Medical Services

Vanessa Barratt, Manager Media and Corporate Communications (VC)

Damien Eggleton, District Director Mental Health Alcohol and Other Drugs

Lou Fox, District Director Integrated Care and Allied Health/COVID-Coordinator

Virginia Boyd, District Director People and Wellbeing (VC)

Sarah Galton, General Manager Corporate Services

Kavi Gunaseelan, Director Operational Performance

Apologies

Dr Allan Hawke, Board Chair

Dr Liz Mullins, Executive Director Medical Services

Jen Spain, Director Governance, Risk and Audit

Dr Judy Toman, Chair Medical Staff Executive Council

Secretariat

Karen Clark, Executive Officer

Item 1

Welcome and Apologies

Item 1.1	Welcome
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The meeting was declared open at 10.20am.

The Interim Chair noted the death of Chair Dr Allan Hawke, AC on 31 August 2022 and commented on Dr Hawke's resilience, passion and commitment to Southern NSW Local Health District.

The Interim Chair acknowledged the traditional custodians of the lands encompassed by Southern.

Item 1.2	Conflict of Interest Declarations
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No updates were noted.

Item 2	Confirmation of Previous Minutes
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Item 2.1	Confirmation of Minutes of Meeting of 4 August 2022
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The Minutes of the Board meeting held on 4 August 2022 were accepted as a true and accurate record.

Item 2.2 Minutes for Disclosure of 4 August 2022

The Minutes for disclosure of the Board meeting held on 4 August 2022 were accepted as a true and accurate record.

Item 3	Actions from Previous Meetings
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Item 3.1	Action List
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The Board reviewed the outstanding action list.

Item 4	Leadership
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Item 4.1	Chief Executive Report
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The CE noted her appreciation of Dr Hawke's leadership and support.

An overview of key District issues was provided including an update from the State Executive Forum held 26 August 2022.

Executive recruitment update included interviews for General Manager Coastal Network on 2 September, Director Nursing, Midwifery and Clinical Governance interviews 9 September 2022. Progressing recruitment of the GM Tablelands Monaro.

Operations: Focus on Transfer of Care and ETP Admitted, noting some of the challenges and focus strategies being implemented to manage. These include daily huddles, and mapping of triage points.

Daily meetings include a focus on the Ministry's Accountability Framework.

Nursing and Midwifery: Nursing recruitment strategies are starting to see results. Interviewed 97 new graduates which will all be provided positions in 2022. Expecting a total of 127 new graduates in 2023. The Interim Chair asked about the process to support and onboard new graduates. DNM advised of Nurse Educator positions being managed by sites to support new Graduates.

Integrated care: Recruitment to positions in integration partnerships, Virtual Care and child and family care. Review of Paediatric Diagnostic Service (CiFITS) has seen the wait time from referral to assessment reduced from 365 to 56 days with a focus on early intervention.

Mental Health: TZI recruitment continuing to ongoing positions. Bega Safe Haven progressing.

Recruiting to the District's first Alcohol and Other Drugs Nurse Practitioner position.

Clinical Governance: Two additional 0.5 FTE Quality partners have been recruited to, which is positive in the lead up to Accreditation.

Overdue SAER's have been completed and the District has not reported an adverse outcome in 65 days.

Finance: Negotiations continue regarding the saving target required by Ministry. Focus on the District's long-term turnaround. Working with Ministry about initiatives in the Service Agreement around deferred care.

The Interim Chair acknowledged the pressure the Finance team are under given the deficit in staffing.

People and Wellbeing: DDPW advised that a high-level report from Q5 wellbeing pulse survey has seen 661 responses. PMES results are at 22% compliance, with the survey still open.

Medical services: A/DDMS advised that the key challenge for medical services is around locum cost and the ongoing challenge of staffing.

Item 4.2 Interim Board Chair update

The Interim Chair advised of Ministry discussions regarding continuation of Interim Chair and Deputy Chair arrangements.

Respecting The Difference completed and feedback on the training provided.

Attended Net Zero session led by UK Centre for Sustainable Healthcare. Presentation and resources have been shared with the Board. The Interim Chair noted the establishment of the District's Sustainability Committee.

Item 5 Accreditation 2022

Item 5.1

DDCG provided and spoke to a detailed Accreditation update.

A further update will be provided to each Board meeting in the lead up to Accreditation.

Item 6 Items for review / endorsement

Item 6.1 2022/2023 Budget

The 2022/2023 Financial Budget was endorsed by Board members following review at the Performance Committee meeting held 29 August 2022.

Item 6.2 Updated Delegations Manual

To be provided to the October 2022 Board meeting for endorsement.

Item 6.3 Corporate Governance Attestation

To be provided to the October 2022 Board meeting for endorsement.

Item 6.4 AHPRA Audit Report: Nursing

The Board noted and endorsed the AHPRA Audit report for Nursing staff.

Item 6.5 Anderson Report into Hospital security

Action 29/2022 – The Board noted the confirmation by Ministry endorsing recommendations 82, 99 and 102 Of the Anderson report into hospital security be removed.

GMC confirmed the receipt of written advice from Ministry to remove recommendations 99 and 102. Awaiting advice before removal of recommendation 82.

Item 6.6 Clinical Governance Attestation

The Board noted and endorsed the Interim Chair signing the Clinical Governance Attestation, previously endorsed by the Health Care Quality Committee.

Item 6.7 Board member claim form – July to September 2022

Noted.

Item 6.8 Clinical Governance Framework

The Board noted and endorsed the Clinical Governance, previously endorsed by the Health Care Quality Committee.

Item 7	Accountability
Item 7.1	Medical and Dental Appointments Advisory Committee
	Noted.
Item 7.2	Health Care Quality Committee (HCQC)
	Noted.
Item 7.3	Audit and Risk Committee Meeting
	No August meeting
Item 7.4	Performance Committee
	Noted
Item 7.5	People and Wellbeing Committee
	No August meeting.
Item 7.6	Community Engagement Committee
	No update.
Item 7.7	Aboriginal Health Committee report and minutes
	No August meeting.
Item 7.8	Finance update
	Noted.
Item 8	Presentations
Item 8.1	Patient story
	The patient story, presented by DDIC, was noted by the Board.
Item 8.2	Population projections
	GMC provided an overview of the DPIE 2022 population projections. These projections indicate significant growth to 2041 compared to the previous projections. Projections will significantly impact Health Service planning.
	The projections indicate significant ageing in the population in Bega and Eurobodalla
	A Board member asked about confidence in the figures provided. It was noted that Local Government now use ID Profiles who use the most up to date data. This data has been shared with DPIE by Local Government.
	The Bega Valley population is anticipated to decrease in all age groups other than 70+. Estimated 70+ population indications mean up to 1000 additional aged care beds could be needed in the District by 2041.
	Activity projections profile and review of activity indicates a focus of demand for the District's larger sites.
	Planning team reviewing to identify projections for service management across the District. Review of Health Service Plan and the potential for more site specific.
	Further update to be provided to the Board.
Item 8.3	Virtual care
	Continued focus on program delivery and outpatient telehealth. Current Service Agreement KPI target is 245 which is expected to be achieved. Moruya Virtual COU has commenced clinical ward rounds and is a good example of hub and spoke model for virtual services.
	Cancer, and renal services are well supported for remote access.
	Remote in-home monitoring continues. Virtual Clozapine clinics are being well received.
	Continuing the Telestroke program, which is a Statewide program. Positive and ongoing.

Outreach Virtual fracture clinic has received positive reports from consumers.

Progressing investigation of a virtual podiatry service. Interest from ACT about a virtual high risk foot service.

Item 8.5 Transformation agenda

Noted.

Item 9 For Information Only

Item 9.1 Board Correspondence summary

Noted.

Postscript: A response to the Board's correspondence about the 2022/2023 Service Agreement was received on 1 September 2022, following the Board meeting. The correspondence will be tabled at the October 2022 Board meeting.

Item 9.2 COVID and Influenza report

An overview of the Districts response to COVID and influenza, including expansion of virtual care services was tabled.

Item 9.3 Year in review / Safety and Quality Account

To be provided to the October 2022 Board meeting for endorsement.

Item 9.4 ACT Health Services Plan

Noted.

Item 9.5 Revised NSW Health Performance Framework

A Board Member commented on the framework's point scoring. Overall focus on patient safety quality and the Standards.

Item 9.6 Southern NSW Health Performance Framework

To be provided at the October 2022 Board meeting.

Item 9.7 2022 Board workplan

Noted.

Item 9.8 2022 Board and Subcommittee schedule

Noted.

Item 9.10 Yass Hospital staffing

Noted.

Item 10 Business without notice

Nil.

Item 11 Meeting Close

The meeting closed at 12.10pm

Date of Next Meeting: Thursday, 6 October at The Carrington, Bungendore.