

Meeting of the Murrumbidgee Local Health District Board

Date: Wednesday, 27 September 2023

Time: 12.30pm

Venue: MLHD Offices, Yindyamarra Meeting Room

## **Minutes**

### **Board Members**

| Name                     | Present (P) Virtual (V) Apology (AP) Absent (A) |
|--------------------------|---|
| Ms Glynis Ingram (Chair) | Р   |
| Mr Adrian Lindner        | Р   |
| Mr Tony Kolbe            | Р   |
| Mr Andrew Jones          | AP  |
| Mr John Ireland          | Р   |
| Ms Elke Cleverdon        | AP  |
| Ms Elizabeth Dixon       | AP  |
| Dr Alam Yoosuff          | AP  |
| Ms Mary Atkinson         | Р   |
| Ms Cheryl Penrith        | Р   |

## **MLHD Executive & Staff**

| Name              | Title  | Present (P) Virtual (V)<br>Apology (AP) Absent<br>(A) |
|-------------------|--|---|
| Ms Jill Ludford   | Chief Executive, Murrumbidgee Local Health District                            | Р   |
| Mr Kevin Lawrence | Director Finance & Performance, Murrumbidgee Local<br>Health District          | P   |
| Ms Carla Bailey   | Executive Director Operations, Murrumbidgee Local Health District              | Р   |
| Ms Emma Field     | Director Integrated Care and Allied Health, Murrumbidgee Local Health District | Р   |
| Ms Jacqui Zutt    | Board Secretariat  Murrumbidgee Local Health District                          | P   |

#### **Invited Guests**

| Ms Jenny Spain  | CAE / CRO Director Governance, Risk and Audit,<br>Murrumbidgee Local Health District | P  |
|-----------------|--|----|
| Ms Anne McLeish | Acting Director People and Culture, Murrumbidgee Local Health District               | PV |

Representatives from NSW Health's Regional Health Division presented on the NSW Regional Health Strategic Plan 2022-2032 prior to the MLHD Board Planning Resources and Performance meeting.

| Governing Board Members only – closed session    |
|--|
| Welcome, Apologies and Acknowledgment of Country |
| Welcome  |

The meeting was declared open at 1.10pm by the Chair, Ms Glynis Ingram. Apologies were received from Director Dixon, Directo Yoosuff, Director Jones and Director Cleverdon.

The Chair acknowledged the traditional owners of the land on which members were participating and paid respects to Elders past, present, future and emerging.

#### **Conflict of Interest Declarations**

| Members were asked to declare:   |
|--|
| <ul><li>i. Conflicts of interest in relation to the agenda</li><li>ii. Changes in material circumstance.</li></ul> |
| Nil.   |
|  |

| Item 1 Extraordinary Presentation |
|-----------------------------------|
|-----------------------------------|

Mr Giles Butler, Director Riverina Murray, Regional Development of Regional NSW on population projections, climate change and economic influences and impacts.

This information provides valuable context to the Boards review of the actions relating to the MLHD Strategic Plan.

| Item 2   | Confirmation of Minutes  |
|----------|--------------------------|
| Item 2.1 | MLHD Board – August 2023 |

The minutes of the Board Meeting held on 23 August 2023 were accepted as a true and accurate record of the meeting with the correction of Item 4.5.1 and Item 4.6.2 to reflect the Acting Chief Executive.

MOVED: Director Kolbe SECONDED: Director Ireland

#### Item 2.2 Review of Action List

Action List was discussed. Closures accepted include:

- B23/06-003
- B23/08-001
- B23/08-003
- B23/08-004

| Item 3   | Patient/Staff Story  |
|----------|--|
| Item 3.1 |  |
|          | The Board discussed the story of Mr Tony Taylor and virtual care services at Berrigan MPS. |
| Item 4   | For Discussion   |

| Item 4                 | For Discussion  |  |  |
|------------------------|---|--|--|
| Item 4.1<br>Item 4.1.1 |   |  |  |
| 10111 4.1.1            | Ms Jill Ludford, Chief Executive spoke to the report.   |  |  |
|                        | The Board notes the report.   |  |  |
| Item 4.1.2             |   |  |  |
|                        | Ms Jill Ludford, Chief Executive spoke to the report.   |  |  |
|                        | The Board notes the report and appointments of new LHAC members.  |  |  |
|                        | MOVED: Director Lindner SECONDED: Director Ireland  |  |  |
|                        |   |  |  |
|                        | Ms Jill Ludford, Chief Executive spoke to the report.   |  |  |
|                        | The Board noted the report and acknowledged the work undertaken by Ms Setchen Brimson, Executive Services Manager – Communications. |  |  |
| Item 4.3               | Review of Critical Issues   |  |  |
| Item 4.3.1             | Special Commission of Inquiry to Review Healthcare Funding in NSW   |  |  |
|                        | Ms Jill Ludford, Chief Executive spoke to the correspondence.   |  |  |
|                        | The Board noted the correspondence.   |  |  |
| Item 4.3.2             |   |  |  |
|                        | Ms Jill Ludford, Chief Executive spoke to the report.   |  |  |
|                        | The Board noted the report.   |  |  |
| Item 4.3.3             |   |  |  |
|                        | Mr Kevin Lawrence, Director Finance and Performance provided a presentation.  |  |  |
|                        | The Board noted the presentation.   |  |  |

| Item 5   | For Endorsement  |                            |
|----------|--|----------------------------|
| Item 5.1 |  |                            |
|          | The Board notes the MLHD Corporate Governance Attestation Statement and approves signing by the Chief Executive and Board Chair. |                            |
|          | MOVED: Director Ireland  | SECONDED: Director Penrith |
| Item 5.2 |  |                            |
|          | The Board notes the MLHD Attestation Statement Safety & Quality and approves signing by the Chief Executive and Board Chair.     |                            |
|          | MOVED: Director Ireland  | SECONDED: Director Penrith |

The Board notes the report and approves the MLHD GIPA Annual Report 2022/23 for submission to NSW Health.

MOVED: Director Ireland SECONDED: Director Penrith

| Item 6     | Standing Items  |                           |
|------------|---|---------------------------|
|            | Nil.  |                           |
| Item 6.1   | Board Chair Update  |                           |
|            | <ul> <li>The Board Chair discussed progress on the MLHD Board sub committees. 'In principle' support was provided to include:</li> <li>A set number of Board Directors to sit on each of the sub committees, not all Directors.</li> <li>Establish an Aboriginal Health Governance Board subcommittee.</li> <li>Two members of the Board to join the Murrumbidgee Health and Knowledge Precinct Interim Joint Working Group.</li> </ul> |                           |
|            |   |                           |
|            |   |                           |
|            | The Board notes the discussion and provide in-pri progress.   | nciple agreement to       |
|            | MOVED: Director Kolbe SECON   | IDED: Director Lindner    |
| Item 6.1.1 | Board/Chair visits: Barham MPS; Moulamein and Tooleybuc; Deniliquin and Hillston  |                           |
|            | Ms Glynis Ingram, Board Chair provided a verbal   | update.                   |
|            | The Board notes the report.   |                           |
| Item 6.1.2 | Matters for strategic consideration emanating   | from visits               |
|            | Refer Item 6.1.1.   |                           |
| Item 6.4   | Enterprise Risk Report (ERM)  |                           |
|            | <ul> <li>Ms Jenny Spain, CAE / CRO Director Governance, Risk and Audit joined the meeting. Key items of discussion included:</li> <li>Proposed three hour workshop to discuss MLHD risk appetite, risk framework, current polices, deep dive on top risks. The workshop to be facilitated by Elizabeth Carr, ARC Chair.</li> <li>The Board noted the report.</li> </ul>   |                           |
|            |   |                           |
|            |   |                           |
|            |   |                           |
|            | ACTION: Discussion with Board Chair, CE a workshop.   | nd ARC Chair to plan risk |
| Item 6.4.1 | Board plan for risk management framework work refresh   | orkshop and risk appetite |
|            | Refer Item 6.4.   |                           |
| Item 6.4.2 | Critical issue and crisis management framework  |                           |
|            | Refer Item 4.3.3.   |                           |

| Item 7                 | Presentations – not applicable                            |                             |
|------------------------|---|-----------------------------|
| Item 8                 | Sub-Committee and Clinical Councils                       |                             |
| Item 8.1<br>Item 8.1.1 | MLHD Health Care Safety & Quality Committee – August 2023 |                             |
|                        | The Board approve the Minutes.                            |                             |
|                        | MOVED: Director Kolbe                                     | SECONDED: Director Atkinson |
|                        |   |                             |
|                        | Minutes not yet available.                                |                             |
|                        |   |                             |
|                        | Not yet available.  |                             |

| Item 9   | General Business/Correspondence  |
|----------|--|
| Item 9.1 |  |
|          | Ms Carla Bailey, Executive Director Operations spoke to the report.  |
|          | The Board notes the report.  |
|          | The Board notes the report.  |
|          | The board notes the report.  |
| Item 9.2 |  |
|          | <ul> <li>Ms Anne McLeish, Acting Director Clinical Governance joined the meeting virtually. Key items of discussion included:</li> <li>The targeted overseas recruitment campaign in partnership with the Nursing and Midwifery Directorate is progressing.</li> </ul> |
|          | The Board notes the report.  |

| Item 10 | Meeting Reflections |
|---------|---------------------|
|---------|---------------------|

Not for publication.

| Item 11 | Next Meeting |
|---------|--------------|
|---------|--------------|

The next meeting will be held on 21 November 2023

**Meeting Close** 

The meeting closed at 3.31pm.

# CERTIFICATION DECLARATION - BOARD CHAIR

Name: Ms Glynis Ingram

Signature:

Date: [Insert Date].